

## Course Listing by MASL for Army

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B00PCHT</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	LANG LAB SHIPPING/HANDLING Army										
	<b>Course Description:</b> This MASL is used when LANG LAB SHIPPING/HANDLING is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B113021</b>	<b>2C-F86X</b>	<b>U</b>	<b>3.0W</b>	<b>011</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
	AIR MISSION COMMANDER (FMS) Army										
	<b>Course Description:</b> Course Scope and Special Information Effective 2018-08-03 Course Scope: This course is designed to develop in the foreign military aviation leader the skill and preparation to effect planning of the aerial mission, coordination of joint and multinational efforts, integration of civil organizations, and synchronization of sustainment efforts for the successful execution of the complex air assault mission.										
	Special Information: This course is not available to US personnel. This course is conducted using the Spanish language, only at USAACE.										
	<b>Course Prerequisite Text:</b>										

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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Text Prerequisites)1. Aviators/aviation leaders from partner nations in the grade of O3 through O5.2. Must be currently serving or identified to serve in an Aviation leadership position.3.

Must be qualified in rotary wing aircraft.4. Must have completed a minimum of one aviation utilization assignment.5. Must have completed the Aviation Basic Officer Leader Course (BOLC)

or an equivalent officer branch qualifying course.6. International military students must have a minimum 80 English Comprehension Level (ECL).

<b>B113059</b>	<b>NGB-EIFE-P</b>	<b>U</b>	<b>2.0W</b>	<b>960</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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INST FLIGHT EXAMINER PREP CRS  
Army

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

Course Description: THIS COURSE CONSISTS OF SIMULATOR INSTRUMENT FLIGHT AND ACADEMIC INSTRUCTION. ACADEMIC AND FLIGHT INSTRUCTION IS CONDUCTED IN A MANNER WHICH MEETS ATM PROFICIENCY STANDARDS. NOTE: INTERNATIONAL AVIATION PROGRAMS ATTEMPTING TO DEVELOP INSTRUMENT PILOT IN COMMAND CAPABILITIES MAY UTILIZE THIS COURSE TO PREPARE INDIVIDUALS FOR PILOT IN COMMAND DUTIES.

**Course Prerequisite Text:**

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS or if attending the IFE Course at USAAVNC Fort Rucker full route transportation to Fort Rucker.
- 3 This course is designed to prepare Instructors who are planning on attending the USAAVNC Fort Rucker Instrument Flight Examiner Course IFE . This course should be attended up to 60 days prior to the IFE course. Sufficient course offerings allow students to attend this course with minimal break before attending USAAVNC IFE Course.
- 4 Additional Simulation Training can be arranged in the event there is a short duration between completion of the IFE-P course and attendance at the Fort Rucker IFE Course.
- 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals.
- 6 Meal per diem should be authorized due to the fact that flight schedules and dining facility hours are not compatible

**Course International Notes:**

ARMY AVIATOR WHO IS ON ORDERS AS AN INSTRUCTOR PILOT. THE AVIATOR MUST POSSESS CURRENT AVIATION SERVICE ORDERS, AND POSSESS A CURRENT INSTRUMENT QUALIFICATION.

<b>B113062</b>	<b>2C-15A/SIC3/154F</b>	<b>U</b>	<b>16.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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IERW CH-47F TRACK ALL  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2018-03-09

**Course Scope:**

This course is designed to provide the student with the necessary skills and knowledge required to achieve pilot qualification and designation as an Army combat aviator in the CH-47F aircraft system. Training includes physical and mental skills and knowledge objectives for basic rotary-wing flight maneuvers, emergency procedures, flight planning, instrument flight tasks, combat skills flight tasks, flight planning, night/night vision devices, command instrument systems, and safety factors appropriate to the aircraft.

**Special Information:**

Physical Demand Requirements:1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx.300ft.) to and from the aircraft.2. Frequently climbs 18 ft. from ground to top of the aircraft using footholds and grip bars on equipment.3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3lbs. of NVG equipment attached to flight helmet for an extended period of time.4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment.

**Course Prerequisite Text:**

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Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

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**Course International Notes:**

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Text Prerequisites: 1. Must be Active Army, Army National Guard, or Reserve Component (RC) Commissioned/Warrant Officers, Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military. 2. Must have successfully graduated from one of the following courses: Initial Entry Rotary Wing AVR (Common Core), 2C-IERW (COMM CORE), or, IERW AVR (COMM CORE) (UH-72A), 2C-IERW-CC (UH-72A), or, IERW AVR (COMM CORE) (TH-67), 2C-IERW-CC (TH-67). 3. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 4. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 5. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. (IMS) selection is specified by participating country. Medical qualification for aviator training must be verified by US Army Aeromedical Activity at training location. International military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI). Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110TH AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110TH AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. IMS attending AH-64E MTP will be required to bring their own helmet for flight training.

<b>B113090</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>692</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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UH-60 FLT SIMULATOR W/O IP  
Army

NCOA Hawaii (Schofield Barracks)  
Schofield Barracks, HI 96857

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B113111</b>	<b>011-2C-F153 (UH-60)</b>	<b>U</b>	<b>1.0W</b>	<b>961A</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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UH-60 MOUNTAIN INSTRUCTOR PILOT  
Army

NGB HAATS- HIGH ALTITUDE TNG CTR  
GYPSUM, CO 81637

**Course Description:**

Course Scope and Special Information  
Effective 2010-01-15

**Course Scope:**

This course consist of instructional fundamentals in imparting the training technique of "Target Torque" acquired in the initial qualification course. Emphasis is on performance planning, maximum gross weight simulation and all its implications. How to use the power gauges as an objective measurement of a student's performance, knowing what factors influence a maneuver, and to what degree, are essential components in the instrution pilot course. Post maneuver analysis is critical in the process and each instructor pilot is challenged to correctly analyze cause and effect during each flight nameuver, with particulare attention to power expenditures, escape routes, and emergency procedures. The course consists of flight training during which the student IP will perform normal and terrain flight navigation, takeoffs and approaches to pinnacles, ridgelines, and confined areas in terrain varying from rolling hills to steep jagged cliffs with altitudes ranging from 6,500 feet PA to over 14,000 feet PA. Power management skills will be developed in this environment due to the lack of power available decreasing. Emphasis on common pilot errors through extensive role reversal will be reinforced to ensure the IP student is capable of accomplishing the high task saturation associated with this environment.

**Special Information:**

REQUIRED SAFETY PRECAUTIONS. Individuals will adhere to the following conditions prior to operating UH-60 aircraft.

- a. Know how to use the survival radio and be familiar with the contents of the survival vest.
- b. Flight safety clothing and equipment used IAW AR 95-1.
- c. Wear two metal ID tags on a chain around their neck.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Student Arrival Departure Instructions**

- HAATS staff recommends that students report to HAATS NLT 1500 the Friday before the course start date. This will allow for the students to adjust to the elevation and any time zone change. However, there is no requirement for international students to report to HAATS prior to 0730 of the class start date.
- Road conditions are available on [http www.cotrip.org](http://www.cotrip.org). Students are encouraged to check road conditions prior to driving to HAATS.
- HAATS is located in Gypsum CO.
- HAATS Physical GPS address is 0315 Airport Rd. Gypsum Colorado 81637
- When traveling from Denver take exit 147 Eagle from I-70 and take southern exit from traffic circle, crossing over I-70. Continue south through the next two traffic circles and turn right onto Highway 6 at the fourth traffic circle after crossing the Eagle River . Follow Highway 6 westbound through the fifth traffic circle, from there it is approximately 5 miles to airport road. Airport road is approximately one mile past the turn to the Eagle County airport and Costco. Watch for the green sign that reads Colorado National Guard High Altitude Training Site. Turn left onto airport road. HAATS is located on the right just past the tower.
- When traveling from Grand Junction take exit 140 Gypsum from I-70. Turn right and then take second exit in traffic circle heading south on highway 6. Follow Highway 6 eastbound through two traffic lights towards Eagle. The airport control tower will be visible on the right side of the road. Just abeam the control tower, turn right on to Airport Road. HAATS is located on the right just past the tower.

**Billeting**

- Billeting is available for students only. Students who bring dependents will be responsible for their accommodations. Hotel prices vary by the season and can be very expensive. Contact CW3 Ethan Jacobs, [ethan.s.jacobs.mil@mail.mil](mailto:ethan.s.jacobs.mil@mail.mil), 720-250-5474 for more information and to make reservations at the HAATS facility.

**Climate**

- Temperatures vary from -25C in the winter to 30C in the summer. If possible students should bring some sort of a pack to carry extra clothing regardless of the time of year. The pack should contain rain gear in the summer and clothing for very cold conditions in the winter. Insulated boots and long underwear are recommended during winter months.

**Dependents Family Members** Dependents are welcome to stay in the local area at their own cost. They cannot be housed in student billeting. There are local hotels and other options available for families. Feel free to contact us for recommendations.

**Dining Messing** Dining is not available. Students are required to dine on the local economy. There are several restaurants and grocery stores in the local area. Microwaves and refrigerators are provided for student use.

**Driving** HAATS is located on the I70 corridor in a mountains environment. Students may encounter winter driving conditions between September and May. Road conditions are available on [http www.cotrip.org](http://www.cotrip.org). It is highly recommended between the months of October through April that rental cars have either 4 wheel drive or AWD. During inclement weather conditions the two mountain passes between Gypsum and Denver may have restrictions in place for two wheel drive cars and can be closed down based on conditions. Contact CW3 Ethan Jacobs prior to leaving Denver for HAATS.

**Local Area Activities** HAATS is located near many destination tourist activities. Mountain activities such as skiing, hiking, rafting, and bicycling are available depending on the season.

**Medical Dental Care** Gypsum Urgent Care, 970-777-2800, and Eagle Medical Center, 970-328-6357, are available for medical care. Eagle Family Dentistry 970-328-5268 provides dental care for military families.

**Health Care Insurance** Not available and needs to be required by host nation prior to arrival.

**Nearest City** HAATS is located in Gypsum CO adjacent to Eagle CO with a combined population of about 12,000 people. Denver is located 125 miles to the East and Grand Junction 120 miles west. The population of Denver is approximately 700,000 and the population of Grand Junction is approximately 60,000.

**Nearest Military Base s** The nearest military base is Buckley Airforce Base located near Denver, CO.

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National and Religious Holiday HAATS understands and honors the recognition of religious holidays. We ask students to keep in mind that the courses are only one week or two weeks long. Release from training during holidays is dependent upon instructor approval. Training will always take priority.

Passport Visa I-94 It's recommended that IMS carry their passport and visa with them at all times. The U.S. Visa is the authority to travel to the United States during the valid period it has no relation to the period of stay in the United States. The Form I-94 is the Department of Homeland Security's Arrival Departure Record issued to the IMS. Rather than distributing a paper Form I-94, the IMS's passport will be scanned generating an electronic arrival record. The U.S. Citizenship and Immigration Services USCIS will issue an automated Form I-94 to the IMS when they enter the United States at air or sea ports of entry and place an admission stamp on their travel document a paper version of the I-94 may be obtained at [www.cbp.gov](http://www.cbp.gov) I94 . IMS arriving via ground transportation will receive a paper Form I-94 and the USCIS Inspector will write a date or "D S" duration of status on the Form I-94. This date, in conjunction with the ITO, forms the documentation that governs the IMS status in the United States. Each IMS is responsible for his her own travel documents. If there are any discrepancies IMS should contact his her embassy to correct the problem immediately. Only their embassy can change a passport. Mailing of passports should always be via (Registered Mail, Return Receipt Requested.+ All IMS are required to have minimum six 6 months remaining on their passport upon completion of training and returning to their country.

Schools NA

Servicing Airport HAATS is located on the Eagle County Airport. Students may fly directly into Eagle or into Denver International Airport. Prices into Eagle may vary significantly from Denver depending on the time of year.

IMSO Contact ISMO contact info phone 720-250-5465, [glenn.m.ballard.mil@mail.mil](mailto:glenn.m.ballard.mil@mail.mil)

Transportation Students are required to have a rental car.

Uniform Requirements

- Students should bring the flight clothing they use in their country. Students should include a jacket if available.
- If possible students should bring some sort of a pack to carry extra clothing regardless of the time of year. The pack should contain rain gear in the summer and clothing for very cold conditions in the winter. Insulated boots and long underwear are recommended during winter months.
- HAATS will provide flight helmets and flight vests.

Travel and Living Allowance TLA Advances HAATS does not have a finance office and cannot process requests for travel and living allowances or advances.

Baggage Limitations Restrictions No restrictions

Student Leave Policy The courses are one week or two weeks long. HAATS does not have the ability to process leave requests. Students attending the two week course should expect a 3 day weekend between training weeks. Mondays are scheduled ground school days and there is not a requirement for international students to attend it a second time.

Available Mass Transportation Mass Transportation is limited. Students are required to have a rental car.

Physical Fitness Training Requirements No requirement. There is a fitness facility available on location for student use.

Students are required to have an active flight physical prior to arrival.

Participation level for Hazardous Duty Flight duties

Helpful Weblinks <http://www.visitvailvalley.com>

**Course International Notes:**

Current UH-60 Instructor Pilots with less than 2 years since a mountain qualification or refresher course at HAATS.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B113112	011-2C-F147 (UH-60)	U	1.0W	961A	80				No		100.00

UH-60 POWER MANAGEMENT MOUNTAIN QUAL  
Army

NGB HAATS- HIGH ALTITUDE TNG CTR  
GYPSUM, CO 81637

**Course Description:**

011-2C-F147 Description: This is a one week mountain flying course designed to give pilots an introduction to power management and mountain flying.

Power management mountain qualification courses consist of flight and academic training during which the student will acquire and practice the power management training technique. This is designed to enhance overall situational awareness, cockpit communication, crew coordination and ultimately, sound judgment and safety in this demanding environment. The training technique revolves around the simulation of maximum aircraft gross weight while performing enroute navigation, multiple recons, landings, and take-offs in rugged mountain terrain. The program is comprehensive, intense, and completely objective using aircraft power gauges as the measure of an individual's performance. In addition, the student acquires the knowledge and techniques required to operate in high density altitude and mountainous environments. Academic instruction includes flight techniques, communication and crew coordination, physiological factors, meteorological conditions, emergency procedures and wind/terrain analysis. Heavy emphasis is placed on performance planning and updating. The student will experience enroute altitudes and landing zones like pinnacles, ridgelines, rolling hills, confined areas, saddles, and jagged peaks at altitudes from 6,500' up to 14,000' PA.

Effective 2010-01-15

**Course Scope:**

Course consists of flight and academic instruction in Aircraft operations in mountainous terrain, landing zone sequence, meteorology, tabular performance planning, cross country flight, and high density altitude accident causes.

**Special Information:**

None

**Course Prerequisite Text:**

Student Arrival Departure Instructions

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Contact CW3 Ethan Jacobs, [ethan.s.jacobs.mil@mail.mil](mailto:ethan.s.jacobs.mil@mail.mil), 720-250-5474 for more information and to make reservations at the HAATS facility.

**Climate**

- Temperatures vary from -25C in the winter to 30C in the summer. If possible students should bring some sort of a pack to carry extra clothing regardless of the time of year. The pack should contain rain gear in the summer and clothing for very cold conditions in the winter. Insulated boots and long underwear are recommended during winter months.

Dependents Family Members Dependents are welcome to stay in the local area at their own cost. They cannot be housed in student billeting. There are local hotels and other options



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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available for families. Feel free to contact us for recommendations.

**Dining Messing** Dining is not available. Students are required to dine on the local economy. There are several restaurants and grocery stores in the local area. Microwaves and refrigerators are provided for student use.

**Driving** HAATS is located on the I70 corridor in a mountains environment. Students may encounter winter driving conditions between September and May. Road conditions are available on <http://www.cotrip.org>. It is highly recommended between the months of October through April that rental cars have either 4 wheel drive or AWD. During inclement weather conditions the two mountain passes between Gypsum and Denver may have restrictions in place for two wheel drive cars and can be closed down based on conditions. Contact CW3 Ethan Jacobs prior to leaving Denver for HAATS.

**Local Area Activities** HAATS is located near many destination tourist activities. Mountain activities such as skiing, hiking, rafting, and bicycling are available depending on the season.

**Medical Dental Care** Gypsum Urgent Care, 970-777-2800, and Eagle Medical Center, 970-328-6357, are available for medical care. Eagle Family Dentistry 970-328-5268 provides dental care for military families.

**Health Care Insurance** Not available and needs to be required by host nation prior to arrival.

**Nearest City** HAATS is located in Gypsum CO adjacent to Eagle CO with a combined population of about 12,000 people. Denver is located 125 miles to the East and Grand Junction 120 miles west. The population of Denver is approximately 700,000 and the population of Grand Junction is approximately 60,000.

**Nearest Military Base s** The nearest military base is Buckley Airforce Base located near Denver, CO.

**National and Religious Holiday** HAATS understands and honors the recognition of religious holidays. We ask students to keep in mind that the courses are only one week or two weeks long. Release from training during holidays is dependent upon instructor approval. Training will always take priority.

**Passport Visa I-94** It's recommended that IMS carry their passport and visa with them at all times. The U.S. Visa is the authority to travel to the United States during the valid period it has no relation to the period of stay in the United States. The Form I-94 is the Department of Homeland Security's Arrival Departure Record issued to the IMS. Rather than distributing a paper Form I-94, the IMS's passport will be scanned generating an electronic arrival record. The U.S. Citizenship and Immigration Services USCIS will issue an automated Form I-94 to the IMS when they enter the United States at air or sea ports of entry and place an admission stamp on their travel document a paper version of the I-94 may be obtained at [www.cbp.gov](http://www.cbp.gov) I94 . IMS arriving via ground transportation will receive a paper Form I-94 and the USCIS Inspector will write a date or "D S" duration of status on the Form I-94. This date, in conjunction with the ITO, forms the documentation that governs the IMS status in the United States. Each IMS is responsible for his her own travel documents. If there are any discrepancies IMS should contact his her embassy to correct the problem immediately. Only their embassy can change a passport. Mailing of passports should always be via (Registered Mail, Return Receipt Requested.+ All IMS are required to have minimum six 6 months remaining on their passport upon completion of training and returning to their country.

**Schools** NA

**Servicing Airport** HAATS is located on the Eagle County Airport. Students may fly directly into Eagle or into Denver International Airport. Prices into Eagle may vary significantly from Denver depending on the time of year.

**IMSO Contact** ISMO contact info phone 720-250-5465, [glenn.m.ballard.mil@mail.mil](mailto:glenn.m.ballard.mil@mail.mil)

**Transportation** Students are required to have a rental car.

**Uniform Requirements**

- Students should bring the flight clothing they use in their country. Students should include a jacket if available.

- If possible students should bring some sort of a pack to carry extra clothing regardless of the time of year. The pack should contain rain gear in the summer and clothing for very cold

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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conditions in the winter. Insulated boots and long underwear are recommended during winter months.  
 - HAATS will provide flight helmets and flight vests.

Travel and Living Allowance TLA Advances HAATS does not have a finance office and cannot process requests for travel and living allowances or advances.

Baggage Limitations Restrictions No restrictions

Student Leave Policy The courses are one week or two weeks long. HAATS does not have the ability to process leave requests. Students attending the two week course should expect a 3 day weekend between training weeks. Mondays are scheduled ground school days and there is not a requirement for international students to attend it a second time.

Available Mass Transportation Mass Transportation is limited. Students are required to have a rental car.

Physical Fitness Training Requirements No requirement. There is a fitness facility available on location for student use.

Students are required to have an active flight physical prior to arrival.

Participation level for Hazardous Duty Flight duties

Helpful Weblinks <http://www.visitvailvalley.com>

**Course International Notes:**

The pilot must be qualified in any series of UH60 and have flow at least 5 hours in any series UH60 aircraft within 60 days prior to the start date of the course. HAATS recommends that the pilot have at least 500 rotary wing hours prior to attending the course. Please note that HAATS does not recognize flight simulators as a series of UH60.

<b>B113114</b>	<b>011-2C-F161X (UH-60)</b>	<b>U</b>	<b>2.0W</b>	<b>961A</b>	<b>80</b>	<b>R</b>			<b>No</b>		<b>100.00</b>
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UH-60 POWER MANAGEMENT MOUNTAIN QUAL  
 Army

NGB HAATS- HIGH ALTITUDE TNG CTR  
 GYPSUM, CO 81637

**Course Description:**

011-2C-F161 Description: This is a two week mountain flying course designed to give pilots a more solid foundation in power management and mountain flying. This course is required for the mountain instructor course and is highly recommended for pilots who routinely operate in mountainous environments.

Power management mountain qualification courses consist of flight and academic training during which the student will acquire and practice the power management training technique. This is designed to enhance overall situational awareness, cockpit communication, crew coordination and ultimately, sound judgment and safety in this demanding environment. The training technique revolves around the simulation of maximum aircraft gross weight while performing enroute navigation, multiple recons, landings, and take-offs in rugged mountain terrain. The program is comprehensive, intense, and completely objective using aircraft power gauges as the measure of an individual's performance. In addition, the student acquires the knowledge and techniques required to operate in high density altitude and mountainous environments. Academic instruction includes flight techniques, communication and crew coordination, physiological factors, meteorological conditions, emergency procedures and wind/terrain analysis. Heavy emphasis is placed on performance planning and updating. The student will experience enroute altitudes and landing zones like pinnacles, ridgelines, rolling hills, confined areas, saddles, and jagged peaks at altitudes from 6,500' up to 14,000' PA.

**Course Scope:**

Course consists of flight and academic instruction in Aircraft operations in mountainous terrain, landing zone sequence, meteorology, tabular performance planning, cross country flight, and high density altitude accident causes.

**Special Information:**

None

**Course Prerequisite Text:**

Student Arrival Departure Instructions

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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- HAATS staff recommends that students report to HAATS NLT 1500 the Friday before the course start date. This will allow for the students to adjust to the elevation and any time zone change. However, there is no requirement for international students to report to HAATS prior to 0730 of the class start date.
- Road conditions are available on <http://www.cotrip.org>. Students are encouraged to check road conditions prior to driving to HAATS.
- HAATS is located in Gypsum CO.
- HAATS Physical GPS address is 0315 Airport Rd. Gypsum Colorado 81637
- When traveling from Denver take exit 147 Eagle from I-70 and take southern exit from traffic circle, crossing over I-70. Continue south through the next two traffic circles and turn right onto Highway 6 at the fourth traffic circle after crossing the Eagle River. Follow Highway 6 westbound through the fifth traffic circle, from there it is approximately 5 miles to airport road. Airport road is approximately one mile past the turn to the Eagle County airport and Costco. Watch for the green sign that reads Colorado National Guard High Altitude Training Site. Turn left onto airport road. HAATS is located on the right just past the tower.
- When traveling from Grand Junction take exit 140 Gypsum from I-70. Turn right and then take second exit in traffic circle heading south on highway 6. Follow Highway 6 eastbound through two traffic lights towards Eagle. The airport control tower will be visible on the right side of the road. Just abeam the control tower, turn right on to Airport Road. HAATS is located on the right just past the tower.

#### Billeting

- Billeting is available for students only. Students who bring dependents will be responsible for their accommodations. Hotel prices vary by the season and can be very expensive. Contact CW3 Ethan Jacobs, [ethan.s.jacobs.mil@mail.mil](mailto:ethan.s.jacobs.mil@mail.mil), 720-250-5474 for more information and to make reservations at the HAATS facility.

#### Climate

- Temperatures vary from -25C in the winter to 30C in the summer. If possible students should bring some sort of a pack to carry extra clothing regardless of the time of year. The pack should contain rain gear in the summer and clothing for very cold conditions in the winter. Insulated boots and long underwear are recommended during winter months.

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Dining Messing Dining is not available. Students are required to dine on the local economy. There are several restaurants and grocery stores in the local area. Microwaves and refrigerators are provided for student use.

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Health Care Insurance Not available and needs to be required by host nation prior to arrival.

Nearest City HAATS is located in Gypsum CO adjacent to Eagle CO with a combined population of about 12,000 people. Denver is located 125 miles to the East and Grand Junction 120 miles west. The population of Denver is approximately 700,000 and the population of Grand Junction is approximately 60,000.

Nearest Military Base s The nearest military base is Buckley Airforce Base located near Denver, CO.

National and Religious Holiday HAATS understands and honors the recognition of religious holidays. We ask students to keep in mind that the courses are only one week or two weeks

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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long. Release from training during holidays is dependent upon instructor approval. Training will always take priority.

Passport Visa I-94 It's recommended that IMS carry their passport and visa with them at all times. The U.S. Visa is the authority to travel to the United States during the valid period it has no relation to the period of stay in the United States. The Form I-94 is the Department of Homeland Security's Arrival Departure Record issued to the IMS. Rather than distributing a paper Form I-94, the IMS's passport will be scanned generating an electronic arrival record. The U.S. Citizenship and Immigration Services USCIS will issue an automated Form I-94 to the IMS when they enter the United States at air or sea ports of entry and place an admission stamp on their travel document a paper version of the I-94 may be obtained at [www.cbp.gov](http://www.cbp.gov) I94 . IMS arriving via ground transportation will receive a paper Form I-94 and the USCIS Inspector will write a date or "D S" duration of status on the Form I-94. This date, in conjunction with the ITO, forms the documentation that governs the IMS status in the United States. Each IMS is responsible for his/her own travel documents. If there are any discrepancies IMS should contact his/her embassy to correct the problem immediately. Only their embassy can change a passport. Mailing of passports should always be via (Registered Mail, Return Receipt Requested.+ All IMS are required to have minimum six 6 months remaining on their passport upon completion of training and returning to their country.

Schools NA

Servicing Airport HAATS is located on the Eagle County Airport. Students may fly directly into Eagle or into Denver International Airport. Prices into Eagle may vary significantly from Denver depending on the time of year.

IMSO Contact ISMO contact info phone 720-250-5465, [glenn.m.ballard.mil@mail.mil](mailto:glenn.m.ballard.mil@mail.mil)

Transportation Students are required to have a rental car.

#### Uniform Requirements

- Students should bring the flight clothing they use in their country. Students should include a jacket if available.
- If possible students should bring some sort of a pack to carry extra clothing regardless of the time of year. The pack should contain rain gear in the summer and clothing for very cold conditions in the winter. Insulated boots and long underwear are recommended during winter months.
- HAATS will provide flight helmets and flight vests.

Travel and Living Allowance TLA Advances HAATS does not have a finance office and cannot process requests for travel and living allowances or advances.

Baggage Limitations Restrictions No restrictions

Student Leave Policy The courses are one week or two weeks long. HAATS does not have the ability to process leave requests. Students attending the two week course should expect a 3 day weekend between training weeks. Mondays are scheduled ground school days and there is not a requirement for international students to attend it a second time.

Available Mass Transportation Mass Transportation is limited. Students are required to have a rental car.

Physical Fitness Training Requirements No requirement. There is a fitness facility available on location for student use.

Students are required to have an active flight physical prior to arrival.

Participation level for Hazardous Duty Flight duties

Helpful Weblinks <http://www.visitvailvalley.com>

#### Course International Notes:

The pilot must be qualified in any series of UH60 and have flow at least 5 hours in any series UH60 aircraft within 60 days prior to the start date of the course. HAATS recommends that the pilot have at least 500 rotary wing hours prior to attending the course. Please note that HAATS does not recognize flight simulators as a series of UH60.

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B113144</b>	<b>2C-SIB2/2C-153D</b>	<b>U</b>	<b>6.0W</b>	<b>960</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>

UH-60 AVIATOR QUALIFICATION

EASTERN AVIATION TRAINING SITE

Army

Annville, PA 17003-5002

**Course Description:**

Course Scope and Special Information

Effective 2003-11-20

Course Scope:

Provides the student with the necessary skills and knowledge required to achieve pilot qualification in the UH-60 helicopter. Includes training in the mental and physical skills required for the accomplishment of pilot duties through instruction in aircraft systems, navigation and command instrument systems, combat skills, flight training, mission planning, and safety. Aviators who are night vision device (NVD) qualified will receive NVD qualification in the uh-60. Aviators not NVD qualified will receive NVD familiarization based on proficiency.

Special Information:

**Course Prerequisite Text:**

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS.
- 3 This course qualifies pilots in the UH-60A-L Airframe.
- 4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses.
- 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals.
- 6 Report date should be one week early, on Monday prior to the course start date.
- 7 Meal per diem should be authorized due to the fact that flight schedules and dining facility hours are not compatible

Active Army or Reserve Component commissioned officer, warrant officer, or DAC qualified and current as a rotary-wing aviator and assigned or on orders to a unit equipped with UH-60 helicopters. Possess a current flight physical and an instrument qualification. Have in possession DA Forms 2, 759, and SF 88 or DD 2808.

Foreign Military Students should meet the above prerequisites and are allowed on a case by case basis.

**Course International Notes:**

Text Prerequisites: Active Army or Reserve Component commissioned officer, warrant officer, or DAC qualified and current as a rotary-wing aviator and assigned or on orders to a unit equipped with UH-60 helicopters. Possess a current flight physical and an instrument qualification. Have in possession DA Forms 2, 759, and SF 88 or DD 2808. International military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI). Foreign Military Students should meet the above prerequisites and are allowed on a case by case basis.

<b>B113145</b>	<b>2C-15A/SIB2/153D</b>	<b>S</b>	<b>14.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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IERW UH-60 TRACK - ALL

AVIATION SCHOOL

Army

Fort Rucker, AL 36362

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Course Scope and Special Information

Effective 2018-04-04

Course Scope:

The General Learning Outcome (GLO) for this course is to provide the student with the necessary skills and knowledge required to obtain an pilot qualification in the UH-60A/L helicopter upon successful completion of this course. This course consists of flight and academic training in Day, Night, Night Vision Goggle, Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, post flight operations, crew coordination, and safety. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

Physical Demand Requirements1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx.300 ft.) to and from the aircraft. 2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment. 3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3lbs. of NVG equipment attached to flight helmet for an extended period of time. 4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment. NOTE: This high physical demand task will be tested and recorded when the students are attending either 2C-WOBC-CC-A, AVIATION WOBC (COMMON CORE) (PART A), or, 2-1-C20B, Phase 1, AVIATION BASIC OFFICER LEADER-BRANCH

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

**NOTE OF IMPORTANCE** Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Text Prerequisites: 1. Must be Active Army, Army National Guard, or Reserve Component (RC) Commissioned/Warrant Officers, Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military. 2. Must have successfully graduated from one of the following courses: Initial Entry Rotary Wing AVR (Common Core), 2C-IERW (COMM CORE), or, IERW AVR (COMM CORE) (UH-72A), 2C-IERW-CC (UH-72A), or, IERW AVR (COMM CORE) (TH-67), 2C-IERW-CC (TH-67). 3. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 4. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 5. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. (IMS) selection is specified by participating country. Medical qualification for aviator training must be verified by US Army Aeromedical Activity at training location. International military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI). Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110TH AB) Form 31, Course Prerequisite Waiver Form (<a href="https://www.us.army.mil/suite/page/682374">https://www.us.army.mil/suite/page/682374</a>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110TH AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. IMS attending AH-64E MTP will be required to bring their own helmet for flight training.</p>										

<b>B113157</b>	<b>2C-15A/SIB2/153D</b>	<b>S</b>	<b>14.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
	IERW UH-60 TRACK - EN Army										AVIATION SCHOOL Fort Rucker, AL 36362

**Course Description:**

Effective 2018-04-04

**Course Scope:**

The General Learning Outcome (GLO) for this course is to provide the student with the necessary skills and knowledge required to obtain an pilot qualification in the UH-60A/L helicopter upon successful completion of this course. This course consists of flight and academic training in Day, Night, Night Vision Goggle, Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, post flight operations, crew coordination, and safety. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

**Special Information:**

Physical Demand Requirements 1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx. 300 ft.) to and from the aircraft. 2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment. 3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3lbs. of NVG equipment attached to flight helmet for an extended period of time. 4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment. NOTE: This high physical demand task will be tested and recorded when the students are attending either 2C-WOBC-CC-A, AVIATION WOBC (COMMON CORE) (PART A), or, 2-1-C20B, Phase 1, AVIATION BASIC OFFICER LEADER-BRANCH.

**Course Prerequisite Text:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3. Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1-5 they do not attend Phases 6-8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Text Prerequisites: 1. Must be Active Army, Army National Guard, or Reserve Component (RC) Commissioned/Warrant Officers, Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military. 2. Must have successfully graduated from one of the following courses: Initial Entry Rotary Wing AVR (Common Core), 2C-IERW (COMM CORE), or, IERW AVR (COMM CORE) (UH-72A), 2C-IERW-CC (UH-72A), or, IERW AVR (COMM CORE) (TH-67), 2C-IERW-CC (TH-67). 3. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 4. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 5. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. (IMS) selection is specified by participating country. Medical qualification for aviator training must be verified by US Army Aeromedical Activity at training location. International military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI). Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110TH AB) Form 31, Course Prerequisite Waiver Form (<a href="https://www.us.army.mil/suite/page/682374">https://www.us.army.mil/suite/page/682374</a>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110TH AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. IMS attending AH-64E MTP will be required to bring their own helmet for flight training.</p>										

<b>B113162</b>	<b>2C-15A/SID7/152H</b>	<b>S</b>	<b>16.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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IERW AH-64D TRACK - ALL  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2018-03-09

Course Scope:

Graduates of the IERW AH-64D Track Course exude high levels of mental and physical acuity. They are able to recognize and react deftly to a fluid contemporary operating environment. They embody initiative and decisiveness and are able to aggressively and competently take action by employing their aircraft and weapons systems on the battlefield. (21st Century Soldier Competencies identified: Adaptability, Initiative, Communication and Engagement, Critical Thinking, Problem Solving, and Technical and Tactical Competence).

Special Information:

1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx. 300 ft.) to and from the aircraft. 2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment. 3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3 lbs. of NVG equipment attached to flight helmet for an extended period of time.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

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Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

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3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

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Administration 334-255-9145 2081 1352 DSN 558

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15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army, Army National Guard, or Reserve Component (RC) Commissioned/Warrant Officers, Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military. 2. Must have successfully graduated from one of the following courses: Initial Entry Rotary Wing AVR (Common Core), 2C-IERW (COMM CORE), or, IERW AVR (COMM CORE) (UH-72A), 2C-IERW-CC (UH-72A), or, IERW AVR (COMM CORE) (TH-67), 2C-IERW-CC (TH-67). 3. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 4. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 5. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. (IMS) selection is specified by participating country. Medical qualification for aviator training must be verified by US Army Aeromedical Activity at training location. International military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI). Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110TH AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110TH AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. IMS attending AH-64E MTP will be required to bring their own helmet for flight training.

<b>B113163</b>	<b>2C-15A/SID7/152H</b>	<b>S</b>	<b>16.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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IERW AH-64D TRACK - EN  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2018-03-09

Course Scope:

Graduates of the IERW AH-64D Track Course exude high levels of mental and physical acuity. They are able to recognize and react deftly to a fluid contemporary operating environment. They embody initiative and decisiveness and are able to aggressively and competently take action by employing their aircraft and weapons systems on the battlefield. (21st Century Soldier Competencies identified: Adaptability, Initiative, Communication and Engagement, Critical Thinking, Problem Solving, and Technical and Tactical Competence).

Special Information:

1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx. 300 ft.) to and from the aircraft. 2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment. 3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3 lbs. of NVG equipment attached to flight helmet for an extended period of time.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

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DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

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Policy Letter Management of International Military Pilots and Student International Pilots

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3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

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Administration 334-255-9145 2081 1352 DSN 558

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15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Text Prerequisites: 1. Must be Active Army, Army National Guard, or Reserve Component (RC) Commissioned/Warrant Officers, Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military. 2. Must have successfully graduated from one of the following courses: Initial Entry Rotary Wing AVR (Common Core), 2C-IERW (COMM CORE), or, IERW AVR (COMM CORE) (UH-72A), 2C-IERW-CC (UH-72A), or, IERW AVR (COMM CORE) (TH-67), 2C-IERW-CC (TH-67). 3. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 4. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 5. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. (IMS) selection is specified by participating country. Medical qualification for aviator training must be verified by US Army Aeromedical Activity at training location. International military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI). Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110TH AB) Form 31, Course Prerequisite Waiver Form (<a href="https://www.us.army.mil/suite/page/682374">https://www.us.army.mil/suite/page/682374</a>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110TH AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. IMS attending AH-64E MTP will be required to bring their own helmet for flight training.</p>										

<b>B113196</b>	<b>2C-SIB2/2C-153D</b>	<b>U</b>	<b>6.0W</b>	<b>961</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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UH-60 AVIATOR QUALIFICATION  
Army

WESTERN ARMY AVIATION TRAINING SITE  
Marana, AZ 85653-9598

**Course Description:**

Course Scope and Special Information

Effective 2003-11-20

Course Scope:

Provides the student with the necessary skills and knowledge required to achieve pilot qualification in the UH-60 helicopter. Includes training in the mental and physical skills required for the accomplishment of pilot duties through instruction in aircraft systems, navigation and command instrument systems, combat skills, flight training, mission planning, and safety. Aviators who are night vision device (NVD) qualified will receive NVD qualification in the uh-60. Aviators not NVD qualified will receive NVD familiarization based on proficiency.

Special Information:

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted for this course.

1 Students must bring a copy of the most current Flight Physical in English. Forms needed are DD Form 2808, Report of Medical Exam, and DD 2807-1, Report of Medical History.

Medical exams must include HIV, hepatitis, sickle cell anemia, chest X-Ray and eye exam. No student will begin flight courses without proper medical exam documentation. Also, should bring a panoramic dental x-ray.

2 Students must bring adequate duty uniforms and equipment for their course minimum of 3 of each. Students in non-flight courses are not allowed to wear flight suits during training.

Uniforms or flight gear are not available at the WAATS.

3 Students must make sure they have adequate medical insurance. Medical care in the U.S. is very expensive. Only if the student's country is not responsible for your medical care.

4 Students who do not meet prerequisites for their scheduled course must submit waivers in advance of their arrival for training waiver requests take several days failure to submit waiver prior to arrival may result in course set-back or removal.

5 The WAATS will not update aviator rating i.e. senior or master wings

6 Students should be issued an A2 Visa in case their training should be extended.

7 Students are required to furnish 2 forms of photo Identification translated into English in order to be issued a military ID Card. Examples include Passport, VISA, Military ID Card in English, Driver's License in English, etc.

8 International Baggage Fees. Bag fees must be checked prior to arrival and departure for each and every student.

9 Every student will complete in processing forms and briefings regardless of rank, title or frequency of attendance. Failure to complete these forms could result in dismissal from the course.

10 Healthcare Coverage Policies Mailing Address if applicable

Silverbell Army Heliport

Western Army Aviation Training Site WAATS

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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C O WAATS IMSO  
 22440 E. Pinal Air Park Road, Silverbell Army Heliport Bldg. L4500  
 Marana, AZ 85653-9598  
 Phone 520-750-5546 or 5696  
 Fax 520-750-5502

**General Information**

The IMS must report their arrival as soon as possible to the IMSO office at 520-750-5546 520-609-2336 and will receive further instructions on in-processing procedures  
 If coordinated IMS will receive room keys from the main gate guards upon arrival

**Billeting**

1 single room occupant  
 There is no available housing for family members at the WAATS.

**Climate**

We have a desert climate with two major seasons winter and summer.  
 Winter temperatures are mild ranging from 60-70 degrees Fahrenheit 15-21 degrees Celsius but there could be times when it reaches freezing temperatures. October-February  
 Summer temperatures can become very hot ranging from mid-90s to 115s Fahrenheit 32-46 degrees Celsius. The average yearly temperature is approximately 80 degrees Fahrenheit 26 degrees Celsius. March-September

**Dependents**

Family Members Dependents are NOT permitted See Training Activity information for more detailed information and procedures

**Dining Messing**

There is a contracted dining facility within walking distance from any building in our installation located in building L4535. It serves Breakfast, Lunch, Dinner, and a variety of grilled sandwiches and burgers. Students must come financially prepared to pay for their own meals which average 32.68 per day 10.46 Breakfast 11.21 Lunch 11.01 Dinner

**Hours of Operations**

Breakfast 0600 to 0830  
 Lunch 1130 to 1330  
 Dinner 1700 to 1800

No cooking is authorized inside the WAATS dormitories.

Proximity to local restaurants is about 20 miles from the WAATS.

**Driving**

Students must hold possess a valid driver license to operate a vehicle in the United States. Student should bring their International Driver s License with them if available.

**Course International Notes:**

Text Prerequisites iActive Army or Reserve Component commissioned officer, warrant officer, or DAC qualified and current as a rotary-wing aviator and assigned or on orders to a unit equipped with UH-60 helicopters. Possess a current flight physical and an instrument qualification. Have in possession DA Forms 2, 759, and SF 88 or DD 2808. iiInternational military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI).6. iiForeign Military Students should meet the above prerequisites and are allowed on a case by case basis.

<b>B113204</b>	<b>2C-F196/SQIC (UH-60M)</b>	<b>U</b>	<b>9.0W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
UH-60M INSTRUCTOR PILOT				AVIATION SCHOOL							

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Army

Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2014-10-01

Course Scope:

Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

This course will provide a rotary-wing qualified pilot (PI) with the necessary skills and knowledge required to obtain an Instructor Pilot (IP) qualification in the H-60 helicopter. This course consists of flight and academic training in Day / Night / Night Vision Goggle (NVG), Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, post flight operations, crew coordination, and safety.

**Course Prerequisite Text:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

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Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

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15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft. 2. (FOR IPC Courses) Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 3. (FOR RIT Courses) ) Must be assigned or on orders to USAACE. Must be qualified as an Instructor Pilot in the course aircraft. 4. Must be qualified as a Pilot in Command (PC) (waiver authority for PC is DAMO-AV IAW AR 95-1). 5. Must have a minimum of 500 hours of rotary wing aircraft flight time. 6. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is PC time in aircraft series. 7. Must have a current Instrument Evaluation within the previous 12 months. 8. Must be Night Vision Goggle (NVG) qualified. 9. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 10. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 11. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 12. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<a href="https://www.us.army.mil/suite/page/682374">https://www.us.army.mil/suite/page/682374</a>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 13. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). 14. IMS attending AH-64E IPC will be required to bring their own helmet for flight training.</p>										
<b>B113210</b>	<b>2C-SID7/152H (AH-64D)</b>	<b>U</b>	<b>16.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>

AH-64D AVIATOR QUALIFICATION - ALL  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course imparts the knowledge for skill development in contact flight, fire control radar/target acquisition, gunnery, combat skills training, crew coordination, and safety.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

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DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

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Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

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Administration 334-255-9145 2081 1352 DSN 558

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15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Active duty or Reserve Component Commissioned Officer, Warrant Officer, Department of the Army Civilian (DAC), and selected civilian contractor personnel. Qualified and current as a rotary wing aviator in accordance with AR 95-1. Must have a current instrument qualification. Must possess a current flight physical. Must be assigned to or on orders to a unit equipped with AH-64D Longbow Apache. Must possess a current Individual Flight Record and Certificate - Army (DA Form 759 E), Personnel Qualification Record (DA Form 2, Part 1), Report of Medical Examination (DD Form 2808), and Medical Recommendation for Flying Duty (DA Form 4186).iiInternational military students must meet all prerequisites and are enrolled on a case-by-case basis. International military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at DLI. The Security Cooperation Organization may request SET exceptions from SATFA only when the IMS has recent experience in an English language flight or navigational environment.iiStudents Must:i Have Graduated from course: 2C-IERW (COMM CORE) Phase : (none) (INITIAL ENTRY ROTARY WING AVR (COMMON CORE)).

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B113217	2C-SID7/152H (AH-64D)	U	16.0W	011	80	R	2/2		No		100.00

AH-64D AVIATOR QUALIFICATION - EN  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope:

Course consists of flight and academic instruction to qualify rotary wing aviators who have completed qualification training in the AH-64D in methods of instruction to teach and evaluate AH-64D contact flight, night vision systems, weapon systems, and the Longbow Crew Trainer (LCT).

**Course Prerequisite Text:**

1 REQUIREMENTS FOR MEDICAL SCREENING

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DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

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Administration 334-255-9145 2081 1352 DSN 558

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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course International Notes:**

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<b>B113224</b>	<b>2C-F195/SQIC (CH-47F)</b>	<b>U</b>	<b>10.0W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
	CH-47F INSTRUCTOR PILOT Army										

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope:

The General Learning Outcome (GLO) for this POI is to provide selected branch officers, warrant officers, Department of the Army Civilians (DAC), and civilian contractor aviators with the required skills and knowledge to demonstrate proficiency as a CH-47F instructor pilot. This course consists of flight and academic training in day, night, and night vision device tasks under visual flight rules (VFR) and instrument flight rules (IFR), to include method of instruction (MOI) for contact maneuvers, instrument flight, tactical flight, and emergency procedures. Academic subjects include theory of flight, fundamentals of instruction, aircrew training program, regulations, and crew coordination. Systems based knowledge includes flight management system (FMS) operation, communications, flight controls, engines, power train, digital advanced flight control systems, hydraulics, electrical systems, malfunction analysis, mission equipment, and other related systems. Course content and instructional strategies foster character and accountability, adaptability and initiative, lifelong learning, teamwork and collaboration, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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<b>B113226</b>	<b>2C-SIC3/154F/ASIC3</b>	<b>U</b>	<b>11.4W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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CH-47F AVIATOR QUALIFICATION  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2014-02-21

Course Scope:

The General Learning Outcome (GLO) for this POI is to qualify selected commissioned officers, warrant officers, Department of the Army Civilians (DAC), and select civilian contractors for duty as a rotary wing aviator in the CH-47F helicopter. This course consists of flight and academic training in Day / Night / Night Vision Goggles (NVG), Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, and post flight operations. Academic training also includes instruction in aircraft systems, the flight management system, multifunction displays, digital communications, digital map operations, and flight director operations. This course is designed to provide the student with the necessary skills and knowledge required to achieve pilot qualification in the CH-47F helicopter. Aviators who are NVG-qualified will receive NVG qualification in the CH-47F. Course content and instructional strategies foster lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

None

**Course Prerequisite Text:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

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**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>iText Prerequisitesii1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military.2. Must be assigned to or on orders to a unit with course aircraft.3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program.4. Must have a current Instrument Evaluation within the previous 12 months.5. Must be Night Vision Goggle (NVG) qualified.6. Must have performed Pilot (PI) duties in aircraft category in previous 180 days.7. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military.8. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 9. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<a href="https://www.us.army.mil/suite/page/682374">https://www.us.army.mil/suite/page/682374</a>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date.10. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI).Additional helicopter qualifications. Active Army, ARNG, and USAR aviators will not receive multiple advanced helicopter qualification courses. Aviators requesting additional advanced helicopter qualification courses will submit a waiver request through their chain of command (O-5 level), through the Aviation Branch of Human Resources Command, to the DCS, G-3/5/7 (DAMO-AV), 400 Army Pentagon, Washington, DC 20310-0400. Individuals will not be enrolled in the Army Training Requirements and Resources System until the waiver is approved. Refer to AR 95-1 chapter 4 paragraph 4-6 Aircraft qualification training for additional information. IMS attending AH-64E AQC will be required to bring their own helmet for flight training.</p>										
<b>B113227</b>	<b>2C-15A/SIC3/154F</b>	<b>U</b>	<b>16.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>

IERW CH-47F TRACK  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Prerequisite Courses

Students Must:

Have Graduated from course: 2C-IERW (COMM CORE) (WO) Phase : 2 (IERW AVR COMMON CORE WO PROF DEVELOPMENT).

Course Scope and Special Information

Effective 2018-03-09

Course Scope:

This course is designed to provide the student with the necessary skills and knowledge required to achieve pilot qualification and designation as an Army combat aviator in the CH-47F aircraft system. Training includes physical and mental skills and knowledge objectives for basic rotary-wing flight maneuvers, emergency procedures, flight planning, instrument flight tasks, combat skills flight tasks, flight planning, night/night vision devices, command instrument systems, and safety factors appropriate to the aircraft.

Special Information:

Physical Demand Requirements:1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx.300ft.) to and from the aircraft.2. Frequently climbs 18 ft. from ground to top of the aircraft using footholds and grip bars on equipment.3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3lbs. of NVG equipment attached to flight helmet for an extended period of time.4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

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**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army, Army National Guard, or Reserve Component (RC) Commissioned/Warrant Officers, Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military. 2. Must have successfully graduated from one of the following courses: Initial Entry Rotary Wing AVR (Common Core), 2C-IERW (COMM CORE), or, IERW AVR (COMM CORE) (UH-72A), 2C-IERW-CC (UH-72A), or, IERW AVR (COMM CORE) (TH-67), 2C-IERW-CC (TH-67). 3. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 4. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 5. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. (IMS) selection is specified by participating country. Medical qualification for aviator training must be verified by US Army Aeromedical Activity at training location. International military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI). Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110TH AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110TH AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. IMS attending AH-64E MTP will be required to bring their own helmet for flight training.

<b>B113228</b>	<b>2C-15A/SIB3/153M</b>	<b>U</b>	<b>16.0W</b>	<b>011</b>	<b>80</b>		<b>2/2</b>		<b>No</b>		<b>100.00</b>
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IERW UH-60M TRACK  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2018-03-09

Course Scope:

The General Learning Outcome (GLO) for this course is to provide the student with the necessary skills and knowledge required to obtain an pilot qualification in the UH-60M helicopter upon successful completion of this course. This course consists of flight and academic training in Day, Night, Night Vision Goggle, Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, post flight operations, crew coordination, and safety. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx. 300ft.) to and from the aircraft. 2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment. 3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3lbs. of NVG equipment attached to flight helmet for an extended period of time. 4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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<b>B113229</b>	<b>2C-SID7/152H (AH-64D)</b>	<b>U</b>	<b>16.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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AH-64D AVIATOR QUALIFICATION - ALL W/O FLY  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course imparts the knowledge for skill development in contact flight, fire control radar/target acquisition, gunnery, combat skills training, crew coordination, and safety.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	-----Itemized Prerequisites-----	Course Security Clearance: Y - NONE									
	Prerequisite Courses-----	The student must satisfy one of the following sets of Prerequisite Course requirements:									
	Student Must:	Be a graduate from:				Course Number: 2-1-C20		Phase:		Title:	
	AVIATION OFFICER BASIC					---OR:					
	Student Must:	Be a graduate from:				Course Number: 2C-IERW (COMM CORE) (WO) Phase: 2					
	Title: IERW AVR COMMON CORE WO PROF DEVELOPMENT										
	Active duty or Reserve Component commissioned officer, warrant officer, Department of the Army civilian (DAC), and selected civilian contractor personnel. Qualified and current as a rotary wing aviator in accordance with AR 95-1. Must have a current instrument qualification. Must possess a current flight physical examination. Must be assigned or on orders to a unit equipped with AH-64D Longbow Apache aircraft. Must possess a current Individual Flight Record and Certificate - Army (DA Form 759 E), Personnel Qualification Record (DA Form 2, Part 1), and Report of Medical Examination (Standard Form 88 or DD Form 2808).										
<b>B113230</b>	<b>2C-SID7/152H (AH-64D)</b>	<b>U</b>	<b>16.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
	AH-64D AVIATOR QUALIFICATION					AVIATION SCHOOL					
	Army					Fort Rucker, AL 36362					
	<b>Course Description:</b>										



MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	Course Scope and Special Information Effective 2010-01-15 Course Scope: Course imparts the knowledge for skill development in contact flight, fire control radar/target acquisition, gunnery, combat skills training, crew coordination, and safety.  Special Information: "Non-DOD and non-US students (IAW DOD agreement) may participate in this course."  Effective 2010-01-15 (Draft) Course Scope: Course imparts the knowledge for skill development in contact flight, fire control radar/target acquisition, gunnery, combat skills training, crew coordination, and safety.  Special Information: "Non-DOD and non-US students (IAW DOD agreement) may participate in this course."  Effective 2006-11-10 Course Scope: Course consists of flight and academic instruction to qualify rotary wing aviators who have completed qualification training in the AH-64D in methods of instruction to teach and evaluate AH-64D contact flight, night vision systems, weapon systems, and the Longbow Crew Trainer (LCT).  Special Information:  Effective 2003-08-15 Course Scope: Course imparts the knowledge for skill development in contact flight, fire control radar/target acquisition, gunnery, combat skills training, crew coordination, and safety.  Special Information:  Effective 1999-10-01 Course Scope: Course imparts the knowledge for skill development in contact flight, fire control radar/target acquisition, gunnery, combat skills training, crew coordination, and safety.  Special Information:  Hide Historical Scope and Special Information Sets Show Historical Scope and Special Information Sets <b>Course Prerequisite Text:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Text Prerequisites: 1. Active duty or Reserve Component Commissioned Officer, Warrant Officer, Department of the Army Civilian (DAC), iand selected civilian contractor personnel. 2. Qualified and current as a rotary wing aviator in accordance with AR 95-1. 3. Must have a current instrument qualification. i4. Must possess a current flight physical examination. 15. Must be assigned to or on orders to a unit equipped with AH-64D Longbow Apache aircraft. i6. Must possess a current Individual Flight Record and Certificate - Army (DA Form 759 E), Personnel Qualification Record (DA Form 2, Part 1), Report of Medical Examination (DD Form 2808), and Medical iRecommendation for Flying Duty (DA Form 4186). i iPrerequisite Courses)There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B113231</b>	<b>2C-15A/SID9/152E</b>	<b>U</b>	<b>17.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>	<b>No</b>	<b>100.00</b>		
IERW AH-64E TRACK				AVIATION SCHOOL							

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Army

Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2018-03-09

Course Scope:

This course is designed to provide the student with the necessary skills and knowledge required to achieve pilot qualification and designation as an Army combat aviator in the AH-64E aircraft system. Training includes physical and mental skills and knowledge objectives for basic rotary-wing flight maneuvers, emergency procedures, flight planning, instrument flight tasks, combat skills flight tasks, flight planning, night/night vision devices, command instrument systems, and safety factors appropriate to the aircraft.

Special Information:

1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx. 300 ft.) to and from the aircraft. 2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment. 3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3 lbs. of NVG equipment attached to flight helmet for an extended period of time.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Text Prerequisites: 1. Must be Active Army, Army National Guard, or Reserve Component (RC) Commissioned/Warrant Officers, Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military. 2. Must have successfully graduated from one of the following courses: Initial Entry Rotary Wing AVR (Common Core), 2C-IERW (COMM CORE), or, IERW AVR (COMM CORE) (UH-72A), 2C-IERW-CC (UH-72A), or, IERW AVR (COMM CORE) (TH-67), 2C-IERW-CC (TH-67). 3. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 4. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 5. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. (IMS) selection is specified by participating country. Medical qualification for aviator training must be verified by US Army Aeromedical Activity at training location. International military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI). Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110TH AB) Form 31, Course Prerequisite Waiver Form (<a href="https://www.us.army.mil/suite/page/682374">https://www.us.army.mil/suite/page/682374</a>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110TH AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. IMS attending AH-64E MTP will be required to bring their own helmet for flight training.</p>										

<b>B113232</b>	<b>2C-F165 (AH-64E) (T)</b>	<b>U</b>	<b>6.2W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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AH-64E AVIATOR QUALIFICATION (TRANS)  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2018-07-19 (Draft)

Course Scope:

Graduates of this course exude high levels of mental and physical acuity. They are able to recognize and react deftly to a fluid contemporary operating environment. They embody initiative and decisiveness and are able to aggressively and competently take action by employing their aircraft and weapons systems on the battlefield. (21st Century Soldier Competencies identified: Adaptability, Initiative, Communication and Engagement, Critical Thinking, Problem Solving, and Technical and Tactical Competence).

Special Information:

Physical demands: 1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-4 ft.) Carries (approx. 300 ft.) to and from the aircraft. 2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment. 3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3 lbs. of NVG equipment attached to flight helmet for an extended period of time. 4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the H-47D or H-60A/L or H-64D helicopter. 2. Must be assigned to or on orders to a unit with course aircraft. 3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 4. Must have a current Instrument Evaluation within the previous 12 months. 5. Must be Night Vision Goggle (NVG) qualified. 6. Must have performed Pilot (PI) duties in H-47D or H-60A/L or H-64D in previous 180 days. 7. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 8. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 9. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 10. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI) for the current training event. IMS attending AH-64E AQT will be required to bring their own helmet for flight training.

<b>B113234</b>	<b>2C-F168 (AH-64E) (T)</b>	<b>U</b>	<b>3.2W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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AH-64E MAINTENANCE TEST PILOT (TRANS)  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Course Scope:

To provide information and training on maintenance troubleshooting and test flight procedures in AH-64D Block III.

Special Information:

"Non-DOD and non-US students (IAW DOD agreement) may participate in this course." Prior to starting course, students must be able to successfully complete a closed-book Operator's Manual (-10) examination covering Emergency Procedures and Operating Limitations.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Text Prerequisites</p> <p>1. Active Army warrant officers, Reserve Component (RC) commissioned, warrant officers, Department of the Army Civilians (DAC), selected civilian contractor personnel, and selected foreign military maintenance personnel. 12. Must have a current flight physical examination. 13. Must be a qualified AH-64D Block I/II Maintenance Test Pilot. 14. Must have successfully completed the AH-64D Aviator Qualification (Block III) (Transition) course. 15. Must be assigned to or on orders to an organization equipped or scheduled to be equipped with AH-64D Block III aircraft. 16. Must possess current flight records (DA Form 759), personnel qualification record (DA Form 2, part 1), Report of Medical Examination (DD Form 2808) and Medical Recommendation for Flying Duty (DA Form 4186). 17. Must have a minimum of 500 hours in rotary wing aircraft, of which 250 hours must be pilot time in the AH-64D helicopter, and have logged 50 hours of PIC time in type/design. 18. Must have performed pilot duties in the AH-64D aircraft during the last 180 days. 19. MOS 151A may attend the academic portion of the course. 20. International military students must meet all prerequisites and are enrolled on a case-by-case basis. International military students must have a minimum 85 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at DLI. The Security Cooperation Organization may request SET exceptions from SATFA only when the IMS has recent experience in an English language flight or navigational environment.</p>										
<b>B113236</b>	<b>2C-F209/SQIC (AH-64E)</b>	<b>U</b>	<b>14.0W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>

AH-64E INSTRUCTOR PILOT  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2018-07-19 (Draft)

Course Scope:

Graduates of this course exude high levels of mental and physical acuity. They are able to recognize and react deftly to a fluid contemporary operating environment. They embody initiative and decisiveness and are able to aggressively and competently take action by employing their aircraft and weapon systems on the battlefield (21st Century Soldier Competencies identified: Adaptability, Initiative, Communication and Engagement, Critical Thinking, Problem Solving, and Technical and Tactical Competence).

Special Information:

Physical Demands  
1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx. 300 ft.) to and from the aircraft.  
2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment.  
3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3 lbs. of NVG equipment attached to flight helmet for an extended period of time.  
4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 t. to emergency egress from the aircraft while wearing aviation combat equipment.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft. 2. (FOR IPC Courses) Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 3. (FOR RIT Courses) ) Must be assigned or on orders to USAACE. Must be qualified as an Instructor Pilot in the course aircraft. 4. Must be qualified as a Pilot in Command (PC) (waiver authority for PC is DAMO-AV IAW AR 95-1). 5. Must have a minimum of 500 hours of rotary wing aircraft flight time. 6. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is PC time in aircraft series. 7. Must have a current Instrument Evaluation within the previous 12 months. 8. Must be Night Vision Goggle (NVG) qualified. 9. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 10. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 11. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 12. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 13. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). 14. IMS attending AH-64E IPC will be required to bring their own helmet for flight training.

<b>B113237</b>	<b>2C-SID9/152E (AH-64E)</b>	<b>U</b>	<b>17.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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AH-64E AVIATOR QUALIFICATION  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2018-07-19 (Draft)

Course Scope:

Graduates of this course exude high levels of mental and physical acuity. They are able to recognize and react deftly to a fluid contemporary operating environment. They embody initiative and decisiveness and are able to aggressively and competently take action by employing their aircraft and weapons systems on the battlefield. (21st Century Soldier Competencies identified: Adaptability, Initiative, Communication and Engagement, Critical Thinking, Problem Solving, and Technical and Tactical Competence).

Special Information:

1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx. 300 ft.) to and from the aircraft. 2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment. 3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3 lbs. of NVG equipment attached to flight helmet for an extended period of time. 4. Occasionally extract incapacitated crew member weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

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DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military. 2. Must be assigned to or on orders to a unit with course aircraft. 3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 4. Must have a current Instrument Evaluation within the previous 12 months. 5. Must be Night Vision Goggle (NVG) qualified. 6. Must have performed Pilot (PI) duties in aircraft category in previous 180 days. 7. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 8. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 9. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 10. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI). Additional helicopter qualifications. Active Army, ARNG, and USAR aviators will not receive multiple advanced helicopter qualification courses. Aviators requesting additional advanced helicopter qualification courses will submit a waiver request through their chain of command (O-5 level), through the Aviation Branch of Human Resources Command, to the DCS, G-3/5/7 (DAMO-AV), 400 Army Pentagon, Washington, DC 20310-0400. Individuals will not be enrolled in the Army Training Requirements and Resources System until the waiver is approved. Refer to AR 95-1 chapter 4 paragraph 4-6 Aircraft qualification training for additional information. IMS attending AH-64E AQC will be required to bring their own helmet for flight training.

<b>B113238</b>	<b>4D-F12/SQIG (AH-64E)</b>	<b>U</b>	<b>10.4W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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AH-64E MAINTENANCE TEST PILOT  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2018-04-20

Course Scope:

To provide information and training on maintenance troubleshooting and test flight procedures.

Special Information:

Physical Demands 1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx. 300ft.) to and from the aircraft. 2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment. 3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3 lbs. of NVG equipment attached to flight helmet for an extended period of time. 4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

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Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft. 2. Must be assigned to or on orders to a unit with course aircraft. 3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 4. Must have a minimum of 500 hours of rotary wing aircraft flight time. 5. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is Pilot in Command (PC) time in aircraft series. 6. Must have a current Instrument Evaluation within the previous 12 months. 7. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 8. Must have completed the Aviation Maintenance Officer Course, Phase 1 and Phase 2, or equivalent. 9. Must provide a letter of recommendation from the current or losing Battalion or higher Commander prior to reporting for the course. 10. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 11. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 12. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 13. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. AMOC will only be required if IMS will remain at USAACE, and be assigned to 110TH AB. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). IMS attending AH-64E MTP will be required to bring their own helmet for flight training.

<b>B113240</b>	<b>2C-SID7/152H (AH-64D)</b>	<b>U</b>	<b>11.2W</b>	<b>011</b>	<b>80</b>		<b>2/2</b>		<b>No</b>		<b>100.00</b>
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AH-64D AVIATOR QUALIFICATION (ISRAEL)  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information  
Effective 2010-01-15

Course Scope:

Course imparts the knowledge for skill development in contact flight, fire control radar/target acquisition, gunnery, combat skills training, crew coordination, and safety.

Special Information:

"Non-DOD and non-US students (IAW DOD agreement) may participate in this course."

Effective 2010-01-15 (Draft)

Course Scope:

Course imparts the knowledge for skill development in contact flight, fire control radar/target acquisition, gunnery, combat skills training, crew coordination, and safety.

Special Information:

"Non-DOD and non-US students (IAW DOD agreement) may participate in this course."

**Course Prerequisite Text:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

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Flight Physical guidance is available at the following links

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AR 40-501

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Aeromedical Policy Letters and Technical Bulletins

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Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

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5 Questions may be addressed to the following

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Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Active duty or Reserve Component Commissioned Officer, Warrant Officer, Department of the Army Civilian (DAC), and selected civilian contractor personnel. Qualified and current as a rotary wing aviator in accordance with AR 95-1. Must have a current instrument qualification. Must possess a current flight physical. Must be assigned to or on orders to a unit equipped with AH-64D Longbow Apache. Must possess a current Individual Flight Record and Certificate - Army (DA Form 759 E), Personnel Qualification Record (DA Form 2, Part 1), Report of Medical Examination (DD Form 2808), and Medical Recommendation for Flying Duty (DA Form 4186).iiInternational military students must meet all prerequisites and are enrolled on a case-by-case basis. International military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at DLI. The Security Cooperation Organization may request SET exceptions from SATFA only when the IMS has recent experience in an English language flight or navigational environment.iiStudents Must:i Have Graduated from course: 2C-IERW (COMM CORE) Phase : (none) (INITIAL ENTRY ROTARY WING AVR (COMMON CORE)).



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B113245	4D-SQIG (CH-47F)	U	7.4W	011	85	R	2/2		No		100.00

CH-47F MAINTENANCE TEST PILOT  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope:

Course consists of flight, academic, and technical training on CH-47F maintenance troubleshooting and test flight procedures. Academic instruction includes aircraft systems and technical manuals.

**Course Prerequisite Text:**

1 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following  
Training 334-255-9008 9501 0581 DSN 558  
Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course International Notes:**

iText Prerequisitesii1. Must be Active Army or Reserve Component Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the ( H-47F) helicopter.i2. Must be assigned to or on orders to a unit with (H-47F) helicopters.i3. Must have a minimum of 500 hours of rotary wing aircraft.i4. Must have a minimum of 250 hours pilot time in the (H-47F), of which a minimum of 50 hours is PC time.i5. Must have a current instrument qualification.i6. Must have performed Pilot (PI) or PC duties in the (H-47F) within 180 days prior to class start date.i7. Must have completed the Aviation Maintenance Officer Course, Phase 1 and Phase 2, or equivalent.i8. Must provide a letter of recommendation from the current or losingiBattalion or higher Commander. For aviators otherwise qualified in accordance with the prerequisites above, a positive endorsement of the candidate's potential for service must be included in the letter of recommendation. i9. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests and a DA Form 4186 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military.i10. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians oriForeign Military. i11. Waiver authority for course prerequisites is: CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), and a letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. The commander shall include sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade in determining whether a waiver will be authorized. i12. International military students must meet all prerequisites and are enrolled on a case-by-case basis. International military students must have a minimum 85 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI).iiPrerequisite CoursesiiThe Student must satisfy any one of the following Prerequisite Course Solution Sets:iiStudents Must:i Have Graduated from course: 2C-SIC3/154F/ASIC3 Phase : (none) (CH-47F AVIATOR QUALIFICATION),i and have a Reservation, or be Attending, or be Graduated from course: 2C-F119/4D-F10 Phase : (none) \*.iOriiStudents Must:i Have Graduated from course: 2C-SIC3/2C-154F (T) Phase : (none) (CH-47F AVIATOR QUALIFICATION (TRANS)),i and have a Reservation, or be Attending, or be Graduated from course: 2C-F119/4D-F10 Phase : (none) \*.iiOriiStudents Must:iHave Graduated from course: 2C-15A/SIC3/154F Phase : (none) (IERW CH-47F TRACK), and have a Reservation, or be Attending, or be Graduated from course: 2C-F169/4D-F11 Phase : 2 (AVIATION MAINTENANCE OFFICER) \*.iOriiStudents Must:iHave Graduated from course: 2C-SIC3/2C-154F (T) Phase : (none) (CH-47F AVIATOR QUALIFICATION (TRANS)), and have a Reservation, or be Attending, or be Graduated from course: 2C-F169/4D-F11 Phase : 2 (AVIATION MAINTENANCE OFFICER) \*.iOriiStudents Must:iHave Graduated from course: 2C-15A/SIC3/154F Phase : (none) (IERW CH-47F TRACK), and have a Reservation, or be Attending, or be Graduated from course: 2C-F169/4D-F11 Phase : 2 (AVIATION MAINTENANCE OFFICER) \*.i \* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

<b>B113248</b>	<b>2C-SIC3/154F/ASIC3</b>	<b>U</b>	<b>11.4W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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CH-47F AVIATOR QUALIFICATION  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2014-02-21

**Course Scope:**

The General Learning Outcome (GLO) for this POI is to qualify selected commissioned officers, warrant officers, Department of the Army Civilians (DAC), and select civilian contractors for duty as a rotary wing aviator in the CH-47F helicopter. This course consists of flight and academic training in Day / Night / Night Vision Goggles (NVG), Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, and post flight operations. Academic training also includes instruction in aircraft systems, the flight management system, multifunction displays, digital communications, digital map operations, and flight director operations. This course is designed to provide the student with the necessary skills and knowledge required to achieve pilot qualification in the CH-47F helicopter. Aviators who are NVG-qualified will receive NVG qualification in the CH-47F. Course content and instructional strategies foster lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

**NOTE OF IMPORTANCE** Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

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Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

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**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>1. Must be Active Army or Reserve Component Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military.i2. Must be assigned to or on orders to a unit with H-47F helicopters.i3. Must be qualified as a rotary wing aviator.i4. Must have an instrument qualification.i5. Must be night vision goggle qualified.i6. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests and a DA Form 4186 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military.i7. Report with CAFRS, PCS electronic flight record file and Individual iFlight Record Folder (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military.i8. Waiver authority for course prerequisites is: CDR, 110TH Aviation Birigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. Submit USAACE (110TH AB) Form 31, Course Prerequisite Waiver Form (<a href="https://www.us.army.mil/suite/page/682374">https://www.us.army.mil/suite/page/682374</a>) and a letter of recommendation at least 2 weeks prior to the class start date.i9. For candidates failing to meet one or more of the prerequisites above, a letter of recommendation must be provided from the current or losing Battalion Commander including sufficient background information to assist the USAACE Aviation Training Brigade Commander in determining whether a waiver will be authorized.i10. International military students must meet all prerequisites and are enrolled on a case-by-case basis. International military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at DLI. The Security Cooperation Organization may request SET exceptions from SATFA only when the IMS has recent experience in an English language flight or navigational environment.</p>										
<b>B113249</b>	<b>2C-SIC3/154F/ASIC3</b>	<b>U</b>	<b>11.4W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
	CH-47F AVIATOR QUALIFICATION Army										AVIATION SCHOOL Fort Rucker, AL 36362

**Course Description:**

Course Scope:

The General Learning Outcome (GLO) for this POI is to qualify selected commissioned officers, warrant officers, Department of the Army Civilians (DAC), and select civilian contractors for duty as a rotary wing aviator in the CH-47F helicopter. This course consists of flight and academic training in Day / Night / Night Vision Goggles (NVG), Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, and post flight operations. Academic training also includes instruction in aircraft systems, the flight management system, multifunction displays, digital communications, digital map operations, and flight director operations. This course is designed to provide the student with the necessary skills and knowledge required to achieve pilot qualification in the CH-47F helicopter. Aviators who are NVG-qualified will receive NVG qualification in the CH-47F. Course content and instructional strategies foster lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

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**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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1. Must be Active Army or Reserve Component Commissioned/Warrant Officers, Department of the Army; Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military. 2. Must be assigned to or on orders to a unit with H-47F helicopters. 3. Must be qualified as a rotary wing aviator. 4. Must have an instrument qualification. 5. Must be night vision goggle qualified. 6. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests and a DA Form 4186 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 7. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 8. Waiver authority for course prerequisites is: CDR, 110TH Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. Submit USAACE (110TH AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>) and a letter of recommendation at least 2 weeks prior to the class start date. 9. For candidates failing to meet one or more of the prerequisites above, a letter of recommendation must be provided from the current or losing Battalion Commander including sufficient background information to assist the USAACE Aviation Training Brigade Commander in determining whether a waiver will be authorized. 10. International military students must meet all prerequisites and are enrolled on a case-by-case basis. International military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at DLI. The Security Cooperation Organization may request SET exceptions from SATFA only when the IMS has recent experience in an English language flight or navigational environment. 11. In accordance with AR 95-1, any US Army Aviator seeking an additional advanced aircraft qualification must have an approval from DAMO-AV G 3/5/7 45 days ahead of their course start date.

<b>B113250</b>	<b>2C-F217 (UH-72A)</b>	<b>U</b>	<b>1.0W</b>	<b>961A</b>	<b>80</b>		<b>2/2</b>		<b>No</b>		<b>100.00</b>
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UH-72A POWER MGMT MOUNT QUAL  
Army

NGB HAATS- HIGH ALTITUDE TNG CTR  
GYPSUM, CO 81637

**Course Description:**

Effective 2015-03-12

**Course Scope:**

This course consists of flight training during which the student will acquire new power management training techniques designed to enhance overall situational awareness, cockpit communication and coordination, and most importantly, the judgment process. These techniques revolve around the simulation of operating at maximum aircraft gross weight while performing multiple recons, pinnacle landings, ridgeline operations, takeoffs, and confined areas utilizing one million acres of rugged mountainous terrain varying from rolling hills to steep jagged cliffs with altitudes ranging from 6,500 feet PA to over 14,000 feet PA and at times utilizing portable oxygen equipment. Power management skills will be developed in this environment due to the lack of power available decreasing with temperature and altitude. This program is comprehensive, intense, and completely objective using the primary power gauges as the measure of an individual's and aircraft's performance. In addition, the student acquires the techniques necessary to operate in high density altitudes and mountainous environments. Academic instruction includes classroom training and flight techniques, communication coordination techniques, psychological and physiological factors, meteorological conditions, emergency procedures and wind terrain analysis. Heavy emphasis is placed on performance planning and continuous updating.

**Special Information:**

None

**Course Prerequisite Text:**

Student Arrival Departure Instructions

- HAATS staff recommends that students report to HAATS NLT 1500 the Friday before the course start date. This will allow for the students to adjust to the elevation and any time zone change. However, there is no requirement for international students to report to HAATS prior to 0730 of the class start date.
- Road conditions are available on <http://www.cotrip.org>. Students are encouraged to check road conditions prior to driving to HAATS.
- HAATS is located in Gypsum CO.
- HAATS Physical GPS address is 0315 Airport Rd. Gypsum Colorado 81637
- When traveling from Denver take exit 147 Eagle from I-70 and take southern exit from traffic circle, crossing over I-70. Continue south through the next two traffic circles and turn right onto Highway 6 at the fourth traffic circle after crossing the Eagle River. Follow Highway 6 westbound through the fifth traffic circle, from there it is approximately 5 miles to airport road. Airport road is approximately one mile past the turn to the Eagle County airport and Costco. Watch for the green sign that reads Colorado National Guard High Altitude Training Site. Turn left onto airport road. HAATS is located on the right just past the tower.
- When traveling from Grand Junction take exit 140 Gypsum from I-70. Turn right and then take second exit in traffic circle heading south on highway 6. Follow Highway 6 eastbound through two traffic lights towards Eagle. The airport control tower will be visible on the right side of the road. Just abeam the control tower, turn right on to Airport Road. HAATS is located on the right just past the tower.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Billeting**

- Billeting is available for students only. Students who bring dependents will be responsible for their accommodations. Hotel prices vary by the season and can be very expensive. Contact CW3 Ethan Jacobs, ethan.s.jacobs.mil@mail.mil, 720-250-5474 for more information and to make reservations at the HAATS facility.

**Climate**

- Temperatures vary from -25C in the winter to 30C in the summer. If possible students should bring some sort of a pack to carry extra clothing regardless of the time of year. The pack should contain rain gear in the summer and clothing for very cold conditions in the winter. Insulated boots and long underwear are recommended during winter months.

**Dependents Family Members** Dependents are welcome to stay in the local area at their own cost. They cannot be housed in student billeting. There are local hotels and other options available for families. Feel free to contact us for recommendations.

**Dining Messing** Dining is not available. Students are required to dine on the local economy. There are several restaurants and grocery stores in the local area. Microwaves and refrigerators are provided for student use.

**Driving** HAATS is located on the I70 corridor in a mountains environment. Students may encounter winter driving conditions between September and May. Road conditions are available on <http://www.cotrip.org>. It is highly recommended between the months of October through April that rental cars have either 4 wheel drive or AWD. During inclement weather conditions the two mountain passes between Gypsum and Denver may have restrictions in place for two wheel drive cars and can be closed down based on conditions. Contact CW3 Ethan Jacobs prior to leaving Denver for HAATS.

**Local Area Activities** HAATS is located near many destination tourist activities. Mountain activities such as skiing, hiking, rafting, and bicycling are available depending on the season.

**Medical Dental Care** Gypsum Urgent Care, 970-777-2800, and Eagle Medical Center, 970-328-6357, are available for medical care. Eagle Family Dentistry 970-328-5268 provides dental care for military families.

**Health Care Insurance** Not available and needs to be required by host nation prior to arrival.

**Nearest City** HAATS is located in Gypsum CO adjacent to Eagle CO with a combined population of about 12,000 people. Denver is located 125 miles to the East and Grand Junction 120 miles west. The population of Denver is approximately 700,000 and the population of Grand Junction is approximately 60,000.

**Nearest Military Base s** The nearest military base is Buckley Airforce Base located near Denver, CO.

**National and Religious Holiday** HAATS understands and honors the recognition of religious holidays. We ask students to keep in mind that the courses are only one week or two weeks long. Release from training during holidays is dependent upon instructor approval. Training will always take priority.

**Passport Visa I-94** It's recommended that IMS carry their passport and visa with them at all times. The U.S. Visa is the authority to travel to the United States during the valid period it has no relation to the period of stay in the United States. The Form I-94 is the Department of Homeland Security's Arrival Departure Record issued to the IMS. Rather than distributing a paper Form I-94, the IMS's passport will be scanned generating an electronic arrival record. The U.S.Citizenship and Immigration Services USCIS will issue an automated Form I-94 to the IMS when they enter the United States at air or sea ports of entry and place an admission stamp on their travel document a paper version of the I-94 may be obtained at [www.cbp.gov](http://www.cbp.gov) I94 . IMS arriving via ground transportation will receive a paper Form I-94 and the USCIS Inspector will write a date or "D S" duration of status on the Form I-94. This date, in conjunction with the ITO, forms the documentation that governs the IMS status in the United States. Each IMS is responsible for his her own travel documents. If there are any discrepancies IMS should contact his her embassy to correct the problem immediately. Only their embassy can change a passport. Mailing of passports should always be via (Registered Mail, Return Receipt Requested.+ All IMS are required to have minimum six 6 months remaining on their passport upon completion of training and returning to their country.

**Schools** NA



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Servicing Airport HAATS is located on the Eagle County Airport. Students may fly directly into Eagle or into Denver International Airport. Prices into Eagle may vary significantly from Denver depending on the time of year.

IMSO Contact ISMO contact info phone 720-250-5465, glenn.m.ballard.mil@mail.mil

Transportation Students are required to have a rental car.

**Uniform Requirements**

- Students should bring the flight clothing they use in their country. Students should include a jacket if available.
- If possible students should bring some sort of a pack to carry extra clothing regardless of the time of year. The pack should contain rain gear in the summer and clothing for very cold conditions in the winter. Insulated boots and long underwear are recommended during winter months.
- HAATS will provide flight helmets and flight vests.

Travel and Living Allowance TLA Advances HAATS does not have a finance office and cannot process requests for travel and living allowances or advances.

Baggage Limitations Restrictions No restrictions

Student Leave Policy The courses are one week or two weeks long. HAATS does not have the ability to process leave requests. Students attending the two week course should expect a 3 day weekend between training weeks. Mondays are scheduled ground school days and there is not a requirement for international students to attend it a second time.

Available Mass Transportation Mass Transportation is limited. Students are required to have a rental car.

Physical Fitness Training Requirements No requirement. There is a fitness facility available on location for student use.

Students are required to have an active flight physical prior to arrival.

Participation level for Hazardous Duty Flight duties

Helpful Weblinks <http://www.visitvailvalley.com>

**Course International Notes:**

Text Prerequisites Army (Active and Reserve), US Coast Guard, Air Force (Active and Reserve), Marine Corps and Navy (Active and Reserve) aviators. Must possess a current flight physical (DA Form 4186) or DoD Component Equivalent, which will not expire during the course. Must possess a current flight record (DA Form 759) or DoD Component Equivalent.

<b>B113251</b>	<b>2C-F219 (UH-72A) (X)</b>	<b>U</b>	<b>2.0W</b>	<b>961A</b>	<b>80</b>	<b>2/2</b>	<b>No</b>	<b>100.00</b>
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UH-72A HIGH ALT MOUNT QUAL (FMS)  
Army

NGB HAATS- HIGH ALTITUDE TNG CTR  
GYPSUM, CO 81637

**Course Description:**

**Course Prerequisite Text:**

Student Arrival Departure Instructions

- HAATS staff recommends that students report to HAATS NLT 1500 the Friday before the course start date. This will allow for the students to adjust to the elevation and any time zone change. However, there is no requirement for international students to report to HAATS prior to 0730 of the class start date.
- Road conditions are available on <http://www.cotrip.org>. Students are encouraged to check road conditions prior to driving to HAATS.
- HAATS is located in Gypsum CO.
- HAATS Physical GPS address is 0315 Airport Rd. Gypsum Colorado 81637
- When traveling from Denver take exit 147 Eagle from I-70 and take southern exit from traffic circle, crossing over I-70. Continue south through the next two traffic circles and turn right

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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onto Highway 6 at the fourth traffic circle after crossing the Eagle River. Follow Highway 6 westbound through the fifth traffic circle, from there it is approximately 5 miles to airport road. Airport road is approximately one mile past the turn to the Eagle County airport and Costco. Watch for the green sign that reads Colorado National Guard High Altitude Training Site. Turn left onto airport road. HAATS is located on the right just past the tower.

-When traveling from Grand Junction take exit 140 Gypsum from I-70. Turn right and then take second exit in traffic circle heading south on highway 6. Follow Highway 6 eastbound through two traffic lights towards Eagle. The airport control tower will be visible on the right side of the road. Just abeam the control tower, turn right on to Airport Road. HAATS is located on the right just past the tower.

#### Billeting

- Billeting is available for students only. Students who bring dependents will be responsible for their accommodations. Hotel prices vary by the season and can be very expensive. Contact CW3 Ethan Jacobs, ethan.s.jacobs.mil@mail.mil, 720-250-5474 for more information and to make reservations at the HAATS facility.

#### Climate

- Temperatures vary from -25C in the winter to 30C in the summer. If possible students should bring some sort of a pack to carry extra clothing regardless of the time of year. The pack should contain rain gear in the summer and clothing for very cold conditions in the winter. Insulated boots and long underwear are recommended during winter months.

Dependents Family Members Dependents are welcome to stay in the local area at their own cost. They cannot be housed in student billeting. There are local hotels and other options available for families. Feel free to contact us for recommendations.

Dining Messing Dining is not available. Students are required to dine on the local economy. There are several restaurants and grocery stores in the local area. Microwaves and refrigerators are provided for student use.

Driving HAATS is located on the I70 corridor in a mountains environment. Students may encounter winter driving conditions between September and May. Road conditions are available on <http://www.cotrip.org>. It is highly recommended between the months of October through April that rental cars have either 4 wheel drive or AWD. During inclement weather conditions the two mountain passes between Gypsum and Denver may have restrictions in place for two wheel drive cars and can be closed down based on conditions. Contact CW3 Ethan Jacobs prior to leaving Denver for HAATS.

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Nearest City HAATS is located in Gypsum CO adjacent to Eagle CO with a combined population of about 12,000 people. Denver is located 125 miles to the East and Grand Junction 120 miles west. The population of Denver is approximately 700,000 and the population of Grand Junction is approximately 60,000.

Nearest Military Base s The nearest military base is Buckley Airforce Base located near Denver, CO.

National and Religious Holiday HAATS understands and honors the recognition of religious holidays. We ask students to keep in mind that the courses are only one week or two weeks long. Release from training during holidays is dependent upon instructor approval. Training will always take priority.

Passport Visa I-94 It's recommended that IMS carry their passport and visa with them at all times. The U.S. Visa is the authority to travel to the United States during the valid period it has no relation to the period of stay in the United States. The Form I-94 is the Department of Homeland Security's Arrival Departure Record issued to the IMS. Rather than distributing a paper Form I-94, the IMS's passport will be scanned generating an electronic arrival record. The U.S. Citizenship and Immigration Services USCIS will issue an automated Form I-94 to the IMS when they enter the United States at air or sea ports of entry and place an admission stamp on their travel document a paper version of the I-94 may be obtained at [www.cbp.gov](http://www.cbp.gov)

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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I94 . IMS arriving via ground transportation will receive a paper Form I-94 and the USCIS Inspector will write a date or "D S" duration of status on the Form I-94. This date, in conjunction with the ITO, forms the documentation that governs the IMS status in the United States. Each IMS is responsible for his her own travel documents. If there are any discrepancies IMS should contact his her embassy to correct the problem immediately. Only their embassy can change a passport. Mailing of passports should always be via (Registered Mail, Return Receipt Requested.+ All IMS are required to have minimum six 6 months remaining on their passport upon completion of training and returning to their country.

Schools NA

Servicing Airport HAATS is located on the Eagle County Airport. Students may fly directly into Eagle or into Denver International Airport. Prices into Eagle may vary significantly from Denver depending on the time of year.

IMSO Contact ISMO contact info phone 720-250-5465, glenn.m.ballard.mil@mail.mil

Transportation Students are required to have a rental car.

Uniform Requirements

- Students should bring the flight clothing they use in their country. Students should include a jacket if available.
- If possible students should bring some sort of a pack to carry extra clothing regardless of the time of year. The pack should contain rain gear in the summer and clothing for very cold conditions in the winter. Insulated boots and long underwear are recommended during winter months.
- HAATS will provide flight helmets and flight vests.

Travel and Living Allowance TLA Advances HAATS does not have a finance office and cannot process requests for travel and living allowances or advances.

Baggage Limitations Restrictions No restrictions

Student Leave Policy The courses are one week or two weeks long. HAATS does not have the ability to process leave requests. Students attending the two week course should expect a 3 day weekend between training weeks. Mondays are scheduled ground school days and there is not a requirement for international students to attend it a second time.

Available Mass Transportation Mass Transportation is limited. Students are required to have a rental car.

Physical Fitness Training Requirements No requirement. There is a fitness facility available on location for student use.

Students are required to have an active flight physical prior to arrival.

Participation level for Hazardous Duty Flight duties

Helpful Weblinks <http://www.visitvailvalley.com>

**Course International Notes:**

<b>B113253</b>	<b>2C-F216 (UH-60A/L)</b>	<b>U</b>	<b>4.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>	<b>No</b>	<b>100.00</b>
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UH-60A/L AVIATOR TRAINING  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Course Scope and Special Information

Effective 2016-10-01

Course Scope:

Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

This course will provide a rotary-wing qualified pilot (PI) with the necessary skills and knowledge required to obtain an aircraft qualification in the UH-60A/L and the UH-60M helicopter upon successful completion of the UH-60M Aviator Qualification/IP (Trans) course. This course consists of flight and academic training in Day, Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, post flight operations, crew coordination, and safety. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

1. Students attending the UH-60A/L Aviator Training course will not be considered qualified in the UH-60A/L or M until the successful completion of the UH-60M Aviator Qualification/IP (Trans) course. The UH-60M Aviator Qualification/IP (Trans) course must be scheduled immediately following the completion of the UH-60A/L Aviator Training course.
2. Officers who have attended and successfully completed the UH-60A/L Aviator Training, 2C-FXXX course and the UH-60M Aviator Qual/IP (Trans), 2C-F205 (UH-60M) (T) course will receive the following OPMS skill codes: B2 and B3.
3. Warrant Officers who have attended and successfully completed the UH-60A/L Aviator Training, 2C-FXXX course and the UH-60M Aviator Qual/IP (Trans), 2C-F205 (UH-60M) (T) course will receive the following MOSs/ASIs: 153D/B2 and 153M/B3.
4. Officers who previously received the B2 OPMS skill code and who attend and successfully complete the UH-60M Aviator Qual/IP (Trans), 2C-F205 (UH-60M) (T) course will receive the following OPMS skill code: B3.
5. Warrant Officers who previously received the 153D MOS/B2 ASI and who attend and successfully complete the UH-60M Aviator Qual/IP (Trans), 2C-F205 (UH-60M) (T) course will receive the following MOS/ASI: 153M/B3.
6. Officers and Warrant Officers who only attend UH-60A/L Aviator Training, 2C-FXXX course will not receive any OPMS skill code, MOS, or ASI. Students desiring qualification only in the UH-60A/L must attend the following course: UH-60Aviator Qualification, 2CSIB2/2C-153D either the Eastern Army National Guard Training Site (EAATS) or the Western Army National Guard Training Site (WAATS) in order to receive either OPMS B2 or MOS/ASI 153D/B2.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>iText Prerequisitesii1. Must be Active Army or Reserve Component Commissioned/Warrant Officers, Department of the ArmyiCivilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military.i2. Must be assigned to or on orders to a unit with H-60 helicopters.i3. Must be qualified as a rotary wing aviator.i4. Must have a current instrument qualification.i5. Must be night vision goggle qualified.i6. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests and a DA Form 4186 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military.i7. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military.i8. Waiver authority for course prerequisites is: CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<a href="https://www.us.army.mil/suite/page/682374">https://www.us.army.mil/suite/page/682374</a>), and a letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. The commander shall include sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade in determining whether a waiver will be authorized.i9. International military students must meet all prerequisites and are enrolled on a case-by-case basis. International military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at DLI</p>										
<b>B113254</b>	<b>2C-F215 (UH-60M) (T)</b>	<b>U</b>	<b>6.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
	UH-60M AVIATOR QUALIFICATION (TRANS) Army			AVIATION SCHOOL Fort Rucker, AL 36362							
	<b>Course Description:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Course Scope and Special Information

Effective 2016-10-01

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This course will provide a rotary-wing qualified pilot (PI) with the necessary skills and knowledge required to obtain an aircraft qualification in the UH-60M helicopter and the UH-60A/L if the student successfully completes the UH-60A/L Aviator Training course prior to this course. This course consists of flight and academic training in Day / Night / Night Vision Goggle (NVG), Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, post flight operations, crew coordination, and safety. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

1. Students attending the UH-60A/L Aviator Training course will not be considered qualified in the UH-60A/L or M until the successful completion of the UH-60M Aviator Qualification/IP (Trans) course. The UH-60M Aviator Qualification/IP (Trans) course must be scheduled immediately following the completion of the UH-60A/L Aviator Training course.
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AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

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Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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iText Prerequisitesii1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the H-47D or H-60A/L or H-64D helicopter.2. Must be assigned to or on orders to a unit with course aircraft.3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 4. Must have a current Instrument Evaluation within the previous 12 months.5. Must be Night Vision Goggle (NVG) qualified.6. Must have performed Pilot (PI) duties in H-47D or H-60A/L or H-64D in previous 180 days.7. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military.8. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 9. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date.10. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI) for the current training event. IMS attending AH-64E AQT will be required to bring their own helmet for flight training.

