



## HELLENIC MPSOTC APPLICATION FORM



TEL +30.23410.27468, FAX +30.23410.27648

e-mail: [mpsotc@hndgs.mil.gr](mailto:mpsotc@hndgs.mil.gr), web: [www.mpsotc.gr](http://www.mpsotc.gr), Facebook: [hellenic.mpsotc](https://www.facebook.com/hellenic.mpsotc)

**Course Title :**

**Course Date :**

### Application Data

(Submission Date)  
DD/MM/YYYY

Last Name

First Name

Father's Name

Mother's Name

Nationality

Male

Female

National ID Card No

Rank/Title

Duties

Unit or Organisation

Superior/Supervisor details

Passport Number

Cell Phone

Date of Birth

Work Phone

Place of Permanent Residence

Place of Birth

E-mail Address (please provide a valid e-mail address in order to confirm your participation)

### Applicant's Emergency Contact details (24/7)

Name

Phone

The applicant meets the English Language proficiency requirements as described in STANAG 6001 Listening Good (3), Speaking Fair (2), Reading Good (3), Writing Fair (2)\*.

For non military personnel, same language proficiency is needed, according to the relevant international standards for language competence\*.



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### Previous Experience and Training

Short CV (no more than 300 words, highlighting your current and previous posts, training-education, field experience and motives to attend the course)

### Travel To and From Kilkis\*

By Air	By Train	By Bus	By Personal means
Arrival			Departure
	DD/MM/YYYY		DD/MM/YYYY
Arrival Flight No			Departure Flight No
Arrival Time(Local Time)			Departure Time(Local Time)
	DD/MM		DD/MM

I require transportation from/to Thessaloniki Airport, Train Station and Bus Station.

### Accommodation

I Want to be informed for my accommodation options in Kilkis

Check-in

Check-out

DD/MM/YYYY

DD/MM/YYYY

### I'm informed about the MPSOTC Courses through :

MPSOTC Web page

A Colleague

MPSOTC Brochure

NATO/UN

### Remarks

#### Registration Notes:

- You are kindly requested to fill out all the empty text boxes. Afterwards, forward this document to the Hellenic MPSOTC Course Director, via e-mail or fax. Students coming from abroad must also forward their participations through their Country's official Greek representative (Defence Attache or Greek Embassy).
- The applicant's personal information will be processed and maybe stored in the MPSOTC data management system.
- Upon completion of the registration, a confirmation message will be sent to the applicant. In case of a positive response another message containing detailed administrative information on in-processing, tuition payment, security, transportation and accommodation will be sent. Registered students shall have with, the confirmation hard copy upon the report for training.

By submitting this "Application Form" I confirm that all the information given in this form is correct and complete.

I also confirm that I agree to the following conditions of participation.

- I will not arrive late or depart early.
- I accept that the intensive character of the program does not allow for any additional commitments during the course.
- I understand that the training institution reserves the right to exclude the participant from the course in case information given in the form proves to be incorrect (i.e. insufficient language skills).
- Pictures and videos taken during the training event can be used by MPSOTC and/or HNDGS.
- Dress code : All the training takes place into military area, so the participants attire must be the appropriate.
- Please be aware that MPSOTC attracts national and international students and guest lecturers. Due to the international character of the course, established policy demands mutual respect and common understanding to any diversities and different religious orientation for participants. In that regard MPSOTC maintains "zero tolerance" policy for any kind of discrimination (tribunal, gender, religious, racism or other), misconduct and misbehavior.

Privacy Note: we are concerned about the privacy interests and therefore committed to respecting your privacy by using any personal information gathered in the most responsible way. The personal data provided in this form will serve for selection purposes only.

Views and opinions by the guest lecturers during the presentations do not necessarily reflect the position of MPSOTC and HNDGS

I have read and agree to the above stated notes and MPSOTC establish policy.



Kilkis, 11 Jul 18  
Total number of pages: 5

**INVITATION**  
**For “Sea - Land Borders Security & Refugees / Arms / Dual - Use  
Goods Control” Course 2018B**  
**15 – 26 October 2018**  
**at MPSOTC Greece**  
**(NATO e-Prime distinctive number: GR 11.14)**

**1. Background**

To serve Peace Support Operations (PSOs) training tasks and requirements, MPSOTC conducts several Courses per year for personnel categories that include troops, staff officers, observers / monitors, civil servants, policemen and civilians. One of our courses is the “Sea - Land Borders Security & Refugees / Arms / Dual - Use Goods Control” Course, which is going to be conducted **from 15 to 26 October 2018**.

The maximum amount of slots at the course is 35; however, the international students cannot exceed 25. Available slots will not be exceeding 3 per interesting nation, but in order to encourage the largest possible international participation, each nation may bid for reserve slots. The closing date for bids is on **14<sup>th</sup> of September 2018**.

**2. Course Specification**

**a. Accreditation**

The “Sea - Land Borders Security & Refugees / Arms / Dual - Use Goods Control” Course is a NATO listed course.

**b. Purpose and Aim**

The overall purpose of the course is to familiarize Officers, NCOs and Civilians with all aspects of Border Control status, including fight against terrorism, human trafficking, conventional weapons and dual-use goods smuggling across the borders. The overall aim of the course is to develop and improve the skills of each student, in order to be capable in establishing, organizing, manning, equipping and training Border Control Units.

