FOR OFFICIAL USE ONLY

|  |
| --- |
| **RAMSTEIN AIR BASE INSTALLATION ACCESS ROSTER REQUEST**  |
| **Authority:** AFI 31-113 USAFE Supplement, KMC-IDP, 86 SFS OI 31-113, and AE Reg 190-16 **Purpose(s):** To identify personnel needing to gain ESCORTED/UNESCORTED access to Ramstein Air Base (RAB) in performance of an official duty or to attend a special event **sponsored by a Kaiserslautern Military Community (KMC) organization or member.** **Disclosure:** Voluntary. Failure to provide any required information or to follow any instructions listed will result in delayed or denial of access.  |
| **Section 1: Instructions**  |
| 1. The RAB Installation Access Roster (IAR) is for :1. Pre-notification of personnel who are traveling under NATO or Invitational Travel Order (ITO) with aKMC installation listed on the orders.
2. Events on KMC AF installations incl. personnel, not authorized unescorted access, having need to attend an official/unofficial function.
	1. UNESCORTED: **REQUEST MUST BE SIGNED BY UNIT CC OR EQUIVALENT** prior to submitting to 86 SFS/S5I.
	2. ESCORTED: Escort Official (sign in privileges mandatory) **\*1 Escort per 10 guests\***.
3. Contractors access requests must have a Good Conduct Certificate (not older than 1 year) attached when submitting this IAR. **US Contractors** additionally must provide the required German “BACO-90”.

Sponsor must ensure all guests listed on this IAR are in possession of authorized personal identification media IAW the KMC-IDP prior to base access. 2. **Request must be submitted no later than 10 duty days prior to the start date of the event, plus a written justification if unescorted access is required.**1. Email this form and any other required documentation to: 86sfs.ramsteinvisitorcontrolcenters5iv@us.af.mil
2. Contact DSN 480-2301/5775 **IMMEDIATELY** if there are any changes necessary to this IAR prior to the events startdate, or if there are questions/concerns.
 |
| 6. If other installations are requested, coordination will be made with respective Installation Access Control Office (IACO) prior to final approval.**Section 2: Sponsor/Event Information**  |
| Event Name: |
| ***Section 2a: Sponsor Information***  | ***Section 2b: Event Information***  |
| Last Name:  | Start Date/Time ( | YYYYMMDD/HHMM):  | End Date/Time ( | YYYYMMDD/HHMM):  |
| First Name:  |
| SSN (Last 4):  | Event Type (Select one):  |
| Date of Birth (YYYYMMDD):  | Reason for Access:  |
| Email:  |
| Work/DSN Phone Number:  |
| Home or Cell Phone Number:  | Access to Installation(s) Requested:  |
| Unit or Organization:  |
| POC(s)/Escort(s) for Event (Rank/Name/Unit/Contact # cell preferred):  | Sponsor Signature: current date of submittal Date: current date of submittal  |

86 SFS Form 011, 20190923 THIS DOCUMENT IS SUBJECT TO PRIVACY ACT OF 1974 Page of FOR OFFICIAL USE ONLY

|  |
| --- |
| **Section 3: List of Personnel (Alphabetical Order)**  |
|  | Rank | Last Name  | First Name  | Nationality  | Date of Birth YYYY/MM/DD | Passport/NATO-Military ID Card Number |
| 1.  | Captain | Igra | Eli | Israeli | 16/03/1993 | 23287423 |
| 2.  | Captain | Domb | Ishay | Israeli | 20/08/1986 | 30608668 |
| 3.  | Captain | Bar Israel | Yoav | Israeli | 03/02/1986 | 14561014 |
| 4.  | Captain | Levy  | Idan | Israeli | 30/01/1990 | 32454383 |
| 5.  | Captain | Dabach | Ronen | Israeli | 05/02/1988 | 22505117  |
| 6.  | Captain | Friedman | Liran | Israeli | 05/03/1986 | 22505852 |
| 7.  | Captain | Manofla Kala | Gal Eli | Israeli | 23/02/1990 | 31707389 |
| 8.  | Maj | Lavi | Udi | Israeli | 25/01/1991 | 20407102 |
| 9.  |  |  |  |  |  |  |
| 10.  |  |  |  |  |  |  |
| 11.  |  |  |  |  |  |  |
| 12.  |  |  |  |  |  |  |
| 13.  |  |  |  |  |  |  |
| 14.  |  |  |  |  |  |  |
| 15.  |  |  |  |  |  |  |
| \*\*Additional names must be added to provided continuation page.  | **Total # of Continuation Pages is:**  |
| **Section 4: Unit CC Acknowledgment for UNESCORTED Special Event Request** Only |
| Unit CC or Equivalent Full Name, Rank, Unit:  | Signature:current date of submittal  | Date:current date of submittal |
| **Section 5: Ramstein Access Approval**  |
| 86 SFS/S5I Approving Official’s Full Name, Rank  | Signature:  | Date:  |

86 SFS Form 011, 20190923 THIS DOCUMENT IS SUBJECT TO PRIVACY ACT OF 1974 Page of