<b>B113257</b>	<b>011-2C-F163 (CH-47F)</b>	<b>U</b>	<b>1.0W</b>	<b>961A</b>	<b>80</b>	<b>R</b>			<b>No</b>		<b>100.00</b>
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CH-47F POWER MANAGEMENT MOUNTAIN QUAL  
Army

NGB HAATS- HIGH ALTITUDE TNG CTR  
GYPSUM, CO 81637

**Course Description:**

**Course Prerequisite Text:**

Student Arrival Departure Instructions

- HAATS staff recommends that students report to HAATS NLT 1500 the Friday before the course start date. This will allow for the students to adjust to the elevation and any time zone change. However, there is no requirement for international students to report to HAATS prior to 0730 of the class start date.

- Road conditions are available on <http://www.cotrip.org>. Students are encouraged to check road conditions prior to driving to HAATS.

- HAATS is located in Gypsum CO.

-HAATS Physical GPS address is 0315 Airport Rd. Gypsum Colorado 81637

-When traveling from Denver take exit 147 Eagle from I-70 and take southern exit from traffic circle, crossing over I-70. Continue south through the next two traffic circles and turn right onto Highway 6 at the fourth traffic circle after crossing the Eagle River. Follow Highway 6 westbound through the fifth traffic circle, from there it is approximately 5 miles to airport road. Airport road is approximately one mile past the turn to the Eagle County airport and Costco. Watch for the green sign that reads Colorado National Guard High Altitude Training Site. Turn left onto airport road. HAATS is located on the right just past the tower.

-When traveling from Grand Junction take exit 140 Gypsum from I-70. Turn right and then take second exit in traffic circle heading south on highway 6. Follow Highway 6 eastbound through two traffic lights towards Eagle. The airport control tower will be visible on the right side of the road. Just abeam the control tower, turn right on to Airport Road. HAATS is located on the right just past the tower.

**Billeting**

- Billeting is available for students only. Students who bring dependents will be responsible for their accommodations. Hotel prices vary by the season and can be very expensive. Contact CW3 Ethan Jacobs, [ethan.s.jacobs.mil@mail.mil](mailto:ethan.s.jacobs.mil@mail.mil), 720-250-5474 for more information and to make reservations at the HAATS facility.

**Climate**

- Temperatures vary from -25C in the winter to 30C in the summer. If possible students should bring some sort of a pack to carry extra clothing regardless of the time of year. The pack should contain rain gear in the summer and clothing for very cold conditions in the winter. Insulated boots and long underwear are recommended during winter months.

Dependents Family Members Dependents are welcome to stay in the local area at their own cost. They cannot be housed in student billeting. There are local hotels and other options available for families. Feel free to contact us for recommendations.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Dining Messing** Dining is not available. Students are required to dine on the local economy. There are several restaurants and grocery stores in the local area. Microwaves and refrigerators are provided for student use.

**Driving** HAATS is located on the I70 corridor in a mountains environment. Students may encounter winter driving conditions between September and May. Road conditions are available on <http://www.cotrip.org>. It is highly recommended between the months of October through April that rental cars have either 4 wheel drive or AWD. During inclement weather conditions the two mountain passes between Gypsum and Denver may have restrictions in place for two wheel drive cars and can be closed down based on conditions. Contact CW3 Ethan Jacobs prior to leaving Denver for HAATS.

**Local Area Activities** HAATS is located near many destination tourist activities. Mountain activities such as skiing, hiking, rafting, and bicycling are available depending on the season.

**Medical Dental Care** Gypsum Urgent Care, 970-777-2800, and Eagle Medical Center, 970-328-6357, are available for medical care. Eagle Family Dentistry 970-328-5268 provides dental care for military families.

**Health Care Insurance** Not available and needs to be required by host nation prior to arrival.

**Nearest City** HAATS is located in Gypsum CO adjacent to Eagle CO with a combined population of about 12,000 people. Denver is located 125 miles to the East and Grand Junction 120 miles west. The population of Denver is approximately 700,000 and the population of Grand Junction is approximately 60,000.

**Nearest Military Base s** The nearest military base is Buckley Airforce Base located near Denver, CO.

**National and Religious Holiday** HAATS understands and honors the recognition of religious holidays. We ask students to keep in mind that the courses are only one week or two weeks long. Release from training during holidays is dependent upon instructor approval. Training will always take priority.

**Passport Visa I-94** It's recommended that IMS carry their passport and visa with them at all times. The U.S. Visa is the authority to travel to the United States during the valid period it has no relation to the period of stay in the United States. The Form I-94 is the Department of Homeland Security's Arrival Departure Record issued to the IMS. Rather than distributing a paper Form I-94, the IMS's passport will be scanned generating an electronic arrival record. The U.S. Citizenship and Immigration Services USCIS will issue an automated Form I-94 to the IMS when they enter the United States at air or sea ports of entry and place an admission stamp on their travel document a paper version of the I-94 may be obtained at [www.cbp.gov](http://www.cbp.gov) I94 . IMS arriving via ground transportation will receive a paper Form I-94 and the USCIS Inspector will write a date or "D S" duration of status on the Form I-94. This date, in conjunction with the ITO, forms the documentation that governs the IMS status in the United States. Each IMS is responsible for his/her own travel documents. If there are any discrepancies IMS should contact his/her embassy to correct the problem immediately. Only their embassy can change a passport. Mailing of passports should always be via (Registered Mail, Return Receipt Requested.+ All IMS are required to have minimum six 6 months remaining on their passport upon completion of training and returning to their country.

**Schools** NA

**Servicing Airport** HAATS is located on the Eagle County Airport. Students may fly directly into Eagle or into Denver International Airport. Prices into Eagle may vary significantly from Denver depending on the time of year.

**IMSO Contact** ISMO contact info phone 720-250-5465, [glenn.m.ballard.mil@mail.mil](mailto:glenn.m.ballard.mil@mail.mil)

**Transportation** Students are required to have a rental car.

**Uniform Requirements**

- Students should bring the flight clothing they use in their country. Students should include a jacket if available.
- If possible students should bring some sort of a pack to carry extra clothing regardless of the time of year. The pack should contain rain gear in the summer and clothing for very cold conditions in the winter. Insulated boots and long underwear are recommended during winter months.
- HAATS will provide flight helmets and flight vests.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Travel and Living Allowance TLA Advances HAATS does not have a finance office and cannot process requests for travel and living allowances or advances.

Baggage Limitations Restrictions No restrictions

Student Leave Policy The courses are one week or two weeks long. HAATS does not have the ability to process leave requests. Students attending the two week course should expect a 3 day weekend between training weeks. Mondays are scheduled ground school days and there is not a requirement for international students to attend it a second time.

Available Mass Transportation Mass Transportation is limited. Students are required to have a rental car.

Physical Fitness Training Requirements No requirement. There is a fitness facility available on location for student use.

Students are required to have an active flight physical prior to arrival.

Participation level for Hazardous Duty Flight duties

Helpful Weblinks <http://www.visitvailvalley.com>

**Course International Notes:**

<b>B113258</b>	<b>011-2C-F163 (CH-47F)</b>	<b>U</b>	<b>2.0W</b>	<b>961A</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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CH-47F POWER MANAGEMENT MOUNTAIN QUAL  
Army

NGB HAATS- HIGH ALTITUDE TNG CTR  
GYPSUM, CO 81637

**Course Description:**

**Course Prerequisite Text:**

Student Arrival Departure Instructions

- HAATS staff recommends that students report to HAATS NLT 1500 the Friday before the course start date. This will allow for the students to adjust to the elevation and any time zone change. However, there is no requirement for international students to report to HAATS prior to 0730 of the class start date.

- Road conditions are available on <http://www.cotrip.org>. Students are encouraged to check road conditions prior to driving to HAATS.

- HAATS is located in Gypsum CO.

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-When traveling from Denver take exit 147 Eagle from I-70 and take southern exit from traffic circle, crossing over I-70. Continue south through the next two traffic circles and turn right onto Highway 6 at the fourth traffic circle after crossing the Eagle River. Follow Highway 6 westbound through the fifth traffic circle, from there it is approximately 5 miles to airport road. Airport road is approximately one mile past the turn to the Eagle County airport and Costco. Watch for the green sign that reads Colorado National Guard High Altitude Training Site. Turn left onto airport road. HAATS is located on the right just past the tower.

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**Billeting**

- Billeting is available for students only. Students who bring dependents will be responsible for their accommodations. Hotel prices vary by the season and can be very expensive.

Contact CW3 Ethan Jacobs, [ethan.s.jacobs.mil@mail.mil](mailto:ethan.s.jacobs.mil@mail.mil), 720-250-5474 for more information and to make reservations at the HAATS facility.

**Climate**

- Temperatures vary from -25C in the winter to 30C in the summer. If possible students should bring some sort of a pack to carry extra clothing regardless of the time of year. The pack

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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should contain rain gear in the summer and clothing for very cold conditions in the winter. Insulated boots and long underwear are recommended during winter months.

**Dependents Family Members** Dependents are welcome to stay in the local area at their own cost. They cannot be housed in student billeting. There are local hotels and other options available for families. Feel free to contact us for recommendations.

**Dining Messing** Dining is not available. Students are required to dine on the local economy. There are several restaurants and grocery stores in the local area. Microwaves and refrigerators are provided for student use.

**Driving** HAATS is located on the I70 corridor in a mountains environment. Students may encounter winter driving conditions between September and May. Road conditions are available on <http://www.cotrip.org>. It is highly recommended between the months of October through April that rental cars have either 4 wheel drive or AWD. During inclement weather conditions the two mountain passes between Gypsum and Denver may have restrictions in place for two wheel drive cars and can be closed down based on conditions. Contact CW3 Ethan Jacobs prior to leaving Denver for HAATS.

**Local Area Activities** HAATS is located near many destination tourist activities. Mountain activities such as skiing, hiking, rafting, and bicycling are available depending on the season.

**Medical Dental Care** Gypsum Urgent Care, 970-777-2800, and Eagle Medical Center, 970-328-6357, are available for medical care. Eagle Family Dentistry 970-328-5268 provides dental care for military families.

**Health Care Insurance** Not available and needs to be required by host nation prior to arrival.

**Nearest City** HAATS is located in Gypsum CO adjacent to Eagle CO with a combined population of about 12,000 people. Denver is located 125 miles to the East and Grand Junction 120 miles west. The population of Denver is approximately 700,000 and the population of Grand Junction is approximately 60,000.

**Nearest Military Base s** The nearest military base is Buckley Airforce Base located near Denver, CO.

**National and Religious Holiday** HAATS understands and honors the recognition of religious holidays. We ask students to keep in mind that the courses are only one week or two weeks long. Release from training during holidays is dependent upon instructor approval. Training will always take priority.

**Passport Visa I-94** It's recommended that IMS carry their passport and visa with them at all times. The U.S. Visa is the authority to travel to the United States during the valid period it has no relation to the period of stay in the United States. The Form I-94 is the Department of Homeland Security's Arrival Departure Record issued to the IMS. Rather than distributing a paper Form I-94, the IMS's passport will be scanned generating an electronic arrival record. The U.S. Citizenship and Immigration Services USCIS will issue an automated Form I-94 to the IMS when they enter the United States at air or sea ports of entry and place an admission stamp on their travel document a paper version of the I-94 may be obtained at [www.cbp.gov](http://www.cbp.gov) I94. IMS arriving via ground transportation will receive a paper Form I-94 and the USCIS Inspector will write a date or "D S" duration of status on the Form I-94. This date, in conjunction with the ITO, forms the documentation that governs the IMS status in the United States. Each IMS is responsible for his/her own travel documents. If there are any discrepancies IMS should contact his/her embassy to correct the problem immediately. Only their embassy can change a passport. Mailing of passports should always be via (Registered Mail, Return Receipt Requested). All IMS are required to have minimum six 6 months remaining on their passport upon completion of training and returning to their country.

**Schools** NA

**Servicing Airport** HAATS is located on the Eagle County Airport. Students may fly directly into Eagle or into Denver International Airport. Prices into Eagle may vary significantly from Denver depending on the time of year.

**IMSO Contact** ISMO contact info phone 720-250-5465, [glenn.m.ballard.mil@mail.mil](mailto:glenn.m.ballard.mil@mail.mil)

**Transportation** Students are required to have a rental car.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Uniform Requirements**

- Students should bring the flight clothing they use in their country. Students should include a jacket if available.
- If possible students should bring some sort of a pack to carry extra clothing regardless of the time of year. The pack should contain rain gear in the summer and clothing for very cold conditions in the winter. Insulated boots and long underwear are recommended during winter months.
- HAATS will provide flight helmets and flight vests.

Travel and Living Allowance TLA Advances HAATS does not have a finance office and cannot process requests for travel and living allowances or advances.

Baggage Limitations Restrictions No restrictions

Student Leave Policy The courses are one week or two weeks long. HAATS does not have the ability to process leave requests. Students attending the two week course should expect a 3 day weekend between training weeks. Mondays are scheduled ground school days and there is not a requirement for international students to attend it a second time.

Available Mass Transportation Mass Transportation is limited. Students are required to have a rental car.

Physical Fitness Training Requirements No requirement. There is a fitness facility available on location for student use.

Students are required to have an active flight physical prior to arrival.

Participation level for Hazardous Duty Flight duties

Helpful Weblinks <http://www.visitvailvalley.com>

**Course International Notes:**

<b>B113259</b>	<b>011-2C-F127/SQIC (UH-72A)</b>	<b>U</b>	<b>6.0W</b>	<b>961</b>	<b>85</b>	<b>2/2</b>	<b>No</b>	<b>100.00</b>
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UH-72A INSTRUCTOR PILOT  
Army

WESTERN ARMY AVIATION TRAINING SITE  
Marana, AZ 85653-9598

**Course Description:**

**Course Scope:**

Active Army and Reserve Component (RC) commissioned officers, warrant officers, Department of the Army civilians, and selected contractors qualified in the Light Utility Helicopter (LUH). Must have a minimum of 500 hours pilot time in aircraft category, of which 250 hours must be in aircraft type/design, and have logged 50 hours as PC in aircraft type/design. Must have a current instrument qualification. Must have completed LUH aircraft qualification in addition to other helicopter qualification. Active Component IPs must have completed at least one utilization tour as an IP in their primary aircraft prior to transition to LUH.

**Special Information:**

Must possess a current flight physical examination which will not expire during the course. Must be assigned or on orders to a unit equipped with LUH. Must possess current flight records (DA Form 759), personnel qualification record (DA Form 2, part 1), current DA Form 4186 (Medical recommendation for flying duty), and DD Form 2808.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted for this course.

- 1 Students must bring a copy of the most current Flight Physical in English. Forms needed are DD Form 2808, Report of Medical Exam, and DD 2807-1, Report of Medical History. Medical exams must include HIV, hepatitis, sickle cell anemia, chest X-Ray and eye exam. No student will begin flight courses without proper medical exam documentation. Also, should bring a panoramic dental x-ray.
- 2 Students must bring adequate duty uniforms and equipment for their course minimum of 3 of each. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms or flight gear are not available at the WAATS.
- 3 Students must make sure they have adequate medical insurance. Medical care in the U.S. is very expensive. Only if the student s country is not responsible for your medical care.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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4 Students who do not meet prerequisites for their scheduled course must submit waivers in advance of their arrival for training waiver requests take several days failure to submit waiver prior to arrival may result in course set-back or removal.

5 The WAATS will not update aviator rating i.e. senior or master wings

6 Students should be issued an A2 Visa in case their training should be extended.

7 Students are required to furnish 2 forms of photo Identification translated into English in order to be issued a military ID Card. Examples include Passport, VISA, Military ID Card in English, Driver's License in English, etc.

8 International Baggage Fees. Bag fees must be checked prior to arrival and departure for each and every student.

9 Every student will complete in processing forms and briefings regardless of rank, title or frequency of attendance. Failure to complete these forms could result in dismissal from the course.

10 Healthcare Coverage Policies Mailing Address if applicable

Silverbell Army Heliport

Western Army Aviation Training Site WAATS

C O WAATS IMSO

22440 E. Pinal Air Park Road, Silverbell Army Heliport Bldg. L4500

Marana, AZ 85653-9598

Phone 520-750-5546 or 5696

Fax 520-750-5502

#### General Information

The IMS must report their arrival as soon as possible to the IMSO office at 520-750-5546 520-609-2336 and will receive further instructions on in-processing procedures

If coordinated IMS will receive room keys from the main gate guards upon arrival

#### Billeting

1 single room occupant

There is no available housing for family members at the WAATS.

#### Climate

We have a desert climate with two major seasons winter and summer.

Winter temperatures are mild ranging from 60-70 degrees Fahrenheit 15-21 degrees Celsius but there could be times when it reaches freezing temperatures. October-February

Summer temperatures can become very hot ranging from mid-90s to 115s Fahrenheit 32-46 degrees Celsius. The average yearly temperature is approximately 80 degrees Fahrenheit 26 degrees Celsius. March-September

#### Dependents

Family Members Dependents are NOT permitted See Training Activity information for more detailed information and procedures

#### Dining Messing

There is a contracted dining facility within walking distance from any building in our installation located in building L4535. It serves Breakfast, Lunch, Dinner, and a variety of grilled sandwiches and burgers. Students must come financially prepared to pay for their own meals which average 32.68 per day 10.46 Breakfast 11.21 Lunch 11.01 Dinner

#### Hours of Operations

Breakfast 0600 to 0830

Lunch 1130 to 1330

Dinner 1700 to 1800

No cooking is authorized inside the WAATS dormitories.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Proximity to local restaurants is about 20 miles from the WAATS.

**Driving**

Students must hold possess a valid driver license to operate a vehicle in the United States. Student should bring their International Driver s License with them if available.

**Course International Notes:**

Active Army and Reserve Component (RC) commissioned officers, warrant officers, Department of the Army civilians, and selected contractors qualified in the Light Utility Helicopter (LUH). Must have a minimum of 500 hours pilot time in aircraft category, of which 250 hours must be in aircraft type/design, and have logged 50 hours as PC in aircraft type/design. Must have a current instrument qualification. Must have completed LUH aircraft qualification in addition to other helicopter qualification. Active Component IPs must have completed at least one utilization tour as an IP in their primary aircraft prior to transition to LUH.

<b>B113260</b>	<b>2C-IERW-CC (UH-72A)</b>	<b>U</b>	<b>22.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
	IERW AVR (COMM CORE) (UH-72A) Army										AVIATION SCHOOL Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2017-02-07

Course Scope:

The General Learning Outcome (GLO) of this common core course is designed to provide the student with basic rotary wing aviation skills and knowledge for qualification in the UH-72A aircraft system. Training includes physical/mental skills and knowledge objectives required to: perform basic rotary wing flight tasks under visual and instrument flight rules conditions, night vision goggles and in terrain flight; respond to emergency procedures; conduct flight planning and execute flight missions; perform navigation; and understand the Composite Risk Management process in order to identify hazards and manage risks associated with aviation. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

Physical Demand Requirements: 1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx.300 ft.) to and from the aircraft. 2. Frequently climbs 10 ft. from ground to top of the aircraft using footholds and grip bars on equipment. 3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3lbs. of NVG equipment attached to flight helmet for an extended period of time. 4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment. 5. This high physical demand task will be tested and recorded when the students are attending either 2C-WOBC-CC-A, AVIATION WOBC (COMMON CORE) (PART A), or, 2-1-C20B, Phase 1, AVIATION BASIC OFFICER LEADER-BRANCH. 6. This course is a prerequisite for advanced aircraft IERW Track courses. Follow-on advanced aircraft IERW Track courses require an INTERIM SECRET clearance IAW DA Pamphlet, 611-21, Military Occupational Classification and Structure 22 Jan 07: 7. Initial Entry Rotary Wing, 2C-IERW (COMM CORE UH-72A) awards MOS 153L for Reserve Component (RC) Warrant Officers only and ASI/SI code B4 for Active Component (AC) Officers and Warrant Officers. The B4 code is only awarded to AC aviators identified to fill a position requiring UH-72A qualification, which have a primary MOS in another aircraft and have completed a utilization tour in their primary MOS.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards. Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

**NOTE OF IMPORTANCE** Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3. Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1-5 they do not attend Phases 6-8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Text Prerequisites: 1. Must be Active Army or Reserve Component Commissioned/Warrant Officers. 2. Must be medically qualified IAW AR 40-501 for initial aviator training and have met the requirements of AR 611-110.3. Aviation branch officers must have completed the Aviation Basic Officer Leader-Branch Course, 2-1-C20B. Branch transfer officers must have completed the Officer Basic Course for the previously assigned branch. 4. Active Army or Reserve Component Commissioned/Warrant Officers must have completed Army SERE High Risk (Level C), 2CF107/ 600-F17(CT). 5. Ready Reserve or ARNG agreement is required for USAR and ARNG Officers/Warrant Officers. 6. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests and DA Form 4186, Medical Recommendation for Flying Duty, with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for foreign military. 7. International military students must meet all prerequisites and are enrolled on a case-by-case basis. Foreign Military Training (FMT) student selection is specified by participating country. Medical qualification for aviator training must be verified by US Army Aeromedical Activity at training location. Must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI). 8. Non-DOD agency personnel may participate in this program of instruction as part of the executive counter-narcotics program. DOD concurrence and coordination is required prior to attendance.</p>										
<b>B113261</b>	<b>2C-SIC3/154F (T)</b>	<b>U</b>	<b>8.0W</b>	<b>960</b>	<b>80</b>		<b>2/2</b>		<b>No</b>		<b>100.00</b>
	CH-47F AVIATOR QUAL/IP (TRANS) Army										
	<p><b>Course Description:</b>            Course Scope:            Provide the CH-47D qualified aviator with the necessary skills and knowledge to achieve pilot qualification in the CH-47F helicopter. Training is focused on new and enhanced equipment in the CH-47F helicopter. Includes training in the mental and physical skills required for the accomplishment of pilot duties through instruction in aircraft systems, communication, navigation, flight training, mission planning, combat skills, crew coordination, and safety.</p> <p><b>Course Prerequisite Text:</b>            1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.            2 SCO s are authorized to purchase roundtrip transportation for the IMS.            3 This course qualifies pilots and instructor pilots CH-47D in the CH-47F Airframe.            4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses.            5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals.            6 Report date should be one week early, on Monday prior to the course start date.            7 Meal per diem should be authorized due to the fact that flight schedules and dining facility hours are not compatible</p> <p><b>Course International Notes:</b>            Active Army and Reserve Component (RC) Commissioned Officer, Warrant Officer, Department of the Army Civilian (DAC), contractor or foreign military personnel. Must be CH-47D qualified IAW AR 95-1. Must be trained on 714 engine operations. Possess a current flight physical and instrument qualification. Have in possession DA Form 2, DA Form 759, and DA Form 4186 Recommendation for Flying Duty. In accordance with AR 95-1, any US Army Aviator seeking an additional advanced aircraft qualification must have an approval from DAMO-AV G 3/5/7 45 days ahead of their course start date.</p>										
<b>B113262</b>	<b>2C-SIC3/154F/ASIC3</b>	<b>U</b>	<b>12.0W</b>	<b>960</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	CH-47F AVIATOR QUALIFICATION Army										

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

Course Scope and Special Information

Effective 2014-02-21

Course Scope:

The General Learning Outcome (GLO) for this POI is to qualify selected commissioned officers, warrant officers, Department of the Army Civilians (DAC), and select civilian contractors for duty as a rotary wing aviator in the CH-47F helicopter. This course consists of flight and academic training in Day / Night / Night Vision Goggles (NVG), Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, and post flight operations. Academic training also includes instruction in aircraft systems, the flight management system, multifunction displays, digital communications, digital map operations, and flight director operations. This course is designed to provide the student with the necessary skills and knowledge required to achieve pilot qualification in the CH-47F helicopter. Aviators who are NVG-qualified will receive NVG qualification in the CH-47F. Course content and instructional strategies foster lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

None

**Course Prerequisite Text:**

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS.
- 3 This course qualifies pilots in the CH-47F Airframe.
- 4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses.
- 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals.
- 6 Report date should be one week early, on Monday prior to the course start date.
- 7 Meal per diem should be authorized due to the fact that flight schedules and dining facility hours are not compatible

**Course International Notes:**

iText Prerequisitesii1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military.2. Must be assigned to or on orders to a unit with course aircraft.3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program.4. Must have a current Instrument Evaluation within the previous 12 months.5. Must be Night Vision Goggle (NVG) qualified.6. Must have performed Pilot (PI) duties in aircraft category in previous 180 days.7. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military.8. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 9. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date.10. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI).Additional helicopter qualifications. Active Army, ARNG, and USAR aviators will not receive multiple advanced helicopter qualification courses. Aviators requesting additional advanced helicopter qualification courses will submit a waiver request through their chain of command (O-5 level), through the Aviation Branch of Human Resources Command, to the DCS, G-3/5/7 (DAMO-AV), 400 Army Pentagon, Washington, DC 20310-0400. Individuals will not be enrolled in the Army Training Requirements and Resources System until the waiver is approved. Refer to AR 95-1 chapter 4 paragraph 4-6 Aircraft qualification training for additional information. IMS attending AH-64E AQC will be required to bring their own helmet for flight training.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B113263	2C-SIB4/153L (UH-72A)	U	5.0W	961		R			No		100.00

UH-72A AVIATOR QUALIFICATION

WESTERN ARMY AVIATION TRAINING SITE

Army

Marana, AZ 85653-9598

**Course Description:**

Course Scope and Special Information

Effective 2014-10-01

Course Scope:

This course is designed to provide the student with the necessary skills and knowledge required to achieve pilot qualification in the UH-72. Training includes physical and mental skills and knowledge objectives for rotary-wing flight maneuvers, emergency procedures, flight planning, instrument flight tasks, and safety factors appropriate to the aircraft. Aviators will receive NVD qualification in the UH-72.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted for this course.

- 1 Students must bring a copy of the most current Flight Physical in English. Forms needed are DD Form 2808, Report of Medical Exam, and DD 2807-1, Report of Medical History. Medical exams must include HIV, hepatitis, sickle cell anemia, chest X-Ray and eye exam. No student will begin flight courses without proper medical exam documentation. Also, should bring a panoramic dental x-ray.
  - 2 Students must bring adequate duty uniforms and equipment for their course minimum of 3 of each. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms or flight gear are not available at the WAATS.
  - 3 Students must make sure they have adequate medical insurance. Medical care in the U.S. is very expensive. Only if the student's country is not responsible for your medical care.
  - 4 Students who do not meet prerequisites for their scheduled course must submit waivers in advance of their arrival for training waiver requests take several days failure to submit waiver prior to arrival may result in course set-back or removal.
  - 5 The WAATS will not update aviator rating i.e. senior or master wings
  - 6 Students should be issued an A2 Visa in case their training should be extended.
  - 7 Students are required to furnish 2 forms of photo Identification translated into English in order to be issued a military ID Card. Examples include Passport, VISA, Military ID Card in English, Driver's License in English, etc.
  - 8 International Baggage Fees. Bag fees must be checked prior to arrival and departure for each and every student.
  - 9 Every student will complete in processing forms and briefings regardless of rank, title or frequency of attendance. Failure to complete these forms could result in dismissal from the course.
  - 10 Healthcare Coverage Policies Mailing Address if applicable
- Silverbell Army Heliport  
Western Army Aviation Training Site WAATS  
C O WAATS IMSO  
22440 E. Pinal Air Park Road, Silverbell Army Heliport Bldg. L4500  
Marana, AZ 85653-9598  
Phone 520-750-5546 or 5696  
Fax 520-750-5502

**General Information**

The IMS must report their arrival as soon as possible to the IMSO office at 520-750-5546 520-609-2336 and will receive further instructions on in-processing procedures  
If coordinated IMS will receive room keys from the main gate guards upon arrival

**Billeting**

1 single room occupant

There is no available housing for family members at the WAATS.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Climate**

We have a desert climate with two major seasons winter and summer.

Winter temperatures are mild ranging from 60-70 degrees Fahrenheit 15-21 degrees Celsius but there could be times when it reaches freezing temperatures. October-February

Summer temperatures can become very hot ranging from mid-90s to 115s Fahrenheit 32-46 degrees Celsius. The average yearly temperature is approximately 80 degrees Fahrenheit 26 degrees Celsius. March-September

**Dependents**

Family Members Dependents are NOT permitted See Training Activity information for more detailed information and procedures

**Dining Messing**

There is a contracted dining facility within walking distance from any building in our installation located in building L4535. It serves Breakfast, Lunch, Dinner, and a variety of grilled sandwiches and burgers. Students must come financially prepared to pay for their own meals which average 32.68 per day 10.46 Breakfast 11.21 Lunch 11.01 Dinner

**Hours of Operations**

Breakfast 0600 to 0830

Lunch 1130 to 1330

Dinner 1700 to 1800

No cooking is authorized inside the WAATS dormitories.

Proximity to local restaurants is about 20 miles from the WAATS.

**Driving**

Students must hold possess a valid driver license to operate a vehicle in the United States. Student should bring their International Driver s License with them if available.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military. 2. Must be assigned to or on orders to a unit with course aircraft. 3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 4. Must have a current Instrument Evaluation within the previous 12 months. 5. Must be Night Vision Goggle (NVG) qualified. 6. Must have performed Pilot (PI) duties in aircraft category in previous 180 days. 7. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 8. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 9. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 10. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI). Additional helicopter qualifications. Active Army, ARNG, and USAR aviators will not receive multiple advanced helicopter qualification courses. Aviators requesting additional advanced helicopter qualification courses will submit a waiver request through their chain of command (O-5 level), through the Aviation Branch of Human Resources Command, to the DCS, G-3/5/7 (DAMO-AV), 400 Army Pentagon, Washington, DC 20310-0400. Individuals will not be enrolled in the Army Training Requirements and Resources System until the waiver is approved. Refer to AR 95-1 chapter 4 paragraph 4-6 Aircraft qualification training for additional information. IMS attending AH-64E AQC will be required to bring their own helmet for flight training.

Prerequisite Courses: The Student must satisfy any one of the following Prerequisite Course Solution Sets: Students Must: Have Graduated from course: 2C-IERW (COMM CORE) (OFF) Phase : 1 (IERW AVR COMMON CORE CO PROF DEVELOPMENT). Students Must: Have Graduated from course: 2C-IERW (COMM CORE) (WO) Phase : 2 (IERW AVR COMMON CORE WO PROF DEVELOPMENT). Students Must: Have Graduated from course: 2C-15A/SIA2/152B Phase : (none) (IERW OH-58A/C TRACK). Students Must: Have Graduated from course: 2C-15A/SIA3/152D Phase : (none). Students Must: Have Graduated from course: 2C-15A/SIB2/153D Phase : (none) (IERW UH-60 TRACK). Students Must: Have Graduated from course: 2C-15A/SIC2/154C Phase : (none) (IERW CH-47D TRACK). Students Must: Have Graduated from course: 2C-15A/SIC3/154F Phase : (none) (IERW CH-47F TRACK). Students Must: Have Graduated from course: 2C-15A/SID5/152F Phase : (none). Students Must: Have Graduated from course: 2C-15A/SID5/152H Phase : (none). Students Must: Have Graduated from course: 2C-15A/SIB2/3/153D/M Phase : (none) (IERW UH-60A/M TRACK). Students Must: Have Graduated from course: 2C-15ABX Phase : 4 (EURO-NATO AVIATOR OH-58 TRACK (IERW)). Students Must: Have Graduated from course: 2C-15ABX Phase : 5 (EURO-NATO AVIATOR UH-1 TRACK (IERW)). Students Must: Have Graduated from course: 2C-15ABX (COMM CORE) (CT) Phase : (none) (EURO-NATO AVIATOR (COMMON CORE) (IERW)). Students Must: Have a Reservation, or be Attending, or be Graduated from course: 00-15X/ASIXX/153 (PI) Phase : (none) \* Students Must: Have Graduated from course: 2C-15A/SIB3/153M Phase : (none) (IERW UH-60M TRACK). \* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

<b>B113265</b>	<b>2C-IERW-CC (UH-72A)</b>	<b>U</b>	<b>22.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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IERW AVR (COMM CORE) (UH-72A)  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Course Scope and Special Information

Effective 2017-02-07

Course Scope:

The General Learning Outcome (GLO) of this common core course is designed to provide the student with basic rotary wing aviation skills and knowledge for qualification in the UH-72A aircraft system. Training includes physical/mental skills and knowledge objectives required to: perform basic rotary wing flight tasks under visual and instrument flight rules conditions, night vision goggles and in terrain flight; respond to emergency procedures; conduct flight planning and execute flight missions; perform navigation; and understand the Composite Risk Management process in order to identify hazards and manage risks associated with aviation. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

Physical Demand Requirements: 1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx. 300 ft.) to and from the aircraft. 2. Frequently climbs 10 ft. from ground to top of the aircraft using footholds and grip bars on equipment. 3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3lbs. of NVG equipment attached to flight helmet for an extended period of time. 4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment. 5. This high physical demand task will be tested and recorded when the students are attending either 2C-WOBC-CC-A, AVIATION WOBC (COMMON CORE) (PART A), or, 2-1-C20B, Phase 1, AVIATION BASIC OFFICER LEADER-BRANCH. 6. This course is a prerequisite for advanced aircraft IERW Track courses. Follow-on advanced aircraft IERW Track courses require an INTERIM SECRET clearance IAW DA Pamphlet, 611-21, Military Occupational Classification and Structure 22 Jan 07: 7. Initial Entry Rotary Wing, 2C-IERW (COMM CORE UH-72A) awards MOS 153L for Reserve Component (RC) Warrant Officers only and ASI/SI code B4 for Active Component (AC) Officers and Warrant Officers. The B4 code is only awarded to AC aviators identified to fill a position requiring UH-72A qualification, which have a primary MOS in another aircraft and have completed a utilization tour in their primary MOS.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B113266	2C-F215 (UH-60M) (T)	U	6.0W	960	80	R	2/2		No		100.00

iText Prerequisitesii1. Must be Active Army or Reserve Component Commissioned/Warrant Officers.2. Must be medically qualified IAW AR 40-501 for initial aviator training and have met the requirements of AR 611-110.3. Aviation branch officers must have completed the Aviation Basic Officer Leader-Branch Course, 2-1-C20B. Branch transfer officers must have completed the Officer Basic Course for the previously assigned branch.4. Active Army or Reserve Component Commissioned/Warrant Officers must have completed Army SERE High Risk (Level C), 2CF107/ 600-F17(CT).5. Ready Reserve or ARNG agreement is required for USAR and ARNG Officers/Warrant Officers.6. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests and DA Form 4186, Medical Recommendation for Flying Duty, with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for foreign military.7. International military students must meet all prerequisites and are enrolled on a case-by-case basis. Foreign Military Training (FMT) student selection is specified by participating country. Medical qualification for aviator training must be verified by US Army Aeromedical Activity at training location. Must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI).8. Non-DOD agency personnel may participate in this program of instruction as part of the executive counter-narcotics program. DOD concurrence and coordination is required prior to attendance.

UH-60M AVIATOR QUALIFICATION (TRANS)  
Army

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

Course Scope and Special Information

Effective 2016-10-01

Course Scope:

Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

This course will provide a rotary-wing qualified pilot (PI) with the necessary skills and knowledge required to obtain an aircraft qualification in the UH-60M helicopter and the UH-60A/L if the student successfully completes the UH-60A/L Aviator Training course prior to this course. This course consists of flight and academic training in Day / Night / Night Vision Goggle (NVG), Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, post flight operations, crew coordination, and safety. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

1. Students attending the UH-60A/L Aviator Training course will not be considered qualified in the UH-60A/L or M until the successful completion of the UH-60M Aviator Qualification/IP (Trans) course. The UH-60M Aviator Qualification/IP (Trans) course must be scheduled immediately following the completion of the UH-60A/L Aviator Training course.
2. Officers who have attended and successfully completed the UH-60A/L Aviator Training, 2C-FXXX course and the UH-60M Aviator Qual/IP (Trans), 2C-F205 (UH-60M) (T) course will receive the following OPMS skill codes: B2 and B3.
3. Warrant Officers who have attended and successfully completed the UH-60A/L Aviator Training, 2C-FXXX course and the UH-60M Aviator Qual/IP (Trans), 2C-F205 (UH-60M) (T) course will receive the following MOSs/ASIs: 153D/B2 and 153M/B3.
4. Officers who previously received the B2 OPMS skill code and who attend and successfully complete the UH-60M Aviator Qual/IP (Trans), 2C-F205 (UH-60M) (T) course will receive the following OPMS skill code: B3.
5. Warrant Officers who previously received the 153D MOS/B2 ASI and who attend and successfully complete the UH-60M Aviator Qual/IP (Trans), 2C-F205 (UH-60M) (T) course will receive the following MOS/ASI: 153M/B3.
6. Officers and Warrant Officers who only attend UH-60A/L Aviator Training, 2C-FXXX course will not receive any OPMS skill code, MOS, or ASI. Students desiring qualification only in the UH-60A/L must attend the following course: UH-60Aviator Qualification, 2CSIB2/ 2C-153D either the Eastern Army National Guard Training Site (EAATS) or the Western Army National Guard Training Site (WAATS) in order to receive either OPMS B2 or MOS/ASI 153D/B2.

**Course Prerequisite Text:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course International Notes:**

1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the H-47D or H-60A/L or H-64D helicopter. 2. Must be assigned to or on orders to a unit with course aircraft. 3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 4. Must have a current Instrument Evaluation within the previous 12 months. 5. Must be Night Vision Goggle (NVG) qualified. 6. Must have performed Pilot (PI) duties in H-47D or H-60A/L or H-64D in previous 180 days. 7. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 8. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 9. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 10. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI) for the current training event. IMS attending AH-64E AQT will be required to bring their own helmet for flight training.

<b>B114001</b>	<b>7K-F22</b>	<b>U</b>	<b>1.4W</b>	<b>012</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
ACCIDENT INVESTIGATION COURSE Army				U.S. Army Combat Readiness Center FORT RUCKER, AL 36362							

**Course Description:**

Accident investigation Board President Course.  
Case by case basic.

**Course Prerequisite Text:**

1 Family members dependents accepted with coordination with SATFA and IMSO.  
Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive.  
Fort Rucker is unable to provide adequate life-cycle support for IMS dependents. The SCO can authorize dependents on an ITO only after obtaining IMSO concurrence and this is to be done solely on a case-by-case basis. IMS who elect to bring unauthorized dependents will do so at their own expense and these dependents must maintain self-sufficiency for the duration of their sponsor's U. S. Army sponsored training in CONUS. Additionally, these unauthorized dependents will not receive a U. S. Uniformed Services Identification and Privilege Card. If the IMSO authorizes the SCO to include IMS dependents on the ITO, then DSCA Policy Memorandum 10-39, 23 June 2010, the U. S. Army Supplement to DSCA Policy Memorandum 10-39, 2 September 2010, and the DSCA Policy Memorandum 11-32, 15 Aug 11, prevail. Prior to SCO including dependents on ITO line 12 a-b, they must first validate that the IMS has purchased proper, and sufficient healthcare coverage insurance if applicable. IMS whose authorized dependents arrive without proper healthcare coverage will not be issued a U.S. Common Access Card CAC. Additionally, these dependents will have a maximum of 10 working days in which to secure proper and sufficient healthcare coverage or obtain country indemnification via an ITO agreement. A copy of the healthcare coverage insurance policy is to be provided to the IMSO for review and approval. When it is confirmed that the policy includes proper and sufficient healthcare coverage, then the IMSO may proceed with issuing the U.S. Uniformed Services Identification and Privilege Card to the authorized dependents.

The SCO is required to provide the IMS dependent's healthcare insurance policy in English to the IMSO at the first CONUS training location not later than 16 days prior to IMS report date. The policy may be mailed to the IMSO, but must be received by the IMSO not later than 16 days prior to the report date to the first CONUS training location

FAX Number 334 255-9168 or DSN 558-9168  
E-mail [gladys.martin.civ@mail.mil](mailto:gladys.martin.civ@mail.mil) English Courses  
or [victor.d.oliver@mail.mil](mailto:victor.d.oliver@mail.mil) Spanish Courses

International Military Student Office  
D Co 1-13th Avn Regt  
ATTN Gladys Martin or Damien Oliver for Spanish Courses  
Fort Rucker AL 36362

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.

## 2 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

## NON FLIGHT COURSES

Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

3 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, Rotary Wing Instrument Course, and Rotary Wing Instrument Flight Examiner Course will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

4 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal. Please review Course Description and Prerequisites.

5 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

6 Students should be issued an A2 Visa in case their training is extended.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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7 Students should bring an International Driver s License with them if available .

8 InterContinental Hotels Group IHG operates military lodging. Cost is 68.25 per day. Students staying at IHG 180 days or less will be charged a 4 Alabama State Sales Tax. Students who receive TLA will be exempt from the sales tax if their charges for lodging are Direct Billed by IHG. Directions to IHG are  
 From Daleville Gate You will be on 3rd Ave. Turn left at first red light onto Novosel Street. Go to the second light and turn left onto Ruf formally 5th Ave . Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Enterprise Gate You will be on Andrews Ave. Proceed through post for 2.5 miles. Turn left onto Tomahawk Street just past gas station . Cross over Ruf formally 5th Ave . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Ozark Gate You will be on Andrews Ave. Proceed through post for 5 miles. Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

Corvias Military Housing offers a variety of options for accompanied and unaccompanied students. They offer 2 or 3 bedroom homes, completely furnished to include washer and dryer, internet, and utilities. Visit them at [Rucker.CorviasMilitaryLiving.com](http://Rucker.CorviasMilitaryLiving.com) or 334-503-3644.

9 Travel and Living Allowance TLA is paid at the following rate for authorized IMS

A Flight Courses 41.00 per day On Post 57.00 per day Off Post

B Non-Flight Courses 24.85 per day On Post 57.00 per day Off Post

C Lodging will be paid according to actual charges of Post Housing not to exceed 93.00 per day.

Students attending courses 5 weeks or less must be paid in advance by SCO for all costs prior to departure of country IAW AR 12-15. Ft Rucker does not have a Pay Facility. Any money given to the students requires opening of a bank account, submission of travel vouchers and at least a 10 day turn around in order for money to process.

10 Students and their dependents are required to furnish 2 forms of photo ID translated into English in order to be issued an ID Card. Examples include Passport, VISA, Military ID Card in English , Driver s License in English , etc.

11 Baggage Fees. International Flights There is no charge for the first piece of luggage 50 lb limit . The cost for the second piece of luggage is based on final destination. Amounts range from 50 - 200 depending on final destination. The third bag and fourth bags will cost 200 - 285 each depending on final destination. There will be additional charges for any bag that weighs over 50 lbs. They allow one carry-on bag that is small enough to fit in the overhead compartment and 1 personal carry-on item handbag, computer, etc . Domestic Flights First bag 25. Second Bag 35. Third and fourth bags are charged according to weight and destination. Domestic flights are for itineraries with no connecting international flights i.e. students going to other training destinations within the Continental U. S.

12 Due to limited staff and resources, we request that all in-coming students arrive at the airport no later than 1800, Monday Friday all arrivals and departures need to be scheduled during regular duty hours, 0730 1615 if possible . If students require a taxi from the airport, they may call one of the following

Quick Service Cab334-774-8353

City Cab334-792-2138

Happy Cab 2334-390-0800

AAA Cab334-393-0499 or 334-794-6359

13 Early arrivals are discouraged unless ITO is amended to reflect the new report date. IMS are unable to get an ID card prior to the report date on their ITO.

14 IMSO cell phone number is 334 714-1896 for non-life threatening emergencies only .

15 Many courses are filled with curriculum and training up to the day of graduation. Some flying courses may be extended due to weather and other things beyond USAACE s control. Therefore, Country SCO should not purchase round trip tickets for the IMS with a specified end date. End date should be left open to avoid Country having to pay penalties in case training is delayed. We will not schedule IMS to leave on holidays or weekends unless it is an emergency. IMSO will make every effort to accommodate and assist students, but staff overtime resources required for student airport transportation are limited. Worst case, taxi service is available and IMSO can assist in coordination.

16 IMSO realizes that many of our IMS are accustomed to having domestic help in their homes. They need to be advised that domestic help in the US is very expensive. They should come here with basic laundry skills, cooking skills without setting off fire alarm , and cleaning skills including cleaning the kitchen, stove, refrigerator, and washing dishes .

17 Rental cars are recommended for Advanced Aircraft Courses AQC, IPC, MTP , FSXXI IERW Track Courses, Aviation Maintenance Officer Course, Basic Officer Leadership Course,

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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and Aviation Captains Career Course. Fort Rucker does not provide transportation to these courses flight line or academics . All students attending Spanish Courses are provided transportation to and from the Flight Line. Students attending FSXXI IERW are required to ride the bus due to limited parking space at the Flight Line. However, they do require transportation to and from the pickup and drop off points for safety reasons. The pickup schedule for morning flight line training is around 0430. Drop off schedule for evening flight line training is after 0100.

18 If IMS arrive after hours or on the weekend, they need to check into the hotel. Emergency contact number is 334-714-1896 IMSO cell phone . They will need to report to IMSO at 0800 on the first working day after their arrival. They will need to bring the following items with them when they report

- ITO with any amendments
- Passport VISA for IMS and accompanied dependents
- Medical records
- Flight records
- Proof of medical coverage for any accompanied dependents

19 Questions may be addressed to the following

English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558  
 Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558

20 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Should be coordinated with U.S. Army Combat Readiness Center.

<b>B114002</b>	<b>6Q-F12</b>	<b>U</b>	<b>6.0W</b>	<b>012</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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GROUND SAFETY OFFICER COURSE  
 Army U.S. Army Combat Readiness Center  
 FORT RUCKER, AL 36362

**Course Description:**

Effective 2014-08-01

**Course Scope:**

All information provided is applicable to Army National Guard and Army Reserve Component Commissioned Officers, Warrant Officers, Non-Commissioned Officers and ARNG/USAR Civilians attending the Ground Safety Officer Course (GSOC). Several online prerequisite courses are required to be completed prior to attending the resident training. Bring completion notices or certificates when attending resident training. Student will have to go to the website listed; <https://safety.army.mil> When the students get to the CRC home page, they will need to go to the drop down menu under Training, Ground Safety Officer Course. All prerequisites are listed for the Six week and Phase resident training, All prerequisites will be completed prior to start date. This course is not part of the MTSS system.

**Special Information:**

All information provided is applicable to Army National Guard and Army Reserve Component Commissioned Officers, Warrant Officers, Non-Commissioned Officers and ARNG/USAR Civilians attending the Ground Safety Officer Course (GSOC). Several online prerequisite courses are required to be completed prior to attending the resident training. Bring completion notices or certificates when attending resident training. Student will have to go to the website listed; <https://safety.army.mil> When the students get to the CRC home page, they will need to

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go to the drop down menu under Training, Ground Safety Officer Course. All prerequisites are listed for the Six week and Phase resident training, All prerequisites will be completed prior to start date. This course is not part of the MTSS system.

NOTE: Students, will present a current DA Form 5500 (for males) and DA Form 5501 (for females) signed by their supervisor the first day of the course. Height and Weight screening will be conducted on the first day of the course in building 3900 at 0630. The official Army Physical Fitness Uniform is the only authorized uniform for this activity. In a case of failing the Height and Weight screening Soldiers will have 7 days to be in accordance with AR 600-9. Soldiers, who are not in accordance with the regulation, can continue the course, but will receive a marginal on their DA Form 1059.

Effective 2014-08-01 (Draft)

Course Scope:

All information provided is applicable to Army National Guard and Army Reserve Component Commissioned Officers, Warrant Officers, Non-Commissioned Officers and ARNG/USAR Civilians attending the Ground Safety Officer Course (GSOC). Several online prerequisite courses are required to be completed prior to attending the resident training. Bring completion notices or certificates when attending resident training. Student will have to go to the website listed; <https://safety.army.mil> When the students get to the CRC home page, they will need to go to the drop down menu under Training, Ground Safety Officer Course. All prerequisites are listed for the Six week and Phase resident training, All prerequisites will be completed prior to start date. This course is not part of the MTSS system.

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Effective 2009-11-17

Course Scope:

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Effective 2009-11-17 (Draft)

**Course Scope:**

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**Course Prerequisite Text:**

1 Family members dependents accepted with coordination with SATFA and IMSO.

Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive.

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FAX Number 334 255-9168 or DSN 558-9168

E-mail [gladys.martin.civ@mail.mil](mailto:gladys.martin.civ@mail.mil) English Courses

or [victor.d.oliver@mail.mil](mailto:victor.d.oliver@mail.mil) Spanish Courses

International Military Student Office

D Co 1-13th Avn Regt

ATTN Gladys Martin or Damien Oliver for Spanish Courses

Fort Rucker AL 36362

IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.

**2 REQUIREMENTS FOR MEDICAL SCREENING**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

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Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

3 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, Rotary Wing Instrument Course, and Rotary Wing Instrument Flight Examiner Course will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

4 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal. Please review Course Description and Prerequisites.

5 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

6 Students should be issued an A2 Visa in case their training is extended.

7 Students should bring an International Driver s License with them if available .

8 InterContinental Hotels Group IHG operates military lodging. Cost is 68.25 per day. Students staying at IHG 180 days or less will be charged a 4 Alabama State Sales Tax. Students who receive TLA will be exempt from the sales tax if their charges for lodging are Direct Billed by IHG. Directions to IHG are



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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From Daleville Gate You will be on 3rd Ave. Turn left at first red light onto Novosel Street. Go to the second light and turn left onto Ruf formally 5th Ave . Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

From Enterprise Gate You will be on Andrews Ave. Proceed through post for 2.5 miles. Turn left onto Tomahawk Street just past gas station . Cross over Ruf formally 5th Ave . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

From Ozark Gate You will be on Andrews Ave. Proceed through post for 5 miles. Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

Corvias Military Housing offers a variety of options for accompanied and unaccompanied students. They offer 2 or 3 bedroom homes, completely furnished to include washer and dryer, internet, and utilities. Visit them at [Rucker.CorviasMilitaryLiving.com](http://Rucker.CorviasMilitaryLiving.com) or 334-503-3644.

9 Travel and Living Allowance TLA is paid at the following rate for authorized IMS

A Flight Courses 41.00 per day On Post 57.00 per day Off Post

B Non-Flight Courses 24.85 per day On Post 57.00 per day Off Post

C Lodging will be paid according to actual charges of Post Housing not to exceed 93.00 per day.

Students attending courses 5 weeks or less must be paid in advance by SCO for all costs prior to departure of country IAW AR 12-15. Ft Rucker does not have a Pay Facility. Any money given to the students requires opening of a bank account, submission of travel vouchers and at least a 10 day turn around in order for money to process.

10 Students and their dependents are required to furnish 2 forms of photo ID translated into English in order to be issued an ID Card. Examples include Passport, VISA, Military ID Card in English , Driver s License in English , etc.

11 Baggage Fees. International Flights There is no charge for the first piece of luggage 50 lb limit . The cost for the second piece of luggage is based on final destination. Amounts range from 50 - 200 depending on final destination. The third bag and fourth bags will cost 200 - 285 each depending on final destination. There will be additional charges for any bag that weighs over 50 lbs. They allow one carry-on bag that is small enough to fit in the overhead compartment and 1 personal carry-on item handbag, computer, etc . Domestic Flights First bag 25. Second Bag 35. Third and fourth bags are charged according to weight and destination. Domestic flights are for itineraries with no connecting international flights i.e. students going to other training destinations within the Continental U. S.

12 Due to limited staff and resources, we request that all in-coming students arrive at the airport no later than 1800, Monday Friday all arrivals and departures need to be scheduled during regular duty hours, 0730 1615 if possible . If students require a taxi from the airport, they may call one of the following

Quick Service Cab334-774-8353

City Cab334-792-2138

Happy Cab 2334-390-0800

AAA Cab334-393-0499 or 334-794-6359

13 Early arrivals are discouraged unless ITO is amended to reflect the new report date. IMS are unable to get an ID card prior to the report date on their ITO.

14 IMSO cell phone number is 334 714-1896 for non-life threatening emergencies only .

15 Many courses are filled with curriculum and training up to the day of graduation. Some flying courses may be extended due to weather and other things beyond USAACE s control. Therefore, Country SCO should not purchase round trip tickets for the IMS with a specified end date. End date should be left open to avoid Country having to pay penalties in case training is delayed. We will not schedule IMS to leave on holidays or weekends unless it is an emergency. IMSO will make every effort to accommodate and assist students, but staff overtime resources required for student airport transportation are limited. Worst case, taxi service is available and IMSO can assist in coordination.

16 IMSO realizes that many of our IMS are accustomed to having domestic help in their homes. They need to be advised that domestic help in the US is very expensive. They should come here with basic laundry skills, cooking skills without setting off fire alarm , and cleaning skills including cleaning the kitchen, stove, refrigerator, and washing dishes .

17 Rental cars are recommended for Advanced Aircraft Courses AQC, IPC, MTP , FSXXI IERW Track Courses, Aviation Maintenance Officer Course, Basic Officer Leadership Course, and Aviation Captain s Career Course. Fort Rucker does not provide transportation to these courses flight line or academics . All students attending Spanish Courses are provided transportation to and from the Flight Line. Students attending FSXXI IERW are required to ride the bus due to limited parking space at the Flight Line. However, they do require transportation to and from the pickup and drop off points for safety reasons. The pickup schedule for morning flight line training is around 0430. Drop off schedule for evening flight line training is after 0100.



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18 If IMS arrive after hours or on the weekend, they need to check into the hotel. Emergency contact number is 334-714-1896 IMSO cell phone . They will need to report to IMSO at 0800 on the first working day after their arrival. They will need to bring the following items with them when they report

- ITO with any amendments
- Passport VISA for IMS and accompanied dependents
- Medical records
- Flight records
- Proof of medical coverage for any accompanied dependents

19 Questions may be addressed to the following

English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558  
 Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558

20 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

All information provided is applicable to Army National Guard and Army Reserve Component Commissioned Officers, Warrant Officers, Non-Commissioned Officers and ARNG/USAR Civilians attending the Ground Safety Officer Course (GSOC). Several online prerequisite courses are required to be completed prior to attending the resident training. Bring completion notices or certificates when attending resident training. Student will have to go to the website listed; <https://safety.army.mil> When the students get to the CRC home page, they will need to go to the drop down menu under Training, Ground Safety Officer Course. All prerequisites are listed for the Six week and Phase resident training. All prerequisites will be completed prior to start date. This course is not part of the MTSS system. All information provided is applicable to Army National Guard and Army Reserve Component Commissioned Officers, Warrant Officers, Non-Commissioned Officers and ARNG/USAR Civilians attending the Ground Safety Officer Course (GSOC). Several online prerequisite courses are required to be completed prior to attending the resident training. Bring completion notices or certificates when attending resident training. Student will have to go to the website listed; <https://safety.army.mil> When the students get to the CRC home page, they will need to go to the drop down menu under Training, Ground Safety Officer Course. All prerequisites are listed for the Six week and Phase resident training. All prerequisites will be completed prior to start date. This course is not part of the MTSS system.

<b>B114006</b>	<b>7K-F12</b>	<b>U</b>	<b>6.0W</b>	<b>012</b>	<b>80</b>	<b>R</b>		<b>No</b>		<b>50.00</b>
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AVIATION SAFETY OFFICER  
 Army

U.S. Army Combat Readiness Center  
 FORT RUCKER, AL 36362

**Course Description:**

Army aviation air and ground accident prevention with emphasis on safety management, system safety, human factors, accident investigation, prevention and safety office automation.

**Course Prerequisite Text:**

1 Family members dependents accepted with coordination with SATFA and IMSO.

Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive.

Fort Rucker is unable to provide adequate life-cycle support for IMS dependents. The SCO can authorize dependents on an ITO only after obtaining IMSO concurrence and this is to be done solely on a case-by-case basis. IMS who elect to bring unauthorized dependents will do so at their own expense and these dependents must maintain self-sufficiency for the duration of their sponsor's U. S. Army sponsored training in CONUS. Additionally, these unauthorized dependents will not receive a U. S. Uniformed Services Identification and Privilege Card. If the IMSO authorizes the SCO to include IMS dependents on the ITO, then DSCA Policy Memorandum 10-39, 23 June 2010, the U. S. Army Supplement to DSCA Policy Memorandum 10-39, 2 September 2010, and the DSCA Policy Memorandum 11-32, 15 Aug 11, prevail. Prior to SCO including dependents on ITO line 12 a-b , they must first validate that the IMS has

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purchased proper, and sufficient healthcare coverage insurance if applicable . IMS whose authorized dependents arrive without proper healthcare coverage will not be issued a U.S. Common Access Card CAC . Additionally, these dependents will have a maximum of 10 working days in which to secure proper and sufficient healthcare coverage or obtain country indemnification via an ITO agreement. A copy of the healthcare coverage insurance policy is to be provided to the IMSO for review and approval. When it is confirmed that the policy includes proper and sufficient healthcare coverage, then the IMSO may proceed with issuing the U.S. Uniformed Services Identification and Privilege Card to the authorized dependents.

The SCO is required to provide the IMS dependent's healthcare insurance policy in English to the IMSO at the first CONUS training location not later than 16 days prior to IMS report date. The policy may be mailed to the IMSO, but must be received by the IMSO not later than 16 days prior to the report date to the first CONUS training location

FAX Number 334 255-9168 or DSN 558-9168  
 E-mail gladys.martin.civ@mail.mil English Courses  
 or victor.d.oliver@mail.mil Spanish Courses

International Military Student Office  
 D Co 1-13th Avn Regt  
 ATTN Gladys Martin or Damien Oliver for Spanish Courses  
 Fort Rucker AL 36362

IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.

## 2 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

## NON FLIGHT COURSES

Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

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ITO with any amendments

Passport VISA for IMS and accompanied dependents

Medical records

Flight records

Proof of medical coverage for any accompanied dependents

19 Questions may be addressed to the following

English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558

Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558

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15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

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-----Special Information----- All information provided is applicable to active Army and Reserve Component Commissioned Officers, Warrant Officers (WO) - (air and ground), Department of the Army Civilians, and Foreign Officers attending the ASOC. All officers holding an aeronautical designator (except Foreign Officers) must present documentation that they have a minimum of 50 hours pilot-in-command (PC) time (PC time not required for 151 WOs, and 150U UAS Personnel) and have completed the following computer based training prior to attendance: 1) AMMO 45 course through the Defense Ammunition Center; 2) the Commanders Safety Course; and 3) the Action Officer Course. Waivers to the 50-hour PC requirement must be submitted through command channels, endorsed by the RA/NGB/USAR components, and approved by the Director, Army Safety (CG, USACRC) prior to individuals being entered into ATRRS on 'Reserved' status. Students who attend on a waiver will receive a certificate of attendance at graduation, not an ASOC graduation certificate. The term waiver in this instance does not negate the 50-hour requirement, but if granted allows an individual to attend the ASOC as requested and receive a Certificate of Completion. For those select individuals who are granted a waiver to attend are expected to meet the 50-hour PC requirement as soon as possible immediately following completion of the ASOC. In fact, individuals granted a waiver to attend the ASOC will not be graduated in ATRRS nor receive the Additional Skill Identifier (ASI) / Skill Qualification Identifier (SQI) and Graduation Certificate until confirmation that they have completed the 50-hour PC requirement has been received by this office. We will accept a memorandum from the Commander or a DA 759 closeout with the PC time on it as verification of completing this requirement. iM UST COMPLETE COMMANDERS SAFETY OFFICER COURSE PRIOR TO START.i( [HTTPS://WWW.AIMSRDL.ATSC.ARMY.MIL/SECURED/ACCP\\_TOP.HTM](https://www.aimsrdl.atsc.army.mil/secured/accp_top.htm))iA CTION OFFICER COURSE ([HTTPS://WWW.AIMSRDL.ATSC.ARMY.MIL/SECURED/ACCP\\_TOP.HTM](https://www.aimsrdl.atsc.army.mil/secured/accp_top.htm)) iAMMO 45 ([https://www3.dac.army.mil/AS/ammo\\_45\\_dl.html](https://www3.dac.army.mil/AS/ammo_45_dl.html)) iG o to <https://crc.army.mil - training> for more information.

<b>B114043</b>	<b>222-15Q10</b>	<b>U</b>	<b>17.2W</b>	<b>011</b>	<b>80</b>	<b>R</b>			<b>No</b>		<b>50.00</b>
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AIR TRAFFIC CONTROL OPERATOR AVIATION SCHOOL  
 Army Fort Rucker, AL 36362

**Course Description:**

VFR Tower, IFR control, radar/non-radar procedures, rules, regulations, concepts, procedures, and techniques. Airspace management, flight following, Tactical Terminal Control System (TTCS) and Tactical Airspace Integration System (TAIS).

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links  
 Security Assistance Management Manual SAMM Chapter 10, Paragraph 8  
 AR 40-501

http armypubs.army.mil epubspdf r40\_501.pdf  
 Aeromedical Policy Letters and Technical Bulletins  
 https aamaweb.usaama.rucker.amedd.army.mil AAMAWeb policyltrs Army\_APLs\_Mar08\_v4.pdf  
 Policy Letter Management of International Military Pilots and Student International Pilots  
 https aamaweb.usaama.rucker.amedd.army.mil AAMAWeb policyltrs ATB\_Intl\_Flight\_Students.pdf

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Questions may be addressed to the following  
 Training 334-255-9008 9501 0581 DSN 558  
 Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

-----Itemized Prerequisites-----  
 Enlisted MOS CMF: 93C 93 - ATC OPERATOR  
 Must be active Army or Reserve Component enlisted personnel. Students must complete an Army class 4 physical prior to beginning the course and have in their possession a DA Form 4186 (up-slip) approved by USAAMC with an expiration date that is later than the date projected to complete the course. Students must also meet all qualification requirements listed in DA Pam 611-21. Highest rank an individual may be classified into MOS 15Q is SPC (non-promotable). Secret security clearance is required for initial award of the MOS. A minimum score of 102 in aptitude area ST on Armed Services Vocational Aptitude Battery (ASVAB) tests administered on or after 2 January 2002.  
 -----  
 SECURITY: None  
 SECRET security clearance

Course Security Clearance: G - INTERIM SECRET  
 Or : 15Q 15 - AIR TRAFFIC CONTROL OPERATOR

Career Management Field: 15 - AVIATION  
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 To hold the MOS the soldier must have a

<b>B114044</b>	<b>556-15P10</b>	<b>U</b>	<b>4.4W</b>	<b>011</b>	<b>70</b>	<b>R</b>	<b>No</b>	<b>50.00</b>
AVIATION OPERATIONS SPECIALIST Army				AVIATION SCHOOL Fort Rucker, AL 36362				

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**Course Description:**

Combines Aviation related subjects and five modules of MOS specific training. Aviation related subjects include Sexual Assault Prevention Training and Information System Security. Module 1 of the MOS specific training includes flight plans and overdue aircraft procedures. Module 2 includes aircraft designations, weather, DOD Flight Information Publications and aeronautical charts. Module 3 includes both manual and automated flight records and flight orders. Module 4 consists of training on operations overlays, the Single Channel Ground to Airborne Radio System (SINCGARS), Automated Net Control Device (ANCD), high frequency radio, Aviation Mission Planning System (AMPS), Precision Lightweight GPS Receiver (PLGR) and extracting information from Airspace Command and Control documents. Module 5 includes operating a Tactical Operations Center (TOC) and installing Antenna Group OE-254/GRC. Training culminates with a Field Training Exercise (FTX).

**Course Prerequisite Text:**

1 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

----- Active Army and Reserve Component enlisted personnel. -----  
 ----- SECURITY: None -----Special Information----- SPECIAL  
 INFORMATION: IAW AR 611-201 and/or DA Pam 611-21; prior to award of MOS 15P, each soldier must possess a SECRET security clearance. Highest rank an individual may be classified into MOS 15P is rank SGT (non-promotable).

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B114047</b>	<b>2G-F42</b>	<b>U</b>	<b>2.2W</b>	<b>011</b>	<b>80</b>	<b>R</b>			<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AVIATION PRE-COMMAND - ALL  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope:

To update command selectees on branch doctrine and refine his/her capability to fight the force. To teach the command selectees the principals and techniques of training management. To ensure knowledge of organization, capabilities, branch perspectives, trends, and policies of his/her branch. Provide training or familiarization on new and current systems and equipment as applicable to his/her branch.

Special Information:

SPECIAL INFORMATION: Attendance to the Aviation Pre-Command course is open to designated international attendees.

**Course Prerequisite Text:**

1 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards. Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3. Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training.

Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pseudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Active Army and Reserve Component field grade officers who have been designated by the Department of the Army to assume command of aviation battalion/brigade or equivalent.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B114051</b>	<b>2G-F42</b>	<b>U</b>	<b>2.2W</b>	<b>011</b>	<b>80</b>	<b>R</b>			<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AVIATION PRE-COMMAND-EN  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope:

To update command selectees on branch doctrine and refine his/her capability to fight the force. To teach the command selectees the principals and techniques of training management. To ensure knowledge of organization, capabilities, branch perspectives, trends, and policies of his/her branch. Provide training or familiarization on new and current systems and equipment as applicable to his/her branch.

Special Information:

SPECIAL INFORMATION: Attendance to the Aviation Pre-Command course is open to designated international attendees.

**Course Prerequisite Text:**

1 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards. Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3. Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training.

Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pseudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Active Army and Reserve Component field grade officers who have been designated by the Department of the Army to assume command of aviation battalion/brigade or equivalent.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B115017</b>	<b>2C-F76/2C-SQIF</b>	<b>U</b>	<b>4.4W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>

SENIOR IP/INSTRUMENT FLIGHT EXAMINER (RW)  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course provides for instrument, instrument instructor, and instrument flight examiner training to include: basic and advanced instrument flight and emergency tasks, and instrument instructor and flight examiner techniques. Academic instruction includes: regulations for Army aircraft, flight plans, air traffic control, instrument approach criteria, cockpit communications, and fundamentals of instruction.

Special Information:

To enhance the individuals ability to do well in the course, it is recommended that some instrument training be accomplished prior to starting the course.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

**NOTE OF IMPORTANCE** Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	Active Army and Reserve Component Commissioned, warrant officer, Department of the Army Civilians (DACs), Department of Defense (DOD) personnel, and selected foreign military. Must be rotary- wing aviators. Must have 1,000 hours of pilot time or 500 hours of pilot time plus 50 hours of AI time. Must have a current instrument qualification. Must be a qualified and current instructor pilot. Must possess a current flight physical examination which will not expire during the course. Must possess current flight records (DA Form 759), personnel qualification record (DA Form 2, Part 1), and report of medical examination (Standard Form 88 and DD Form 2808). iiThe Student must satisfy any one of the following Prerequisite Course Solution Sets:iiStudents Must:i Have Graduated from course: 2C-SIG2/2C-SQIC (OH-58D) Phase : (none) (OH-58D WARRIOR INSTRUCTOR PILOT).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/2C-SQIC (UH-60) Phase : (none) (UH-60 INSTRUCTOR PILOT).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/2C-SQIC (UH-1) Phase : (none) (UH-1 INSTRUCTOR PILOT).ii iOr iiStudents Must:i Have Graduated from course: 2C-F106 (T) Phase : (none) (CH-47F INSTRUCTOR PILOT MOI (TRANS)).ii iOr iiStudents Must:i Have Graduated from course: 2C-F112 (UH-60M)(T) Phase : (none) (UH-60M INSTRUCTOR PILOT (TRANS)).ii iOr iiStudents Must:i Have Graduated from course: 2C-F114 (UH-60M)(T) Phase : (none) (UH-60M INSTRUCTOR PILOT/MOI (TRANS)).ii iOr iiStudents Must:i Have Graduated from course: NGB-WIPC-64A Phase : (none) (AH-64A INSTRUCTOR PILOT QUALIFICATION COURSE).ii iOr iiStudents Must:i Have Graduated from course: NGB-EIPC-60 Phase : (none) (UH-60 INSTRUCTOR PILOT QUALIFICATION COURSE).ii iOr iiStudents Must:i Have Graduated from course: NGB-WIPC-58 Phase : (none) (OH-58 INSTRUCTOR PILOT COURSE).ii iOr iiStudents Must:i Have Graduated from course: 2C-F87X Phase : (none) (SPANISH UH-60 INSTRUCTOR PILOT).ii iOr iiStudents Must:i Have Graduated from course: 2C-F92X Phase : (none) (SPANISH INSTRUCTOR PILOT).ii iOr iiStudents Must:i Have Graduated from course: 2C-F95X Phase : (none) (SPANISH NVG INSTRUCTOR PILOT).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/SQIC (AH-64 MOI) Phase : (none) (AH-64 INSTRUCTOR PILOT MOI).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/SQIC (AH-64DMOI) Phase : (none) (AH-64D INSTRUCTOR PILOT MOI).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/SQIC (CH-47D) Phase : (none) (CH-47D INSTRUCTOR PILOT MOI).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/SQIC (OH-58D MOI) Phase : (none) (OH-58D WARRIOR INSTRUCTOR PILOT MOI).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/SQIC (OH-58GRAD) Phase : (none) (OH-58 AEROSCOUT INSTRUCTOR PILOT MOI (GRAD)).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/SQIC (OH-58IERW) Phase : (none) (OH-58 AEROSCOUT INSTRUCTOR PILOT MOI (IERW)).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/SQIC (UH-60GRAD) Phase : (none) (UH-60 INSTRUCTOR PILOT MOI (GRAD)).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/SQIC(OH-58D/R MOI Phase : (none) (OH-58D (R) WARRIOR INSTRUCTOR PILOT MOI).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/2C-SQIC (AH-64A) Phase : (none) (AH-64A INSTRUCTOR PILOT).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/2C-SQIC (AH-64D) Phase : (none) (AH-64D INSTRUCTOR PILOT).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/2C-SQIC (CH-47D) Phase : (none) (CH-47D INSTRUCTOR PILOT).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/2C-SQIC (OH-58) Phase : (none) (OH-58 A/C INSTRUCTOR PILOT).ii iOr iiStudents Must:i Have Graduated from course: 2C-SIG2/2C-SQIC (OH-58D(R) Phase : (none) (OH-58D (R) WARRIOR INSTRUCTOR PILOT).										
<b>B115021</b>	<b>2C-F194/SQIC (UH-60A/L)</b>	<b>U</b>	<b>9.0W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>

UH-60A/L INSTRUCTOR PILOT

Army

AVIATION SCHOOL

Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2016-08-17

Course Scope:

Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies. This course will provide a rotary-wing qualified pilot (PI) with the necessary skills and knowledge required to obtain an Instructor Pilot (IP) qualification in the H-60 helicopter. This course consists of flight and academic training in Day / Night / Night Vision Goggle(NVG), Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, post flight operations, crew coordination, and safety. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft. 2. (FOR IPC Courses) Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 3. (FOR RIT Courses) ) Must be assigned or on orders to USAACE. Must be qualified as an Instructor Pilot in the course aircraft. 4. Must be qualified as a Pilot in Command (PC) (waiver authority for PC is DAMO-AV IAW AR 95-1). 5. Must have a minimum of 500 hours of rotary wing aircraft flight time. 6. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is PC time in aircraft series. 7. Must have a current Instrument Evaluation within the previous 12 months. 8. Must be Night Vision Goggle (NVG) qualified. 9. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 10. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 11. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 12. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 13. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). 14. IMS attending AH-64E IPC will be required to bring their own helmet for flight training.

<b>B115023</b>	<b>2C-F76/2C-SQIF</b>	<b>U</b>	<b>7.4W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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SENIOR IP/INSTRUMENT FLIGHT EXAMINER (RW)  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course provides for instrument, instrument instructor, and instrument flight examiner training to include: basic and advanced instrument flight and emergency tasks, and instrument instructor and flight examiner techniques. Academic instruction includes: regulations for Army aircraft, flight plans, air traffic control, instrument approach criteria, cockpit communications, and fundamentals of instruction.

**Course Prerequisite Text:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

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Administration 334-255-9145 2081 1352 DSN 558

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15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Active Army and Reserve Component Commissioned, warrant officer, Department of the Army Civilians (DACs), Department of Defense (DOD) personnel, and selected foreign military.

Must be rotary- wing aviators. Must have 1,000 hours of pilot time or 500 hours of pilot time plus 50 hours of AI time. Must have a current instrument qualification. Must be a qualified and current instructor pilot. Must possess a current flight physical examination which will not expire during the course. Must possess current flight records (DA Form 759), personnel qualification record (DA Form 2, Part 1), and report of medical examination (Standard Form 88 and DD Form 2808). SECURITY: None

<b>B115030</b>	<b>600-ASIN1 (CH-47)</b>	<b>C</b>	<b>6.2W</b>	<b>011</b>	<b>70</b>		<b>2/2</b>		<b>No</b>		<b>100.00</b>
NRCM FLIGHT INSTR/STANDARD INSTR (CH-47)				AVIATION SCHOOL							
Army				Fort Rucker, AL 36362							

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Description:**

Flight and academic instruction in preflight, inflight, and postflight tasks; tactical flight training tasks; aircraft systems; aviation medicine; night vision goggles; and aviation safety subjects. Student will receive academic and flight methods of instruction training.

**Course Prerequisite Text:**

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DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

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Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

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Administration 334-255-9145 2081 1352 DSN 558

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**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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1. 15U Active Army and Reserve Component (RC) personnel in the grades of E5 thru E6, and FMS and DOD personnel qualified as an H-47 nonrated crewmember with a minimum of one year current experience as a CH-47 Flight Engineer. 2. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military, possess a current flight physical. 3. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date.4. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum 70 English Comprehension Level (ECL), 2/2 Oral Proficiency Interview (OPI).

<b>B115031</b>	<b>2C-F192/SQIC (AH-64D)</b>	<b>U</b>	<b>12.0W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
	AH-64D INSTRUCTR PILOT-ALL Army										AVIATION SCHOOL Fort Rucker, AL 36362

**Course Description:**

Effective 2014-02-21

**Course Scope:**

The General Learning Outcome (GLO) for this course is to qualify selected Commissioned/Warrant Officer, Department of the Army Civilian (DAC), contract civilian aviators, and selected foreign officers as instructor pilots capable of teaching and evaluating flight training in the AH-64D. This course consists of flight and academic instruction to qualify rotary wing aviators who have completed qualification training in the AH-64D in methods of instruction to teach and evaluate AH-64D contact flight, night vision systems, weapon systems, and the Longbow Crew Trainer (LCT). Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

**Special Information:**

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft. 2. (FOR IPC Courses) Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 3. (FOR RIT Courses) ) Must be assigned or on orders to USAACE. Must be qualified as an Instructor Pilot in the course aircraft. 4. Must be qualified as a Pilot in Command (PC) (waiver authority for PC is DAMO-AV IAW AR 95-1). 5. Must have a minimum of 500 hours of rotary wing aircraft flight time. 6. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is PC time in aircraft series. 7. Must have a current Instrument Evaluation within the previous 12 months. 8. Must be Night Vision Goggle (NVG) qualified. 9. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 10. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 11. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 12. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 13. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). 14. IMS attending AH-64E IPC will be required to bring their own helmet for flight training.

<b>B115032</b>	<b>2C-F192/SQIC (AH-64D)</b>	<b>U</b>	<b>12.0W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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AH-64D INSTRUCTOR PILOT - EN  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course consist of the flight and academic instruction necessary to qualify rotary wing aviators who have completed qualification training in the AH-64D methods of instruction to teach and evaluate contact flight, pilot night vision system (PNVS), fire control radar and target acquisition and designation system (TADS), gunnery, and combat skills, crew coordination, and safety training in the AH-64D aircraft.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

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15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Course Security Clearance Y NONE Required ;iText Prerequisites;Active Army or Reserve Component (RC) commissioned officer, warrant officer, Department of the Army Civilian (DAC), contract (civilian) and selected foreign military aviators qualified in the AH-64D aircraft. Must have a minimum of 500 hours in rotary wing aircraft, of which 250 hours pilot time in the AH-64D helicopter, and have logged 50 hours of PIC in type/design. Must possess a instrument qualification. Must possess a current flight physical examination. Must have performed pilot duties in the AH-64D aircraft during the last 180 days. Must be assigned or on orders to an organization equipped with AH-64D Longbow Apache aircraft. Must possess current flight records (DA Form 759E), personnel qualification record (DA Form 2, part 1), and Standard Form 88 or DD Form 2808. ;iPrerequisite Courses;The Student must satisfy any one of the following Prerequisite Course Solution Sets;iStudents Must :i Have Graduated from course : 2C-SID7/152H (AH-64D) (AH-64D AVIATOR QUALIFICATION),iOr ;iStudents Must :i Have Graduated from course : 2C-SID7/152H (AH-64D AVIATOR QUALIFICATION (SUPPLEMENTAL)).

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B115037</b>	<b>NGB-EFEC-47</b>	<b>U</b>	<b>8.0W</b>	<b>960</b>	<b>80</b>				<b>No</b>		<b>100.00</b>

CH-47 FLT ENGINEER QUALIFICATION CRS

EASTERN AVIATION TRAINING SITE

Army

Annville, PA 17003-5002

**Course Description:**

ACADEMIC, MAINTENANCE, FLIGHT AND NIGHT VISION GOGGLE (NVG) INSTRUCTION TO QUALIFY THE AIRCREW MEMBER IN THE DUTIES AND RESPONSIBILITIES OF THE FLIGHT ENGINEER. TRAINING WILL BE CONDUCTED IN THE CH-47D AIRCRAFT IAW THE ATP, AND APPLICABLE REGULATIONS AND MANUALS.

**Course Prerequisite Text:**

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS.
- 3 This course qualifies CH-47 mechanics as CH-47 Flight Engineers
- 4 A military van driven by a U.S. classmate will provide transportation to and from meals. Rental cars recommended for classes that are entirely international students due to Fort Indiantown Gap does not have transportation to and from meals.
- 5 Report date should be one week early, on Monday prior to the course start date.
- 6 Meal per diem should be authorized due to the fact that flight schedules and dining facility hours are not compatible.

**Course International Notes:**

ARMY NATIONAL GUARD CREW MEMBERS ASSIGNED TO A COMMAND EQUIPPED WITH CH-47 AIRCRAFT. MUST BE CURRENTLY QUALIFIED IN A CMF 67U OR X SERIES MOS. MINIMUM OF 1 YEAR EXPERIENCE IN CMF 67 IN CARGO AIRCRAFT. REQUIRED TO BE ON CURRENT ARMY NATIONAL GUARD FLYING STATUS ORDERS. CURRENT FLIGHT PHYSICAL AND DA FORM 4186.iiINTERNATIONAL STUDENTS MUST BE ASSIGNED (OR WILL BE ASSIGNED) TO A UNIT WITH CH-47 AIRCRAFT. MUST BE A GRADUATE OF THE CH-47 REPAIRER COURSE AND HAVE A CURRENT FLIGHT PHYSICAL.

<b>B115041</b>	<b>600-ASIN1 (UH-60)</b>	<b>U</b>	<b>4.8W</b>	<b>011</b>	<b>80</b>		<b>2/2</b>		<b>No</b>		<b>50.00</b>
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NRCM FLIGHT INSTR/STANDARD INSTR (UH-60)

AVIATION SCHOOL

Army

Fort Rucker, AL 36362

**Course Description:**

Course consists of flight and academic instruction in Aircrew Training Program Management (ATP), preflight, inflight, and postflight tasks; tactical flight training tasks; aircraft systems; malfunction analysis, aviation medicine; night vision goggles; and aviation safety subjects. Student will receive flight methods of instruction training, fundamentals of instructing, aircrew coordination instructor qualification, and academic training.

**Course Prerequisite Text:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

-----Itemized Prerequisites-----

HELICOPTER REPAIRER

Career Management Field: 67 - AIRCRAFT MAINTENANCE (DEL 0409)

Enlisted MOS CMF: 15T 15 - UH-60

Or : 67T 67 - UH-60 HELICOPTER REP

1. Active Army and

Reserve Component (RC) personnel in the grade of E5/E6/E7 qualified as a UH-60 nonrated crewmember with a minimum of one year experience as a UH-60 crewmember.

2. Have logged a minimum of 150 flight hours while serving as a UH-60 nonrated crewmember.

3. Must be NVG qualified.

4. Must be serving in an Aircraft Crewmember Standarization/FlightInstructor

position, be on Flight Status, and possess a current flight physical.

5. Have in

possession DA Form 2, DA Form 759, DA Form 7122-R (IATF), and Standard Form 88.

-Special Information-----

Personnel will be awarded an Additional Skill Identifier (ASI) upon completion of the course.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B115043</b>	<b>2C-F194/SQIC (UH-60A/L)</b>	<b>U</b>	<b>8.0W</b>	<b>960</b>	<b>85</b>		<b>2/2</b>		<b>No</b>		<b>100.00</b>
	UH-60A/L INSTRUCTOR PILOT Army										
	<b>Course Description:</b> Course Description: THIS COURSE WILL PROVIDE A UH-60A/L PILOT WITH THE NECESSARY SKILLS AND KNOWLEDGE REQUIRED TO OBTAIN AN INSTRUCTOR PILOT QUALIFICATION IN THE H-60 HELICOPTER. THIS COURSE CONSISTS OF FLIGHT AND ACADEMIC TRAINING IN DAY/NIGHT/INSTRUMENT/NIGHT VISION GOGGLE CONDITIONS TO INCLUDE PRE-MISSION PLANNING, PREFLIGHT, FLIGHT MANEUVERS, APPROACH/LANDING, EMERGENCY PROCEDURES, TACTICAL OPERATIONS, POST FLIGHT OPERATIONS, CREW COORDINATION, AND SAFETY.										
	<b>Course Prerequisite Text:</b> 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above perdiem rate. 2 SCO s are authorized to purchase roundtrip transportation for the IMS. 3 This course qualifies pilots as instructor pilots in the UH-60A L Airframe. 4 Additional Simulation Training can be arranged in the event that the pilot has previous or follow-on training and there is a short gap between courses. 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals. 6. Report date should be one week early, on Monday prior to the course start date. 7 Meal perdiem should be authorized due to the fact that flight schedules and dining facility hours are not compatible										
	<b>Course International Notes:</b> Course Prerequisite: MUST BE ACTIVE ARMY OR RESERVE COMPONENT COMMISSIONED/WARRANT OFFICERS, DEPARTMENT OF THE ARMY CIVILIAN, DEPARTMENT OF DEFENSE PERSONNEL, SELECTED CONTRACORS, OR SELECTED FOREIGN MILITARY AND QUALIFIED IN THE H-60A/L. MUST BE QUALIFIED AS A PILOT IN COMMAND (PC). MUST HAVE A MINIMUM OF 500 HOURS OF ROTARY WING AIRCRAFT FLIGHT TIME. MUST HAVE A MINIMUM OF 250 FLIGHT HOURS IN THE UH-60, OF WHICH A MINIMUM OF 50 HOURS IS PILOT IN COMMAD. MUST HAVE A CURRENT INSTRUMENT EVALUATION WITHIN THE PREVIOUS 12 MONTHS. MUST BE NIGHT VISION GOGGLE QUALIFIED. MUST HAVE A RECOMMENDATION FROM BATTALION OR HIGHTER COMMAND. MUST REPORT WITH A CURRENT FLIGHT MEDICAL EVALUATION THAT WILL NOT EXPIRE DURING THE COURSE (DD Form 2808) AND A DD Form 2992 WITH A FULL FLIGHT DUTY ANNOTATION OR FOREIGN MILITARY EQUIVALENT.										
<b>B115048</b>	<b>2C-F213 (CH-47F)</b>	<b>U</b>	<b>5.2W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
	CH-47F RESIDENT INSTR TNG (RIT) Army										
	<b>Course Description:</b> AVIATION SCHOOL Fort Rucker, AL 36362										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Course Scope and Special Information

Effective 2016-10-01

Course Scope:

Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies. This course will provide a CH-47F Instructor Pilot (IP) with the necessary skills and knowledge required to readiness level progress in the CH-47F helicopter at USAACE. This course consists of flight and academic training in Day / Night / Night Vision Goggle (NVG), Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, post flight operations, crew coordination, and safety. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

To provide progression/refresher training for previously qualified selected Commissioned/Warrant Officer, Department of the Army Civilian (DAC), contract civilian aviators, and selected foreign officers as instructor pilots capable of teaching and evaluating flight training in the CH-47F helicopter assigned to USAACE.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft. 2. Must be assigned or on orders to USAACE. Must be qualified as an Instructor Pilot in the course aircraft. 3. Must be qualified as a Pilot in Command (PC) (waiver authority for PC is DAMO-AV IAW AR 95-1). 4. Must have a minimum of 500 hours of rotary wing aircraft flight time. 5. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is PC time in aircraft series. 6. Must have a current Instrument Evaluation within the previous 12 months. 7. Must be Night Vision Goggle (NVG) qualified. 8. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 9. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 10. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 11. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 12. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). 13. IMS attending AH-64E IPC will be required to bring their own helmet for flight training.

<b>B115049</b>	<b>2C-15A/SIB3/153M</b>	<b>U</b>	<b>18.0W</b>	<b>011</b>	<b>80</b>		<b>2/2</b>		<b>No</b>		<b>100.00</b>
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IERW UH-60M TRACK  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2018-03-09

Course Scope:

The General Learning Outcome (GLO) for this course is to provide the student with the necessary skills and knowledge required to obtain an pilot qualification in the UH-60M helicopter upon successful completion of this course. This course consists of flight and academic training in Day, Night, Night Vision Goggle, Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, post flight operations, crew coordination, and safety. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx. 300ft.) to and from the aircraft. 2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment. 3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3lbs. of NVG equipment attached to flight helmet for an extended period of time. 4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

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AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army, Army National Guard, or Reserve Component (RC) Commissioned/Warrant Officers, Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military. 2. Must have successfully graduated from one of the following courses: Initial Entry Rotary Wing AVR (Common Core), 2C-IERW (COMM CORE), or, IERW AVR (COMM CORE) (UH-72A), 2C-IERW-CC (UH-72A), or, IERW AVR (COMM CORE) (TH-67), 2C-IERW-CC (TH-67). 3. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 4. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 5. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. (IMS) selection is specified by participating country. Medical qualification for aviator training must be verified by US Army Aeromedical Activity at training location. International military students must have a minimum 80 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at Defense Language Institute (DLI). Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110TH AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110TH AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. IMS attending AH-64E MTP will be required to bring their own helmet for flight training.

<b>B115052</b>		<b>U</b>	<b>10.0W</b>	<b>501</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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CLV 018 EARNED VALUE & FIN MANAGEMENT REPORTS  
Army

DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**  
FORMALLY CLB 018

The Earned Value and Financial Management Reports module reviews the most common DoD data reports associated with earned value management, cost estimating, and financial management. It begins by reviewing the purpose and relationship between the data item description and the contract data requirements list. It continues by identifying the author, user, and primary purpose for the cost and software data reporting plan, the contract cost data report, the software recourses data report, the contract funds status report, the integrated master plan, the integrated master schedule, the contract performance report, the cost schedule status report, the unit cost report, the selected acquisition report, and the defense acquisition executive summary. It concludes by outlining the DoD contract performance report and integrated master schedule tailoring guidance provided in the Earned Value Management Implementation Guide.

òYou have 60 days to complete this course.

òAfter completing the course, please be sure to complete the required Module Survey from the Table of Contents. You will not be graduated from the module until you have completed the Survey. If you experience any difficulty in completing the Survey, please contact the DAU Help Desk to ensure that you receive proper credit.

This module is extracted from BCF 102 òFundamentals of Earned Value Managementò. If you have completed BCF 102, this module could serve as refresher training for the subject area.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B115053</b>	<b>2C-F214 (UH-60A/L)</b>	<b>U</b>	<b>6.0W</b>	<b>011</b>	<b>85</b>		<b>2/2</b>		<b>No</b>		<b>100.00</b>
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UH-60A/L RESIDENT INSTR TNG (RIT)  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2016-10-01

**Course Scope:**

Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies. This course will provide a rotary-wing qualified pilot (PI) with the necessary skills and knowledge required to readiness level progress an Instructor Pilot (IP) in the UH-60 helicopter. This course consists of flight and academic training in Day / Night / Night Vision Goggle (NVG), Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, post flight operations, crew coordination, and safety. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

**Special Information:**

This course readiness level progresses active Army, Army National Guard and Army Reserve rotary-wing qualified officers, warrant officers, select foreign military, Department of the Army Civilian (DAC), select Department of Defense (DOD) civilian contractors, and select civilian aviators as an Instructor Pilot (IP) in the UH-60 helicopter at Fort Rucker, AL.

Students attending this course will fly either the UH-60A/L or the UH-60M not both.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft. 2. Must be assigned or on orders to USAACE. Must be qualified as an Instructor Pilot in the course aircraft. 3. Must be qualified as a Pilot in Command (PC) (waiver authority for PC is DAMO-AV IAW AR 95-1). 4. Must have a minimum of 500 hours of rotary wing aircraft flight time. 5. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is PC time in aircraft series. 6. Must have a current Instrument Evaluation within the previous 12 months. 7. Must be Night Vision Goggle (NVG) qualified. 8. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 9. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 10. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 11. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 12. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). 13. IMS attending AH-64E IPC will be required to bring their own helmet for flight training.

<b>B115054</b>	<b>2C-F214 (UH-60M)</b>	<b>U</b>	<b>6.0W</b>	<b>011</b>	<b>85</b>		<b>2/2</b>		<b>No</b>		<b>100.00</b>
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UH-60M RESIDENT INSTR TNG (RIT)  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2016-10-01

Course Scope:

This course will provide a rotary-wing qualified pilot (PI) with the necessary skills and knowledge required to readiness level progress an Instructor Pilot (IP) in the H-60M helicopter. This course consists of flight and academic training in Day / Night /Night Vision Goggle (NVG), Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, post flight operations, crew coordination, and safety. Graduates of the UH-60M Resident Instructor Training (RIT) Course exude high levels of mental and physical acuity. They are able to recognize and react deftly to a fluid contemporary operating environment. They embody initiative and decisiveness and are able to aggressively and competently take action by employing their aircraft on the battlefield. They can also teach and evaluate flight training in the UH-60M at USAACE. (21st Century Soldier Competencies identified: Adaptability, Initiative, Communication and Engagement, Critical Thinking, Problem Solving, and Technical and Tactical Competence).