**c. Objectives**

Through general orientation, within two weeks theory and practice, students will receive:



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- Introduction to International Organizations (IOs) working on Border Management (OSCE - FRONTEX - EUROPOL Structure, Current & Future Operations on Border Security)
- IOs - NGOs related to Refugees' Control (UNHCR, MSF, ASB etc.)
- Cultural Awareness (overview)
- Legal framework (Human / Refugee Rights, Rules of Engagement & Use of Force)
- Border Control Unit (BCU) Organization (Duties, Manning, Equipment & Responsibilities)
- Border Checks & Controls (Operations & Techniques)
- Cyber / Financial Crime Activities
- Border Management Risk Analysis
- Field Training on Border Control and Coast Guard activities & procedures

**d. Student Criteria**

To be eligible to attend the "Sea - Land Borders Security & Refugees / Arms / Dual - Use Goods Control" Course, nominees must fulfill the following criteria:

- Military Personnel / with a general military background experience from national duties.
- Military Personnel ranging from OR-3 (Sergeant) to OF-5 (Colonel) rank.
- Police Personnel ranging from OR-3 to OF-5 rank, civilians and employees coming from Private Sector.
- Participants are equally welcomed from other levels of government i.e. Ministries of Foreign Affairs, Defense, Environment and Internal Affairs as well.
- Language proficiency: Non-native English speaking Students must have the following proficiency standards in English, described in STANAG 6001: **Listening Good (3), Speaking Fair (2), Reading Good (3) and Writing Fair (2) or be native English speakers.**
- For non military personnel, same language proficiency is needed, according to the relevant international standards for language competence.



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**e. Security Clearance**

The course will be conducted at NATO / PfP / MD / ICI **UNCLASSIFIED** level. Security clearance is not required.

**f. Course Duration**

From 15 to 26 October 2018 (08:00 – 14:30 daily).

**g. Course Fees**

Full course tuition fees cost is 200 € (Euros) per person (total) and includes:

- Transportation from/to “MAKEDONIA” airport in Thessaloniki (SKG) on arrival or departure days.
- Daily shuttle service from/to hotels in Kilkis.
- Course material, group photo.
- Social ice-breaking on starting day and “farewell dinner”.
- Social events (visit to archaeological sites or other cultural events).

**h. Finance and Subsidies**

- Salaries and allowances for participants, remain under responsibility of the sending party, in accordance with the pertinent national regulations.
- Travel costs, hotel accommodation and daily meals will be a students’ responsibility.
- MPSOTC maintains a special agreement with three local hotels in Kilkis vicinity. Special discounts apply, by stating that you are an MPSOTC student.
- Transportation from/to “MAKEDONIA” int. airport in Thessaloniki /GREECE is provided for free, for all students, by MPSOTC. Please notify in advance about your flight details.
- MPSOTC maintains a special cooperation with two of the local restaurants, where you can enjoy your meal / dinner for discounted prices (simply state that you’re MPSOTC student).

**i. Currency and Banking**

Currency in Greece is EURO (€). Banking system and large shops normally accept most of the international credit cards.



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**j. Medical Emergencies**

Students will receive during the Course all necessary treatment in case of medical emergencies, through the provided military medical support.

**k. Dress Code**

Students will have to carry up, Field Uniform (military) or “Smart Casual” (civilians) during training, and opening/closing ceremonies. For social events, semi-formal or business attire is required.

**3. Student Allocation Procedure**

**a. Student Joining Report**

Student’s Joining Report should be sent to MPSOTC **not later than 14<sup>th</sup> September 2018**. MPSOTC reserves the right to elaborate requests received later than the aforementioned date, if slots are available.

It is important that the invitation itself is reaching out the student on time, since it contains needed information. MPSOTC will be able to provide a read ahead package with useful material before the Course starts, such as joining report, Course curriculum, etc.

**b. Point of Contact (POC)**

In the joining report, a national point of contact (POC) should be mentioned, that authorizes the participant to attend the course. Skip this step if the application forms are attached to an official letter from national MoD, MFA, NATO HQ, embassy etc.

**c. VISA Application (Non EU Citizens)**

All guests coming from abroad are required to have a valid passport to satisfy border control measures.

VISA is a mandatory issue. Please advise your local authorities for visa requirements before you start planning your trip.

VISA arrangement procedures for a non EU citizen is a student’s responsibility.

**d. Arrival and Departure Timings**

As mentioned before, transportation from/to “MAKEDONIA” Int. Airport (SKG) in Thessaloniki / GREECE is provided for free, by MPSOTC.



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Once in Kilkis, students will be picked up at 07.30 a.m. from their respective hotels, Monday to Friday from 15 to 26 October 2018. Students should plan to leave MPSOTC after 12:00 a.m. hrs. on Friday 26<sup>th</sup> of Oct, depending on their flight details. Any activity in Greece after that time shall be on the individual student's expenses.

**e. Application Process**

The application form can be found on the Internet at: <https://mpsotc.army.gr> and is also attached to this document. The application should be send:

Through the respective Hellenic Defense Attaché to the Hellenic National Defense General Staff – HNDGS/Training Directorate/Mrs Rosa KAFKI (tel +30 210.6574191, Fax +30 210.6574130). The respective Greek Defense Attachés are kindly requested to forward the applications to MPSOTC as well. The application can be send electronically to the MPSOTC.

All timely received application forms will be processed and the student will be informed about the request. through an official answer for his/her participation or not. Copies of student's passports or IDs are required for participation approval.

**f. POC for Administration and Other questions**

Course Director

Maj (GRC-A) Evangelos ANASTASIOU

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