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

**NOTE OF IMPORTANCE** Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft. 2. Must be assigned or on orders to USAACE. Must be qualified as an Instructor Pilot in the course aircraft. 3. Must be qualified as a Pilot in Command (PC) (waiver authority for PC is DAMO-AV IAW AR 95-1). 4. Must have a minimum of 500 hours of rotary wing aircraft flight time. 5. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is PC time in aircraft series. 6. Must have a current Instrument Evaluation within the previous 12 months. 7. Must be Night Vision Goggle (NVG) qualified. 8. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 9. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 10. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 11. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 12. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). 13. IMS attending AH-64E IPC will be required to bring their own helmet for flight training.

<b>B115055</b>	<b>2C-F213 (CH-47F)</b>	<b>U</b>	<b>5.2W</b>	<b>011</b>	<b>85</b>		<b>2/2</b>		<b>No</b>		<b>100.00</b>
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CH-47F RESIDENT INSTR TNG (RIT)  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Effective 2016-10-01

**Course Scope:**

Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies. This course will provide a CH-47F Instructor Pilot (IP) with the necessary skills and knowledge required to readiness level progress in the CH-47F helicopter at USAACE. This course consists of flight and academic training in Day / Night / Night Vision Goggle (NVG), Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, post flight operations, crew coordination, and safety. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

**Special Information:**

To provide progression/refresher training for previously qualified selected Commissioned/Warrant Officer, Department of the Army Civilian (DAC), contract civilian aviators, and selected foreign officers as instructor pilots capable of teaching and evaluating flight training in the CH-47F helicopter assigned to USAACE.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Text Prerequisites: 1. Must be Active Army or Reserve Component Commissioned/Warrant Officers, Department of the Army/Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified as an Instructor Pilot in the CH-47F helicopter. 2. Must be assigned or on orders to USAACE. 3. Must be qualified as a Pilot in Command (PC) (waiver authority for PC is DAMO-AV IAW AR 95-1). 4. Must have a current Instrument Evaluation within previous 12 months. 5. Must be night vision goggle qualified. 6. Must have performed Pilot (PI) or PC duties in the CH-47F within 180 days prior to class start date. 7. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests and a DA Form 4186 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 8. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 9. Waiver authority for course prerequisites is: CDR, 110TH Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above a USAACE (110TH AB) Form 31, Course Prerequisite Waiver Form (<a href="https://www.us.army.mil/suite/page/682374">https://www.us.army.mil/suite/page/682374</a>), and a letter of recommendation must be provided from the current or losing Battalion Commander, or higher, including sufficient background information addressing each prerequisite not met to assist the CDR, 110TH Aviation Brigade in determining whether the waiver will be approved. The USAACE (110TH AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 10. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum 85 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI).</p>										
<b>B115056</b>	<b>2C-F212 (AH-64E)</b>	<b>U</b>	<b>5.0W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
	AH-64E RESIDENT INSTR TNG (RIT) Army										AVIATION SCHOOL Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2015-08-07

Course Scope:

Graduates of the AH-64E Resident Instructor Training (RIT) Course exude high levels of mental and physical acuity. They are able to recognize and react deftly to a fluid contemporary operating environment. They embody initiative and decisiveness and are able to aggressively and competently take action by employing their aircraft and weapons systems on the battlefield. They can also teach and evaluate flight training in the AH-64E at USAACE. (21st Century Soldier Competencies identified: Adaptability, Initiative, Communication and Engagement, Critical Thinking, Problem Solving, and Technical and Tactical Competence).

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft. 2. Must be assigned or on orders to USAACE. Must be qualified as an Instructor Pilot in the course aircraft. 3. Must be qualified as a Pilot in Command (PC) (waiver authority for PC is DAMO-AV IAW AR 95-1). 4. Must have a minimum of 500 hours of rotary wing aircraft flight time. 5. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is PC time in aircraft series. 6. Must have a current Instrument Evaluation within the previous 12 months. 7. Must be Night Vision Goggle (NVG) qualified. 8. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 9. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 10. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 11. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<a href="https://www.us.army.mil/suite/page/682374">https://www.us.army.mil/suite/page/682374</a>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 12. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). 13. IMS attending AH-64E IPC will be required to bring their own helmet for flight training.</p>										
<b>B115057</b>	<b>2C-F212 (AH-64D)</b>	<b>U</b>	<b>6.4W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>

AH-64D RESIDENT INSTR TNG (RIT)  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Effective 2016-10-01

**Course Scope:**

AH-64D or E in methods of instruction to teach and evaluate AH-64D or E contact flight, night vision systems, weapon systems, and the Longbow Crew Trainer (LCT). The General Learning Outcome (GLO) for this course is to qualify selected Commissioned/Warrant Officer, Department of the Army Civilian (DAC), contract civilian aviators, and selected foreign officers as instructor pilots capable of teaching and evaluating flight training in the AH-64D or E at USAACE. The course consists of flight and academic instruction to qualify rotary wing aviators who have completed qualification training in the AH-64D or E in methods of instruction to teach and evaluate AH-64D or E contact flight, night vision systems, weapon systems, and the Longbow Crew Trainer (LCT). Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

**Special Information:**

To provide progression/refresher training for previously qualified selected Commissioned/Warrant Officer, Department of the Army Civilian (DAC), contract civilian aviators, and selected foreign officers as instructor pilots capable of teaching and evaluating flight training in the AH-64D or E assigned to USAACE.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

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3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

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Administration 334-255-9145 2081 1352 DSN 558

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15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>iText Prerequisitesii1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft.2. Must be assigned or on orders to USAACE. Must be qualified as an Instructor Pilot in the course aircraft.3. Must be qualified as a Pilot in Command (PC) (waiver authority for PC is DAMO-AV IAW AR 95-1). 4. Must have a minimum of 500 hours of rotary wing aircraft flight time.5. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is PC time in aircraft series. 6. Must have a current Instrument Evaluation within the previous 12 months.7. Must be Night Vision Goggle (NVG) qualified.8. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 9. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military.10. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 11. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<a href="https://www.us.army.mil/suite/page/682374">https://www.us.army.mil/suite/page/682374</a>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date.12. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). 13. IMS attending AH-64E IPC will be required to bring their own helmet for flight training.</p>										
<b>B115059</b>	<b>600-ASIN1 (UH-60)</b>	<b>U</b>	<b>5.0W</b>	<b>960</b>	<b>80</b>		<b>2/2</b>		<b>No</b>		<b>50.00</b>
	NRCM FLIGHT INSTR/STANDARD INSTR (UH-60) Army				EASTERN AVIATION TRAINING SITE Annville, PA 17003-5002						
	<b>Course Description:</b>										
	Course Scope: Course consists of flight and academic instruction in Aircrew Training Program Management (ATP), preflight, inflight, and postflight tasks; tactical flight training tasks; aircraft systems; malfunction analysis, aviation medicine; night vision goggles; and aviation safety subjects. Student will receive flight methods of instruction training, fundamentals of instructing, aircrew coordination instructor qualification, and academic training.										
	Special Information: 15T Personnel and 68W will be awarded an Additional Skill Identifier (ASI) upon completion of the course.										
	<b>Course Prerequisite Text:</b>										
	1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.										
	2 SCO s are authorized to purchase roundtrip transportation for the IMS.										
	3 This course qualifies UH-60 Non-Rated Crewmembers as Non-rated Crewmember Instructors										
	4 A military van driven by a U.S. classmate will provide transportation to and from meals. Rental cars recommended for classes that are entirely international students due to Fort Indiantown Gap does not have transportation to and from meals.										
	5 Report date should be one week early, on Monday prior to the course start date.										
	6 Meal per diem should be authorized due to the fact that flight schedules and dining facility hours are not compatible.										
	<b>Course International Notes:</b>										
	1. Active Army and Reserve Component (RC) personnel in the grade of E5/E6/E7 qualified as a UH-60 nonrated crewmember with a minimum of one year experience as a UH-60 crewmember.ii2. Have logged a minimum of 150 flight hours while serving as a UH-60 nonrated crewmember. ii3. Must be NVG qualified. ii4. Must be serving in an Aircraft Crewmember Standarization/FlightInstructor position, be on Flight Status, and possess a current flight physical. ii5. Have in possession DA Form 2, DA Form 759, DA Form 7122-R (IATF), and Standard Form 88.ii6. 15T and 68W Personnel will be awarded an Additional Skill Identifier upon completion of the course.iiForeign Military Students should meet all prerequisites above and are enrolled on a case by case basis.										
<b>B115060</b>	<b>2C-F194/SQIC (UH-60A/L)</b>	<b>U</b>	<b>9.0W</b>	<b>961</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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UH-60A/L INSTRUCTOR PILOT  
Army

WESTERN ARMY AVIATION TRAINING SITE  
Marana, AZ 85653-9598

**Course Description:**

Course Scope:

Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies. This course will provide a rotary-wing qualified pilot (PI) with the necessary skills and knowledge required to obtain an Instructor Pilot (IP) qualification in the H-60 helicopter. This course consists of flight and academic training in Day / Night / Night Vision Goggle(NVG), Visual Flight Rules (VFR) and Instrument Flight Rules (IFR) tasks, to include pre-mission planning, preflight, flight maneuvers, approach / landing, emergency procedures, tactical operations, post flight operations, crew coordination, and safety. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

None

**Course Prerequisite Text:**

**Course International Notes:**

1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the H-60A/L helicopter. 2. (FOR MOI Courses) Must be assigned or on orders to USAACE. 3. Must be qualified as a Pilot in Command (PC) (waiver authority for PC is DAMO-AV IAW AR 95-1). 4. Must have a minimum of 500 hours of rotary wing aircraft flight time. 5. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is PC time in aircraft series. 6. Must have a current Instrument Evaluation within the previous 12 months. 7. Must be Night Vision Goggle (NVG) qualified. 8. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 9. Must provide a letter of recommendation from the current or losing Battalion or higher Commander prior to reporting for the course. For aviators otherwise qualified in accordance with the prerequisites above the following items must be provided: a positive endorsement of the Instructor Pilot (IP) candidate's potential for service must be included in the letter of recommendation. 10. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 11. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 12. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 13. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum of an 85 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI). Foreign Military Students should meet all prerequisites above and are allowed to enroll on a case by case basis.

<b>B115061</b>	<b>2C-F195/SQIC (CH-47F)</b>	<b>U</b>	<b>10.0W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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CH-47F INSTRUCTOR PILOT  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope:

The General Learning Outcome (GLO) for this POI is to provide selected branch officers, warrant officers, Department of the Army Civilians (DAC), and civilian contractor aviators with the required skills and knowledge to demonstrate proficiency as a CH-47F instructor pilot. This course consists of flight and academic training in day, night, and night vision device tasks under visual flight rules (VFR) and instrument flight rules (IFR), to include method of instruction (MOI) for contact maneuvers, instrument flight, tactical flight, and emergency procedures. Academic subjects include theory of flight, fundamentals of instruction, aircrew training program, regulations, and crew coordination. Systems based knowledge includes flight management system (FMS) operation, communications, flight controls, engines, power train, digital advanced flight control systems, hydraulics, electrical systems, malfunction analysis, mission equipment, and other related systems. Course content and instructional strategies foster character and accountability, adaptability and initiative, lifelong learning, teamwork and collaboration, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

**NOTE OF IMPORTANCE** Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

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Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

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15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Text Prerequisites:1. Must be Active Army or Reserve Component Commissioned/Warrant Officers, Department of the Army/Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the CH-47F helicopter.i2. Must be assigned to or on orders to a unit with CH-47F helicopters.i3. Must be qualified as a Pilot in Command (PC) (waiver authority for PC is DAMO-AV IAW AR 95-1).i4. Must have a minimum of 500 hours of rotary wing aircraft.i5. Must have a minimum of 250 hours pilot time in the CH-47F, of which a minimum of 50 hours is PC time.i6. Must have a current instrument qualification.i7. Must be night vision goggle qualified.i8. Must be HUD qualified.i9. Must have performed Pilot (PI) or PC duties in the CH-47F within 180 days prior to class start date.i10. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests and a DA Form 4186 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military.i11. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military.i12. Waiver authority for course prerequisites other than PC is: CDR, 110TH Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. Submit USAACE (110TH AB) Form 31, Course Prerequisite Waiver Form(<a href="https://www.us.army.mil/suite/page/682374">https://www.us.army.mil/suite/page/682374</a>) and a letter of recommendation at least 2 weeks prior to the class start date.i13. Must provide a letter of recommendation from the current or losing Battalion Commander. For aviators otherwise qualified in accordance with the prerequisites above, a positive endorsement of the instructor pilot candidate's potential for service is adequate. For candidates failing to meet one or more of the prerequisites above, the commander shall include sufficient background information to assist the USAACE Aviation Training Brigade Commander in determining whether a waiver will be authorized.i14. International military students must meet all prerequisites and are enrolled on a case-by-case basis. International military students must have a minimum 85 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI) and Specialized English Training for Army Rotary Wing completed at DLI. The Security Cooperation Organization may request SET exceptions from SATFA only when the IMS has recent experience in an English language flight or navigational environment.</p>										
<b>B115062</b>	<b>2C-F195/SQIC (CH-47F)</b>	<b>U</b>	<b>10.0W</b>	<b>960</b>	<b>85</b>		<b>2/2</b>		<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CH-47F INSTRUCTOR PILOT  
Army

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

Course Scope and Special Information

Effective 2014-02-21

Course Scope:

The General Learning Outcome (GLO) for this POI is to provide selected branch officers, warrant officers, Department of the Army Civilians (DAC), and civilian contractor aviators with the required skills and knowledge to demonstrate proficiency as a CH-47F instructor pilot. This course consists of flight and academic training in day, night, and night vision device tasks under visual flight rules (VFR) and instrument flight rules (IFR), to include method of instruction (MOI) for contact maneuvers, instrument flight, tactical flight, and emergency procedures.

Academic subjects include theory of flight, fundamentals of instruction, aircrew training program, regulations, and crew coordination. Systems based knowledge includes flight management system (FMS) operation, communications, flight controls, engines, power train, digital advanced flight control systems, hydraulics, electrical systems, malfunction analysis, mission equipment, and other related systems. Course content and instructional strategies foster character and accountability, adaptability and initiative, lifelong learning, teamwork and collaboration, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

**Course Prerequisite Text:**

**Course International Notes:**

Text Prerequisites1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft.2. (FOR IPC Courses) Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program.3. (FOR RIT Courses). ) Must be assigned to or on orders to USAACE. Must be qualified as an Instructor Pilot in the course aircraft.4. Must be qualified as a Pilot in Command (PC) (waiver authority for PC is DAMO-AV IAW AR 95-1). 5. Must have a minimum of 500 hours of rotary wing aircraft flight time.6. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is PC time in aircraft series. 7. Must have a current Instrument Evaluation within the previous 12 months.8. Must be Night Vision Goggle (NVG) qualified.9. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date.10. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military.11. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 12. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date.13. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). 14. IMS attending AH-64E IPC will be required to bring their own helmet for flight training.

B115063	2C-F213/SQIC (UH-72A)	U	7.0W	011	85		2/2		No		100.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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UH-72A INSTRUCTOR PILOT (EURO NATO)  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2014-10-01

Course Scope:

The General Learning Outcome (GLO) for this course is to provide flight and academic training that includes a practical application of principles and techniques of flight instruction, academic instruction and UH-72A aircraft systems, maintenance subjects, flight tasks and emergency procedures. A sufficient depth of knowledge is gained to enable graduates to teach and evaluate flight and academic subjects. This course is proficiency based. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

None

**Course Prerequisite Text:**

**Course International Notes:**

Text Prerequisites: 1. Active, Reserve Component, Contractor or Civilian DOD Aviator. 2. Qualified and current as a Rotary Wing Aviator IAW AR 95-1. 3. Minimum 500 rotary wing flight hours, of which 50 hours must be pilot in command hours. 4. Current instrument qualification. 5. Night Vision Device qualification is required, but can be waived under certain circumstances on a case-by-case basis. 6. Assigned or on orders to USAACE. 7. Report with the Individual Flight Record Folder (including DA Form 759) and Individual Aircrew Training Folder (IATF), or civilian equivalent flight record documentation. 8. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests and a DA Form 4186 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or civilian equivalent documentation.

<b>B116008</b>	<b>071-SI/ASI2B</b>	<b>U</b>	<b>1.6W</b>	<b>964A</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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AIR ASSAULT  
Army

ARNG WARRIOR TRNG CTR  
FORT BENNING, GA 31905

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-10-11

Course Scope:

Purpose: To train Soldiers in the conduct of Air Assault operations, slingload operations, rappelling operations from an aircraft and through mental and physical training to develop their leadership, self-confidence, and aggressive spirit.

Phase Scope: This course produces the ASI 2B which is an integral component of the Soldier's career progression with certification on the various aspects of Air Assault operations.

PHASE 1 COMBAT AIR ASSAULT: During this phase students receive instruction on the various aspects of combat air assault. This includes aircraft orientation, aircraft safety, aero medical evacuation, pathfinder operations, combat assault, and hand and arm signals.

PHASE 2 SLINGLOAD OPERATIONS: During this phase students receive instruction on preparing, rigging, and inspecting various standard slingloads.

PHASE 3 RAPPELLING OPERATIONS: During this phase students receive instruction on tying a rappel seat, hook-up techniques, lock-in procedures, belay procedures, and combat rappel. Students will conduct multiple rappels from a rappel tower and from U.S. Army rotary wing aircraft.

COURSE OUTCOMES:

Demonstrate tactical and technical competence in rotary wing air movement operations. Integrate organic rotary wing aircraft into joint operations.

Demonstrate technical ability to prepare external loads for rotary wing operations. Demonstrate technical competence in rotary wing evacuation operations.

Integrate rotary wing attack aircraft into air movement operations.

Special Information:

Troop Schools will not be funded by TRADOC (MDEP 00). Each Troop School will provide resources, funding, and manpower in order to conduct the course IAW the USAIS POI and the MOA.

Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g. during "on site" course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command. Waivers may be submitted electronically to the following email or by mail to the Chief of Infantry's office:

usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil Chief of Infantry, U.S. Army Infantry School

ATTN: ATSH-IP

1 Karker St, Suite 6107, Ft Benning, GA 31905.

Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to the class start date.

Zero Day:

During zero day students will participate in a uniform/packing list inspection, submit required course administrative documentation, and be evaluated on their physical and mental stamina.

Students will be required to perform a:

1. Uniform/packing list inspection.
2. The obstacle course. Students will be required to successfully negotiate 8 of 9 obstacles, to include two mandatory obstacles: the "Tough One" and the "Confidence Climb".
3. Two-mile run. All students while wearing ACUs and running shoes must complete a two mile run in less than 18 minutes or less.

Upon successful completion of all zero day events and administrative in-processing, students will be admitted into the AAC. Those students who fail to meet the standards for any event or portion of an event will not be admitted into the AAC and returned to their respective unit/command.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED

The Air Assault Course is 12 days in duration and prepares Soldiers for air mobile operations. During the course students train and are evaluated on combat assault, sling loads, rappelling, physical fitness, and various other critical skills. Students are required to complete an obstacle course and two-mile run on zero day before entering the course. Prior to graduation, students must successfully complete written and hands-on examinations, sling load tests, and a 12 -mile foot march in under three hours with full combat load. Students over 40 must be medically screened ICW AR 40-501, Standards for Medical Fitness.

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Service Designator F AIR FORCES Required OR iM MARINE FORCES Required OR iN NAVAL FORCES Required OR iW ARMY FORCES Required OR iX OTHER Required OR iZ FOREIGN Required i Service Component A ACTIVE ARMY Required OR iG NATIONAL GUARD Required OR iR ARMY RESERVES Required OR iY NON-ARMY Required iiText Prerequisites Service member must be a member of the Active Army or Reserve component, Cadet, Foreign Student, and other military services may attend.iiScore a minimum of 60 points per event on the Army Physical Fitness Test (APFT) within 30 days of attending the Air Assault course. Soldiers must meet the height/weight standards outlined in AR 600-9 and AR 350-15.iiStudents over 40 must have a current physical (within 12 months) and be medically cleared by a doctor to participate in the course. Unit commanders will verify all requirements.iiStudents not assigned to the installation that is hosting the Air Assault training must report with their medical records.iiUnits sponsoring Foreign Students or Cadets must ensure they meet all course prerequisites prior to reporting for Air Assault training. For waiver approval see Special Information.iiWaiver Authority: The Chief of Infantry is the waiver approval authority for this course. i Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B116012</b>	<b>071-SI/ASI2B</b>	<b>U</b>	<b>1.6W</b>	<b>417</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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AIR ASSAULT  
Army

Hawaii Troop Schools  
Schofield Barrack, HI 96857-6000

**Course Description:**

Effective 2017-10-11

Course Scope:

Purpose: To train Soldiers in the conduct of Air Assault operations, slingload operations, rappelling operations from an aircraft and through mental and physical training to develop their leadership, self-confidence, and aggressive spirit.

Phase Scope: This course produces the ASI 2B which is an integral component of the Soldier's career progression with certification on the various aspects of Air Assault operations.

PHASE 1 COMBAT AIR ASSAULT: During this phase students receive instruction on the various aspects of combat air assault. This includes aircraft orientation, aircraft safety, aero medical evacuation, pathfinder operations, combat assault, and hand and arm signals.

PHASE 2 SLINGLOAD OPERATIONS: During this phase students receive instruction on preparing, rigging, and inspecting various standard slingloads.

PHASE 3 RAPPELLING OPERATIONS: During this phase students receive instruction on tying a rappel seat, hook-up techniques, lock-in procedures, belay procedures, and combat rappel. Students will conduct multiple rappels from a rappel tower and from U.S. Army rotary wing aircraft.

**COURSE OUTCOMES:**

Demonstrate tactical and technical competence in rotary wing air movement operations. Integrate organic rotary wing aircraft into joint operations.

Demonstrate technical ability to prepare external loads for rotary wing operations. Demonstrate technical competence in rotary wing evacuation operations.

Integrate rotary wing attack aircraft into air movement operations.

**Special Information:**

Troop Schools will not be funded by TRADOC (MDEP 00). Each Troop School will provide resources, funding, and manpower in order to conduct the course IAW the USAIS POI and the MOA.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g. during "on site" course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command. Waivers may be submitted electronically to the following email or by mail to the Chief of Infantry's office:

usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil Chief of Infantry, U.S. Army Infantry School  
 ATTN: ATSH-IP  
 1 Karker St, Suite 6107, Ft Benning, GA 31905.

Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to the class start date.

**Zero Day:**

During zero day students will participate in a uniform/packing list inspection, submit required course administrative documentation, and be evaluated on their physical and mental stamina. Students will be required to perform a:

1. Uniform/packing list inspection.
2. The obstacle course. Students will be required to successfully negotiate 8 of 9 obstacles, to include two mandatory obstacles: the "Tough One" and the "Confidence Climb".
3. Two-mile run. All students while wearing ACUs and running shoes must complete a two mile run in less than 18 minutes or less.

Upon successful completion of all zero day events and administrative in-processing, students will be admitted into the AAC. Those students who fail to meet the standards for any event or portion of an event will not be admitted into the AAC and returned to their respective unit/command.

**LIGHTNING ACADEMY AIR ASSAULT SCHOOL ZERO DAY PACKING LIST  
 PACKING LIST EFFECTIVE FOR CLASSES STARTING AFTER:11-May-18**

\*\* The following items will be inspected on Zero Day of the Air Assault Course. If a student is missing any of the following items they will not be allowed to continue Zero Day and will be sent back their respective Units. These items are a separate requirement to the equipment inspection on Day 2 of the Air Assault Course. All items are utilized on Zero Day to complete all Zero Day Events.

\*\* Students need to wear a field uniform for Zero Day. Students will conduct the obstacle course and two mile run in the uniform they report to the Air Assault Course in.

\*\*Students are required to leave all cell phone and tobacco products in their car or at home. Students are not allowed to have these products while in the Air Assault Course.

\*\*Students must arrive with all listed items on Day 0 of Air Assault School.

\*\*CLICK ON ITEM TO SEE EXAMPLE

\*\*ITEMS IN RED

**FONT / BOLD ARE WORN**

- 1ID Card and ID Tags (must have military issued long and short chain)1 ea
- 2Running Shoes (IAW AR 670-1) 1 pr
- 3ACH with chinstrap and all issued pads (ie. X4 oval, x1 crown, x2 trapezoid). No helmet cover, NVG mounts or lights attached. 1 eaCIF LIN: H53175
- 4ACU / OCP / Jungle Coat (all patches, tapes and rank)1 eaCIF LIN: C10345
- 5ACU / OCP / Jungle Bottom (no spandex worn underneath) 1 eaCIF LIN: T85614
- 6T-Shirt, Short Sleeve; Sand / Tan 499 (no markings on shirts)1 ea
- 7Military Boot Sock (black, tan or green IAW AR 670-1)1 pr
- 8Belt, Coyote or Tan (non-elastic)1 ea
- 71-qt canteen taped (masking tape) with name written on tape and topped off to the brim1 ea CIF LIN: C96536
- 8Patrol Cap, ACU/OCP with Name and Rank 1 eaCIF LIN: P12029
- 9Combat Boots (All Boots IAW AR 670-1)1 pr
- 10Wet Weather Bag (serviceable ie. no holes). Small holes must be taped from the inside of the bag. 1 eaCIF LIN: B15825
- 11Black Ink Pen2 ea
- 12Leather Work Gloves (Black/White/Green); must have friction bearing pad1 pr
- 13Eye Protection or Goggles (APEL approved; retention strap recommended) 1 ea

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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\*\* Sister Services use branch equivalent for items listed above. Contact LA AASLT POC listed below for packing list questions.

\* Uniforms will be worn IAW AR 670-1

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OPTIONAL ITEMS

CLICK ON ITEM TO SEE EXAMPLE

1Hydration System (camelbak)1 eaCIF LIN: DA651E / DA652Q

2Headlamp (red lens only)1 ea

3Wrist Watch (no smart watches)1 ea

POC for this packing list is SFC Green, Mitchell L., mitchell.l.green.mil@mail.mil or 808-656-1018.

**Course Prerequisite Text:**

**Course International Notes:**

Service member must be a member of the Active Army or Reserve component, Cadet, Foreign Student, and other military services may attend.iiScore a minimum of 60 points per event on the Army Physical Fitness Test (APFT) within 30 days of attending the Air Assault course. Soldiers must meet the height/weight standards outlined in AR 600-9 and AR 350-15.iiStudents over 40 must have a current physical (within 12 months) and be medically cleared by a doctor to participate in the course. Unit commanders will verify all requirements.iiStudents not assigned to the installation that is hosting the Air Assault training must report with their medical records.iiUnits sponsoring Foreign Students or Cadets must ensure they meet all course prerequisites prior to reporting for Air Assault training.

<b>B116014</b>	<b>417-RAPPEL MASTER</b>	<b>U</b>	<b>1.0W</b>	<b>417</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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RAPPEL MASTER

Army

Hawaii Troop Schools

Schofield Barrack, HI 96857-6000

**Course Description:**

Course Scope:

The course teaches the Rappel Master's mission, responsibilities, safety SOPs and regulations, anchor systems, equipment familiarization, inspection and maintenance, ground training hook up, knots, seat inspection, tower refresher rappelling, and aircraft rigging and control.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B116016</b>	<b>417-SPIES/FRIES</b>	<b>U</b>	<b>0.8W</b>	<b>417</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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SPIES/FRIES MASTER  
Army

Hawaii Troop Schools  
Schofield Barrack, HI 96857-6000

**Course Description:**

Effective 2017-11-08

**Course Scope:**

The SPIES/FRIES Master Course is 4 active training days, designed to provide parent units with subject matter expert Non-Commissioned Officers (NCO), and Junior Officers in the full spectrum of SPIES/FRIES Master Duties. Students will become proficient on tower training, SPIES/FRIES sustainment training, and rotary wing operations.

**Special Information:**

SPIES/FRIES Master Course is located at Schofield Barracks East Range Training Complex (ERTC), California Rd., Bldg. S-8502. Classes are held from 0800 to 1700 each day.

- a. Soldiers are required to supply all equipment IAW the most current packing list.
- b. SPIES/FRIES Course is limited to 20 students, all slots are reserved through G3 Schools.
- c. Attendees will report for in processing at 0800 on the first day of training, in duty uniform with LA Form 100 and ERB. First Formation will be at the ERTC.
- d. Units will provide government transportation for students and their equipment as required by the training schedule. Privately owned vehicles (POV) are an authorized means of transportation IAW the training schedule. Cadre will make the final determination on what type of transportation will be needed on a day by day basis.

For Official Use Only

**Course Prerequisite Text:**

**Course International Notes:**

Prerequisite Item Value(s) or Range Description Constraint i Required Time in Service Remaining 012 Months Required i PULHES 111121 Required i Must meet height weight std IAW AR 600-9 YES Required i Text Prerequisites i The Lightning Academy (LA) SPIES/FRIES Master Course is open to all NCOs and Officers in the grade of CPL - E9, and O1 - O4. 25 th ID personnel from all branches have priority for this course. Other installations (to include Reserve and National Guard personnel) must contact 25th ID G3 Schools (Comm: 808-655 -7141 or -7148) for availability and enrollment. i Must have a periodic health assessment within the last 12 months (IAW AR 40-501) and Soldier meets APFT standards IAW FM 7-22 or service equivalent.

<b>B117001</b>	<b>NGB-EASC-60</b>	<b>U</b>	<b>3.0W</b>	<b>960</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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UH-60 AVIATOR STAND CRS  
Army

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

Course Scope:

ACADEMIC, MAINTENANCE, AND FLIGHT INSTRUCTION IAW THE ATP, ATM, AND APPLICABLE REGULATIONS AND MANUALS. TRAINING INCLUDES ALL BASE TASKS AND INSTRUMENT TASKS REQUIRED FOR AIRCRAFT REFRESHER TRAINING.

**Course Prerequisite Text:**

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS.
- 3 This course re-qualifies a UH-60A-L pilot who is not current in the UH-60A-L Airframe.
- 4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses.
- 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals.
- 6 Report date should be one week early, on Monday prior to the course start date.
- 7 Meal per diem should be authorized due to the fact that flight schedules and dining facility hours are not compatible

**Course International Notes:**

ARMY NATIONAL GUARD AVIATOR ASSIGNED TO A COMMAND AUTHORIZED UH-60 AIRCRAFT, UH-60 QUALIFIED, AND ON CURRENT ARMY NATIONAL GUARD AVIATION SERVICE ORDERS. CURRENT FLIGHT PHYSICAL AND DA FORM 4186. 1 SECURITY: NONE

<b>B119000</b>	<b>UNNUMBER</b>	<b>U</b>	<b>0.0W</b>	<b>960</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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CH-47F SIMULATOR  
Army

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

DESCRIPTION: Instruction provided in the CH-47F Simulator. Eastern AATS Instructors can provide instruction in: Normal Procedures, Emergency Procedures, Instrument Meteorological Conditions, Tactical, and Night Vision Goggles. To receive NVG Training Students must bring helmets with mounts for NVG's, the Eastern AATS will provide the NVG's. Country must have purchased NVG's to be eligible to receive this training.

**Course Prerequisite Text:**

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS.
- 3 This course provides simulation training in the CH-47F. The Eastern AATS will provide the instructor pilot
- 4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses.
- 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals.
- 6 Report date should be on the Saturday or Sunday prior to the course start.
- 7 Meal per diem should be authorized due to the fact that flight-simulation schedules and dining facility hours are not compatible.

**Course International Notes:**

: Country must have received or be scheduled to receive the CH-47F and received appropriate Foreign Disclosure.

<b>B119009</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>960</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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UH-60M (COUNTRY PROVIDES INST/OPERATOR)  
Army

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

Course Description: Instruction provided in the UH-60M Simulator. Country Instructors can provide instruction in: Normal Procedures, Emergency Procedures, Instrument Meteorological Conditions, Tactical, and Night Vision Goggles. To receive NVG Training Students must bring helmets with mounts for NVG's, the Eastern AATS will provide the NVG's. Country must have purchased NVG's to be eligible to receive this training. Eastern AATS instructors will be available to Country Instructors with programming and other support.

This MASL can be in either the TBOS or BAT, both UH-60M simulators.

**Course Prerequisite Text:**

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS.
- 3 This course provides simulation training in the UH-60M. The International Military Student country will provide the instructor pilot for training. The Eastern AATS will only provide technical assistance in the operation of the simulator.
- 4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses.
- 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals.
- 6 Report date should be on the Saturday or Sunday prior to the course start.
- 7 Meal per diem should be authorized due to the fact that flight-simulation schedules and dining facility hours are not compatible.

**Course International Notes:**

Course Prerequisite: Country must have received or be scheduled to receive the UH-60M and received appropriate Foreign Disclosure.

<b>B119011</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>960</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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UH-60A/L (COUNTRY PROVIDES INSTRUCTOR/OPERATOR)  
Army

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

Course Description: Instruction provided in the UH-60A/L Simulator. Country Instructors can provide instruction in: Normal Procedures, Emergency Procedures, Instrument Meteorological Conditions, Tactical, and Night Vision Goggles. To receive NVG Training Students must bring helmets with mounts for NVG's, the Eastern AATS will provide the NVG's. Country must have purchased NVG's to be eligible to receive this training. Eastern AATS instructors will be available to Country Instructors with programming and other support.

**Course Prerequisite Text:**

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS.
- 3 This course provides simulation training in the UH-60A-L. The International Military Student country will provide the instructor pilot for training. The Eastern AATS will only provide technical assistance in the operation of the simulator.
- 4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses.
- 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals.
- 6 Report date should be on the Saturday or Sunday prior to the course start.
- 7 Meal per diem should be authorized due to the fact that flight-simulation schedules and dining facility hours are not compatible.

**Course International Notes:**

Course Prerequisite: Country must have received or be scheduled to receive the UH-60A/L and received appropriate Foreign Disclosure.

<b>B119013</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>011</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AH-64E SIMULATOR  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

**Course Prerequisite Text:**

1 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

<b>B119015</b>		<b>U</b>	<b>1.0W</b>	<b>011</b>	<b>0</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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SELF STUDY (AVN COE IMSO)  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Description: This course provides self-study sustainment training in a variety of basic aviation skills (i.e., flight training, flight maintenance training). If at all possible IMS will be provided the follow on training student hands out / class materials.

**Course Prerequisite Text:**

1 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B119016	SELF STUDY (AVN COE IMSO)	U	1.0W	552	0				No		50.00

Army

AVIATION LOGISTICS SCHOOL

Fort Eustis, VA 23604

**Course Description:**

Course Description: This course provides self-study sustainment training in a variety of basic aviation skills (i.e., flight training, flight maintenance training). If at all possible IMS will be provided the follow on training student hands out / class materials.

**Course Prerequisite Text:**

International Notes

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia.
  - b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia the next day.
  - c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.
- Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.
- Student Mailing Address**
- Student Name  
International Military Student  
27503 McMahan Street  
Box  
Joint Base Langley-Eustis, Virginia 23604
- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
  - e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
  - f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B119019</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>B139</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
	AH-64D LCT SIMULATOR Army					Army Aviation Support Facility West Jordan, UT 84084					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B119022</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B140</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	AH-64D LCT SIMULATOR Army					Army Aviation Support Facility 1 (SC) Eastover, SC 29044-5041					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B119023</b>		<b>U</b>	<b>0.0W</b>	<b>960</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	UH-72A SIMULATOR COUNTRY PROVIDES IP Army					EASTERN AVIATION TRAINING SITE Annville, PA 17003-5002					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.										
	2 SCO s are authorized to purchase roundtrip transportation for the IMS.										
	3 This course provides simulation training in the UH72A. The International Military Student country will provide the instructor pilot for training. The Eastern AATS will only provide technical assistance in the operation of the simulator.										
	4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses.										
	5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals.										
	6 Report date should be on the Saturday or Sunday prior to the course start.										
	7 Meal per diem should be authorized due to the fact that flight-simulation schedules and dining facility hours are not compatible.										
	<b>Course International Notes:</b>										
<b>B119024</b>		<b>U</b>	<b>0.0W</b>	<b>960</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CH-47F SIMULATOR COUNTRY PROVIDES IP  
Army

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

DESCRIPTION: Instruction provided in the CH-47F Simulator. Country Instructors can provide instruction in: Normal Procedures, Emergency Procedures, Instrument Meteorological Conditions, Tactical, and Night Vision Goggles. Simulation instructional staff will be available to assist the Country Instructor with programming and other support. To receive NVG Training Students must bring helmets with mounts for NVG's, the Eastern AATS will provide the NVG's. Country must have purchased NVG's to be eligible to receive this training.

**Course Prerequisite Text:**

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS.
- 3 This course provides simulation training in the CH-47F. The International Military Student Country provides the instructor. The Eastern AATS will only provide technical assistance on the operation of the simulator.
- 4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses.
- 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals.
- 6 Report date should be on the Saturday or Sunday prior to the course start.
- 7 Meal per diem should be authorized due to the fact that flight-simulation schedules and dining facility hours are not compatible.

**Course International Notes:**

PREREQS: Country must have received or be scheduled to receive the CH-47F and received appropriate Foreign Disclosure.

<b>B119025</b>		<b>U</b>	<b>0.0W</b>	<b>960</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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UH-72A SIMULATOR  
Army

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

DESCRIPTION: Instruction provided in the UH-72A Simulator. Eastern AATS Instructors can provide instruction in: Normal Procedures, Emergency Procedures and Instrument Meteorological Conditions as requested by the country.

**Course Prerequisite Text:**

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS.
- 3 This course provides simulation training in the UH72A. The Eastern AATS will provide the instructor for the training.
- 4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses.
- 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals.
- 6 Report date should be on the Saturday or Sunday prior to the course start.
- 7 Meal per diem should be authorized due to the fact that flight-simulation schedules and dining facility hours are not compatible.

**Course International Notes:**

PREREQS: Country must have received or be scheduled to receive the UH-72A-or civilian equivalent EC145 or be scheduled to attend a UH-72A formal course of instruction.

<b>B119026</b>		<b>U</b>	<b>0.0W</b>	<b>961</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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UH-72A SIMULATOR CPT  
Army

WESTERN ARMY AVIATION TRAINING SITE  
Marana, AZ 85653-9598

**Course Description:**

Family Members Dependents are NOT permitted for this course.

- 1 Students must bring a copy of the most current Flight Physical in English. Forms needed are DD Form 2808, Report of Medical Exam, and DD 2807-1, Report of Medical History. Medical exams must include HIV, hepatitis, sickle cell anemia, chest X-Ray and eye exam. No student will begin flight courses without proper medical exam documentation. Also, should bring a panoramic dental x-ray.
- 2 Students must bring adequate duty uniforms and equipment for their course minimum of 3 of each. Students in non-flight courses are not allowed to wear flight suits during training.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Uniforms or flight gear are not available at the WAATS.

3 Students must make sure they have adequate medical insurance. Medical care in the U.S. is very expensive. Only if the student's country is not responsible for your medical care.

4 Students who do not meet prerequisites for their scheduled course must submit waivers in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal.

5 The WAATS will not update aviator rating i.e. senior or master wings

6 Students should be issued an A2 Visa in case their training should be extended.

7 Students are required to furnish 2 forms of photo identification translated into English in order to be issued a military ID Card. Examples include: Passport, VISA, Military ID Card in English, Driver's License in English, etc.

8 International Baggage Fees. Bag fees must be checked prior to arrival and departure for each and every student.

9 Every student will complete in processing forms and briefings regardless of rank, title or frequency of attendance. Failure to complete these forms could result in dismissal from the course.

10 Healthcare Coverage Policies Mailing Address if applicable

Silverbell Army Heliport

Western Army Aviation Training Site WAATS

C O WAATS IMSO

22440 E. Pinal Air Park Road, Silverbell Army Heliport Bldg. L4500

Marana, AZ 85653-9598

Phone 520-750-5546 or 5696

Fax 520-750-5502

#### General Information

The IMS must report their arrival as soon as possible to the IMSO office at 520-750-5546 520-609-2336 and will receive further instructions on in-processing procedures

If coordinated IMS will receive room keys from the main gate guards upon arrival

#### Billeting

1 single room occupant

There is no available housing for family members at the WAATS.

#### Climate

We have a desert climate with two major seasons: winter and summer.

Winter temperatures are mild ranging from 60-70 degrees Fahrenheit 15-21 degrees Celsius but there could be times when it reaches freezing temperatures. October-February

Summer temperatures can become very hot ranging from mid-90s to 115s Fahrenheit 32-46 degrees Celsius. The average yearly temperature is approximately 80 degrees Fahrenheit 26 degrees Celsius. March-September

#### Dependents

Family Members Dependents are NOT permitted. See Training Activity information for more detailed information and procedures

#### Dining Messing

There is a contracted dining facility within walking distance from any building in our installation located in building L4535. It serves Breakfast, Lunch, Dinner, and a variety of grilled sandwiches and burgers. Students must come financially prepared to pay for their own meals which average 32.68 per day: 10.46 Breakfast 11.21 Lunch 11.01 Dinner

#### Hours of Operations

Breakfast 0600 to 0830

Lunch 1130 to 1330

Dinner 1700 to 1800

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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No cooking is authorized inside the WAATS dormitories.

Proximity to local restaurants is about 20 miles from the WAATS.

Driving

Students must hold possess a valid driver license to operate a vehicle in the United States. Student should bring their International Driver s License with them if available.

**Course International Notes:**

<b>B119054</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B009</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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AH-64D LCT SIMULATOR

Army

III CORPS (& FORT HOOD)

Ft Hood, TX

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B119650</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>961</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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UH-60 SIMULATOR

Army

WESTERN ARMY AVIATION TRAINING SITE

Marana, AZ 85653-9598

**Course Description:**

Used when UH-60 Simulator training is programmed.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted for this course.

1 Students must bring a copy of the most current Flight Physical in English. Forms needed are DD Form 2808, Report of Medical Exam, and DD 2807-1, Report of Medical History.

Medical exams must include HIV, hepatitis, sickle cell anemia, chest X-Ray and eye exam. No student will begin flight courses without proper medical exam documentation. Also, should bring a panoramic dental x-ray.

2 Students must bring adequate duty uniforms and equipment for their course minimum of 3 of each. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms or flight gear are not available at the WAATS.

3 Students must make sure they have adequate medical insurance. Medical care in the U.S. is very expensive. Only if the student s country is not responsible for your medical care.

4 Students who do not meet prerequisites for their scheduled course must submit waivers in advance of their arrival for training waiver requests take several days failure to submit waiver prior to arrival may result in course set-back or removal.

5 The WAATS will not update aviator rating i.e. senior or master wings

6 Students should be issued an A2 Visa in case their training should be extended.

7 Students are required to furnish 2 forms of photo Identification translated into English in order to be issued a military ID Card. Examples include Passport, VISA, Military ID Card in English, Driver s License in English, etc.

8 International Baggage Fees. Bag fees must be checked prior to arrival and departure for each and every student.

9 Every student will complete in processing forms and briefings regardless of rank, title or frequency of attendance. Failure to complete these forms could result in dismissal from the course.

10 Healthcare Coverage Policies Mailing Address if applicable

Silverbell Army Heliport

Western Army Aviation Training Site WAATS

C O WAATS IMSO

22440 E. Pinal Air Park Road, Silverbell Army Heliport Bldg. L4500

Marana, AZ 85653-9598

Phone 520-750-5546 or 5696

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Fax 520-750-5502

**General Information**

The IMS must report their arrival as soon as possible to the IMSO office at 520-750-5546 520-609-2336 and will receive further instructions on in-processing procedures  
 If coordinated IMS will receive room keys from the main gate guards upon arrival

**Billeting**

1 single room occupant  
 There is no available housing for family members at the WAATS.

**Climate**

We have a desert climate with two major seasons winter and summer.  
 Winter temperatures are mild ranging from 60-70 degrees Fahrenheit 15-21 degrees Celsius but there could be times when it reaches freezing temperatures. October-February  
 Summer temperatures can become very hot ranging from mid-90s to 115s Fahrenheit 32-46 degrees Celsius. The average yearly temperature is approximately 80 degrees Fahrenheit 26 degrees Celsius. March-September

**Dependents**

Family Members Dependents are NOT permitted See Training Activity information for more detailed information and procedures

**Dining Messing**

There is a contracted dining facility within walking distance from any building in our installation located in building L4535. It serves Breakfast, Lunch, Dinner, and a variety of grilled sandwiches and burgers. Students must come financially prepared to pay for their own meals which average 32.68 per day 10.46 Breakfast 11.21 Lunch 11.01 Dinner

**Hours of Operations**

Breakfast 0600 to 0830  
 Lunch 1130 to 1330  
 Dinner 1700 to 1800

No cooking is authorized inside the WAATS dormitories.

Proximity to local restaurants is about 20 miles from the WAATS.

**Driving**

Students must hold possess a valid driver license to operate a vehicle in the United States. Student should bring their International Driver s License with them if available.

**Course International Notes:**

<b>B119900</b>	<b>BULK-PRICED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	CONTRACT AVN TNG - CONUS					UNKNOWN					
	Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B119902</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	OBS FLYING TRAINING-CONUS Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B119904</b>	<b>UNNUMBERED-KOREA</b>	<b>U</b>	<b>0.0W</b>	<b>B007</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	UH-60 SIMULATOR - KOREA Army					ACOFS RESOURCE MGT - KOREA TNG PGM KOREA					
	<b>Course Description:</b>										
	This MASL is used when UH-60 Simulator-Korea is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B119907</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	OBS FLIGHT SIMULAT-CONUS Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B119922</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	OJT FLYING TRAINING-CONUS Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B119924</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	OBS FLYING TRAINING-CONUS Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B119925</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	OJT FLIGHT SIMULAT-CONUS Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B119926</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	OBS FLIGHT SIMULAT-CONUS Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B119927</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	FLIGHT SIMULATOR Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B119934</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>011</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AVIATION COMBINED ARMS TACTICAL TRAINER  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

**Course Prerequisite Text:**

1 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing.

Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

B119941	UNNUMBERED	U	0.0W	011	80				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CH-47 FLIGHT SIMULATOR  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

This MASL is used when CH-47 FLIGHT SIMULATOR is programmed

**Course Prerequisite Text:**

1 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8  
AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

B119943	UNNUMBERED	U	0.0W	011	80				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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UH-60 FLIGHT SIMULATOR  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

This MASL is used when UH-60 FLIGHT SIMULATOR is programmed

**Course Prerequisite Text:**

1 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8  
AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

B119951	UNNUMBERED	U	0.0W	B052	80				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	UH-60 FLIGHT SIMULATOR Army										
	<b>Course Description:</b> This MASL would be programmed when UH-60 Flight Simulation training is required. <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B119953</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	AH-64D LCT SIMULATOR Army										
	<b>Course Description:</b> <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B119960</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>960</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
	UH-60 (UH-60A/L) FLIGHT SIMULATOR Army										
	<b>Course Description:</b> DESCRIPTION: Instruction provided in the UH-60A/L Simulator. Eastern AATS Instructors can provide instruction in: Normal Procedures, Emergency Procedures, Instrument Meteorological Conditions, Tactical, and Night Vision Goggles. To receive NVG Training Students must bring helmets with mounts for NVG's, the Eastern AATS will provide the NVG's. Country must have purchased NVG's to be eligible to receive this training. <b>Course Prerequisite Text:</b> 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above perdiem rate. 2 SCO s are authorized to purchase roundtrip transportation for the IMS. 3 This course provides simulation training in the UH-60A-L. The Eastern AATS will provide the instructor for training. 4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses. 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals. 6 Report date should be on the Saturday or Sunday prior to the course start. 7 Meal perdiem should be authorized due to the fact that flight-simulation schedules and dining facility hours are not compatible. <b>Course International Notes:</b> PREREQS: Country must have received or be scheduled to receive the UH-60A/L and received appropriate Foreign Disclosure.										
<b>B119964</b>	<b>NGB-EIOC-47</b>	<b>U</b>	<b>1.0W</b>	<b>960</b>	<b>80</b>				<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	CH-47F SIMULATOR INSTRUCTOR/OPERATOR COURSE Army										
	<b>Course Description:</b> Course Description: COURSE CONSISTS OF ACADEMIC AND FLIGHT SIMULATOR TRAINING PERTAINING TO THE CAPABILITIES, OPERATION PROCEDURES, AND INSTRUCTIONAL TECHNIQUES USED IN THE CH47 CHINOOK SIMULATOR.										
	<b>Course Prerequisite Text:</b> 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above perdiem rate. 2 SCO s are authorized to purchase roundtrip transportation for the IMS. 3 This course provides simulation instruction on the operation of the CH-47F Simulator. The Eastern AATS will provide the instructor pilot for this training. 4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses. 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals. 6 Report date should be on the Saturday or Sunday prior to the course start. 7 Meal perdiem should be authorized due to the fact that flight-simulation schedules and dining facility hours are not compatible.										
	<b>Course International Notes:</b> MUST BE A QUALIFIED CH-47 UNIT TRAINER OR INSTRUCTOR. COUNTRY MUST HAVE THE CH-47 VARIENT BEING TRAINED AND HAVE A FOREIGN DISCLOSURE COMPLETED (EXAMPLE CH-47F)										
<b>B119965</b>	<b>NGB-EIOC-60</b>	<b>U</b>	<b>1.0W</b>	<b>960</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
	UH-60 SIMULATOR INSTR OPR Army										
	<b>Course Description:</b> Course Scope: COURSE CONSISTS OF ACADEMIC AND FLIGHT SIMULATOR TRAINING PERTAINING TO THE CAPABILITIES, OPERATING PROCEDURES, AND INSTRUCTIONAL TECHNIQUES USED IN THE UH-60 BLACKHAWK (2B38) SIMULATOR.										
	<b>Course Prerequisite Text:</b> 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above perdiem rate. 2 SCO s are authorized to purchase roundtrip transportation for the IMS. 3 This course provides simulation instruction on the operation of the UH-60A-L-M Simulator. The Eastern AATS will provide the instructor pilot for this training. 4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses. 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals. 6 Report date should be on the Saturday or Sunday prior to the course start. 7 Meal perdiem should be authorized due to the fact that flight-simulation schedules and dining facility hours are not compatible.										
	<b>Course International Notes:</b> Prerequisites: Change Text TO: Prerequisite Text: Change TO: MUST BE A QUALIFIED UH-60 UNIT TRAINER OR INSTRUCTOR. COUNTRY MUST HAVE THE UH-60 VARIENT BEING TRAINED AND HAVE A FOREIGN DISCLOSURE COMPLETED (EXAMPLE UH-60A/L or UH-60M)										
<b>B119966</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>960</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AVIATION COMBINED ARMS TACTICAL TRAINER  
Army

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

The Aviation Combined Arms Tactical Trainer (AVCATT) is a mobile, transportable, multi-station virtual simulation device designed to support unit collective and combined arms training. AVCATT provides six man modules, re-configurable to any combination of attack, reconnaissance, lift and/or cargo helicopters. AVCATT is a system that provides collective/combined arms training for aircrews and battle staff using user directed scenarios. AVCATT provides simulated engagement thru Semi-Automated Forces. AVCATT is interoperable with a variety of simulators including the Close Combat Tactical Trainer (CCTT), the Virtual Combat Convoy Trainer (VCCT) and the CCTT Reconfigurable Vehicle. Recommended minimum crews 3, maximum crews 6 plus battle staff.

NOTES: Maximum training benefit is derived from 6 crews and command and staff exercises.

Utilities 1.00 per hour  
IMSO 59.88 per hour  
Supplies 1.01 per hour  
Total 61.89 (for your purposes 62.00)

The AVCATT should be scheduled for 8 hours (two iterations) If a country wants to do 8 hours then the next day do 4 hours that will work. The minimum hours scheduled should be 8 hours then add 4 hour increments as necessary.

**Course Prerequisite Text:**

Int'l Notes: This MASL is used when programming the Aviation Combined Arms Tactical Trainer (AVCATT). Program one WCN at the full cost per day and all others at no tuition cost. The AVCATT is scheduled per day with up to 6 crews and battle staff. Program School Cost and STRICOM Cost for each day of training. Dependents are not authorized for personnel attending courses at the Eastern Army National Guard Aviation Training Site, Fort Indiantown Gap. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate and short term furnished apartments are very difficult to find. Recommend rental car for flight courses due to the fact that the closest dining facility is over one mile away and flight schedules are not always compatible with dining facility hours. Maintenance courses (unless entirely international students) are provided transportation to the dining facility using a class van and the U.S. Soldier class leader as the operator.

**Course International Notes:**

<b>B119967</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>960</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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UH-60M SIMULATOR  
Army

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

DESCRIPTION: Instruction provided in the UH-60M Simulator. Eastern AATS Instructors can provide instruction in: Normal Procedures, Emergency Procedures, Instrument Meteorological Conditions, Tactical, and Night Vision Goggles. To receive NVG Training Students must bring helmets with mounts for NVG's, the Eastern AATS will provide the NVG's. Country must have purchased NVG's to be eligible to receive this training.

**Course Prerequisite Text:**

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS.
- 3 This course provides simulation training in the UH-60M. The Eastern AATS will provide the instructor for training.
- 4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses.
- 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals.
- 6 Report date should be on the Saturday or Sunday prior to the course start.
- 7 Meal per diem should be authorized due to the fact that flight-simulation schedules and dining facility hours are not compatible.

**Course International Notes:**

PREREQS: Country must have received or be scheduled to receive the UH-60M and received appropriate Foreign Disclosure.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B119968</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B125</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	AH-64 LCT SIMULATOR Army			ASSF#2 JOHNSTOWN, PA 15902							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	Dependents are not authorized for personnel attending courses at the Pennsylvania Army Aviation Support Facility #2 (AASF #2) Johnstown PA. AASF #2 does not have family quarters. Extended stay hotels are all above per diem rate and short term furnished apartments are very difficult to find. Recommend rental car. No military dining facility available. Expect to stay off post at local hotels. See Schoolhouse notes for important information on Johnstown airport, housing, transportation.										
	<b>Course International Notes:</b>										
<b>B119975</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B023</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	LCT SIMULATOR Army			21ST CAVALRY BRIGADE (Collective Air Assault FT HOOD, TX							
	<b>Course Description:</b>										
	This MASL is used when LCT Simulator is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B119976</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>011</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AH-64 LCT SIMULATOR  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

This MASL is used when AH-64 LCT SIMULATOR is programmed.

**Course Prerequisite Text:**

1 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8  
AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

B119977	UNNUMBERED	U	0.0W	B023	80				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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LCT SIMULATOR - SINGAPORE  
Army

21ST CAVALRY BRIGADE (Collective Air Assault  
FT HOOD, TX

**Course Description:**

This MASL is used when LCT Simulator-Singapore is programmed.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B119978</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>961</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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AH-64D LCT SIMULATOR  
Army

WESTERN ARMY AVIATION TRAINING SITE  
Marana, AZ 85653-9598

**Course Description:**

This is used when AH-64D LCT SIMULATOR training is programmed.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted for this course.

- 1 Students must bring a copy of the most current Flight Physical in English. Forms needed are DD Form 2808, Report of Medical Exam, and DD 2807-1, Report of Medical History. Medical exams must include HIV, hepatitis, sickle cell anemia, chest X-Ray and eye exam. No student will begin flight courses without proper medical exam documentation. Also, should bring a panoramic dental x-ray.
- 2 Students must bring adequate duty uniforms and equipment for their course minimum of 3 of each. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms or flight gear are not available at the WAATS.
- 3 Students must make sure they have adequate medical insurance. Medical care in the U.S. is very expensive. Only if the student s country is not responsible for your medical care.
- 4 Students who do not meet prerequisites for their scheduled course must submit waivers in advance of their arrival for training waiver requests take several days failure to submit waiver prior to arrival may result in course set-back or removal.
- 5 The WAATS will not update aviator rating i.e. senior or master wings
- 6 Students should be issued an A2 Visa in case their training should be extended.
- 7 Students are required to furnish 2 forms of photo Identification translated into English in order to be issued a military ID Card. Examples include Passport, VISA, Military ID Card in English , Driver s License in English , etc.
- 8 International Baggage Fees. Bag fees must be checked prior to arrival and departure for each and every student.
- 9 Every student will complete in processing forms and briefings regardless of rank, title or frequency of attendance. Failure to complete these forms could result in dismissal from the course.
- 10 Healthcare Coverage Policies Mailing Address if applicable  
Silverbell Army Heliport  
Western Army Aviation Training Site WAATS  
C O WAATS IMSO  
22440 E. Pinal Air Park Road, Silverbell Army Heliport Bldg. L4500  
Marana, AZ 85653-9598  
Phone 520-750-5546 or 5696  
Fax 520-750-5502

**General Information**

The IMS must report their arrival as soon as possible to the IMSO office at 520-750-5546 520-609-2336 and will receive further instructions on in-processing procedures  
If coordinated IMS will receive room keys from the main gate guards upon arrival

**Billeting**

1 single room occupant

There is no available housing for family members at the WAATS.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Climate**

We have a desert climate with two major seasons winter and summer.

Winter temperatures are mild ranging from 60-70 degrees Fahrenheit 15-21 degrees Celsius but there could be times when it reaches freezing temperatures. October-February

Summer temperatures can become very hot ranging from mid-90s to 115s Fahrenheit 32-46 degrees Celsius. The average yearly temperature is approximately 80 degrees Fahrenheit 26 degrees Celsius. March-September

**Dependents**

Family Members Dependents are NOT permitted See Training Activity information for more detailed information and procedures

**Dining Messing**

There is a contracted dining facility within walking distance from any building in our installation located in building L4535. It serves Breakfast, Lunch, Dinner, and a variety of grilled sandwiches and burgers. Students must come financially prepared to pay for their own meals which average 32.68 per day 10.46 Breakfast 11.21 Lunch 11.01 Dinner

**Hours of Operations**

Breakfast 0600 to 0830

Lunch 1130 to 1330

Dinner 1700 to 1800

No cooking is authorized inside the WAATS dormitories.

Proximity to local restaurants is about 20 miles from the WAATS.

**Driving**

Students must hold possess a valid driver license to operate a vehicle in the United States. Student should bring their International Driver s License with them if available.

**Course International Notes:**

<b>B119982</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B008</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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UH-60M TBOS FLIGHT SIMULATOR

Army

1ST INFANTRY DIVISION MECHANIZED

FT RILEY, KS

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B119988</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B238</b>					<b>No</b>		<b>50.00</b>
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UH-60M SIMULATOR - STRICOM

Army

SIMULATION TRAINING & INSTRUMENTATION

COMMAND  
ORLANDO, FL

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B119989</b>	<b>UNNUMBERED</b> AVCATT - STRICOM	<b>U</b>	<b>0.0W</b>	<b>B238</b>					<b>No</b>		<b>50.00</b>
	Army <b>Course Description:</b> <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>				SIMULATION TRAINING & INSTRUMENTATION COMMAND ORLANDO, FL						
<b>B119993</b>	<b>UNNUMBERED</b> SIMULATOR IP	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	Army <b>Course Description:</b> This MASL is would be used when Informational Program Simulator training is required.This MASL is would be used when Informational Program Simulator training is required. <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>				UNKNOWN						
<b>B119996</b>	<b>UNNUMBERED</b> CH-47 SIMULATOR - STRICOM	<b>U</b>	<b>0.0W</b>	<b>B238</b>					<b>No</b>		<b>50.00</b>
	Army <b>Course Description:</b> This MASL is used when CH-47 Simulator - STRICOM is programmed. <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>				SIMULATION TRAINING & INSTRUMENTATION COMMAND ORLANDO, FL						
<b>B119997</b>	<b>UNNUMBERED</b> UH-60 SIMULATOR - STRICOM	<b>U</b>	<b>0.0W</b>	<b>B238</b>					<b>No</b>		<b>50.00</b>
	Army <b>Course Description:</b> This MASL is used when UH-60 Simulator - STRICOM is programmed. <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>				SIMULATION TRAINING & INSTRUMENTATION COMMAND ORLANDO, FL						
<b>B119999</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B238</b>					<b>No</b>		<b>50.00</b>

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	AH-64D/E LCT SIMULATOR - STRICOM Army										
	<b>Course Description:</b> This MASL is used when AH-64D Simulator - STRICOM is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B121002</b>	<b>071-11B10 (R)</b> INFANTRYMAN Army	<b>U</b>	<b>2.0W</b>	<b>1019</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	<b>Course Description:</b> Course Scope: Landmine warfare, antiarmor techniques, M203 grenade launcher, machine guns, military operations on urban terrain and squad tactical training.										
	Special Information: This course will award MOS 11B10 to pay grade E1 thru E4 personnel.										
	Pay Grade E5 thru E7 personnel transitioning to 11B positions must attend the 071-11B2/3/4 (T) course.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint iPULHES 111221 Required iNormal Red/Green (RG) Perception YES Required iPhysical Demand Rating VERY HEAVY LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 LB Required iPay Grade E1 Through E4 E1 - ENLISTED TO E4 - ENLISTED Required iiText Prerequisites iCorrectable vision of 20/20 in one eye; 20/100 in other eye. i iQualifying scores. i(a) A minimum score of 90 in aptitude area CO on Armed Services Vocational Aptitude Battery (ASVAB) tests administered prior to 2 January 2002. i(b) A minimum score of 87 in aptitude area CO on ASVAB tests administered on and after 2 January 2002. i iMOS-T Qualification training for Pay Grade E1 to E4 personnel who require entry-level qualification based on present or projected assignment as an 11B Infantryman.										
<b>B121003</b>	<b>071-11B2/3/4 (T)</b> INFANTRY TRANSITION Army	<b>U</b>	<b>2.2W</b>	<b>1019</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	<b>Course Description:</b> Used to program Infantry transition training.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B121004</b>	<b>071-11B30-C45</b>	<b>U</b>	<b>2.8W</b>	<b>1019</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INFANTRYMAN ALC  
Army

NG UNIT/SPEC SCHOOLS-VT  
COLCHESTER, VT 05446-3004

**Course Description:**

Course Scope:

Training includes: Map Reading / Land Navigation Refresher and Examination; Force XXI Battle Command Brigade and Below (FBCB2); Vehicle Maintenance; Forward Observer Procedures; Roles of the Platoon Sergeant ; Urban Breaching; Machine Gun Employment; Engage Targets with Machine Guns (M249, M240B, M2 .50 Cal, MK19); Infantry Battle Drills; Tactical Site Exploitation; Tactical Questioning; Counter Insurgency (COIN); Tactics; Convoy Operations; Sniper Defeat Operations/TTPs; Patrolling; and Detainee Operations.

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items|Prerequisite Item Value(s) or Range Description Constraint |Enlisted MOS CMF 11B 11 INFANTRYMAN Required |iText Prerequisites|ACTIVE ARMY OF RESERVE COMPONENT ENLISTED PERSONNEL THAT MEETS ENLISTMENT REQUIREMENTS, AND HAS RECOMMENDATION OF COMMANDER OR CMF'S SELECTED BY PERSCOM. QUALIFIED IN MOS 11B. MEETS REQUIREMENTS OUTLINED IN AR 351-1, PARAGRAPH 5-14 AND 5-18A(5) ONLY SSG AND PROMOTABLE SGT'S WILL ATTEND. COMPLETED PLDC OR EQUIVALENT COURSE UNLESS PROMOTED PRIOR TO LINKAGE TO PROMOTION. SUCCESSFULLY COMPLETED PHASE I BNCOC COMMON CORE PRIOR TO ATTENDING THIS COURSE. |iSECURITY: None |iSpecial Information:iStudents must pass the APFT and be AR 600-9 compliant by completion of course in order to fully meet course standards. Otherwise, they will marginally meet course standards on their AER.|iRequirements for Cardiovascular Screening Program (CVSP) and Documentation.|iSummary: Soldiers are no longer required to hand carry a copy of the Cardiovascular medical screening to service schools. A physical date will be placed on the Pre-execution Checklist in part II.|iNCOES Soldiers who reach the age of 40 prior to arrival at NCOES or functional professional courses will receive their CVSP in conjunction with their next periodic physical examination per AR 40-501, para 8-25. Soldiers over 40 arriving at school that has not had a periodical physical in the past 5 years will be denied enrollment.|iReference DA Message DTG 092054ZSEP04: SUBJECT: Selection and scheduling of Soldiers for Army schools.|iSoldiers with a temporary profile due to participation in OIF/OEF/GWOT will be permitted by their immediate commanders to attend BNCOC within the guidelines of their temporary profile. Soldiers must arrive at BNCOC with a copy of their temporary profile and a memorandum signed by their commander stating the temporary profile is a result of injuries sustained due to participation in OIF/OEF/GWOT.

<b>B121006</b>	<b>4A-F11/030-F11</b>	<b>U</b>	<b>2.0W</b>	<b>052</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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URBAN MOBILITY BREACHING  
Army

ENGINEER SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2017-10-01

Course Scope:

The UMBC provides advanced information on urban breaching operations. The course consists of in-depth explosive theory, detailed planning that combines operational and training safety issues, urban reconnaissance, and employment of urban breaching assets, including explosive, manual, and ballistic breaching techniques for urban operations. The UMBC teaches the use of Current Force equipment that supports mobility operations in support of the maneuver force.

Special Information:

POC: Urban Mobility Breach course (UMBC): DSN 596-4413. Comm 573-596-0131 ext 6-4413/3411

**Course Prerequisite Text:**

Family members dependents NOT authorized

**Course International Notes:**

Verifiable Prerequisite Items|Prerequisite Item|Value(s) or Range|Description|Constraint|iMust meet height weight std IAW AR 600-9 YES Required |iEnlisted MOS CMF 12B 12 COMBAT ENGINEER Required OR |i18C 18 SF ENGINEER SERGEANT Required OR |i89D 89 EOD SPECIALIST Required |iText Prerequisites|Active Army and Reserve Component Soldiers in the MOS of 12B, 18C, or 89D. The Rank requirement is CPL -CPT. There is no prior schools requirement. MOS waivers must be submitted through the USAES. Soldier(s) must meet the "prior demo knowledge" prerequisite to attend the Urban Breachers Course. This requirement is satisfied by sending a memorandum signed by an O-5 or higher through the USAES at Fort Leonard Wood, MO with an MOS waiver request. Unless extenuating circumstances require a special exception, the MOS's eligible for waiver are Infantry, and Cav Scout.

<b>B121016</b>	<b>417-COMBATIVES LEVEL 1</b>	<b>U</b>	<b>1.0W</b>	<b>417</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	BASIC ARMY COMBATIVES COURSE (LEVEL 1) Army										
	<b>Course Description:</b> NOT IN ATRRS - TRAIN BASIC ARMY COMBATIVES SKILLS (LEVEL 1) <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B121017</b>	<b>417-COMBATIVES LEVEL 2</b>	<b>U</b>	<b>2.0W</b>	<b>417</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	TACTICAL ARMY COMBATIVES COURSE ( LEVEL 2) Army										
	<b>Course Description:</b> NOT IN ATRRS - TRAIN TACTICAL ARMY COMBATIVES SKILLS (LEVEL 2). <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B121021</b>	<b>417-PRE-RANGER</b>	<b>U</b>	<b>3.0W</b>	<b>417</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	PRE-RANGER Army										
	<b>Course Description:</b> Course Scope: Purpose: The purpose of the Ranger Training Assessment course is to assess, train and prepare eligible Army National Guard and Foreign Military Soldiers to complete the US Army Ranger Course. This course is designed to improve the combat arms functional skills of officer and enlisted volunteers. <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B121024</b>	<b>417-BASIC MARKSMANSHIP LDR</b>	<b>U</b>	<b>2.6W</b>	<b>417</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	BASIC MARKSMANSHIP LEADER COURSE Army										
	<b>Course Description:</b> NOT IN ATRRS - TRAIN BASIC FUNDAMENTAL MARKSMANSHIP SKILLS. <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B121043</b>	<b>0-11/19-C46</b>	<b>U</b>	<b>7.0W</b>	<b>698</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	MANEUVER SLC Army										
	<b>Course Description:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2015-11-02  
Course Scope:

Purpose: Educate Infantry and Armor NCOs to be adaptive leaders, critical and creative thinkers, armed with the technical, tactical, administrative, and logistical skills necessary to serve successfully at the platoon and company level. Prepare NCOs with a principle understanding of the duties of a First Sergeant and a battle staff NCO. Scope: The Maneuver Senior Leader Course (MSLC) is a 7-week two phased course. Phase 1 is conducted by combining the two CMFs (11/19) in the same learning environment. Phase 2 is the MOS specific phase, with each MOS having its own Phase 2. At the end of Phase 2 all MOSs will be combined again in a final culminating learning event. Maneuver SLC integrates Adaptive Soldier and Leader Training and Education (ASLTE) principles within an ASLTE learning environment as envisioned by the Army Learning Model (ALM). It integrates 21st Century Soldier Competencies into learning content and converts most classroom experiences into collaborative problem solving events led by facilitators (vice instructors) who engage learners to think and understand the relevance and context of what they learn. The integration of ASLTE allows Soldiers' training and education to move beyond the minimalist approach to standards-based training and achieve the desired excellence and mastery of training and education in doctrine. The concept of visualizing training purpose and goals is applied and conditions are promoted which allow Soldiers to demonstrate agility, show initiative and creativity, and grow confident in ambiguity while in a climate that encourages freedom to try different solutions to challenging problems (how to think, not what to think). ASLTE integration will occur through numerous operational tryouts (pilots) affecting select lesson plans such as, Virtual Battlespace 2 (VBS2) scenarios, Blackboard, Close Combat Tactical Trainer (CCTT), and the Field Training Exercise (FTX). Course Outcomes: 1. Analyze situations for informed decision-making. 2. Communicate written and oral orders based on Army Doctrine. 3. Provide mentorship to subordinate personnel. 4. Implement tactics, techniques, and procedures relevant to the operating environment. 5. Perform as a Platoon Sergeant as part of a combined arms element. In support of TR 350-10 and the Army Learning Model, Maneuver Senior Leader Course (MSLC) both AA and RC, has redesigned the culminating event to include 44.4 hours of continuous operations for FY15 and out. The culminating event includes pre training utilizing a FTX, situation-based CCTT, and VBS2 gaming scenarios. This design increases rigor, incorporates blended learning methodologies within the current resource environment, and includes comprehensive leadership evaluations in a tactical environment.

Special Information:

- a. Billeting: Students must report to NCOA staff duty (6610 Wilkins Drive, Bldg 74) for room assignments.
- b. Mess: Government mess is available and directed.
- c. Finance Actions: Students must draw their advance per diem prior to departing their home units. They must also bring their government issued credit cards. The Fort Benning military pay cell is not authorized, nor able to provide travel advances.
- d. Reporting Instructions: Report to Bldg 337, NLT 2359 hours on the report day. In processing information will be provided at that time. Students must have 1610 or DTS orders (5 copies), Pre-execution Checklist (5 copies), copy of permanent profile, and current physical exam if over 40. Students with a temporary profile will not be enrolled into the course no exceptions.
- e. Transportation: POVs are authorized; Soldiers unit can fund a rental car for soldiers who are TDY and return from an OCONUS location.
- f. Contact info: Contact the M-SLC operations (DSN) 835-0227, Commercial (706) 545-0227 or check the website: <http://www.benning.army.mil/infantry/ncoa/>

**Course Prerequisite Text:**

FAMILY MEMBERS DEPENDENTS NOT PERMITTED

The following information was prepared by the Fort Benning International Military Student Office IMSO .

FORT BENNING INTERNATIONAL MILITARY STUDENT OFFICE IMSO is located at BLDG 2651, 7561 Michael Street, FT BENNING, GA 31905. We are also known as C Company, 3-81AR Provost , 199th Infantry Brigade.

- Physical training is required for all NCOES Courses.
- No dependents are authorized to accompany Soldiers as they attend NCOES schools.
- WLC and ALC students will reside in the school barracks

The following NCO schools are set-up for the following ranks  
 Maneuver SLC - Sergeant First Class E-7  
 MANEUVER SLC INFANTRYMAN - Sergeant First Class E-7  
 MANEUVER SLC CAVALRY SCOUT - Sergeant First Class E-7

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	INFANTRYMAN ADV LDR - Staff Sergeant E-6										
	ARMOR CREWMAN ADV LDR - Staff Sergeant E-6										
	CAVALRY SCOUT ADV LDR - Staff Sergeant E-6										
	WARRIOR LEADER - Corporal E-4 Sergeant E-5										

WARNING - without medical requirements and packing list, students may not enroll in course. Fort Benning IMSO does not always have time resources to correct deficiencies in medical records and required equipment. Each IMS student is required to have a completed medical and dental examination by a medical authority from their country on DD Forms 2807-1 2808, in English. Forms and instructions are located at [www. disam.dsca.mil](http://www.disam.dsca.mil) itm

WARNING - All US Army Infantry and Armor Schools require mandatory physical training. Students who arrive in poor physical condition greatly increase their risk of injury and or course failure.

Please read entire contents to brief international student prior to departure for the United States. Medical requirements and packing list must receive special attention.

#### Contents

- 1.Course Overview.
- 2.Special Considerations for International Students.
- 3.Medical Requirements.
- 4.Packing List.
- 5.Reporting Instructions.
- 6.Billeting, Pay, Messing.
- 7.Other Considerations.
- 8.Field Studies Program.
- 9.IMS Graduation Standards.

SPECIAL CONSIDERATIONS FOR INTERNATIONAL STUDENTS Students must arrive in good physical condition. Daily physical training, lasting 90 minutes, occurs 5 to 6 mornings per week. Students will carry heavy loads 30 kg over distances up to 12 miles. Ability to comprehend spoken English slang is more important than technical writing and reading. Students must prepare and deliver simple operations orders for rifle platoons. A laptop computer is recommended, but not required.

MEDICAL REQUIREMENTS All IMS must have a current physical within 12 months and be medically cleared by a doctor to participate in the course. Students must comply with all applicable regulations in the JSAT JCSET, and regulations as required by the US Embassy.

PACKING LIST Please check the FT Benning Course website for each course s packing list. Please check all lists to include a field equipment list, athletic equipment and formal uniforms civilian clothes list.

Samples are

#### FIELD EQUIPMENT

- 2 pair of boots, well broken in.
- 4 sets of combat uniforms.
- 8 t-shirts.
- 8 pair of wool socks.
- 2 patrol caps

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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- 1 wet weather parka
- 1 pair of gloves
- 1 black wool knit cap
- 1 Notebook
- 5 black pens
- 2 pencils

ATHLETIC EQUIPMENT must be national military or US Army. Strongly recommend that students purchase US Army PT gear upon arrival. Total cost will be around 150.

- 1 pair of running shoes
- 4 pair of white socks
- 2 running shorts
- 2 short sleeve PT shirts
- 2 long sleeve PT shirts
- 1 PT outer-shell trousers
- 1 PT outer-shell jacket
- 1 orange reflective vest purchase upon arrival at Fort Benning

FORMAL UNIFORMS CIVILIAN CLOTHES

National Formal Uniform equivalent to US Dress Blues, or Class A. Appropriate civilian clothes recommend three sets.

Reporting Instructions

Students will arrive at Columbus Airport CSG after transferring at Atlanta Hartsfield International. IMSO duty driver will meet all IMS flights. Fort Benning IMSO will drive students to Abrams Hall Billet, regardless of FMS IMET status. They will report the next morning at 0830 to the IMSO Office, BLDG 2651, 7561 Michael St. Telephone contact numbers IMSO 1SG 706-573-8825 ADMIN MANAGER 706 575-2507, IMSO Chief 706-575-9995.

WARNING - Many students bags do not successfully transfer from Atlanta to Columbus. Students must file lost baggage claims at Columbus Airport. All lost bags, regardless of student, must be delivered to ABRAMS HALL Billeting Office, BLDG 399 at Fort Benning. Students must retain copy of their baggage claim voucher number

Billeting, Pay, Messing Students who receive IMET TLA are single, unaccompanied IMS who reside in Abrams Hall and the room is direct billed to the fund site will pay 70.50 per day. IMS that are not billeting direct bill to the fund site typically FMS will be charged approx. 107.83 per day. Students should arrive with 200 to cover travel and incidentals until they begin receiving IMET pay. This money will also cover any deficiencies in the packing list. IMET students will receive 11.00 TLA travel and living allowance per day, unless their ITO specifies a different arrangement. Mail Post Mess facilities are within walking distance. Three meals at the Dining Facility cost 13.85 per day. Abrams Hall rooms have a microwave for meals purchased at the commissary.

Other Considerations Please do not bring your Spouse and or dependents i.e. family members Families will be required to live off-post. IMET students will not receive any money to cover their families expenses.

Field Studies Programs Students will also be invited to seek sponsorship with local American families from Columbus, GA. Additionally, there are numerous 1 to 4 day fully funded tours of the Southern US available.

Social functions include guest speakers and farewell dinners. Examples of visits include Columbus Tour, Atlanta Tour, and the Savannah Tour.

IMS Graduation Standards same as US students.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Internet Link  
<http://www.benning.army.mil/infantry/ncoa>

SCO Please fax or mail healthcare coverage policies if applicable to the following address  
 C Company 3-81 AR,  
 Chief CDR  
 International Military Student Office  
 7561 Michael Street, BLDG 2651,  
 Fort Benning, GA 31905  
 FAX 706 545-8325

**Course International Notes:**

Verifiable Prerequisite Items: There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.  
 Text Prerequisites: Active Army (AA) or Reserve Component (RC) enlisted Soldiers qualified in Career Management Fields (CMFs) 11 or 19. First priority will be given to SFC and SSG(P). Second priority will be given to SSGs performing in positions for which their training/education is designed. Soldiers must be a graduate of Advanced Leader Course (ALC) or equivalent. Enrolled in ATRRS, walkons accepted if course is not filled to capacity. No temporary profiles unless reason for profiles a result of injuries sustained due to participation in Operation Enduring Freedom, Operation Iraqi Freedom, Operation New Dawn (OEF / OIF / OND) and operations that fall under the Global War on Terror (GWOT), now Overseas Contingency Operations (OCO). Soldiers must arrive at the Maneuver Senior Leader Course (MSLC) with their temporary profile and a memorandum signed by their commander stating the temporary profile is a result of injuries sustained due to participation in OEF / OIF / OND / GWOT / OCO. DA Form 3349, Physical Profile, must be signed by the commander for permanent profiles. TRADOC Form 350-18-2-R-E, The Army School System (TASS) Unit Pre-Execution Checklist, must be completed and signed by the commander. Soldiers must meet requirements outlined in AR 350-1, Army Training and Leader Development. Course number 1-250-C49-3 (DL), Course Title STRUCTURED SELF-DEVELOPMENT - LEVEL 3, must be complete prior to attending MSLC effective 1 June 2013 per ALARACT 216/2012, STRUCTURED SELF DEVELOPMENT (SSD) PREREQUISITE FOR NCOES, DTG R 101452Z Aug 12. Soldiers must bring a copy of their Certificate of Completion (DA Form 87) to the course for in-processing.  
 Prerequisite Courses: There are currently no Prerequisites in the Prerequisite Courses section.

<b>B121052</b>	<b>9E-F64/920-F54</b>	<b>U</b>	<b>4.0W</b>	<b>071</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	COMBATIVES MASTER TRAINER Army				INFANTRY SCHOOL Fort Benning, GA 31905						

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-10-18

Course Scope:

Purpose: The Army Combatives Master Trainer course trains accomplished noncommissioned officers to assist unit leaders in the planning and implementation of their combatives training program. The Army Combatives program enhances unit combat readiness by building Soldiers' personal courage, confidence and resiliency, and their situational responsiveness to events in the operational environment. The Master Trainer is able to train Soldiers in basic and advance combatives in response to close quarter threats and advise commanders how to integrate combatives into all tactical training.

Course Outcomes:

- Produce Master Trainer graduates who can certify personnel in combatives tasks and conduct BN and below Combatives training
- Ensure technical training standards and safety of Combatives training across the U.S. Army
- Sustain unit level Combatives Programs to meet the demands of the Operational Force
- Enable graduates to apply Combatives techniques into all tactical training
- Instill courage, confidence, resiliency, and competence in every Soldier

Special Information:

Graduates of this course are considered Combatives Master Trainer certified.

Course Waiver (Student/Program of Instruction) The Infantry Commandant is the waiver approval authority for this course. Waiver requests must be submitted by the higher headquarters Schools NCO. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) will submit their request through the first LTC Commander in their chain of command via email. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

Send Request to: [usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil)

Certification for current Instructors: All combatives level 4 graduates from OCT 2012 to present will be grandfathered into the new strategy. All former United States Army Combatives Course instructors, and current installation level combatives instructors must contact the Army Combatives School to receive a certificate as a Combatives Master Trainer. Recertification for current Instructors: In accordance with guidance from the United States Infantry School the United States Army Combatives Course will establish a recertification program for those who do not meet the criteria for certification, but feel they are qualified to be a master trainer. This will initially be conducted as part of the current scheduled MTTs where the Identified Instructors will attend a 2-3 day certification period conducted during the scheduled Combatives Master Trainer MTTs at their installations.

Students are required to bring the following equipment:

- 180" hand wraps
- Serviceable and formed mouth guard (2 ea recommended)
- Groin protection
- One 3 inch three ring binder
- 250 document protectors
- Four sets of serviceable ACU's
- Two sets of serviceable APFU (Jacket and Pants OCT - APR)
- Six brown T-shirts
- Shower shoes
- Personal Hygiene supplies

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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FAMILY MEMBERS DEPENDENTS NOT Authorized Prerequisites- Staff Sergeant E-6 to Sergeant First Class E-7 , and other Armed Forces of equivalent rank.- Applicants must have passed a periodic health assessment PHA within one year, have a minimum profile serial of 111121.- Upon arrival all applicants must be in accordance with AR 600-9 and score a minimum of 70 percent in each event of the Army Physical Fitness Test, and other US Armed Forces of equivalent. The APFT will be conducted in accordance with FM 7-22, and other US Armed Forces of equivalent.- Prior to attendance applicants must have successfully completed the Basic Combative training Currently known as COMBATIVE LEVEL 1 40 hour and Advance Combative training Currently known as COMBATIVE LEVEL 2 80 hour , under the direction of a Combative Master Trainer COMBATIVE LEVEL 4 120 hour certified trainer. Students must provide certificate of training during in-processing. Course Scope Purpose The Army Combatives Master Trainer course trains accomplished non-commissioned officers to assist unit leaders in the planning and implementation of their combative training program. The Army Combatives program enhances unit combat readiness by building Soldiers personal courage, confidence and resiliency, and their situational responsiveness to events in the operational environment. The Master Trainer is able to train Soldiers in basic and advance combatives in response to close quarter threats and advise commanders how to integrate combatives into all tactical training. Course Outcomes - Produce Master Trainer graduates who can certify personnel in combatives tasks and conduct BN and below Combatives training - Ensure technical training standards and safety of Combatives training across the U.S. Army - Sustain unit level Combatives Programs to meet the demands of the Operational Force - Enable graduates to apply Combatives techniques into all tactical training - Instill courage, confidence, resiliency, and competence in every Soldier Special Information Graduates of this course are considered Combatives Master Trainer certified. Course Waiver Student Program of Instruction The Infantry Commandant is the waiver approval authority for this course. Requests for course phase prerequisite waivers e.g. AOC MOS, Rank Grade, Medical Physical Standards, etc. will submit their request through the SAFTA Country Program Manager to the Fort Benning IMSO via email. Waivers minus Medical Physical must be submitted NLT 75 days prior to the class start date. Waivers for Medical Physical requirements must be submitted NLT 90 days prior to class start date. Certification for current Instructors All combatives level 4 graduates from OCT 2012 to present will be grandfathered into the new strategy. All former United States Army Combatives Course instructors, and current installation level combatives instructors must contact the Army Combatives School to receive a certificate as a Combatives Master Trainer. Recertification for current Instructors In accordance with guidance from the United States Infantry School the United States Army Combatives Students are required to bring the following equipment - 180" hand wraps - Serviceable and formed mouth guard 2 ea recommended - Groin protection - One 3 inch three ring binder - 250 document protectors - Four sets of serviceable ACU s - Two sets of serviceable APFU Jacket and Pants OCT - APR - Six brown T-shirts - Shower shoes - Personal Hygiene supplies \_\_\_\_\_ Billeting Students who receive IMET TLA are single, unaccompanied IMS who reside in Abrams Hall and the room is direct billed to the fund site will pay \$70.70 per day. IMS that are not billeting direct bill to the fund site typically FMS will be charged approx. 107.83 per day.

**Course International Notes:**

- Active Army, Reserve Component Soldiers between the ranks of Staff Sergeant (E-6) to Sergeant First Class (E-7), and other US Armed Forces of equivalent rank.- Applicants must have passed a periodic health assessment (PHA) within one year, have a minimum profile serial of 111121.- Upon arrival all applicants must be in accordance with AR 600-9 and score a minimum of 70 percent in each event of the Army Physical Fitness Test, and other US Armed Forces of equivalent. The APFT will be conducted in accordance with FM 7-22, and other US Armed Forces of equivalent.- The Battalion Command Sergeant Major or his designated representative must certify that the Soldier has twelve months service obligation remaining upon completion of course. Prior to attendance applicants must have successfully completed the Basic Combative training (Currently known as COMBATIVES LEVEL 1 (40 hour)) and Advance Combatives training (Currently known as COMBATIVES LEVEL 2(80 hour)), under the direction of a Combative Master Trainer (COMBATIVES LEVEL 4 (120 hour)) certified trainer. Students must provide certificate of training during in-processing.

<b>B121059</b>	<b>417-JOTC</b>	<b>U</b>	<b>3.0W</b>	<b>417</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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JUNGLE SKILLS COURSE  
Army

Hawaii Troop Schools  
Schofield Barrack, HI 96857-6000

**Course Description:**

THIS MASL WAS CREATED FOR JUNGLE TRAINING AS REQUIRED.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B121143</b>	<b>2-1-C20B</b>	<b>U</b>	<b>5.0W</b>	<b>011</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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AVIATION BASIC OFFICER LEADER-BRANCH(PH1)  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2014-10-01

Course Scope:

The Foreign Military Student Aviation Basic Officer Leader Course (BOLC-FMS) is designed for foreign military students with requisite technical, tactical, leadership, and general knowledge of common military subjects and combined arms training to effectively serve as functional aviation officers in their country's military. The emphasis of this course is initial aviation indoctrination and includes training modules on War-Fighting Functions, Sustainment & Maintenance, Leader Development, Directed Mandatory Training, & Administrative functions.

Special Information:

US Army Officers attend the 2-1-C20B course.

**Course Prerequisite Text:**

1 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing.

Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training.

Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint  Service Designator Z FOREIGN Required  Text Prerequisites This course is designed for foreign military officers who are designated to serve as Aviation Officers in the armed forces of their country. This course is for Foreign Military Student (FMS) Only.  Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section. See other sections.											
<b>B121144</b>	<b>2-1-C20B</b>	<b>U</b>	<b>2.8W</b>	<b>011</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AVIATION BASIC OFFICER LEADER-BRANCH (PH2)  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

This is the second phase of Aviation BOLC III. Culmination of professional development training initiated in the Basic Officer Leader Course (BOLC II), Aviation Junior Officer Professional Development Course (JOPD), 2C-F99/600-F16-Dunker, 2C-F107/600-F17-SERE, Basic Officer Leader Course (BOLC IIIA), and the Initial Entry Rotary Wing Course (IERW) Flight School XXI (FSXXI) for lieutenants. Emphasis is on Aviation Combat Operations and Leadership at platoon level.

**Course Prerequisite Text:**

1 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8  
AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pseudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Students in this course must be either Active Army or Reserve Components commissioned officers with a designated branch code (BC) 15 (Aviation). Foreign military may attend this course.

<b>B121174</b>	<b>250-ASI2S</b>	<b>S</b>	<b>4.4W</b>	<b>400</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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BATTLE STAFF NCO  
Army

SERGEANTS MAJOR ACADEMY  
EI Paso, TX 79918

**Course Description:**

The Battle Staff Noncommissioned Officers Course is a branch-immaterial functional course for sergeants (E-5) through Sergeants Major (E-9) selected for staff assignments. The course provides creative and critical thinking training that is relevant to missions, duties, and responsibilities assigned to staff members in battalion and higher units. Graduates of the Battle Staff Noncommissioned Officers Course are identified by award of ASI 2S. Active Army and Reserve Component commanders of Soldiers not assigned to ASI 2S positions may request course attendance on space available basis. Battle Staff uses the experiential learning model strategy. Course Map includes Course Overview; Small Group Process; Mission Command; Staff Operations; Operational Environment; Stability Operations; Information Operations; Cyber Defense; Brigade Combat Team; Urban Operations; Tactical Sustainment; Military Briefings; Graphics and Overlays; Plans, Orders, and Attachments; Command Post of the Future; Military Decision Making Process; and Staff Exercise.

**Special Information:**

In accordance with AR 614-200, Chapter 4, para 4-6j; Soldiers attending the Battle Staff Course will incur a 12- month service-remaining obligation upon completion of the training. Recommend NCOs attend the 40 hour Command Post of the Future (CPOF) training prior to attending the course.

**Course Prerequisite Text:**

IMMEDIATE ATTENTION Family Members Dependents NOT permitted Dependents are not authorized to accompany international students nor will they receive U.S. Army Command Sponsorship. DSCA Policy Memorandum supersedes DSCA Policy Memorandum 07-27. Use the new policy concurrently with DSCA Policy Memorandum 09-42, Medical Screening of IMS, Civilians and Authorized Dependents. Prior to issuing ITOs for attending students, health insurance documentation must be digitally sent or facsimiled to the IMSO, USASMA at michael.r.huffman4.civ@mail.mil or DSN 621-9055 CEL 915.443.6310. IMSO will notify the SCO or CPM upon review and acceptance of insurance prior to publishing an ITO. SCO will coordinate arrival of IMS NLT five working days prior to the course start date for in processing and issue of government issued identification cards, Information Awareness training and certificates, and AKO account activation. Students are required to bring their garrison and field duty uniforms. International student lodging is 88.00 per night for FY16 and the expected per-diem is 65.00 for MMIE Transportation is not necessary as the lodging is adjacent to the academy property.

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i iPay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required i iService Designator Z FOREIGN Required iiText Prerequisites There are currently no Prerequisites in the Text Prerequisites section. See other sections.

B121179	071-2E-F290/011-F123	U	2.0W	964A	80				No		50.00
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NG RANGER TRAINING ASSESSMENT  
Army

ARNG WARRIOR TRNG CTR  
FORT BENNING, GA 31905

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2014-10-01

Course Scope:

Purpose: The purpose of the Ranger Training Assessment course is to assess, train and prepare eligible Army National Guard and Foreign Military Soldiers to complete the US Army Ranger Course. This course is designed to improve the combat arms functional skills of officer and enlisted volunteers.

Scope: The course consists of two parts and is instructed at the Warrior Training Center, FT Benning, GA. Part one (assessment), mirrors the assessment phase at the US Army Ranger Course and is designed to assess a Soldier's physical and mental abilities. Student's performance of critical tasks is evaluated and they are given instruction on light infantry tactics, techniques and procedures.

Part two of the course, the field training exercise, is designed to assess and train Soldiers on troop leading procedures and patrolling which will be used during the US Army Ranger Course.

Course Outcomes: The Soldier will be able to:

- Demonstrate physical and mental preparedness for the US Army Ranger Course.
- Apply troop leading procedures, navigate while dismounted, develop and carry out combat orders and reconnaissance/combat patrols to the same standards as at the US Army Ranger Course.

Special Information:

The Infantry Commandant is the waiver approval authority for this course. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g. during "on site" course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command to:

Commandant, U.S. Army Infantry School

ATTN: ATSH-IP, 1 Karker St.

Suite 6107, Ft Benning, GA 31905.

Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

Remarks: See the Fort Benning website, click on the WTC link, and the WTC website will have a link to A Co. The website address to the WTC A Co. RANGER TRAINING ASSESSMENT course is <http://www.benning.army.mil/tenant/wtc/pr.htm>

**Course Prerequisite Text:**

FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT . SAOs should ensure the ITC block stating physical fitness training is required is checked.

Ranger Physical Assessment RPA which requires students to complete 49 push-ups, 59 sit-ups, a 5-mile run in 40 00 minutes, and six chin-ups.

The Ranger Training Assessment Course RTAC is 16 days in duration, divided into two week-long phases.

The first phase is the Ranger Assessment Phase RAP in which students are trained and evaluated on multiple tasks and techniques that include the Ranger Physical Fitness Test, Combat Water Survival Assessment, Land Navigation, Ruck March, Obstacle Course, Ranger Task, Two Mile Equipment Run and Other Various Physical Fitness Events. Students are also trained in troop leading procedures, tactics, patrolling techniques, and small unit operations. Students must pass the Ranger Assessment Phase events in order to continue into the second phase.

The second phase is the Patrolling Phase during which students are rotated into leadership positions and evaluated on their abilities to successfully accomplish small unit combat operations from planning through execution. Students are evaluated on their ability to lead squad sized patrols. Students who successful complete RTAC will be recommended for



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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attendance at the Ranger Course

Below are the same international notes for Ranger Course.

All students should have a complete Ranger physical DD Form 2808 and DD Form 2807-1 including sickle cell and HIV before reporting to the International Military Student Office IMSO . Students may bring one BDU uniform with patrol cap or beret of their country to graduate in. Students will receive American uniforms for Ranger school along with other items. Students need to bring at least 300 to 400 for supplies for the course. All other items are provided by the IMSO. All items needed for the course will be purchased after reporting to IMSO. Students will Briefings, receive classes, physical training and a physical assessment before reporting to Pre-Ranger. Here is the websites for more information on ranger school preparation. Here you can find out information on preparing yourself physically and mentally for ranger school.

WARNING-without medical requirements and packing list, students may not enroll in course. Fort Benning IMSO does not always have time resources to correct deficiencies in medical records and required equipment. All students attending Ranger School must adhere to the Army Height and Weight Standards as outlined in AR 600-9.

WARNING - All students US and International reporting to Ranger School must follow the appearance and grooming standards laid out in AR 670-1 Chapters 1-7 and 1-8. Excerpts from AR 670-1 are detailed below, this is not the entire regulation, just the important highlights

Chapter 1-7

b. Exceptions to appearance standards based on religious practices.

3 Personal grooming. Hair and grooming practices are governed by paragraph 1v8 of this regulation, and exceptions or accommodations based on religious practices will not be granted.

Chapter 1-8

2 Male haircuts will conform to the following standards.

a The hair on top of the head must be neatly groomed. The length and bulk of the hair may not be excessive or present a ragged, unkempt, or extreme appearance. The hair must present a tapered appearance. A tapered appearance is one where the outline of the soldier s hair conforms to the shape of the head, curving inward to the natural termination point at the base of the neck. When the hair is combed, it will not fall over the ears or eyebrows, or touch the collar, except for the closely cut hair at the back of the neck. The block-cut fullness in the back is permitted to a moderate degree, as long as the tapered look is maintained.

b Males will keep sideburns neatly trimmed. Sideburns may not be flared the base of the sideburn will be a clean-shaven horizontal line. Sideburns will not extend below the lowest part of the exterior ear opening.

c Males will keep their face clean-shaven when in uniform or in civilian clothes on duty. Mustaches are permitted if worn, males will keep mustaches neatly trimmed, tapered, and tidy.

SCO Please fax or mail healthcare coverage policies if applicable to the following address

Chief CDR, IMSO, C CO 3-81 AR BN, 199th INF Brigade, 7561 Michael Street, BLDG 2651, Fort Benning, GA 31905 FAX 706 545-8325

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. iiText Prerequisites NATIONAL GUARD ENLISTED and OFFICER PERSONNEL ONLY: Ranger Training is available on a voluntary basis for Soldiers of all MOS/CMF, but is limited to Soldiers whom the Direct Ground Combat Rule applies as outlined in AR600-13 Paragraph 1-12A. Soldiers must be in the Rank/Grade of: Private First Class, E-3 to Master Sergeant, E-8. Commissioned Officers must be in the Rank/Grade of: Second Lieutenant, O-1 to Major, O-4. Warrant Officers in the Rank/Grade: Warrant Officer, WO1 - Chief Warrant Officer, CW2. FOREIGN SOLDIERS: This course is releasable to military students from foreign countries on a case-by-case basis. Foreign countries desiring to place students in this course must meet one or more of the following criteria: (1) Have a signed Letter of Intent (LOI); (2) Have waiver from HQDA; (3) Have USG release for training; (4) etc. MEDICAL: Approved Ranger Physical Examination (DD Form 2807, DD Form 2807-1, DD Form 2808), Audiogram (DD Form 2216E), and copies of all laboratory or specialized consultations signed by a Doctor and Dentist, dated within 18 Months of course start date. IAW AR 40-501, chapters 2 and 5-3, and performed IAW Chapter 8. Additionally, a current copy of MEDPROS that includes (routine adult + H1N1 module) and a routine immunization summary. Annual FLU shot required before attending winter classes (01 OCT-30 APR). For waiver approval see Special Information. i Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B121180</b>	<b>2E-SI5Q/011-ASIF7</b>	<b>U</b>	<b>3.0W</b>	<b>071</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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PATHFINDER  
Army

INFANTRY SCHOOL  
Fort Benning, GA 31905

**Course Description:**

Effective 2017-10-18

**Course Scope:**

Purpose: Provides commander with pathfinders who are technical experts in all aspects of rotary wing and fixed wing operations. Graduates of this course are awarded the ASI F7 for enlisted personnel and SI 5Q for officer personnel.

Phase Scope: The Pathfinder course uses the small group instruction strategy. Subject areas Pathfinders will demonstrate fundamental skills which include: The establishment and operation of multi-ship helicopter landing and pickup zones. Facilitate the integration of rotary and fixed wing aircraft during joint operations. Apply fundamental knowledge of external rotary wing load preparation and the inspection process. Integrate knowledge of certified sling-load preparation into the preparation of unique sling-loads. Demonstrate fundamental skills in the selection, establishment, and operation of drop zones. All in support of the ground unit commander.

**Special Information:**

**Course Waiver (Student/Program of Instruction)**

The Infantry Commandant is the waiver approval authority for this course. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g., during "on site" course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command by email to: Usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil or by mail to:

Commandant, U.S. Army Infantry School, ATTN: ATSH-IP, 1 Karker St, Suite 6107, Ft Benning, GA 31905. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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FAMILY MEMBERS DEPENDENTS NOT Authorized IMS are required to have a medical examination completed, in their country, recorded on DD Forms 2807-1 2808, in English, using U.S measurements, when arriving for this course. Site for forms Caution-www.disam.dsca.mil itm. Please refer to Chap 8, IAW AR 12-15. Physicals for airborne qualified personnel must indicate "cleared to participate in airborne operations". UNIFORMS REQUIRED This is the link for the required equipment for Pathfinder kevlar rucksack compass can be issued locally , the remaining equipment on the list needs to accompany IMS to Ft. Benning. http Caution-www.benning.army.mil infantry rtb 1-507th pathfinder content PDF PF PACKING LIST.pdf NOTE para 1g, administrative notes from Infantry School There is NO family housing available on Fort Benning for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING IMET FUNDED IMS WILL RESIDE IN ABRAMS HALL, IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003 effective 1 Oct 03 Students who receive IMET TLA are single, If bachelor government or contracted govt quarters are available and dependents are not encouraged authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0 ZERO . IAW with the DoD Policy Guidance, Para C 6 , Fort Benning is NOT listed as a training location that encourages IMS to bring their dependents. Ensure students for whom the USG pays a living allowance understand the impact of the above policy. Please note that "authorized" is NOT the same as "encouraged." Please be advised this course is very demanding, here are some study guides and a pre-test to help in your preparation to the course. Students who receive IMET TLA are single, unaccompanied IMS who reside in Abrams Hall and the room is direct billed to the fund site will pay 70.50 per day. IMS that are not billeting direct bill to the fund site typically FMS will be charged approx. 107.83 per dayThe best preparation for Pathfinder School is to send IMS to Air Assault training which is only 2 weeks then follow on with Pathfinder. https Caution-www.benning.army.mil infantry rtb 1-507th pathfinder content pdf Pathfinder 20School 20Student 20Handout 202016.pdf http Caution-www.benning.army.mil infantry rtb 1-507th pathfinder content pdf Math\_Pathfinder\_School.pdf http Caution-www.benning.army.mil infantry rtb 1-507th pathfinder content pdf SLING LOAD DEFICIENCIES SHEET-PDF.pdf http Caution-www.benning.army.mil infantry rtb 1-507th pathfinder content pdf SLING\_LOADS\_NOMENCLATURE\_UPDATE\_2004\_NOV\_202015\_20- PDF.pdfSCO Please fax or mail healthcare coverage policies if applicable to the following address C Company 3-81 Ar, International Military Student Office 7561 Michael Street, BLDG 2651, Fort Benning, GA 31905 FAX 706 545-8325.

**Course International Notes:**

1. Active Army, Reserve, or National Guard Officer's (2LT-CPT) currently assigned to or en route to a billet documented with the Skill Identifier (SI) "5Q" indicating a requirement to possess Pathfinder skills in the most recent Personnel Management Authorization Document (PMAD) or Updated Authorization Document (UAD).ii2. IAW the most recent PMAD/UAD, Officers in AOCs 11A, 12A, 19A, 35D, 90A (CPT Only) and 92A have documented requirements.ii3. Enlisted Soldiers in the MOS: 11B, 11C, 15Q, 19D, 88M, 92R (skill 3 and 4 only), and 92Y (at skill levels 1 through 3). Enlisted personnel must be in the ranks of PFC-SFC. Enlisted applicants must have GT Score of 110 or above.ii4. OTHER SERVICES: Active and Reserve Marine Corps Officers (2LT-CPT) and enlisted personnel (CPL-GNSGT) in logistics and combat arms may attend. Active and Reserve Air Force enlisted personnel serving as combat control team/forward air controllers (SGT- MSGT) may attend.ii5. All applicants must have passed a valid physical examination within five years, have a minimum profile serial of 111121, have no speech impediment (all service members must be cleared of speech impediments on their physical exam by conducting a "read out loud" test or be cleared by a Speech Pathologist in the form of a memorandum).ii6. All applicants must have passed the APFT within the last six months and meet the Army height and weight standards IAW AR 600-9. Physicals for airborne qualified personnel must indicate "cleared to participate in airborne operations."ii7. Applicants must have one year service remaining on active duty upon completion of the course.ii8. For waiver approval see Special Information

<b>B121181</b>	<b>2E-SI5S-5R/011-SQIV-G</b>	<b>U</b>	<b>9.0W</b>	<b>071</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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RANGER Army INFANTRY SCHOOL Fort Benning, GA 31905

**Course Description:**

Effective 2017-10-10

**Course Scope:**

Purpose: The purpose of the Ranger Course is to further develop leadership attributes, competencies, resiliency, and the technical and tactical proficiency of Soldiers to improve their ability to plan and conduct missions to close with and destroy the enemy in direct ground combat normally associated with Infantry, Ranger squads and platoons. Graduates from this course are awarded the following SI/SQI: OPMS Skill Code (SI), 5R, 5S. Enlisted Skill Qualification Identifier (SQI), G, V.

Phase Scope: The Ranger Course consists of three phases. The first phase (Benning) is conducted at Fort Benning, Georgia for 20 days. The second phase (Mountain) is conducted near Dahlenega in the mountains of North Georgia for 21 days. The third and final phase (Swamp/Jungle) is conducted at Eglin Air Force Base in Northwestern Florida for 18 days. Two days at the end of the course are used for out processing and graduation.

**Ranger School Course Outcomes:**

The Ranger Course develops numerous observable competencies in both attendees and graduates. It enhances and multiplies a large number of technical and tactical tasks expected to be performed by maneuver leaders and their Soldiers. A Ranger should be expected to show marked improvement in their ability to:

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- Lead and achieve results in demanding and stressful environments
- Demonstrate character, presence, and intellect in the most challenging of circumstances
- Demonstrate resiliency in the face of constant physical and mental exhaustion
- Perform and supervise level 1-4 common Infantry tasks
- Perform, lead and supervise squad and platoon attack, react to contact, raid, and ambush
- Conduct Airborne operations, Military Mountaineering operations, Air Assault operations, and Waterborne operations
- Write a 5 paragraph operations order, warning order, and fragmentary order
- Identify and solve problems using the troop leading procedures
- Foster an environment for collaborative problem solving and the development of alternate courses of action
- Build and lead high performing units through the application of team building strategies
- Demonstrate effective verbal communication

The Ranger is a world class, agile, and adaptive leader who gains competence, confidence, and mental toughness during the Ranger course. Rangers are proficient in leading squad and platoon dismounted operations during both hours of normal and limited visibility in all climates and terrain. Rangers are better trained, more capable, more resilient, and better prepared to serve and lead Soldiers in their next duty position.

**Special Information:**

Training travel policy to support the execution of Army temporary duty/active duty training orders can be found at <https://g357extranet.army.pentagon.mil/ako/mtss>

Reporting Information: Incoming students will report as early as 1000 but NLT 1300 on Day 0 (Sunday) of the Ranger Class they are scheduled to attend. Reporting location is Building 5002 (Multi-Purpose Training Facility) on Camp Rogers located in the Harmony Church area of Fort Benning, GA. Students must report in ACU/OCP uniform (or their Service equivalent). Ranger Course information: DSN: 784-6413/6980/6448. Comm: 706-544-6413/6980/6448. Fax: 706-544-6604. Please check the Ranger Training Brigade website for the most up to date information. <http://www.benning.army.mil/infantry/RTB/>

Ranger Training Brigade packing list: Current packing list is available on the RTB website, Student Information tab: <http://www.benning.army.mil/infantry/RTB>

The following items are Not Authorized: Cell phones or any electronic devices. Exception: 1. TDY/En Route. 2. OCONUS. The following items are (highlighted) unauthorized and grounds for release from the course. This list is not inclusive.

- Any product with caffeine. Tobacco products of any type. Civilian GPS
- Civilian long underwear Contact lenses
- Filled in Operations Orders, FRAGO, or Annex format Modified shoulder strap, pads, or kidney pad
- Spandex type athletic wear/underwear (tight fitting under armour) Vitamins or Supplements of any kind
- Gortex socks
- Civilian medications (Aspirin, Tylenol, etc.) No personal TA-50
- Cash over \$100

Waiver Authority: The Chief of Infantry is the waiver approval authority for this course. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g. during "on site" course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command. Waivers may be submitted electronically to the following email or by mail to the Chief of Infantry's office: [usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil)

Chief of Infantry, U.S. Army Infantry School ATTN: ATSH-IP  
1 Karker St, Suite 6107, Ft Benning, GA 31905.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

**Course Prerequisite Text:**

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT . SCOs should ensure the ITO block stating physical fitness training is required is checked. Students must also pass the Combat Water Survival Assessment during RAP week.

FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED ALL SOLDIERS, REGARDLESS OF GENDER, MAY ATTEND THE U.S. ARMY RANGER COURSE. ALL PREREQUISITES FOR STUDENTS ATTENDING THE RANGER COURSE REMAIN IN EFFECT, INCLUDING STANDARDS OF MEDICAL FITNESS PRESCRIBED IN AR 40-501, CHAPTERS 2, 5, AND 8. ADDITIONAL STUDENT REQUIREMENTS CAN BE FOUND ON THE AIRBORNE AND RANGER TRAINING BRIGADE WEB SITE AT <http://www.benning.army.mil/infantry/RTB/>. THE COMMANDER, AIRBORNE AND RANGER TRAINING BRIGADE, STRONGLY ENCOURAGES ALL POTENTIAL RANGER STUDENTS TO PARTICIPATE IN RIGOROUS PRE-RANGER TRAINING AND A RANGER TRAINING ASSESSMENT COURSE BEFORE ATTENDING THE RANGER COURSE. FEMALE STUDENTS WILL BE ADMINISTERED A PREGNANCY TEST DURING COURSE IN-PROCESSING. POSITIVE TESTS WILL RESULT IN COURSE DISENROLLMENT.

All students male or female should have a complete Ranger physical DD Form 2808 and DD Form 2807-1 including sickle cell and HIV before reporting to the International Military Student Office IMSO also the physical examination must remain current for the duration of the training . Students may bring one BDU uniform with patrol cap or beret of their country to graduate in. Students will receive American uniforms for Ranger school along with other items. Students need to bring at least 300 to 400 for supplies for the course. All other items are provided by the IMSO. All items needed for the course will be purchased after reporting to IMSO. Students will receive classes, physical training and a physical assessment before reporting to Pre-Ranger.

The websites for more information on ranger school preparation. Here you can find out information on preparing yourself physically and mentally for ranger school. <http://www.benning.army.mil/infantry/RTB/> <http://www.benning.army.mil/infantry/RTB/StudentInformation.html> <http://www.benning.army.mil/infantry/RTB/content/pdf/packinglist.pdf> <http://www.benning.army.mil/infantry/RTB/content/XLS/Ranger20PE.xls> <http://www.benning.army.mil/infantry/RTB/content/PDF/Building20Mental20Toughness20for20Ranger20School.pdf> <http://www.benning.army.mil/infantry/RTB/content/PDF/Ranger20School20Prep.pdf>

There is NO family housing available on Fort Benning for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003 effective 1 Oct 03 If bachelor government or contracted govt quarters are available and dependents are not authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0 ZERO . IAW with the DoD Policy Guidance, Para C 6 , Fort Benning is NOT listed as a training location that encourages IMS to bring their dependents. Ensure students for whom the USG pays a living allowance understand the impact of the above policy. Please note that "authorized" is NOT the same as "encouraged." WARNING without medical requirements and packing list, students may not enroll in course. Fort Benning IMSO does not always have time resources to correct deficiencies in medical records and required equipment. All students attending Ranger School must adhere to the Army Height and Weight Standards as outlined in AR 600-9. WARNING - All students US and International reporting to Ranger School must follow the appearance and grooming standards laid out in AR 670-1 Chapters 1-7 and 1-8. Excerpts from AR 670-1 are detailed below, this is not the entire regulation, just the important highlights Chapter 1-7 b. Exceptions to appearance standards based on religious practices. 3 Personal grooming. Hair and grooming practices are governed by paragraph 1v8 of this regulation, and exceptions or accommodations based on religious practices will not be granted. Chapter 1-8 2 Male haircuts will conform to the following standards. a The hair on top of the head must be neatly groomed. The length and bulk of the hair may not be excessive or presenta ragged, unkempt, or extreme appearance. The hair must present a tapered appearance. A tapered appearance is one where the outline of the soldiers hair conforms to the shape of the head, curving inward to the natural termination point at the base of the neck. When the hair is combed, it will not fall over the ears or eyebrows, or touch the collar, except for the closely cut hair at the back of the neck. The block-cut fullness in the back is permitted to a moderate degree, as long as the tapered look is maintained. b Males will keep sideburns neatly trimmed. Sideburns may not be flared the base of the sideburn will be a clean-shaven, horizontal line. Sideburns will not extend below the lowest part of the exterior ear opening. c Males will keep their face clean-shaven when in uniform or in civilian clothes on duty. Mustaches are permitted if worn, males will keep mustaches neatly trimmed, tapered, and tidy. SCO Please fax or mail healthcare coverage policies if applicable to the following address 8C Company 3-81 AR, Chief or CDR International Military Student Office 7561 Michael Street, BLDG 2651, Fort Benning, GA 31905 FAX 706 545-8325

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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1. ENLISTED and OFFICER PERSONNEL: Ranger Training is available on a voluntary basis only, for Soldiers of all MOS/CMF. ii2. SISTER SERVICE PERSONNEL (USAF, USN, USMC): Applicants must be E5 or above. A wavier is authorized. ii3. FOREIGN STUDENTS: This course is releasable to military students from foreign countries. This training product has been reviewed by the training developers in coordination with the MCoE foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions. ii4. Medical: Approved Ranger Physical Examination (DD Form 2807, DD Form 2807-1, DD Form 2808), Audiogram (DD Form 2216E), and copies of all laboratory or specialized consultations signed by a Doctor and Dentist, dated within 18 Months of course start date. IAW AR 40-501, chapters 2 and 5-3, and performed IAW Chapter 8. Additionally, a current copy of MEDPROS that includes (routine adult + H1N1 module) and a routine immunization summary. Annual FLU shot required before attending winter classes (01 OCT-30 APR). Female students will be administered a pregnancy test during in-processing. Pregnant students will be released from the course. iiFor medical waivers contact 4th RTBn Aid Station 706-544-6965, DSN: 784-6965 or medical tab on website. <http://www.benning.army.mil/infantry/RTB/>

<b>B121182</b>	<b>2E-SI5P/SQIP/011-SQIP</b>	<b>U</b>	<b>3.0W</b>	<b>071</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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AIRBORNE  
Army

INFANTRY SCHOOL  
Fort Benning, GA 31905

**Course Description:**

Effective 2018-10-01

**Course Scope:**

Purpose: To qualify volunteers in the use of the parachute as a means of combat deployment and through mental and physical training develop their leadership, self-confidence, and aggressive spirit.

Phase Scope: Ground week-Don and adjust the T-11 parachute system, identify components inside a C130/C17 aircraft and respond to actions inside the aircraft using the "mock door"; individually exit the 34-foot tower; execute parachute landing falls; execute parachute landing falls off the lateral drift apparatus; perform methods of recovery.

Tower week-Respond to jump commands (C130/C17) and execute mass exits using the mock door; demonstrate proficiency in fixed-wing aircraft mass exits from the 34-foot tower wearing combat equipment; demonstrate techniques for deploying the T-11R parachute; control the risers from the suspended harness; execute parachute landing falls correctly from the swing landing trainer; execute a drop from the 250-foot free tower.

Jump week-correctly don and adjust the T-11 parachute system with and without combat equipment; respond to jump commands inside an aircraft; control body position after exiting from an aircraft until parachute opening shock; control the parachute during descent; execute a parachute landing fall; control the parachute upon landing while making five parachute jumps from a fixed-wing Air Force aircraft.

**COURSE OUTCOMES:**

Demonstrates physical and mental toughness.

Demonstrates knowledge of personnel parachute system component parts and proper wear. Applies the five basic jump techniques during parachute operations.

Demonstrates knowledge of static line parachute emergency procedures and applies to appropriate situations. Applies knowledge of preparation of individual combat equipment for airborne delivery.

**Special Information:**

Students scheduled to attend airborne training must report to Bldg. 2747 (1-507th PIR Headquarters). All non-prior service/prior service Soldiers attending initial entry training, single Soldiers with or without dependents, Special Operations Aviation Students and Ranger Assessment and Selection Program -1 (RASP-1) students should try to report by 1200 hours on the report date (normally Friday). If the report date falls on a Federal holiday then the report time is 1000 hours. Student inprocessing will begin promptly at 1200 hours on Friday (or) 1000 on Monday when the report date fall on a Federal holiday. Students will report in a DUTY UNIFORM

-MEALS AND DINING FACILITIES. All Airborne students with ATRRS reservations for the Basic Airborne Course will have meals provided. Breakfast, Lunch, and Dinner meals will be provided, 7 day a week and on Federal Holidays, for the duration of the course. Meal cards will be issued to all students, regardless of rank, for use in the Airborne Dining Facility (DFAC). Students in the grade of E-1 thru E-6 are required to eat in the Airborne DFAC and will be marched there for meals. Officers and enlisted students in the grade of E7 or above, can eat the

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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provided meals in the DFAC or may elect to purchase meals out of pocket; with no reimbursement authorized.

The Airborne DFAC is located as close as possible to the main post training areas for convenience. Non-ATRRS reserved Airborne students will not be provided meals; units are responsible for reimbursement of non-ATRRS reserved students meal costs.

E7 and above who will reside in Abrams (on-post hotel) do not report until one day prior to the actual class start date (normally Sunday). Early reporting is not authorized per ALARACT titled "Enlisted and Officer Airborne Training Management Guidance" dated 02 September 2016. <https://g357.army.pentagon.mil/tr/TRI/ITTG/Travel%20Guidance/Forms/AllItems.aspx> Any Soldier authorized to reside in Abrams Hall per FORT BENNING TRAINING TRAVEL AND ADMINISTRATIVE SUPPORT GUIDANCE who reports early will not be reimbursed for expenses incurred prior to their authorized report date and are not guaranteed a room on post prior to their authorized report date.

Day1 will start on Monday regardless of Federal or Training Holidays.

Students must have a copy of their approved physical examination (Standard Form 88 or 2808) prior to inprocessing for airborne training. The physical exam is to indicate the applicants' fitness for airborne training. The exam must be administered within 60 months of enrollment. Standard Form 88/2808 must indicate that "purpose of the exam is for airborne training," (fill in block 5) and that the volunteer "is or is not qualified for airborne training" (check the box and write in "airborne" in block 77). If over 35 years of age, applicant must have an "EKG.

Each student must have the following in their possession upon their arrival at Fort Benning:

1. Ten copies of orders assigning or attaching the soldier to 1-507th PIR for airborne training.
2. Health and dental records (PCS and TDY enroute personnel only).
3. ERB (PCS and TDY enroute personnel only), and DA Form 705 (APFT scorecard).

NOTE: Contact lenses of any type are not to be worn during training per AR 40-5 and 40-63. Eyeglasses will be military issue (2 pair).

Commander selecting personnel to attend this course will refer to AR 614-100 and AR 614-200 for additional information regarding selection and processing of volunteers for airborne training.

Course Waiver (Student/Program of Instruction) The Infantry Commandant is the waiver approval authority for this course. Waiver requests must be submitted by the higher headquarters Schools NCO. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) will submit their request through the first LTC Commander in their chain of command via email. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

Send Request to: [usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil)

**Course Prerequisite Text:**

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT . SCOs should ensure the ITC block stating physical fitness training is required is checked.

FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED IMS must be less than 36 years of age on the ATRRS report date. Must meet the physical qualification for parachute duty established in AR 40-501. 8- Must weigh a minimum of 105 pounds when screened IAW AR 600-9. Male and female must pass the Army Physical Fitness Test APFT with a score of 180 points 60 points in each event using the 17-21 year age group scale and meet the height and weight standard IAW AR 600-9.8- Males will have to complete 42 correct pushups, 53 sit-ups and run two miles in 15 min and 54 seconds. Females will have to complete 19 pushups, 53 sit-ups and run two miles in 18 54. Students who arrive for Airborne School and are not within Army Height Weight standards will be recommended for drop from the course. Failure of the APFT constitutes a failure of the entrance exam. Students are afforded ten minutes of rest before being retested on pushups, sit-ups, or the flexed-arm hang, and twenty minutes of rest is afforded before retaking the run event of the APFT. Soldiers who fail to meet the established standard will be out-processed from the course.

WARNING - All students US and International reporting to Airborne must follow the appearance and grooming standards laid out in AR 670-1 Chapters 1-7 and 1-8. Excerpts from AR 670-1 are detailed below, this is not the entire regulation, just the important highlights Chapter 1-7b. Exceptions to appearance standards based on religious practices. 3 Personal grooming. Hair and grooming practices are governed by paragraph 1-8 of this regulation, and exceptions or accommodations based on religious practices will not be granted. Chapter 1-8 2 Male haircuts will conform to the following standards. 8- a The hair on top of the head must be neatly groomed. The length and bulk of the hair may not be excessive or present a ragged, unkempt, or extreme appearance. The hair must present a tapered appearance. A tapered appearance is one where the outline of the soldier s hair conforms to the shape of the head, curving inward to the natural termination point at the base of the neck. When the hair is combed, it will not fall over the ears or eyebrows, or touch the collar, except for the closely cut hair



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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at the back of the neck. The block-cut fullness in the back is permitted to a moderate degree, as long as the tapered look is maintained. 8- b Males will keep sideburns neatly trimmed. Sideburns may not be flared the base of the sideburn will be a clean-shaven, horizontal line. Sideburns will not extend below the lowest part of the exterior ear opening. 8- c Males will keep their face clean-shaven when in uniform or in civilian clothes on duty. Mustaches are permitted if worn, males will keep mustaches neatly trimmed, tapered, and tidy.

There is NO family housing available on Fort Benning for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW "Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003 effective 1 Oct 03 "If bachelor government or contracted quarters are available and dependents are not encouraged authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0 ZERO ." IAW with the DoD Policy Guidance, Para C 6 , Fort Benning is NOT listed as a training location that encourages IMS to bring their dependents. Ensure students for whom the USG pays a living allowance understand the impact of the above policy. Please note that "authorized" is NOT the same as "encouraged."

All medical examinations are completed on DD Form 2807-1 Medical History and DD Form 2808, Report of Medical Examination. These forms and instructions for completing them are located within Health Affairs under Functional Areas on the DISAM International Training Management Web site at [http://www.iscs.dsca.mil/pages/functional\\_areas\\_health\\_affairs\\_forms](http://www.iscs.dsca.mil/pages/functional_areas_health_affairs_forms). The forms and associated laboratory results will be recorded in English using U.S. measurements. This examination is a requirement for this school, if information is not complete, the IMS may be denied entry. We attempt to correct this situation, with local medical assistance, but medical might not be able to conduct complete physical examination.

Pregnancy test for female IMS will be included on DD Form 2808, block 73. IMS who are pregnant are not qualified to attend Airborne.

Female IMS attending Airborne who have given birth or upon termination of a pregnancy within 180 days of their start date are not qualified to attend Airborne.

SCO should verify the exam documentation to include country medical signatures. <http://www.benning.army.mil/infantry/RTB/1-507thAirborneASI.html>.

ALL ABN STUDENTS WILL TAKE AN APFT UPON ARRIVAL FOR AIRBORNE TRAINING. THIS APFT IS CONDUCTED TO ENSURE STUDENT FITNESS PRIOR TO BEGINNING HIGH RISK AIRBORNE TRAINING. EACH STUDENT WILL BE GRADED IAW FM 7-22 USING THE 17-21 AGE GROUP SCALE APFT STANDARDS AND MUST SCORE 60 POINTS PER EVENT TO ATTAIN A "GO" FOR THE APFT. STUDENTS NOT PERFORMING TO STANDARD WILL RECEIVE A "NO GO" AND WILL EITHER RETURN TO THE STUDENTS PARENT UNIT OR PROCEED TO THE NEXT SCHEDULED DUTY ASSIGNMENT. STUDENTS RECEIVING A "NO GO" WILL BE A PT FAILURE AND MAY NOT RE-ENTER ABN TRAINING FOR A 6 MONTH PERIOD.83. UNIFORM FOR THE APFT WILL BE THE STANDARD USA PT UNIFORM OR THE STUDENTS SERVICE COUNTRY PT UNIFORM. STUDENTS WITHOUT THE APPROPRIATE PT UNIFORM WILL TAKE THE APFT IN THE BDU PT UNIFORM. THIS IS A UNIFORM CHANGE. AIRBORNE STUDENTS MUST ARRIVE AT THE BASIC AIRBORNE COURSE WITH THE USA PT UNIFORM OR THE STUDENTS SERVICE COUNTRY PT UNIFORM.88

SCO Please fax or mail healthcare coverage policies if applicable to the following address  
 C Company 3-81 Ar,  
 Chief CDR  
 International Military Student Office  
 7561 Michael Street, BLDG 2651,  
 Fort Benning, GA 31905  
 FAX 706 545-8325

**Course International Notes:**



MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Prerequisite Item Value(s) or Range Description Constraint   Pay Grade E1 Through E8 E1 - ENLISTED TO E8 - ENLISTED Required   Service Designator W ARMY FORCES Required  Prerequisite Item Value(s) or Range Description Constraint   Pay Grade O1 Through O4 O1 - OFFICER TO O4 - OFFICER Required   Service Designator W ARMY FORCES    Text Prerequisites Officers, Warrant Officers and Enlisted personnel must be in a valid airborne position or on orders to a valid airborne position. OFFICERS: Active Army, Reserve, or National Guard in the grades of O-1 thru O-4. WARRANT OFFICERS: Active Army, Reserve, or National Guard in the grades of W-1 thru CWO-4. ENLISTED: Active Army, Reserve, or National Guard in the grades of E-1 thru E-8. CADET: Contracted or scholarship ROTC Cadets. Cadet Basic Training complete for USMA Cadets. OTHER ARMED SERVICES: IAF: Air Forces Required N: Naval Forces Required M: Marine Forces Required Students in the Reserve Component must be on Active Duty for Training (ADT) status. Officers must be in the grades of O-1 thru O-4. Warrant Officers must be in the grades of W-1 thru CWO-4. Enlisted personnel must be in the grades of E-1 thru E-8. ALL APPLICANTS: General Officers, Field Grade Officers, Warrant Officers in grade W-3, W-4, and W-5 and enlisted personnel in pay grade of E-5 and above who are 36 years of age or more must have an EKG in addition to Airborne physical. See Special Information. Must meet the physical qualification for parachute duty established in AR 40-501. Must weigh a minimum of 110 pounds when weighed in the utility uniform and boots. Students must pass the Army Physical Fitness Test (APFT) with a score of 180 points (60 points in each event using the 17-21 year age group scale), complete one flexed-arm hang for 20 seconds, and meet the height and weight standard IAW AR 600-9. APFT will be administered to the students on the first day of the airborne course. Failure of the APFT constitutes a failure of the entrance exam. Students are afforded ten minutes of rest before being retested on pushups, sit-ups, or the flexed-arm hang, and twenty minutes of rest is afforded before retaking the run event of the APFT. Soldiers who fail to meet the established standard will be out-processed from the course. 92R MOS reclassification will occur as appropriate for initial entry Soldiers. Applicants may not attend the course in a leave, permissive TDY, or permissive jump status. Enlisted personnel must have completed Basic Combat Training, OSUT, or other service equivalent training. Commanders selecting personnel to attend the Airborne Course will refer to AR 614-100, Officer Assignment Policies, Details, and Transfers, AR 614-200, Enlisted Assignments and Utilization Management for information on airborne volunteer selection and processing. For waiver approval see Special Information.</p>										
<b>B121183</b>	<b>2E-SI3Z/010-ASIB1</b>	<b>U</b>	<b>5.0W</b>	<b>071</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

INFANTRY MORTAR LEADER  
Army

INFANTRY SCHOOL  
Fort Benning, GA 31905

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2018-07-03

Course Scope:

Purpose: Infantry Mortar Leader Course (IMLC) provides Lieutenants and NCOs (SGT - SFC) with the knowledge to supervise and direct the fire of a mortar platoon. Instructions include tactical employment of the mortar platoon, graphics, fire planning, mechanical training, FO procedures, and fire direction control procedures. Upon successful completion, enlisted personnel are awarded the additional skill identifier of B1 and officers are awarded the additional skill identifier of 3Z.

Phase Scope: Major subject areas include but are not limited to; Tactical Employment of Mortars; Fire Support Planning; Mechanical Training; Live Fire Exercises; Forward Observation Procedures; Fire Direction Procedures; Maintenance; and Survey Techniques.

Desired Outcomes of the Infantry Mortar Leader Course:

Integrate advanced technical competencies when computing fire missions utilizing the M16 Plotting Board (Analog Mode).

Integrate advanced technical competencies when computing fire missions utilizing the M32 Lightweight Handheld Mortar Ballistic Computer (LHMBC), and the M95 Mortar Fire Control System (MFCS) (Digital Mode).

Incorporate advanced technical mechanical knowledge of all assigned mortar equipment into a deliberate decision making process. Identify and assimilate strategies for incorporating advanced technical and tactical competencies during employment of mortars in all operational environments.

Special Information:

Graduation Requirements: There are seven examinations during the course. Team work during instruction is encouraged. Examinations whether performance or written will be individually administered. Cadre will evaluate students in the following areas:

Two GO/NO-GO evaluations covering:

-The M2 Aiming Circle. Students will be expected to:

o Declinate an M2A2 Aiming Circle

o Mount, Level, Conduct reciprocal lay with one mortar system

- A culminating evaluation of student's employment of a mortar section. Students will be challenged to use all knowledge and skills learned during the course coupled with previous military experience.

Students must receive a 70% or better on the following examinations:

- Performance evaluation of M16 Basic Plotting Board procedures were students integrate basic technical competencies when computing fire missions.

- Performance evaluation of M16 Advanced Plotting Board procedures were Students integrate basic and advanced technical competencies when computing fire missions.

- Performance evaluation of M32 LHMBC procedures were students integrate basic and advanced technical competencies when computing fire missions.

- Performance evaluation of M95 MFCS procedures were students integrate basic and advanced technical competencies when computing fire missions.

- Performance evaluation of FO Procedures and mortar tactics.

REPORTING INSTRUCTIONS: Students with a valid ATRRS reservations must check in to Abrams Hall no later than 2359 on the class report date. All students, regardless of reservation status, will meet in the Abrams Hall lobby at 0600 on the class start date in the duty uniform. Any student that is not in the lobby at the initial roll call will be removed from the course.

Students will bring two (2) sets of orders and any amendments, a valid ID card, ID tags and chains, and government travel credit card. Students that are TDY and return will bring their own Organizations' Clothing Individual Equipment (OCIE) issue. Students that are TDY en route to their next duty assignment will have OCIE issued by the IMLC cadre. All other items on the packing list must be brought by the student. Students will be allotted time to dine in the DFAC for all meals or MREs will be provided. Effective: 6 August 2013 the Infantry Commandant is the waiver approval authority for this course. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) will submit their request through the first O-5 Commander in their chain of command. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date. Send all waiver requests: [usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil).

Students will be allotted time to dine in the DFAC for all meals or MREs will be provided. Effective: 6 August 2013 the Infantry Commandant is the waiver approval authority for this course. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) will submit their request through the first O-5 Commander in their chain of command. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date. Send all waiver requests: [usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil).

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Students will be allotted time to dine in the DFAC for all meals or MREs will be provided. Effective: 6 August 2013 the Infantry Commandant is the waiver approval authority for this course. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) will submit their request through the first O-5 Commander in their chain of command. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date. Send all waiver requests: [usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil).

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED There is NO family housing available on Fort Benning for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003 effective 1 Oct 03 If bachelor government or contracted quarters are available and dependents are not encouraged authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0 ZERO . IAW with the DoD Policy Guidance, Para C 6 ,

Students who receive IMET TLA are single, unaccompanied IMS who reside in Abrams Hall and the room is direct billed to the fund site will pay 70.50 per day. IMS that are not billeting direct bill to the fund site typically FMS will be charged approx. 107.83 per day.

Major subject areas include but are not limited to Tactical Employment of Mortars Fire Support Planning Mechanical Training Live Fire Exercises Forward Observation Procedures Fire Direction Procedures Maintenance and Survey Techniques.  
<http://www.benning.army.mil/Infantry/198thMortarCompanyIMLC/>

UNIFORMS REQUIRED 1 belt with buckle, 2 pairs of boots, 1 cap, 3 sets of BDUs, 1 cold weather coat, 1 pair work gloves, 7 pairs socks, 7 undershirts, PT uniform. The complete packing list is on school website Note para 1g, in administrative notes on Infantry School <http://www.benning.army.mil/Infantry/198thMortarCompanyIMLC/content/pdf/Packing20list.pdf?18APR2016>

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 Fort Benning, GA 31905  
 FAX 706 545-8325

**Course International Notes:**

Active Army, or Reserve Component personnel, Commissioned Officers (2LT - CPT), enlisted SGT-SFC, serving in a mortar unit. All 11C ANCOC graduates who have a graduation date of 30 SEP 1990 or later will no longer be allowed to attend the course unless they have not been assigned to an 11C TOE position within 36 months of application for attendance. Marine Corps, Air Force, Navy, and Allied personnel sergeant and above, in a MOS applicable to U.S Army MOS 11C may attend.

<b>B121184</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>171B</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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RANGER RECYCLE TRAINING (MCOE IMSO)  
 Army  
 Armor School  
 FORT BENNING, GA 31905-

**Course Description:**

This course provides sustainment training in a variety of basic Infantry skills (i.e., Physical Training, Airborne Training, Infantry Basic Officer Leadership Course (IBOLC), Maneuver Captains Career Course, Jumpmaster and Pathfinder).

**Course Prerequisite Text:**

FAMILY MEMBERS DEPENDENTS NOT PERMITTED

All IMS must have a current physical within 12 months and be medically cleared by a doctor to participate in the course.

**Course International Notes:**

<b>B121186</b>	<b>2E-SI5W/011-ASI5W</b>	<b>U</b>	<b>3.0W</b>	<b>071</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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JUMPMASER  
 Army  
 INFANTRY SCHOOL  
 Fort Benning, GA 31905

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-10-18

**Course Scope:**

The course will provide the Jumpmaster graduate with detailed information and training on: The Duties and Responsibilities of the Jumpmaster and Safety; procedures for rigging Individual Equipment Containers and Door Bundles; understanding and identifying personnel parachute component systems by their specific nomenclature and characteristics; procedures and standards required to conduct a Jumpmaster Personnel Inspection; the Duties and Responsibilities of the Drop Zone Safety Officer, DZSTL; presentation of Jumpmaster Briefings and Prejump Training; execution of Duties as a Jumpmaster and Safety from a USAF aircraft in flight during a day combat equipment jump. Graduates must attain a passing score of 70 points for each graded event. Each student must demonstrate proficiency in the Jumpmaster Personnel Inspection by successfully inspecting two non-tactical jumpers and one combat equipped jumper in 5 minutes. Students must score 70 points or higher and miss no major rigging deficiencies.

**Course Outcome.** To qualify Officer and Enlisted parachutists as Jumpmasters. Identify the component parts of personnel parachute systems and air items. Apply knowledge of personnel parachute systems into the Jumpmaster Personnel Inspection process. Integrate knowledge of jumpmaster duties and responsibilities into the execution of airborne operations. Demonstrate fundamental skills in the establishment and operation of a Computed Air Release Point drop zone. Demonstrate fundamental skills in the safe exiting of personnel or equipment from fix wing and rotary wing aircraft in flight.

**Special Information:**

Required Documentation: Copy of Airborne Graduation Certificate; Copy of "P" Orders; Current Hazardous Duty Orders; Copy of approved waiver(s), if applicable; Copy of Individual Jump Log (DA Form 1307 or service equivalent) showing a minimum of 12 exits from a high-performance aircraft and that the applicant is jump current (has jumped within the past 6 months) and will remain current throughout the course; Copy of physical (Standard Form 88) dated within the last 5 years. Physical must indicate "cleared to participate in airborne operations." Additional course information and reporting procedures can be found at: <http://www.benning.army.mil/infantry/rtb/1-507th/jumpmaster/>

**Course Waiver (Student/Program of Instruction)** The Infantry Commandant is the waiver approval authority for this course. Waiver requests must be submitted by the higher headquarters Schools NCO. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) will submit their request through the first LTC Commander in their chain of command via email. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

Send Request to: [usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil)

For administrative Guidance in the execution of army military personnel temporary duty/active duty for training (TDY/ADT) orders, housing (E.G., barracks and lodging) and government meal subsistence for those attending institutional training under the purview of the U.S Army. Maneuver Center of Excellence (MCOE) SEE [HTTPS://g357extranet.army.pentagon.mil/ako/mtss](https://g357extranet.army.pentagon.mil/ako/mtss)

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED This is a high attrition course. Please ensure that all IMS are properly selected and screened prior to issuing assignment. IMS must review the Jumpmaster Course Website and be prepared to pass all tests listed on the below link. <http://www.benning.army.mil/infantry/RTB/1-507th/jumpmaster/IncomingStudent.html>

The U.S. Basic Airborne Course is a prerequisite for attending the Jumpmaster Course. IMS attending Jumpmaster must bring their jump log with them denoting the IMS has at least the prerequisite number of jumps. All students must be qualified, current jumped within six 6 months as a parachutist and have a minimum of twelve 12 static line parachute jumps out the paratroop door of a USAF high performance aircraft, and been on jump status for twelve 12 months.

If the jump log is not in English it must be translated on embassy letterhead and forwarded with a copy of the original.

Highly recommend that the IMSO office be contacted 2 months prior to arrival to provide additional information about the course requirements. All IMS will undergo a physical exam upon arrival. There is SCO must ensure the student has all medical requirements and physical exams completed prior to departure from home nation. PHYSICAL TRAINING - all courses require mandatory physical training every duty day, including some weekends. No international soldiers will be excused from physical training, for any reason. A HIGH level of physical fitness is required of every international student. A VERY HIGH level of physical fitness is required for Pre-Ranger, Ranger, and Reconnaissance and Long Range Surveillance Course. ARMY PHYSICAL FITNESS TEST The APFT is a graduation requirement for almost all courses. SCO should advise and prepare the soldier to achieve at least a 70 percent, according to his/her age group, in each event push up, sit up, and 2 mile run. The APFT is not just a graduation requirement but in many instances, a means of measuring the individual's probability of becoming a heat casualty. If the IMS does not receive at least 50 points in each event standards are enforced the IMS will not be allowed into the course for safety purposes. Please make sure that your IMS is fit for class upon arrival. You can find the APFT standards and point scale in the U.S. Army's FM 21-20.

PARACHUTE OPERATIONS IMS are required to participate in parachute jumps at Airborne and Jumpmaster school. All IMS participating in Airborne Operations must have their ITO state "IMS is authorized to participate in hazardous duty training. IMS is parachute qualified and authorized to participate in jumps from U.S. aircraft."

NO family housing available on Fort Benning for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12, dtd April 2003 effective 1 Oct 03. If bachelor government or contracted quarters are available and dependents are not encouraged authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0 ZERO. IAW with the DoD Policy Guidance, Para C 6, Fort Benning is NOT listed as a training location that encourages IMS to bring their dependents. Ensure students for whom the USG pays a living allowance understand the impact of the above policy. Please note that "authorized" is NOT the same as "encouraged."

SCO Please fax or mail healthcare coverage policies if applicable to the following address  
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 Chief CDR  
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 Fort Benning, GA 31905  
 FAX 706 545-8325

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Graduate of the United States Army Infantry School Airborne Course. Active Army and Reserve Officers and Noncommissioned Officers. Must be in the rank of sergeant or above. All students must be qualified, current (jumped within six months) as a parachutist and have a minimum of 12 static line parachute jumps out the paratroop door of a high-performance aircraft, and been on jump status for 12 months. Must be recommended by battalion commander or Officer in the grade of Lieutenant Colonel. Officer and enlisted personnel must have a valid physical examination within 5 years of date of attendance. Applicants must have passed the Army Physical Fitness Test (APFT) within 6 months of entry with a minimum score of 180 points (60 points in each event using applicants age group). Medical examination (Standard Form 88) and APFT score cards (DA Form 705) must accompany the individual when he/she reports for training. Additionally, individuals must have in their possession their individual jump record (DA Form 1307) closed out by their unit and current Hazardous Duty Orders. Students must meet Army height/weight standards.iiiJumpmaster Course Entrance Requirements. You must meet the following minimum requirements to be accepted for training. OFFICERS: Active Army, Reserve, or National Guard Officers in the grades of O-1 thru O-4.iWARRANT OFFICERS: Active Army, Reserve, or National Guard Warrant Officers in the grades of W-1 thru W-3. ENLISTED: Active Army, Reserve, or National Guard Soldiers in the grades of E-5 thru E-8.iiOTHER ARMED SERVICES:iF: Air Forces Required OR iN: Naval Forces Required OR iM: Marine Forces RequirediiMust be on Active Duty, in the Reserve, or National Guard. iiOfficers must be in the grades of O-1 thru O-4.iiWarrant Officers must be in the grades of W-1 thru W-3. iiEnlisted personnel must be in the grades of:iAir Force: E-4 thru E-8. iNavy: E-5 thru E-8.iMarine Corps: E-4 thru E-8.iiFOREIGN STUDENTS: This course is releasable to military students from foreign countries on a case-by-case basis. Foreign countries desiring to place students in this course must meet one or more of the following criteria: (1) Have a signed Letter of Intent (LOI); (2) Have waiver from HQDA; (3) Have USG release for training. Units sponsoring Foreign Students must ensure they meet all course prerequisites prior to reporting for Jumpmaster training.iiThe Chief of Infantry is the waiver approval authority for this course.

<b>B121191</b>	<b>2E-SI5S-5R/011-SQIV-G (OB</b>	<b>U</b>	<b>1.0W</b>	<b>071</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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RANGER (OBSERVER TRAINING)  
Army  
INFANTRY SCHOOL  
Fort Benning, GA 31905

**Course Description:**

**Course Prerequisite Text:**

Family members dependents NOT authorized.

Billeting Students who receive IMET TLA are single, unaccompanied IMS who reside in Abrams Hall and the room is direct billed to the fund site will pay 70.50 per day. IMS that are not billeting direct bill to the fund site typically FMS will be charged approx. 107.83 per day.

**Course International Notes:**

<b>B121195</b>	<b>2E-SI3X/010-F25 (MC)</b>	<b>U</b>	<b>4.0W</b>	<b>071</b>	<b>75</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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BRADLEY LEADERS  
Army  
INFANTRY SCHOOL  
Fort Benning, GA 31905

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-10-18

Course Scope:

Purpose: This is a career progression and a leader development course designed to provide Armored Brigade Combat Teams (ABCT) designated Leaders the aptitude to achieve the technical and tactical competence to fulfill a leadership position in a Bradley equipped unit.

Phase Scope: This course consists of five modules. The Admin Module includes: In/Out Processing, Counseling, and Graduation. The Introduction/Familiarization Module includes: Introduction to the BFV A3 Series, Sustainment and Diagnostics, Commanders Tactical Display (CTD), Improved Bradley Acquisition Sub-System (IBAS), Commander's Independent Viewer (CIV), M2A3 Fire Control, Integrated Combat, Command and Control (IC3), M2A3 Communications, and Command Maintenance (PMCS Hull and Turret). The Preliminary Gunnery Module includes: Preliminary Gunnery BFV, Live Fire Prerequisite Skills Training, Introduction to Bradley Advanced Training Systems (BATS)/Conduct of Fire Trainer (COFT), and Force XXI Battle Command Brigade and Below (FBCB2). The Tactical/Simulation Module includes: Armor Brigade Combat Team (ABCT) Tactics, Pre Combat Check & Pre Combat Inspections, Tactical Decision Making (CCTT), and Tactical Maneuver Training (STX). The Gunnery Module includes; Crew Gunnery Live Fire, and Range Maintenance/Recovery.

Course Outcomes:

Upon completion of this course, the graduates will be fully capable of performing in a Bradley Fighting Vehicle leadership position.

- Demonstrate observably higher fundamental Mechanized Platoon/Section Leader Skills.
- Display confidence in practical knowledge of the M2 platform.
- Demonstrate technical competence in the duties of a BFV commander.
- Demonstrate observably higher planning and communication skills.
- Display confidence with mission context problem-solving.
- Display confidence with the Army Training Management process at the platoon level.

Special Information:

Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g. during "on site" course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command.

Waivers may be submitted electronically to: [usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil) or via mail to:

CHIEF OF INFANTRY

U.S. Army Infantry School ATTN: ATSH-IP  
1 Karker St, Suite 6107 Ft. Benning, GA 31905

Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

FOR ADMINISTRATIVE GUIDANCE IN THE EXECUTION OF ARMY MILITARY PERSONNEL TEMPORARYDUTY/ACTIVE DUTY FOR TRAINING (TDY/ADT) ORDERS, HOUSING (E.G., BARRACKS AND LODGING) AND GOVERNMENT MEAL SUBSISTENCE FOR THOSE ATTENDING INSTITUTIONAL TRAINING UNDER THE PURVIEW OF THE U.S. ARMY MANEUVER CENTER OF EXCELLENCE (MCOE) SEE:  
<https://g357.army.pentagon.mil/tri/ittg/default.aspx>

Reporting Information: For course specific information including packing list please visit (<http://www.benning.army.mil/Armor/316thCav/129/BLC/>)

On-Post Lodging: IHG Army Hotels:

Abrams Hall, Building 1670, 7350 Ingersoll Road, Fort Benning, Georgia 31905

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family members dependents NOT authorized

There is NO family housing available on Fort Benning for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003 effective 1 Oct 03 If bachelor government or contracted quarters are available and dependents are not encouraged authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0 ZERO . IAW with the DoD Policy Guidance, Para C 6 , Fort Benning is NOT listed as a training location that encourages IMS to bring their dependents. Ensure students for whom the USG pays a living allowance understand the impact of the above policy. Please note that "authorized" is NOT the same as "encouraged." Ensure students for whom the USG pays a living allowance understand the impact of the above policy.

Students who receive IMET TLA who reside in Abrams Hall and the room is direct billed to the fund site will pay 70.50 per day. IMS that are not billeting direct bill to the fund site typically FMS will be charged approx. 107.83 per day.

Participation in physical training is mandatory for all IMS attending BRADLEY LEADERS Course

SCO Please fax or mail healthcare coverage policies if applicable to the following address

C Company 3-81 Ar,  
 Chief CDR  
 International Military Student Office  
 7561 Michael Street, BLDG 2651,  
 Fort Benning, GA 31905  
 FAX 706 545-8325

**Course International Notes:**

FOREIGN STUDENTS REQUIRE COUNTRY OWN OR INTEND TO PURCHASE BFV M2A2/ODS. NO PHYSICAL PROFILES THAT PREVENT PHYSICAL COMPLETION OF ANY PORTION OF THE COURSE TRAINING.   
 i iThis course is a prerequisite to attend the Mech Ldr (M2A3) Course (2E-F201/010-F25).iiActive Army, Reserve and National Guard Component Officers and Enlisted personnel; Officers in the rank of MAJ and below, who have an assignment as a BFV Leader. Enlisted personnel in the rank of SGT and above who have an assignment to a Bradley equipped unit (AOC 11A, 12A, 13A, and 19A or MOS 11B, 12B, 13F, or 19D, Qualified). No physical profiles that prevent physical completion of any portion of the course training. All other Branches and CMFs will require a waiver.iiAwarding of the SI 3X: Infantry (11), Engineer (12), Field Artillery (13), and Armor (19) Branch Officers only, requires the completion of the Bradley Leaders' course.iiWaiver Authority: The Chief of Infantry is the waiver approval authority for this course.

<b>B121220</b>	<b>7-12-C20B</b>	<b>U</b>	<b>12.0W</b>	<b>805C</b>	<b>75</b>	<b>No</b>	<b>50.00</b>
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ADJUTANT GENERAL BASIC OFFICER LEADER-BRANCH  
 Army

ADJUTANT GENERAL SCHOOL  
 Fort Jackson, SC 29207-7050

**Course Description:**

Effective 2017-03-21

**Course Scope:**

The desired objective of the course is to provide AG Officers with a rigorous framework for leadership, HR technical tasks, and supporting skills required of AG Officers for their initial assignment in positions within Battalion S-1s and Brigade S-1s. This course will provide training that enhances Officers' basic foundation skills through various methods of instructions to include shared training experiences. At BOLC-B, training and reinforcement occurs on skills Officers were exposed to in BOLC-A that are critical towards building the Warrior Ethos (i.e., combatives, marksmanship, and tactical operations). This course focuses on preparing entry-level HR professionals to coordinate and manage the Army's HR programs and policies for the military and civilian work force at the Battalion and Brigade levels. The training focuses on HR technical core competencies to include: Man the Force, Provide HR Services, Coordinate Personnel Support and Conduct HR Planning and Operations.

**Educational Outcomes**

HR Leader - Competent, confident, and adaptable leaders, grounded in warrior tasks, and able to meet branch-specific challenges.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Doctrinally Sound - Understands the relationship of HR Core Competencies and the HR officer's role in support of Unified Land Operations; Able to competently execute HR support to the doctrinal standard.

Technically Capable - Understands the capabilities of HR enabling systems and common computer applications.

Critical Thinkers and HR Operators - Able to solve sometimes ambiguous problems using logical thinking and sound reasoning to develop viable recommendations or solutions.

NOTE: All USASSI courses will introduce the major principles of Character Development during in-processing, and will further reinforce that information in subsequent lessons, as applicable.

Special Information:

GRADUATION REQUIREMENTS: (Subject to provisions of TRADOC Regulation 350-36, Basic Officer Leader Training Policies and Administration).

NOTE: All training specified below, as required for graduation, will be made up if missed, and must be recorded on the Individual Training Record. The Soldier will be required to meet the performance/learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally.

1. Must achieve a minimum overall cumulative average of 70% for all assessed areas. International students must achieve a minimum overall average of 60%.
2. All U.S. students must meet the established weight and body fat composition standards IAW AR 600-9 (Army Body Composition Program) and AR 350-1 (Army Training and Leader Development). Students must receive a first time "GO" on HT/WT requirements in order to be eligible for class honors.
3. Successful completion of the Army Physical Fitness Test (APFT). Passing equates to earning at least 60 points in each regular event and receiving a GO in an alternate event (if any) of the APFT. Students must receive a first time "GO" on APFT requirements in order to be eligible for class honors.
4. Leadership positions are evaluated on a subjective basis, based on leadership attributes and competencies outlined in ADP 6-22 (Army Leadership) and the Army Values.
5. All students are required to be present and participate in the STAFFEX and must complete a minimum of one evaluated leadership position as the BN S-1. Any absences that are the result of unusual circumstances (e.g., medical, emergency) may be considered for exception to policy by the Director, Training Department on a case-by-case basis.
6. All students must pass the basic land navigation course by finding 6 of 8 points within 5 hours to receive a GO. Students must receive a first time "GO" on land navigation requirements in order to be eligible for class honors.
7. All students must qualify with the M4 or M16 rifle by hitting a minimum 23 of the 40 targets. Students must receive a first time "GO" on weapons qualification requirements in order to be eligible for class honors.
8. Most Physically Demanding Task required for graduation (determined by AGS Proponent) is Transport the Very Small Aperture Terminal (VSAT) which is assessed during the Culminating Training Event of the course.

**Course Prerequisite Text:**

Rank requirement is O1 O2.

Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

Travel and Living Allowance TLA Advances IMS should have enough funds in U.S. dollars to cover expenses for 30 days. Meals and Incidental Expenses are 46 dollars per day.

Participation in PHYSICAL TRAINING IS MANDATORY for this course. Passing the Army Physical Fitness Test is not a graduation requirement for international students. IMS should bring running shoes and appropriate clothing for physical training sweatshirt, sweatpants, shorts and T-shirts .

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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This course contains a five-day Field Training Exercise FTX . Participation in the FTX IS MANDATORY. IMS will remain in the field for the duration of the FTX. They will not return to their quarters in the evening.

Students should bring a laptop or consider purchasing one once they arrive. The AG School does not issue laptops to students. Computer access is not readily available outside of the classroom in off duty hours.

**Packing List**

- Army Combat Uniform ACU 3 sets
- Army Service Uniform ASU Class A s 1
- ACU Cap 1
- Combat Boots 2 pair
- Belt 1
- Wet weather jacket coat
- All-Weather Coat 1
- Cold Weather coat 1 Oct Apr
- Gloves, Inserts 2 pair
- Gloves, Shell 1 pair
- Cap, Cold Weather 1
- Physical Fitness Jacket or Sweatshirt 1
- Physical Fitness Pants or Sweatpants 1
- Physical Fitness Shirt, Long Sleeve 3
- Physical Fitness Shirt, Short Sleeve 3
- Physical Fitness Shorts 3
- Running Shoes 1 pair
- Dress shoes 1 pair
- Socks, White must come above ankle 5
- Socks, green tan black 7
- Socks, Black Dress 1
- Underwear
- Undershirt, tan 5
- Undershirt, white - 1
- Personal Hygiene Items
- All Authorized Awards and Decorations
- Casual Civilian Clothing
- Civilian jacket coat Oct Apr

Adjutant General School Website [www.ags.army.mil](http://www.ags.army.mil)

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Service Component Y NON-ARMY Required iiText Prerequisites iNewley commissioned Active Army and Reserve Component lieutenants regardless of source of commission.iiPhase Prerequisites: All incoming lieutenants must have completed previous phase requirements and whose actual or anticipated assignment is to the AG Corps.iiForeign may attend iiPrerequisite Courses iThere are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B121225</b>	<b>2-44-C20B (X)</b>	<b>U</b>	<b>6.8W</b>	<b>441S</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ADA BASIC OFFICER LEADER-BRANCH (FMS)  
Army

Air Defense Artillery School  
FT SILL, OK 73503

**Course Description:**

Effective 2015-04-01

**Course Scope:**

Graduates of the Air Defense Artillery Basic Officer Leader Course - B (BOLC-B) (IMS) will be adaptive officers who are steeped in the profession of arms, technically and tactically competent, confident, and capable of making independent assessments in complex, foreign, and joint environments to accomplish any mission in Unified Land Operations (ULO) through mission focused leadership and critical thinking.

The course's focus is to provide International Military Students (IMS) common core subjects as prescribed by current directives. This includes military and Air Defense Artillery history, Army Programs (such as Equal Opportunity, SHARP, Cultural Awareness, etc.), leadership, counseling, administrative actions, training management, and Battle-Focused Training (Battle Analysis, Combatives, Basic Rifle Marksmanship, etc.).

Air Defense Artillery Basic Officer Leader Course - Branch (BOLC-B) (IMS) course is a 6-week, 3-day course that includes both collaborative classroom instruction and practical application exercises that stimulate critical thinking, problem solving, collaboration, and teamwork using live and technology-delivered instruction to create a blended learning approach. Its purpose is to educate and prepare newly commissioned Air Defense Officers for their initial assignments as platoon leaders in a complex operational environment. The course is broken down into the following four modules:

- Module A (Common Core),
- Module B (Leadership and Planning),
- Module C (Common War Fighting Skills), and
- Module Z (Administrative).

**Special Information:**

Blackboard is recommended to be used in this course, allowing for a blended learning experience. Training developers need to be cognizant of Blackboard integration when developing learning activities, media, and instructional guidance.

**Course Prerequisite Text:**

Rank requirement is O1/O2.

**ACTIVITIES:**

Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.

**AFTER HOURS ü EXCLUDING ARRIVAL/DEPARTURE INST.**

Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.

**BILLETING:**

There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who/Es Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.

**POST HOUSING:** There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**CLIMATE:**

The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.

**DEPENDENTS:**

Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval. There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met.

**DINNING/MESSING:**

There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.

**DRIVING:**

IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.

**GENERAL INFORMATION:**

Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.

**MEDICAL:**

Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.

**NEAREST CITY:**

Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.

**NEAREST MILITARY BASE:**

Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.

**SERVICING AIRPORT:**

Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.

**STUDENT MAILING ADDRESS:**

Student Name  
P.O. Box 33219  
Fort Sill, Oklahoma 73503

**TRANSPORTATION:**

Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.

**UNIFORM REQUIREMENTS:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint iService Designator Z FOREIGN Required iiText Prerequisites iStudents attending ADA BOLC-B (FMS) must be nominated by their respective country i iStudents attending the course must possess a U.S. equivalent SECRET security clearance awarded by their home government. The security clearance granted by the home government does not authorize the disclosure of classified U.S. information. FOR OFFICIAL USE ONLY (FOUO) or RESTRICTED UNCLASSIFIED information may be disclosed only if specifically authorized by official U.S. Foreign Disclosure Regulations and Directives. iiPrerequisite Courses iThere are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B121230</b>	<b>2-17-C20B</b>	<b>U</b>	<b>19.0W</b>	<b>171B</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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ARMOR BASIC OFFICER LEADER-BRANCH  
Army

Armor School  
FORT BENNING, GA 31905-

**Course Description:**

Effective 2016-06-01

**Course Scope:**

During the 19 week ABOLC, the Armor officer will receive training in the following subject areas:(Foundations): During Phase I, lieutenants must: pass a record APFT; communicate effectively and doctrinally - orally, written, graphically, and digitally; plan and prepare offensive, defensive, and reconnaissance and security operations; conduct intelligence preparation of the battlefield; analyze and apply the effects of the mission and operational variables to a mission; plan, integrate, and control indirect fires; demonstrate knowledge of combat vehicles, equipment, and weapons capabilities and their application in combat (friendly/threat).(Mounted Leadership): During Phase II, lieutenants must: employ platoon movement formations and techniques; operate within the capabilities and limitations of the combat platform; integrate, and control organic direct fire control systems; manage platoon property IAW the Command Supply Discipline Program (CSDP); conduct maintenance IAW the Command Maintenance Discipline Program (CMDP); plan, prepare, and execute platoon-level sustainment OPS (fuel, fix, arm, resupply).(Platoon Leadership): During Phase III, lieutenants must: lead a platoon under combat conditions; demonstrate situational understanding and agility in adapting to changes within a complex operational environment; conduct Troop Leading Procedures (TLPs) at the platoon level; operate in a combined arms team; analyze and apply Relative Combat Power Analysis (RCPA) to achieve a tactical advantage; conduct Information Collection (IC); conduct platoon missions in the context of an operation environment Decisive Action Training Environment (DATE).Course Outcomes:Able to lead Soldiers across a range of military operations (UVDDLA): A leader of character who is able to understand, visualize, and describe his/her operational environment; make and articulate decisions, and direct, lead, and assess operations at the platoon level.Demonstrate adaptability (resilience): a comprehensively fit, self-disciplined officer, who pushes past pre-conceived limits, thrives in chaos and perseveres despite obstacles.Demonstrate technical proficiency: demonstrates proficiency in doctrinal, mechanical, and administrative tasks associated with tank and scout platoons.Demonstrate tactical proficiency: demonstrates the science and art of organizing an Armor or Cavalry formation, employing weapon systems and integrating assets to defeat the enemy.

**Special Information:**

All students reporting to ABOLC must meet height and weight standards for graduation IAW AR 350-1. Any active Army student, who does not meet height and weight standards IAW AR 350-1 prior to graduation, will be placed in a hold status until he/she meets the requirements or is processed from the Army. Any USAR or ARNG student who does not meet the height and weight standards IAW AR 350-1 prior to graduation will be processed from the course and returned to the parent unit.Students must pass a record APFT prior to graduation IAW AR 350-1. Active Army students who do not pass the initial APFT will be placed in a hold status until he/she passes the APFT, or is processed from the Army. Any USAR or ARNG student who does not pass the initial APFT will be processed from the course and returned to the parent unit. Students who pass the initial APFT, but fail the subsequent APFT, will graduate with a DA 1059 that reflects "marginally met course standards."High Physical Demand Test (HPDT): The HPDT measures an individual's ability to conduct common and Armor specific physical requirements. There are 7 HPDT tasks that are assessed throughout the course. Successful completion is a graduation requirement.

**HPDT Tasks:**

1. Drag a Casualty to Safety (Dismounted)
2. Conduct a 12 mile Footmarch
3. Employ Hand Grenades
4. Remove a Casualty from an Armored Vehicle (Mounted)
5. Lift & Move the 25mm Feeder
6. Stow Ammunition on an Abrams Tank
7. Load the 120mm Main Gun

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED PHYSICAL FITNESS TRAINING IS MANATORY. ARMOR BASIC OFFICER LEADER COURSE This course is appropriate for international students who are armor junior officers, serving in positions such as platoon leader. Armor BOLC trains newly commissioned US 2nd Lieutenants to serve as Armor Platoon Leaders. WARNING without medical requirements and packing list, students may not enroll in course. Fort Benning IMSO does not always have time resources to correct deficiencies in medical records and required equipment. All students attending ABOLC must adhere to the Army Height and Weight Standards as outlined in AR 600-9. Students who arrive for ABOLC and are not within Army Height Weight standards will be recommended for drop from the course. 88 WARNING - All students US and International reporting to ABOLC must follow the appearance and grooming standards laid out in AR 670-1 Chapters 1-7 and 1-8. Excerpts from AR 670-1 are detailed below, this is not the entire regulation, just the important highlights Chapter 1-78b. Exceptions to appearance standards based on religious practices.8 3 Personal grooming. Hair and grooming practices are governed by paragraph 1v8 of this regulation, and exceptions or accommodations based on religious practices will not be granted. Chapter 1-88 2 Male haircuts will conform to the following standards.8 a The hair on top of the head must be neatly groomed. The length and bulk of the hair may not be excessive or present a ragged, unkempt, or extreme appearance. The hair must present a tapered appearance. A tapered appearance is one where the outline of the soldier s hair conforms to the shape of the head, curving inward to the natural termination point at the base of the neck. When the hair is combed, it will not fall over the ears or eyebrows, or touch the collar, except for the closely cut hair at the back of the neck. The block-cut fullness in the back is permitted to a moderate degree, as long as the tapered look is maintained.8 b Males will keep sideburns neatly trimmed. Sideburns may not be flared the base of the sideburn will be a clean-shaven, horizontal line. Sideburns will not extend below the lowest part of the exterior ear opening.8 c Males will keep their face clean-shaven when in uniform or in civilian clothes on duty. Mustaches are permitted if worn, males will keep mustaches neatly trimmed, tapered, and tidy.88WARNING All US Army MCoE require mandatory physical training. Students who arrive in poor physical condition greatly increase their risk of injury and or course failure. Students who fail to meet graduation requirements at any time throughout course may or may not be offered a chance to recycle. International students who complete the course but fail to meet graduation requirements may receive a Certificate of Completion or a Certificate of Attendance. These decisions recycle, type of certificate lie with the ABOLC Battalion Commander. Graduation requirements physical and academic are listed below Physical fitness and endurance. Army Physical Fitness Test APFT IAW FM 7-22, the graduation requirement for the course is a score of 180 points minimum 60 points in each event on the final Army Physical Fitness Test APFT . Students will be given a diagnostic practice APFT at the start of the course. It is highly recommended they meet the minimum standards at that time, as there is very little time to improve thier PT score during the 16 week course. Students cannot miss more than 8 hours of training. Absence from 8 hours of training or more will result in a recycle. This includes being unable to participate in training due to medical absence or restrictions. SPECIAL CONSIDERATIONS FOR INTERNATIONAL STUDENTS Students must arrive in good physical condition. Daily physical training, lasting 90 minutes, occurs 5 to 6 mornings per week. Additional physical training will occur throughout the day. Students will carry heavy loads 30 kg over distances up to 12 miles. Ability to comprehend spoken English slang is more important than technical writing and reading. Students must prepare and deliver simple operations orders for rifle platoons. A laptop computer is not required or necessary. MCoE does not discriminate for any reason religion, race, nationality, etc but for safety concerns if students are potentially going to be observing stringent religious practices that would affect hydration or nutrition, for their own physical well being and so they can meet the course standards, it may be advisable to reschedule a student for a later date, free of such observances. MEDICAL REQUIREMENTS There are no specific medical requirements for ABOLC. Students must comply with all applicable regulations in the JCSET, AR 12-15, and regulations as required by the US Embassy. PACKING LIST SPECIAL EQUIPMENT Upon arrival at Fort Benning, students must purchase A knife or multi-tool for field operations examples include Swiss Army, Leatherman, or Gerber. FIELD EQUIPMENT 2 pair of boots, well broken in. 4 sets of combat uniforms. 8 t-shirts. 8 pair of wool socks. 2 patrol caps 1 wet weather parka 1 pair of gloves 1 black wool knit cap 1 Notebook 5 black pens 2 pencils ATHLETIC EQUIPMENT must be national military or US Army. Strongly recommend that students purchase US Army PT gear upon arrival. Total cost will be around 150. 1 pair of running shoes 4 pair of white socks 2 running shorts 2 short sleeve PT shirts 2 long sleeve PT shirts 1 PT outer-shell trousers 1 PT outer-shell jacket 1 orange reflective vest purchase upon arrival at Fort Benning. FORMAL UNIFORMS CIVILIAN CLOTHES National Formal Uniform equivalent to US Dress Blues, or Class A Appropriate civilian clothes recommend three sets . Reporting Instructions Students will arrive at Columbus Airport CSG after transferring at Atlanta Hartsfield International. IMSO duty driver will arrive within 30 minutes. Fort Benning IMSO will drive students to Abrams Hall Billeting, regardless of FMS IMET status. Billeting Students who receive IMET TLA are single, unaccompanied IMS who reside in Abrams Hall and the room is direct billed to the fund site will pay 70.50 per day. IMS that are not billeting direct bill to the fund site typically FMS will be charged approx. 107.83 per day. They will report the next morning at 0900 to the IMSO Bldg 2651, 7561 Michael Street, Fort Benning, GA. Contact Telephone numbers IMSO 706 454-7087, 1554, 088,1 1580, IMSO CDR 706 575-8510. WARNING many students bags do not successfully transfer from Atlanta to Columbus. Students must file lost baggage claims at Columbus Airport. All lost bags, regardless of student, must be delivered to Abrams Hall Billeting Office, BLDG 1670 at Fort Benning. Students must retain copy of their baggage claim voucher number. Billeting, Pay, Messing Regardless of whether the student is IMET or FMS funded, students will live in Olson Hall. Students should arrive with 1000 to cover travel and incidentals until they begin receiving IMET pay. This money will also cover any deficiencies in the packing list. IMET students will receive 24.85 TLA living allowance per day, unless their ITO specifies a different arrangement. They must pay for field rations. Abrams Hall rooms have a microwave for meals purchased at the commissary. Other Considerations Do not bring families or wives. Students will spend over half the course away from their rooms in a field environment. Students will not be able to support their families in such conditions. Families will be required to live off-post. IMET students will not receive any money to cover their familys expenses.8There is NO family housing available on Fort Benning for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003 effective 1 Oct 03 If bachelor government or contracted gov t quarters are available and dependents are not encouraged authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0 ZERO . IAW with the DoD Policy Guidance, Para C 6 , Fort Benning is NOT listed as a training location that encourages IMS to

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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bring their dependents. Ensure students for whom the USG pays a living allowance understand the impact of the above policy.

Field Studies Programs Students will also be invited to seek sponsorship with local American families from Columbus, GA. Additionally, there are numerous 1 to 4 day fully funded tours of the Southern US available. Social functions include guest speakers and farewell dinners. Examples of visits include Ford Atlanta Assembly Plant, Columbus Police Department, Jackson State Prison, Andersonville Prisoner of War Museum, and the CNN Center in Atlanta. Internet Links ABOLC Homepage <http://www.benning.army.mil/infantry/199th/216/abolc>

SCO Please fax or mail healthcare coverage policies if applicable to the following address

CDR, C Co, IMSO,  
3rd BN 81st AR PROVOST ,  
BLDG 2651,  
7561 Michael Street,  
Fort Benning, GA 31905  
FAX 706 545-8325

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites Armor (or branch detailed armor) officers from USMA, ROTC, Federal OCS, or State OCS commissioning source; USMC officers on assignment instructions to a tank battalion; and allied officers commissioned into armor, cavalry, or mechanized branch. Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B121240</b>	<b>4-3-C20B</b>	<b>U</b>	<b>16.6W</b>	<b>031</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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CBRN BASIC OFFICER LEADER-BRANCH  
Army

CHEMICAL SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2016-06-23

Course Scope:

This course provides knowledge of radiation fundamentals; CBRN reconnaissance and decontamination operations; hazardous material operations; smoke operations; CBRN staff functions; staff operations; administrative procedures; organizational and personnel management; logistics operations; individual/unit training; and individual and unit tactical operations. Also provides professional development for performance of duties as a platoon leader and/or member of a battalion staff, with emphasis on the CBRN reconnaissance and decontamination platoon leader, and the battalion CBRN officer.

Special Information:

Completion of Chemical Defense Training Facility training is a graduation requirement. Completion may be waived for temporary medical cause. Waivers for the Chemical Defense Training Facility training may only be granted by the Commandant, USACBRNS for U.S. students and by the Commandant, USACBRNS and the student's Defense Attachment for International Students. All students attending the course must bring their medical records to Fort Leonard Wood. Personnel required to wear optical inserts, IAW AR 40-63, must bring two sets to Fort Leonard Wood. Soldiers may not attend with a profile that restricts the use and wear of Mission Oriented Protective Posture (MOPP) gear and the protective mask. Soldiers may not attend if they are pregnant. A pregnancy test will be conducted within the first 72 hours of the course.

Physical Requirements:

1. Occasionally conducts training in the Chemical Defense Training Facility (CDTF) in a live agent environment for three hours while wearing the Joint Service Lightweight Integrated Suit Technology(JSLIST) (6.57 lbs); and the M50 Joint Service General Purpose Protective Mask(4.97 lbs) (total JSLIST 11.72 lbs) for three hours. Completion of training in the CDTF is a requirement for BOLC graduation.
2. Constantly performs CBRN operations in MOPP 4 (uniform ~12 lbs; combat equipment ~27.27 lbs; and JSLIST 11.72 lbs;Total 51 lbs) for up to 10 non- continuous hours.
3. Frequently loads bear ~80 lbs (Uniform(12 lbs, Fighting Load 68 lbs) for up to 36 non-continuous hours.
4. Frequently performs Hazardous Material (HazMat) Task at the Operations Level while wearing CBRN protective garments (Level A) with Self Contained Breathing Apparatus (SCBA) for up to 1hour (Level A Suit 1 lb; boots steel toe &&& shank 7.4 lbs. SCBA weight 24.5lbs; Total Weight 32.8 lbs). All individuals using a respirator (SCBA) must undergo a medical screening prior to use.
5. Must possess normal color vision.
6. Must possess finger dexterity in both hands.

This applies to All Army students, to include Active Army, Reserves and National Guard who attend courses covered under the ITDLMP. (All of School Code 031 courses EXCEPT BT, AIT, MOS-T, Captain's Career Course, Decon Non-US, Sr Staff Planners, CST PCC, CST OPS, Biological Surety Mgt, and other Services' courses currently fall under the ITDLMP.) IAW ALARACT 061744Z May 16 Subject: FORT LEONARD WOOD TRAINING TRAVEL GUIDANCE, Sections 10.D. and 12, and the Institutional Training Directed Lodging and Meal Policy Handbook, dated 1 April 2016, Section 2-1.d. (page 10), only students with Valid Reservations (R) in ATRRS will be covered with ITDLMP funds for lodging and meals. Units will be required to fund anyone they send without a Valid Reservation status (R) in ATRRS. If units send individuals in a Wait status (W) in ATRRS, or without any record in ATRRS for the course, the unit will have to fund the full TDY cost of the individual's attendance, to include full per diem for lodging and meals.

**Course Prerequisite Text:**

Rank requirement is O1/O2

Participation in Physical Training PT is mandatory.

CHEMICAL DEFENSE TRAINING FACILITY

SUBJECT Chemical Defense Training Facility Training Requirements

1.References



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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- a. AR 190-59, Chemical Agent Security Program.
- b. CDTF Respiratory Protective Program Document CDTF RPPD .
- c. CDTF Standard Operating Procedures
- d. DA PAM 385-61, Toxic Chemical Agent Safety Standards.
- e. DA PAM 40-8, Occupational Health Guidelines for the Evaluation and Control of Occupational Exposure to Nerve Agents GA, GB, GD, and VX.
- f. TC 3-41, Protective Assessment Test System.

2. The following guidelines and requirements for training at the Chemical Defense Training Facility CDTF are provided to help prepare the student for training. Due to the fact that training is conducted using significant quantities of actual nerve agents, adherence to these requirements is mandatory.

- a. Students will not bring prohibited items inside the CDTF, including, but not limited to cameras, cell phones, pagers, computers, personal data assistants PDAs , firearms, knives, alcohol, candy, gum, mints, or tobacco products. Any prohibited items are brought to the site will be surrendered to security personnel when presenting your ID card. Students found with prohibited items after leaving the security checkpoint will be subject to removal from the site and dismissal from training. AR 190-59, Chapter 13, Section 14
- b. Students are discouraged from bringing bags, purses, or brief cases to the site. Any bags, purses or brief cases brought to the site will be left at the security checkpoint. These items may then be retrieved by the student at the end of the days training. AR 190-59, Chapter 13, Section 14
- c. Students should not bring any "high dollar" items to training i.e. large amounts of cash, jewelry, etc. . The lockers available to students and cadre do not have locks.
- d. Students should eat a normal breakfast, but should not eat or use any tobacco products 15 minutes prior to entering the site. Additionally, students should refrain from heavy alcohol consumption 24 hours prior to training. These actions will reduce interference with the protective mask fit validation test TC 3-41, Page 14 .
- e. Facial hair Students will be cleanly shaven with the exception of a mustache if worn CDTF Respiratory Protection Program Document, 6.a.3.b . (It is policy and a requirement that all IMS attending these courses must be clean shaven to participate in CDTF training which is a requirement to receive a graduation diploma, no exception. Failure to do so will result in non-graduation+)
- f. Any personal items i.e. watches, rings, jewelry, hair clips, clothing items, etc. taken into the toxic agent training area will be confiscated and destroyed confiscated items will not be returned to the student DA PAM 385-61, Chapter 5, Section 1.e. . The only exceptions to this rule are medically required dentures and appliances. Students will not be allowed to train with nail polish nail extensions, hair extensions, beads, or any items woven into their own natural hair CDTF Respiratory Protection Program Document, 6.a.3.c , e f . Provisions will not be made for removal of these adornments at the training site. These items must be removed prior to the students arrival at the CDTF.
- g. Contact lenses are prohibited at the CDTF CDTF Respiratory Protection Program Document, 6.a.3.d . Students should bring with them a regular pair of glasses for use prior to and after toxic agent training, and a serviceable pair of optical inserts for use during training. Students will not be allowed to enter the toxic training areas unless they have at least 20/40 Vision near and far in at least one eye , uncorrected or corrected with optical inserts MEDDAC Reg 40-31, 6-2.a. 3 . Rule of thumb if you need glasses for distance or for reading, bring a pair of optical inserts with you.
- h. Tattoos or piercing s that are less than one week old may disqualify a student from training, pending medical evaluation by the Occupational Health Nurse.
- i. Students taking over the counter medications or prescription drugs should contact the Occupational Health Nurse at 573-596
- j. Students enrolled in courses that require Live Agent Training at the CDTF facility will be required to shower after the live agent chamber and they must shower in a group under the visage of an instructor.

**Course International Notes:**

Verifiable Prerequisite Items|Prerequisite Item Value(s) or Range Description Constraint | i|Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required  
 ii|Text Prerequisites|Must be a graduate of the Basic Officer Leader Course Phases I and II. ii|Prerequisite Courses|There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B121245</b>	<b>4-5-C20B</b>	<b>U</b>	<b>19.8W</b>	<b>052</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

ENGINEER BASIC OFFICER LEADER-BRANCH  
Army

ENGINEER SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2016-06-01

Course Scope:

The Basic Officer Leaders Course (BOLC) is a two-part training course designed to produce commissioned officers in the United States Army. It is a progressive model designed to produce officers that are competent in leadership skills, small unit tactics and specific job capabilities. Benefits to the Army: Competent, confident and adaptable leaders who can solve dilemmas, make rapid decisions and lead Soldiers in the unified land operations; leaders ready to lead small units in tactical environments upon arrival at first unit.

Special Information:

GRADUATION REQUIREMENTS (Subject to provisions of TRADOC Regulation 350-6.) 1. Pass all educational requirements as stated in the Individual Student Assessment Plan (ISAP). 2. Demonstrate professionalism and ability to embody, live, and defend the Army Values. 3. Pass the Army Physical Fitness Test (APFT). 4. Must meet height and weight standards. 5. Qualify with individual assigned weapon. 6. Conduct Tactical Movement. 7. Employ Hand Grenades. 8. Prepare a Fighting Position (Fill and Emplace Sandbags). 9. Drag a Casualty to Immediate Safety (Dismounted). 10. Remove a Casualty from a Vehicle (Mounted). 11. Carry / Emplace the H6 40 Pound Cratering Charge. 12. Lift and Carry Rocking Roller in the Construction of a Bailey Bridge.

**Course Prerequisite Text:**

Rank requirement is O1/O2,

ADDITIONAL PREREQUISITE INFORMATION: To obtain a listing of training available (not restricted) for IMS attending this course contact the ISD office at fort Leonard Wood.

Ensure ITO (DD Form 2285), dated Mar 94, para 12d, is checked (Physical Fitness Training). If bringing a family, student is requested to arrive 3 weeks prior to the course start date so that they may arrange for housing before starting the preparatory course. International student required to attend Engr OBC Preparatory Course (B174013). If not accompanied by family, request students to report 2 weeks prior to preparatory course published start date.

UNIFORM REQUIREMENTS:

The following items are required for all officers attending Officer Basic Course. Listed are the minimum required items for IMS.

QUANTITYITEM

2FIELD SOFT CAP

4ARMY BDU SHIRTS (2 HOT/2 TEMPERATE) or COUNTRY FIELD SHIRT

4ARMY BDU PANTS (2 HOT/2 TEMPERATE) or COUNTRY FIELD PANTS

1US ARMY BDU FIELD JACKET or COUNTRY FIELD JACKET

7 COTTON BROWN T-SHIRTS or APPROPRIATE FOR COUNTRY UNIFORM

2WEB BELT WITH BLACK TIP or APPROPRIATE FOR COUNTRY UNIFORM

1BELT BUCKLE SUBDUED or APPROPRIATE FOR COUNTRY UNIFORM

2PRARMY COMBAT BOOT or COUNTRY BOOTS

1PRBLACK WORK GLOVES

2PRGLOVE INSERTS, WOOL (GREEN)

1PR RUNNING SHOES (NO HIGH TOPS)

2PT SWEAT PANTS (GRAY)

2PT TRUNKS GENERAL PURPOSE (GRAY)

2 PT T-SHIRT (GRAY)

2 PT SWEAT SHIRT (GRAY)

1KNIT CAP (BLACK)

Dress Uniform with all accessories

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course International Notes:**

Verifiable Prerequisite Items|Prerequisite Item Value(s) or Range Description Constraint | Officer Branch EN CORPS OF ENGINEERS Required | Text Prerequisites|Completion of BOLC -A, in accordance with TR 350-36. | Prerequisite Courses|There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B121250</b>	<b>2-6-C20B</b>	<b>U</b>	<b>18.8W</b>	<b>061</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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FA BASIC OFFICER LEADER-BRANCH  
Army

FIELD ARTILLERY SCHOOL  
Fort Sill, OK 73503

**Course Description:**

Effective 2016-03-25

Course Scope:

Presenting, developing, and refining basic skills needed by all Field Artillery officers. Course consists of three blocks of instruction that all lieutenants receive in Platoon Leader, Fire Support, and Fire Direction skills. Course has weapons system training on Light/Towed artillery systems.

BOLC B Outcomes:

- (1) The Field Artillery Lieutenant has the ability to execute, plan and integrate joint fires at the Company level in the performance of duties as a Company Fire Support Officer.
- (2) The Field Artillery Lieutenant has the ability to perform duties as Battery Fire Direction Officer.
- (3) The Field Artillery Lieutenant has the ability to perform duties as Platoon Leader in a Field Artillery Battalion.

Special Information:

The integration of JFO training and certification within the FA BOLC-B and the resources required to support this mission is the top priority of the Field Artillery Commandant. The current operational environment and lessons learned in over a decade of war clearly mandates the requirement that all FA lieutenants must be certified as JFOs. The changes to the FA BOLC-B captured in this POI will accomplish this. Without these changes, commanders in the field will continue to have Fire Support positions requiring JFO Certification filled by FA lieutenants who are not JFO Certified. Our current ability to train and provide JFO qualified lieutenants to the operational forces does not account for junior officer career progression, short tour assignments and intra-post transfers. Gaps currently exist whereby not all Company Fire Support Officer (FSO) positions coded as Additional Skill Identifier (ASI), L7 (JFO) are consistently filled. This initiative will ensure that every FA BOLC-B graduate will be fully trained in all JFO tasks and possess the ability to integrate those skills in fire support planning and execution.

FA Lieutenants who graduate BOLC-B after the course is accredited for JFO Certification are not able to nor required to attend the 2ESIL7/250-ASIL7, Joint Fires Observer course.

13A BOLC-B Special Information: GRADUATION REQUIREMENTS (Subject to provisions of TRADOC Regulation 350-6.) NOTE: All High Physical Demand Task training specified below, is required for graduation, and will be made up if missed, and must be recorded on the Individual Physical Demands Test Sheet. The Soldier will be required to meet the performance/learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally.a. Conduct Tactical Movementb. Employ Hand Grenadesc. Prepare Fighting positiond. Drag a Casualty to Immediate Safety (Dismounted)e. Remove a Casualty from a Tracked Vehicle (Mounted)f. Maintain 25mm Gun on BFV-Install the Barrelg. Maintain 25mm Gun on BFV-Remove Feeder Assemblyh. Load 25mm H-EIT Tracer Ammunition Can on BFVi. Install/Un-Install FS3j. Establish an OP (Same Task as Tactical Movement w/JFSS Equipment)k. Transfer Ammunition (Load M795 HE Rounds)l. Emplace 155mm Howitzer-Lift Wheel Assemblym. Displace 155mm Howitzer-Recover Spade Trail Arm and Bladen. Set Up Gun Laying Positioning System (GLPS)

**Course Prerequisite Text:**

Rank requirement is O1/O2.

ACTIVITIES:

Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.

AFTER HOURS ù EXCLUDING ARRIVAL/DEPARTURE INST.

Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.

**BILLETING:**

There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who's Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.

**POST HOUSING:** There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.

**CLIMATE:**

The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.

**DEPENDENTS:**

Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval. There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met.

**DINNING/MESSING:**

There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.

**DRIVING:**

IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.

**GENERAL INFORMATION:**

Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.

**MEDICAL:**

Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.

**NEAREST CITY:**

Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.

**NEAREST MILITARY BASE:**

Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.

**SERVICING AIRPORT:**

Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**STUDENT MAILING ADDRESS:**

Student Name  
P.O. Box 33219  
Fort Sill, Oklahoma 73503

**TRANSPORTATION:**

Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.

**UNIFORM REQUIREMENTS:**

IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.

**Course International Notes:**

Verifiable Prerequisite Items | Prerequisite Item Value(s) or Range Description Constraint | Service Designator Z FOREIGN Required | Service Component Y NON-ARMY Required | Text Prerequisites | Newly commissioned field artillery lieutenants whose actual or anticipated assignment is to FA cannon, MLRS, target acquisition units, or to non-FA units. | Prerequisite Courses | There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B121255</b>	<b>7-14-C20B</b>	<b>U</b>	<b>12.6W</b>	<b>805A</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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FINANCIAL MANAGEMENT BOLC-B  
Army

FINANCE SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2016-06-01

Course Scope:

This course is designed to provide the attributes and skills required of Financial Management Officers, and civilians. The three major areas of instruction consist of Common Core, Combat Survivability, and Technical Training designed to prepare Financial Management Officers and civilians to support operations in the Operational Environment.

Educational Outcomes

FM Leader - Exhibit character, accountability, resilience, adaptability, initiative, and sound judgment while capably serving in an SRC 14 organization delivering FM support.

Doctrinally Sound - Competently delivers timely and accurate FM support; able to coach, counsel, and advise other FM personnel; competent advisor to unit leadership, supported Soldiers and their Families on the craft of FM.

Technically Capable - Proficient in the employment and operation of FM enabling systems; familiarization of FM roles in support of Unified Land Operations.

Critical and Creative Thinkers - Able to solve sometimes ambiguous problems using logical thinking and sound reasoning to develop viable recommendations or solutions.

Special Information:

GRADUATION REQUIREMENTS: (Subject to provisions of TRADOC Regulation 350-36, Basic Officer Leader Training Policies and Administration)

NOTE: All training specified below, as required for graduation, will be made up if missed, and must be recorded on the Individual Training Record. The Soldier will be required to meet the performance / learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally.

1. Pass the APFT with a minimum of 60 points in each event.
2. All tests are scored on a percentage basis using the standards established on this course grading plan. All students must achieve 80% on each exam and a GO on all evaluations. International students must achieve 70% on each exam and a GO on all evaluations.
3. Maintain an overall cumulative average of 80%.
4. Soldiers in excess of one year from initial entry must meet height and weight standards IAW AR 600-9 (Army Body Composition Program).
5. All students are required to participate in the FTX and STX. Absences exceeding one training day that are the result of unusual circumstances (e.g., medical, emergency condition) may be considered for exception to policy by the Director, FMTD on a case-by-case basis.
6. Most Physically Demanding Task required for graduation (determined by FMS Proponent): Transport the Combat Service Support (CSS) Very Small Aperture Terminal (VSAT) which is assessed during the Culminating Training Event of the Course.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Rank requirement is O1 O2.

#### Int I Notes

Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

Travel and Living Allowance TLA Advances IMS should have enough funds in U.S. dollars to cover expenses for 30 days. Meals and Incidental Expenses are 46 dollars per day.

Participation in PHYSICAL TRAINING IS MANDATORY for this course. Passing the Army Physical Fitness Test is not a graduation requirement for international students. IMS should bring running shoes and appropriate clothing for physical training sweatshirt, sweatpants, shorts and T-shirts .

This course contains a five-day Field Training Exercise FTX . Participation in the FTX IS MANDATORY. IMS will remain in the field for the duration of the FTX. They will not return to their quarters in the evening.

Students should bring a laptop or consider purchasing one once they arrive. The Financial Management School does not issue laptops to students. Computer access is not readily available outside of the classroom in off duty hours.

#### Packing List

Army Combat Uniform ACU 3 sets  
 Army Service Uniform ASU Class A s 1  
 ACU Cap 1  
 Combat Boots 2 pair  
 Belt 1  
 Wet weather jacket coat  
 All-Weather Coat 1  
 Cold Weather coat 1 Oct Apr  
 Gloves, Inserts 2 pair  
 Gloves, Shell 1 pair  
 Cap, Cold Weather 1  
 Physical Fitness Jacket or Sweatshirt 1  
 Physical Fitness Pants or Sweatpants 1  
 Physical Fitness Shirt, Long Sleeve 3  
 Physical Fitness Shirt, Short Sleeve 3  
 Physical Fitness Shorts 3  
 Running Shoes 1 pair  
 Dress shoes 1 pair  
 Socks, White must come above ankle 5  
 Socks, green tan black 7  
 Socks, Black Dress 1  
 Underwear  
 Undershirt, tan 5  
 Undershirt, white - 1  
 Personal Hygiene Items  
 All Authorized Awards and Decorations  
 Casual Civilian Clothing  
 Civilian jacket coat Oct Apr

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**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites There are currently no Prerequisites in the Text Prerequisites section. See other sections. Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B121260</b>	<b>2-7-C20B</b>	<b>U</b>	<b>19.0W</b>	<b>071</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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INFANTRY BASIC OFFICER LEADER-BRANCH  
Army

INFANTRY SCHOOL  
Fort Benning, GA 31905

**Course Description:**

Effective 2016-06-01

Course Scope:

The Scope of the course is to develop Second Lieutenants capable of solving tactical problems and leading under stress. A successful student demonstrates the ability to understand the situation, visualize and describe the operation, direct the unit, lead subordinates, and assess unit performance during and after the mission. After successful completion of the course, The IBOLC graduate successfully demonstrates the following outcomes and fundamentals:

**OUTCOMES:**

- 1) Sound character, judgment, decision making and a commitment to the Army profession.
- 2) Leader presence as characterized by mental and physical readiness / resilience.
- 3) Intellect through mastery of troop leading procedures and effective communication.
- 4) Tactical and technical competence (shoot, move, communicate, survive, maneuver a platoon, and employ available assets).
- 5) Understanding of the human dimension and ways to optimize physical, cognitive, and social performance.
- 6) Mastery level understanding of how to train a platoon to win.
- 7) Understanding of Army supply discipline and accountability.

**FUNDAMENTALS:**

- 1) Lead:
  - a) Is physically and mentally fit.
  - b) Conducts Troop Leading Procedures at the Platoon Level.
  - c) Knows how to develop, execute, and assess individual and collective training for a platoon.
  - d) Understands Army Ready and Resilient Programs to best care for and serve Soldiers and Families.
- 2) Train: Knows how to develop, execute, and assess individual and collective training for a platoon.
- 3) Fight
  - a) Shoot- Capable of direct fire planning of organic weapon systems.- Capable of offensive and defensive indirect fire planning.- Capable of conducting EA Development.
  - b) Move- Capable of employing platoon level movement formations and techniques.- Able to conduct platoon level combined arms maneuver.
  - c) Communicate- Capable of communicating IAW Army doctrine orally, written, and graphically.- Capable of providing performance feedback to individuals.
- 4) Survive:
  - a) Understands principles of patrolling and fundamentals of security.
  - b) Understands priorities of work in the defense or patrol base.
  - c) Understands how to treat and evacuate casualties.
- 5) Sustain:
  - a) Understands supply accountability.
  - b) Understands how to care for and maintain equipment.
  - c) Understands Army Ready and Resilient Programs to best care for and serve Soldiers and Families.
- 6) Adapt & Innovate:
  - a) Able to synchronize assets at the right time and place IAW Commander's Intent.
  - b) Looks for creative solutions to solve problems.
  - c) Demonstrates situational understanding and agility in adapting to change within a complex environment.



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**Special Information:**

Students must be able to successfully complete nine of the Infantry's most physically demanding tasks (PDT) before graduating the Infantry Basic Officer Leader - Branch Course (IBOLC). These tasks will be measured on a GO/NOGO basis IAW the prescribed conditions and standards outlined in the latest IBOLC Individual Student Assessment Plan (ISAP). See each task below:

- a) 5 Mile Run
- b) Army Physical Fitness Test
- c) 12 mile foot march
- d) Prepare a fighting position
- e) Move under direct fire
- f) Drag a casualty to immediate safety
- g) Remove a casualty from a vehicle
- h) Employ hand grenades
- i) Climb a 2 meter wall

All students are encouraged to visit the website below and review student's information. <http://www.benning.army.mil/infantry/199th/ibolc/>

**Course Prerequisite Text:**

FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED

**INFANTRY BASIC OFFICER LEADER COURSE** This course is appropriate for international students who are infantry junior officers, serving in positions such as platoon leader, platoon commander, company executive officer, or company warrant officer. Infantry BOLC trains newly commissioned US 2nd Lieutenants to serve as Infantry Rifle Platoon Leaders junior officers in charge of 25 to 35 soldiers. The course is progressive in nature students first learn fire and maneuver at the rifle team 4 men , then squad battle drills 9 men , then platoon battle drills. Satisfactory completion qualification is required in each phase in order to advance to the next. Failure in a phase can result in course drop or recycle. Most instruction is focused on the tactical aspects of junior officer leadership very little administrative training. The course will cover instruction on marksmanship, machine guns, rocket launchers, and other weapons found in an American light infantry platoon. Half of the course is spent in a field environment, without shelters. Students will train with live ammunition and conduct squad and platoon attacks with live ammunition.

**WARNING** IMS without medical requirements and packing list, students may not enroll in course. Fort Benning IMSO does not always have time resources to correct deficiencies in medical records and required equipment. All students attending IBOLC must adhere to the Army Height and Weight Standards as outlined in AR 600-9. Students who arrive for IBOLC and are not within Army Height Weight standards will be recommended for drop from the course.

IMS attending IBOLC must bring completed copies of their completed DD Forms 2808 and 2807-1, Pregnancy test for female IMS will be included on DD Form 2808, block 73. IMS who are pregnant are not qualified to attend IBOLC.

Female IMS attending IBOLC who have given birth or upon termination of a pregnancy within 180 days of their start date are not qualified to attend IBOLC.

**WARNING** - All students US and International reporting to IBOLC must follow the appearance and grooming standards laid out in AR 670-1 Chapters 1-7 and 1-8. Excerpts from AR 670-1 are detailed below, this is not the entire regulation, just the important highlights

Chapter 1-7

b. Exceptions to appearance standards based on religious practices.

3 Personal grooming. Hair and grooming practices are governed by paragraph 1v8 of this regulation, and exceptions or accommodations based on religious practices will not be granted. Chapter 1-8

2 Male haircuts will conform to the following standards.

a The hair on top of the head must be neatly groomed. The length and bulk of the hair may not be excessive or present a ragged, unkempt, or extreme appearance. The hair must present a tapered appearance. A tapered appearance is one where the outline of the soldier's hair conforms to the shape of the head, curving inward to the natural termination point at the

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base of the neck. When the hair is combed, it will not fall over the ears or eyebrows, or touch the collar, except for the closely cut hair at the back of the neck. The block-cut fullness in the back is permitted to a moderate degree, as long as the tapered look is maintained.

b Males will keep sideburns neatly trimmed. Sideburns may not be flared the base of the sideburn will be a clean-shaven, horizontal line. Sideburns will not extend below the lowest part of the exterior ear opening.

c Males will keep their face clean-shaven when in uniform or in civilian clothes on duty. Mustaches are permitted if worn, males will keep mustaches neatly trimmed, tapered, and tidy.

WARNING All US Army Infantry Schools require mandatory physical training. Students who arrive in poor physical condition greatly increase their risk of injury and or course failure. Students who fail to meet graduation requirements at any time throughout course may or may not be offered a chance to recycle. International students who complete the course but fail to meet graduation requirements may receive a Certificate of Completion or a Certificate of Attendance. These recommendation to recycle, type of certificate lie with the IBOLC Battalion Commander. Graduation requirements physical and academic are listed below

#### Graduation Requirements

a Overall Academic Performance. Students must earn at least 700 academic points out of a possible 1000 to receive a Diploma Certificate of Completion comment on their International Student Academic Evaluation Report AER , DA Form 2496. Students who fail to achieve more than 699 points will either be recycled for additional training or recommended as a drop from the course.

b IBOLC Comprehensive Examination. Students must achieve a score of 70 or higher on the IBOLC Comprehensive Exam. A student who fails to achieve 70 or greater on one of two leadership positions, will be recycled or recommended as a drop from the course.

c Tactical Leadership Evaluation. Students must achieve at least 70 or higher in at least one of two graded tactical leadership positions Platoon leader or Platoon sergeant . A student who fails to achieve 70 or greater on one of two leadership positions, will be recycled or recommended as a drop from the course.

d Planning. Students must achieve at least 70 or higher in at least one of two graded oral operations order OPORD presentations. If a student fails to achieve a score of 70 or higher on one of the two OPORD presentations, he will be recycled or recommended as a drop from the course.

e Physical fitness and endurance.

1 Army Physical Fitness Test APFT IAW FM 7-22, The requirement for the course is a score of 180 points minimum 60 points in each event on the final Army Physical Fitness Test APFT . It is highly recommended they meet the minimum standards at that time, as there is very little time to improve ones PT score during the 16 week course.

2 12 mile foot march. Students must foot march 12 miles in 3 hours or less on a standardized route with a standard packing list. If a student fails to meet this standard, he will be re-tested prior to graduation. If a student fails to complete the foot march he will be recommended as a drop or recycle for failing to meet the course standards.

3 Five mile run. Students must run 5 miles in 40 minutes or less on a standard route. If a student fails to meet this standard, he will be re-tested prior to graduation. If a lieutenant fails to complete the run he will be recommended as a drop or recycle for failing to meet course standards.

f Land Navigation Students must find seven out of nine points on a basic land navigation course Day and Night . If a student fails to meet this standard, he will be retested prior to graduation. Failure a second time will result in a recycle or recommended drop from the course.

g Marksmanship Students must qualify 23 of 40 with their M4 Rifle. If a student cannot qualify with his weapon, he will be recommended as a drop from the course for failing to meet course standards. Students must meet and follow all US weapons handling and safety requirements. Failure to do so may result in recycle or drop.

h Students cannot miss more than 72 hours of training. Absence from 72 hours of training or more will result in a recycle. This includes being unable to participate in training due to medical absence or restrictions.

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**SPECIAL CONSIDERATIONS FOR INTERNATIONAL STUDENTS** Students must arrive in good physical condition. Daily physical training, lasting 90 minutes, occurs 5 to 6 mornings per week. Additional physical training will occur throughout the day. Students will carry heavy loads 30 kg over distances up to 12 miles. Ability to comprehend spoken English is more important than technical writing and reading. Students must prepare and deliver simple operations orders for rifle platoons. A laptop computer is not required or necessary. MCoE does not discriminate for any reason religion, race, nationality, etc but for safety concerns if students are potentially going to be observing stringent religious practices that would affect hydration or nutrition, for their own physical well being and so they can meet the course standards, it may be advisable to reschedule a student for a later date, free of such observances.

**3. MEDICAL REQUIREMENTS** There are no specific medical requirements for IOBC. Students must comply with all applicable regulations in the JCSET, AR 12-15, and regulations as required by the US Embassy.

**4. PACKING LIST**

**SPECIAL EQUIPMENT**

Upon arrival at Fort Benning, students must purchase

A knife or multi-tool for field operations examples include Swiss Army, Leatherman, or Gerber.

**FIELD EQUIPMENT**

2 pair of boots, well broken in.

4 sets of combat uniforms.

8 t-shirts.

8 pair of wool socks.

2 patrol caps

1 wet weather parka

1 pair of gloves

1 black wool knit cap

1 Notebook

5 black pens

2 pencils

**ATHLETIC EQUIPMENT** must be national military or US Army. Strongly recommend that students purchase US Army PT gear upon arrival. Total cost will be around 150.

1 pair of running shoes

4 pair of white socks

2 running shorts

2 short sleeve PT shirts

2 long sleeve PT shirts

1 PT outer-shell trousers

1 PT outer-shell jacket

1 orange reflective vest purchase upon arrival at Fort Benning

**FORMAL UNIFORMS CIVILIAN CLOTHES**

National Formal Uniform equivalent to US Dress Blues, or Class A

Appropriate civilian clothes recommend three sets .

**5. Reporting Instructions**

Students will arrive at Columbus Airport CSG after transferring at Atlanta Hartsfield International. Students must contact the IMSO. IMSO duty driver will arrive within 30 minutes. Fort Benning IMSO will drive students to Abrams Hall Billeting, regardless of FMS IMET status. Students who receive IMET TLA are single, unaccompanied IMS who reside in Abrams Hall and the room is direct billed to the fund site will pay 70.50 per day. IMS that are not billeting direct bill to the fund site typically FMS will be charged approx. 107.83 per day. They will report the next morning at 0900 to the IMSO 7561 Michael Street, BLDG 2651. Contact Telephone numbers IMSO, IMSO CDR 706 575-8510.

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At times students bags do not successfully transfer from Atlanta to Columbus. Students must file lost baggage claims at Columbus Airport. All lost bags, regardless of student, must be delivered to Abrams Hall Billeting Office, BLDG 1670 at Fort Benning. Students must retain copy of their baggage claim voucher number.

6. Billeting, Pay, Messing Regardless of whether the student is IMET or FMS funded, students will live in Abrams Hall. Students should arrive with 1000 to cover travel and incidentals until they begin receiving IMET pay. This money will also cover any deficiencies in the packing list. IMET students will receive 23.85 TLA living allowance per day, unless their ITO specifies a different arrangement. Students may mess at the 29th Infantry Regiment mess hall. Breakfast 3.45 Lunch 5.55 Dinner 4.85, They must pay for field rations the average cost for field rations is 587 per student for the course. Messing expenses per day are approximately 13.85. Abrams Hall rooms have a microwave for meals purchased at the commissary.

7. Other Considerations. IMS are required to make cash payment to the Dining Facility for the MREs and Meals consumed in the field. Over the span of the course this cost is about 600.00. Meals are charged at the same meal rate as the Dining Facility

8. Field Studies Programs Students will also be invited to seek sponsorship with local American families from Columbus, GA. Additionally, there are numerous 1 to 4 day fully funded tours of the Southern US available. Social functions include guest speakers and farewell dinners. Examples of visits include Ford Atlanta Assembly Plant, Columbus Police Department, Jackson State Prison, Andersonville Prisoner of War Museum, and the CNN Center in Atlanta.

9. Internet Links

IBOLC Homepage <http://www.benning.army.mil/infantry/199th/ibolc/Index.html>

SCO Please fax or mail healthcare coverage policies if applicable to the following address

C Company 3-81 AR,

Chief CDR

International Military Student Office

7561 Michael Street, BLDG 2651,

Fort Benning, GA 31905

FAX 706 545-8325

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites Newly commissioned Lieutenants assigned a basic entry branch of Infantry. Lieutenants will arrive with an understanding and ability to apply the Warrior Task and Battle Drills, understand and apply Army values, meet Army height and weight standards and pass the Army Physical Fitness Test. The Infantry Commandant is the waiver authority for this course. Students requesting course/phase prerequisite waivers (for example, AOC/MOS, Rank/Grade, Medical/Physical Standards) or units requesting changes to POI content request to delete/modify lessons/blocks of instruction, shortage of equipment, etc., will submit their request through the first LTC Commander in their chain of command to: Commandant, U.S. Army Infantry School IATTN: ATZB-CS1 Karker St, Suite 3412 Ft Benning, GA 31905. Requests for waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date. Requests for waivers other than Medical/Physical requirements must be submitted NLT 75 days prior to the class start date.

<b>B121270</b>	<b>7-19-C20B</b>	<b>U</b>	<b>17.2W</b>	<b>191</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MILITARY POLICE BASIC OFFICER LEADER-BRANCH  
Army

MILITARY POLICE SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2017-05-02

**Course Scope:**

The training is warrior focused and stresses technical, tactical, law enforcement, and leadership skills; military ethics; and customs and traditions of the service--those values and principles that enhance the officers' warrior ethos professional development. This course trains the four essential military police competencies: Soldiering, policing, investigations, and corrections. Graduates are proficient in the three disciplines of the MP Corps and are trained on the most critical tasks required of a platoon leader. These officers demonstrate a thorough understanding of and willingness to live by the Army values and a firm grasp of the attributes, skills, and actions that form the foundation of a competent and confident leader. Students are taught all critical law enforcement tasks to be able to immediately assume a supervisory role for Department of the Army Civilian Police. The training is warrior focused and stresses technical, tactical and leadership skills; military ethics; and customs and traditions of the service--those values and principles that enhance the officers' warrior ethos professional development.

**Special Information:**

Graduation requirements: 1. Lift 78 pounds 3 feet and carries 100 feet while wearing/carrying 80 pounds of uniform and combat equipment. 2. Lift 39 pounds overhead. 3. Pass Height and Weight Standards. 4. Pass the APFT. 5. Qualify with the M9 Pistol. 6. Qualify with the M4 rifle. 7. Complete land navigation course day/night. 8. Pass all written evaluations. 8a. Law Enforcement Test. 8b. Law Test. 8c. MP TACOPs Test. 8d. MP Disciplines Test. 8e. MP Supply Test. 8f. MP Training Management 8g. Common Core I 8h. Common Core II 8i. Letter of introduction 8j. AR 600-20 EXSUM 8k. Conduct a FLIPL 8l. Book report 9. Pass all oral evaluations. 9a. World Military Affairs Brief 9b. Battle Analysis Brief 10. Pass all leadership evaluations. 10a. Law Enforcement Exercise 10b. Field Training Exercise 10c. Garrison Leadership Evaluation. 11. Pass Training Exercises without Troops (TEWTS) (2 written and 1 oral). 12. Receive a go on all MOS specific critical tasks.

**Course Prerequisite Text:**

Participation in daily Physical Training (PT) is mandatory.

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites Must be branched Military Police commissioned officer in the grade of O-1, and have completed BOLC A at an accredited BOLC A site. Obligated service for active component commissioned officer: International Military Students (IMS) must meet all English Comprehension Level (ECL) requirements in order to enroll in BOLC and be a commissioned officer in the country of origin in the grades of O-1 to O-3.

<b>B121275</b>	<b>4-9-C20B</b>	<b>U</b>	<b>16.8W</b>	<b>907B</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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ORDNANCE BASIC OFFICER LEADER-BRANCH  
Army

ALU - Leader Courses  
Fort Lee, VA 23801

**Course Description:**

Effective 2014-11-08

**Course Scope:**

OD BOLC consists of lessons required for the AOC 91A and presents them utilizing the Army Learning Model 2015 (ALM 2015), OD BOLC is communicated in seven modules. Module A (Reception), module B (Tactical Operations), and module C (Officership) refine and develop learning outcomes introduced in BOLC-A represented by the Common Core Task List (CCTL) to demonstrate proficiency in Initial Military Training (IMT). The Basic Officer Leader Development Field Training Exercise (BOLD FTX) is the culminating event for common core training. BOLD FTX is a four day field training exercise where students participate in a Decisive Action Training Environment (DATE) scenario-driven training exercise to evaluate Troop Leading Procedures and Movement planning through execution. The BOLD FTX is planned and executed at Fort Lee.

Ordnance officers then transition into module D (Logistic Operations) to combine Critical Task List (CTL) instruction and Logistic Operations instruction focused to the junior officers' first unit of assignment. The instruction received is critical to the Ordnance officer for a holistic approach to sustainment operations and understanding the common challenges faced by logistic officers in the operational environment. The final transition for the Ordnance officer is to progress through modules E (Ammunition Management), module F (Maintenance Management), and module G (Transitions), designed to capture the core competencies of the Ordnance officer as the functional portion of the course. The Global Combat Support System-Army (GCSS-A) is the information system for total contribution to logistics transformation at the tactical levels of the Army. GCSS-A Plant Maintenance Management Module of 40 hours of academic

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time is instructed in the classroom environment of the Ordnance Basic Officer Leader Course and replaces the time allotted for the previous SAMS-E instruction.

Critical tasks are trained in previous modules of the course, logistic operations; moreover the design of the course establishes modules E and F to be executed utilizing the model and influences of the Decisive Action Training Environment (DATE) trained at the Combined Training Centers (CTC). Functional proficiency and competence are at the core of the instruction and evaluation process developed in this scenario driven training events. Each module listed for execution plays a crucial role in the development of the ordnance officer. Officers will complete and graduate OD BOLC, having addressed all of the learning outcomes listed in the CCTL and the proponent CTL, as core competencies of the officer.

**Special Information:**

Blackboard is required for all students attending Ordnance BOLC as the primary use for peer instruction and development through discussion post, study group and homework assignments given during the course, reinforcement training and course resources found in the form of presentations or website links. Ordnance BOLC is delivered in a two courses hosted on Blackboard labeled, "Ordnance Basic Officer Leader Course" and "907C GCSS-Army 2014 OD BOLC". The required course instruction is hosted on the Blackboard site during academic time for "GCSS Army OD BOLC", which will be accessed the week in which this training is selected to begin and runs concurrently with the primary course, "Ordnance Basic Officer Leader Course". During the first week of in-processing it will be critical to access Blackboard to establish a user profile and enroll in the primary course. Students will receive the access code from the instructor to complete the Blackboard enrollment process for the initial course and the GCSS Army training running concurrently.

GCSS-Army instruction delivered during the Ordnance Basic Officer Leader Course requires additional web-based training to be completed prior to GCSS Army instruction in the course, accessed through the GCSS-Army Training and Certification (GTRAC) system at <http://gcss.army.mil/GTRAC>; for additional information, please contact GCSS-Army Training Help Desk at [GCSSArmyTraining@ngc.com](mailto:GCSSArmyTraining@ngc.com) to obtain a User Guide containing registration instructions and other course information.

This Web-Based Training (WBT) is a critical part of the instruction and builds on overall understanding and functionality of the information system. The 40 hours of Academic time in OD BOLC dedicated to GCSS Army instruction rely on the completion of this requisite training. The course focus of training for GCSS Army is directed toward the learning module of Plant Maintenance Management. The certificate of completion for the requisite WBT training will be submitted to the class assigned TAC officer.

To access Blackboard training:

Log on to <https://elc.learn.army.mil> portal using your AKO credentials. (Note: First time users will receive a security statement. Follow the security directions. After you have read the directions and selected OK, you have entered the eOrdnanceU Portal. Participation in the many resources and tools is encouraged.)

In the center area of the screen there is an "Organizations" tab; select the tab in the center area of the Portal page. (Note: This will redirect you to the organization catalog.)

Select "ORDNANCE" from the organization catalog. This will take you to browse categories within the Ordnance organization.

Enter the course name, "Ordnance Basic Officer Leader Course" to search the catalog and select "Go".

Select the course which corresponds to the class number you are assigned. For Example, 14-001 or 14-002 will appear.

Select "enroll" on the right side after the desired course information.

Review the course information and then select "submit". (Note: There are different types of access options for an instructor to set. They include: Self Enrollment; Email Request to the Instructor; and Access Code. Instructors will post the access information during the in-processing week to enable the enrollment process. Follow all of the instructions given by the class designated TAC officer on the screen.)

A confirmation notice will appear confirming you are successfully enrolled in the course. Select the "ok" button and the course announcement page will appear.

This completes course enrollment. Click on the "Lessons" tab on the left area of the screen and follow the course information from this point.

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Course Management in Blackboard is supported by the CASCOM Ordnance Training Division and the Ordnance Basic Officer Leader Department to distribute all approved training material via Blackboard for student courses and maintain a repository for OASS training material to Course Managers. Course Managers and Instructors will have access to this training material.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

**Post Exchange**

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**Social Dining**

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

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Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

SchoolRequirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

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To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass. SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

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#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region/diversity>

<http://www.historicpetersburg.org/about-historic-petersburg-va>

<http://www.psova.net>

<http://www.charlescivcity.org/chickahominy-tribe.shtml>

<https://www.icrva.org>

<http://www.jewishrichmond.org/index.aspx>

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**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>

<http://www.leemwr.com>

**Course International Notes:**

Verifiable Prerequisite Items | Prerequisite Item Value(s) or Range Description Constraint | Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required

iiText Prerequisites | SECURITY: SECRET | iiPrerequisite Courses | There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B121280</b>	<b>8-10-C20B</b>	<b>U</b>	<b>15.4W</b>	<b>907B</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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QUARTERMASTER BASIC OFFICER LEADER-BRANCH

Army

ALU - Leader Courses

Fort Lee, VA 23801

**Course Description:**

Effective 2015-11-01

Course Scope:

The Quartermaster Basic Officer Leader Course (QM BOLC-B) prepares Quartermaster lieutenants for assignment to CMF 92 coded platoon leader positions by providing training in common unit management tasks, Petroleum and Water Operations, Subsistence, Aerial Delivery and Field Services, Mortuary Affairs, STAMIS and Warehouse training, LOGPAC/Combat Logistics Patrol Operations, and Operational Environment with its associated lessons learned from the Global War on Terrorism.

**Special Information:**

FBCB2 is a "US only system". This means that foreign military students will be given an alternate block of instruction during this phase of training.

a. ENVIRONMENTAL: AR 200-1 delineates TRADOC responsibilities to integrate environmental requirements across DOTMLPF and ensure all training procedures, training manuals, and training doctrine include sound environmental practices and considerations. The Army's environmental vision is to be a national leader in environmental and natural resource stewardship for present and future generations as an integral part of all Army missions. This Program of Instruction meets this standard.

b. SAFETY: Accidents are an unacceptable impediment to Army missions, readiness, morale, and resources. Decision makers at every level will employ risk management approaches to effectively preclude unacceptable risk to the safety of personnel and property affiliated with this course.

c. OPERATIONAL ENVIRONMENT. The learning objectives in Army training must comply with current Joint, Army, and Branch doctrine regarding the Operational Environment and Opposing Force (OPFOR) scenarios. This Program of Instruction (POI) addresses this principle and incorporates current doctrine and lessons learned at the appropriate level, divesting of obsolescence, and implementing full spectrum operations in the OE in classrooms and training exercises.

d. MEDICAL SUPPORT TO TRAINING. Installation commanders and school commandants will assess and certify the adequacy of medical support to training at least annually. This responsibility is not delegable. Installation commanders and school commandants conducting high risk training shall rehearse their medical support (casualty response, evacuation, and treatment) plan at least annually, focused on responding to a training catastrophe. This Program of Instruction complies with the intent of the Army's Medical Support to Training policy.

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**Course Prerequisite Text:**  
INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear is required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter. The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country's dress uniform is required for graduation.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

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Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc .

Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is  
 Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

SchoolRequirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass. SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special



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training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.



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#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region-diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

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**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

http www.alu.army.mil imso docs imso-handbook.pdf

http www.leemwr.com

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. iiText Prerequisites Active Army and Reserve Component commissioned officers that have not attended an Officer Basic Course (OBC) or Basic Officer Leader Course (BOLC) and enrollment is also open to Foreign Military Students (FMS).

iiPrerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B121285</b>	<b>4-11-C20B (CP)</b>	<b>U</b>	<b>16.0W</b>	<b>113</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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SIGNAL BASIC OFFICER LEADER-BRANCH  
Army

SIGNAL SCHOOL  
Augusta, GA 30905

**Course Description:**

Effective 2016-03-21 (Draft)

**Course Scope:**

Signal Basic Officer Leader-Branch Course consists of: TRADOC Common Core, Signal Theory, Information Technology and Signal Core, Warfighter Information Network - Tactical (WIN-T), Network Operations, Combat Net Radio (CNR), Army Battle Command Systems (ABCS), Operations, Digital Tactical Operation Center, Planning Exercise, and the Capstone Exercise. Detailed instruction includes Army Operations doctrine; information systems, communications planning, execution and management; information systems/communications interface; communications requirements unique to a Maneuver Battalion or Brigade; offense; defense; leadership; electronics; tropospheric scattering; property accounting; telecommunications; COMSEC; training management; military justice; Signal tactics and doctrine; S-6 functions; Force XXI Battle Command Brigade and Below (FBCB2) and modularity topics (equipment overview, equipment orientation).

**Special Information:**

It is desirable that International Military Students (IMS) enrollment to the Signal Basic Officer Leader Course at Fort Gordon not exceed five students per class. International Military Students are excused from portions of this course as identified by foreign disclosure restrictions within each lesson plan.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them with have information stripped.

This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

**"10" level courses.**

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

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Required In processing documents  
 Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.  
 IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEB.

For SBOLC, students are require to participate in "dinning in". The cost of the event average is 75 per student. Please provide students additional funds specifically for this event to provide embarrassment or financial hardships.

**Driving**

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

**Mailing Address**

Students should to use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.  
 Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905

**TAXIS**

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

IMSO PRINate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 6020

ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.mil706-791-4329

ADMIN PRIYolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020

TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATED 11 FEB 19

**Course International Notes:**

Verifiable Prerequisite Items\There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. \iText Prerequisites\International military students attend under the provisions of the DOD Foreign Military Sales Program. \iPrerequisite Courses\There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B121290</b>	<b>8-55-C20B</b>	<b>U</b>	<b>15.6W</b>	<b>907B</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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TRANSPORTATION BASIC OFFICER LEADER-BRANCH  
Army

ALU - Leader Courses  
Fort Lee, VA 23801

**Course Description:**

Effective 2016-04-25

**Course Scope:**

The course is oriented toward maximizing practical training via structured performance objectives with a minimum of theoretical instruction while training each officer in the principles of: how to lead, how to maintain, how to fight, and how to transport. Where possible, the officer is required to participate in practical exercises interacting with trainers, fellow students, host providers and the equipment, hardware and software they will see and use as Transportation Corps platoon leaders. Curriculum includes some TRADOC Common Core.

**Special Information:**

Graduation Requirements: (Subject to provisions of TR 350-6)

NOTE: All training specified below, as required for graduation, will be made up if missed, and must be recorded on the Individual Training Record for IET Soldiers. The Soldier will be required to meet the performance/learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally.

- a. Pass the APFT with a minimum of 60 points in each event.
- b. Supervise Loading and Unloading of Transportation Assets
- c. Complete all mandatory classroom instruction
- d. Pass all Hands-on/Written evaluations

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

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#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear is required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter. The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country's dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016. Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a week, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car.

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for

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tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

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#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at http www.leemwr.com

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child-youth-school-services school-information  
 Schools. Your School Liaison Officer for PK-12 is  
 Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

SchoolRequirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy

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stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)



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[http www.virginia.org](http://www.virginia.org)  
[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)

**Nearby States**

Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

**Cultural Organizations**

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

Verifiable Prerequisite Items | Prerequisite Item Value(s) or Range Description Constraint | Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required

Text Prerequisites | SECURITY: SECRET | Prerequisite Courses | There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B121427</b>	<b>2E-F287/011-F120</b>	<b>U</b>	<b>9.8W</b>	<b>720</b>					<b>No</b>		<b>50.00</b>
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COUNTER TRANSNATIONAL THREATS

Army

**Course Description:**

WESTERN HEMIS INSTITUTE FOR SECURITY COOP

Ft Benning, GA 31905

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2018-02-09 (Draft)

Course Scope:

Purpose: This course is presented in accordance with U.S. Army doctrine. This course provides comprehensive and specialized training in countering transnational criminal organizations and illicit network operations at a detachment/ Task Force or platoon level which emphasizes tactical level planning and command and control during the effective execution of counter-transnational threat operations against realistic targets and objectives. Phase Scope: The course is a 9-week, 4-day (49 days) resident course taught in Spanish for the countries of the Western Hemisphere. The training is oriented towards realistic and demanding operations in which students develop transnational criminal interdiction operations skills through challenging performance-oriented training under a variety of situations. This course includes instruction on Advanced Marksmanship Training with both rifle and pistol, dynamic operations in urban environments, reconnaissance techniques, riverine operations, Intelligence Preparation of the Battlefield (IPB); Intelligence Analyst Techniques and procedures; Site Exploitation and Biometrics, Collection Management, Battlefield Care (First Aid), Physical Fitness; Unarming and Restraining Techniques; Mechanical and Ballistic Breaching Techniques; Land Navigation, Communications, Operational and Tactical Level Planning, Airmobile and Fast Rope Insertion and Extraction System (FRIES) Operations; clandestine airfield and vehicle interdiction techniques, drug laboratory destruction and safety considerations; treatment and handling of suspects. Also, overview instruction by Joint Interagency Intergovernmental Multinational (JIIM) Subject Matter Experts (SME) on illicit operations such as counter-money laundering, document fraud, counter-drug. Weapons proliferation, human trafficking, child exploitation, and counter-terrorism/violent extremism. All instruction is developed to enhance leadership, planning, and command and control in urban or rural permissive and semi-permissive operational environment. Students are formed into a joint and combined task force and placed into an operations environment that follows the development of a realistic criminal threat to regional stability. The scenario drives every training event and continuous intelligence updates based on current operations that enhance the training environment. Each planning and training exercise is progressive and every operations activity includes one or more human rights situation to which students must correctly react. 21st Century Soldier Competencies:- Character and Accountability- Comprehensive Fitness- Adaptability and Initiative- Teamwork and Collaboration- Communication and Engagement- Critical Thinking and Problem Solving- Cultural and JIIM Competence- Tactical and Technical Competence

Special Information:

No Data.

**Course Prerequisite Text:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Countering Transnational Threats Course - SPANISH CTT Duration 9.4 Weeks  
 MASL ID B121427

Family members dependents NOT permitted

**Purpose** This course is presented in accordance with US Army doctrine. This course provides comprehensive and specialized training in countering transnational criminal organizations and elicited network operations at a detachment Task Force or platoon level which emphasizes tactical level planning and command and control during the effective execution of counter-transnational threat operations against realistic targets and objectives.

**Phase Scope** The course is a 9-week, 4 day 49 days resident course taught in Spanish for the countries of the Western Hemisphere. The training is oriented towards realistic and demanding operations in which students develop transnational criminal interdiction operations skills through challenging performance-oriented training under a variety of situations. This course includes instruction on Advanced Marksmanship Training with both rifle and pistol, dynamic operations in urban environments, reconnaissance techniques, riverine operations, Intelligence Preparation of the Battlefield IPB Intelligence Analyst Techniques and Procedures Site Exploitation and Biometrics, Collection Management, Battlefield Care First Aid , Physical Fitness Unarming and Restraining Techniques Mechanical and Ballistic Breaching Techniques Land Navigation, Communications, Operational and Tactical Level Planning, Airmobile and Fast Rope Insertion and Extraction System FRIES Operations clandestine airfield and vehicle interdiction techniques, drug laboratory destruction and safety considerations treatment and handling of suspects. Also, overview instruction by Joint Interagency Intergovernmental Multinational JIIM Subject Matter Experts SME on illicit operations such as counter-money laundering, document fraud, counter-drug. Weapons proliferation, human trafficking, child exploitation, and counter-terrorism violent extremism. All instruction is developed to enhance leadership, planning, and command and control in urban or rural permissive and semi-permissive operational environment.

Students are formed into a joint and combined task force and placed into an operations environment that follows the development of a realistic criminal threat to regional stability. The scenario drives every training event and continuous intelligence updates based on current operations that enhance the training environment. Each planning and training exercise is progressive and every operations activity includes one or more human rights situation to which students must correctly react.

**21st Century Soldier Competencies**

- Character and Accountability
- Comprehensive Fitness
- Adaptability and Initiative
- Teamwork and Collaboration
- Communication and Engagement
- Critical Thinking and Problem Solving
- Cultural and JIIM Competence
- Tactical and Technical Competence

**Phase Prerequisites** Students must be noncommissioned officers, commissioned officers, or law enforcement officer with either a national police or military unit conducting counter-transnational threat-interdiction operations in support of law enforcement and interagency against transnational organized crime.

Students must be motivated, physical and medically fit, and prepared to conduct extended tactical training exercises oriented towards realistic and demanding operations.

**Special Information** This course is conducted in Spanish

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. iiText Prerequisites Rank: Minimum: Private (E-2) Maximum: Captain (O3) Career Field/MOS: Military or National Police Experience: Assigning to a unit dedicated to counterdrug interdiction or support to law enforcement counterdrug operations Age: N/A i Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B121430</b>	<b>2G-F153 (X)</b>	<b>U</b>	<b>8.0W</b>	<b>720</b>					<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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JOINT OPERATIONS  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

Effective 2018-03-22 (Draft)

**Course Scope:**

Purpose: To integrate military and civilian professionals with a mid to senior-level designation to develop the necessary competencies to function within the Joint, Interagency, Intergovernmental and Multinational (JIIM) environment. Scope: This course is designed to complement the joint planning and execution process across the range of military operations. There is a specific emphasis on decision-making and problem solving within the Operational Environment composed of ambiguity, violence and a high tempo. Graduates of this course will be able to transfer the learned competencies to a brigade level or above sized element in leading, planning and execution roles; to include, the necessary skills to synchronize the interagency and international efforts within the military operational planning process. The course topics embrace the Strategic Operational Environment, Unified Action (through Joint, interagency and multinational) considerations and the Joint Planning Process. Additional instructions integrate training on human rights; the rule of law; rules of engagement; due process; civilian control of the military, and the role of the military in a democratic society.

**Special Information:**

Prerequisites: Students should be field-grade officers in the rank of Major to Colonel, or selected equivalent civilian government officials of any service component, defense agency, security forces or related office. Rank / Grade: Min-MAJ, Max-COL or equivalent. Career field/Branch/MOS: Staff officer at battalion level or above. Age: N/A. Future duty position / Title: Command or staff officer for echelons above brigade level or the civilian equivalent. Military education level: Command and Staff College or equivalent PME. If the student is a WHINSEC CGSOC graduate, then this course is not appropriate. Experience: Battalion staff level or civilian equivalent. Special qualifications: Graduate from Command and Staff (MEL 4) other than WHINSEC or U.S. Equivalent civilian education level. Civilian education level: Baccalaureate (4yrs college) preferably post-graduate schooling. Civilian occupation / Function: Government official, members of defense ministry, service components or equivalent civilian experience level.

**Course Prerequisite Text:**

Joint Operations Course - SPANISH JTO Duration 8 Weeks MASL ID B121430 Family members dependents NOT permitted \*\*Students who bring family members who are unauthorized do so on their own risk. SATFA and the country MILGP will immediately be informed of student not adhering to ITO and brief. \*\*ITOs must accurately reflect insurance and training. \*\*Ensure students arrive with enough funds to cover ALL expenses until pay is processed.

**Course International Notes:**

Verifiable Prerequisite Items: There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites: Rank: Minimum: Major (O-4) Maximum: Colonel (O-6). Career Field/MOS: Staff Officer at battalion level or above. Experience: Must be a graduate of an accredited command and general staff course or a professional military-education course for civilian officials. Age: Under 60 years of age. Note: Students who have graduated from the WHINSEC OPME-4 Course are not eligible to take this course. Prerequisite Courses: There are currently no Prerequisites in the Prerequisite Courses section.

<b>B121431</b>	<b>600-C44 (WHINSEC)</b>	<b>U</b>	<b>5.4W</b>	<b>720</b>					<b>No</b>		<b>50.00</b>
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SMALL UNIT LEADER  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2018-02-09 (Draft)

**Course Scope:**

Purpose: Course provides a joint, multinational, and multiservice professional forum for students to acquire the leadership skills, knowledge, and experience needed to be first-line supervisors of small groups. Students will enhance the 21st Century Soldier Competencies in critical thinking problem solving within a multi-cultural and Joint, Interagency, Intergovernmental, and Multinational (JIIM) environment. This course is the foundation for further training and development in leadership. The course will provide the three to nine person team perspective and build upon experiences gained in previous assignments and training. Phase Scope: This course consists of classroom instruction which culminates with an intense field training that involves hands-on, performance-oriented activities. The course graduates leave equipped with standards-based, performance-oriented training that supports squad level operations. It provides security forces with junior leaders who can visualize, describe, and execute squad level operations in varied operational environments. The instructional design and methods of delivery consists of face-to-face instruction, learner-centered outcomes, based on the contemporary operational environment (COE), and used to reinforce all small unit tactics, techniques, and procedures (TTPs). The course incorporates recent lessons learned, drills, individual critical tasks with the inclusion of weapons immersion, and a situational training exercise (STX). The STX centers on competency, realistic scenarios, and troop-leading procedures. Additional instructions integrate training on human rights; the rule of law; rules of engagement; due process; civilian control of the military, and the role of the military in a democratic society. Phase Prerequisites: Rank/ Grade: Must be no less than a Corporal and no greater than a Staff Sergeant or their equivalent ranks or a junior member of a professional security forces. This course is not meant for military officers. Current duty position/ Title: Team leader - Squad Leader Age: 21-35 Physical limitations: Must be able to complete strenuous, extended field training and live in a communal environment. Students must be physically fit Future duty position/ Title: Platoon Sergeant MILITARY: Education Level: Not applicable Level Unit of Assignment/ Type: Not applicable Experience Level: over 2 years of experience Special Qualifications: None CIVILIAN: Education Level: recommended education high school graduate Occupation/ Function: None Experience Level: None For US Soldiers attending the course only: This course offers the eligible US Soldier the corresponding credits for the US Army BLC. Structured Self Development 1 (SSD-1) is a prerequisite to attend the Small Unit Leader Course (SULC). Structured Self Development (SSD) Prerequisite for NCOES. Soldiers attending SULC are required to present a copy of their SSD 1 completion certificate during in processing. Soldiers who report to SULC without the SSD 1 completion certificate will be denied enrollment for failing to meet the course prerequisite.

**Special Information:**

Special Information: For US Soldiers ONLY: Temporary Profiles: Soldiers may enroll with temporary profiles; the profile must not prevent them from meeting the physical graduation. \*Pregnant soldiers: - Prior to the course may not attend SULC until medically cleared. - Diagnosed as pregnant while attending SULC may continue; must provide written documents from doctor that states Soldier can participate in course physical requirements. Soldiers medically dismissed for pregnancy after enrollment are eligible to return to the course when medically cleared. \*Physical Requirements: Soldiers must complete all physical requirements of SULC. \*\*The Small Unit Leader Course (SULC) is a non-Military Occupational Specialty (MOS) specific, course that serves as the foundation of the NCOES. The course will leverage technological and conventional face-to-face teaching and delivery methods. The leaders' performance is evaluated throughout the course. Phase Remarks: This course is taught in Spanish. US Soldiers attending the SULC must have a minimum score of 2/2 in the Spanish DLPT. US Students Only: Successful completion of this course will grant BLC credits.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B121524	7-14-C20 (BQ)	U	2.0W	805A	75				No		50.00

Small Unit Leader Course SULC SPANISH 600-C44 WHINSEC Duration 5.4 weeks MASL B121431 Family members dependents NOT permitted Purpose To prepare selected Staff Sergeants, Sergeants, promotable Specialist Corporals and non-promotable Specialists and Corporals or their equivalent rank to conduct squad level operations. Phase Scope The Small Unit Leader Course is branch immaterial. The conduct of the course takes place in an NCO Academy live-in environment IAW the small group instruction SGI process. It consists of minimal classroom dynamics and practical application with an intense field training environment that involves hands-on, performance-oriented training. The course graduates leave equipped with standards-based, performance-oriented, battle-focused training that supports squad level operations. It provides the Army and nations from the Western Hemisphere with a leader who can visualize, describe, and execute squad level operations in varied operational environments. It is a leader course that produces a predictive, adaptive, and innovative combat leader capable of leading Soldiers in any situation. The instructional design and methods of delivery consists of face-to-face instruction, learner-centered outcomes, based on today's contemporary operational environment COE , and used to reinforce all small unit tactics, techniques, and procedures TTPs . The course incorporates recent lessons learned, the 9 battle drills, 39 warrior tasks with the inclusion of weapons immersion, and a 96-hour situational training exercise STX . The STX centers on competency, battle-focuses combat scenarios, and troop-leading procedures. Evaluation centers on their ability to demonstrate troop-leading procedures in current threat-based scenarios that will enhance their 360-degree assessment. Additionally, each student receives a minimum of 10 hours of instruction in Human Rights, the Rule of Law, Due Process, Civilian Control of the Military, and the Role of the Military in a Democratic Society. Phase Prerequisites Rank Grade Must be no less than a Corporal and no greater than a Staff Sergeant or their equivalent ranks. Current Duty Position Title Team Leader Squad Leader Age 21-35 Physical Limitations Must be able to complete strenuous, extended field training and live in a communal environment. Future Duty Position Title Platoon Sergeant Military Education Level N A Level Unit of Assignment Type N A Experience Level 2-10 years Special Qualifications None Civilian Education Level High School Occupation Function None Experience Level None For US Soldiers attending the course only This course offers the eligible US Soldier the corresponding credits for the US Army WLC. EFFECTIVE 1 April 2013, Structured Self-Development 1 SSD-1 is a prerequisite to attend the Small Unit Leader Course SULC , IAW ALARACT 216 2012 - Structured Self Development SSD Prerequisite for NCOES. Soldiers attending SULC are required to present a copy of their SSD 1 completion certificate during in-processing. Soldiers who report to SULC without the SSD 1 completion certificate will be denied enrollment for failing to meet the course prerequisite. Attendance will be on a priority basis Soldiers attending SULC must fall into the following priorities a. Priority One Staff Sergeants promoted without SULC. b. Priority Two Sergeants that are non-SULC graduates. The SGT's may or may not have a SULC waiver. c. Priority Three SPC CPL promotable. Use the following priority list 1 SPC CPL P who meets the cut-off score. SPC CPL P in MOSs which would have had additional promotions if more promotable SPC CPLs had been available and identified as "Star MOSs" by monthly HRC Promotion Cut-Off Memorandums. 2 SPC CPL P in other MOSs serving in an authorized NCO position based on the highest number of promotion points. 3 All other SPC CPL P on a recommended list based on the highest number of promotion points. d. Priority Four SPC CPL in leadership positions. In order to fill all SULC training seats, non-promotable SPCs with demonstrated leadership potential may attend SULC only after exhausting all other higher order of merit list OML categories. Meet height weight standards of AR 600-9. Eligible for reenlistment and have a recommendation from their immediate commander. Soldiers approaching transition from the active rolls may attend SULC up to their ETS date. This action will reduce the training requirement if the Soldier continues his her military commitment in the ARNG or USAR. Have no conviction of a misdemeanor crime of domestic violence Lautenberg Amendment . Have no Suspension of Favorable Personnel Action Flag pending. Arrive fully capable of performing supporting individual tasks and tasks required in the next lower level course, e.g., basic training, SMCT. If age 30 or over, have completed a periodic physical exam within the last 5 years. Without proper documentation, Students will be denied enrollment. Effective 1 October 2007, the automated Pre-Execution Checklist took effect for Army Reserve and Army National Guard Soldiers you must have a hard copy of the pre-execution checklist in your possession. \*\*Students will stay at the WHINSEC barracks during this course. There is no cooking in the barracks. \*\*MILGPS must ENSURE all students are briefed on driving while in the United States and must be annotated on ITOs whether students are authorized to drive or not. \*\*Graduation uniform for this course is ACU/BDU/daily uniform. Phase Remarks This course is taught in Spanish. US Soldiers attending the SULC must have a minimum of 2 2 in the Spanish DLPT. US Students Only Successful completion of this course will grant WLC credits \_\_\_\_\_

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. ii Text Prerequisites Rank: Minimum: Specialist (E-4) Maximum: Staff Sergeant (E-6) Career Field/MOS: Infantry or MOS related to ground operations Experience: Must have been assigned to a squad or patrol ground unit Age: Between 21 and 35 years of age Note: This course integrates demanding daytime and nighttime field training i Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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FINANCIAL MANAGEMENT OFFICER (BRANCH QUAL)  
Army

FINANCE SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

Consists of five major areas of instruction. Disbursing provides the student with a working knowledge of governing laws, functions, controls, safeguards, operating procedures, automated system inputs and products, and reporting requirements for a disbursing division. Travel and Military Pay stress governing laws, entitlements, allowances, computer software and hardware, and interpretation of pertinent regulations. Commercial Accounts centers on the Prompt Payment Act, other governing laws, discounts and interest penalty payments, the procurement process and automated systems. Accounting provides an overview of appropriated and non-appropriated fund accounting concepts, reporting requirements, legal requirements, and automated systems.

**Special Information:**

Designed specifically for junior officers who are branch transfers or who were detailed to a combat arms branch and have received common core instruction in another OBC and civilians with limited finance knowledge assuming key supervisor roles in a TOE or TDA finance organization.

**Course Prerequisite Text:**

Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

Travel and Living Allowance TLA Advances IMS should receive all authorized TLA prior to departing from home country. Meals and Incidental Expenses are 46 per day.

Students should bringing a laptop or consider purchasing one once they arrive. The school does not issue laptops to students. Computer access is not readily available outside of the classroom in off duty hours.

**Packing List**

- Army Combat Uniform ACU or Class B Uniform
- All-Weather Coat
- Cold Weather coat Oct - Apr
- Personal Hygiene Items
- Casual Civilian Clothing

**Course International Notes:**

Course Security Clearance Y NONE Required Military - satisfactory completion of an OBC. Civilian - GS-7 and above, on orders or assigned to positions which require knowledge of an entire finance office.

<b>B121569</b>	<b>5-27-C20</b>	<b>U</b>	<b>11.0W</b>	<b>181</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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JAOBC / BOLC B  
Army

JAG'S LEGAL CENTER AND SCHOOL  
Charlottesville, VA 22903

**Course Description:**

Effective 2014-11-11

**Course Scope:**

This course provides new Judge Advocates with the foundation for success as a member of the JAGC Team, imbued with the Warrior Ethos, and prepared to deliver mission-focused legal services to the Army and the Nation. It accomplishes this by providing students with a baseline of knowledge in our core practice areas (Military Justice, Administrative & Civil Law, Contract & Fiscal Law, International & Operational Law, Legal Assistance, and Claims) so that new Judge Advocates are qualified to immediately perform mission-focused legal services in a garrison or deployed environment. The course builds the officer's pride in the Army and the Judge Advocate General's Corps (JAGC); builds a cohesive class to demonstrate principles of teamwork and leadership; builds and improves physical fitness; and inculcates the Warrior Ethos.

**Course Prerequisite Text:**

As of January 2007 the uniform for all classes is the Army Combat Uniform, ACU . International Officers should wear their countries equivalent. All other uniform requirements remain the same. Course requires participation in physical training, PT . SCOs should ensure the ITO block is checked stating physical training is required. Dependents are not authorized for the Judge Advocate Officer Basic Course. Releasable to IMS with restrictions. IMS required to sit out 1 of the 320 course hours. Address The Judge Advocate General s Legal Center and School 600 Massie Road Charlottesville, Virginia 22903-17818

Commercial 434-971-3384  
Fax 434-971-3295 DSN 521  
larry.d.moore14.civ@mail.mil

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. iiText Prerequisites iCommissioned officers who are members in good standing of a state bar and are being accessed for appointment into the JAGC or who have been appointed into the JAGC, but have not previously attended JAOBC. Commissioned officers who are detailed to the JAGC. Officers must attend the Direct Commissioned Course (DCC) at Fort Benning prior to reporting to JAOBC, with the exception of international students. iLength: 10.5 weeks iiPrerequisite Courses iThere are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B121820</b>	<b>4K-F7/494-F11 (X)</b>	<b>U</b>	<b>1.0W</b>	<b>031</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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DECONTAMINATION PROCEDURES (LEBANON)(DOS FUNDED)  
Army

CHEMICAL SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B121824</b>	<b>4K-F7/494-F11 (X)</b>	<b>U</b>	<b>1.0W</b>	<b>031</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	DECONTAMINATION PROCEDURES (UAE) Army										
	<p><b>Course Description:</b> Effective 1990-10-01</p> <p><b>Course Scope:</b> Hands-on training in decontamination procedures and equipment, protective equipment, and detection procedures and equipment. Hands-on training at the CDTF simulation pads and toxic training in the CDTF training building. Training on smoke and flame employment and equipment.</p> <p><b>Special Information:</b> SPECIAL INFORMATION: Day 1 - hands-on NBC equipment training; day 2 - CDTF introduction and blood draw/smoke and flame; day 3 - CDTF simulant pad training/doctrine/new developments briefing; day 4 - CDTF toxic training; and day 5 - travel.</p> <p><b>Course Prerequisite Text:</b></p> <p><b>Course International Notes:</b> Verifiable Prerequisite Items: There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites: At least one United Arab Emirates student per group of five students must possess English language proficiency to act as interpreter, if needed. SECURITY: None</p>										
<b>B121826</b>	<b>4K-F7/494-F11 (X)</b>	<b>U</b>	<b>1.0W</b>	<b>031</b>	<b>70</b>				<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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DECONTAMINATION PROCEDURES (UAE-INSTRUCTORS)  
 Army  
 CHEMICAL SCHOOL  
 Fort Leonard Wood, MO 65473

**Course Description:**

Hands-on training in decontamination procedures and equipment, protective equipment, and detection procedures and equipment. Hands-on training at the CDTF simulation pads and toxic training in the CDTF training building. Training on smoke and flame employment and equipment.

SPECIAL INFORMATION: Day 1 - hands-on NBC equipment training; day 2 - CDTF introduction and blood draw/smoke and flame; day 3 - CDTF simulant pad training/doctrine/new developments briefing; day 4 - CDTF toxic training; and day 5 - travel.

**Course Prerequisite Text:**

This course requires student to perform hazardous duty and physical training. These items should be annotated on the ITO.88.....NEW.....INFO.....posted 22oct02.....8CHEMICAL DEFENSE TRAINING FACILITY This training is required, to be successfully completed, for students to receive a course Diploma, if not completed successfully a certificate for "DECON" will be issues in place of a diploma.88CHEMICAL DEFENSE TRAINING FACILITY8SUBJECT Chemical Defense Training Facility Training Requirements81.References 8a. AR 190-59, Chemical Agent Security Program.8b. CDTF Respiratory Protective Program Document CDTF RPPD .8c. CDTF Standard Operating Procedures8d. DA PAM 385-61, Toxic Chemical Agent Safety Standards.8e. DA PAM 40-8, Occupational Health Guidelines for the Evaluation and Control of Occupational Exposure to Nerve Agents GA, GB, GD, and VX.8f. TC 3-41, Protective Assessment Test System.882. The following guidelines and requirements for training at the Chemical Defense Training Facility CDTF are provided to help prepare the student for training. Due to the fact that training is conducted using significant quantities of actual nerve agents, adherence to these requirements is mandatory.88a. Students will not bring prohibited items inside the CDTF, including, but not limited to cameras, cell phones, pagers, computers, personal data assistants PDAs , firearms, knives, alcohol, candy, gum, mints, or tobacco products. Any prohibited items are brought to the site will be surrendered to security personnel when presenting your ID card. Students found with prohibited items after leaving the security checkpoint will be subject to removal from the site and dismissal from training. AR 190-59, Chapter 13, Section 14 88b. Students are discouraged from bringing bags, purses, or brief cases to the site. Any bags, purses or brief cases brought to the site will be left at the security checkpoint. These items may then be retrieved by the student at the end of the days training. AR 190-59, Chapter 13, Section 14 88c. Students should not bring any "high dollar" items to training i.e. large amounts of cash, jewelry, etc. . The lockers available to students and cadre do not have locks.88d. Students should eat a normal breakfast, but should not eat or use any tobacco products 15 minutes prior to entering the site. Additionally, students should refrain from heavy alcohol consumption 24 hours prior to training. These actions will reduce interference with the protective mask fit validation test TC 3-41, Page 14 .88e. Facial hair Students will be cleanly shaven with the exception of a mustache if worn CDTF Respiratory Protection Program Document, 6.a.3.b .88f. Any personal items i.e. watches, rings, jewelry, hair clips, clothing items, etc. taken into the toxic agent training area will be confiscated and destroyed confiscated items will not be returned to the student DA PAM 385-61, Chapter 5, Section 1.e. . The only exceptions to this rule are medically required dentures and appliances. Students will not be allowed to train with nail polish nail extensions, hair extensions, beads, or any items woven into their own natural hair CDTF Respiratory Protection Program Document, 6.a.3.c , e f . Provisions will not be made for removal of these adornments at the training site. These items must be removed prior to the students arrival at the CDTF.88g. Contact lenses are prohibited at the CDTF CDTF Respiratory Protection Program Document, 6.a.3.d . Students should bring with them a regular pair of glasses for use prior to and after toxic agent training, and a serviceable pair of optical inserts for use during training. Students will not be allowed to enter the toxic training areas unless they have at least 20 40 Vision near and far in at least one eye , uncorrected or corrected with optical inserts MEDDAC Reg 40-31, 6-2.a. 3 . Rule of thumb if you need

Students enrolled in courses that require Live Agent Training at the CDTF facility will be required to shower after the live agent chamber and they must shower in a group under the visage of an instructor.

**Course International Notes:**

B121828	4K-F7/494-F11 (X)	U	1.0W	031	70				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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DECONTAMINATION PROCEDURES (DUTCH)  
Army

CHEMICAL SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

Hands-on training in decontamination procedures and equipment, protective equipment, and detection procedures and equipment. Hands-on training at the CDTF simulation pads and toxic training in the CDTF training building. Training on smoke and flame employment and equipment.

**Course Prerequisite Text:**

This course requires student to perform hazardous duty and physical training. These items should be annotated on the ITO.88.....NEW.....INFO.....posted 22oct02.....8CHEMICAL DEFENSE TRAINING FACILITY This training is required, to be successfully completed, for students to receive a course Diploma, if not completed successfully a certificate for "DECON" will be issues in place of a diploma.88CHEMICAL DEFENSE TRAINING FACILITY8SUBJECT Chemical Defense Training Facility Training Requirements81.References 8a. AR 190-59, Chemical Agent Security Program.8b. CDTF Respiratory Protective Program Document CDTF RPPD .8c. CDTF Standard Operating Procedures8d. DA PAM 385-61, Toxic Chemical Agent Safety Standards.8e. DA PAM 40-8, Occupational Health Guidelines for the Evaluation and Control of Occupational Exposure to Nerve Agents GA, GB, GD, and VX.8f. TC 3-41, Protective Assessment Test System.882. The following guidelines and requirements for training at the Chemical Defense Training Facility CDTF are provided to help prepare the student for training. Due to the fact that training is conducted using significant quantities of actual nerve agents, adherence to these requirements is mandatory.88a. Students will not bring prohibited items inside the CDTF, including, but not limited to cameras, cell phones, pagers, computers, personal data assistants PDAs , firearms, knives, alcohol, candy, gum, mints, or tobacco products. Any prohibited items are brought to the site will be surrendered to security personnel when presenting your ID card. Students found with prohibited items after leaving the security checkpoint will be subject to removal from the site and dismissal from training. AR 190-59, Chapter 13, Section 14 88b. Students are discouraged from bringing bags, purses, or brief cases to the site. Any bags, purses or brief cases brought to the site will be left at the security checkpoint. These items may then be retrieved by the student at the end of the days training. AR 190-59, Chapter 13, Section 14 88c. Students should not bring any "high dollar" items to training i.e. large amounts of cash, jewelry, etc. . The lockers available to students and cadre do not have locks.88d. Students should eat a normal breakfast, but should not eat or use any tobacco products 15 minutes prior to entering the site. Additionally, students should refrain from heavy alcohol consumption 24 hours prior to training. These actions will reduce interference with the protective mask fit validation test TC 3-41, Page 14 .88e. Facial hair Students will be cleanly shaven with the exception of a mustache if worn CDTF Respiratory Protection Program Document, 6.a.3.b .88f. Any personal items i.e. watches, rings, jewelry, hair clips, clothing items, etc. taken into the toxic agent training area will be confiscated and destroyed confiscated items will not be returned to the student DA PAM 385-61, Chapter 5, Section 1.e. . The only exceptions to this rule are medically required dentures and appliances. Students will not be allowed to train with nail polish nail extensions, hair extensions, beads, or any items woven into their own natural hair CDTF Respiratory Protection Program Document, 6.a.3.c , e f . Provisions will not be made for removal of these adornments at the training site. These items must be removed prior to the students arrival at the CDTF.88g. Contact lenses are prohibited at the CDTF CDTF Respiratory Protection Program Document, 6.a.3.d . Students should bring with them a regular pair of glasses for use prior to and after toxic agent training, and a serviceable pair of optical inserts for use during training. Students will not be allowed to enter the toxic training areas unless they have at least 20 40 Vision near and far in at least one eye , uncorrected or corrected with optical inserts MEDDAC Reg 40-31, 6-2.a. 3 . Rule of thumb if you need

Students enrolled in courses that require Live Agent Training at the CDTF facility will be required to shower after the live agent chamber and they must shower in a group under the visage of an instructor.

**Course International Notes:**

At least one Dutch student per group of five students must possess English language proficiency to act as interpreter, if needed.

iSPECIAL INFORMATION: Day 1 - hands-on NBC equipment training; day 2 - CDTF introduction and blood draw/smoke and flame; day 3 - CDTF simulant pad training/doctrine/new developments briefing; day 4 - CDTF toxic training; and day 5 - travel.

B121829	4K-F7/494-F11 (X)	U	1.0W	031	70				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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DECONTAMINATION PROCEDURES (GERMAN)  
Army

CHEMICAL SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

Hands-on training in decontamination procedures and equipment, protective equipment, and detection procedures and equipment. Hands-on training at the CDTF simulation pads and toxic training in the CDTF training building. Training on smoke and flame employment and equipment.

**Course Prerequisite Text:**

This course requires student to perform hazardous duty and physical training. These items should be annotated on the ITO.88.....NEW.....INFO.....posted 22oct02.....8CHEMICAL DEFENSE TRAINING FACILITY This training is required, to be successfully completed, for students to receive a course Diploma, if not completed successfully a certificate for "DECON" will be issues in place of a diploma.88CHEMICAL DEFENSE TRAINING FACILITY8SUBJECT Chemical Defense Training Facility Training Requirements81.References 8a. AR 190-59, Chemical Agent Security Program.8b. CDTF Respiratory Protective Program Document CDTF RPPD .8c. CDTF Standard Operating Procedures8d. DA PAM 385-61, Toxic Chemical Agent Safety Standards.8e. DA PAM 40-8, Occupational Health Guidelines for the Evaluation and Control of Occupational Exposure to Nerve Agents GA, GB, GD, and VX.8f. TC 3-41, Protective Assessment Test System.882. The following guidelines and requirements for training at the Chemical Defense Training Facility CDTF are provided to help prepare the student for training. Due to the fact that training is conducted using significant quantities of actual nerve agents, adherence to these requirements is mandatory.88a. Students will not bring prohibited items inside the CDTF, including, but not limited to cameras, cell phones, pagers, computers, personal data assistants PDAs , firearms, knives, alcohol, candy, gum, mints, or tobacco products. Any prohibited items are brought to the site will be surrendered to security personnel when presenting your ID card. Students found with prohibited items after leaving the security checkpoint will be subject to removal from the site and dismissal from training. AR 190-59, Chapter 13, Section 14 88b. Students are discouraged from bringing bags, purses, or brief cases to the site. Any bags, purses or brief cases brought to the site will be left at the security checkpoint. These items may then be retrieved by the student at the end of the days training. AR 190-59, Chapter 13, Section 14 88c. Students should not bring any "high dollar" items to training i.e. large amounts of cash, jewelry, etc. . The lockers available to students and cadre do not have locks.88d. Students should eat a normal breakfast, but should not eat or use any tobacco products 15 minutes prior to entering the site. Additionally, students should refrain from heavy alcohol consumption 24 hours prior to training. These actions will reduce interference with the protective mask fit validation test TC 3-41, Page 14 .88e. Facial hair Students will be cleanly shaven with the exception of a mustache if worn CDTF Respiratory Protection Program Document, 6.a.3.b .88f. Any personal items i.e. watches, rings, jewelry, hair clips, clothing items, etc. taken into the toxic agent training area will be confiscated and destroyed confiscated items will not be returned to the student DA PAM 385-61, Chapter 5, Section 1.e. . The only exceptions to this rule are medically required dentures and appliances. Students will not be allowed to train with nail polish nail extensions, hair extensions, beads, or any items woven into their own natural hair CDTF Respiratory Protection Program Document, 6.a.3.c , e f . Provisions will not be made for removal of these adornments at the training site. These items must be removed prior to the students arrival at the CDTF.88g. Contact lenses are prohibited at the CDTF CDTF Respiratory Protection Program Document, 6.a.3.d . Students should bring with them a regular pair of glasses for use prior to and after toxic agent training, and a serviceable pair of optical inserts for use during training. Students will not be allowed to enter the toxic training areas unless they have at least 20 40 Vision near and far in at least one eye , uncorrected or corrected with optical inserts MEDDAC Reg 40-31, 6-2.a. 3 . Rule of thumb if you need

Students enrolled in courses that require Live Agent Training at the CDTF facility will be required to shower after the live agent chamber and they must shower in a group under the visage of an instructor.

**Course International Notes:**

At least one German student per group of five students must possess English language proficiency to act as interpreter, if needed.

SPECIAL INFORMATION: Day 1 - hands-on NBC equipment training; day 2 - CDTF introduction and blood draw/smoke and flame; day 3 - CDTF simulant pad training/doctrine/new developments briefing; day 4 - CDTF toxic training; and day 5 - travel.

B122000	071-F1 (WIN)	U	2.0W	959	75				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ADVANCED MILITARY MOUNTAINEER (WIN)  
Army

NGB MOUNTAIN WARFARE SCH  
JERICHO, VT 05465

**Course Description:**

Effective 2014-10-01

**Course Scope:**

Purpose: The purpose of the Advanced Military Mountaineer Course (Winter) is to train Soldiers in the skills required to lead small units over technically difficult, hazardous or exposed (Class 4 and 5) mountainous terrain during cold weather climatic conditions.

Scope: This course is 14 days during peacetime and conducted at the U.S. Army Mountain Warfare School, Jericho Vermont, and at the Northern Warfare Training Center Fort Wainwright, Alaska. The Soldier will be required to perform and test on tasks in advanced individual mountain skills, advanced small unit mountain skills and advanced mountain medical skills.

**Course Outcomes:**

Upon graduation students will be proficient in the following.

- Providing sustainment training for level 1 military mountaineer.
- Advise their commanders on mountainous operations.
- Utilize advanced mountaineering skills to negotiate class 4 and 5 terrain.

**Special Information:**

The Infantry Commandant is the waiver approval authority for this course. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g. during on site course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command to:

Commandant, U.S. Army Infantry School  
ATTN: ATSH-IP, 1 Karker St.  
Suite 6107 Ft Benning, GA 31905

Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

Hide Historical Scope and Special Information Sets

Show H

**Course Prerequisite Text:**

**Course International Notes:**

Text Prerequisites: 1. Meet the Height and Weight standard of AR 600-9. 2. All Soldiers must possess a current periodic medical examination. Soldiers over 40 must bring documentation of Over 40 Screening (if required). 3. Applicants must pass the Army Physical Fitness Test (APFT) per TC 3-22.20 and AR 350-1. 4. This test will be administered by the parent unit. 5. A copy of DA 705 properly completed, showing successful completion of the Army Physical Fitness Test within 12 months prior to graduation for reserve component soldiers and within six months prior to graduation for Active Duty and AGR personnel. 6. Have a minimum of one year of service remaining after course completion. 7. Applicants for training must have completed one of the following: a. Basic Combat and Advanced Individual/OSUT or other service equivalent training (Must be SQI "E", Military Mountaineer Qualified). b. USMA cadet basic training (Must be SQI "E", Military Mountaineer Qualified). c. ROTC cadets must have completed their second year of military science (MS2), basic and/or advanced camp, prior to attending Advance Military Mountaineer Course of Instruction (Must be SQI "E", Military Mountaineer Qualified). 8. Must be SQI "E", Military Mountaineer Qualified. 9. Student will be administered a Knot Test upon arrival at the school. 10. This Knot Test is to verify knowledge of knots learned in the SQI "E" Courses. 11. Failure of this Knot Test will deny enrollment. 12. One knot re-test is authorized. 13. Non-Commissioned Officers must be in the Rank/Grade of: Corporal, E-4 to Sergeant First Class E-7. 14. Commissioned Officers must be in the Rank/Grade of: Second Lieutenant, O-1 to Captain O-3. 15. Warrant Officers in the grade/rank of: CW1 - CW3

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B122003	071-SQIE	U	2.0W	959	75				No		50.00

BASIC MILITARY MOUNTAINEER

Army

NGB MOUNTAIN WARFARE SCH

JERICHO, VT 05465

**Course Description:**

Effective 2013-06-07

Course Scope:

The purpose of the U.S. Army Mountain Warfare School Summer Military Mountaineer Course is to train Officers and Enlisted personnel in the skills required to conduct mountain combat operations during hot weather climatic conditions and to award the SQI "E" upon graduation. This course is 14 days conducted at the U.S. Army Mountain Warfare School, Jericho, Vermont. The following are general subject areas taught during this Course of Instruction: Mountain Navigation Skills, Individual Mountain Skills, Small Unit Mountain Skills and Mountain Medical Skills and Summer Specific Practical Exercises.

Special Information:

Special Information: CHANGE 1

Effective: 6 August 2013

The Infantry Commandant is the waiver approval authority for this course.

Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g. during "on site" course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command to:

Commandant, U.S. Army Infantry School  
ATTN: ATSH-IP, 1 Karker St, Suite 6107  
Ft Benning, GA 31905.

Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. iiText Prerequisites i1. Meet the height and weight standards of AR 600-9. Commanders/Commandants have the authority to deny enrollment or dis-enroll Soldiers that are grossly obese, or otherwise physically unable to meet course requirements. Commanders/Commandants will conduct a risk assessment and counsel the reporting Soldier on the outcome should the analysis result in denial of enrollment or dis-enrollment of a course. Individual Soldier safety and the safety of the other Soldiers participating in the training must always be considered. 2. All Soldiers must have passed a periodic physical within the past 5 years and must have a passing and current APFT. Commanders will ensure these are accomplished using the TRADOC Form 350-18-2, Commanders Pre-Execution Checklist. 3. Applicants for training must have completed Basic Combat or Advanced Individual Training/One Station Unit Training (or other component equivalent training), or USMA Cadet Basic Training. ROTC Cadets at a minimum must have completed their second year of military science (MS2), Basic and or Advanced Camp prior to attendance. 4. Must have one year minimum service remaining upon completion. iiPrerequisite Courses i There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

B122005	071-F1 (SUM)	U	2.0W	959	75				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ADVANCED MILITARY MOUNTAINEER (SUM)  
Army

NGB MOUNTAIN WARFARE SCH  
JERICHO, VT 05465

**Course Description:**

Effective 2013-06-07

**Course Scope:**

The course is 14 days of continuous training, with an average of 14 hours of training every day. To train selected soldiers in the knowledge/skills required to lead small units/teams over technically difficult, hazardous or exposed (Class 4 and 5) mountainous terrain during summer months. Emphasis is placed on developing the Level 2 Assault Climber tasks described in Chapter 2, FM 3-97.6, Mountain Operations (2000 Revision).

**Special Information:**

Special Information: CHANGE 1

Effective: 6 August 2013

The Infantry Commandant is the waiver approval authority for this course.

Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g. during "on site" course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command to:

Commandant, U.S. Army Infantry School  
ATTN: ATSH-IP, 1 Karker St, Suite 6107  
Ft Benning, GA 31905.

Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. iiText Prerequisites i1. Meet the Height and Weight standard of AR 600-9.i2. All soldiers must possess a current periodic medical examination. Soldiers over 40 must bring documentation of Over 40 Screening (If required).i3. Applicants must have passed the Army Physical Fitness Test (APFT) per FM 21-20 and AR 350-15. a.) This test will be administered by the parent unit. b.) A copy of DA 705 properly completed, showing successful completion of the Army Physical Fitness Test within 12 months prior to graduation for Active Duty and AGR personnel.i4. Have a minimum of one year of service remaining after course completion.i5. Applicants for training must have completed Basic Combat and Advanced Individual/OSUT or other service equivalent training, or USMA cadet basic training, or ROTC cadets, as a minimum, must have completed their second year of military science (MS2), basic and/or advanced camp, prior to attending Assault Climber Courses of Instruction.i6. Must be SQI "E", Military Mountaineer Qualified.i7. Student will be administered a Knot Test upon arrival at the school. This Knot Test is to verify knowledge of knots learned in the SQI "E" Courses. Failure of this Knot Test will deny enrollment. One re-test is authorized. iiPrerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B122007</b>	<b>MTC-003</b>	<b>U</b>	<b>2.0W</b>	<b>1019</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	SMALL ARMS MASTER GUNNER COURSE Army										NG UNIT/SPEC SCHOOLS-VT COLCHESTER, VT 05446-3004
	<b>Course Description:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Course Scope:

1. The Small Arms Master Gunner Course (SAMGC) provides an intense learning experience in small arms weapons proficiency, range operations skills, and instructional expertise.
2. Training is focused on Warrior Training Tasks 1 through 13 (see below) to include the M16/M4 rifle, M9 pistol, M203 grenade launcher, M240B light machine gun, M249 SAW, MK19, and M2HB machine gun. Students also receive instruction on qualification and mobilization courses of fire for small arms. Students must develop and present instructional plans and conduct range operations for each weapon system. Students must pass all written and performance examinations on all weapon systems in order to graduate.
  - Warrior Task 1 - Qualify with Assigned Weapon
  - Warrior Task 2 - Correct Malfunctions with Assigned Weapon
  - Warrior Task 3 - Engage Targets with M240B Machine Gun
  - Warrior Task 4 - Engage Targets with M249 Squad Automatic Weapon
  - Warrior Task 5 - Engage Targets with M2 Cal. 50 Machine Gun
  - Warrior Task 6 - Engage Targets with MK-19 40mm Machine Gun
  - Warrior Task 7 - Correct Malfunctions of a M2 Cal. 50 Machine Gun
  - Warrior Task 8 - Correct Malfunctions of a M240B Machine Gun
  - Warrior Task 9 - Correct Malfunctions of a M249 Squad Automatic Weapon
  - Warrior Task 10 - Correct Malfunctions of a MK-19 40mm Machine Gun
  - Warrior Task 11 - Engage Targets with Weapon Using a Night Vision Sight
  - Warrior Task 12 - Engage Targets With Weapon Using an Aiming Light
  - Warrior Task 13 - Employ Mines and Hand Grenades
3. Cadre work closely with student teams to ensure current standards are met and to maximize learning conditions. Graduates of this course are intended to return to their state or unit as Small Arms Master Gunners, and conduct Warrior Task (1-13) Training programs for units and higher headquarters.
4. This two-week course is limited to E-4 through E-8, W-1 through W-2, and O-1 through O-2. All attendees must have qualified with their individual weapon within the past year. This course is fast-paced and not recommended for individuals who have trouble qualifying with their assigned weapon. The SAMG course is listed in ATRRS under School Code 1029 and course number MTC-003. All applications must be made through the ATRRS system. This course is conducted by the National Guard Marksmanship Training Center (NGMTC) located at Camp Joseph T. Robinson, North Little Rock, Arkansas.
5. Students must bring the following items:
  - a. LBV (or LCE to include belt, suspenders, magazine pouch).
  - b. Canteen (or hydration system).
  - c. Kevlar helmet
  - d. Leather work gloves (General Issue)
  - e. Wet/cold weather gear
  - f. Enough uniforms to last two-weeks (one-day laundry service is available)
  - g. Sunscreen and insect repellent
  - h. Writing material for taking notes
  - i. Copy of most recent weapon qualification scorecard.
  - j. One copy of your orders, a copy of your flight itinerary if you arrived by aircraft.
  - k. Copy of your pre-execution checklist.
  - l. Government Travel Card or enough money for personal needs and meals. \*\*

\*\*It is the responsibility of the Soldier to ensure that he/she has been issued a Government Travel Card, obtains a travel advance, or otherwise can cover all expenses before departing home station.
6. Meals are not available. Per Diem for meals in the Little Rock area is \$51 per day plus \$3 incidentals. You will be reimbursed after filing a DA 1351-2 (travel voucher) through your unit. Open bay billeting will be available to the students. You will report to Building 4960 for further billeting information. You may bring comfort items such as pillows, blankets, clock radio, ice chest, etc. **DO NOT REPORT TO POST BILLETING. ALL STUDENTS ARE REQUIRED TO STAY IN ASSIGNED OPEN BAY BILLETING DURING THIS COURSE!**
7. The NGMTC provides Mobile Training Teams (MTTs) that conduct SAMGCs to individual states and/or units. This expansion of the SAMG program allows states and units to increase their instructor base of trainers to assist and conduct marksmanship qualification, unit readiness, and mobilization training on all small arms. All states are eligible and encouraged to request the SAMG course to augment their marksmanship and weapons training program.
8. Questions concerning the SAMGC or SAMGC MTTs may be directed to the NGMTC Schools, (DSN) 962-4505/4520 or (Commercial) (501) 212-4505/4520.



MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Prerequisite Text:**

**Course International Notes:**

Text Prerequisites This course is limited to grades E-4 through E-8, WO1 through WO2, and O1 through O2. NO EXCEPTIONS. Officers serving in the Small Arms Readiness Training Section (SARTS) or assigned as the state full time range officer are exempt from grade requirement. This is a "train the trainer" course and is not recommended for those individuals who have trouble qualifying with their individual weapon. The pace of this course is fast and cannot be slowed for students who have demonstrated problems qualifying with their assigned weapons. In order to graduate this course you must qualify with the M9 pistol and the M16 rifle. You must also pass both a written and hands on exam on the M9, M16, M203, M249, M240B, MK19, and the M2HB. iiSpecial Information:iA DD Form 2760. Qualification to Possess Firearms or Ammunition, will be completed during the in processing phase of this course. If the soldier initials the YES block he/she will be dismissed from the course. The following statement is taken from DD Form 2760: "If the individual has received a domestic violence conviction: (1) you may not possess any firearm or ammunition; and (2) you must return any Government-issued firearm or ammunition to your commander or immediate supervisor; (3) you must take steps to relinquish possession of any privately owned firearms or ammunition. Furthermore, any previously issued authorization to possess a firearm or ammunition is revoked."iiStudents must bring the following items: ia. LBV (or LCE to include belt, suspenders, magazine pouch).ib. Canteen (or hydration system).ic. Kevlar helmet id. Leather work gloves (General Issue)ie. Wet/cold weather gear if. Enough uniforms to last two-weeks (one-day laundry service is available) ig. Sunscreen and insect repellent ih. Writing material for taking notesii. Copy of most recent weapon qualification scorecard.ij. One copy of your orders, a copy of your flight itinerary if you arrived by aircraft.ik. Copy of your pre-execution checklist.il. Government Travel Card or enough money for personal needs and meals. \*\*i\*\*It is the responsibility of the Soldier to ensure that he/she has been issued a Government Travel Card, obtains a travel advance, or otherwise can cover all expenses before departing home station.iiMeals are not available. Per Diem for meals in the Little Rock area is \$51 per day plus \$3 incidentals. You will be reimbursed after filing a DA 1351-2 (travel voucher) through your unit. iOpen bay billeting will be available to the students. You will report to Building 4960 for further billeting information. You may bring comfort items such as pillows, blankets, clock radio, ice chest, etc. DO NOT REPORT TO POST BILLETING. ALL STUDENTS ARE REQUIRED TO STAY IN ASSIGNED OPEN BAY BILLETING DURING THIS COURSE! iiThe NGMTC provides Mobile Training Teams (MTTs) that conduct SAMGCs to individual states and/or units. This expansion of the SAMG program allows states and units to increase their instructor base of trainers to assist and conduct marksmanship qualification, unit readiness, and mobilization training on all small arms. All states are eligible and encouraged to request the SAMG course to augment their marksmanship and weapons training program.

<b>B122008</b>	<b>MTC-005</b>	<b>U</b>	<b>2.0W</b>	<b>1019</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	SQUAD DESIGNATED MARKSMAN Army										NG UNIT/SPEC SCHOOLS-VT COLCHESTER, VT 05446-3004
	<b>Course Description:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Course Scope:

1. The primary mission of the SDM is to deploy as a member of the rifle squad. The SDM is a vital member of his individual squad and not a squad sniper. He fires and maneuvers with this squad and performs all of the duties of the standard rifleman. The SDM has neither the equipment nor training to operate individually or in a small team to engage targets at extended ranges with precision fire.
2. The secondary mission of the SDM is to engage key targets from 100 to 550 meters with effective, well-aimed fires using the standard weapon system and standard ammunition. He may or may not be equipped with an optic. Therefore the SDM must possess a thorough understanding and master of the fundamentals of rifle marksmanship as well as ballistics, elevation and windage hold-off, sight manipulation, and range estimation.
3. The SDM course will provide the squad with a designated marksman that has been trained to engage targets from 100 to 550 meters with and without optics. The SDM will operate and maneuver as a rifleman, but will have the added responsibility of engaging targets with effective, well-aimed fire out to 550 meters. The SDM can also be used to help direct the fire of other squad members into enemy positions. Due to the increased skill level required for his position, the SDM must maintain a high level of proficiency through continued training of the required skills. The SDM graduate will return to his/her unit to use the "Train the Trainer" concept and train additional SDMs.
4. The platoon sergeant and squad leaders must take special consideration in selecting the SDM. The SDM must have a solid marksmanship performance, must have a clear understanding of the fundamentals, and must be able to apply these fundamentals consistently during dry-fire and live-fire training. Even though the SDM in the field will be the junior enlisted, the immediate supervisor must know the capabilities of the SDM. Selected soldiers must bring a copy of their last M16 series qualification scorecard showing a qualification of at least Sharpshooter. Selected soldiers must be in the pay grade of E-2 through E-7 and O-1 through O-2. The SDMC is listed in the ATRRS system under School Code 1029 and course number MTC-005. All applications must be made through the ATRRS system. This course is conducted by the National Guard Marksmanship Training Center (NGMTC) at Camp Joseph T. Robinson, North Little Rock, Arkansas and accepts up to 24 students per class.
5. Students must bring the following items:
  - a. LBV (or LCE to include belt, suspenders, magazine pouch).
  - b. Small calculator for Range Estimation
  - c. Canteen (or hydration system).
  - d. Patrol Cap
  - e. Wet/cold weather gear
  - f. Enough uniforms for two-weeks (laundry facilities are available on post)
  - g. Sunscreen and insect repellent
  - h. Writing material for taking notes
  - i. Copy of most recent weapon qualification scorecard.
  - j. Two copies of your orders.
  - k. Copy of your pre-execution checklist.
  - l. Government Travel Card or enough money for personal needs and meals. \*\*

\*\*It is the responsibility of the Soldier to ensure that he/she has been issued a Government Travel Card, obtains a travel advance, or otherwise can cover all expenses before departing home station.
6. Meals are not available. Per Diem for meals in the Little Rock area is \$51 per day plus \$3 incidentals. You will be reimbursed after filing a DA 1351-2 (travel voucher) through your unit. Open bay billeting will be available to the students. You will report to Building 4960 for further billeting information. You may bring comfort items such as pillows, blankets, clock radio, ice chest, etc. DO NOT REPORT TO POST BILLETING. ALL STUDENTS ARE REQUIRED TO STAY IN ASSIGNED OPEN BAY BILLETING DURING THIS COURSE!
6. The NGMTC provides Mobile Training Teams (MTTs) that conduct SDMCs to individual states and/or units. This expansion of the SDM program allows states and units to increase their instructor base of trainers to assist and conduct marksmanship qualification, unit readiness, and mobilization training on all small arms. All states are eligible and encouraged to request the SDM course to augment their marksmanship and weapons training program.
7. Questions concerning the SDMC or SDMC MTTs may be directed to the NGMTC Schools, (DSN) 962-4505/4520 or (Commercial) (501) 212-4505/4520.

**Course Prerequisite Text:**

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: May be any MOS; Enlisted from the rank of PV2/E-2 through SFC/E7. Officers from the rank of 2LT/O1 through 1LT/O2. Must be on active duty, in the reserve component or National Guard. Must have a good performance record with no history of alcohol or drug abuse. Must be a volunteer and be recommended by their unit commander. Must have corrected vision to 20/20. Must not have a record of disciplinary action. Must qualify with a score of Expert with the M16A2 (M4 carbine) rifle within 1 year of course attendance and bring a copy of official scorecard to the course.   
 Special Information: A DD Form 2760, Qualification to Possess Firearms or Ammunition, will be completed during the in processing phase of this course. If the soldier initials the YES block he/she will be dismissed from the course. The following statement is taken from DD Form 2760: "If the individual has received a domestic violence conviction: (1) you may not possess any firearm or ammunition; and (2) you must return any Government-issued firearm or ammunition to your commander or immediate supervisor; (3) you must take steps to relinquish possession of any privately owned firearms or ammunition. Furthermore, any previously issued authorization to possess a firearm or ammunition is revoked."   
 Equipment Requirements: Students must bring the following items: ia. LBV (or LCE to include belt, suspenders, magazine pouch). ib. Small calculator for Range Estimation. ic. Canteen (or hydration system). id. Patrol Cap ie. Wet/cold weather gear if. Enough uniforms for two-weeks (laundry facilities are available on post) ig. Sunscreen and insect repellent ih. Writing material for taking notes ii. Copy of most recent weapon qualification scorecard. ij. Two copies of your orders. ik. Copy of your pre-execution checklist. il. Government Travel Card or enough money for personal needs and meals.   
 \*\*\*It is the responsibility of the Soldier to ensure that he/she has been issued a Government Travel Card, obtains a travel advance, or otherwise can cover all expenses before departing home station.   
 Meals are not available. Per Diem for meals in the Little Rock area is \$51 per day plus \$3 incidentals. You will be reimbursed after filing a DA 1351-2 (travel voucher) through your unit.   
 Open bay billeting will be available to the students. You will report to Building 4960 for further billeting information. You may bring comfort items such as pillows, blankets, clock radio, ice chest, etc.   
 DO NOT REPORT TO POST BILLETING. ALL STUDENTS ARE REQUIRED TO STAY IN ASSIGNED OPEN BAY BILLETING DURING THIS COURSE!   
 The NGMTC provides Mobile Training Teams (MTTs) that conduct SDMCs to individual states and/or units. This expansion of the SDM program allows states and units to increase their instructor base of trainers to assist and conduct marksmanship qualification, unit readiness, and mobilization training on all small arms. All states are eligible and encouraged to request the SDM course to augment their marksmanship and weapons training program.

<b>B122009</b>	<b>BMMC</b>	<b>U</b>	<b>2.2W</b>	<b>699</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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BASIC MILITARY MOUNTAINEERING COURSE  
 Army

Northern Warfare Training Center-Ft. Greely  
 Fort Wainwright, AK 99703

**Course Description:**

Course Scope:

A. Scope:

The Basic Military Mountaineering Course (BMMC) trains selected Soldiers in the fundamental knowledge/skills required to successfully conduct small unit operations in typical, mountainous terrain found throughout the world. Emphasis is placed on developing the Level 1 mountaineering tasks described in FM 3-97.61, Appendix A. After successful completion of the BMMC, Soldiers are awarded Special Qualification Identifier (SQI) "E", Military Mountaineer IAW DA Pamphlet 611-21.

B. Prerequisites:

1. Enlisted personnel. E-4 through E-7.
2. Warrant/commissioned officer personnel. WO-1, CW-2/O-1, and O-2 platoon-level leaders.
3. Cadets are authorized to attend this course.
4. This course is open to all Military personnel throughout Department of Defense, with priority to active duty Soldiers and those deploying to mountainous regions. Exceptions will be made on a case-by-case basis as approved by the Commander, NWTC.
5. Students may not have a P 2 or temporary profile(s) under the P, U, or L columns of the physical profile. All students must meet minimum physical training, height and weight standards. Students must not have an uncontrollable fear of heights.
6. Students MUST have a Field Meal Card issued by their unit. Special waivers will only be granted with approval from the Commander, NWTC prior to the start of the course.
7. A security clearance is not required.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Special Information:

C. Special Notes:

1. All items listed on the packing list for each course (see NWTC website <http://www.wainwright.army.mil/nwtc>) will be inspected on day zero for accountability and serviceability. Students arriving with unserviceable or missing equipment will be required to obtain the equipment prior to departing for Black Rapids Training Site or will be required to return to home station. NWTC does not have a supply system to DX or replace missing equipment.
2. Absolutely no personal climbing equipment (harness, carabiners etc.) will be used during BMMC, ACC or MWOC. Unit issued climbing equipment (HAMK) may be used but will be inspected by NWTC personnel first. Unit issued snowshoes, skis and ski poles may be used during winter courses.

D. Preparation for BMMC:

1. Recommendations for academic and physical pre-course preparation can be found on the NWTC web site at <http://www.wainwright.army.mil/nwtc/>.
2. All students should view/study the knot tying videos at <http://www.wainwright.army.mil/nwtc/Knot-Tying.htm> prior to attending course. This is essential to ensuring students do not fall behind early in the course. Students should know how to tie these knots on command prior to arrival at the course. Prospective students can sign out rope from TSC or can use 550 cord, etc. as a training aid.
3. You must show up to the BMMC in excellent physical condition and mentally prepared for long days that include a lot of information. Some recommendations for preparation include:
  - a. Prepare physically. You may be surprised by the physical demands of the course. The physical requirements require you to travel moderate distances with a rucksack (up to 10 km with 60 lbs) over difficult terrain, often under inclement weather conditions. If you are not prepared physically, you will fall behind in learning the new skills required for the course. Ensure you break-in your boots prior to the course. Conduct foot marches in hilly or mountainous terrain with a 45 pound rucksack 2-3 times per week. Short intense workouts with body weight or light weights 4-6 times per week increase all aspects of fitness. In the first couple days of the course, students will conduct long movements up mountainous terrain with a 45 lb rucksack that can be extremely challenging to those who do not come prepared..
  - b. Prepare mentally: You are required to learn a lot of information and new skills in a relatively short period of time. Download the student handout (<http://www.wainwright.army.mil/nwtc/bmc.htm>) prior to the course. Familiarize yourself with the entire manual - scroll through the document for about two hours and read areas that interest you. Learn the rope terms and as many of the knots as you can prior to the course. Illustrated methods for tying many of these knots are located at <http://www.animatedknots.com/> . You should also review basic land navigation principles - plotting a point on a map, determining elevation on a map, terrain features, etc.

**Course Prerequisite Text:**

No dependent travel is authorized. Please refer to the site notes for any questions or contact the IMSO. This is a physically demanding course and recommend the student prepares prior to the course with a physical fitness program.

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint PULHES 111333 Required Must meet height weight std IAW AR 600-9 YES Required Course Security Clearance NONE Required Pay Grade E4 Through E7 E4 - ENLISTED TO E7 - ENLISTED Required ORIW1 Through W2 W1 - WARRANT OFFICER TO W2 - WARRANT OFFICER Required ORIO1 Through O2 IO1 - OFFICER TO O2 - OFFICER Required ORICD Through CDICD - CADET TO CD - CADET Required Text Prerequisites Students must not have an uncontrollable fear of heights. Students MUST have a Field Meal Card issued by their unit. Special waivers will only be granted with approval from the Commander, NWTC prior to the start of the course. Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

B122010	CWLC	U	1.8W	699	70				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COLD WEATHER LEADERS COURSE  
Army

Northern Warfare Training Center-Ft. Greely  
Fort Wainwright, AK 99703

**Course Description:**

Effective 2018-01-10

**Course Scope:**

A. Scope: The Cold Weather Leaders Course (CWLC) trains squad and platoon-level leaders in the knowledge/skills required to successfully conduct small unit operations in a cold, snow-covered environment. Emphasis is placed on the effects of cold on personnel and materiel, use of basic cold weather clothing and equipment, winter field craft, snowshoe/ski techniques and winter/cold regions navigation and route planning. Attendees will receive comprehensive instruction/training materials enabling them to implement basic cold weather and ski training programs within their units. Cold weather risk management procedures are stressed throughout the course of instruction. B. Prerequisites: 1. Enlisted Personnel. E-4 through E-7 (Specialist serving in a leadership position preferred). 2. Warrant/commissioned officer personnel. WO-1, CWO-2/O-1, and O-2 platoon-level leaders. 3. Students may not have a P-2 or temporary profile(s) under the P, U, or L columns of the physical profile or a temporary/permanent profile restricting exposure to cold temperatures. All students must meet minimum physical training, height and weight standards. 4. Soldiers not meeting the prerequisites listed above will need to get approval from the Commander, NWTC, prior to the start of the course. 5. Students MUST have a Field Meal Card issued by their unit or have \$210 cash to pay for meals. 6. A security clearance is not required.

**Special Information:**

C. Special Notes: 1. All items listed on the packing list for each course (see NWTC website <http://www.wainwright.army.mil/nwtc>) will be inspected on day zero for accountability and serviceability. Students arriving with unserviceable or missing equipment will be required to obtain the equipment prior to departing for Black Rapids Training Site or will be required to return to home station. NWTC does not have a supply system to DX or replace missing equipment. 2. All Soldiers attending the CWLC are required to bring their assigned weapon (M4 or M16 Only) and three 30 rd magazines for the course's biathlon event. Units without assigned M4 or M16 weapons or travelling from out of state please contact NWTC OPS NCOIC @ 907-353-1178

**Course Prerequisite Text:**

No dependent travel is authorized. Please refer to the site notes for any questions or contact the IMSO. This is a physically demanding course and recommend the student prepares prior to the course with a physical fitness program.

**Course International Notes:**

Verifiable Prerequisite Items | Prerequisite Item Value(s) or Range Description Constraint | PULHES 111333 Required | Must meet height weight std IAW AR 600-9 YES Required | Course Security Clearance Y NONE Required | Pay Grade E4 Through E7 E4 - ENLISTED TO E7 - ENLISTED Required OR W1 Through W2 W1 - WARRANT OFFICER TO W2 - WARRANT OFFICER Required OR O1 Through O2 O1 - OFFICER TO O2 - OFFICER Required | Text Prerequisites | Students may not have a temporary/permanent profile restricting exposure to cold temperatures. | Students MUST have a Field Meal Card issued by their unit. Special waivers will only be granted with approval from the Commander, NWTC prior to the start of the course. | Prerequisite Courses | There are currently no Prerequisites in the Prerequisite Courses section.

<b>B122011</b>	<b>MWOC</b>	<b>U</b>	<b>0.8W</b>	<b>699</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MOUNTAIN WARFARE ORIENTATION COURSE  
Army

Northern Warfare Training Center-Ft. Greely  
Fort Wainwright, AK 99703

**Course Description:**

Effective 2015-05-05

**Course Scope:**

**A. Scope:**

The Mountain Warfare Orientation Course (MWOC) familiarizes company and battalion level leaders, staff officers/NCO's with the knowledge/skills required in successfully planning and conducting operations in a mountainous environment. Emphasis is placed on the effects of cold on personnel and material, effects of the mountain environment on operations, and planning considerations unique to combat in mountainous regions. Mountain risk management procedures are stressed throughout the course of instruction. Graduates will have an understanding of the role of the unit's military mountaineer and the capability provided through mountain training at a unit level.

**B. Prerequisites:**

1. Enlisted personnel: E-5 and above (Specialist serving in a leadership position may attend as vacancies permit.).
2. Warrant/commissioned officer personnel all ranks.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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3. Cadets are authorized to attend this course.
4. Students may not have a P-2 or temporary profile(s) under the P, U, or L columns of the physical profile. All students must meet minimum physical training, height and weight standards. Students must not have an uncontrollable fear of heights.
5. Soldiers not meeting the prerequisites listed above will need to get approval from the Commander, NWTC, prior to the start of the course.
6. Students MUST have a Field Meal Card issued by their unit. Special waivers will only be granted with approval from the Commander, NWTC prior to the start of the course.
7. A security clearance is not required.

Special Information:

C. Special Notes:

1. All items listed on the packing list for each course (see NWTC website <http://www.wainwright.army.mil/nwtc>) will be inspected on day zero for accountability and serviceability. Students arriving with unserviceable or missing equipment will be required to obtain the equipment prior to departing for Black Rapids Training Site or will be required to return to home station. NWTC does not have a supply system to DX or replace missing equipment.

2. Absolutely no personal climbing equipment (harness, carabiners etc.) will be used during BMMC, ACC or MWOC. Unit issued climbing equipment (HAMK) may be used but will be inspected by NWTC personnel first. Unit issued snowshoes, skis and ski poles may be used during winter courses.

D. Preparation for MWOC:

1. Recommendations for academic and physical pre-course preparation can be found on the NWTC web site at <http://www.wainwright.army.mil/nwtc/>.

2. You must show up to the MWOC in excellent physical condition and mentally prepared for long days that include a lot of information. Some recommendations for preparation include:

a. Prepare physically. You may be surprised by the physical demands of the course. The physical requirements require you to travel moderate distances with a rucksack (up to 10 km with 60 lbs) over difficult terrain, often under inclement weather conditions. If you are not prepared physically, you will fall behind in learning the new skills required for the course. Ensure you break-in your boots prior to the course. Conduct foot marches in hilly or mountainous terrain with a 45 pound rucksack 2-3 times per week. Short intense workouts with body weight or light weights 4-6 times per week increase all aspects of fitness.

b. Prepare mentally: You are required to learn a lot of information and new skills in a relatively short period of time. Download the student handout (<http://www.wainwright.army.mil/nwtc/mwoc.html>) prior to the course. Familiarize yourself with the entire manual - scroll through the document for about two hours and read areas that interest you. You should also review basic land navigation principles - plotting a point on a map, determining elevation on a map, terrain features, etc.

**Course Prerequisite Text:**

No dependent travel is authorized. Please refer to the site notes for any questions or contact the IMSO. This is a physically demanding course and recommend the student prepares prior to the course with a physical fitness program.

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint  
 PULHES 111333 Required Must meet height weight std IAW AR 600-9 YES Required  
 Course Security Clearance Y NONE Required Pay Grade E8 Through E9 E8 - ENLISTED TO E9 - ENLISTED Required OR W3 Through W5 W3 - WARRANT OFFICER TO W5 - WARRANT OFFICER Required OR O3 Through O9 O3 - OFFICER TO O9 - OFFICER Required OR FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required  
 Text Prerequisites Students must not have an uncontrollable fear of heights. Students MUST have a Field Meal Card issued by their unit. Special waivers will only be granted with approval from the Commander, NWTC prior to the start of the course. Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B122012</b>	<b>SMC</b>	<b>U</b>	<b>8.0W</b>	<b>B067</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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SENIOR MOUNTAINEERING COURSE  
Army

10th SFG  
Fort Carson, CO

**Course Description:**

Senior Mountaineering Course which includes tactical mountain operations, field craft training, animal packing instruction, maintaining mountaineering equipment, selecting appropriate mountaineering equipment, high alpine medical considerations, medical emergencies, trauma emergencies, weather forecasting, belay climbers, construct improvised climbing equipment, casualty extraction, moving non-trained personnel over vertical obstacles, conducting mountain operations at night, equipment hauling, 3-man party climbs with lead climbing and graded practical exercises.

Special Information:

Instruction begins with senior mountaineering tasks and concentrates on developing mountain leadership skills in summer high-alpine terrain.

Itinerary is from home station to Fort Carson, CO and return to home station or next duty assignment.

Students provide their own transportation to and from the Colorado Springs airport.

All waiver requests will be sent to CG, USAJFKSWCS ATTN: AOJK-OP (G3) Fort Bragg, NC 28310 NLT 45 days prior to the class start date.

**Course Prerequisite Text:**

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B122013	MMC	U	6.0W	B067	75				No		50.00

5. Requirements for attendance to the Senior Mountaineering Course are as follows:ii a. Students must have in their possession on the first day of class the following items:ii (1) A memorandum signed by a Special Forces Master or Senior Mountaineering Course graduate with Company Commander's endorsement. The memorandum must indicate that the individual has met the Basic level requirements. The memorandum must also specify that the individual has followed a lead climber on Yosemite Decimal System (YDS) Class-5 terrain. This memorandum can be waived for attendees who are not from USASFC(A). These attendees will make prior coordination via phone or email with MMD leadership. MMD will make a determination of attendance eligibility based on a phone interview and any available documentation charting the potential attendee's training and experience. This process is not designed to deny access to any student. It is designed to ensure that potential attendees are set up to successfully enter and complete the SMC.ii (2) A copy of the students climbing log indicating that he has followed a lead climber on YDS Class-5 grade terrain.ii b. Students must have on record the following items:ii (1) Have an APFT card within six months of the course start date in accordance with FM 7-22.ii (2) Have a current SF physical annotated in MEDPROS.ii c. Students must be able to pass hands-on testing consisting of the following Basic Mountain Operator skills in accordance with the Senior Mountaineering Course (SMC) Testing Memorandum for Record, Dated 24 June 2014: (See Enclosure, Senior Mountaineering Course Testing).ii(1)Basic Mountaineer Critical Tasksi331-BMC-0001 Maintain Individual Mountain Equipment i331-BMC-0002 Perform First Aid in a Mountainous Environment i331-BMC-0003 Identify Dangers in the Mountainsi331-BMC-0004Employ Movement Techniques in Mountainous Terraini331-BMC-0005Tie a Clove Hitchi331-BMC-0006Don a Manufactured Climbing Harnessi331-BMC-0007 Communicate Rope Commands331-BMC-0008 Perform Belay Techniquesi331-BMC-0009 Perform a Body Rappel331-BMC-0010 Perform a Carabiner Wrap Rappel with Safety Backup331-BMC-0011 Perform a a Munter Hitch Rappel with Safety Backup i331-BMC-0012 Perform a Rappel using the Air Traffic Control (ATC) Rappel Device with Safety Backup331-BMC-0013Perform a Balance Climb331-BMC-0014 Ascend a Rope using the Improvised Texas Kick Systemi331-BMC-0015Ascend a Rope using a Purcell Prusik System i331-BMC-0016 Negotiate Terrain with a Fixed Linei331-BMC-0017 Tie a Girth Hitch i331-BMC-0018 Tie a Munter Hitch i331-BMC-0019 Tie a Rewoven Figure 8 i331-BMC-0020 Tie a Figure 8 on a Bight i331-BMC-0021 Tie a Fisherman's Knot i331-BMC-0022 Tie a Double Fisherman's Knot i331-BMC-0023 Tie an Overhand Knot i331-BMC-0024 Tie an Overhand on a Bight i331-BMC-0025 Tie an Overhand Slip Knot i331-BMC-0026 Tie a Water Knot i331-BMC-0027 Tie a Single Bowline i331-BMC-0028 Tie a Butterfly Knot i331-BMC-0029 Tie a Square Knot i331-BMC-0030 Tie a Flat Overhand Knot i331-BMC-0031 Tie an End of Line Prusik Knot i331-BMC-0032 Tie a Middle of the Line Prusik Knot i331-BMC-0033 Tie a Bachman Knot i331-BMC-0034 Tie a Klemheist Knot i331-BMC-0035 Tie an Auto-Block i331-BMC-0036 Tie a Garda Knot i331-BMC-0037Tie a Mule Knot on a Munter Hitch i331-BMC-0038Tie a Mule Knot on a Belay Device i331-BMC-0039Tie a Butterfly Coil i331-BMC-0040Tie a Mountaineering Coili331-BMC-0041Tie a Triple Fisherman's Knot i331-BMC-0042Construct an Improvised Harnessi331-BMC-0043Maintain a Rope Log i331-BMC-0044Maintain a Climbing Rope ii d. Students must meet the following physical requirements on day one:ii(1)Execute the Manitou Springs Incline ascent within the 45 minute time standard.ii(2)Complete a 30 foot rope climb.ii e. Student reporting instructions for the Senior Mountaineering Course.ii(1) All students are required to bring a PRC-148 with headset or handset, and Night Vision Goggles (NVG's) with NVG mount and ballistic helmet (ACH, MICH, OPS-CORE, etc.). Students traveling via commercial airlines must communicate with the airlines prior to traveling in order to coordinate for transportation of sensitive items.ii(2) Sensitive items will be turned-in to a consolidated arms room upon arrival and issued when required.ii(3) All students will report for the first day of training to Bldg. 7427 at 0530 hours in PT uniform (or equivalent). All students will be prepared to conduct a 2000 foot ascent to 8500 feet in 45 minutes and perform a 30 foot rope climb.ii(4) Students must have all of the required items listed on the SMC packing list (dated 24 June 2014) when they arrive. This packing list can be found on the USASOC portal at the following web link under, Shared Documents, in the SMC 02-014 folder: <https://arsocportal.soc.mil/usasfc/10sfggsb/opsd/ced1/default.aspx> The MMD is able to provide climbing gear on a limited basis. The MMD is unable to provide clothing or footwear to students. The student's unit is responsible for purchasing the required foot gear for the course. Please note that in accordance with USASOC REG 350-12, ALL nylon equipment MUST be less than 7 years old. Students not arriving with or acquiring the required items within the first week will NOT be allowed to continue the course. (See Enclosure, SMC Packing List)



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MASTER MOUNTAINEERING COURSE  
Army

10th SFG  
Fort Carson, CO

**Course Description:**

Course Scope:

Master Mountaineering Course includes tactical mountain operations in a winter environment, fieldcraft training, maintaining mountaineering equipment, selecting appropriate alpine mountaineering equipment, high-altitude medical considerations, cold weather medical evacuation techniques, weather forecasting, belay climbers, construct improvised climbing equipment, avalanche rescue, snowpack analysis, winter guiding techniques, moving non-trained personnel over winter alpine terrain, alpine bivouac, winter tactical considerations, a tactical Culmination Exercise (CULEX), graded practical exercises, and written examinations.

Special Information:

Instruction begins with Master Mountaineering Tasks and concentrates on developing mountain leadership skills in winter high-alpine terrain.

Itinerary is from home station to Fort Carson, CO and return to home station or next duty assignment.

Students provide their own transportation to and from the Colorado Springs airport.

All waiver requests will be sent to CG, USAJFKSWCS ATTN: AOJK-OP (G3) Fort Bragg, NC 28310 NLT 45 days prior to the class start date.

**Course Prerequisite Text:**

**Course International Notes:**

5. Requirements for attendance to the FY 14 SFAMOS Master Mountaineering Course are as follows: iia. Must be a certified Senior Mountaineer by graduating a 2007 through 2013 Senior Mountaineering Course or by graduating as a level 2 Mountaineer from the USASOC/USASFC Mountain Course between 1996 and 2006. iib. Master Course attendees must bring a copy of their course graduation certificate from the SENIOR Mountaineering Course upon arrival to training. Upon arrival students will be required to pass a trail run, up to five miles. Following the physical fitness event students will take a written exam which consists of both Basic and Senior Mountaineering questions. Students will have to pass a hands on entry test which will consist of a military knot tying test while wearing winter gloves. Also be prepared to properly demonstrate any of the Senior Mountaineering rope systems [raising/lowering systems, advanced rope bridges, construct a belay/rappelling site etc. (with/without gloves)]. Upon successful completion of hands on skills assessment, students will conduct training in MASTER Mountaineering Skills and graduate as a Master Mountaineer. The Master Mountaineer graduate is able to lead training in winter high - alpine environments, conduct and lead military operations in mountainous terrain, and advise Unit Commanders on military mountaineering applications based on operational requirements. iic. Personnel designated to attend the Master Mountaineering Course must not be on a physical profile that limits their ability to operate and perform in mountainous environments. Students must be current in all MEDPROS categories. Students on profile are required to contact SFAMOS prior to arrival IOT determine eligibility for entrance into the Course. iid. Student reporting instructions for SFAMOS Master Mountaineering Course 001-14: i1) Students traveling from outside of Ft. Carson will report to Bldg. 17427 Bad Tolz Rd in the 10th SFG (A) Complex on the Sunday 09 Feb 14 between 1600-1800 hours and secure their sensitive items. If there are any complications due to travel and students cannot meet the timeline, contact MSG Kelly at 719-524-1654 (work) or 719-216-4887 (cell). iia) All students are required to bring a M4 Carbine, PRC-148 MBITR with antenna, X2 battery and headset of choice (i.e. throat mic/Peltors/three wire etc. No Thales trucker mic), and NVGs from their home station. Students traveling via commercial airlines must communicate with the airlines prior to traveling IOT coordinate for transporting sensitive items. iib) Students assigned to Ft. Carson will be required to turn in their NVG's to SFAMOS NLT 1500 hrs on Friday, 07 Feb 14. If there is any reason a student cannot meet the timeline, contact MSG Kelly at 719-524-1654 (work) or 719-216-4887 (cell). ii2) All students will report for the first day of training on Monday, 10 Feb 14 at Bldg 7427 at 0530 hrs. in weather appropriate civilian PT attire. ii3) Students must have all of the required items listed on the Master Mountaineering Course Packing List when they arrive. (Packing list is attached to this document) iie. DTS Instructions i1) Students traveling to the Master Mountaineering Course 001-14 must arrive at Fort Carson, CO NLT 09 Feb 14. Students assigned to Ft. Carson will report Monday, 10 MAR 14 DTS authorizations should reflect excess baggage, ATM withdrawal, variations authorized, and non-compact auto rental. Rental vehicles should be capable of traversing snow covered roads as well as provide storage for personal mountaineering equipment. Temporary duty locations and dates are as follows: iia) 10-22 Feb, Dillon, CO ib) 23-24 Feb, Colorado Springs, CO ic) 25 Feb-06 Mar, Estes Park, CO id) 07-08 Mar, Colorado Springs, CO ie) 09-12 Mar, Gunnison, CO ii) 13-14 Mar, Colorado Springs, CO ii2) Student funding is provided by the soldier's unit. ii3) Students are responsible for lodging reservations while in Colorado Springs, CO. Ft. Carson lodging office phone number is commercial: 719-526-4832 or DSN: 691-4832. Reservations will be arranged by course cadre for all other lodging. ii 4) Students must also provide their own transportation to commute between lodging and Ft. Carson. TDY students will be required to use a rental vehicle for travel to training areas outside of Ft. Carson. ii6. POC this action is MSG Schaffer at; COM 719-524-1654, DSN 883-1654, or schaffl@ahqb.soc.mil

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B122014</b>	<b>AMMC</b>	<b>U</b>	<b>2.0W</b>	<b>699</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

ADVANCED MILITARY MOUNTAINEERING COURSE  
Army

Northern Warfare Training Center-Ft. Greely  
Fort Wainwright, AK 99703

**Course Description:**

Course Scope:

A. Scope:

The Assault Climber Course (ACC) trains Soldiers in the knowledge/skills required to lead small units/teams over technically difficult, hazardous or Class 4 and 5 mountainous terrain during summer months. Emphasis is placed on developing the Level 2 mountaineering tasks described in FM 3-97.61, Appendix A. The course is intended for units or individuals that will conduct operations in mountainous terrain and must operate independently of major units or organizations.

B. Prerequisites:

1. Enlisted Personnel: E-4 through E-7.
2. Warrant/commissioned officer personnel. WO-1, CW-2/O-1 and O-2 platoon level leaders.
3. Course is open to combat arms and soldiers attached to combat arms units. Exceptions will be made on a case-by-case basis as approved by the Commandant, NWTC.
4. All students must have graduated from the BMMC or have appropriate Level I mountaineering training (such as the Vermont Mountain Warfare School Summer Course). The Commander, NWTC will determine if a student meets the prerequisites for this course.
5. Students may not have a P-2 or temporary profile(s) under the P, U, or L columns of the physical profile. All students must meet minimum physical training, height and weight standards. Students must not have an uncontrollable fear of heights.
6. All students should view/study the knot tying videos at <http://www.wainwright.army.mil/nwtc/Knot-Tying.htm> prior to attending course. This is essential to ensuring students do not fall behind early in course. Students should know how to tie these knots on command prior to arrival at course. Prospective students can sign out rope from TSC or can use 550 chord etc as a training aid.
7. Soldiers not meeting the prerequisites listed above will need to get approval from the Commander, NWTC, prior to the start of the course.
8. Students MUST have a Field Meal Card issued by their unit. Special waivers will only be granted with approval from the Commander, NWTC prior to the start of the course.
9. A security clearance is not required.

Special Information:

C. Special Notes:

1. All items listed on the packing list for each course (see NWTC website <http://www.wainwright.army.mil/nwtc>) will be inspected on day zero for accountability and serviceability. Students arriving with unserviceable or missing equipment will be required to obtain the equipment prior to departing for Black Rapids Training Site or will be required to return to home station. NWTC does not have a supply system to DX or replace missing equipment.

2. Absolutely no personal climbing equipment (harness, carabiners etc.) will be used during BMMC, ACC or MWOC. Unit issued climbing equipment (HAMK) may be used but will be inspected by NWTC personnel first. Unit issued snowshoes, skis and ski poles may be used during winter courses.

**Course Prerequisite Text:**

No dependent travel is authorized. Please refer to the site notes for any questions or contact the IMSO. This is a physically demanding course and recommend the student prepares prior to the course with a physical fitness program.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course International Notes:**

Verifiable Prerequisite Items|Prerequisite Item Value(s) or Range Description Constraint | PULHES 111333 Required | Must meet height weight std IAW AR 600-9 YES Required | Course Security Clearance Y NONE Required | Pay Grade E4 Through E7 E4 - ENLISTED TO E7 - ENLISTED Required OR IW1 Through W2 W1 - WARRANT OFFICER TO W2 - WARRANT OFFICER Required OR IO1 Through O2 O1 - OFFICER TO O2 - OFFICER Required OR IFM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required | Text Prerequisites|Students must not have an uncontrollable fear of heights. |Students MUST have a Field Meal Card issued by their unit. Special waivers will only be granted with approval from the Commander, NWTC prior to the start of the course. | Prerequisite Courses|The Student must satisfy any one of the following Prerequisite Course Solution Sets:|Students Must:| Have a Reservation, or be Graduated from course: BMMC Phase : (none) (BASIC MILITARY MOUNTAINEERING COURSE) \*.| Or |Students Must:| Have Graduated from course: BMC Phase : (none).| Or |Students Must:| Have a Reservation, or be Graduated from course: 071-SQIE Phase : (none) (BASIC MILITARY MOUNTAINEER) \*.| Or |Students Must:| Have Graduated from course: 071-SQIE (SUM) Phase : (none) (SUMMER MILITARY MOUNTAINEER).| Or |Students Must:| Have Graduated from course: 071-SQIE (WIN) Phase : (none) (WINTER MILITARY MOUNTAINEER).| \* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

<b>B122015</b>	<b>CWOC</b>	<b>U</b>	<b>0.8W</b>	<b>699</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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COLD WEATHER ORIENTATION COURSE  
Army

Northern Warfare Training Center-Ft. Greely  
Fort Wainwright, AK 99703

**Course Description:**

Effective 2018-01-10

Course Scope:

A. Scope:The Cold Weather Orientation Course (CWOC) familiarizes commanders and staff officers with the knowledge/skills required in successfully planning and conducting operations in a cold, snow-covered environment. Emphasis is placed on the effects of cold on personnel and material, effects of the winter environment on operations, and planning considerations unique to the winter battlefield and cold regions. Cold weather risk-management procedures are stressed throughout the course of instruction.B. Prerequisites:1. Enlisted personnel: E-7 and above.2. Warrant/commissioned officer personnel: CW-2/O-2 and above.3. This course is open to all Military personnel throughout Department of Defense, with priority to active duty Soldiers and those deploying to mountainous regions. Exceptions will be made on a case-by-case basis as approved by the Commander, NWTC.4. There are no P 2 or temporary profile disqualification requirements for this course under the P, U, or L columns of the physical profile. Students cannot have a permanent or temporary profile restricting exposure to cold temperatures. All students must meet minimum physical training, height and weight standards. 5. Soldiers not meeting the prerequisites listed above will need to get approval from the Commander, NWTC, prior to the start of the course.6. Students MUST have a Field Meal Card issued by their unit or \$210 cash. Special waivers will only be granted with approval from the Commander, NWTC prior to the start of the course.7. A security clearance is not required.

Special Information:

C. Special Notes:All items listed on the packing list for each course will be inspected on day zero for accountability and serviceability. Students arriving with unserviceable or missing equipment will be required to obtain the equipment prior to departing for Black Rapids Training Site or will be required to return to home station. NWTC does not have a supply system to DX or replace missing equipment.

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items|Prerequisite Item Value(s) or Range Description Constraint | PULHES 111333 Required | Must meet height weight std IAW AR 600-9 YES Required | Course Security Clearance Y NONE Required | Pay Grade E6 Through E9 E6 - ENLISTED TO E9 - ENLISTED Required OR IW2 Through W3 W2 - WARRANT OFFICER TO W3 - WARRANT OFFICER Required OR IO2 Through O6 O2 - OFFICER TO O6 - OFFICER Required OR IFM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required | Text Prerequisites|Students cannot have a permanent or temporary profile restricting exposure to cold temperatures. |Students MUST have a Field Meal Card issued by their unit. Special waivers will only be granted with approval from the Commander, NWTC prior to the start of the course. |SFC are authorized to attend course. Must be slotted in a 1SG position and provide a copy of ERB to USARAK G3 Schools personnel prior to enrollment for vetting. | Prerequisite Courses|There are currently no Prerequisites in the Prerequisite Courses section.

<b>B122016</b>	<b>071-9E-F53/920-F44</b>	<b>U</b>	<b>1.2W</b>	<b>959</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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ROUGH TERRAIN EVACUATION  
Army

NGB MOUNTAIN WARFARE SCH  
JERICHO, VT 05465

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Description:**

Effective 2014-10-01

Course Scope:

Purpose: To teach Soldiers the skills to care for and safely evacuate an injured Soldier over difficult terrain under austere conditions. To provide practical training on potential scenarios found during combat operations in mountainous terrain.

Scope: The course is 8 days conducted by the U.S. Army Mountain Warfare School, Jericho Vermont. It combines classroom and field time with evacuation practical exercises. Many portions of the course are physically demanding as Soldiers apply their newly learned skills in various MEDEVAC scenarios.

Subjects to be taught are the following:

MEDEVAC: Evacuation Procedures, Hauling Systems, Hoist Operations

Medical: Clear C-Spine, Patient Assessment, Mountain Injuries, Patient Packaging and Stabilization of Ortho Injuries, High Altitude Illness. Mountain Specific: Mountain Movement, Knot Tying, Fixed Ropes, Anchors, Rappelling

Practical Exercises: MEDEVAC Movements, Hoist Operations, Hi-Lines, Hauling Systems

Course Outcomes:

Upon graduation students will be proficient in the following.

- The ability to move through difficult mountainous terrain under austere conditions.
- Employ field expedient medical treatment techniques to stabilize a casualty.
- Soldiers will be able to use mountaineering rope systems to safely move a casualty from point of injury to point of evacuation in a mountainous environment.
- Ability to communicate effectively with the aeromedevac during hoist casualty operations at the pick-up zone.
- Operate hoist platforms to secure a casualty during aeromedevac operations.

Special Information:

The Infantry Commandant is the waiver approval authority for this course. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g. during on site course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command to:

Commandant, U.S. Army Infantry School

ATTN: ATSH-IP, 1 Karker St.

Suite 6107 Ft Benning, GA 31905

Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

**Course Prerequisite Text:**

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites Selected personnel in the USMC, ARNG, Reserve and Active Component that meet all the prerequisites listed below and in DA PAM 351-4 (Army Schools Catalog). Meet the height and weight standards of AR 600-9. Commanders/Commandants have the authority to deny enrollment or dis-enroll Soldiers that do not meet the height and weight standards of AR 600-9.2 Applicants must pass the Army Physical Fitness Test (APFT) per FM 7-22 and AR 350-1. This test will be administered by the parent unit. A copy of DA 705 properly completed, showing successful completion of the Army Physical Fitness Test within 12 months prior to graduation for reserve component soldiers and within six months prior to graduation for Active Duty and AGR personnel. All Soldiers must possess a current periodic medical examination. Soldiers over 40 must bring documentation of Over 40 Screening (if required). Must have attended and graduated the Basic Military Mountaineering Course and be SQI "E", Military Mountaineer Qualified. Enlisted Soldiers must be in the Rank/Grade of: Private First Class, E-3 to Master Sergeant, E-8. Enlisted Soldiers must be qualified in the following MOS: 11B, 11C, 11Z, 12B, 12Z, 13B, 13F, 13Z, 15J, 15P, 15S, 15T, 15U, 15Z, 18B, 18C, 18D, 18E, 18F, 18Z, 19D, 19K, 19Z, 25B, 25C, 25U, 25Z 31B, 31K, 31E, 31Z, 35M, 35P, 35Q, 38B, 68J, 68W, 74D, 88M, 89D, 92Y, 92R. Commissioned Officers must be in the Rank of: Second Lieutenant, O-1 to Captain, O-3. Commissioned Officers must be branch qualified in one the following: 11A, 12A, 13A, 15A, 18A, 19A, 25A, 35A, 38A, 62A, 62B, 65A, 66H, 67J, 88A, 89E, 74A. Warrant Officers in the grade/rank of: CW1 - CW3. Warrant Officers must be qualified in the following MOS: 09W, 152B, 152C, 152D, 152E, 152F, 152G, 152H, 153A, 153D, 153E, 154A, 154B, 180A, 311A, 351M, 600A, 740A. Commanders will ensure these are accomplished using the TRADOC FORM 350-18-2-R-E, The Army School System (TASS) Unit Pre-Execution Checklist. Soldier must have a minimum of one year of service remaining after course completion. Commanders/Commandants will conduct a risk assessment and counsel the reporting Soldier on the outcome should the analysis result in denial of enrollment or disenrollment of a course. Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B122017</b>	<b>071-9E-F54/920-F45</b>	<b>U</b>	<b>1.2W</b>	<b>959</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MOUNTAIN PLANNERS  
Army

NGB MOUNTAIN WARFARE SCH  
JERICHO, VT 05465

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2014-10-01

Course Scope:

Purpose: To teach Mountain Leaders the basic skills required to plan, support and execute operations in mountainous terrain under various climatic conditions.

Scope: This course is 8 days and conducted by the U.S. Army Mountain Warfare School, Jericho Vermont. It combines classroom time with actual execution of key tasks that illustrate the practical issues faced with mountain operations. The target audience is company level leadership (squad leader through company commander) and battalion staff. Subjects to be taught are Effects of Altitude/Cold/Terrain on: Personnel, Equipment, Movement, Planning Considerations for: Patrol Bases, Patrols, Reconnaissance, Fire Control, CASEVAC, Offensive/Defensive Operations Logistics : Required/Available Equipment and its use, Resupply Considerations, Water Procurement Practical Exercises: CASEVAC, Patrolling, Patrol Base Operations, Rappelling, Rope Management, Fixed Ropes and Route Planning.

Course Outcomes:

Upon graduation students will be proficient in the following.

- Knowledge of advanced skills in route planning while encountering micro-terrain in a mountainous environment.
- Understand the unique challenges encountered with troop sustainment in mountain operations.
- Develop a broad understanding of CASEVC techniques used in mountainous terrain.
- Provide leadership with the tools and training to fully utilize basic and advanced mountaineer Soldiers.

Special Information:

The Infantry Commandant is the waiver approval authority for this course. Students requesting course/prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g. during "on site" course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command to:

Commandant, U.S. Army Infantry School  
 ATTN: ATSH-IP, 1 Karker St.  
 Suite 6107 Ft Benning, GA 31905

Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. iiText Prerequisites Selected personnel in the USMC, ARNG, Reserve and Active Component that meet all the prerequisites listed below and in DA PAM 351-4 (Army Schools Catalog). Meet the height and weight standards of AR 600-9. Commanders/Commandants have the authority to deny enrollment or dis-enroll Soldiers that do not meet the height and weight standards of AR 600-9.2 Applicants must pass the Army Physical Fitness Test (APFT) per FM 7-22 and AR 350-1. This test will be administered by the parent unit. A copy of DA 705 properly completed, showing successful completion of the Army Physical Fitness Test within 12 months prior to graduation for reserve component soldiers and within six months prior to graduation for Active Duty and AGR personnel. All Soldiers must possess a current periodic medical examination. Soldiers over 40 must bring documentation of Over 40 Screening (if required). Must have attended and graduated the Basic Military Mountaineering Course and be SQI "E", Military Mountaineer Qualified. iiEnlisted Soldiers must be in the Rank/Grade of: Staff Sergeant, E-6 to Master Sergeant, E-8. Enlisted Soldiers must be qualified in the following MOS: 11B, 11C, 11Z, 12B, 12Z, 13B, 13F, 13Z, 15J, 15P, 15S, 15T, 15U, 15Z, 18B, 18C, 18D, 18E, 18F, 18Z, 19D, 19K, 19Z, 25B, 25C, 25U, 25Z 31B, 31K, 31E, 31Z, 35M, 35P, 35Q, 38B, 68J, 68W, 74D, 88M, 89D, 92Y, 92R. iiCommissioned Officers must be in the Rank/Grade of: Second Lieutenant, O-1 to Captain, O-3. Commissioned Officers must be branch qualified in the following: 11A, 12A, 13A, 15A, 18A, 19A, 25A, 35A, 38A, 62A, 62B, 88A, 89E, 74A. iiWarrant Officers in the grade/rank of: CW1 - CW3. Warrant Officers must be qualified in the following MOS: 09W, 180A, 311A, 351M, 600A, 740A. iiCommanders will ensure these are accomplished using the TRADOC FORM 350-18-2-R-E, The Army School System (TASS) Unit Pre-Execution Checklist. Soldier must have a minimum of one year of service remaining after course completion. iCommanders/Commandants will conduct a risk assessment and counsel the reporting Soldier on the outcome should the analysis result in denial of enrollment or disenrollment of a course. iiPrerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B122018	071-9E-F55/920-F46	U	1.2W	959	75				No		50.00

MOUNTAIN RIFLEMAN

Army

NGB MOUNTAIN WARFARE SCH

JERICHO, VT 05465

**Course Description:**

Effective 2014-10-01

Course Scope:

Purpose: To train snipers and squad designated marksman a combination of mountain specific skills and angle marksmanship fundamentals. The goal is improving mobility and lethality in mountainous terrain.

Phase Scope: This course is 8 days in length and conducted by the U.S. Army Mountain Warfare School, Jericho Vermont. Students are provided with extensive shooting opportunities at both flat and angle ranges. They are taught basic mountain mobility and navigation skills. The skills are then combined in practical exercises that test a student's ability to plan and execute missions in mountainous terrain. The tasks taught are: Mountain Travel Techniques, Cold Weather Clothing, Environmental Injuries, Soldier Load Management, Characteristics of Mountain Terrain, Basic Mountaineering Equipment, Long Range Marksmanship In Mountainous Terrain, Map Reading in Mountainous Terrain, Terrain Exploitation, Land Navigation, Written Test.

**Course Outcomes:**

Upon graduation students will be proficient in the following.

- Capable of providing long range precision rifle fire on targets in mountainous terrain under adverse environmental conditions.
- Ability to navigate and efficiently negotiate difficult mountainous terrain by foot.
- Proficient with technical rope methods used to negotiate high risk mountainous terrain in order to set up for a target of opportunity.

**Special Information:**

The Infantry Commandant is the waiver approval authority for this course. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g. during "on site" course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command to:

Commandant, U.S. Army Infantry School

ATTN: ATSH-IP, 1 Karker St.

Suite 6107 Ft Benning, GA 31905

Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items: There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. iiText Prerequisites: Selected personnel in the USMC, ARNG, Reserve and Active Component that meet all the prerequisites listed below and in DA PAM 351-4 (Army Schools Catalog). Meet the height and weight standards of AR 600-9. Commanders/Commandants: have the authority to deny enrollment or dis-enroll Soldiers that do not meet the height and weight standards of AR 600-9.2 Applicants must pass the Army Physical Fitness Test (APFT) per FM 7-22 and AR 350-1. This test will be administered by the parent unit. A copy of DA 705 properly completed, showing successful completion of the Army Physical Fitness Test within 12 months prior to graduation for reserve component soldiers and within six months prior to graduation for Active Duty and AGR personnel. All Soldiers must possess a current periodic medical examination. Soldiers over 40 must bring documentation of Over 40 Screening (if required). Soldiers must have a current live-fire qualification with M16/M4 within the last 6 months. A copy of DA Form 3595-R with a score of EXPERT. Weapons Qualification must be administered by the parent unit. IAW ALARACT 027/2013 EST 2000 or any computerized equivalent IS NOT AN AUTHORIZED SUBSTITUTE FOR LIVE-FIRE QUALIFICATION. Must have attended and graduated the Basic Military Mountaineering Course and be SQI "E", Military Mountaineer Qualified. Soldiers must be in the Rank/Grade of: Private First Class, E-3 to Sergeant First Class, E-7. Soldiers must be qualified in the following MOS: 11B, 11C, 12B, 13B, 13F, 15J, 15P, 15S, 15T, 15U, 18B, 18C, 18D, 18E, 18F, 19D, 19K, 25B, 25C, 25U, 31B, 31K, 74D, 88M, 89D, 92R. Commanders will ensure these are accomplished using the TRADOC FORM 350-18-2-R-E, The Army School System (TASS) Unit Pre-Execution Checklist. Soldier must have a minimum of one year of service remaining after course completion. Commanders/Commandants will conduct a risk assessment and counsel the reporting Soldier on the outcome should the analysis result in denial of enrollment or disenrollment of a course. iiPrerequisite Courses: There are currently no Prerequisites in the Prerequisite Courses section. See other sections.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B122151	020-19K30-C45	U	7.0W	698	75				No		50.00

ARMOR CREWMAN ALC  
Army

NCO ACADEMY - INFANTRY  
Fort Benning, GA 31905

**Course Description:**

Effective 2015-07-10

Course Scope:

Armor Crewman ALC incorporates the new Army Learning Model (ALM) supporting outcomes-based methodology. It integrates 21st Century Soldier Competencies into learning content and converts most classroom experiences into collaborative problem solving events led by facilitators (vice instructors) who engage learners to think and understand the relevance and context of what they learn. The incorporation of ALM methods allows the Armor Crewman's training and education to move beyond the minimalist approach to standards-based training and achieve the desired excellence and mastery of training doctrine. The concept of visualizing training purpose and goals is applied and conditions are promoted which allow Soldiers to demonstrate agility, show initiative and creativity, and grow confident in ambiguity while in a climate that encourages freedom to try different solutions to challenging problems (how to think, not what to think). ALM initiatives are incorporated in the course through the use of VBS3 scenarios, Blackboard, simulation / simulator strategies, and a Field Training Exercise (FTX). Course Outcomes: Produce an NCOES graduate that demonstrates... Understands skill level 4 Armor Crewman duties Sound character, intellect, creates a presence, is committed to the Army profession and is grounded in current doctrine Leader presence as characterized by mental, physical and emotional readiness / resilience Intellect through mastery of troop leading procedures, effective communication and the ability to solve complex problems through creative thinking Tactical and technical competence (effectively employ a tank section utilizing all organic assets) Understanding human nature and the ability to teach, coach and mentor subordinates to accomplish the mission Understanding of how to train a section to win; leadership by example Understanding of Army supply discipline and accountability, Army programs and administrative systems 19K ALC Culminating Event (TR 350-10): AA/RC Armor Crewman ALC has redesigned the culminating event to include 107/89 hours of continuous operations for FY16 and out. The culminating event includes pre training utilizing the VBS3 gaming engine, a four day FTX and situation-based CCTT scenarios. This design increases rigor, incorporates blended learning methodologies within the current resource environment, and includes comprehensive leadership evaluations in a tactical environment.

Special Information:

Refer to <http://www.benning.army.mil/MCoE/NCOA/> and click on the link for AR ALC link on the right for the Welcome Letter, Student Documents, and Class Course Dates. Reference MTTs: ALARACT 149/2013 - change 1 to HQDA ALARACT 257/2012 business rules for managing institutional training delivered via resident. Effective FY15, the primary instructional method of delivery for PME will be resident training. All requests for an exception to conduct PME mobile training teams (MTTs) must be approved by the Army's Director of Training (DOT). Units requesting use of a PME MTT will submit a memorandum through their chain of command to Headquarters, Department of the Army (HQDA), G-37/TR for approval. 3.b.7.a. (u) ADD: memorandum will address the following criteria: 3.b.7.a.1. (u) ADD: the requesting unit will state that they are deploying for an overseas contingency operation (OCO) mission or assigned to a conduct defense CBRNE (chemical, biological, radiological, nuclear, and explosive) response force (DCRF) or global response force (GRF) mission. 3.b.7.a.2. (u) ADD: the requesting unit will state what their training requirements are, to include course name, number of personnel to be trained and that this exceeds TRADOC, Army National Guard (ARNG), or the United States Army Reserve Command (USARC) resident school house capacity to train them. This review of resident school house capacity will be in coordination with the human resources command (HRC). 3.b.7.a.3. (u) ADD: the requesting unit must agree to resource all MTT costs unless this training is directed by HQDA. 3.b.7.b. (u) ADD: once the MTT request is approved by the DOT, the requesting unit will submit a request through HQDA, G-1 (DAPE-MPT), to TRADOC, to assess the school house's ability to conduct the MTT.

**Course Prerequisite Text:**

FAMILY MEMBERS DEPENDENTS NOT PERMITTED

The following information was prepared by the Fort Benning International Military Student Office IMSO .

FORT BENNING INTERNATIONAL MILITARY STUDENT OFFICE IMSO is located at BLDG 2651, 7561 Michael Street, FT BENNING, GA 31905. We are also known as C Co, IMSO. 3-81 AR BN, 199TH INF BRIGADE.  
-Physical training is required for all NCOES Courses.  
-No dependents are authorized to accompany Soldiers as they attend NCOES schools.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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- WLC and ALC students will reside in Abrams Hall lodging.

The following NCO schools are set-up for the following ranks

- Maneuver SLC - Sergeant First Class E-7
- MANEUVER SLC INFANTRYMAN - Sergeant First Class E-7
- MANEUVER SLC CAVALRY SCOUT - Sergeant First Class E-7
- INFANTRYMAN ADV LDR - Staff Sergeant E-6
- ARMOR CREWMAN ADV LDR - Staff Sergeant E-6
- CAVALRY SCOUT ADV LDR - Staff Sergeant E-6
- WARRIOR LEADER - Corporal E-4 Sergeant E-5

WARNING - without medical requirements and packing list, students may not enroll in course. Fort Benning IMSO does not always have time resources to correct deficiencies in medical records and required equipment. Each IMS student is required to have a completed medical and dental examination by a medical authority from their country on DD Forms 2807-1 2808, in English. Forms and instructions are located at [www. disam.dsca.mil](http://www.disam.dsca.mil) itm

WARNING - All US Army Infantry and Armor Schools require mandatory physical training.

Students who arrive in poor physical condition greatly increase their risk of injury and or course failure.

Please read entire contents to brief international student prior to departure for the United States. Medical requirements and packing list must receive special attention.

#### Contents

- 1.Course Overview.
- 2.Special Considerations for International Students.
- 3.Medical Requirements.
- 4.Packing List.
- 5.Reporting Instructions.
- 6.Billeting, Pay, Messing.
- 7.Other Considerations.
- 8.Field Studies Program.
- 9.IMS Graduation Standards.

SPECIAL CONSIDERATIONS FOR INTERNATIONAL STUDENTS Students must arrive in good physical condition. Daily physical training, lasting 90 minutes, occurs 5 to 6 mornings per week. Students will carry heavy loads 30 kg over distances up to 12 miles. Ability to comprehend spoken English slang is more important than technical writing and reading. Students must prepare and deliver simple operations orders for rifle platoons. A laptop computer is recommended, but not required.

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**MEDICAL REQUIREMENTS** All IMS must have a current physical within 12 months and be medically cleared by a doctor to participate in the course. Students must comply with all applicable regulations in the JSAT JCSET, and regulations as required by the US Embassy.

**PACKING LIST** Please check the FT Benning Course website for each course's packing list. Please check all lists to include a field equipment list, athletic equipment and formal uniforms civilian clothes list.

Samples are

**FIELD EQUIPMENT**

- 2 pair of boots, well broken in.
- 4 sets of combat uniforms.
- 8 t-shirts.
- 8 pair of wool socks.
- 2 patrol caps
- 1 wet weather parka
- 1 pair of gloves
- 1 black wool knit cap
- 1 Notebook
- 5 black pens
- 2 pencils

**ATHLETIC EQUIPMENT** must be national military or US Army. Strongly recommend that students purchase US Army PT gear upon arrival. Total cost will be around 150.

- 1 pair of running shoes
- 4 pair of white socks
- 2 running shorts
- 2 short sleeve PT shirts
- 2 long sleeve PT shirts
- 1 PT outer-shell trousers
- 1 PT outer-shell jacket
- 1 orange reflective vest purchase upon arrival at Fort Benning

**FORMAL UNIFORMS CIVILIAN CLOTHES**

National Formal Uniform equivalent to US Dress Blues, or Class A  
Appropriate civilian clothes recommend three sets .

**Reporting Instructions**

Students will arrive at Columbus Airport CSG after transferring at Atlanta Hartsfield International. IMSO duty driver will meet all IMS flights. Fort Benning IMSO will drive students to AbramsHall Billeting, regardless of FMS

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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IMET status. They will report the next morning at 0830 to the IMSO office, BLDG 2651, 7561 MICHAEL STREET.  
Contact Telephone numbers IMSO Chief 706 575 9995 or IMSO CDR 706 575-8510.

WARNING - many students bags do not successfully transfer from Atlanta to Columbus. Students must file lost baggage claims at Columbus Airport. All lost bags, regardless of student, must be delivered to Abram Hall Billeting Office, BLDG 1670, at Fort Benning. Students must retain copy of their baggage claim voucher number.

Billeting, Pay, Messing Regardless of whether the student is IMET or FMS funded, students will live in Abrams Hall. Students should arrive with 200 to cover travel and incidentals until they begin receiving IMET pay. This money will also cover any deficiencies in the packing list. IMET students will receive 11.00 TLA travel and living allowance per day, unless their ITO specifies a different arrangement. Students will mess in the dining facility, located near the Abrams Hall complex. Messing expenses per day are approximately 13.90. Abrams Hall rooms have a microwave for meals purchased at the commissary.

Other Considerations Please do not bring your Spouse and or dependents i.e. family members Families will be required to live off-post. IMET students will not receive any money to cover their families expenses.

Field Studies Programs Students will also be invited to seek sponsorship with local American families from Columbus, GA. Additionally, there are numerous 1 to 4 day fully funded tours of the Southern US available. Social functions include guest speakers and farewell dinners. Examples of visits include Columbus Tour, Atlanta Tour, and the Savannah Tour.

IMS Graduation Standards same as US students.

Internet Link  
<http://www.benning.army.mil/infantry/ncoa>

SCO Please fax or mail healthcare coverage policies if applicable to the following address

CDR, C Co 3-AR BN, 199th Brigade, IMSO, 7561 Michael Street, BLDG 2651, Fort Benning, GA 31905 FAX 706 545-8325

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Verifiable Prerequisite Items: Prerequisite Item Value(s) or Range Description Constraint: Must meet height weight std IAW AR 600-9 YES Required; Pay Grade E5 Through E6 E5 - ENLISTED TO E6 - ENLISTED Required; Enlisted MOS CMF 19K 19 M1 ARMOR CREWMN Required; Service Component A ACTIVE ARMY Required OR IG NATIONAL GUARD Required OR IR ARMY RESERVES Required; Text Prerequisites: Active Army or Reserve Component enlisted Soldiers qualified in MOS 19K. First priority will be given to SSG and SGT(P). Second priority will be given to SGTs performing in positions for which the training/education is designed. SGT and SGT(P) must have completion of Structured Self Development 2 (SSD 2) prior to attendance of proponent technical phase(s), per ALARACT 126/2014. Soldiers must be a graduate of the Warrior Leader Course (WLC). Enrolled in ATRRS, walk-ons accepted if the course is not filled to capacity. No temporary profiles unless the reason for the profile is a result of injuries sustained due to participation in Operation Enduring Freedom, Operation Iraqi Freedom, Operation New Dawn, and Operation Inherent Resolve (OEF / OIF / OND / OIR) and operations that fall under the Global War on Terror (GWOT), now Overseas Contingency Operations (OCO). Soldiers must arrive at the Advanced Leader Course (ALC) with their temporary profile and a memorandum signed by their commander stating the temporary profile is a result of injuries sustained due to participation in OEF / OIF / OND / OIR / GWOT / OCO. DA Form 3349, Physical Profile, must be signed by the commander for permanent profiles. TRADOC Form 350-18-2-R-E, The Army School System (TASS) Unit Pre-Execution Checklist, must be completed and signed by the commander. Soldiers must meet requirements outlined in AR 350-1, Army Training and Leader Development.</p> <p>Prerequisite Courses: The Student must satisfy any one of the following Prerequisite Course Solution Sets:</p> <ul style="list-style-type: none"> <li>Students Must: Have Graduated from course: 011-WLC/ALC (CMF 18) Phase : (none).</li> <li>Or Students Must: Have Graduated from course: 011-WLC/BNCOC (CMF 18) Phase : (none).</li> <li>Or Students Must: Have Graduated from course: 600-BNCOC Phase : 1.</li> <li>Or Students Must: Have Graduated from course: 600-BNCOC (DL) Phase : 1.</li> <li>Or Students Must: Have Graduated from course: 600-BNCOC (DL-PILOT) Phase : 1.</li> <li>Or Students Must: Have Graduated from course: 600-BNCOC (DL-VTT) Phase : 1.</li> <li>Or Students Must: Have Graduated from course: 600-BNCOC (F) Phase : 1.</li> <li>Or Students Must: Have Graduated from course: 600-C45 (DL) Phase : (none) (ADV LDR COMMON CORE).</li> <li>Or Students Must: Have Graduated from course: 1-250-C49-2 (DL) Phase : (none) (STRUCTURED SELF-DEVELOPMENT - LEVEL 2).</li> </ul>										
<b>B122162</b>	<b>920-F83 (MC)</b>	<b>C</b>	<b>5.0W</b>	<b>171B</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

MASTER GUNNER COMMON CORE  
Army

Armor School  
FORT BENNING, GA 31905-

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2018-03-07

Course Scope:

PURPOSE: Train noncommissioned officers on advanced universal gunnery methodologies, gunnery training with a focus on vehicle mounted machine gun weapons systems, and the planning and implementation of gunnery training programs.

SCOPE: Master Gunner Common Core is taught in 29 days in four modules:

DIRECT FIRE AND WEAPONS TRAINING: Trains the direct fire engagement progress to provide a standardized method of engagement for weapons and platforms on the battlefield. This method allows Soldiers and leaders to maximize the effects of lethal fires against the enemy while reducing or eliminating the effects of fires on friendly or neutral personnel, equipment, or facilities. Trains maintenance procedures used to identify and troubleshoot complex malfunctions that occur during the firing of M240, M2, and MK19 machine guns. AMMUNITION AND BALLISTICS: Trains the ability to identify, classify, and forecast direct fire ammunitions that will enable Soldiers to manage ammunition allotments and training requirements at the Battalion level. Trains atmospheric effects on rounds due to nonstandard conditions to increase probability of first round impacts on target. Discusses lethality capabilities of all current and future ammunitions against various enemy threats encountered in the operational environment. Develops surface danger zones and verifies live fire training is being conducted IAW Installation and DOD regulations. GUNNERY TRAINING MANAGEMENT: Develops gunnery programs that sustain and improve unit gunnery proficiency training based on the Commander's intent and the Commander's assessment of unit's strong and weak areas. The Gunnery Program provides supervised decentralized training to include but not limited to key collective tasks, Warfighting Skills, preliminary gunnery training and integration of training devices and simulations, individual and crew-served weapon training and qualification. The emphasis on gunnery standards focuses a unit's direct fire lethality in combat operations to build and maintain ready units conducting unified land operations for Combatant Commanders as outlined in ADP 7-0. UNIT TRAINING PLAN: Develops a mounted machine gun company-level unit training plan. Soldiers conduct in-progress reviews throughout the course to ensure they are covering all resources and prerequisites required for a crew qualification. The course culminates with a briefing of the unit training plan they designed to a panel of simulated Battalion staff.

COURSE OUTCOMES:

- Demonstrate knowledge in direct fire procedures and identify procedural errors that violate principles of direct fire.
- Demonstrate expertise in troubleshooting complex machine gun malfunctions.
- Demonstrate knowledge in identifying procedures, duties, and responsibilities for planning and establishing both permanent and temporary live-fire ranges and tactical courses.
- Demonstrate expertise in developing scenarios and UTP for unit gunnery program that sustains and improves unit combat gunnery proficiency within the progressive training model.
- Demonstrates knowledge and ability to advise the Commander on weapon and ammunition capabilities to best employ assets organic to the organization as well as enemy vehicle capabilities.

Special Information:

Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g. during "on site" course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command.

Waivers may be submitted electronically to the following email or by mail to the CoAR office: [usarmy.benning.mcoe.mbx.armor-ocoa@mail.mil](mailto:usarmy.benning.mcoe.mbx.armor-ocoa@mail.mil)

CHIEF OF ARMOR  
 U.S. ARMY ARMOR SCHOOL  
 1 KARKER STREET SUITE 6600 FORT BENNING, GA 31905

Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

Training travel policy to support the execution of Army temporary duty/active duty training orders can be found at <https://g357extranet.army.pentagon.mil/ako/mtss>

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Family members dependents NOT authorized</p> <p>Purpose To train accomplished armor non-commissioned officers in advanced gunnery methodology, turret weapons systems maintenance, and gunnery training management. These acquired skills and knowledge will allow him to function as the unit's master of gunnery, the tank commander's mentor and the commander's gunnery technical adviser. Scope The M1A2 SEP Master Gunner Course phase accomplishes this mission by focusing its curriculum on the following areas of Armor Soldier development</p> <p>INDIVIDUAL TRAINING Physical Fitness MAINTENANCE TRAINING Trains maintenance procedures used to identify and troubleshoot complex malfunctions that occur in the tank turret electrical, hydraulic, armament, and fire control systems. GUNNERY TRAINING Trains advanced gunnery methodology, doctrinal, and technical procedures needed to assess crew proficiency, identify crew procedural errors that causes a tank not to hit a target, provide training for crews to operate the tank to its designed capabilities. GUNNERY TRAINING MANAGEMENT Trains Unified Land Operations as outlined in ADP 3-0, with the main emphasis on tank gunnery standards, preliminary gunnery training, supervised decentralized instruction, integration of training devices, assessment of units strong areas and weak areas, and development of an annual gunnery program that sustains and improves unit tank gunnery proficiency. Course Outcomes - Identifies and troubleshoots complex malfunctions that occur in the tank turret electrical, hydraulic, armament, and fire control systems. - Assesses crew proficiency and identifies crew procedural errors that causes a tank not to hit a target.- Provides training to crews to operate the tank to its designed capabilities.- Develops an annual gunnery program that sustains and improves unit tank gunnery proficiency .Special Information Lesson 171-FRABC016, "Tank Gun Capabilities," requires students to possess a secret security clearance in order to attend training. Soldiers who do not possess a secret security clearance will not be allowed to attend training. Eligibility Army Marine Military personnel who meet criteria and course prerequisites. Military personnel of other services who meet course criteria and prerequisites. Waiver Authority The Commandant, US Army Armor School USAARMS is the waiver approval authority for this course. Students requesting course phase prerequisite waivers e.g. AOC MOS, Rank Grade, Medical Physical Standards, etc. .Waivers minus Medical Physical must be submitted NLT 50 days prior to the class start date. Waivers for Medical Physical requirements must be submitted NLT 60 days prior to class start date.</p> <p><b>Course International Notes:</b></p> <p>SAFA is responsible for ensuring FMS meets prerequisites. This course is a prerequisite for students eligible to attend 020-ASIK8 Abrams Master Gunner, 010-ASIJ3 Bradley Master Gunner, or 020-ASIR8 Stryker Master Gunner courses. See those courses for entry requirements.- Active Army, Army National Guard, United States Marines (active or reserve).- Must be in the grade of SGT E-5(P) to SFC E-7.- Must possess the MOS of 19K, 19D, 11B, 13F, 12B or USMC equivalent.- Must have a GT score of 100.- Must have successfully completed the following: Gunnery Skills Test (GST) tasks Vehicle ID, M240, M2A1, and MK19 IAW TC 3- 20.31-1.- It is recommended prior to attendance that the student becomes familiar with TC 3-20.31-4.The Chief of Armor (USAARMS) is the waiver approval authority for this course.</p>										
<b>B122163</b>	<b>020-ASIK8</b>	<b>U</b>	<b>7.8W</b>	<b>171B</b>	<b>75</b>	<b>A</b>			<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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M1A2 SEP MASTER GUNNER  
Army

Armor School  
FORT BENNING, GA 31905-

**Course Description:**

Effective 2018-01-04

**Course Scope:**

PURPOSE: Trains selected noncommissioned officers to assist unit leaders in planning and implementing gunnery training programs.

SCOPE: The M1A2 SEP MASTER GUNNER course is a 7-week 4-day course which utilizes small group training methodologies to train Master Gunners on M1A2 SEP V2 weapon system. MAINTENANCE TRAINING: Trains maintenance procedures used to identify and troubleshoot complex malfunctions that occur in the tank turret electrical, hydraulic, armament, and fire control systems. GUNNERY TRAINING: Trains advanced gunnery methodology, doctrinal, and technical procedures needed to assess crew proficiency, identify crew procedural errors that cause a tank not to hit a target, provide training for crews to operate the tank to its design capabilities. GUNNERY TRAINING MANAGEMENT: Trains Unified Land Operations as outlined in ADP 7-0 and ADRP 7-0, with the main emphasis on tank gunnery standards, preliminary gunnery training, supervised decentralized instruction, integration of training devices, assessment of unit strong areas and weak areas, and development of an annual gunnery program that sustains and improves unit tank gunnery proficiency.

**COURSE OUTCOMES:**

- Demonstrate Expertise in Maintenance and Maintenance Management of Turret Mounted Weapons Systems and their Related Components
- Demonstrate Expertise in Troubleshooting Turret Gun Systems and Eliminating Malfunctions.
- Demonstrate Knowledge of M1A2 SEP Ammunition Capabilities
- Demonstrate Knowledge in the Development of a Unit Training Plan for ABCT Unit Gunnery Training.
- Demonstrate Expertise in the Fire Control and Distribution System.
- Demonstrate Expertise in the Management and Certification of Simulation Training Programs.

**Special Information:**

Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g. during "on site" course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command. Waivers may be submitted electronically to the following email or by mail to the CoAR office: usarmy.benning.mcoe.mbx.armor-ocoa@mail.mil CHIEF OF ARMOR U.S. ARMY ARMOR SCHOOL 1 KARKER STREET SUITE 6600 FORT BENNING, GA 31905. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date. Training travel policy to support the execution of Army temporary duty/active duty training orders can be found at <https://g357extranet.army.pentagon.mil/ako/mtss> Reporting Information: Students enrolled in the following courses will report to BLDG 1670, Abrams Hall, Main Post, for in processing and housing assignment: M1A2 SEP Master Gunner.

**Course Prerequisite Text:**

FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED

**Course International Notes:**

Text Prerequisites: Graduate of the Master Gunner Common Core course.- Active Army, Reserve Component, United States Marine Corps: E-5 (P) through E-7.- Battalion Commander's interview must be complete prior to attendance.- 1 year experience as a tank commander.- MOS of 19K (Army), 1812 (USMC).- Minimum GT score of 105 and a CO score of 110 (5 Point waiver may granted for either the GT or the CO score, not both).- Reserve Component must have a qualified M1A1 or M1A2 gunnery as a tank commander up to 2 years prior to attendance.- Gunnery Skills Test within 9 months of attendance.- Qualified on the M1A2 SEP or M1A1 (USMC) Gunnery Table VI within 1 year or fired the M1A2 SEP during NETT (waiverable).- Must have 10 months remaining service commitment to current unit. The Chief of Armor (USAARMS) is the waiver approval authority for this course. Prerequisite Courses: Students Must: Have a Reservation, or be Attending, or be Graduated from course: 920-F83 (MC) Phase : (none) (MASTER GUNNER COMMON CORE) \* If The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

<b>B122190</b>	<b>041-13B10</b>	<b>U</b>	<b>5.8W</b>	<b>061</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CANNON CREWMEMBER  
Army

FIELD ARTILLERY SCHOOL  
Fort Sill, OK 73503

**Course Description:**

Basic duties of a soldier in a field artillery howitzer section include identifying the different types of howitzer and the techniques of handling ammunition, setting fuzes, preparing charges, loading and firing the owitzers, performing maintenance, and performing other duties of the cannoneer.

**Course Prerequisite Text:**

ACTIVITIES:<br>Because of Lawton/Fort SillÆs great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.<br><br>AFTER HOURS ù EXCLUDING ARRIVAL/DEPARTURE INST.<br>Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.<br><br>BILLETING:<br>There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS whoÆs Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.<br><br>POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.<br><br>CLIMATE:<br>The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.<br><br>DEPENDENTS:<br>Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.<br>There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. <br><br>DINNING/MESSING:<br>There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.<br><br>DRIVING:<br>IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.<br><br>GENERAL INFORMATION:<br>Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.<br><br>MEDICAL:<br>Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.<br><br>NEAREST CITY:<br>Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.<br><br>NEAREST MILITARY BASE:<br>Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.<br><br>SERVICING AIRPORT:<br>Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.<br><br>STUDENT MAILING ADDRESS:<br>Student Name<br>P.O. Box 33219<br>Fort Sill, Oklahoma 73503<br>TRANSPORTATION:<br>Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.<br><br>UNIFORM REQUIREMENTS:<br>IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.<br>

**Course International Notes:**

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Qualifying scores:i( a) A minimum score of 95 in aptitude area FA in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.i( b) A minimum score of 93 in aptitude area FA on ASVAB tests administered on and after 2 January 2002.ii Active Army or Reserve Component Army, or USMC enlisted personnel.

<b>B122195</b>	<b>041-13B30-C45</b>	<b>U</b>	<b>5.0W</b>	<b>635</b>	<b>70</b>	<b>No</b>	<b>50.00</b>
FA CANNON SECTION CHIEF ALC Army				NCO ACADEMY - FIELD ARTILLERY FT SILL, OK 73503			

**Course Description:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Scope:**

The Basic NCO Course (BNCOC) is conducted in an NCO academy environment. The course includes training on safety, weapons, the Precision Lightweight Receiver (PLGR) and the Force XXI Battle Command Brigade and Below, FBCB2.

**Special Information:**

A. Soldiers that have demonstrated leadership potential, but have not been before a promotion board may request consideration for attendance to BNCOC.

B. Soldiers who have not attended a promotion board may request voluntary NCOES attendance by submitting a DA Form 4187 through their chain of command to the approval authorities listed below for consideration:

Active Army - Human Resources Command (AHRC-EPT), Alexandria, VA, for consideration (fax number is (703) 325-4590).

AGR - Human Resources Command (AHRC-ARE-ME), St Louis, MO for consideration (fax number is 1-800-325-4118).

IRR/IMA - Human Resources Command (AHRC-EP-S), St Louis, MO for consideration (fax number is (314) 592-0375).

ARNG - approval authority is the promotion authority within the state for the requesting Soldier.

C. All DA Forms 4187 must include the organizations 1SG AKO and DPTM or G-3 e-mail addresses. Approval authority for Soldiers that have demonstrated leadership potential, but have not been before a promotion board to attend NCOES, is Commander, HRC, and may not be further delegated.

D. Soldiers must be otherwise eligible for attendance and immediately available. Voluntary requests for school attendance must be favorably endorsed through, at a minimum, the battalion level or equivalent commander. Only those Soldiers who receive concurrence from their chain of command will be considered for school attendance.

E. Soldiers that are not in a promotable status will be scheduled only when conditions exist that will prohibit the Army from fully utilizing available training seats. Priority for seat fill will be:

- 1) promoted Soldiers
- 2) promotable Soldiers
- 3) Soldiers that have not been before a promotion board and are identified for mobilization
- 4) all other Soldiers that have demonstrated leadership potential, but have not been before a promotion board.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>ACTIVITIES:&lt;br&gt;Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.&lt;br&gt;&lt;br&gt;AFTER HOURS ð EXCLUDING ARRIVAL/DEPARTURE INST.&lt;br&gt;Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.&lt;br&gt;&lt;br&gt;BILLETING:&lt;br&gt;There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who/Es Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.&lt;br&gt;&lt;br&gt;POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.&lt;br&gt;&lt;br&gt;CLIMATE:&lt;br&gt;The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.&lt;br&gt;&lt;br&gt;DEPENDENTS:&lt;br&gt;Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.&lt;br&gt;There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. &lt;br&gt;&lt;br&gt;DINNING/MESSING:&lt;br&gt;There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.&lt;br&gt;&lt;br&gt;DRIVING:&lt;br&gt;IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.&lt;br&gt;&lt;br&gt;GENERAL INFORMATION:&lt;br&gt;Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.&lt;br&gt;&lt;br&gt;MEDICAL:&lt;br&gt;Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.&lt;br&gt;&lt;br&gt;NEAREST CITY:&lt;br&gt;Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.&lt;br&gt;&lt;br&gt;NEAREST MILITARY BASE:&lt;br&gt;Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.&lt;br&gt;&lt;br&gt;SERVICING AIRPORT:&lt;br&gt;Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.&lt;br&gt;&lt;br&gt;STUDENT MAILING ADDRESS:&lt;br&gt;Student Name&lt;br&gt;P.O. Box 33219&lt;br&gt;Fort Sill, Oklahoma 73503&lt;br&gt;TRANSPORTATION:&lt;br&gt;Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.&lt;br&gt;&lt;br&gt;UNIFORM REQUIREMENTS:&lt;br&gt;IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.&lt;br&gt;</p> <p><b>Course International Notes:</b>  PULHES 222221 Required ð Normal Red/Green (RG) Perception YES Required ð Physical Demand Rating VERY HEAVY LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 LB Required ð Male Gender Requirement YES Required ð Course Security Clearance Y NONE Required ð Enlisted MOS CMF 13B 13 CANNON CREWMEMBER Required ð Text Prerequisites: ð Qualifying scores. ð (a) A minimum score of 95 in aptitude area FA in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. ð (b) A minimum score of 93 in aptitude area FA on ASVAB tests administered on and after 2 January 2002. ð Active Army or Reserve component enlisted personnel. Qualified in MOS 13B. Must meet requirements outlined in DA Pam 611-21.</p>										
<b>B122200</b>	<b>041-13B40-C46</b>	<b>U</b>	<b>6.8W</b>	<b>635</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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FA PLATOON SERGEANT SLC  
Army

NCO ACADEMY - FIELD ARTILLERY  
FT SILL, OK 73503

**Course Description:**

The Platoon Sergeant Advanced Noncommissioned Officer Course (ANCOC) is designed to teach the 13B40 to perform skill level (SL) 4 tasks. Skills focused upon are the duties of the platoon sergeant, chief of firing battery, gunnery sergeant, battalion master gunner, and the battalion ammunition NCO. The course provides instruction in leadership training management, professional, skills, resource management, and military skills. Subjects include common leader skills: operations, intelligence, and warfighting skills, the course also teaches the student to process tactical fire control data.

**Course Prerequisite Text:**

ACTIVITIES: Because of Lawton/Fort Sill's great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment. AFTER HOURS ð EXCLUDING ARRIVAL/DEPARTURE INST. Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed. BILLETING: There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who's Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished. POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office. CLIMATE: The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly. DEPENDENTS: Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval. There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. DINNING/MESSING: There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available. DRIVING: IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE. GENERAL INFORMATION: Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days. MEDICAL: Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival. NEAREST CITY: Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base. NEAREST MILITARY BASE: Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton. SERVICING AIRPORT: Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS. STUDENT MAILING ADDRESS: Student Name P.O. Box 33219 Fort Sill, Oklahoma 73503. TRANSPORTATION: Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily. UNIFORM REQUIREMENTS: IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.

**Course International Notes:**

Active Army or Reserve component enlisted personnel SFC or SSG (P). Selected by DA (active Army) or recommended by unit commander (reserve component). Qualified in MOS 13B. Meets requirements outlined in AR 351-1 ( Para. 5-20). Active Army and reserve component personnel over 40 must complete medical screening at their local installation before attending this course and will hand carry a copy of their completed medical screen report.

B122301	2E-F163/010-F20	U	1.2W	071	80				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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TACTICS CERTIFICATION COURSE (TCC)  
Army

INFANTRY SCHOOL  
Fort Benning, GA 31905

**Course Description:**

Tactical Certification Course (TCC) is a US Army Infantry School (USAIS) requirement for Army Officer Candidate School (OCS) instructors teaching infantry tactics. Successful completion of both non-resident (Phase 1 CD-ROM) and resident training ensures the instructor's ability to understand tactical doctrine, tactics, techniques, and procedures.

**Course Prerequisite Text:**

Family members dependents NOT authorized

There is NO family housing available on Fort Benning for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003 effective 1 Oct 03 If bachelor government or contracted quarters are available and dependents are not encouraged authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0 ZERO . IAW with the DoD Policy Guidance, Para C 6 , Fort Benning is NOT listed as a training location that encourages IMS to bring their dependents. Ensure students for whom the USG pays a living allowance understand the impact of the above policy. Please note that "authorized" is NOT the same as "encouraged." Ensure students for whom the USG pays a living allowance understand the impact of the above policy.

Participation in physical training is mandatory for all IMS attending TACTICS CERTIFICATION COURSE

Students who receive IMET TLA are single, unaccompanied IMS who reside in Abrams Hall and the room is direct billed to the fund site will pay 70.50 per day. IMS that are not billeting direct bill to the fund site typically FMS will be charged approx. 107.83 per day

SCO Please fax or mail healthcare coverage policies if applicable to the following address

C Company 3-81 Ar,  
Chief CDR  
International Military Student Office  
7561 Michael Street, BLDG 2651,  
Fort Benning, GA 31905  
FAX 706 545-8325

**Course International Notes:**

Have completed the USAIS TCC CR-ROM Phase 1 (available 3d QTR TY-98 from DOT, USAIS); rank SFC, 1LT, or CPT; branch immaterial; have completed BOBC or ANCOC; assigned/attached as an OCS instructor; meet all instructor qualifications for OCS IAW para 4-6, TR 351-18 and the ARNG OCS CMP OTHER: Special Equipment: School provide overlay material (transparencies, alcohol pen, eraser); students provide kevlar helmets and LBE. SECURITY: None

<b>B122303</b>	<b>9E-F57/920-F48 (MC)</b>	<b>U</b>	<b>1.0W</b>	<b>071</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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ADVANCED SITUATIONAL AWARENESS BASIC (ASAB)  
Army

INFANTRY SCHOOL  
Fort Benning, GA 31905

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2018-01-04

Course Scope:

PURPOSE: Advanced Situational Awareness - Basic (ASAB) equips Soldiers with critical thinking, problem-solving, and analysis to be aware, understand, and employ predictive profiling in order to achieve overmatch in a three dimensional, complex operating environment (OE).

SCOPE: The course focuses on educating Soldiers and Leaders to understand the human sensory system, to understand the six domains of human behavior, and training them to integrate this knowledge with enhanced observation techniques - equipping the individual and unit to anticipate the adversary. This is accomplished in a classroom and field environment with realistic, complex scenarios requiring demonstration of critical thinking, problem-solving, and decision-making skills.

COURSE OUTCOMES: All Soldiers will demonstrate observable competence in the core competencies of ASA-B. The desired outcomes are:

- Demonstrate knowledge of the Human Sensory System (five senses and the brain) and its impact on awareness, observation, and situational understanding.
- Demonstrate knowledge of the Human Behavior Domains
- Heuristics, Proxemics, Geographics, Atmospheric, Autonomics, Kinesics.
- Demonstrate critical thinking/analysis and problem-solving skills to establish a baseline, detect anomalies, and critical event cues.
- Demonstrate Situational Understanding and articulate observations and information in a complex, three-dimensional operational environment.

Special Information:

Course Waiver (Student/Program of Instruction) The Infantry Commandant is the waiver approval authority for this course. Waiver requests must be submitted by the higher headquarters

Schools NCO. Students requesting course/phase prerequisite waivers

(e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) will submit their request through the first LTC Commander in their chain of command via email. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

Send Request to: [usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil)

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family members Dependents NOT Authorized

There is NO family housing available on Fort Benning for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003 effective 1 Oct 03 If bachelor government or contracted quarters are available and dependents are not encouraged authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0 ZERO . IAW with the DoD Policy Guidance, Para C 6 , Fort Benning is NOT listed as a training location that encourages IMS to bring their dependents. Ensure students for whom the USG pays a living allowance understand the impact of the above policy. Please note that "authorized" is NOT the same as "encouraged." Ensure students for whom the USG pays a living allowance understand the impact of the above policy.

Students who receive IMET TLA are single, unaccompanied IMS who reside in Abrams Hall and the room is direct billed to the fund site will pay 70.50 per day. IMS that are not billeting direct bill to the fund site typically FMS will be charged approx. 107.83 per day

SCO Please fax or mail healthcare coverage policies if applicable to the following address  
 C Company 3-81 Ar,  
 Chief CDR  
 International Military Student Office  
 7561 Michael Street, BLDG 2651,  
 Fort Benning, GA 31905  
 FAX 706 545-8325

The course focuses on educating Soldiers and Leaders to understand the human sensory system, to understand the six domains of human behavior, and training them to integrate this knowledge with enhanced observation techniques - equipping the individual and unit to anticipate the adversary. This is accomplished in a classroom and field environment with realistic, complex scenarios requiring demonstration of critical thinking, problem-solving, and decision-making skills. Course Outcomes All Soldiers will demonstrate observable competence in the core competencies of ASA-B. The desired outcomes are - Demonstrate knowledge of the Human Sensory System five senses and the brain and its impact on awareness, observation, and situational understanding. - Demonstrate knowledge of the Human Behavior Domains - Heuristics, Proxemics, Geographics, Atmospheric, Autonomics, Kinesics. - Demonstrate critical thinking analysis and problem-solving skills to establish a baseline, detect anomalies, and critical event cues. - Demonstrate Situational Understanding and articulate observations and information in a complex, three-dimensional operational environment. Special Information Course Waiver Student Program of Instruction The Infantry Commandant is the waiver approval authority for this course. - Students requesting course phase prerequisite waivers e.g. AOC MOS, Rank Grade, Medical Physical Standards, etc. will submit their request through the SAFTA Country program Manager to the Ft Benning IMSO via email. Waivers minus Medical Physical must be submitted NLT 75 days prior to the class start date. Waivers for Medical Physical requirements must be submitted NLT 90 days prior to class start date.

**Course International Notes:**

There are currently no Prerequisites in the Text Prerequisites section. See other sections.

<b>B122304</b>	<b>9E-F56/920-F47</b>	<b>U</b>	<b>4.4W</b>	<b>071</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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ADVANCED SITUATIONAL AWARENESS COURSE - ADVANCED Army

INFANTRY SCHOOL Fort Benning, GA 31905

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-11-16

Course Scope:

Purpose: Prepares students to assist/advise commanders in the planning, resourcing and conducting of realistic training plans and exercises which promote adaptability through critical thinking and decision-making.

Phase Scope: The curriculum focuses on teaching students to integrate the seven ASA principles into training by placing them in classroom/field environments, presenting them with experiential based, predictive, tactical based, problem solving situations in order to win in an uncertain operational environment.

Course Outcomes:

Students apply ASA principles in complex and uncertain operational environments.

Students develop realistic ASA training plans and exercises that promote adaptability through critical thinking and decision-making.

Students advise commanders and senior NCOs on how to incorporate ASA principles into ongoing individual and collective training.

Special Information:

Course Waiver (Student/Program of Instruction) The Infantry Commandant is the waiver approval authority for this course. Waiver requests must be submitted by the higher headquarters Schools NCO. Students requesting course/phase prerequisite waivers

(e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) will submit their request through the first LTC Commander in their chain of command via email. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

Send Request to: [usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil)

**Course Prerequisite Text:**

Family members dependents NOT authorized

There is NO family housing available on Fort Benning for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003 effective 1 Oct 03 If bachelor government or contracted quarters are available and dependents are not encouraged authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0 ZERO . IAW with the DoD Policy Guidance, Para C 6 , Fort Benning is NOT listed as a training location that encourages IMS to bring their dependents. Ensure students for whom the USG pays a living allowance understand the impact of the above policy. Please note that "authorized" is NOT the same as "encouraged." Ensure students for whom the USG pays a living allowance understand the impact of the above policy.

Students who receive IMET TLA are single, unaccompanied IMS who reside in Abrams Hall and the room is direct billed to the fund site will pay 70.50 per day. IMS that are not billeting direct bill to the fund site typically FMS will be charged approx. 107.83 per day

SCO Please fax or mail healthcare coverage policies if applicable to the following address

C Company 3-81 Ar,

Chief CDR

International Military Student Office

7561 Michael Street, BLDG 2651,

Fort Benning, GA 31905

FAX 706 545-8325

**Course International Notes:**

Minimum Time in Service Required 012 Months Required | Pay Grade E5 Through E9 E5 - ENLISTED TO E9 - ENLISTED Required | Service Component A ACTIVE ARMY Required OR IG NATIONAL GUARD Required OR IR ARMY RESERVES Required | Prerequisites|This course is open to all Active Army, Army Reserve, and Army National Guard Soldiers in the rank of Sergeant (SGT-E5) through Captain (CPT-O3). Soldiers not meeting these prerequisites may be admitted with waiver. Soldiers must have a minimum of 12 months' time remaining at their current unit of assignment upon completion of this course. This training is open to all Military Occupational Specialties and Branches.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B122600</b>	<b>010-ASIB4</b>	<b>U</b>	<b>7.0W</b>	<b>071</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

SNIPER  
Army

INFANTRY SCHOOL  
Fort Benning, GA 31905

**Course Description:**

Effective 2017-10-11

Course Scope:

Purpose: Educate Snipers to be adaptive Soldiers, critical & creative thinkers, armed with the technical, tactical, and logistical skills necessary to serve successfully at the Sniper Team level. Prepare Snipers with a principal understanding of team duties and responsibilities.

Course Outcomes:

- Observable familiarity with all Sniper weapons systems characteristics, components and functions.
- Observable advanced marksmanship skills.
- Demonstrate a higher understanding of Commander's information needs during the mission planning phase for decisive action operations.
- Planning and executing without compromise.
- Observable advanced sniper field craft.
- Mission context problem solving.

Scope:

Course consists of approximately 517 hours of resident training conducted at the United States Army Sniper Course.

Special Information:

Course Waiver (Student/Program of Instruction) The Infantry Commandant is the waiver approval authority for this course. Waiver requests must be submitted by the higher headquarters Schools NCO. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) will submit their request through the first LTC Commander in their chain of command via email. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

Send Request to: [usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil)

**Course Prerequisite Text:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family Members Dependents NOT Authorized

There is NO family housing available on Fort Benning for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003 effective 1 Oct 03 If bachelor government or contracted quarters are available and dependents are not encouraged authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0.00 ZERO . IAW with the DoD Policy Guidance, Para C 6 , Fort Benning is NOT listed as a training location that encourages IMS to bring their dependents. Ensure students for whom the USG pays a living allowance understand the impact of the above policy. Please note that "authorized" is NOT the same as "encouraged." Ensure students for whom the USG pays a living allowance understand the impact of the above policy.

Students who receive IMET TLA are single, unaccompanied IMS who reside in Abrams Hall and the room is direct billed to the fund site will pay 70.50 per day. IMS that are not billeting direct bill to the fund site typically FMS will be charged approx. 107.83 per day

SCO Please fax or mail healthcare coverage policies if applicable to the following address

C Company 3-81 Ar,  
 Chief CDR  
 International Military Student Office  
 7561 Michael Street, BLDG 2651,  
 Fort Benning, GA 31905  
 FAX 706 545-8325

**Course International Notes:**

Soldiers must be on Active duty or in the Reserve / National Guard Components. Must possess MOS 11B, 19D or 18 series in the rank of E3 through E6. ASI B4 will only be awarded to Soldiers possessing MOS 11B. Must have a good performance record with no history of alcohol or drug abuse. Must be a volunteer and have a signed letter of recommendation from their Battalion Commander. Must at a minimum possess a physical profile of 111221. Must have a current (within the last 12 months) periodic health assessment or physical examination. Must have 20/20 correctable vision and have color discrimination of red/green annotated on physical exam. Must have passed an APFT with a minimum of 70 points in each event within 30 days prior to the start of the course and have DA Form 705 ready for in-processing. Must meet height and weight standards of AR 600-9 "The Army Weight Control Program" at the time of in-processing. Must pass psychological evaluation (MMPI/CPI) conducted under the direction of a qualified Psychologist with in one year of assigned class date. Must have a GT score of 100 or higher. Must qualify expert with the M4 Rifle within six (6) months of course attendance. Must possess a JPAS verified Secret or interim Secret security clearance.iiOther Armed ServicesiF: AIR FORCES Required ORiN: NAVAL FORCES Required ORiM: MARINE FORCES Required ORiMust be in the grade of E-3 through E-6. Must be on Active duty, in the Reserve Component, or National Guard. Must have a good performance record with no history of alcohol or drug abuse. Must be a volunteer and have a signed letter of recommendation from their Battalion Commander or equivalent. Must at a minimum possess a physical profile of 111221 as documented on DD Form 2808 or Sister Service equivalent. Must have a current (within the last 12 months) periodic health assessment or physical examination. Must have 20/20 correctable vision and have color discrimination of red/green annotated on physical exam. Must have passed an APFT or service equivalent with a minimum of 70% in each event within 30 days prior to the start of the course and have DA Form 705 or its equivalent ready for in-processing. Must meet height and weight standards of AR 600-9 "The Army Weight Control Program" or service equivalent at the time of inprocessing.iMust pass psychological evaluation (MMPI/CPI) conducted under the direction of a qualified Psychologist with in one year of assigned class date. Must have a GT score (G Score for USAF personnel) of 100 or higher. Must qualify expert with the M4 Rifle within six (6) months of course attendance. Must possess a JPAS verified Secret or interim Secret security clearance.iiSAFTA will ensure FMS meets prereqs.

<b>B123001</b>	<b>MCIED T3</b>	<b>U</b>	<b>3.0W</b>	<b>692</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MASTER C-IED TRAIN-THE-TRAINER  
 Army

NCOA Hawaii (Schofield Barracks)  
 Schofield Barracks, HI 96857

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B125002</b>	<b>4A-F15/030-F17</b>	<b>U</b>	<b>2.0W</b>	<b>052</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

ROUTE RECON/CLEARANCE-OPERATOR

ENGINEER SCHOOL

Army

Fort Leonard Wood, MO 65473

**Course Description:**

Course Scope:

Training is relevant for units (platoon) that are deploying to OIF/OEF to conduct RCE missions, using the current RCE sets (RG31, IVMMMD and Buffalo).

Special Information:

Deploying units have priority of fill and coordination for attendance must be made with the CEHC directly. POC for Scheduling: (573) 563-3974 / (573) 563-3994 DSN 676-3974 or 676-3994

Fax Number: (573) 563-8180 The following web site provides the course information. <http://www.wood.army.mil/CEHC/course%20POC.htm>

1. Students must bring a Military Driver's License and have received Accident Avoidance Training from their duty station. Certification of training is required and will be checked before training begins.

2. Training will be conducted on Training Holidays; they are not recognized as time off.

3. Students are to arrive in possession of the following items.

- a. IBA
- b. LBV
- c. Advanced Combat Helmet (ACH)
- d. Wet weather gear
- e. Cold weather equipment (Winter months)
- f. Hydration system
- g. Patrol Cap
- h. Coveralls
- i. Eye Protection
- j. Gloves

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items|Prerequisite Item Value(s) or Range Description Constraint | Must have a valid drivers license YES Required | Text Prerequisites|Students must be in the ranks of PV1 through SSG and be assigned to a unit that has received a Route Clearance Mission through the AFORGEN cycle. Operators must bring a Military Driver's License and have completed Accident Avoidance training at their duty station. Certification is required and will be checked before training begins.

<b>B125003</b>	<b>4A-F17/030-F21</b>	<b>S</b>	<b>2.0W</b>	<b>052</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ROUTE RECON/CLEARANCE LEADER  
Army

ENGINEER SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2012-08-14

**Course Scope:**

The Route Reconnaissance/Clearance - Leaders Course (R2C2-L) is designed to train US Army selected leaders (SSG thru 1LT) to conduct Route Reconnaissance/Clearance Leader Operations. Students are taught an understanding of the explosive hazard threat in OEF or OIF, the use of Counter Remote Control Electronic Warfare equipment (CREW) with Route Clearance Equipment (RCE), route reconnaissance, enemy TTPs, and the employment of RCE.

Training is relevant for units (platoon) that are deploying to OIF/OEF to conduct RCE missions, using the current RCE sets (RG31, IVMMMD and Buffalo).

**Special Information:**

For units requiring training in this course (pre-deployment or otherwise) FORSCOM has directed all units to work through HQ FORSCOM to stablish/coordinate training.

POC for Scheduling: (573) 563-3974 / (573) 563-3994 DSN 676-3974 or 676-3994

Fax Number: (573) 563-8180 The following web site provides the course information. <http://www.wood.army.mil/CEHC/course%20POC.htm>

1. Students must bring a Military Driver's License and have received Accident Avoidance Training from their duty station. Certification of training is required and will be checked before training begins.

2. Training will be conducted on Training Holidays; they are not recognized as time off.

3. Students are to arrive in possession of the following items.

- a. IBA
- b. LBV
- c. Advanced Combat Helmet (ACH)
- d. Wet weather gear
- e. Cold weather equipment (Winter months)
- f. Hydration system
- g. Patrol Cap
- h. Coveralls
- i. Eye Protection
- j. Gloves

**Course Prerequisite Text:**

**Course International Notes:**

Students must be in the ranks of SSG through MSG or 2LT through CPT and be assigned to a unit that has received a Route Clearance Mission through the AFORGEN cycle. Students must bring a Military Driver's License and have completed Accident Avoidance training at their duty station. Certification is required and will be checked before training begins.

<b>B125004</b>	<b>R2C2-O/L</b>	<b>U</b>	<b>2.0W</b>	<b>B356</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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ROUTE RECONNAISSANCE/CLEARANCE COURSE (R2C2) NATO  
Army

COUNTER EXPLOSIVE HAZARDS CENTER (CEHC)  
FT LEONARD WOOD, MO

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B125107</b>	<b>MHI2112</b>	<b>S</b>	<b>1.0W</b>	<b>802</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	FUNDAMENTALS OF SPECTRAL EXPLOIT & ANALYSIS Army										
	National Geospatial Intelligence College SPRINGFIELD, VA 22150										
	<b>Course Description:</b> This course is available only to Australia, Canada, Great Britain, New Zealand, and the United States of America.										
	SECRET//REL TO FVEY VIA INTERNATIONAL ENGAGEMENT EVENT (IEE). Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.										
	This course teaches the basics of the exploitation and analysis of multispectral imagery using the ENVI Digital Image software package. Students will learn about more advanced tactical and strategic sensors, with an emphasis on the SPEAR Tools that allow analysts to perform common and advanced image processing routines more easily and quickly. MHI2110 is a combination of lecture and hands-on training with ENVI.										
	<b>Course Prerequisite Text:</b> Family members or dependents NOT authorized.										
	This course is available only to Australia, Canada, Great Britain, New Zealand, and the United States of America.										
	SECRET REL TO FVEY VIA INTERNATIONAL ENGAGEMENT EVENT IEE. Available residentially or upon request for an International Engagement Event IEE - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel per diem and associated costs is the burden of the requestor.										
	<b>Course International Notes:</b> This course is available only to Australia, Canada, Great Britain, New Zealand, and the United States of America. SECRET//REL TO FVEY VIA INTERNATIONAL ENGAGEMENT EVENT (IEE). Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor. Requires a SECRET CLEARANCE for access. Recommend completion of the Introduction to Spectral Imagery Course (MASL B125142).										
<b>B125139</b>	<b>MOIM2101</b>	<b>S</b>	<b>2.0W</b>	<b>802</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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FUNDAMENTALS OF FULL MOTION VIDEO (FMV)  
Army

National Geospatial Intelligence College  
SPRINGFIELD, VA 22150

**Course Description:**

SECRET//REL TO FVEY VIA INTERNATIONAL ENGAGEMENT EVENT (IEE).

Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.

This course teaches students to understand the nature, timelines, and products associated with each phase of FMV exploitation, and to manipulate and exploit FMV data using software in a realistic, operationally-based classroom setting.

Students learn to create products and simulate dissemination in response to customer requirements.

**Course Prerequisite Text:**

Family members or dependents NOT authorized.

SECRET REL TO FVEY Australia, Canada, Great Britain, New Zealand, and the United States of America VIA INTERNATIONAL ENGAGEMENT EVENT IEE.

Also available residentially. IEE-Mobile Delivery cost for Instructor travel per diem and associated costs is the burden of the requestor.

Available only to AUS, CAN, GBR, NZL.

Students must possess a national assurance of SECRET in order to attend this course and access the facility. The students ITO must indicate they have a national assurance of SECRET.

**Course International Notes:**

SECRET//REL TO FVEY VIA INTERNATIONAL ENGAGEMENT EVENT (IEE).iAvailable residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.iiFamiliarity with FalconView and RemoteView is beneficial.

<b>B125141</b>	<b>GIS3301</b>	<b>U</b>	<b>1.0W</b>	<b>802</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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GEODATABASE DESIGN AND MAINTENANCE COURSE  
Army

National Geospatial Intelligence College  
SPRINGFIELD, VA 22150

**Course Description:**

Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.

This course will provide an introduction to the structure and capabilities of the geodatabase. Students will learn how to create, manage, edit, and maintain data within the geodatabase framework. The course will investigate some advanced concepts to include building and managing networks in a geodatabase, creating and managing subtypes and domains, topological relationships, and schemas. Courseware is primarily designed around the file geodatabase. Upon completion, students will have a firm understanding of how to manage data within a file geodatabase.

**Course Prerequisite Text:**

Family members or dependents NOT authorized.

Available residentially or upon request for an International Engagement Event IEE - Mobile delivery.

IEE-Mobile Delivery cost for Instructor travel per diem and associated costs is the burden of the requestor.

Uniform is equivalent of US Battle Dress Uniform BDU . Civilian attire is business casual.

**Course International Notes:**

Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.iiStudents must have successfully completed NGC's Fundamentals of Geographic Information Systems (012847/GIS2101). Prior to attending this course, students should have at least a basic understanding of geodatabases.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B125144</b>	<b>GIS4401</b>	<b>U</b>	<b>1.0W</b>	<b>802</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	ADVANCED GIS ANALYSIS USING MODELS Army					National Geospatial Intelligence College SPRINGFIELD, VA 22150					
	<p><b>Course Description:</b> Advanced GIS Analysis Using Models (GIS4311) will give students an opportunity to investigate the importance and efficiency of creating geoprocessing models. Models streamline standard analytical workflows used on a regular basis by combining geoprocessing tools with the visual aid of a flowchart, in an automated environment within GIS software. Practical applications on basic flowcharting and workflow analysis principles will be the primary focus. The ArcGIS10 software is utilized for practical application of concepts associated with creating models.</p> <p><b>Course Prerequisite Text:</b> Family members or dependents NOT authorized.</p> <p>Available as an International Engagement Event IEE - Mobile delivery.</p> <p>IEE-Mobile Delivery cost for Instructor travel per diem and associated costs is the burden of the requestor.</p> <p>Uniform is equivalent of US Battle Dress Uniform BDU . Civilian attire is business casual.</p> <p><b>Course International Notes:</b> Must have completed (GIS3201) Intermediate GIS for Analysis, MASL B125306.</p>										
<b>B125145</b>	<b>ICP2101WA</b>	<b>U</b>	<b>0.2W</b>	<b>802</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	INTELLIGENCE BRIEFING WORKSHOP CO-PRODUCTION Army					National Geospatial Intelligence College SPRINGFIELD, VA 22150					
	<p><b>Course Description:</b> This course is available only to Australia, Canada, Great Britian, New Zealand, and the USA.</p> <p>The Intelligence Writing Workshop is designed to provide on-going assistance to students and their departments after the classroom experience. This action-learning workshop is tailored to a business unit request for intelligence briefing instruction to address a specific learning need or circumstance. Through a series of practical instructional modules and collaborative exercises, students will gain a more in-depth understanding of effective intelligence briefing techniques.</p> <p><b>Course Prerequisite Text:</b> Family members or dependents NOT authorized.</p> <p>This course is available only to Australia, Canada, Great Britain, New Zealand, and the USA.</p> <p>Available only upon request for a group residential offering or for an International Engagement Event IEE - Mobile delivery.</p> <p>IEE-Mobile Delivery cost for Instructor travel per diem and associated costs is the burden of the requestor.</p> <p><b>Course International Notes:</b> This course is available only to Australia, Canada, Great Britian, New Zealand, and the USA.</p>										
<b>B125146</b>	<b>ICP2001WA</b>	<b>U</b>	<b>0.2W</b>	<b>802</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INTELLIGENCE WRITING WORKSHOP  
Army

National Geospatial Intelligence College  
SPRINGFIELD, VA 22150

**Course Description:**

This course is available only to Australia, Canada, Great Britian, New Zealand, and the USA.

The Intelligence Writing Workshop is designed to provide on-going assistance to students and their departments after the classroom experience. This action-learning workshop is tailored to a business unit request for intelligence writing instruction to address a specific learning need or circumstance. Through a series of practical instructional modules and collaborative exercises, students will gain a more in-depth understanding of effective intelligence writing techniques.

**Course Prerequisite Text:**

Family members or dependents NOT authorized.

This course is available only to Australia, Canada, Great Britain, New Zealand, and the USA.

Available only upon request for a group residential offering or for an International Engagement Event IEE - Mobile delivery.

IEE-Mobile Delivery cost for Instructor travel per diem and associated costs is the burden of the requestor.

**Course International Notes:**

This course is available only to Australia, Canada, Great Britian, New Zealand, and the USA.

<b>B125152</b>	<b>SET1106</b>	<b>S</b>	<b>0.8W</b>	<b>802</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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FUNDAMENTALS OF MOVING TARGET INDICATOR (MTI) EXPL  
Army

National Geospatial Intelligence College  
SPRINGFIELD, VA 22150

**Course Description:**

SECRET//REL TO FVEY VIA INTERNATIONAL ENGAGEMENT EVENT (IEE).

Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.

Introduction to Moving Target Indicators (MTI) (SET-1106) is a one-day primer designed for NGA analysts and non-analytical NGA employees who would benefit from an overview of moving target indicators (MTI) and its importance in geospatial intelligence (GEOINT) applications. Students will learn basic concepts of MTI; how MTI fits into the Tasking, Collection, Processing, Exploitation, and Dissemination (TCPED) process; and the value of MTI data to the National System for Geospatial-Intelligence (NSG) and the Intelligence Community (IC).

**Course Prerequisite Text:**

SECRET//REL TO FVEY (Australia, Canada, Great Britian, New Zealand, and the United States of America)VIA INTERNATIONAL ENGAGEMENT EVENT (IEE). Also available residentially. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.<br><br>Available only to AUS, CAN, GBR, NZL. Students must possess a national assurance of SECRET in order to attend this course and access the facility. The students ITO must indicate they have a national assurance of SECRET.

**Course International Notes:**

SECRET//REL TO FVEY VIA INTERNATIONAL ENGAGEMENT EVENT (IEE).iAvailable residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.

<b>B125156</b>	<b>SET2501</b>	<b>S</b>	<b>0.8W</b>	<b>802</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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BASICS OF LT DETECTION & RANGING (LIDAR) EXPLOIT  
Army

National Geospatial Intelligence College  
SPRINGFIELD, VA 22150

**Course Description:**

Basics of Light Detection and Ranging (LIDAR) Exploitation is a four-day, hands-on course that introduces students to the analysis of LIDAR data. Students will gain an understanding of the LIDAR tasking, collection, processing, exploitation, and dissemination (TCPED) cycle, particularly the hands-on exploitation aspect. Students will understand the nature and timelines associated with LIDAR products. Students will be expected to manipulate and exploit LIDAR data using appropriate software tools in a classroom setting. Students will be expected to create products and to simulate dissemination in response to customer requirements. This course will culminate with a scenario-based capstone exercise incorporating LIDAR data analysis products. In order to pass the course, students must meet a minimum passing score for all written and performance assessments.

**Course Prerequisite Text:**

Family members or dependents NOT authorized.

Uniform is equivalent of US Battle Dress Uniform BDU . Civilian attire is business casual.

**Course International Notes:**

In addition to SET1103, Introduction to Light Detection and Ranging (LIDAR), the following is strongly recommended: Prior analysis experience -GIS familiarity, ArcGIS experience, GIS2101-Fundamentals of GIS -Imagery retrieval proficiency.

<b>B125157</b>	<b>GIS4411</b>	<b>U</b>	<b>1.0W</b>	<b>802</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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ADVANCED GIS USING SCRIPTS  
Army

National Geospatial Intelligence College  
SPRINGFIELD, VA 22150

**Course Description:**

**Course Prerequisite Text:**

Family members or dependents NOT authorized.

Available residentially or upon request for an International Engagement Event IEE - Mobile delivery.

IEE-Mobile Delivery cost for Instructor travel per diem and associated costs is the burden of the requestor.

Uniform is equivalent of US Battle Dress Uniform BDU . Civilian attire is business casual.

**Course International Notes:**

<b>B125158</b>	<b>MHI3212</b>	<b>S</b>	<b>1.0W</b>	<b>802</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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INTERMEDIATE SPECTRAL EXPLOIT & ANALYSIS  
Army

National Geospatial Intelligence College  
SPRINGFIELD, VA 22150

**Course Description:**

This course teaches the extraction and literal and non-literal exploitation and analysis of spectral signatures using commercial and military hyperspectral data. Students will learn about more advanced hyperspectral sensors, atmospheric correction, anomaly and target detection and the use of spectral libraries using the ENVI Digital Image software package. MHI3211 is a combination of lecture and hands-on training with ENVI and the THOR Hyperspectral Processing Flow.

**Course Prerequisite Text:**

Family members or dependents NOT authorized.

Uniform is equivalent of US Battle Dress Uniform BDU . Civilian attire is business casual.

**Course International Notes:**

MHI 2110; Fundamentals of Spectral Exploitation and Analysis (MSI) (PSTA 022754).



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B125305</b>	<b>GIS2101</b>	<b>U</b>	<b>1.0W</b>	<b>802</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	FUNDAMENTALS OF GIS COURSE Army					National Geospatial Intelligence College SPRINGFIELD, VA 22150					
	<b>Course Description:</b> Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.  This course is designed for the beginner GIS user. It will provide a working foundation in Geographic Information Systems (GIS), with an emphasis on the use of ArcGIS 10.X to exploit NGA digital data to solve geospatial intelligence problems. Course consists of approximately 40% lecture and 60% practical exercises. <b>Course Prerequisite Text:</b> Family members or dependents NOT authorized.  Available residentially or upon request for an International Engagement Event IEE - Mobile delivery.  IEE-Mobile Delivery cost for Instructor travel per diem and associated costs is the burden of the requestor.  Uniform is equivalent of US Battle Dress Uniform BDU . Civilian attire is business casual. <b>Course International Notes:</b> Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor. This course requires a strong knowledge of the Windows Operating System.										
<b>B125306</b>	<b>GIS3201</b>	<b>U</b>	<b>1.0W</b>	<b>802</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	INTERMEDIATE GIS FOR ANALYSIS Army					National Geospatial Intelligence College SPRINGFIELD, VA 22150					
	<b>Course Description:</b> Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.  Intermediate GIS for Analysis (GIS 3201) builds on the fundamentals taught in Fundamentals of GIS. Students focus on using ArcGIS to conduct geospatial analysis in a homeland security setting. Topics covered include geodesy, geodatabases, geocoding, geostatistical analysis, network analysis, spatial analysis, 3D analysis, and building geoprocessing models. The course consists of approximately 30% lecture and 70% guided/practical exercises. Students are evaluated with a comprehensive capstone project encompassing the various concepts and techniques taught throughout the course. <b>Course Prerequisite Text:</b> Family members or dependents NOT authorized.  Available residentially or upon request for an International Engagement Event IEE - Mobile delivery.  IEE-Mobile Delivery cost for Instructor travel per diem and associated costs is the burden of the requestor.  Uniform is equivalent of US Battle Dress Uniform BDU . Civilian attire is business casual. <b>Course International Notes:</b> Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor. Students must have successfully completed NGC's Fundamentals of Geographic Information Systems (012847/GIS2101).										
<b>B125400</b>	<b>DINFOS-BSP</b>	<b>U</b>	<b>12.0W</b>	<b>212</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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BASIC STILL PHOTOGRAPHY  
Army

DEFENSE INFORMATION SCHOOL  
Ft. Meade, MD 20755

**Course Description:**

This course provides instruction in theory and application of photographic fundamentals, captioning, chemistry, optics, sensitized materials, light sources, exposing, processing, and printing black and white negatives, camera operations for standard and studio photography, exposing, processing, and printing color negatives, quality control, and sensitometric procedures. Electronic imaging including digital cameras, scanning hardware and software, imaging and graphic software, image transmission, archiving, and editing are trained in theory and hands-on applications.

**Course Prerequisite Text:**

Family Members/Dependents NOT permitted. International: Must have an English Comprehension Level (ECL) of 70. Must have distant visual acuity correctable to 20/20. Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address: Fax # 301-677-3163 (DSN: 622-3163) Defense Information School 6500 Mapes Road ATTN: IMSO Ft. George G. Meade, MD 20755

Training is open to IMS providing they meet the prerequisites for IMS (cannot be waived) and are properly vetted thru security assistance channels, an approved attendance quota issued, and IMS must meet same prerequisites as U.S. students in addition to any ECL, SET, OPI skill prerequisites that may be required.

**Course International Notes:**

-----Itemized Prerequisites----- Must meet height weight std IAW AR 600-9 : REQUIRED -----

This course is developed primarily for entry level enlisted personnel of all U.S. services; however, all enlisted grades are eligible to attend. Others eligible to attend include employees of federal agencies and allied nations.

Army: Enlisted: E1 through E6; ASVAB EL score and GT score of 95 or higher. Distant visual acuity correctable to 20/20 with normal color vision. Must be eligible for secret clearance. Must follow on to DINFOS-VPD/AFIS-VPD course.

Navy: Enlisted: E1 through E6; Combined ASVAB WK/AR or VE/AR of 104. Distant visual acuity correctable to 20/20 with normal color vision. Must be eligible for secret clearance. Volunteer for aviation duty. OBLIGATED SERVICE: Five years for new recruits, 20 months from class convening date for fleet returnees. High School physics, chemistry and mathematics is highly desired.

Air Force: Enlisted: E1 through E7; AFAQE score of 43. Distant visual acuity correctable to 20/20 with normal color vision. Must be eligible for secret clearance.

Marine Corps: Enlisted: E1 through E5; GT score of 100 or higher. Distant visual acuity correctable to 20/20 with normal color vision. Must be eligible for secret security clearance.

Coast Guard: ASVAB VE score of 55 or higher; normal color vision;

International: ECL score of 70, and distant visual acuity correctable to 20/20 with normal color vision.

Civilian: As determined by need of agency.

OLD COURSE NUMBER: AFIS-BSP

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SECURITY: NONE

<b>B126003</b>	<b>CEH-P</b>	<b>U</b>	<b>1.0W</b>	<b>B356</b>	<b>75</b>	<b>No</b>	<b>50.00</b>
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COUNTER EXPLOSIVES HAZARDS-PLANNING COURSE  
Army

COUNTER EXPLOSIVE HAZARDS CENTER (CEHC)  
FT LEONARD WOOD, MO

**Course Description:**

1. Introduction. The Counter Explosive Hazards Planning (CEH-P) course provides staff and commanders deploying to an operational environment with the information required to plan, resource and execute explosive hazards operations with emphasis on C-IED and Route Clearance. This training will prepare units to conduct and plan clearance operations to defeat explosive hazard threats in an Area of Operations. The reporting/coordinating instruction is to inform units and selected personnel of the course requirements. This document details requirements that are critical to the successful delivery of the CEH-P course.
2. MTT Availability: NO.
3. Intent. Conduct a five-day (40-hour) staff level training event in order to provide students with the most current and relevant staff level training in order to assure mobility to coalition forces.
4. Concept. Commanders and Operations Staff will receive training on the following:
  - a. Planning and Training for Assured Mobility in Explosive Hazard operations.
  - b. Theater Intel Brief, the latest information on the IED threat (Secret). Requires a Security Clearance of (SECRET). Students without a Secret Clearance will not be able to attend the brief.

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- c. The employment of Specialized Search Dogs (SSD) and MDD.
- d. IED Pattern/Predictive Analysis.
- e. Route Reconnaissance and Clearance Operations.
- f. Subject to scheduling and availability, the following equipment may be displayed: Buffalo, Husky, RG-31, Talon Robot and other emerging technology.
- 5. Class size. Each course trains a total of 30 personnel.
- 6. Rank. Students attending CEH-P course must be in the rank of SFC-MAJ. Variations to this rank structure must be approved by the Training Division Chief.
- 7. Reporting Procedure:
  - a. In order to successfully train Soldiers to standard it.s critical that all students report to Building 5410, at 0700. Any student reporting after the report time (0700) will not be permitted to attend the course unless approved by the Training Division Chief. The instructor will compile a student roster with names, ranks, MOS, and email address of personnel attending the class and forward it to CEHC training coordinator.
  - b. Students will park in the student parking lot adjacent to Smith Hall.
  - c. Written directions and a strip map to Bldg 5410 is in enclosure 1& 2.
  - d. Students release is1630 on the final day of training; no flight times should be scheduled prior to 1900 hrs.
- 8. Travel: Please be advised that when scheduling return flights that the minimum drive time to the St. Louis Airport from FLW is 2<sub>i</sub>+ hours and the Springfield Airport from FLW is 1<sub>i</sub>+ hours and a minimum of 1 hour for check-in at the airport. Please allow maximum time for travel after released from course. On the final day of training students will not be released no earlier than 1630 hrs.
- 9. Transportation: The CEHC cannot move students between training areas; students will need a rental vehicle for transportation to and from airport (STL, or Springfield, MO) and in and around FLW. (It is recommended that units rent 15-pax vans to move squads of students.) We do not encourage nor endorse the use of .troop transportation. or .troop lift. on Fort Leonard Wood as a means of transportation. We will not modify our training schedule to accommodate units that attempt to use these Fort Leonard Wood assets. Also, please understand that IET units will have priority on all FLW troop Transportation.
- 10. Training Schedule. Students are issued a training schedule on day one of training.
- 11. Holidays: Training is conducted on Training Holidays. No training will be conducted on Federal Holidays.
- 12. Lodging. Lodging is not provided by the CEHC or Fort Leonard Wood. Contact the Fort Leonard Wood InterContinental Hotels Group (IHG) Office for room reservations as soon as possible, at (573) 596-0999 or 1-800-677-8356. These are excellent accommodations with refrigerator, microwave, TV, VCR, coffeepot, iron, ironing board, and phone. Further details are available on the IHG Army Hotels website. See Enclosure 3 for Off-Post hotel information.
- 13. Meals. Meals are funded by the unit. Meal cards are not issued and meals are not provided by the CEHC. Many dining facilities are available on FLW; however, distances can vary from .5 miles to 12 miles from the training areas. Some eating facilities on FLW are Burger King, Churches Chicken; Taco Johns (located in the old PX) as for the New PX has many eating facilities to offer as well. Dining Facility meals may also be arranged by contacting the FLW Dining Facilities Manager Mr. Albert Wade @ 3-4053.
- 14. Equipment: Course participants are required to bring the following equipment:
  - a. Something to write on (note pad, etc<sup>a</sup>)
  - b. Pens and Pencils
  - c. Hot/Cold weather equipment as required.
  - d. Duty Uniform
- 15. Certification. The instructors will keep attendance rosters of students attending training. Students having appointments during the days of training should re-schedule those appointments. CEHC understands that all appointments cannot be rescheduled, so students need to ensure all appointments are brought to the attention of the Instructor during In-processing on day one. Copies of attendance rosters will be made available to the host unit upon request.
- 16. Course Rosters. It is requested that units complete the enclosed course roster and return it to CEHC two weeks prior to start of course date. Course confirmation is given once CEHC has received student rosters from each unit.
- 17. Critique. Students are required to fill out a course critique at the conclusion of training. It.s highly encouraged that all students complete the course critique so that we can better serve the Soldiers who are receiving our training.
- 18. Contacting the CEHC. Contact CEHC at the following numbers:
  - a. Scheduling. Mr. Vincent Delaney (573) 563-5401.
  - b. Web Site. [http://www.wood.army.mil/wood\\_cms/usaes/2407.shtml](http://www.wood.army.mil/wood_cms/usaes/2407.shtml)

**Course Prerequisite Text:**

**Course International Notes:**

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<b>B126004</b>	<b>2E-F282</b>	<b>U</b>	<b>12.0W</b>	<b>331</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

SOF OFFICER COMMON CORE

Army

JFK SPECIAL WARFARE CENTER

FT BRAGG, NC 28310

**Course Description:**

Effective 2013-03-02

Course Scope:

To train all ARSOF captains in Army doctrinal foundation, mission command, planning, training, unified land operations, critical thinking, JIIM, integrating the six warfighting functions and the latest mission command systems and technology.

Special Information:

All waiver requests will be sent to CG, USAJFKSWCS ATTN: AOJK-OP (G3) Ft. Bragg, NC 28310 NLT 45 days prior to class start date.

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items: There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites: AC/RC Officers 0-2 to 0-3 who have been selected to attend the 37A, 38A or 18A Qualification Course. Prerequisite Courses: The Student must satisfy any one of the following Prerequisite Course Solution Sets: Students Must: Have a Reservation, or be Attending, or be Graduated from course: 2E-SI5P/SQI7/011-SQIP Phase : (none) (AIRBORNE) . \* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

<b>B126619</b>	<b>5E-37A (X/OS)</b>	<b>S</b>	<b>8.0W</b>	<b>331</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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PSYCHOLOGICAL OPERATIONS TRAINING (A&SS)

Army

JFK SPECIAL WARFARE CENTER

FT BRAGG, NC 28310

**Course Description:**

Course Scope:

This course will focus on PSYOP doctrine; organization and employment; PSYOP development process; social and behavioral science; adaptive leadership techniques; political/military analysis; and contemporary issues and PSYOP.

Special Information:

This CAD establishes a course in order to schedule and integrate Allied Officers and Sister Service Officers or NCOs into the Psychological Operations Qualification Courses (5E-37A ZZ and 243-37F30-C45). This is not a Branch or MOS producing course for Allied or Sister Service personnel.

This is a Calendar Type 04 Course: Twenty-eight days of training is conducted using a seven day training week; the remainder of the course uses a five day training week.

Phase Remarks: Allied Officers, Sister Service Officers or Sister Service NCOs assigned to a position requiring this training may attend this course.

The NCO course is 11 weeks in length; the Officer course is 10 weeks in length.

**Course Prerequisite Text:**

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT . SAOs should ensure the ITC block stating physical fitness training is required is checked.

1.Uniforms A minimum of 4 pairs of combat fatigues and 2 pairs of leather combat boots. Uniforms can be either US or native country. Students are encouraged to bring their own uniforms. Cost for ACUs fatigues and boots are not included in the course costs. Additional uniforms and some equipment may be required for field activities. In case you purchase uniforms upon arrival, one set of ACUs fatigues costs approximately 105 US and combat boots 100 a pair. ALL IMS must bring PT uniform with running shoes. If IMS decides to use the US Army PT uniform which includes jacket, pants, running shorts, t-shirt, the cost is approximately 300 and running shoes 60. IMS should arrive with a minimum of 1,000 in order to purchase required uniforms and equipment.

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NOTE A complete and serviceable country DRESS uniform CLASS A is required for GRADUATION and COMMANDING GENERAL SOCIAL RECEPTION. Countries who does not issues IMS with an official country ceremony dress uniform, IMS must wear a DARK BUSINESS SUIT to these events. Also IMS is required to have business and casual clothing for classroom activity. Please go to link to see complete picking list. <http://www.soc.mil/swcs/IMSO/index.htm> and [www.soc.mil/swcs/index.htm](http://www.soc.mil/swcs/index.htm)

2. Medical Waivers None

3. Medicals Requirements

ALL LAB SLIPS RESULTS, HIV CERTIFICATES AND X-RAYS MUST ACCOMPANY THE DD 2807-1, DD 2808 AND DENTAL EXAM.

CHOLESTEROL

GLUCOSE

G6PD

HIV

HEP A, B, C

PPD

TETANUS

URINE

VALSALVA

DENTAL PHYSICAL EXAM WITH PANORAMAX

AUDIOLOGY WITHIN LIMITS Limits are as follows 35 35 35 45 55 x

OPTOMETRY WITHIN LIMITS For SF training, distant visual acuity of any degree that does not correct to 20 20 in both eyes with spectacle lenses. Any refractive error in spherical equivalent of more than plus or minus 8 diopters. AR 40-501 5 3 G 3

DD 2807-1 Signed by physician or PA

DD 2808 Signed by physician and dentist

Clinical exam blocks COMPLETED 17-39

4. Physical examinations WILL NOT be conducted at Ft. Bragg.

5. Non-medical waivers All waiver requests will be sent to CG, USAJFKSWCS ATTN AOJK-OP G3 FT Bragg, NC 28310 NLT 45 days prior to the class start date.

6. The following information must be on the ITO

OPI NA ECL 80

7. AIRBORNE OPERATIONS Although it is not a mandatory requirement for the course. If IMS is US parachute qualified and authorized to participate in jumps from U.S. aircraft, and will like to participate in airborne operations as part of the course curriculum, it must be annotated on ITO.

8. REPORTING INFO Local Airport Students reporting to Fort Bragg should be ticketed to Grannis Municipal Airport, Fayetteville, NC. Airport code FAY Raleigh-Durham National Airport is a two-hour drive from Fort Bragg and should not be used. PLEASE NOTIFY THE IMSO OF ARRIVAL DATE AND TIME AS SOON AS FLIGHT ARRANGEMENTS ARE CONFIRMED. Students who have flight delays should call the IMSO 910-432-2125 during work hours or 910-584-7314 after hours to report arrival delays. If no notification of arrival was given, the IMS should take a taxi from the airport to Moon Hall. The cost is approximately 30.00 one way. IMS should save the receipt for reimbursement if TLA is paid by the US. The SCO in country should make every attempt to notify the IMSO by fax, phone or email, of students arrival as soon as possible. Flight numbers and arrival times should be confirmed at least five working days in advance, preferably by email. Bus Service Bus transportation should not be used for IMS reporting to USAJFKSWCS. Train Trains should not be used for IMS reporting to USAJFKSWCS. REPORTING REQUIREMENTS Report dates for all courses at USAJFKSWCS are ten 10 working days prior to course start date.

9. TRAINING LOCATION FT BRAGG and local training areas.

10. TRAVEL Fayetteville, North Carolina

11. BAGGAGE If When baggage are delayed, IMS should provide airlines with the following address Airborne Inn Moon Hall, Fort Bragg, NC 28310

12. MEALS Incidentals GMR 13.90 Incidentals 11.00

13. BILLETING IMS should report to IHG Army Hotel Airborne Inn Moon Hall to register. Rooms for IMS are typically located on the sixth floor of Hardy Hall Bldg. D-3705, located across the street from Airborne Inn Moon Hall and next to the IMSO building. Registration requires a copy of the ITO. Most students will have reservations in their names however, all IMS will be provided a room regardless whether a reservation has been made or not. The daily rate for the rooms is 79.50 per day. Room cost is due in full at the end of each month. Hardy Hall and Moon Hall are within a 10-minute walk of the classrooms, medical clinic, dining facility, PX mini-mall, post office, bank, barbershop, food court, and bowling center.

14. DEPENDANTS Family Members Dependents NOT permitted. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12, dtd April 2003 effective 1 Oct 03 If bachelor government or contracted gov quarters are available and dependents are not encouraged

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authorized, but if IMS chooses to bring his her dependents and resides off base post, the Living Allowances Rate is 0 ZERO . In according with DSCA Policy 10-46, SAMM E-Change 156 , subject Dependents Accompanying an International Military Student IMS and DCSA Policy Memorandum 10-39, subject International Military Students, Civilians and Authorized Dependents Healthcare Coverage, References Security Assistance Management Manual SAMM , DoD 5105.38-M, Chapter 10, para 6c., All training at Special Warfare Center and School SWCS Fort Bragg is listed as Dependents are NOT permitted to accompany or join the IMS. Ensure students for whom the USG pays a living allowance understand the impact of the above policy.

15. EQUIPMENT PACKING LIST All students will receive a basic issue of U.S. tactical equipment that is sufficient for completing the Psychological Operations Training. A complete packing list list of items that will be issued to students is available by contacting Bragg IMSO. Please go to <http://www.soc.mil/swcs/IMSO/index.htm> and or [www.soc.mil/swcs/index.htm](http://www.soc.mil/swcs/index.htm) for a copy of packing list.

NOTE IMS must attend each phase of training

MAILING ADDRESS

International Military Student Office

USAJFKSWCS AOJK-MS

3004 Ardennes Street, Stop A

Fort Bragg, NC 28310

**Course International Notes:**

Must be a Sister Service Officer in the grade of 03 or 04 or an Allied Officer with a valid quota for attendance.

<b>B126620</b>	<b>2E-SI4X/ASI4X/011-ASIW8</b>	<b>U</b>	<b>4.0W</b>	<b>331</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MILITARY FREE FALL PARACHUTIST  
Army

JFK SPECIAL WARFARE CENTER  
FT BRAGG, NC 28310

**Course Description:**

Effective 2017-07-27

Course Scope:

Students learn how to pack the RA-1 Advanced Ram-Air Parachute System (ARAPS) main parachute, don the system, aircraft procedures, emergency procedures and body stabilization. Students learn to exit an aircraft from the door and ramp using dive and poised exit positions. They also learn rigging/jumping procedures for weapons, combat equipment, night vision goggles (NVG) and portable oxygen equipment. Military Free-Fall parachute operations during the course consist of a high altitude low opening and high altitude high opening parachute jumps from altitudes of 10,000 to 25,000 Feet with and without weapons, combat equipment (including NVGs and body armor) and supplemental oxygen system in day and night conditions.

Special Information:

a. All waiver requests will be sent to Commander, 2nd Battalion 1SWTG (A), USAJFKSWCS Fort Bragg, NC 28310 NLT 45days prior to the class start date.b. Student's all-up weight must: (1) Be a minimum of 160 pounds for an administrative non/tactical (parachute, boots, uniform, helmet, altimeter, and body weight)jump.(2) Not exceed 450 pounds for a combat equipment, oxygen, night jump.(3) Student must be able to achieve proper fit after donning and adjusting the parachute system.

**Course Prerequisite Text:**

INFORMATION FOR IMS

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT . SAOs should ensure the ITC block stating physical fitness training is required is checked.

SAOs must coordinate early arrival for any IMS who does not possess a current hyperbaric chamber card.

COMPLETE PACKING LIST AND ALL GENERAL INFORMATION FOLLOWS THE IMS-SPECIFIC DATA

PREREQUISITES Must be airborne qualified with 15 static line jumps.

Must have passed the high-altitude, low-opening HALO physical examination IAW AR 40-501, Chapter 5, paragraph 81 and report with a Physiological Training record, High Altitude Parachutist Initial, HAP Initial . Hyperbaric Chamber Card Particular attention must be paid to the G6PD blood test and chest x-ray results with a radiologists narrative and signature in

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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English. The G6PD must show actual values for the results to be accepted by the US medical personnel.

IMS must report with completed physical medical exam DD Form 2807-1, DD Form 2807-2, and DD Form 2808. This includes all lab slips, EKG, chest x-ray results, eye and dental exams. IMS must bring HIV certification.

Listed below is the Physical Exam Checklist for MFF

URINE, CHOLESTEROL, GLUCOSE FBS, OCCULT, G6PD, RPR T.PALLIDIUM, HIV, CBC Collective Blood Count , SICKLE CELL SDX, CHEST X-RAY CXR, EKG, DRE, VALSALVA, DENAL PHYSICAL EXAM, PHTSICAL IS NO MORE THAN TWO YEARS OLD, DD FORM 2808 SIGNED BY PHYSICIANS, AUDIOLOGY WITHIN LIMITS NOTE NUMBERS NOT WORDS , OPTOMETRY WITHIN LIMIT NOTE Uncorrected near visual acuity 14 inches of weorse than 20 50 in the better eye. Uncorrected distant visual acuity of worse than 20 100 in either eye. Distant vision that does not correct to 20 20 in both eyes with spectacle lenses. Any refractive error worse tan -8 diopters. AR 40-501 5 6 g 2 .

A COMPLETE MEDICAL FILE WITH ALL LAB RESULTS AND PHYSICIANS NARRATIVES IN ENGLISH IS EXTREMELY IMPORTANT.

Physical examinations will not be conducted at Fort Bragg unless IMS arrives TWO WEEK EARLER THAN STANDARD reporting requirements AND the SAO has coordinated prior need for physical exam.

IMS are required to bring the following uniforms and equipment

1 set of duty uiform i.e., BDU, service specific duty uniform headgear with rank and or insignia beret or utility cap for in-processing.

2 set of Duty uniform i.e.BDU, other unit specific and authorized combat uniform for jump operations.

5 ea of T-shirts, service specific tan, brown or green NO "LOGOs" are authorized on T-shirts.

5 ea of black nylon running shorts or service equivalent.

5 pr of white or service issued socks

1 pr of low top running shoes to be worn when in the wind tunnel

1 set of unit sseat suits and wqrm gear may be worn during winter months

1 ea of Notebook

1 laptop computer

1 pr of black, tan boots or service specific combat boot lace through eyelet tupe . Boots with open hook eyelets are not acceptable for wear during MFF air operations.

Please go to <http://www.soc.mil/swcs/IMSO/index.htm> and or [www.soc.mil/swcs/index.htm](http://www.soc.mil/swcs/index.htm) for a copy of packing list.

IMS will receive Military items equipments Body Armor, SORZ goggles, clear no tint , ACH or Ops Core Helmet, and Peltor . These items will be hand receipted to IMS and return to CIF at Fort Bragg, NC when out-processing. Rucksacks are not issued to students for this course IMS should bring their own for personal use.

SAO should ensure that ITO DD Form 2285, Mar 97 , paragraph 11c. "IMS is parachute qualified and authorized to participate in jumps from US aircraft" is selected.

All international Military Free Fall Parachutist students will report to the Fort Bragg IMSO 10 working days prior to class start date.

All MFF ground training the first 7-10 training days will be conducted at USAJFKSWCS, Fort Bragg, NC.

The class is transported by COMMERCIAL AIR from Fayetteville, NC to the Yuma, AZ training facility. A commercial ticket will be charged to the fund cite on the ITOs.

Graduation will be at Yuma, AZ. Departure requires ticket from the Yuma International Airport to Fayetteville, NC the day of graduation. After out-process IMS will return to home country from Fayetteville, NC.

In summary

Training requires airline ticket from home country to Fayetteville, NC from Fayetteville, NC to Yuma, AZ from Yuma, AZ to Fayetteville, NC for out-process and return to home country or follow-on training site.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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NOTE If IMS cannot obtain HAP Initial training record, SAO must contact the CPM to coordinate a chamber date.

HAP training is not available at Fort Bragg.

The medical exam MUST BE COMPLETE prior to HAP initial testing in the event additional medical processing is required at Fort Bragg, the student COULD miss the class report date.

**Reporting and Quarters**

1. All students reporting for in processing must have Any necessary waivers, their complete medical records with original HALO physical , a current physiological training card or record either Air Force, Navy, or Army , and six copies of orders attaching them to Company B, 2d Battalion, 1st SWTG A , for the purpose of attending the MFFPC. Students that report without these documents will not enter raining.

Organization unit surgeons will base their determination of a soldiers medical qualification disqualification on AR 40-501, Standards of Medical Fitness 1 May 1989 , Interim Change No. 101 to AR 40-501 1 October 1991 , and the USAJFKSWCS Memorandum, "Requirements for Completing Physical Examinations for USAJFKSWC Schools," 1 March 1995 .

Soldiers requesting waivers for disqualifying conditions will submit their physical examinations along with a memorandum requesting the waiver not later than 30 days prior to the class start date through the USASOC Medical Training Division for delivery to USAJFKSWCS where waivers are considered . The address for the USASOC Training Division is Commander, USASOC ATTN AOM

Course requires participation in physical training PT . SAOs should ensure the ITO block stating physical fitness training is required is checked

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Course Security Clearance Y NONE Required i Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required ii Text Prerequisites Army Active Component or Reserve Component Special Operations Forces Commissioned Officers (LT-CPT), Warrant Officers (WO1-CW3) or enlisted personnel (PFC-MSG), assigned to or on orders for assignment to a military free fall coded position. i Other Commissioned Officers, Warrant Officers, or enlisted personnel of the Active or Reserve Components, selected DoD civilian personnel or allied personnel must be assigned to or on orders for assignment to a MFF coded position i Requests for exceptions to the above must be endorsed in writing by the first O-5 commander in the chain of command. i Must be a qualified military static line parachutist. Must have a current Class III flight physical examination IAW AR 40-501 dated within two years of course completion date. Must report with complete medical records including a current Physiological Training Record, High-Altitude Parachutist Initial (HAP INT) (AF Form 1274; AF Form 702, Navy Form 1550/28-NP-6 card; or USAAMC AA Form 484.) i Personnel cannot exceed 240 pounds. i Any variation from the above standards requires a waiver from the Commanding General, USAJFKSWCS.

<b>B126621</b>	<b>2E-F65/011-ASIS6</b>	<b>S</b>	<b>3.6W</b>	<b>331</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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SPECIAL FORCES COMBAT DIVING SUPERVISOR  
Army

JFK SPECIAL WARFARE CENTER  
FT BRAGG, NC 28310

**Course Description:**

Effective 2008-07-25

**Course Scope:**

Plan and Supervise Combat Diving Operations; Tides and Currents; Submarine Operations; Diving Operations; Diving Equipment; Medical Aspects of Diving; Recompression Chamber Operations; Diving Physics; and a Course Culmination Situational Training Exercise (STX).

**Special Information:**

Student must be proficient in diving physics theory, dive tables, and diving physiology theory.

Student will be administered a written diagnostic test on the first day of the course covering the appropriate subjects taught in the Special Forces Combat Diving Qualification Course.

All waiver requests will be sent to CG, USAJFKSWCS ATTN: AOJK-OP (G-3), Fort Bragg, NC 28310--9610 NLT 45 days prior to the class start date.

**Course Prerequisite Text:**

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT . SAOs should ensure the ITC



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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block stating physical fitness training is required is checked.

PRE-REQUISITES MUST BE 1. A graduate of the CDQC B126623 conducted by USAJFKSWCS, Key West, FL. or a graduate of the US Navy Special Warfare Center NAVSPECWARCEN BUD SEAL, Coronado, CA. or a graduate of a USASOC approved diver training course . On dive status for a minimum of 6 months.

IMS must provide proof of pre-requisites if did not attended USA JFKSWCS Combat Dive training.

IMS must report to IMSO Fort Bragg for in-processing 5 working days prior to class start.

All training, including pre-dive testing, will be conducted at Naval Air Station, Trumbo Point Annex, Key West, Fla. IMS requires air ticket from Fayetteville, NC to Key West, FL at least one day before stated start date. Return air ticket from Key West to Fayetteville Fort Bragg, NC on day following stated graduation date to out-process and then a ticket from Fayetteville Fort Bragg, NC to home country.

MEDICAL Meet medical fitness standards IAW AR 40-501 Standards of Medical Fitness within 24 months prior to the start date of the scheduled CDSC.

1. Ensure that signed DD Forms 2807-1 and 2808 with all lab reports, EKG, and official CXR reads are sent to the IMSO Fort Bragg for SFUWO Diving Medical Officer DMO NLT 4 weeks prior to the course start date. ALL DOCUMENTS MUST BE IN ENGLISH.

2. Use CDQC physical EXAM checklist.

Documents Required

1. DD 2807 medical history and DD 2808 physical exam or service specific equivalents
  - a. Completed by a qualified DMO DMT at student s home station
  - b. Dated within 2 years of course start date or 5 years for retention PE
  - c. On 2807 explain in box 44 any "abnormal" or "NE" check in box 17-42
  - d. Ensure there is a dentist s signature
2. Official copies of all labs, CXRs, and EKGs dated within 2 years of course start date
3. Chamber card will be done at CDQC

Specific lab and ancillary requirements

Box 45 URINE

Albumin prot creat 1 occurrence in last 3 years CDQC 5-9,n,3

Mind or mood altering meds in last 4 wks, fear of flying, anxiety, psychosis or suicide attempt CDQC 5-9,q, 2-27

ADHD unless off meds and stable for 12 mos 2-27a

Fear of depths, enclosed places, or of the dark CDQC 5-9,q,8

Spondylosis, spondylolisthesis, or vertebral fracture except mild compression Fx CDQC 5-9,s

Pressure equalization and oxygen intolerance during hyperbaric chamber testing CDQC 5-9,w

Any joint instability of the weight bearing joint ex hip, knee, or ankle CDQC 5-9,f,4

Joint restrictions or strength loss ex unstable shoulder, muscle atrophy CDQC 5-9,f,2-3

Obesity of any degree CDQC 5-9,m,2

Residual teeth must be sufficient to retain a scuba mouthpiece CDQC 5-9,c,4

EKG abnormalities example - LVH will require echocardiogram.

Students are not allowed to self-medicate or treat other students while attending CDSC. This includes but is not limited to over-the-counter medications. All medications will be administered by the SFUWO medical staff. Students on prescription medications should include the prescription information to the SFUWO DMO when submitting the physical for review if not already annotated on the physical. During in-processing, students will be required to complete a DA Form 7349 to annotate any change in medical readiness status since the last

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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physical.

#### STUDENT INFORMATION

- a. APFT. A standard APFT with a minimum of 52 push-ups, 62 sit-ups, and a 14 54 2-mile run on day one of the course.
- b. TRANSPORTATION Flights into Key West limit travelers to one check-in bag with a limit of 70 pounds and one carryon bag. IMS requires air ticket from Fayetteville, NC to Key West, FL at least one day before stated start date. Return air ticket from Key West, FL to Fayetteville, NC to out-process and from Fayetteville, NC to home country. IMS will not be allowed to leave the dive school 1200 on the graduation date.

#### ADDITIONAL INFORMATION

1. The army physical fitness test APFT will be administered at 0500 on the course start date. This a must pass prerequisite for entrance into the course.
2. Grooming. Students are expected to report for class within the standards outlined in AR670-1 and maintain those standards throughout the course.
3. IMS travelling with their personal computer, wireless internet is available in the student lounge for use during your leisure time.

CLOTHING AND EQUIPMENT. Students will need the following items Please go to <http://www.soc.mil/swcs/IMSO/index.htm> and or [www.soc.mil/swcs/index.htm](http://www.soc.mil/swcs/index.htm) for a copy of packing list.

- ? Issued desert tan T-shirts Cotton No UnderArmour 3 ea
- ? ACU s 2 sets
- ? Patrol cap 1 ea
- ? Beret and patches 1 set
- ? Boonie hat 1 ea
- ? Military authorized boots 1 pr
- ? Athletic shoes, lace type 1 pr
- ? Neoprene booties or similar type footgear 1 pr
- ? Camelbak type water system, 70 or 100 oz. 1 ea
- ? Sunglasses, all black 1 ea
- ? Personal hygiene items
- ? UDT swim trunks with standard OD nametape sewn or last name 1"stenciled on the right front leg 100 cotton or 65 35 Poly Cotton blend acceptable 1 pr
- ? PT shorts all black, nylon 3 ea
- ? Sweatshirt, all black or military 1 ea
- ? Sweatpants, all black or military 1 ea
- ? Issued wet weather top 1 ea
- ? White socks 4 pr
- ? PT Belt 1 ea
- ? Approved rigger belt with V-ring for helo operations, black or tan 1ea
- ? Waterproof watch 1ea
- ? Pens pencils as required
- ? Notebooks as required
- ? Basic calculator no phones 1 ea
- ? Teva type sandal 1 pr RECOMMENDED
- ? GTC, personal debit card, cash checks as required

#### ADDITIONAL INFORMATION IAW at 611-75, PAGE 10, PARA 2-19b.

Combat diving supervisor. Individuals assigned to a job requiring supervision of diving operations must qualify for the combat diving supervisor rating.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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- 1 To be eligible, one must be currently qualified as a combat diver, have been on dive status for a minimum of 1 year, and be able to pass an APFT according to FM 21 20, consisting of a minimum of 52 pushups and 62 situps within a 2-minute period and complete 2-mile run in 14 54 or less all age groups .
- 2 This rating is awarded to graduates of a Combat Diving Supervisor Course conducted by USAJFKSWCS, Key West, FL, or NAVSPECWARCEN, Coronado, CA.
- 3 A Soldier must also maintain his qualifications as a combat diver as outlined in paragraph 2 20 and supervise at least one combat dive in a 6-month period. A combat diving supervisor must be able to perform all duties of a combat diver, plus
  - a Inspect, maintain, and store all authorized diving related equipment.
  - b Show proficiency with applicable regulations and reports such as air purity, gas handling, and administration.
  - c Plan, brief, and supervise diving operations to include combat infiltration swim.
  - d Plan, coordinate, and conduct emergency procedures.
  - e Supervise recompression chamber operations and be able to assist in operating recompression chambers to include performing as an outside tender and timekeeper.
  - f Conduct submarine escape trunk operations.
  - g Plan and conduct altitude diving.
  - h Conduct pre-dive personnel inspections.
  - i Compute tides and currents.
  - j Use nautical charts.
  - k Organize underwater searches.
  - l Maintain current proficiency as a combat diver according to paragraph 2 20.
  - m Understand and apply USN treatment tables.
  - n Plan, brief, and supervise Special Operations combat equipment platform operations

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Male Gender Requirement YES Required i Course Security Clearance Y NONE Required i  
 iiiii Text Prerequisites i Must be a graduate of the Special Forces Combat Diver Qualification Course (SFCDQC) or Basic Underwater Demolition/SEAL Course in the grade of E-6 or above.  
 Must possess a current Special Forces/Ranger diving physical examination in accordance with the requirements of AR 40-501 (Standards of Medical Fitness), Chapter 5, paragraphs 5-9 and 5-10 completed within 24 months of course completion date. Must report with medical records and originals of the physical examination documents on the day of course in-processing.  
 Must pass a physical fitness test, conducted in accordance with the provisions of FM 21-20 (Physical Fitness Training) consisting of a minimum of: 52 push-ups, 62 sit-ups within a 2-minute period, and completion of a 2-mile run within 14 minutes 54 seconds or less (all age groups) (AR 611-75 [Management of Army Divers] , Chapter 2, paragraph 2-19b). Must report with a certification of the successful completion of the physical fitness test signed by a commander in the grade of O-5 (lieutenant colonel) or higher. Any variation from the above standards requires a waiver from the CG, USAJFKSWCS NLT 45 days prior to the class start date.

<b>B126623</b>	<b>2E-SI/ASI4W/011-ASIW7</b>	<b>U</b>	<b>6.0W</b>	<b>331</b>	<b>80</b>		<b>2/1+</b>		<b>No</b>		<b>50.00</b>
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SPECIAL FORCES COMBAT DIVER QUALIFICATION  
 Army

JFK SPECIAL WARFARE CENTER  
 FT BRAGG, NC 28310

**Course Description:**

Effective 2017-07-27

**Course Scope:**

General Subjects and Quizzes/Examination; Waterborne Infiltration Operations; Swimming Pool and Tower Training; Open-Circuit Diving; Closed-Circuit Diving; Diving Medicine and Science: and a Course Culmination Situational Training Exercise.

**Special Information:**

- a. Personnel attending the course must be able to complete a five mile run within 40 minutes.
- b. Selected Military Service Academy, ROTC Cadets or DOD civilians will be allowed to attend the course on a space available basis.
- c. All waiver requests will be sent to CG, USAJFKSWCS ATTN: AOJK-OP (G3), Fort Bragg, NC 28310-9610 NLT 45 days prior to the class start date.
- d. Visit the following link for course information <https://usasoc.soc.mil/swcs/1swtg2bn/cc/default.aspx>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Prerequisite Text:**

COMBAT DIVER QUALIFICATION COURSE CDQC  
 4 WEEKS, 4 DAYS  
 ATRRS SCHOOL CODE 331  
 COURSE CODE 2E-SI4W 001-ASIW7

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT . SAOs should ensure the ITC block stating physical fitness training is required is checked.

Hyperbaric chamber card testing is conducted at Key West Florida for all students.

Parent units will administer the three tests listed below before students depart for training.

Verification of a student's successful completion of each item must be in a memorandum which is signed by his Battalion Commander. Students must present this memorandum upon reporting for training at the IMSO.

The three items for testing are

- a. A modified Army Physical Fitness Test with a minimum of 52 push-ups, 62 sit ups, 7 forward grip pull ups, and a two mile run time no greater than 14 54.
- b. A 25 meter sub-surface swim on a breath hold.
- c. A 500 meter open-water swim in BDUs.

C 2 1st SWTG in Key West, FL will administer these three must-pass tests again on day one of the CDQC. All of the remaining former Pre-CDQC objectives will be incorporated into the CDQC.

Purpose To train selected SOF personnel in subsurface infiltration techniques.

Scope INFILTRATION OPERATIONS

!OPEN CIRCUIT OPERATIONS

DEEP DIVE SEARCH OPERATIONS

!CLOSED CIRCUIT OPERATIONS

SUBSURFACE NAVIGATION DIVES

SUBSURFACE INFILTRATION OPERATIONS

SITUATIONAL TRAINING EXERCISE

Product Produced Qualified military combat divers trained in waterborne operations to include day and night ocean subsurface navigation swims, day and night team infiltration dives, deep dives, diving physics, marine hazards, tides and currents, submarine lock-in lock-out familiarization, and closed-circuit and open-circuit dives.

PREREQUISITES All students must pass the three items listed above PT Test, 25 meter underwater and 50 meter surface swim prior to attending combat diver course. This pre-test must be conducted by the soldier's home unit. See above for more information

OPI 2 1

This is an extremely difficult and physically demanding course for expert swimmers and experienced divers only.

Rigorous PT is required of all students.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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All Combat Dive training is conducted at Naval Air Station, Trumbo Point Annex, Key West, Fla.

The IMS must have an air ticket from Fayetteville, NC to Key West, FL scheduled the day prior to course start and return to Fayetteville Fort Bragg, NC to out-process and return to home country.

Due to the high attrition rate, all IMS should have an air ticket that allows travel dates to be changed without a penalty.

The following is the baggage allowance for all US air carriers flying to Key West Florida. As you know Key West is the training location for Combat Diver Qualification Course CDQC MASL B126623 and Dive Supervisor B126621 .

- 1 checked luggage not to exceed 50lbs 22.6 kg - and dimension of 62 in 158 cm
- 1 carry on not exceed 40lbs 18kg and dimension of 45 in 114cm
- 1 smaller personal item

There are no exceptions and it not possible to pay for additional bag.

All Combat Dive students must have passed the physical examination IAW AR 40-501, Chapter 5, paragraph 81 and be able to pass High Altitude Parachutist Initial, HAP Initial and obtain a Hyperbaric Chamber Card. This testing will be conducted at Key West Florida

Particular attention must be paid to the G6PD blood test and chest x-ray results with a radiologist's narrative and signature in English. The G6PD must show actual values for the results to be accepted by the US medical personnel, and is a critical test.

ALL DOCUMENTS MUST BE IN ENGLISH IMS must report with completed physical medical exam DD Form 2807-1, DD Form 2807-2, and DD Form 2808. This includes all lab slips, EKG, chest x-ray results, eye and dental exams. Shown below is a list of areas that must be completed

- DD 2807-1 Signed by physician or PA
- DD 2808 Signed by physician and dentist
- Clinical exam blocks 17-39
- Urinalysis sugar protein negative
- HIV
- Digital Rectal Exam
- Fecal Occult Blood negative
- HGB HCT HGB 13.5
- Color Vision If fail PIP, must pass vivid red green
- Hearing 500, 1000, 2000 35 dBA, 3000 35, 4000 45
- Chest x-ray Reading in English signed by physician
- EKG EKG sent with physical, signed by physician
- Sickle cell Must be negative
- Dental exam Cat 1 or 2, physical signed by Dentist
- RPR Must be negative
- Vision Must correct to 20 20 in both eyes
- Manifest refraction if Worse than - 8 diopters is disqualifying
- vision not 20 20

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ValsalvaNormal  
WBCNormal  
G6PDNormal include actual value

Physical examinations cannot be completed at Ft Bragg without advance notice and additional in processing time.

Course requires participation in physical training PT . SAOs should ensure the ITO block stating physical fitness training is required is checked.

CLOTHING AND EQUIPMENT. Students will need the following items Please go to <http://www.soc.mil/swcs/IMSO/index.htm> and or [www.soc.mil/swcs/index.htm](http://www.soc.mil/swcs/index.htm) for a copy of packing list.

- = Issued desert tan T-shirts Cotton No Under Armor 8 ea
- = ACU s 4 sets
- = Patrol cap 1 ea
- = Beret and patches 1 set
- = Boonie hat 1 ea
- = Military authorized boots 1 pr
- = Athletic shoes, lace type 2 pr
- = Neoprene booties or similar type footgear 1 pr
- = Camelback type water system, 70 or 100 oz. 1 ea
- = Sunglasses, all black 1 ea
- = Thin dive gloves or mechanic type gloves, black 1 pr
- = Personal hygiene items for two weeks
- = 1 Gallon clear water container Arizona Iced Tea type, can be purchased in Key West
- = UDT swim trunks with standard OD nametape sewn or last name 1"stenciled on the right front leg 100 cotton or 65 35 Poly Cotton blend acceptable 2 pr
- = PT shorts all black, nylon 3 ea
- = Sweatshirt, all black or military 1 ea
- = Sweatpants, all black or military 1 ea
- = Issued wet weather top 1 ea
- = White socks 8 pr
- = PT Belt 1 ea
- = Approved rigger belt with V-ring for helo operations, black or tan 1ea
- = Waterproof watch 1ea, 2 RECOMMENDED
- = Pens pencils as required
- = Notebooks as required
- = Basic calculator no phones 1 ea
- = Teva type sandal 1 pr RECOMMENDED
- = Body glide personal Lubricant RECOMMENDED
- = GTC, personal debit card, cash checks as required

Dependents ARE NOT AUTHORIZES.

**Course International Notes:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint   iMust meet height weight std IAW AR 600-9 YES Required   iCourse Security Clearance Y NONE Required   iText Prerequisites Must be an United States Special Operations Command Warrior assigned or on orders to an authorized combat diver position. Must successfully complete the following IAW AR 611-75 (Management of Army Divers), paragraph 2-18: Meet the medical fitness standards IAW AR 40-501 (Standards of Medical Fitness), paragraph 5-9, with the examination completed within 24 months prior to the start date of the scheduled SFCDQC and ensure that DD Forms 2808 (Report of Medical Examination) and 2807-1 (Report of Medical History) are sent to the CG, USAJFKSWCS ATTN: AOJK-OP (G3) Fort Bragg, NC 28310-9610. Must pass a PT test with a minimum of: 52 pushups, 62 sit-ups, 7 forward grip pull ups, a two-mile run of no greater than 14 minutes 54 seconds, and a 500-meter open-water swim in duty uniform using a side or breast stroke. Successful completion of the PT requirements will be verified in writing by the individual's unit commander. Must have successfully completed the 1st SFC (A) Maritime Assessment course. Students must present a memorandum signed by the first O-5 in their chain of command which states that the student passed all requirements. This memorandum must be dated within six months of the scheduled SFCDQC individual wishes to attend.   iMust pass a hyperbaric chamber pressure equalization test (given during the first day of the course) IAW the requirements contained in AR 40-501, Chapter 5, paragraph 5-9w.   iAny variation from the above standards requires a waiver from the Commanding General, USAJFKSWC.</p>										
<b>B126625</b>	<b>2E-F56/011-F15</b>	<b>U</b>	<b>3.4W</b>	<b>331</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

MILITARY FREE-FALL JUMPMAS-  
Army

JFK SPECIAL WARFARE CENTER  
FT BRAGG, NC 28310

**Course Description:**

Effective 2017-07-27

Course Scope:

MFFJM ground training focuses on jumpmaster personnel inspection, emergency procedures, oxygen equipment, winddrift calculations, jump commands, aircraft procedures, techniques of spotting, ram-air personnel parachute packing and rigging, advanced high-altitude high-opening infiltration skills, glide path / parachute navigation system, night-vision goggles (NVG) rigging, NVG emergency procedures, combat equipment rigging, weapons rigging, and rigging/loading GPS-guided bundles. During the MFFJM airborne training, each student plans and executes night, oxygen, combat equipment MFF operations receiving an evaluation on the MFFJM duties through all phases of the operation.

Special Information:

a. Orders must state that the student is attached to Company B, 2d Battalion, 1st SWTG(A) for the purpose of attending the MFFJM class. Itinerary is from home station to Yuma Proving Ground, AZ and return to home station or next duty assignment. Students provide their own transportation to and from the Yuma airport. Company B will provide transportation to and from the daily training events. b. Student's all-up weight must: (1) Be a minimum of 160 pounds for an administrative non/tactical (parachute, boots, uniform, helmet, altimeter, body weight) jump. (2) Not exceed 450 pounds for a combat equipment, oxygen, night jump. c. Student must be able to achieve proper fit after donning and adjusting the parachute system. d. All waiver requests will be sent to Commander, 2d Battalion, 1st SWTG(A) Fort Bragg NC 28310 NLT 45 days prior to the class start date.

**Course Prerequisite Text:**

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT . SAOs should ensure the ITC block stating physical fitness training is required is checked.

ALL DOCUMENTS MUST BE IN ENGLISH. IMS must report with completed physical medical exam DD Form 2807-1, DD Form 2807-2, and DD Form 2808. This includes lab slips, EKG, chest x-ray, eye and dental exams. IMS must bring HIV certification.

Physical examinations will not be conducted at Fort Bragg.

SAO should verify and annotate the following info on ITO in REMARKS section IMS has at least 50 MFF jumps with MC-4 RAPS prior to reporting. IMS has been on MFF status for at least one year. IMS has completed a Static Line Jumpmaster course. ITO will have Airborne Authorization and Hazardous Duty remarks.

IMS must report with all log books and jump certificates. IMS must have physiological chamber test approved by USAF see MFF Course info .

IMS must report to Fort Bragg NC for inprocessing and possess a airline ticket from Fayetteville, NC to Yuma, AZ and return to Fort Bragg, NC for out-processing and then Fort Bragg to home country. Recommend flexible ticketing, due to possibility of changes in training schedule.

Course requires participation in physical training PT . SAOs should ensure the ITO block stating physical fitness training is required is checked.

Administrative Requirement. Individuals must be a current Military Freefall Parachutist IAW USASOC REG 350-2, Chapter 8-1. Student must have served as a MFF parachutist for a

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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minimum of one year from the date they graduated the Basic Freefall Course. Students reporting for in-processing must have in their possession a copy of the following documents.

- 1 Individual Military Jump Record. Student must have completed at least 50 military freefall jumps signed by a Military Freefall Jumpmaster. Sport or civilian jumps do not count towards the 50 jump requirement.
  - 2 Copy of USAJFKSWCS Basic Military Free-Fall Certificate. USN and USAF who attended a service course prior to October 1995 are recognized and valid as MFFPC qualified. Reference USSOCOM 350-3, 20 SEP 05, pg 28 .
  - 3 Copy of a USAIS approved course Static Line Jumpmaster Qualification diploma.
  - 4 Current physiological training card, AF Form 1274, AF Form 702, NAVY form 1550 28-NP-6 or USAAMC AA Form 484. HAPS card must remain current through the completion date of the course.
  - 5 Possess a copy of a current high-altitude, low-opening HALO physical examination IAW AR 40-501, Chapter 5, paragraph 5-3 and Chapter 8 para 8-14 and 8-19. Physical examinations are valid for five 5 years for all services.
  - 6 Possess a DD form 2808 or SF88, no exceptions. Physicals must remain current through the completion date of the course. Physical examinations are valid for one 1 year for individuals 45 years old or older. Complete medical records are not needed as per OTSG MEDCOM Policy Memo 03-006 dated 24 MAY 05. Students attending a course will take their DD Form 2766, Adult Preventive and Chronic Care Flow Sheet to the training location along with a copy of their current HALO physical examination.
  - 8 Must meet the U.S. Army height and weight standards IAW AR 600-9. Maximum weight for course attendance is 240 lbs.
- CLOTHING AND EQUIPMENT Please go to <http://www.soc.mil/swcs/IMSO/index.htm> and [or www.soc.mil/swcs/index.htm](http://www.soc.mil/swcs/index.htm) for a copy of packing list.

One set of their duty uniform i.e. ACU,BDU headgear ACU,BDU, beret or utility cap with rank and insignia .

Sufficient numbers of tan, brown or green T-shirts.

Black nylon running shorts or service equivalent

socks

One grey Army

Physical Training PT uniform or sister service equivalent.

Low top running shoes will be worn when in PT uniform. There will be no logos on T-shirts

Unit issue sweat suits may be worn during winter months.

One pair of military-type leather palmed gloves flight gloves or black issue are acceptable .

During cold weather months, gloves should have good insulation without sacrificing dexterity.

Notebook, pen paper, flashlight pen or thumb light recommended . NOTE 1. Unit authorized military boots must be over the ankle and lace through eyelet type . Boots with open-hook eyelets are unacceptable for MFF operations.

Note 2. MFFJM course will issue goggles, helmet, parachute, and related equipment. B 2 1 Cadre must approve student s use of parent unit issued helmet and oxygen mask. MFFJM course has a limited supply of Jump Suits to issue students. Students may bring their unit issued jump suit operational service specific uniform, and or helmet for airborne operations.

Jump Flight suits may be worn during Airborne operations during the MFFJMC. If worn, Jumpsuits Flightsuits must be flame resistant NOMEX, PIEK or the flame resistant double zipper jumpsuit. Students who require XL and above helmet sizes are encouraged to bring their own PROTEC or GENTEX from their home unit due to minimal availability. Advise that students bring a laptop to facilitate lesson familiarization.

4. MEDICAL. The MFFJMC is a mentally and physically demanding course with extended periods of classroom lectures, long hours standing during JMPI training, and challenging MFF operations with flight time under canopy exceeding 20 on occasion. Students must not be on any mind altering prescription medications that interfere with cognitive abilities. This is a high-risk training environment current medical conditions must be closely evaluated. Any prescription medication or change in physical condition post the most recent physical exam must be annotated on a DA 7349 Initial Medical Review Form and must be submitted to the SWTC Surgeons Office prior to the course start date.

5. GROOMING STANDARDS. Students are expected to report for class within the standards outlined in AR 670-1.

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required ii Text Prerequisites i Active Component or Reserve Component commissioned officers, warrant officers, non-commissioned officers, and enlisted personnel of the United States military services, selected students of foreign allied countries, and Department of Defense (DoD) personnel who are assigned to, or will be assigned to, a military free-fall position. i Must have completed a USAJFKSWCS recognized Static-Line Jumpmaster course and a USAJFKSWCS recognized Military Free Fall Parachutist course. i Must have a current Class III flight examination IAW AR 40-501 dated within five years of course completion date if the soldier is presently on military free fall status/orders. i Must have a current Physiological Training Record, High-Altitude Parachutist Initial (HAPINT). (AF Form 1274; AF Form 702; Navy Form 1550/28-NP-6 card; or USAAMC AA Form 484). i Personnel cannot exceed 240 pounds. i Must have served as a military free fall parachutist for a minimum of one year and completed a minimum of 50 military free fall jumps. i Must be current Military Free Fall Parachutist Level III IAW USASOC 350-2, 27 September 01. i Any variation from the above standards requires a waiver from the Commanding General, USAJFKSWCS.										
<b>B126630</b>	<b>2E-F129/011-F44 (X)</b>	<b>U</b>	<b>35.0W</b>	<b>331</b>	<b>75</b>				<b>No</b>		<b>100.00</b>

SPECIAL FORCES QUALIFICATION-ALLIED (WEAPONS SGT)  
Army

JFK SPECIAL WARFARE CENTER  
FT BRAGG, NC 28310

**Course Description:**

This is a 37-week course for the junior Allied Special Forces Non-Commissioned Officer (NCO). The NCO will be given an orientation to Special Forces (history, organization, missions, and capabilities), world culture and learning, methods of instruction, small unit tactics, squad organization, patrolling formations and movement, and land navigation. Afterwards, he will be trained and must qualify on Special Forces common skills; land navigation; air operations; advanced weapons marksmanship; small unit tactics; military operations in urban terrain; survival training; unconventional warfare; Special Forces mission planning; direct and indirect fire systems and procedures (mortars); light/heavy weapons; anti-armor systems; air defense systems; forward observer and fire direction center procedures; close air support; and field training exercises.

NOTE: Allied officers that meet all course standards for graduation will be awarded the U.S. Special Forces Tab, Green Beret and Yarbrough knife. All officers that complete the course but fail to meet all the course standards will be given a Certificate of Attendance.

**Course Prerequisite Text:**

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT. SAOs should ensure the ITC block stating physical fitness training is required is checked.

Special Information

1. International Military Students IMS must report 21 days prior to US start date at least 15 working days - Security Assistance Officers SAO are asked to compute any holidays weekends to determine student s arrival date . Start date in ATTRS is the actual date students begin training.

2.a. Uniforms Please go to <http://www.soc.mil/swcs/IMSO/index.htm> and or [www.soc.mil/swcs/index.htm](http://www.soc.mil/swcs/index.htm) for a copy of packing list.

A minimum of 4 pairs of combat fatigues and 2 pairs of leather combat boots. Uniforms can be either US or native country. Students are encouraged to bring their own uniforms. Cost for ACUs fatigues and boots are not included in the course costs. Additional uniforms and some equipment may be required for field activities. In case you purchase uniforms upon arrival, one set of ACUs fatigues costs approximately 105 US and combat boots 100 a pair. The US Army PT uniform is required jacket, pants, running shorts, t-shirt , as well as running shoes. Cost for the PT uniform is approximately 300 and running shoes 60. IMS should arrive with a minimum of 1,000 in order to purchase required uniforms and equipment. NOTE A complete and serviceable country dress uniform is required for graduation.

b. All students will receive a basic issue of U.S. tactical equipment that is sufficient for completing the Special Forces Qualification Course. Students are also encouraged to bring additional equipment that will be useful for field training 6 pairs of army socks, 4 pair of white sox, 6 army t-shirts, field hat, eye protection with clear lenses, goggles that seal around the eyes for sim-munitions training paint-ball , rucksack, assault pack, tactical gloves, tactical vests or belts, pistol holsters, various tactical pouches, black gloves for cold weather, various issued and civilian cold weather gear for winter months, 2 pairs of identification tags, extra patches for your uniforms if desired and 2 additional uniforms that can be used for field training. If desired, the purchase of additional uniforms can be facilitated upon arriving for the SFQC.

3. MEDICAL WAIVERS None

4. Medical Requirements ALL DOCUMENTS MUST BE IN ENGLISH.

SFQC PHYSICAL EXAM CHECKLIST.

ALL LAB SLIPS RESULTS, HIV CERTIFICATES AND X-RAYS MUST ACCOMPANY THE DD 2807-1, DD 2808 AND DENTAL EXAM

URINE

CHOLESTEROL

GLUCOSE FBS Not Required

OCCULT

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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G6PD  
RPR T.PALLIDUM  
HIV  
CBC collective Blood Count  
SICKLE CELL SDX  
CHEST X-RAY CXR  
EKG QTC 340-450  
DRE  
VALSALVA  
DENTAL PHYSICAL EXAM WITH PANORAMAX  
AUDIOLOGY WITHIN LIMITS Limits are as follows 35 35 35 45 55 x  
OPTOMETRY WITHIN LIMITS For SF training, distant visual acuity of any degree that does not correct to 20 20 in both eyes with spectacle lenses. Any refractive error in spherical equivalent of more than plus or minus 8 diopters. AR 40-501 5 3 G 3

DD 2807-1 Signed by physician or PA  
DD 2808 Signed by physician and dentist  
Clinical exam blocks COMPLETED 17-39  
Urinalysis sugar protein negative  
HIV negative  
Digital Rectal Exam results annotated on form  
Fecal Occult Blood negative  
HGB HCT HGB 13.5  
Color Vision If fail PIP, must pass vivid red green  
Hearing 500, 1000, 2000 45  
Chest x-ray Reading in English signed by physician  
EKG sent with physical, signed by physician  
Sickle cell Must be negative  
Dental exam Cat 1 or 2, physical signed by Dentist  
RPR Must be negative  
Vision Must correct to 20 20 in both eyes  
Manifest refraction if Worse than - 8 diopters is disqualifying  
Note this section reviewed by USAJFKSWCS Surgeon - current as of JUL 08  
Please note WHEN A COURSE HAS SPECIAL MEDICAL PREREQUISITES E.G., FLIGHT, DIVING, SPECIAL FORCES AND RANGER COURSES, AND THE COUNTRY DOES NOT HAVE THE CAPABILITY TO PERFORM THE REQUIRED PHYSICAL OR THE PHYSICAL IS REQUIRED TO BE PERFORMED BY A U.S. MILITARY PHYSICIAN, SAO WILL ANNOTATE IN THE REMARKS SECTION OF THE ITO, REQUESTING FIRST TRAINING INSTALLATION TO CONDUCT THE PHYSICAL AT COUNTRY EXPENSE AND ALSO INCLUDE WHERE HEALTH SCREENING BILLS ARE TO BE SENT FOR PAYMENT. ALL IMS ATTENDING COURSES REQUIRING SPECIAL MEDICAL PREREQUISITES WILL HAVE TO MEET SPECIFIC U.S. MILITARY MEDICAL STANDARDS BEFORE FULL ENROLLMENT IN THOSE COURSES OF STUDY. THE ONLY EXCEPTIONS ARE IF PREVIOUS NATO OR NONNATO MEMORANDUMS OF AGREEMENTS MAY HAVE WAIVED THIS REQUIREMENT.  
5.Physical examinations will not be conducted at Ft. Bragg. On special cases SCO MUST contact IMSO for coordination. IMS s home country will be charged for the exam.  
6.Non-medical waivers All waiver requests will be sent to CG, USAJFKSWCS ATTN AOJK-OP G3 FT Bragg, NC 28310 NLT 45 days prior to the class start date.

7.The following information must be on the ITO  
OPI NA  
ECL 75

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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REPORTING IMS must report 21 working days prior to start of the course. Please ensure that arrival information is posted in the IMSOweb 7 working days - IMSO Bragg will meet all IMS at Fayetteville Airport. If when flights are delayed please call 910-303-2646. Taxis from Fayetteville Airport cost is 40.00 plus.  
 TRAINING LOCATION FT BRAGG and local training areas.

TRAVEL Fayetteville, North Carolina

BAGGAGE If When baggage are delayed, IMS should provide airlines agency with follow address Airborne IMM Moon Hall , Fort Bragg, NC 28310

MEALS Incidentals GMR 13.85 Incidentals 11.00

BILLETING Cost is 79.00 per day

DEPENDANTS DEPENDNTS IS NOT AUTHORIZES.

EQUIPMENT PACKING LIST

Please go to <http://www.soc.mil/swcs/IMSO/index.htm> and or [www.soc.mil/swcs/index.htm](http://www.soc.mil/swcs/index.htm) for a copy of packing list.

NOTE IMS must attend each phase of training

**Course International Notes:**

1.The NCO must be pre-screened by SCO/SATFA to ensure that all appropriate prerequisites outlined by Foreign Military Sales and Security Assistance rules and regulations are met.i2. Male only. i3.International Military Students (IMS) must be airborne qualified (US) B121182 (Airborne). SAO should ensure that the ITO (DD form 2285, May 97), paragraph 12c is selected: "IMS is parachute qualified and authorized to participate in jumps from US aircraft."ii4.IMS must pass the following physical events prior to and at any time throughout SFQC training:iii. IMS must pass the Army Physical Fitness Test (APFT) by achieving a composite score of 240 or above in the 17-21 year old age group (a minimum of 70 points in each event: 2 miles run, sit ups, and pushups). The APFT standards can be found at the following website: <http://www.apft.net/> ib. IMS must be able to pass a 50 meter swim wearing a fatigue uniform and boots.ic. IMS must be able to complete a 12 mile foot march wearing fatigue uniform, combat boots, load bearing vest, rucksack weighing 45 pounds (not including water), and weapon in less than 3 hours.id. IMS must be able to complete 6 free hang pull-ups in a physical fitness uniform and tennis shoes (no kipping, palms facing away from the body)ie. IMS must complete one accent of a 30 foot rope in combat uniform and combat boots (this will not be tested on the same day as the pull up event).if. IMS must pass a 5 mile run in a physical fitness uniform and tennis shoes in 40 minutes or lessig. PT: Course requires participation in physical training (PT). SAOs should ensure the ITO block 12d stating "physical fitness training is required".i\*IMS who fail any of the above listed physical events will be recommended for drop from the course.i5.IMS must report with a completed physical (medical) exam DD forms 2807-1, 2807-2, and 2808. This includes lab slips, EKG, chest x-ray, eye and dental exams, and HIV certification. Ensure the examining physician has signed all necessary blocks on each form. Must be legible and in English.iNotes: iNOTE: A complete and serviceable dress uniform is required for the Commanding General's Reception and Graduation.

<b>B126633</b>	<b>300-ASIW1</b>	<b>U</b>	<b>37.6W</b>	<b>331</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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SPECIAL OPERATIONS COMBAT MEDIC  
 Army

JFK SPECIAL WARFARE CENTER  
 FT BRAGG, NC 28310

**Course Description:**

Basic Life Support/Automatic External Defibrillation (AED); pharmaceutical calculations; anatomy; physiology; pathophysiology; medical terminology; basic physical exam techniques; medical documentation; pharmacology; basic airway management; medical patient assessment; advanced airway management; patient management skills; pre-hospital trauma emergencies and care; tactical combat casualty care skills; operating room procedures; minor surgical skills; NREMT-Basic examination; obstetrics/gynecology and pediatric emergencies; cardiac pharmacology; Advanced Cardiac Life Support (ACLS); EMT Paramedic clinical rotation and field internship consists of a 2-week hospital rotation in the emergency department, labor and delivery, surgical intensive care, pediatric emergency department, operating room, and a 2-week ambulance rotation with an assignment to an Advanced Life Support EMS unit responsible for responding to a variety of 911 emergency calls; USSOCOM EMT-Paramedic exam; care of the trauma patient in a field environment; preventive medicine; Nuclear, Biological and Chemical (NBC) casualty care, and nursing care; 30 hours of clinical rotations in clinics located on Fort Bragg, NC, conducting sick call under the supervision of a physician or physician's assistant.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT . SAOs should ensure the ITO block stating physical fitness training is required is checked.

PREREQs B175211- Medical Specialist course at Fort Sam Houston, Tx

ATTENDEES SOF NCOs

PRE-REQUISITES Must be airborne qualified US or other country

Must have successfully completed B175211 Medical Specialist Course

Familiarization with medical terms, and knowledge of anatomy and physiology very necessary.

IMS must report at least 10 working days prior to US reporting start date.

IMS must pass the Army Physical Fitness Test DA 705 by achieving a composite score of 206 or above a minimum of 50 pushups

within a two minute time period, 60 sit-ups within a two minute time period, and the two mile run in 14 54 or less .

Must meet applicable medical fitness standards IAW Chapter 7, AR 40-501.

IMS must report with completed physical medical exam DD Form 2807-1, DD Form 2807-2, and DD Form 2808. This includes lab slips, EKG, chest x-ray, eye and dental exams. IMS must bring HIV certification.

Physical examinations will not be conducted at Fort Bragg unless IMS arrives two weeks earlier than standard reporting requirements and the SAO has coordinated prior need for physical exam. The country will be charged for the physical if ci is conducted at Ft. Bragg.

IMS must be able to swim 50 meters wearing fatigue uniform to include boots .

SAO should ensure that ITO DD Form 2285, Mar 97 , paragraph 11c. "IMS is parachute qualified and authorized to participate in jumps from US aircraft" is selected.

NATO clearances do not apply to classified portions of training.

Uniforms. Minimum 3 pairs of BDUs fatigues and 2 pairs of leather field boots. Uniforms can be either US or native country.

Cost for fatigues and boots are not included in the course cost. Additional uniforms may be required for field training.

Students should be encouraged to bring their own or must plan to purchase these items at the school.

One set of new BDUs fatigues cost approximately 45 US . Boots run about 70 a pair US . US Army PT uniform is required for training. Class A uniform required for graduation.

Due to the intensity of training and the 30 day exercise in varies places in US, family members are not authorized to accompanying during training.

Dependents DEPENDENTS ARE NOT AUTHORIZES.

**Course International Notes:**

-----Itemized Prerequisites-----

Male Gender Requirement: REQUIRED

Course Security Clearance: Y - NONE

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Must be a volunteer in any enlisted rank of the Army, Air Force or Navy. Complete the Test of Adult Basic Education (TABE, Level D)

within six months of course entry date. Pass the Army Physical Fitness Test with a minimum of 60 points in each event and an overall score of 229 or above (scored on the 17- to 21-year

age group standards IAW FM 21-20) or service equivalent. Hold or be designated for assignment to a Special Operations medical position.

AIR FORCE and NAVY: Personnel

selected for attendance should have qualifications equivalent to course prerequisites for Army personnel.

-----Special

Information-----

SPECIAL INFORMATION: Must report with TABE results and medical records on day of inprocessing.

<b>B126634</b>	<b>2E-F129/011-F44 (X)</b>	<b>U</b>	<b>35.0W</b>	<b>331</b>	<b>80</b>		<b>No</b>	<b>100.00</b>
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SPECIAL FORCES QUALIFICATION-ALLIED (ENGINEER SGT)

Army

JFK SPECIAL WARFARE CENTER

FT BRAGG, NC 28310

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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This is a 37-week course for the junior Allied Special Forces Non-Commissioned Officer (NCO). The NCO will be given an orientation to Special Forces (history, organization, missions, and capabilities), world culture and learning, methods of instruction, small unit tactics, squad organization, patrolling formations and movement, and land navigation. Afterwards, he will be trained and must qualify on Special Forces common skills; land navigation; air operations; advanced weapons marksmanship; small unit tactics; military operations in urban terrain; survival training; unconventional warfare; Special Forces mission planning; basic military construction; fortifications; engineer reconnaissance; basic and intermediate demolitions; unexploded ordnance/ improvised explosive device clearing; target analysis/interdiction and mission planning; close air support; and field training exercises.

NOTE: Allied officers that meet all course standards for graduation will be awarded the U.S. Special Forces Tab, Green Beret and Yarbrough knife. All officers that complete the course but fail to meet all the course standards will be given a Certificate of Attendance.

**Course Prerequisite Text:**

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT . SAOs should ensure the ITC block stating physical fitness training is required is checked.

**Special Information**

1. International Military Students IMS must report 21 days prior to US start date at least 15 working days - Security Assistance Officers SAO are asked to compute any holidays weekends to determine student s arrival date . Start date in ATTRS is the actual date students begin training.

2.a. Uniforms A minimum of 4 pairs of combat fatigues and 2 pairs of leather combat boots. Uniforms can be either US or native country. Students are encouraged to bring their own uniforms. Cost for ACUs fatigues and boots are not included in the course costs. Additional uniforms and some equipment may be required for field activities. In case you purchase uniforms upon arrival, one set of ACUs fatigues costs approximately 105 US and combat boots 100 a pair. The US Army PT uniform is required jacket, pants, running shorts, t-shirt , as well as running shoes. Cost for the PT uniform is approximately 300 and running shoes 60. IMS should arrive with a minimum of 1,000 in order to purchase required uniforms and equipment. NOTE A complete and serviceable country dress uniform is required for graduation. Please go to <http://www.soc.mil/swcs/IMSO/index.htm> and or [www.soc.mil/swcs/index.htm](http://www.soc.mil/swcs/index.htm) for a copy of packing list.

b. All students will receive a basic issue of U.S. tactical equipment that is sufficient for completing the Special Forces Qualification Course. Students are also encouraged to bring additional equipment that will be useful for field training 6 pairs of army socks, 4 pair of white sox, 6 army t-shirts, field hat, eye protection with clear lenses, goggles that seal around the eyes for sim-munitions training paint-ball , rucksack, assault pack, tactical gloves, tactical vests or belts, pistol holsters, various tactical pouches, black gloves for cold weather, various issued and civilian cold weather gear for winter months, 2 pairs of identification tags, extra patches for your uniforms if desired and 2 additional uniforms that can be used for field training. If desired, the purchase of additional uniforms can be facilitated upon arriving for the SFQC.

3. MEDICAL WAIVERS None

4. Medical Requirements ALL DOCUMENTS MUST BE IN ENGLISH.

SFQC PHYSICAL EXAM CHECKLIST.

ALL LAB SLIPS RESULTS, HIV CERTIFICATES AND X-RAYS MUST ACCOMPANY THE DD 2807-1, DD 2808 AND DENTAL EXAM

URINE

CHOLESTEROL

GLUCOSE FBS Not Required

OCCULT

G6PD

RPR T.PALLIDUM

HIV

CBC collective Blood Count

SICKLE CELL SDX

CHEST X-RAY CXR

EKG QTC 340-450

DRE

VALSALVA

DENTAL PHYSICAL EXAM WITH PANORAMAX

AUDIOLOGY WITHIN LIMITS Limits are as follows 35 35 35 45 55 x

OPTOMETRY WITHIN LIMITS For SF training, distant visual acuity of any degree that does not correct to 20 20 in both eyes with spectacle lenses. Any refractive error in spherical

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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equivalent of wore than plus or minus 8 diopters. AR 40-501 5 3 G 3

DD 2807-1 Signed by physician or PA  
 DD 2808 Signed by physician and dentist  
 Clinical exam blocks COMPLETED 17-39  
 Urinalysis sugar protein negative  
 HIV negative  
 Digital Rectal Exam results annotated on form  
 Fecal Occult Blood negative  
 HGB HCT HGB 13.5  
 Color Vision If fail PIP, must pass vivid red green  
 Hearing 500, 1000, 2000 45  
 Chest x-ray Reading in English signed by physician  
 EKG sent with physical, signed by physician  
 Sickle cell Must be negative  
 Dental exam Cat 1 or 2, physical signed by Dentist  
 RPR Must be negative  
 Vision Must correct to 20 20 in both eyes  
 Manifest refraction if Worse than - 8 diopters is disqualifying

Note this section reviewed by USAJFKSWCS Surgeon - current as of JUL 08

Please note WHEN A COURSE HAS SPECIAL MEDICAL PREREQUISTES E.G., FLIGHT, DIVING, SPECIAL FORCES AND RANGER COURSES , AND THE COUNTRY DOES NOT HAVE THE CAPABILITY TO PERFORM THE REQUIRED PHYSICAL OR THE PHYSICAL IS REQUIRED TO BE PERFORMED BY A U.S. MILITARY PHYSICIAN, SAO WILL ANNOTATE IN THE REMARKS SECTION OF THE ITO, REQUESTING FIRST TRAINING INSTALLATION TO CONDUCT THE PHYSICAL AT COUNTRY EXPENSE AND ALSO INCLUDE WHERE HEALTH SCREENING BILLS ARE TO BE SENT FOR PAYMENT. ALL IMS ATTENDING COURSES REQUIRING SPECIAL MEDICAL PREREQUISITES WILL HAVE TO MEET SPECIFIC U.S. MILITARY MEDICAL STANDARDS BEFORE FULL ENROLLMENT IN THOSE COURSES OF STUDY. THE ONLY EXCEPTIONS ARE IF PREVIOUS NATO OR NONNATO MEMORANDUMS OF AGREEMENTS MAY HAVE WAIVED THIS REQUIREMENT.

5. Physical examinations will not be conducted at Ft. Bragg. On special cases SCO MUST contact IMSO for coordination. IMS s home country will be charged for the exam.

6. Non-medical waivers All waiver requests will be sent to CG, USAJFKSWCS ATTN AOJK-OP G3 FT Bragg, NC 28310 NLT 45 days prior to the class start date.

7. The following information must be on the ITO

OPI NA

ECL 75

REPORTING IMS must report 15 working days prior to start of the course. Please ensure that arrival information is posted in the IMSOweb 7 working days - IMSO Bragg will meet all IMS at Fayetteville Airport. If when flights are delayed please call 910-303-2646. Taxis from Fayetteville Airport cost is 40.00 plus.

TRAINING LOCATION FT BRAGG and local training areas.

TRAVEL Fayetteville, North Carolina

BAGGAGE If When baggage are delayed, IMS should provide airlines agency with follow address Airborne IMM Moon Hall , Fort Bragg, NC 28310

MEALS Incidentals GMR 13.85 Incidentals 11.00

BILLETING Cost is 79.00 per day

DEPENDANTS DEPENDANTS ARE NOT AUTHORIZES.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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EQUIPMENT PACKING LIST Please go to <http://www.soc.mil/swcs/IMSO/index.htm> and [or www.soc.mil/swcs/index.htm](http://www.soc.mil/swcs/index.htm) for a copy of packing list.

Complete packing list list of items that will be issued to students is available by contacting NCOIC, IMSO Bragg.

NOTE IMS must attend each phase of training

**Course International Notes:**

Prerequisites:1. The NCO must be pre-screened by SCO/SATFA to ensure that all appropriate prerequisites outlined by Foreign Military Sales and Security Assistance rules and regulations are met.2. Male only. 3. International Military Students (IMS) must be airborne qualified (US). SAO should ensure that the ITO (DD form 2285, May 97), paragraph 12c is selected: "IMS is parachute qualified and authorized to participate in jumps from US aircraft."4. IMS must pass the following physical events prior to and at any time throughout SFQC training:1a. IMS must pass the Army Physical Fitness Test (APFT) by achieving a composite score of 240 or above in the 17-21 year old age group (a minimum of 70 points in each event: 2 miles run, sit up and pushups). The APFT standards can be found at the following website: <http://www.apft.net/> 1b. IMS must be able to pass a 50 meter swim wearing a fatigue uniform and boots.1c. IMS must be able to complete a 12 mile foot march wearing fatigue uniform, combat boots, load bearing vest, rucksack weighing 45 pounds (not including water), and weapon in less than 3 hours.1d. IMS must be able to complete 6 free hang pull-ups in the U.S. Army physical fitness uniform and tennis shoes (no kipping, palms facing away from the body)1e. IMS must complete one accent of a 30 foot rope in combat uniform and combat boots (this will not be tested on the same day as the pull up event)1f. IMS must pass a 5 mile run in the U.S. Army physical fitness uniform and tennis shoes in 40 minutes or less1g. PT: Course requires participation in physical training (PT). SAOs should ensure the ITO block 12d stating "physical fitness training is required".1h. IMS who fail any of the above listed events will be recommended for drop from the course.15. IMS must report with a completed physical (medical) exam DD forms 2807-1, 2807-2, and 2808. This includes lab slips, EKG, chest x-ray, eye and dental exams, and HIV certification. Ensure the examining physician has signed all necessary blocks on each form. Must be legible and in English.1Notes: 1NOTE: A complete and serviceable dress uniform is required for the Commanding General's Reception and Graduation.

<b>B126636</b>	<b>2E-F129/011-F44 (X)</b>	<b>U</b>	<b>29.0W</b>	<b>331</b>	<b>80</b>				<b>No</b>	<b>100.00</b>
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SPECIAL FORCES QUALIFICATION-ALLIED (DET OFF)

JFK SPECIAL WARFARE CENTER

Army

FT BRAGG, NC 28310

**Course Description:**

Course Scope:

Officers: This is a 29-week course is for the junior Allied Special Forces/Operations Officer. The Officer will be given an orientation to Special Forces (history, organization, missions, and capabilities), world culture and learning, methods of instruction, small unit tactics, squad organization, patrolling formations and movement, and land navigation. Afterwards, he will be trained on and must qualify on Special Forces common skills; land navigation; air operations; advance weapons marksmanship; small unit tactics; military operations in urban terrain; modern Army combatives; survival training; Special Forces mission planning; cognitive adaptability training and interpersonal skills; foreign internal defense; counterinsurgency; Combined Joint Special Operations Task Force (CJSOTF) operations; unconventional warfare; and field training exercises.

Allied Officers that meet all course standards for graduation will be awarded the U.S. Special Forces Tab. All Officers that complete the course but fail to meet all the course standards will be given a Certificate of Training.

Special Information:

Special Information: International Military Students (IMS) must report 21 days prior to US start date (at least 15 working days - Security Assistance Officers (SAO) are asked to compute any holidays/weekends to determine students arrival date). Start date in ATTRS is the actual date students begin training.

Physical examinations will not be conducted at Ft. Bragg unless IMS arrives two weeks earlier than the standard reporting dates and the SAO has coordinated need for a physical exam. IMS's home country will be charged for the exam.

Uniforms: A minimum of 3 pairs of BDUs/fatigues and 2 pairs of leather combat boots. Uniforms can be either US or native country. Students are encouraged to bring their own uniforms and equipment or must plan to purchase these items at the school. Cost for BDUs and boots are not included in the course costs. Additional uniforms and some equipment may be required for field activities. One set of BDUs costs approximately \$80 (US) and combat boots \$70 a pair. US Army PT uniform is required (jacket, pants, running shorts, t-shirt), as well as running shoes. Cost for the PT uniform is approximately \$300 and running shoes \$60. IMS should arrive with a minimum of \$1,000 in order to purchase required uniforms and equipment.

NOTE: Native country dress uniform is required for graduation.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Prerequisite Text:**

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT . SAOs should ensure the ITC block stating physical fitness training is required is checked.

Special Information Please go to <http://www.soc.mil/swcs/IMSO/index.htm> and or [www.soc.mil/swcs/index.htm](http://www.soc.mil/swcs/index.htm) for a copy of packing list.

International Military Students IMS must report 15 working days prior to the US start date this will actually be about 21 days taking into consideration weekends - The Security Assistance Officers SAO are asked to compute any holidays weekends to determine the student s arrival date . Start date in ATRRS is the actual date students begin training.

a. Uniforms A minimum of 4 pairs of combat fatigues and 2 pairs of leather combat boots. Uniforms can be either US or native country. Students are encouraged to bring their own uniforms. Cost for ACUs fatigues and boots are not included in the course costs. Additional uniforms and some equipment may be required for field activities. In case you purchase uniforms upon arrival, one set of ACUs fatigues costs approximately 105 US and combat boots 100 a pair. Cost for the US PT uniform jacket, pants, running shorts, t-shirt is approximately 300 and running shoes 60. IMS should arrive with a minimum of 1,000 in order to purchase required uniforms and equipment if needed. NOTE A complete and serviceable country dress uniform is required for graduation.

b. All students will receive a basic issue of U.S. tactical equipment that is sufficient for completing the Special Forces Qualification Course. Students are also encouraged to bring additional equipment that will be useful for field training 6 pairs of army socks, 4 pair of white sox, 6 army t-shirts, field hat, eye protection with clear lenses, goggles that seal around the eyes for sim-munitions training paint-ball , rucksack, assault pack, tactical gloves, tactical vests or belts, pistol holsters, various tactical pouches, black gloves for cold weather, various issued and civilian cold weather gear for winter months, 2 pairs of identification tags, extra patches for your uniforms if desired and 2 additional uniforms that can be used for field training. If desired, the purchase of additional uniforms can be facilitated upon arriving for the SFQC.

3.MEDICAL WAIVERS None

4. Medical Requirements ALL DOCUMENTS MUST BE IN ENGLISH.

SFQC PHYSICAL EXAM CHECKLIST.

ALL LAB SLIPS RESULTS, HIV CERTIFICATES AND X-RAYS MUST ACCOMPANY THE DD 2807-1, DD 2808 AND DENTAL EXAM

URINE

CHOLESTEROL

GLUCOSE FBS NotRequired

OCCULT

G6PD

RPR T.PALLIDUM

HIV

CBC collective Blood Count

SICKLE CELL SDX

CHEST X-RAY CXR

EKG QTC 340-450

DRE

VALSALVA

DENTAL PHYSICAL EXAM WITH PANORAMAX

AUDIOLOGY WITHIN LIMITS Limits are as follows

35 35 35 45 55 x

OPTOMETRY WITHIN LIMITS For SF training, distant visual acuity

of any degree that does not correct to 20/20 in both eyes with

spectacle lenses. Any refractive error in spherical equivalent of

wore than plus or minus 8 diopters. AR 40-501 5 3 G 3

DD 2807-1 Signed by physician or PA

DD 2808 Signed by physician and dentist

Clinical exam blocks COMPLETED 17-39



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Urinalysis sugar protein negative  
HIV negative  
Digital Rectal Exam results annotated on form  
Fecal Occult Blood negative  
HGB HCT HGB 13.5  
Color Vision If fail PIP, must pass vivid red green  
Hearing 500, 1000, 2000 45  
Chest x-ray Reading in English signed by physician  
EKG sent with physical, signed by physician  
Sickle cell Must be negative  
Dental exam Cat 1 or 2, physical signed by Dentist  
RPR Must be negative  
Vision Must correct to 20 20 in both eyes  
Manifest refraction if Worse than - 8 diopters is disqualifying

Note this section reviewed by USAJFKSWCS Surgeon - current as of JUL 08

Please note WHEN A COURSE HAS SPECIAL MEDICAL PREREQUISITES E.G., FLIGHT, DIVING, SPECIAL FORCES AND RANGER COURSES , AND THE COUNTRY DOES NOT HAVE THE CAPABILITY TO PERFORM THE REQUIRED PHYSICAL OR THE PHYSICAL IS REQUIRED TO BE PERFORMED BY A U.S. MILITARY PHYSICIAN, SAO WILL ANNOTATE IN THE REMARKS SECTION OF THE ITO, REQUESTING FIRST TRAINING INSTALLATION TO CONDUCT THE PHYSICAL AT COUNTRY EXPENSE AND ALSO INCLUDE WHERE HEALTH SCREENING BILLS ARE TO BE SENT FOR PAYMENT. ALL IMS ATTENDING COURSES REQUIRING SPECIAL MEDICAL PREREQUISITES WILL HAVE TO MEET SPECIFIC U.S. MILITARY MEDICAL STANDARDS BEFORE FULL ENROLLMENT IN THOSE COURSES OF STUDY. THE ONLY EXCEPTIONS ARE IF PREVIOUS NATO OR NONNATO MEMORANDUMS OF AGREEMENTS MAY HAVE WAIVED THIS REQUIREMENT.

5. Physical examinations will not be conducted at Ft. Bragg. On special cases SCO MUST contact IMSO for coordination. IMS s home country will be charged for the exam.

6. Non-medical waivers All waiver requests will be sent to CG, USAJFKSWCS ATTN AOJK-OP G3 FT Bragg, NC 28310 NLT 45 days prior to the class start date.

7. The following information must be on the ITO

OPI NA  
ECL 80

REPORTING IMS must report 21 working days prior to start of the course. Please ensure that arrival information is posted in the IMSOweb 7 working days - IMSO Bragg will meet all IMS at Fayetteville Airport. If when flights are delayed please call 910-432-2125 during duty hours. Taxis from Fayetteville Airport cost is 40.00 plus.

TRAINING LOCATION FT BRAGG and local training areas.

TRAVEL Fayetteville, North Carolina

BAGGAGE If When baggage are delayed, IMS should provide airlines with the following address Airborne Inn Moon Hall , Fort Bragg, NC 28310

MEALS Incidentals GMR 11.85 Incidentals 11.00

BILLETING Cost is 79.00 per day

DEPENDANTS FAMILY MEMBERS DEPENDENTS NOT PERMITTED. Dependents will not be authorized to received an U.S. DoD Uniformed Services Identification and Privilege Card. If IMS chooses to bring his dependents, IMS must resides off base post.

NOTE IMET FUNDED TRAINING - IAW "Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	effective 1 Oct 03 "If bachelor government or contracted government quarters are available and dependents are not encouraged authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0 ZERO ." Ensure students for whom the USG pays a living allowance understand the impact of the above policy. EQUIPMENT PACKING LIST Please go to <a href="http://www.soc.mil/swcs/IMSO/index.htm">http://www.soc.mil/swcs/IMSO/index.htm</a> and <a href="http://www.soc.mil/swcs/index.htm">or www.soc.mil/swcs/index.htm</a> for a copy of packing list.  Complete packing list list of items that will be issued to students is available by contacting Bragg IMSO.  NOTE IMS must attend each phase of training <b>Course International Notes:</b> Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint Service Designator iZIFOREIGNi Required iText Prerequisites Officer soldiers are pre-screened by SATFA to ensure that all appropriate prerequisites as outlined by the appropriate Foreign Military Sales and Security Assistance rules and regulations are met. Male only. Must be airborne qualified (either US or Foreign country). SAO should ensure that ITO (DD form 2285, May 97), paragraph 12c is selected: "IMS is parachute qualified and authorized to participate in jumps from US aircraft." IMS must pass the Army Physical Fitness Test (APFT) by achieving a composite score of 240 or above (a minimum of 50 pushups within 2 minutes, 60 sit ups within 2 minutes, and the two mile run in 15:12 or less). IMS must be able to swim 50 meters wearing battle dress uniform, IMS must report with completed physical (medical) exam DD forms 2807-1, 2807-2, and 2808. This includes lab slips, EKG, chest x-ray, eye and dental exams, and HIV certification. Ensure the examining physician has signed ALL necessary blocks on forms. The Special Forces training is now in phases. Attending a single phase of training is not allowed. Must be legible and in English. Officers timeframe for this course is 31 weeks vs 37 weeks for enlisted. Officers will not remain for the full 37 weeks.										
<b>B126641</b>	<b>2E-F222/300-F21 (CT)</b>	<b>U</b>	<b>1.8W</b>	<b>331</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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SPECIAL OPERATIONS COMBAT MEDICAL SKILLS SUST  
Army

JFK SPECIAL WARFARE CENTER  
FT BRAGG, NC 28310

**Course Description:**

SOCMSSC consists of two modules that blend operational medicine and trauma unique to the special operations environment. The operational medicine module includes American Heart Association (AHA) Basic Life Support (BLS), Advanced Cardiac Life Support (ACLS), Pediatric Advanced Life Support (PALS) recertification, general medical subjects, and special operations specific medical subjects. The SOF Trauma Module consists of tactical combat casualty care, advanced combat trauma life support, including Pre-Hospital Trauma Life Support (PHTLS), and a live tissue lab. The course culminates with a dynamic tactical combat casualty care field exercise. The course emphasizes the use of SOF scenarios and equipment. The course meets or exceeds the NREMT-P re-registration requirements, which includes a 48-hour Department of Transportation (DOT) EMT-P refresher course and 24 hours of continuing education.

**Course Prerequisite Text:**

Passing the U.S. Army Physical Fitness Test (APFT) is a requirement for attendance and/or graduation. Course requires participation in physical training (PT). SAOs should ensure the ITO block stating physical fitness training is required is checked.

**Course International Notes:**

-----Itemized Prerequisites-----  
Enlisted MOS CMF: 18D 18 - SF MEDICAL SERGEANT  
-----Prerequisite Courses-----

Male Gender Requirement: REQUIRED

Course Security Clearance: Y - NONE

Or : 91W 91 - HEALTH CARE SP

The student must satisfy one of the following sets of Prerequisite Course requirements:

Student Must:	Be a graduate from:	Course Number: 011-18D30	Phase: 3	Title:
SF QUAL (SF MEDICAL SGT)				
Student Must:	Be a graduate from:	Course Number: 300-F8	Phase:	Title:
SPECIAL OPERATIONS COMBAT MEDIC				
Student Must:	Be a graduate from:	Course Number: 011-F68	Phase:	Title:
SPECIAL OPERATIONS INDEPENDANT DUTY CORPSMAN				A

SOF volunteer enlisted service member with a primary duty specialty of Special Operations Combat Medic (91WW1) Special Operations Combat Medic (SOCM), 18D Special Forces Medical Sergeant, Navy SEAL & RECON Special Operations Combat Medic (NEC 8492/8427), Navy SEAL and RECON Special Operations Independent Duty Corpsman (SOIDC) (NEC 8491/8403), or an enlisted or officer instructor in the SOCM or SOIDC course and be assigned to one of the following: USSOCOM, JSOC, USASOC, NAVSPECWARCOM, AFSOC, or any of their subordinate units or agencies. Service members must be a graduate of one of the following: the SOCM (300-F8) Course; the 300-F1 Special Operations Medical Sergeant Course; SOIDC Course; or the Phase 3, Special Forces Medical Sergeant Course. Service members will attend the course once every 2 years to receive Special Operations combat medical refresher training.

-----Special Information-----

SPECIAL INFORMATION: Each MSU will provide a list of personnel to attend a scheduled course to USASOC G3 NLT 45 days prior to the course start date. Orders must be cut by the MSU 10 working days before the course start date.

B126645	2E-F258/011-F98X	U	3.0W	331					No		50.00
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	SOF SENS SITE EXPLOIT OPR ADV-FM Army										
	<p><b>Course Description:</b>            Course Scope:            The course will consist of training in the Special Operations Forces Sensitive Site Exploitation team organization and responsibilities, planning, interagency collaboration, biometrics, forensics, and DOMEX (documents and media exploitation), Improvised Explosive Devices exploitation, tactical questioning and detainee handling procedures.</p> <p>Special Information:            International Military Student (IMS) Officer and Enlisted personnel must be prescreened by SATFA to ensure that all appropriate prerequisites as outlined by the appropriate Foreign Military Sales and Security Assistance rules and regulations are met.</p> <p>Overall course classification is Secret Releasable to USA, AUS, CAN, GBR.</p> <p>Any waivers must be sent to the CG, USAJFKSWCS ATTN: AOJK-OP (G3) Fort Bragg, North Carolina 28310 NLT 45 days prior to the class start date.</p> <p><b>Course Prerequisite Text:</b>            Prerequisites: All students attending this course must have a memorandum verifying clearance.</p> <p>All students must provide their own meals; government meals will not be provided. Student orders should reflect commercial meals authorized.</p> <p>Travel to and from Fort Bragg will be by commercial air or privately owned vehicle (POV). Students will be allowed to use POVs while attending the course.</p> <p>Students should bring enough money for personal needs for three weeks</p> <p><b>Course International Notes:</b>            Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint  Service Designator Z FOREIGN Required  Text Prerequisites Officers and Enlisted soldiers from Key Partner Nations (AUS, CAN, GBR only) who have a valid mission need and who have been nominated by their chain of command for attendance.</p>										
<b>B126646</b>	<b>2E-F262/011-F102X</b>	<b>U</b>	<b>3.0W</b>	<b>331</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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TECHNICAL EXPLOITATION-FM  
Army

JFK SPECIAL WARFARE CENTER  
FT BRAGG, NC 28310

**Course Description:**

Course Scope:

The technical exploitation course will consist of training on advanced battlefield forensics; on site presumptive ID of trace and residue; detection, capture, and transfer of latent prints; conducting imaging, storing, and exploiting large volumes of digital media; employment of hidden chamber and false wall locating tools; conducting advanced document digitization and gist; and conducting advanced cell phone exploitation.

TEC graduates is extensively trained to support SOF full spectrum exploitation activities and will be capable of directly augmenting SOF tactical forces to conduct specialized on/off site exploitation.

Special Information:

International Military Student (IMS) Officer and Enlisted personnel must be prescreened by SATFA to ensure that all appropriate prerequisites as outlined by the appropriate Foreign Military Sales and Security Assistance rules and regulations are met.

Overall course classification is Secret Releasable to USA, AUS, CAN, GBR.

Any waivers must be sent to the CG, USAJFKSWCS ATTN: AOJK-OP (G3) Fort Bragg, North Carolina 28310 NLT 45 days prior to the class start date.

**Course Prerequisite Text:**

Prerequisites: All students attending this course must have memorandum verifying a current Secret or above Clearance during in-processing.

All TEC students must provide their own meals, as government meals will not be provided. Student orders should reflect commercial meals authorized.

Travel to and from Fort Bragg will be by commercial air or privately owned vehicle (POV). Students are authorized to use privately owned vehicles while attending the course. Student parking is located on MacRidge Rd; POV Parking is prohibited on the range, no exceptions.

It is imperative that all administrative actions or issues be settled with the student's parent unit prior to the student's departure from his home station. The training is intense and leaves very little time to handle administrative functions during the course.

Students should bring enough money for personal needs for three weeks.

**Course International Notes:**

Verifiable Prerequisite Items | Prerequisite Item Value(s) or Range Description Constraint | Service Designator Z FOREIGN Required | Prerequisites | Officers and Enlisted soldiers from Key Partner Nations (AUS, CAN, GBR only) who have a valid mission need and who have been nominated by their chain of command for attendance.

<b>B127004</b>	<b>4K-F30/494-F34 (MC)</b>	<b>U</b>	<b>0.8W</b>	<b>031</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CBRN RESPONDER OPERATIONS  
Army

CHEMICAL SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2017-08-29

**Course Scope:**

Training will provide knowledge and skills required to prepare for and respond to a Hazardous Materials/Weapons of Mass Destruction (WMD) incidents. The course consists of training to the National Fire Protection Association (NFPA) competencies for Operations level responders, and includes training and familiarization on, Personal Protective Equipment (PPE), Self-Contained Breathing Apparatus (SCBA). Successful course completion will provide certification to the International Fire Service Accreditation Congress (IFSAC) Hazardous Materials Operations level of training.

**Special Information:**

This applies to All Army students, to include Active Army, Reserves and National Guard who attend courses covered under the ITDLMP. (All of School Code 031 courses EXCEPT BT, AIT, MOS-T, Captain's Career Course, Decon Non-US, Sr Staff Planners, CST PCC, CST OPS, Biological Surety Mgt, and other Services' courses currently fall under the ITDLMP.) IAW ALARACT 061744Z May 16 Subject: FORT LEONARD WOOD TRAINING TRAVEL GUIDANCE, Sections 10.D. and 12, and the Institutional Training Directed Lodging and Meal Policy Handbook, dated 1 April 2016, Section 2-1.d. (page 10), only students with Valid Reservations (R) in ATRRS will be covered with ITDLMP funds for lodging and meals. Units will be required to fund anyone they send without a Valid Reservation status (R) in ATRRS. If units send individuals in a Wait status (W) in ATRRS, or without any record in ATRRS for the course, the unit will have to fund the full TDY cost of the individual's attendance, to include full per diem for lodging and meals.

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint  
 Enlisted MOS CMF 21M 21 FIREFIGHTER Required OR 174D 74 CHEM OPS SP Required OR 89D 89 EOD SPECIALIST Required  
 Warrant Officer MOS 740A CHEM, BIO, RAD, NUCLEAR (CBRN) WO Required  
 Officer Area of Concentration 74A CHEMICAL GENERAL Required  
 Text Prerequisites Active, Reserve and National Guard Army enlisted (E1 through E-8) or officer (O-1 through O-5), with one of the following Military Occupational Specialty(s) (MOS) or Area of Concentration (AOC) are eligible to attend this course; 12M, 74A, 74D, 740A, or 89D, Air Force and Air National Guard Airmen enlisted (E1 through E-7) with a 3E9 AFSC, Enlisted and Warrant Officer Active and Reserve Marines with a 5711, and 5702 MOS, Navy, Coast Guard and DoD civilian personnel whose rating, job or mission is directly related to chemical, biological, radiological and nuclear force protection, Weapons of Mass Destruction/hazards interdiction, detection, mitigation, installation protection and elimination operations. DOD civilians who meet the above prerequisites will require course manager authorization prior to course attendance. All students who will be attending the CBRN Responders Course must be IFSAC or equivalent Awareness and Operations certified. The Awareness Training can be accessed at: <https://totalforcevlc.golearnportal.org/>. Students must bring the following to be enrolled in the course: Awareness certificate, any active profiles, and TDY orders.

<b>B129000</b>	<b>600-C44</b>	<b>U</b>	<b>3.8W</b>	<b>400</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	BASIC LEADER Army										SERGEANTS MAJOR ACADEMY El Paso, TX 79918

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The Basic Leader Course (BLC) is branch immaterial. The conduct of the course takes place in an NCO Academy non-live-in environment in accordance with the small group instruction process. It consists of minimal classroom dynamics and practical application with an intense field training environment that involves hands-on, performance-oriented training. The course graduates leave equipped with standards-based, performance-oriented, battle-focused training that supports squad level operations. It provides the Army with a leader who can visualize, describe, and execute squad level operations in varied operational environments. It is a leader course that produces a predictive, adaptive, and innovative combat leader capable of leading Soldiers in any situation. The instructional design and methods of delivery consists of face-to-face instruction, learner-centered outcomes, based on today's contemporary operational environment, and used to reinforce all small unit tactics, techniques, and procedures. The course incorporates recent lessons learned, 9 battle drills, 39 warrior tasks with the inclusion of weapons immersion, a 36-hour situational training exercise (STX), and an evaluated Land Navigation Course. The STX centers on competency, battle focused combat scenarios, and troop-leading procedures. Evaluation centers on their ability to demonstrate troop-leading procedures in current threat-based scenarios that will enhance their 360-degree assessment.

Special Information: This course supports the 22 training day POI for AC. The course will be training using a five-day week, using a course length of 4 weeks, 2 days. Soldiers, whose reservations were made after 1 October 2007, are only required to report with documentary evidence of physical profile and SSD1 completion certificate. Soldiers may enroll with a temporary Profile (i.e. shaving and other non-performance related issues). The Profile MUST NOT prevent them from meeting all physical tasks and the physical graduation requirements such as taking and passing the APFT and carrying load bearing equipment during the FTX. \*Temporary Profile Exceptions: Soldiers will train within the limits of their profiles. If a Soldier on a Temporary profile cannot complete ALL the events of the APFT or meet all the physical requirements, they will NOT be allowed to enroll in BLC. If a student receives a temporary profile during the course and can complete the course requirements with the temporary profile, the student can graduate and receive a DA Form 1059 indicating course standards were met. This determination resides with the Commandant.\*Permanent Profiles: Soldiers possessing permanent profiles 3 or 4 must provide a copy of the DA Form 3349, with signatures from the profiling officer, and the approving authority (a physician). Commanders do not need to sign unless they disagree with the profile findings. P2 profiles require an only doctor's signature. Soldiers possessing permanent profile designators of "3" or "4" who have been before an MMRB, awarded medical limitations, and allowed to retain their occupational classification will be permitted to attend various courses and train within the limitations of their profile.\*Pregnant soldiers: - Prior to the course may not attend BLC until medically cleared. - Diagnosed as pregnant while attending BLC may continue, but they must provide written documents from doctor that states they can participate in all course physical requirements. Soldiers medically dismissed for pregnancy after enrollment are eligible to return to the course when medically cleared. Wounded Warrior: Commandants will not deny enrollment or disenrollment of Soldiers based on physical profiles resulting from MMEB or MEB rulings. These soldiers can attend PME and MOS courses. These are soldiers who previously were unable to meet course requirements as a result of physical limitations that have been formally acknowledged by either the wounded warriors program and/or a permanent profile as a result of a MOS/medical retention board or medical evaluation board, and that are properly documented using the military physical profile for physical condition/stamina, upper extremities, lower extremities, hearing/ear, eyes, and psychiatric (PULHES) code. Commandants are authorized to adjust or waive graduation requirements to these soldiers for enrollment and attendance at professional military education courses (PME) and military occupational specialty (MOS) courses due to reclassification.NCOA will deny enrollment to Soldiers failing to meet any one of the above prerequisites. Commandants may not supplement these mandatory enrollment requirements.(REF: AR 40-501, Chap 8; AR 350-1, Chap 3; and TRADOC Reg 350-10, Chap 2, Para 2-6(d); HRC Profile Policy for NCOES, 19 January 2007; and <https://www.hrc.army.mil/site/protect/Active/epncoes/ncopoc.htm>, SECARMY Memorandum Subject: Army Directive 2012-20 (Physical Fitness and Height and Weight Requirements for Professional Military Education, dated 17 September, 2012), and medical evaluation boarded soldiers approved for continued service and related professional military education and military occupational specialty training, reference, AR 350-1, Para 3-9d; AR 600-60, Para 4-17; AR 40-400, Para 5-3b thru 5-3d.DTG XX0800 MAR 09)\*Physical Requirements: Soldiers must participate in all BLC physical requirements based upon the limitations of their profiles. \*\*The Basic Leader Course (BLC) is a non-Military Occupational Specialty (MOS) specific course that serves as the foundation of the NCOES. The course will leverage technological and conventional face-to-face teaching and delivery methods. The leadership performance is evaluated throughout the course. Course is taught at multiple locations.Institutional Training travel guidance may be viewed at <https://www.g357extranet.army.pentagon.mil/ako/ittg>

**Course Prerequisite Text:**

IMMEDIATE ATTENTION Family Members Dependents NOT permitted Dependents are not authorized to accompany international students nor will they receive U.S. Army Command Sponsorship. DSCA Policy Memorandum supersedes DSCA Policy Memorandum 07-27. Use the new policy concurrently with DSCA Policy Memorandum 09-42, Medical Screening of IMS, Civilians and Authorized Dependents. Prior to issuing ITOs for attending students, health insurance documentation must be digitally sent or facsimiled to the IMSO, USASMA at [michael.r.huffman4.civ@mail.mil](mailto:michael.r.huffman4.civ@mail.mil) or DSN 621-9055 CEL 915.443.6310. IMSO will notify the SCO or CPM upon review and acceptance of insurance prior to publishing an ITO. SCO will coordinate arrival of IMS NLT five working days prior to the course start date for in processing and issue of government issued identification cards, Information Awareness training and certificates, and AKO account activation. Grooming The Academy provides Tactical gear and equipment, meal cards, and billeting. Students are required to bring their garrison and field duty uniforms. Students should receive 25.00 daily for incidentals while living on post in the NCO Academy barracks. No transportation necessary IMS will live on location with Dining Facilities are located on-site. Mandatory Fitness Training is a graduation requirement for WLC students participate in a vigorous and extensive fitness program designed for Basic Leader Tasks. If students arrive out of cycle they will be house in Army Hotels until the course start date cost of lodging is 88 per night.

**Course International Notes:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
Active Army or Reserve Component noncommissioned enlisted Soldier in the rank of Specialist (E-4) to Staff Sergeant (E-6) assigned as, or upon graduation assigned as a team, section, or squad leader. International Students meet a minimum ECL of 70.											
<b>B129005</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	TRAINING PARTICIPANT OJT Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B129007</b>	<b>600-C44</b>	<b>U</b>	<b>4.4W</b>	<b>1019</b>	<b>70</b>				<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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BASIC LEADER  
Army

NG UNIT/SPEC SCHOOLS-VT  
COLCHESTER, VT 05446-3004

**Course Description:**

**Course Scope:**

The Warrior Leader Course (WLC) is branch immaterial. The conduct of the course takes place in an NCO Academy live-in environment IAW the small group instruction (SGI) process. It consists of minimal classroom dynamics and practical application with an intense field training environment that involves hands-on, performance-oriented training. The course graduates leave equipped with standards-based, performance-oriented, battle-focused training that supports squad level operations. It provides the Army with a leader who can visualize, describe, and execute squad level operations in varied operational environments. It is a leader course that produces a predictive, adaptive, and innovative combat leader capable of leading Soldiers in any situation. The instructional design and methods of delivery consists of face-to-face instruction, learner-centered outcomes, based on today's contemporary operational environment (COE), and used to reinforce all small unit tactics, techniques, and procedures (TTPs). The course incorporates recent lessons learned, the 9 battle drills, 39 warrior tasks with the inclusion of weapons immersion, and a 96-hour situational training exercise (STX). The STX centers on competency, battle focused combat scenarios, and troop-leading procedures. Evaluation centers on their ability to demonstrate troop-leading procedures in current threat-based scenarios that will enhance their 360-degree assessment.

**Course Prerequisite Text:**

**Course International Notes:**

Text Prerequisites: Attendance will be on a priority basis: i) \*Soldiers attending WLC must fall into the following priorities- iia. Priority One: Staff Sergeants promoted without WLC. iib. Priority Two: Sergeants that are non-WLC graduates. The SGTs may or may not have a WLC waiver. iic. Priority Three: SPC/CPL promotable. Use the following priority list: ii(1) SPC/CPL (P) who meets the cut off score. SPC/CPL (P) in MOSs which would have had additional promotions if more promotable SPC/CPLs had been available and identified as "Star MOS" by monthly HRC Promotion Cut-Off Memorandums. ii(2) SPC/CPL (P) in other MOSs serving in an authorized NCO position based on the highest number of promotion points. ii(3) All other SPC/CPL (P) on a recommended list based on the highest number of promotion points. iid. Priority Four: SPC/CPL in leadership positions. In order to fill all WLC training seats, non-promotable SPCs with demonstrated leadership potential may attend WLC only after exhausting all other higher order of merit list (OML) categories. iie. Priority Five: PFC with leadership potential. ii\* Meet height and weight standards of AR 600-9. i\* Eligible for reenlistment and have a recommendation from their immediate commander. i\* Soldiers approaching transition from the active rolls may attend WLC up to their ETS date. This action will reduce the training requirement if the Soldier continues his/her military commitment in the ARNG or USAR. i\* Have no conviction of a misdemeanor crime of domestic violence (Lautenberg Amendment). i\* Have no Suspension of Favorable Personnel Action (Flags) pending. i\* Arrive fully capable of performing supporting individual tasks and tasks required in the next lower level course, e.g., basic training, SMCT. i\* If age 30 or over, have completed a periodic physical exam within the last 5 years. Without proper documentation, Students will be denied enrollment. i\* Effective 1 October 2007 the automated PEC took effect; please have in your possession. ii Special Information: i This course supports the 17 training day POI. For AC, the course will be training using a six-day week, using a course length of 2 weeks, 5 days. For RC, the course will be training using a seven-day week, using a course length of 2 weeks, 3 days. ii Temporary Profiles: Soldiers may enroll with temporary profiles, the profile must not prevent them from meeting the physical graduation. \*Temporary Profile Exceptions: Commanders may send soldiers with temporary profiles, due to participating in OIF/OEF to WLC. Soldiers must have a copy of their current temporary profiles, a memorandum signed by their commander stating the profile is a result of injuries sustained due to participation in OIF/OEF. Soldiers will train within the limits of their profiles. \*Permanent Profiles: Soldiers possessing permanent profiles 3 or 4 must provide a copy of the DA Form 3349, with signatures, from profiling officer, and the approving authority (a physician). Commanders do not need to sign unless they disagree with the profile findings. P2 profiles require only doctor's signature. -Soldiers possessing permanent profile designators of "3" or "4" who have been before an MMRB, awarded medical limitations, allowed to retain their occupational classification will be allowed to attend various courses and train within the limitations of their profile-provided they can meet the physical requirements for the course. \*Pregnant soldiers: - Prior to the course may not attend WLC until medically cleared. - Diagnosed as pregnant while attending WLC may continue; must provide written documents from doctor that states Soldier can participate in course physical requirements. Soldiers medically dismissed for pregnancy after enrollment are eligible to return to the course when medically cleared. \*Physical Requirements: Soldiers must complete all physical requirements of WLC. \*\*The Warrior Leader Course(WLC) is a non-military Occupational specialty (MOS) specific, course that serves as the foundation of the NCOES. The course will leverage technological and conventional face-to-face teaching and delivery methods. The leaders performance is evaluated throughout the course. Course is taught at multiple locations."

B129008	2G-F147/920-F49 (X)	U	4.6W	720	80				No		50.00
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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UN STAFF & PEACEKEEPING OPERATIONS (ENGLISH)  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

Purpose: This course trains and perfects the student to meet management and advisory roles, as a member of staff at strategic and operational levels, with current doctrine being developed by the United Nations and the U.S. concerning Peacekeeping Operations (PKO) and Stability (SO).

Phase Scope: This course will cover the following topics: peace operations (structural, organizational, and doctrinal foundations); operational and legal considerations in support of peacekeeping operations; the United Nations system and the role of the United States in peace operations; stability operations (general guidelines and instructions in support of stability operations; U.S. Army tactics, techniques, and procedures in support of Full-Spectrum operations throughout the spectrum of conflict); civil affairs and humanitarian assistance (civil-military operations, security measures in support of civilian-protection and humanitarian-assistance operations within different scenarios including, refugee-camp operations, post-natural-disaster relief, etc.); crisis management (natural disasters) (contingency planning) the process and procedures in the event of a natural disaster); election-support planning (operational-level planning in support of elections); PSO exercise (peace and stability operations command-post exercise that integrates students in a staff officer capacity in support of various scenarios including elections, natural disasters, and humanitarian-aid operations); leadership in PKO; security-sector reform (SSR); simulation exercise in peace and stability operations (simulation exercise on peace and stability operations within a United Nations context); PKO Seminar (multi-day seminar incorporating guest speakers from various peacekeeping training institutions and agencies from throughout the hemisphere (i.e., United States Army South, Department of Peacekeeping Operations, United Nations, etc.).

**Course Prerequisite Text:**

Family members dependents NOT permitted

**Course International Notes:**

Phase Prerequisites: General: iThis course is conducted in English. Students must have a Defense Language Institute Test score of 70-75 or STANAG 6001 language proficiency scale level 3 Good (minimum professional). The scale consists of a set of descriptors with proficiency skills broken down into six levels, coded 1 through 6. Level 3 Listening: Can understand conversations, briefings, telephone calls about complex topics, including economics, science, technology and his/her own professional field. Speaking: Can participate effectively in most formal and informal conversations, including meetings. Can deliver briefings. Reading: Can read with almost complete comprehension in a variety of authentic written material on general and professional subjects, including unfamiliar subject matter. Writing: Can write effective formal and informal correspondence and other documents on practical, social and professional topics and special fields of competence. iiRank/grade: Min Major (civilian/law enforcement equivalent). Max: LTC Career Field/branch/MOS: Battalion or brigade level staff officer (civilian or law enforcement equiv.) selected to participate in a UN peacekeeping mission. iAge: N/AiFuture duty position/title: Battalion/Brigade level liaison officer or equivalent in a peace and stability operations role. Ideally, students should be graduates of the Command and General Staff Officer Course or equivalent. iEducation: Military education level: Professional military, law enforcement, or civilian training. iComputer literacy required. iCivilian education level: Undergraduate degree preferred. iCivilian Occupation/function: Experience level: Personal experience is PKSO, NGO, GO, and humanitarian assistance and computer literate. iTo send NCOs to this course, call WHINSEC S3 for authorization

B129009	9E/920-SI/ASI1E (MC)	U	3.0W	150	80				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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KNOWLEDGE MANAGEMENT QUALIFICATION  
Army

US Army Combined Arms Center  
FORT LEAVENWORTH, KS 66027-1352

**Course Description:**

Effective 2017-09-21

**Course Scope:**

This Course includes education and training on the following topics associated with the duties and responsibilities of the Knowledge Management Professional: Mission Command Doctrine, KM Fundamentals, KM Process, KM Assessment, Content Management, Virtual Communities, KM Mapping, Common Operational Picture (COP) Management, Staff Integration/Working Groups & Battle Rhythm, Demonstration of KM proficiency and Senior Leadership Perspective on KM. through various learning activities and practical exercises, KM topics presented by various guest speakers. Upon successful completion, graduates are awarded the ASI/SI of 1E, Knowledge Management Professional.

**Special Information:**

To obtain information about the Knowledge Management Qualification Course (KMQC) contact Mr. Martin Fries at 913-684-6819 or DSN 552-6819. E-Mail at: martin.s.fries.civ@mail.mil. For additional information and training opportunities, visit the KMQC web page at: <https://www.milsuite.mil/book/community/spaces/apf/kmnet/akmqc-administrative?invite=false> Additional Requirements: - NCOs must have successfully completed the Battle Staff NCO Course - Civilians must be filling an assigned KM position -Thorough understanding of the Army Operations Process -Those not meeting the above prerequisites must obtain waiver directly from Martin Fries with the AKM Proponent Office Per ALARACT Message 209/2013 - Section 4.3 When ATRRS reservation is in a WAIT status (your hotel will not be centrally funded)

**Course Prerequisite Text:**

This course is not currently available to SCETP participation.

Family Members, Dependents NOT authorized. Attendance is coordinated on a case by case basis. Purchase of round trip transportation is recommended for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment. IMS authorized TLA must be advanced no less than the full TLA entitlement for three weeks and have that money immediately available to them upon arrival at Fort Leavenworth. IMSO s recommendation for 30 day advance is USD 3,300.00.

To view this course as currently described in the Army Training Requirements and Resources System ATRRS go to [www.atrrs.army.mil](http://www.atrrs.army.mil). Click on the Course Catalog button, then enter 9E 920-SI ASI1E MC in the Course Number box, then click on the Search the ATRRS Course Catalog button. At the ATRRS Course Catalog Search Results screen, click the 9E 920-SI ASI1E MC link underneath the Course box to view Information for Course 9E 920-SI ASI1E MC.

NOTE the Information for School 150 box is general in nature and should NOT be given to or used for briefing International Military Students. Use the Location Remarks in SC-TMS for Pre-Departure Briefings. Direct questions about this course or location to the IMSO, at [usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil](mailto:usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil)

**Course International Notes:**

Verifiable Prerequisite Item Value(s) or Range Description Constraint | Pay Grade O3 Through O6 O3 - OFFICER TO O6 - OFFICER Required OR IW2 Through W5 W2 - WARRANT OFFICER TO W5 - WARRANT OFFICER Required OR IE6 Through E9 E6 - ENLISTED TO E9 - ENLISTED Required OR I11 Through 15 11 - CIVILIAN TO 15 - CIVILIAN Required | Service Component A ACTIVE ARMY Required OR IG NATIONAL GUARD Required OR IR ARMY RESERVES Required OR IY NON-ARMY Required | Text Prerequisites Active Army, Army National Guard and Army Reserve personnel (O3 through O6, WO2 through WO5, E6 through E9). NCOs must have successfully completed the Battle Staff NCO Course (ASI 2S); Civilians (GS-11 through GS-15) must be filling an assigned KM position. Must have thorough understanding of the Army Operations Process. Those not meeting the above prerequisites must obtain waiver directly from the AKM Proponent Office.

B129202	7H-F78/830-F32 (X)	U	8.0W	720					No		50.00
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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TRANSNATIONAL THREAT NETWORK INTELL ANALYSIS  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

Purpose: The Transnational Threat network Intelligence Analysis Course (T2NIA) provides a joint, multinational, and multiservice professional forum to engage military officers, noncommissioned officers, and selected law-enforcements, at the operational analyst level in order to enhance students' capacity to evaluate, analyze, and strategize. Students accomplish this by applying various analytical techniques in an illicit trafficking operational environment. Students will learn to develop the commander's situational awareness and employ specific intelligence techniques during tactical operations while effectively focusing on local and transnational level organized crimes.

Scope: Topics covered in this course include: the four US Army Intelligence Preparation of the Battlefield (IPB) steps and sub-steps; the creation and application of Link Analysis, Telecommunications Analysis, and Matrix Analysis; the techniques and tools to employ during Sensitive Site Exploitation (SSE) evidence collection; the Intelligence Collection Management process; and practical application of topics covered. This course highlights competencies in Teamwork, Collaboration, Communication, and Engagement through team briefings and group projects. Critical Thinking and Problem Solving Skills are applied throughout the entirety of the course as students are continuously reminded to think like a threat and become open to outside perspectives. Finally, Tactical and Technical competence is highlighted during the SSE Practical Exercise as well as during the use of analyst specific tools throughout the course.

**Course Prerequisite Text:**

Intelligence Analysis of Transnational Operations Course - SPANISH IATO 8Duration 8 Weeks  
MASL ID B129202

Family members dependents NOT permitted

Purpose To train selected military officers, noncommissioned officers, and selected law-enforcement agents at the operational analyst level IOT enhance student capacity to evaluate, analyze, and strategize with various analytical techniques in a counter-illicit trafficking operational environment. Students will focus on critical thinking in order to develop the command's situational awareness and successful exploitation of intelligence during tactical operations while effectively targeting transnational organized crimes and organizations.88Phase Scope The course consists of performance-oriented instruction focused on Critical Thinking Military Decision Making Process COIN Intelligence Preparation of the Battlefield Collection Management Site Exploitation and Biometrics Map Reading Operations, Terms, and Symbols and Intelligence Analysis Techniques and Procedures. This course prepares students to operate in a Joint Inter-Agency Environment. Additional instruction integrates the Profession of Arms Human Rights the Rule of Law Due Process Civilian Control of the Military and the Role of the Military in a Democratic Society. 88Rank Grade Min Sergeant Max Major8Current Duty Position Title Related to Intelligence Operations, counter-narcotics8Age 20-408Physical Fitness Level Minimum8Physical Limitations Must be capable of daily PT8Future Duty Position Title Related to counter-drug intelligence analysis 88Military 8Military Education Level WLC OBC8Unit of Assignment Type Counter-drug unit or analytical cell8Experience Level See Rank Requirements8Special Qualifications No Data88Civilian 8Civilian Education Level High school graduate8Civilian Occupation Function N A8Experience Level N A

**Course International Notes:**

Prerequisites: Students should be military, civilian, or police, preferably with prior analytical experience.iiSpecial Information: This course is taught in Spanish.

<b>B129203</b>	<b>2G-F163/920-F94 (X)</b>	<b>U</b>	<b>4.6W</b>	<b>720</b>					<b>No</b>		<b>50.00</b>
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UN STAFF & PEACEKEEPING OPERATIONS (SPANISH)  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2018-02-09 (Draft)

Course Scope:

Course Title: United Nations Staff and Peacekeeping Operations (English/Spanish) Purpose: The purpose of the course is to provide a joint multinational and multi-service professional forum for mid-to senior-level military, police officers and Civilians (equivalent) to learn about emerging U.S. and UN doctrine in the areas of peacekeeping and stability operations. This course will prepare graduates to serve as operational level UN Staff officers under UN mandates.Scope: The course will introduce, familiarize and train students with the foundational principles and processes essential to United Nations multinational peacekeeping operations and stability operations. Students will learn history and evolution of UN Peacekeeping Operations, staff functions and organization, legal aspects and considerations involved with peacekeeping missions, receive an introduction to crisis management, the integrated mission planning process and component planning process and a comprehensive overview of the conduct of Humanitarian Assistance operations. All students will participate in an integrated, coordinated and multi-echelon command staff peacekeeping exercise. Students will travel to United Nations Headquarters in New York City to attend presentations from representatives of Western Hemisphere military mission. Additional instructions integrate training on human rights; the rule of law; rules of engagement; due process; civilian control of the military, and the role of the military in a democratic society.Prerequisites: Rank/Grade/Title: Minister of Defense (MOD), Min: MAJ / Max: LTC (police or civilian equivalent) Current Duty Position / Title: Battalion or Brigade level Staff officer (or equivalent) entering a position in peace operations (PO). Age: N/A Physical Fitness Level: N/A Medical Limitations: Students with medical conditions that are life threatening and/or limit their ability to be mobile or walk more than 2 miles must present official medical documentation upon arrival. Military Military Education Level: Professional military, law enforcement, or civilian training. Unit of Assignment/Type: Battalion/Brigade level liaison officer (or civilian law enforcement equivalent) in a peace operations role. Experience Level: Experience as a peace operations (PO) observer, liaison, or actual deployment experience. Special Qualifications: Personal experience in peace operations (PO), non-governmental organizations (NGO), government organization (GO), and humanitarian assistance. Police Officers preparing or participating in PKO Operations. Basic computer literacy and research skills required. Civilian Civilian Education Level: Undergraduate degree preferred.Civilian Occupation/Function: Staff member in a non-governmental organization (NGO), government organization (GO) at the United Nations or multinational level. Experience Level: Personal experience in PO, NGO, GO, and humanitarian assistance and/or disaster relief. Basic computer literacy and research skills required.

Special Information:

This course is taught in Spanish.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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UN Peace Operations Course - SPANISH UNPKO-S 8Duration 4.6 Weeks8MASL ID B129203

Family members and dependents NOT permitted

Purpose This course trains and perfects the student to meet management and advisory roles, as a member of staff at strategic and operational levels, with current doctrine being developed by the United Nations and the US concerning Peacekeeping Operations PKO and Stability SO .88Phase Scope The course will cover the following topics peace operations structural, organizational, and doctrinal foundations operational and legal considerations in support of peacekeeping operations the United Nations system and the role of the United States in peace operations stability operations general guidelines and instructions in support of stability operations US Army tactics, techniques, and procedures in support of full-spectrum operations throughout the spectrum of conflict civil affairs and humanitarian assistance civil-military operations, security measures in support of civilian-protection and humanitarian-assistance operations within different scenarios including refugee-camp operations, post-natural disaster relief, etc. crisis management, contingency planning, the process and procedures in the event of a natural disaster election support planning operational-level planning in support of elections PSO exercise peace and stability operations command-post exercise that integrates students in a staff officer capacity in support of various scenarios including elections, natural disasters, and humanitarian-aid operations leadership in PKO security-sector reform SSR simulation exercise in peace and stability operations simulation exercise on peace and stability operations within a United Nations context PKO Seminar multi-day seminar incorporating guest speakers from various peace keeping training institutions and agencies from throughout the hemisphere i.e., United States Army South, Department of Peacekeeping Operations, United nations, etc. .88Phase Prerequisites 8Rank Grade Min MAJOR Max LTC civilian or law enforcement equivalent .8Career field branch MOS Battalion or brigade-level staff officer civilian or law enforcement equivalent selected to participate in a UN peacekeeping mission.8Age N A8Future duty position title Battalion brigade-level liaison officer or civilian or law enforcement equivalent in a peace and stability role8Ideally, students should be graduates of the Command and General Staff Officer Course or equivalent.88Education 8Military education level Professional military, law enforcement or civilian training. 8 Computer literacy required8Civilian education level N A8Experience level Personal experience in PKSO, NGO, GO, and humanitarian assistance, and computer literate.88 To send NCOs to this course, call WHINSEC DOT E at 706-545-3948 DSN 835-3948 for authorization.88Special Information The lessons used in this POI are derived directly from the United Nations UN Mandatory Training. Specifically, the two courses used for this training are the Core Pre-Deployment and Specialized Training Materials for Staff Officers. The lesson plans and presentations are not task-based. The lessons in TDC will be used only to capture resources required for training. The Proponent United Nations UN lessons are attached to this POI in step 23 multimedia.8Deployable Exercise Support for Civil Affairs, Peacekeeping, and Humanitarian Operations, Concept of the Game The Deployable Exercise Support system DEXES is a simulation program designed to support bilingual international training exercises in military operations other than war for the US Southern Command. At the heart of DEXES, there is a dynamic mathematical model of society, encompassing economic, social, political, and public health variables. This model generates the societal reactions to actions taken or not taken by the peacekeeping forces from many nations under a single military command. Each force that has its own Area of Operations AO is a separate player in the game. Other players include the military command, the host nation's own government, up to four opposition guerilla forces, forces from neighboring nations and non-governmental organizations e.g. Red Cross, Care International, Doctors without Borders , Distributor Borders, etc. . DEXES are designed to be played by operators on a network of Macintosh computers. The computers are linked on an Ethernet network so that every action or event that occurs on one computer is immediately reflected on all others. Military units, the host nation's government, and non-governmental organizations can perform actions at any time during the game. Each action is chosen from a popup menu by the game's players. If an unanticipated action needs to be performed, it can be created on-the-fly by the player. The list of all anticipated actions and their consequences is prepared during the setup phase of the game in the form of a spreadsheet. Events in the game can be scripted in advance, by means of another spreadsheet which gives the event description, its day and time, and its consequences. Special non-scripted events may also be specified. These are events that are triggered whenever a specific combination of conditions is encountered. Triggered events are described in their own Excel spreadsheet. As the game unfolds, scripted and triggered events occur and operational units take actions in response. Each military, governmental, or non-governmental unit follows a plan that is constructed and maintained by the player who controls the unit. All events and actions have consequences that are expressed in terms of changes in the state variables of the societal model that underlies DEXES. The state variables are graphed in a chart window, which can be displayed or printed at any time. The current list of societal state variables is divided into four categories social, economic, political, and public opinion. There are additional state variables that describe the current state supplies, efficiency, condition, etc. of each unit. DEXES runs on Macintosh computers including all Mac clones or on UNIX computers from Sun or Hewlett-Packard with the Macintosh Application Environment installed. Multi-computer operation requires Ethernet connections. Long-distance operation via the Internet is not yet supported.

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. ii)Text Prerequisites Rank: Minimum: Captain (O-3) Maximum: Lieutenant Colonel (O-5) Career Field/MOS: MOS related to peace operations Experience: MUst have worked in units or activities associated with peace operations Age: Under 50 years of age iii)Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B129901</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	OJT OPERATIONS TNG-CONUS Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b> This is a test										
	<b>Course International Notes:</b>										
<b>B129902</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OBS OPERATIONS TNG-CONUS Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B129903</b>	<b>VARI-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OJT OPERATIONS TNG-CONUS Army										
	<b>Course Description:</b> This MASL is used when On-the-Job Training Operations Training CONUS (within United States) is programmed. This MASL is used when On-the-Job Training Operations Training CONUS (within United States) is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B129906</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OBS OPERATIONS TNG-CONUS Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B129907</b>	<b>010-11B30-C45</b>	<b>U</b>	<b>5.4W</b>	<b>698</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	INFANTRYMAN ALC Army										
	<b>Course Description:</b> NCO ACADEMY - INFANTRY FORT BENNING, GA										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2016-10-21

Course Scope:

Infantryman ALC uses the Army Learning Model (ALM) that integrates 21st Century Soldier Competencies into the learning environment led by facilitators who engage learners in current doctrine that develops innovative, agile leaders whose graduates have the ability to win in a complex world. ALM initiatives include the use of VBS2 / 3 scenarios, Blackboard, simulation / simulator strategies, and a Situational Training Exercise (STX). The STX (culminating event) covers platoon tactical operations with leadership evaluations. It is 72 (AC) / 24 (RC) academic hours and meets the requirements of TR 350-10 (with INCOPD NCOES Waiver Memorandum dated 13 May 2014).

Course Outcomes: At the conclusion of the Advanced Leader Course, the Soldier will have a level of knowledge, skills, and abilities that will enable the NCO to-

- Fully understand and demonstrate proficiency in the 21st Century Soldier Competencies appropriate to their level.
- Capable of operating with tactical efficiency within Army Doctrine as a Leader within a platoon as part of a combined arms element.
- Aware of their role as a member of the Army Profession and able to apply those ideas through the application of leadership using Army values and ethics.
- Capable of applying the four Attributes: lead; train and educate; care for Soldiers and equipment; maintain and enforce standards.
- Capable of adaptive and critical thinking who are able to communicate (orally or written) or take appropriate action.
- Demonstrate lifelong learning and proficiency through testing and guided self-development.

Special Information:

Waiver Authority: The Chief of Infantry is the waiver approval authority for this course.

Students requesting course / phase prerequisite waivers (e.g. AOC / MOS, Rank / Grade, Medical / Physical Standards, etc.) or units requesting changes to POI content (e.g. during "on site" course conducts (MTT) request to delete/modify lessons / blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command. Waivers may be submitted electronically to the following email or by mail to the Chief of Infantry's office:

usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil Chief of Infantry, U.S. Army Infantry School

ATTN: ATSH-IP

1 Karker St, Suite 6107 Ft Benning, GA 31905

Waivers (minus Medical / Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical / Physical requirements must be submitted NLT 90 days prior to class start date.

Refer to <http://www.benning.army.mil/mcoe/ncoa/> and click on the link for IN ALC link on the right for the Welcome Letter, Student Documents, and Class Course Dates.

**Course Prerequisite Text:**

FAMILY MEMBERS DEPENDENTS NOT PERMITTED

The following information was prepared by the Fort Benning International Military Student Office IMSO .

FORT BENNING INTERNATIONAL MILITARY STUDENT OFFICE IMSO is located at BLDG 2651, 7561 Michael Street, FT BENNING, GA 31905. We are also known as C Company, 3-81AR Provost , 199th Infantry Brigade.

- Physical training is required for all NCOES Courses.
- No dependents are authorized to accompany Soldiers as they attend NCOES schools.
- WLC and ALC students will reside in the school barracks



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The following NCO schools are set-up for the following ranks  
 Maneuver SLC - Sergeant First Class E-7  
 MANEUVER SLC INFANTRYMAN - Sergeant First Class E-7  
 MANEUVER SLC CAVALRY SCOUT - Sergeant First Class E-7  
 INFANTRYMAN ADV LDR - Staff Sergeant E-6  
 ARMOR CREWMAN ADV LDR - Staff Sergeant E-6  
 CAVALRY SCOUT ADV LDR - Staff Sergeant E-6  
 WARRIOR LEADER - Corporal E-4 Sergeant E-5

WARNING - without medical requirements and packing list, students may not enroll in course. Fort Benning IMSO does not always have time resources to correct deficiencies in medical records and required equipment. Each IMS student is required to have a completed medical and dental examination by a medical authority from their country on DD Forms 2807-1 2808, in English. Forms and instructions are located at [www.disam.dsca.mil](http://www.disam.dsca.mil) itm

WARNING - All US Army Infantry and Armor Schools require mandatory physical training. Students who arrive in poor physical condition greatly increase their risk of injury and or course failure.

Please read entire contents to brief international student prior to departure for the United States. Medical requirements and packing list must receive special attention.

Contents

- 1.Course Overview.
- 2.Special Considerations for International Students.
- 3.Medical Requirements.
- 4.Packing List.
- 5.Reporting Instructions.
- 6.Billeting, Pay, Messing.
- 7.Other Considerations.
- 8.Field Studies Program.
- 9.IMS Graduation Standards.

SPECIAL CONSIDERATIONS FOR INTERNATIONAL STUDENTS Students must arrive in good physical condition. Daily physical training, lasting 90 minutes, occurs 5 to 6 mornings per week. Students will carry heavy loads 30 kg over distances up to 12 miles. Ability to comprehend spoken English slang is more important than technical writing and reading. Students must prepare and deliver simple operations orders for rifle platoons. A laptop computer is recommended, but not required.

MEDICAL REQUIREMENTS All IMS must have a current physical within 12 months and be medically cleared by a doctor to participate in the course. Students must comply with all applicable regulations in the JSAT JCSET, and regulations as required by the US Embassy.

PACKING LIST Please check the FT Benning Course website for each course s packing list. Please check all lists to include a field equipment list, athletic equipment and formal uniforms civilian clothes list.

Samples are

FIELD EQUIPMENT

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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2 pair of boots, well broken in.  
 4 sets of combat uniforms.  
 8 t-shirts.  
 8 pair of wool socks.  
 2 patrol caps  
 1 wet weather parka  
 1 pair of gloves  
 1 black wool knit cap  
 1 Notebook  
 5 black pens  
 2 pencils

ATHLETIC EQUIPMENT must be national military or US Army. Strongly recommend that students purchase US Army PT gear upon arrival. Total cost will be around 150.

1 pair of running shoes  
 4 pair of white socks  
 2 running shorts  
 2 short sleeve PT shirts  
 2 long sleeve PT shirts  
 1 PT outer-shell trousers  
 1 PT outer-shell jacket  
 1 orange reflective vest purchase upon arrival at Fort Benning

FORMAL UNIFORMS CIVILIAN CLOTHES

National Formal Uniform equivalent to US Dress Blues, or Class A Appropriate civilian clothes recommend three sets .

Reporting Instructions

Students will arrive at Columbus Airport CSG after transferring at Atlanta Hartsfield International. IMSO duty driver will meet all IMS flights. Fort Benning IMSO will drive students to Abrams Hall Billet, regardless of FMS IMET status. They will report the next morning at 0830 to the IMSO Office, BLDG 2651, 7561 Michael St. Telephone contact numbers IMSO 1SG 706-573-8825 ADMIN MANAGER 706 575-2507, IMSO Chief 706-575-9995.

WARNING - Many students bags do not successfully transfer from Atlanta to Columbus. Students must file lost baggage claims at Columbus Airport. All lost bags, regardless of student, must be delivered to ABRAMS HALL Billeting Office, BLDG 399 at Fort Benning. Students must retain copy of their baggage claim voucher number

Billeting, Pay, Messing Students who receive IMET TLA are single, unaccompanied IMS who reside in Abrams Hall and the room is direct billed to the fund site will pay 69.75 per day. IMS that are not billeting direct bill to the fund site typically FMS will be charged approx. 107.83 per day. Students should arrive with 500 to cover travel and incidentals until they begin receiving IMET pay. This money will also cover any deficiencies in the packing list. IMET students will receive 11.00 TLA travel and living allowance per day, unless their ITO specifies a different arrangement. Mai Post Mess facilities are within walking distance. Three meals at the Dining Facility cost 13.90 per day. Abrams Hall rooms have a microwave for meals purchased at the commissary.

Other Considerations Please do not bring your Spouse and or dependents i.e. family members Families will be required to live off-post. IMET students will not receive any money to cover their families expenses.

Field Studies Programs Students will also be invited to seek sponsorship with local American families from Columbus, GA. Additionally, there are numerous 1 to 4 day fully funded tours

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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of the Southern US available.  
 Social functions include guest speakers and farewell dinners. Examples of visits include Columbus Tour, Atlanta Tour, and the Savannah Tour.

IMS Graduation Standards same as US students.

Internet Link  
 http www.benning.army.mil infantry ncoa

SCO Please fax or mail healthcare coverage policies if applicable to the following address  
 C Company 3-81 AR,  
 Chief CDR  
 International Military Student Office  
 7561 Michael Street, BLDG 2651,  
 Fort Benning, GA 31905  
 FAX 706 545-8325

**Course International Notes:**

There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.iiiText PrerequisitesActive Component (AC) or Reserve Component (RC) enlisted Soldiers qualified in MOS 11B. First priority will be given to SSG and SGT(P). Second priority will be given to SGTs performing in positions for which the training / education is designed. All Soldiers must have completed Structured Self Development 2 (SSD 2) prior to attendance of proponent technical phase(s), per ALARACT 126/2014. Soldiers must be a graduate of the Warrior Leader Course (WLC) / Basic Leader Course (BLC). Enrolled in ATRRS, walk-ons accepted if the course is not filled to capacity. No temporary profiles. DA Form 3349, Physical Profile, must be signed by the commander for permanent profiles. TRADOC Form 350-18-2-R-E, The Army School System (TASS) Unit Pre-Execution Checklist, must be completed and signed by the commander. Soldiers must meet requirements outlined in AR 350-1, Army Training and Leader Development. Soldiers who reach the age of 40 prior to arrival at NCOES will receive their Cardiovascular Screening Program (CVSP) in conjunction with their next periodic physical examination per AR 40-501, para 8-25. Soldiers over 40 arriving at school that has not had a periodical physical in the past 5 years will be denied enrollment. RC Soldiers should complete the Post Reservation Checklist in ATRRS.iiWaiver Authority: The Chief of Infantry is the waiver approval authority for this course.

<b>B129908</b>	<b>600-C44</b>	<b>U</b>	<b>3.8W</b>	<b>698</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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BASIC LEADER  
 Army

NCO ACADEMY - INFANTRY  
 FORT BENNING, GA

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2015-10-02  
 Course Scope:

The Basic Leader Course (BLC) is branch immaterial. The conduct of the course takes place in an NCO Academy non-live-in environment in accordance with the small group instruction process. It consists of minimal classroom dynamics and practical application with an intense field training environment that involves hands-on, performance-oriented training. The course graduates leave equipped with standards-based, performance-oriented, battle-focused training that supports squad level operations. It provides the Army with a leader who can visualize, describe, and execute squad level operations in varied operational environments. It is a leader course that produces a predictive, adaptive, and innovative combat leader capable of leading Soldiers in any situation. The instructional design and methods of delivery consists of face-to-face instruction, learner-centered outcomes, based on today's contemporary operational environment, and used to reinforce all small unit tactics, techniques, and procedures. The course incorporates recent lessons learned, 9 battle drills, 39 warrior tasks with the inclusion of weapons immersion, a 36-hour situational training exercise (STX), and an evaluated Land Navigation Course. The STX centers on competency, battle focused combat scenarios, and troop-leading procedures. Evaluation centers on their ability to demonstrate troop-leading procedures in current threat-based scenarios that will enhance their 360-degree assessment.

Special Information:

This course supports the 22 training day POI for AC. The course will be training using a five-day week, using a course length of 4 weeks, 2 days. Soldiers, whose reservations were made after 1 October 2007, are only required to report with documentary evidence of physical profile and SSD1 completion certificate. Soldiers may enroll with a temporary Profile (i.e. shaving and other non-performance related issues). The Profile MUST NOT prevent them from meeting all physical tasks and the physical graduation requirements such as taking and passing the APFT and carrying load bearing equipment during the FTX. \*Temporary Profile Exceptions: Soldiers will train within the limits of their profiles. If a Soldier on a Temporary profile cannot complete ALL the events of the APFT or meet all the physical requirements, they will NOT be allowed to enroll in BLC. If a student receives a temporary profile during the course and can complete the course requirements with the temporary profile, the student can graduate and receive a DA Form 1059 indicating course standards were met. This determination resides with the Commandant. \*Permanent Profiles: Soldiers possessing permanent profiles 3 or 4 must provide a copy of the DA Form 3349, with signatures from the profiling officer, and the approving authority (a physician). Commandants do not need to sign unless they disagree with the profile findings. P2 profiles require an only doctor's signature. Soldiers possessing permanent profile designators of "3" or "4" who have been before an MMRB, awarded medical limitations, and allowed to retain their occupational classification will be permitted to attend various courses and train within the limitations of their profile. \*Pregnant soldiers: - Prior to the course may not attend BLC until medically cleared. - Diagnosed as pregnant while attending BLC may continue, but they must provide written documents from doctor that states they can participate in all course physical requirements. Soldiers medically dismissed for pregnancy after enrollment are eligible to return to the course when medically cleared. Wounded Warrior: Commandants will not deny enrollment or disenrollment of Soldiers based on physical profiles resulting from MMEB or MEB rulings. These soldiers can attend PME and MOS courses. These are soldiers who previously were unable to meet course requirements as a result of physical limitations that have been formally acknowledged by either the wounded warriors program and/or a permanent profile as a result of a MOS/medical retention board or medical evaluation board, and that are properly documented using the military physical profile for physical condition/stamina, upper extremities, lower extremities, hearing/ear, eyes, and psychiatric (PULHES) code. Commandants are authorized to adjust or waive graduation requirements to these soldiers for enrollment and attendance at professional military education courses (PME) and military occupational specialty (MOS) courses due to reclassification. NCOA will deny enrollment to Soldiers failing to meet any one of the above prerequisites. Commandants may not supplement these mandatory enrollment requirements. (REF: AR 40-501, Chap 8; AR 350-1, Chap 3; and TRADOC Reg 350-10, Chap 2, Para 2-6(d); HRC Profile Policy for NCOES, 19 January 2007; and <https://www.hrc.army.mil/site/protect/Active/epncoes/ncopoc.htm>, SECARMY Memorandum Subject: Army Directive 2012-20 (Physical Fitness and Height and Weight Requirements for Professional Military Education, dated 17 September, 2012), and medical evaluation boarded soldiers approved for continued service and related professional military education and military occupational specialty training, reference, AR 350-1, Para 3-9d; AR 600-60, Para 4-17; AR 40-400, Para 5-3b thru 5-3d. DTG XX0800 MAR 09) \*Physical Requirements: Soldiers must participate in all BLC physical requirements based upon the limitations of their profiles. \*\*The Basic Leader Course (BLC) is a non-Military Occupational Specialty (MOS) specific course that serves as the foundation of the NCOES. The course will leverage technological and conventional face-to-face teaching and delivery methods. The leadership performance is evaluated throughout the course. Course is taught at multiple locations. Institutional Training travel guidance may be viewed at <https://www.g357extranet.army.pentagon.mil/ako/ittg>

**Course Prerequisite Text:**

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT. SAOs should ensure the ITC block stating physical fitness training is required is checked.

FAMILY MEMBERS DEPENDENTS NOT PERMITTED

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The following information was prepared by the Fort Benning International Military Student Office IMSO .

FORT BENNING INTERNATIONAL MILITARY STUDENT OFFICE IMSO is located at BLDG 2651, 7561 Michael Street, FT BENNING, GA 31905.  
We are also known as C Company, 3-81AR Provost , 199th Infantry Brigade.

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No dependents are authorized to accompany Soldiers as they attend NCOES schools. BLC and ALC students will reside in the school barracks.

The following NCO schools are set-up for the following ranks  
Maneuver SLC - Sergeant First Class E-7  
MANEUVER SLC INFANTRYMAN - Sergeant First Class E-7  
MANEUVER SLC CAVALRY SCOUT - Sergeant First Class E-7  
INFANTRYMAN ADV LDR - Staff Sergeant E-6  
ARMOR CREWMAN ADV LDR - Staff Sergeant E-6  
CAVALRY SCOUT ADV LDR - Staff Sergeant E-6  
BASIC LEADER - Corporal E-4 Sergeant E-5

WARNING - without medical requirements and packing list, students may not enroll in course. Fort Benning IMSO does not always have time resources to correct deficiencies in medical records and required equipment. Each IMS student is required to have a completed medical and dental examination by a medical authority from their country on DD Forms 2807-1 2808, in English. Forms and instructions are located at [www. disam.dsca.mil](http://www.disam.dsca.mil) itm

WARNING - All US Army Infantry and Armor Schools require mandatory physical training.  
Students who arrive in poor physical condition greatly increase their risk of injury and or course failure.

Please read entire contents to brief international student prior to departure for the United States. Medical requirements and packing list must receive special attention.

#### Contents

- 1.Course Overview.
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- 9.IMS Graduation Standards.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**SPECIAL CONSIDERATIONS FOR INTERNATIONAL STUDENTS** Students must arrive in good physical condition. Daily physical training, lasting 90 minutes, occurs 5 to 6 mornings per week. Students will carry heavy loads 30 kg over distances up to 12 miles. Ability to comprehend spoken English slang is more important than technical writing and reading. Students must prepare and deliver simple operations orders for rifle platoons. A laptop computer is recommended, but not required.

**MEDICAL REQUIREMENTS** All IMS must have a current physical within 12 months and be medically cleared by a doctor to participate in the course. Students must comply with all applicable regulations in the JSAT JCSET, and regulations as required by the US Embassy.

**PACKING LIST** Please check the FT Benning Course website for each course s packing list. Please check all lists to include a field equipment list, athletic equipment and formal uniforms civilian clothes list.

Samples are

**FIELD EQUIPMENT**

- 2 pair of boots, well broken in.
- 4 sets of combat uniforms.
- 8 t-shirts.
- 8 pair of wool socks.
- 2 patrol caps
- 1 wet weather parka
- 1 pair of gloves
- 1 black wool knit cap
- 1 Notebook
- 5 black pens
- 2 pencils

**ATHLETIC EQUIPMENT** must be national military or US Army. Strongly recommend that students purchase US Army PT gear upon arrival. Total cost will be around 150.

- 1 pair of running shoes
- 4 pair of white socks
- 2 running shorts
- 2 short sleeve PT shirts
- 2 long sleeve PT shirts
- 1 PT outer-shell trousers
- 1PT outer-shell jacket
- 1 orange reflective vest purchase upon arrival at Fort Benning

**FORMAL UNIFORMS CIVILIAN CLOTHES**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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National Formal Uniform equivalent to US Dress Blues, or ClassA  
 Appropriate civilian clothes recommend threesets .

Reporting Instructions

Students will arrive at Columbus Airport CSG after transferring at Atlanta Hartsfield International. IMSO duty driver will meet all IMS flights. Fort Benning IMSO will drive students to Olson Hall Billeting, regardless of FMS IMET status. They will report the next morning at 0830 to the IMSO office, BLDG 2651, 7561 Michael Street. Contact Telephone numbers IMSO CDR 706 575-8510, IMSO Chief- 706 575-9995,

WARNING - many students bags do not successfully transfer from Atlanta to Columbus. Students must file lost baggage claims at Columbus Airport. All lost bags, regardless of student, must be delivered to Olson Hall Billeting Office, BLDG 399 at Fort Benning. Students must retain copy of their baggage claim voucher number.

Billeting, Pay, Messing Regardless of whether the student is IMET or FMS funded, students will live in Olson Hall. Students should arrive with 500 to cover travel and incidentals until they begin receiving IMET pay. This money will also cover any deficiencies in the packing list. IMET students will receive 13.90 for meals and 11.00 incidental per day, unless their ITO specifies a different arrangement. Students will mess in the dining facility, located near the IBOLC OCS complex. Messing expenses per day are approximately 13.90. Abrams Hall rooms have a microwave for meals purchased at the commissary.

Other Considerations Please do not bring your Spouse and or dependents i.e. family members Families will be required to live off-post. IMET students will not receive any money to cover their families expenses.

Field Studies Programs Students will also be invited to seek sponsorship with local American families from Columbus, GA. Additionally, there are numerous 1 to 4 day fully funded tours of the Southern US available. Social functions include guest speakers and farewell dinners. Examples of visits include Columbus Tour, Atlanta Tour, and the Savannah Tour.

IMS Graduation Standards same as US students.

Internet Link  
<http://www.benning.army.mil/infantry/coa>

SCO Please fax or mail healthcare coverage policies if applicable to the following adress

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CDR, C Co 3-81 AR BN, 199th INF BDE, IMSO, 2651 Michael Street, BLDG 2651, Fort Benning, GA  
 31905 FAX 706 545-8325

**Course International Notes:**

Verifiable Prerequisite Item Value(s) or Range Description Constraint | Service Designator Z FOREIGN Required | Text Prerequisites  
 Prerequisites in the Text Prerequisites section. See other sections. | Prerequisite Courses | There are currently no Prerequisites in the Prerequisite Courses section.

<b>B129990</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
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EARLY REPORT DATE UNKNOWN

Army

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B129999</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
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TRAINING PARTICIPANT (OPERATIONAL) UNKNOWN

Army

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B132400</b>	<b>DINFOS-BTVEM</b>	<b>U</b>	<b>24.8W</b>	<b>212</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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BASIC TELEVISION EQUIPMENT MAINTENANCE COURSE  
Army

DEFENSE INFORMATION SCHOOL  
Ft. Meade, MD 20755

**Course Description:**

**Course Scope:**

This course provides instruction in the fundamentals of electronics, instruction and training on direct and alternating current principles, solid-state fundamentals, including transistor amplifier theory, digital principles, and basic soldering techniques. Students then apply these basic electronic concepts to the maintenance and repair of broadcast television and radio equipment. At the conclusion of this course, the graduate will be able to use audiovisual equipment to monitor, troubleshoot, and repair computers, television cameras, videotape recorders, audio systems, broadcast studios, automated audio and visual equipment, as well as transmission systems. Additionally, graduates will be able to set-up and maintain Video Teleconferencing Systems. This course is designed for entry-level service members and is an MOS producing course.

**Special Information:**

OLD COURSE NUMBER- 400-25R10-2; AFIS-BTVEM(PH-2); AFIS-BTVEM

**Course Prerequisite Text:**

Family Members/Dependents NOT PERMITTED. SECURITY: NONE  
International Students: Must have an English Comprehension Level (ECL) of 75, have normal color vision, cannot have acrophobia, be claustrophobic, or have vertigo; and be able to lift 75 lbs.  
OLD COURSE NUMBER- 400-25R10-2; AFIS-BTVEM  
Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address: Fax # 301-677-3163 (DSN: 622-3163)  
Defense Information School 6500 Mapes Road ATTN: IMSO Ft. George G. Meade, MD 20755

**Course International Notes:**

PULHES 212221 Required Normal Red/Green (RG) Perception YES Required Pay Grade E1 Through E6 E1 - ENLISTED TO E6 - ENLISTED Required USA: E1- E6: Minimum EL score of 110 on the ASVAB; have normal color vision; profile series: PULHES 212221; cannot experience acrophobia, claustrophobia, or vertigo; and be able to lift 75 pounds.  
International Students: Must have an English Comprehension Level (ECL) of 75, have normal color vision, cannot have acrophobia, be claustrophobic, or have vertigo.  
Interagency: Student's pay-grade, duty position description, and selection in accordance with specific agency guidance, policy and procedures.

<b>B132461</b>	<b>102-94R10</b>	<b>U</b>	<b>12.6W</b>	<b>091G</b>	<b>65</b>				<b>No</b>		<b>50.00</b>
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AVIONICS AND SURVIVABILITY EQUIPMENT RPR (EQUIP)  
Army

Ordnance School at Fort Gordon  
Ft Gordon, GA 30905

**Course Description:**

Perform aviation intermediate maintenance (AVIM) on avionic communications equipment; to include high frequency (HF), very high frequency (VHF), amplitude modulated (AM), frequency modulated (FM), ultra high frequency (UHF), aircraft intercommunications control systems (ICS), and radio sets with frequency hopping capabilities. Troubleshoot malfunctioning equipment, using common and specialized handtools and test equipment.

**Special Information:**

An INTERIM SECRET clearance is required to attend this course. Soldiers may graduate with an INTERIM Secret clearance but will be given a provisional award of MOS 94L10. Final award of MOS is dependent upon receipt of a SECRET clearance.

Reserve Component Soldiers will hand carry their original 201 file or a complete copy of the file to the service school. If the 201 file is mailed, it must arrive one week prior to the course start date.

International Students are required to bring their dress uniform and optional physical fitness clothing, running shoes, and field uniforms.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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extensions as information sent to or from them with have information stripped.  
This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

"10" level courses.

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

Required In processing documents

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

Medical Notes

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEB.

Driving

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

Mailing Address

Students should use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.

Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.

TAXIS

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

Contact information

IMSO PRINate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 6020

ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.mil706-791-4329

ADMIN PRIYolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020

TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATED 11 FEB 19

**Course International Notes:**

Verifiable Prerequisite Items: Normal Red/Green (RG) Perception YES Required Course Security Clearance G INTERIM SECRET Required

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B132462	621-25L10	U	10.4W	113	65				No		50.00

CABLE SYSTEMS INSTALLER-MAINTAINER

Army

SIGNAL SCHOOL

Augusta, GA 30905

**Course Description:**

Effective 2018-10-01 (Draft)

Course Scope:

Upon completion of this course, the student will be a professional with the comprehensive fitness, tactical and technical competence required to work at elevated heights, accurately construct field cable ties, establish/restore network connectivity, and install aerial and underground cable systems in order to serve as a Cable Systems Installer-Maintainer. The student will acquire the skills and knowledge to install, troubleshoot, and perform preventive maintenance checks and services (PMCS) on tactical and commercial cable systems to include climb telephone poles and construct cable ties, splice commercial fiber optic cable, determine faults on commercial fiber optic cable using an optical time domain reflector (OTDR), identify types of cable plant, and identify ladder safety techniques. The student will also identify local area network/wide area network (LAN/WAN) protocols and types of media, fabricate cable patch cords, perform routine housing service support at a help desk utilizing the Cisco Unified Communication Manager (CUCM) and install voice over Internet protocol (VoIP) telephones. Lastly, the student will also install the following: various types of connectors on commercial fiber optic cable, aerial cable using a cable-lashing machine, and underground cables in manholes.

Special Information:

Physical Demands: Soldier will be required to Frequently lift/lower and carry 174 pounds (CX11230 Reel of cable) as part of a two (2) Soldier team (prorated 87 pounds per Soldier) a vertical distance of 5 feet and a horizontal distance of 20 feet while wearing/carrying ~80 pounds of uniform and combat gear and pass the individual physical demand test.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

Student Email

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This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

"10" level courses.

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

Required In processing documents

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Please fill out bio completely for post in SANWEB.

Driving

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**Mailing Address**

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In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

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ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.mil706-791-4329

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TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATED 11 FEB 19

**Course International Notes:**

Verifiable Prerequisite Items: There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. iiText Prerequisites: Phase Prerequisites: iArmy Personnel: Active Army and Reserve Component enlisted personnel assigned in, or to be assigned to a unit position requiring classification to MOS 25L10. Enlisted personnel must meet the prerequisites for MOS 25L in accordance with DA Pam 611-21 to attend this course. iiForeign Military: International Military Students must have disclosure information completed prior to arrival for training. They may attend this course provided their country has the equipment being taught. Department of Defense (DoD) iiCivilian Personnel: DoD civilian personnel must be nominated by their organization, not self enrolled. They must be assigned or pending assignment to a unit position requiring classification or training in this area. iiContract Personnel: Contract personnel must be nominated by their organization, not self enrolled. They must be assigned or pending assignment to a unit position requiring classification or training in this area.

<b>B132468</b>	<b>198-94F10</b>	<b>U</b>	<b>20.4W</b>	<b>091G</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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COMPUTER DETECTION SYSTEMS REPAIRER  
Army

Ordnance School at Fort Gordon  
Ft Gordon, GA 30905

**Course Description:**

Training in fundamental subjects and basic electronics, alternating current, solid-state technology, precision soldering, the Army Maintenance Management system, mine detectors, night vision devices, battlefield illumination, advanced instrumentation, position and azimuth determining systems, NBC detection and warning systems, test measurement and diagnostic equipment organic to the maintenance shop or maintenance van.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

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"10" level courses.

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

**Required In processing documents**

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**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

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Please fill out bio completely for post in SANWEB.

**Driving**

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ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.mil706-791-4329

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FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020

TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATED 11 FEB 19

**Course International Notes:**

Active Army or Reserve Component enlisted personnel.

associated with the equipment trained in this course, pregnant female soldiers are not recommended for attendance.

SPECIAL INFORMATION: Due to the radiation safety hazard

<b>B132470</b>	<b>1-94-C45</b>	<b>C</b>	<b>2.0W</b>	<b>601</b>	<b>70</b>				<b>No</b>	<b>50.00</b>
ELECTRONIC MAINT ALC				NCO ACADEMY - QUARTERMASTER						

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Ft. Lee, VA 23801-1705

Army

**Course Description:**

Effective 2018-07-11

Course Scope:

1-94-C45, Electronic Maintenance ALC Phase 1, contains 80 hours covering Ordnance Common Core Skill Level 3 and GCSS-Army training. This phase provides the Ordnance Noncommissioned Officers (NCO) with the knowledge and skills for CMF 94 Junior Noncommissioned Officers to conduct shop operations across the full spectrum of conflict.

Special Information:

GCSS-Army Distributed Learning must be completed prior to entering the resident phase 1 portion.

Instructions on how to locate and enroll into the GCSS-Army course via the GCSS-Army Training and Certification (GTRAC) system is as follows:

1. Enter or copy and paste the following website address; <https://www.gcss.army.mil>.
2. Select GCSS-ARMY TRAINING option.
3. Select the GTRAC icon (Click to Enter) on the lower right on the page.
4. First time user need to begin by registering for a GTRAC account; by selecting "Register Here" and completing the Create a New Account form; then click Register to create the new account.
5. Once logged in, become familiar with the Objective and Instructions listed in the About tab.
6. Next, click on the Courses tab, then within the OPTIONAL box under the LEVEL drop down select Mission Execution and under the FUNCTIONAL POSITION drop down select Maintenance Supervisor followed by selecting FILTER.
7. New students should begin by taking the all six (6) Common Core courses first (GCSS-Army Overview, Basic Navigation, Intermediate Navigation, Data Mining, Process Flow and Using the EUM+).
8. Next, under the BUSINESS AREA SPECIFIC COURSES area complete the following three courses; Master Driver, Equipment Records Part Specialist and Maintenance Supervisor.
9. Next, under the SUPPLEMENTAL TRAINING area complete the following two courses; Store and Forward Maintenance and Decentralized User Administration courses.
10. All 11 courses listed above must be completed also recommend Soldiers bring all of their notes they created during the GCSS-Army dL training these notes will be valuable in assisting the Soldier with completing the phase 1 GCSS-Army training.

Note: If the user passes one of the three assessments, a certificate of completion will be generated. If the user does not pass one of the three assessments, the user must retake the course prior to retest. For additional information, please contact GCSS-Army Training Help Desk at [https://www.gcss.army.mil/help\\_desk/help.desk](https://www.gcss.army.mil/help_desk/help.desk).

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GCSS-Army "Help Desk" link is located on the bottom of webpage <https://www.gcss.army.mil/Training/Default>

All first time users of the Help Desk will be required to go to the web link below and complete an initial registration form in order to gain access to the system. The requester guide below will assist in walking you through the process to register.

New User Requester Guide: Coming Soon.

Phone: 804-734-1051, DSN: 687-1051, 1-866-547-1349  
 E-Mail: [usarmy.lee.peo-eis.mbx.ecso-helpdesk@mail.mil](mailto:usarmy.lee.peo-eis.mbx.ecso-helpdesk@mail.mil)  
 Web: <https://gcssa.peoavn.army.mil>

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Provide the following as a minimum when requesting Help Desk support via email and telephonically:

1. Subject - Include "GCSS-Army" in the Subject line if submitting incident reports via e-mail. Tier 1 provides support to various software applications besides GCSS-Army. This will help ensure the incident is forwarded to the correct Tier 2 help desk.
2. Contact Info - UIC, Name, Phone #, AKO e-mail (and/or alternate email address), Unit/Office
3. Description of Problem - Provide a detailed description of the problem. Include pertinent information such as the Business Area you are working in (i. e. Unit Supply, Property Book, Plant Maintenance, etc.). Identify the specific Report, Function, or T-code you are having the problem with, and any other information that will help the analyst duplicate the error and determine the cause.

Include any pertinent attachments and screen shots. If you received an "Authorization" related error while trying to execute a specific transaction, type "/NSU53" in the command line and include the results as a screen capture/attachment.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for

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example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill



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room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

Diet Restrictions

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Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass. SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4'9" and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804-222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport (RIC)

##### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the taxi should be approximately \$36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

##### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

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2401 Quarters Road  
Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

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West Virginia <http://wvtourism.com/default.aspx>

**Cultural Organizations**

<http://www.visitrichmondva.com/about-richmond-region/diversity>  
<http://www.historicpetersburg.org/about-historic-petersburg-va>  
<http://www.psova.net>  
<http://www.charlescity.org/chickahominy-tribe.shtml>  
<https://www.icrva.org>  
<http://www.jewishrichmond.org/index.aspx>

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill, Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>  
<http://www.leemwr.com>

**Course International Notes:**

There are currently no Prerequisites in the Prerequisite Courses section.

<b>B132486</b>	<b>4C-F19/102-ASI1C</b>	<b>S</b>	<b>16.0W</b>	<b>113</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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SATELLITE SYSTEMS/NETWORK COORDINATOR IMS EXC 2WK  
 Army

SIGNAL SCHOOL  
 Augusta, GA 30905

**Course Description:**

Effective 2018-10-01 (Draft)

**Course Scope:**

Course Number/Title: 4C-F19/102-ASI1C, Satellite Systems/Network CoordinatorPhase: UnphasedVersion: 01.0Scope: Upon graduation, the learner will be a competent, collaborative problem-solver on Wideband SATCOM Operations Center (WSOC) equipment, systems and subsystems, able to adapt to changing communication missions. The learner will be able to monitor and maintain the health of DoD satellites, monitor strategic and tactical bandwidth usage, and perform troubleshooting and reporting procedures.

**Special Information:**

As a result of a US/Australian government agreement, Australian Military personnel are the only foreign nationals permitted to attend this course. Australian personnel must have State Department clearance paperwork in hand when in-processing for this course.Australian personnel may attend all modules of this course.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

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Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them will have information stripped. This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

"10" level courses.

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

Required In processing documents

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

Medical Notes

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEb.

Driving

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

Mailing Address

Students should to use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.

Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.

TAXIS

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

Contact information

IMSO PRINate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 6020

ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.mil706-791-4329

ADMIN PRIYolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020

TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATED 11 FEB 19

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B132490	4C-F55/260-F15	S	4.0W	113	80				No		50.00

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i iNormal Red/Green (RG) Perception YES Recommended i iCourse Security Clearance F SECRET Recommended i iService Designator Z FOREIGN Required i iText Prerequisites Prerequisites to be determined by the respective nation's military service. i Australian Military students must have disclosure information prior to arrival for training. i Australian Military are the only authorized Foreign Nationals. i iRecommend that students have graduated from course: i102-ASI7D (25S) Phase : 2 (SATCOM SYSTEMS OPER-MAINTAINER (TACT-1)).

JOINT C4 PLANNERS  
Army

SIGNAL SCHOOL  
Augusta, GA 30905

**Course Description:**

Effective 2018-03-31 (Draft)

**Course Scope:**

This four-week course is designed to provide skills and knowledge necessary to plan, and engineer the network of a Joint tactical network within a Joint Task Force (JTF). Students are taught the skills necessary to engineer and plan complex Joint communications systems networks in support of Joint operations. The course will focus on the operational and technical aspects of communications system's planning. The Joint C4 Planners Course will provide students with the skills required for the best operational support in the Joint communications environment. The course accomplishes this through a variety of active learning methods involving seminar discussions, lectures, student-lead lesson presentations, guest lectures, case studies, and practical exercises. Specifically, the course focuses on the following learning areas: (1) Joint System Planner, (2) Joint Transmission, (3) Joint Convergence and Convergence Routing, (4) Joint Data, (5) Joint Voice Switching, and (6) Scenario Based and Capstone Exercises. The course is designed for Joint Mid-Level C4 Planners from all service components to include the (Marines, Army, Navy, Air Force, Coast Guard, GS Civilians and contractors) who are currently in a planning slot/job or are transitioning to one. Sister services course identifiers are as follows: US Air Force - EBAZA2E151 01EA - Joint Communications, and Computers (C4) Planners Course US Navy - 4C-F55/260-F15 - Joint Communications, and Computers (C4) Planners Course NOTE: The Navy will use the same course number as the Army for course enrollment. US Marine Corps - A09CGH1/4C-F55/260-F15 - Joint Communications, and Computers (C4) Planners Course All personnel attending the course must provide verification of an interim SECRET clearance or higher. For further course information please go to the JC4PC website. <http://signal.army.mil/index.php/organizations/15th-regimental-signal-brigade/442nd-signal-battalion/jc4pc>

**Special Information:**

Joint C4 Planners Course (JC4PC) Reporting / Administration Information Reporting: Personnel attending the course may be required to report to their respective detachments one day prior to start date, for administration purposes only, then follow-on reporting to the Joint C4 Planners course in Allison Hall, Bldg. 29817, room 221 located on Chamberlain Avenue, Fort Gordon, Georgia NLT 0730. Once registered into ATRRS with a Reserved or Wait status all students must request JPAS access via their local Security Management Office (SMO) code (W1EAZB6). **IMPORTANT NOTE:** The last day of the course is a FULL training day. All personnel will make travel arrangements after 1800. \_\_\_\_\_ U.S. ARMY: On the start day of the course, students must report to the Joint C4 Planners course in Allison Hall, Bldg. 29817 room 221 located on Chamberlain Avenue, Fort Gordon, Georgia NLT 0730. Students will attend class daily in ACU/OCP. \_\_\_\_\_ U.S. NAVY : Call DSN 780-7027 or commercial 706-791-7027 to inform the Center for Information Warfare Training Detachment of your presence in the area one day prior to course start date (reporting date). If arriving after normal duty hours, students should call the Command Duty Officer (CDO) at Commercial 706-421-4726. On the start day of the course, students must report to the Joint C4 Planners course in Allison Hall, Bldg. 29817 room 221 located on Chamberlain Avenue, Fort Gordon, Georgia NLT 0730. Students will attend class daily in utilities (NWU). \_\_\_\_\_ U.S. AIR FORCE: On the day the course starts, students must report to the Joint C4 Planners course in Allison Hall, Bldg. 29817 room 221 located on Chamberlain Avenue, Fort Gordon, Georgia NLT 0730. Students will attend class daily in ABU. \_\_\_\_\_ U.S. COAST GUARD: On the day the course starts, students must report to the Joint C4 Planners course in Allison Hall, Bldg. 29817 room 221 located on Chamberlain Avenue, Fort Gordon, Georgia NLT 0730. Students will attend class daily in normal duty uniform ODU. \_\_\_\_\_ U.S. MARINE CORPS: On the day the course starts, students must report to the Joint C4 Planners course in Allison Hall, Bldg. 29817 room 221 located on Chamberlain Avenue, Fort Gordon, Georgia NLT 0730. Students will attend class daily in Seasonal Digital MCCUU. \_\_\_\_\_ DOD CIVILIANS: On the day the course starts, students must report to the Joint C4 Planners course in Allison Hall, Bldg. 29817 room 221 located on Chamberlain Avenue, Fort Gordon, Georgia NLT 0730. Students will attend class daily in business casual attire. Security: Security Clearances Students are reminded they must possess a Secret (S) clearance and have their SSO transmit their clearance to the JC4PC SSO as soon as possible, but not later than 2 weeks prior to arriving. JC4PC SMO Code is W1EAZB6. Any questions involving clearances may be directed to our SSO (Steffie.I.dingle.civ@mail.mil) (Steffie.I.dingle.civ@mail.smil.mil) Steffie L. Dingle, (706) 791-2913; DSN (780). Please see the additional important information in the Secure Facility section below. Entry into Allison Hall requires a security badge. Badges are required to enter and exit Allison Hall via the front entrance (middle of building). Be ready to show your government ID. Secure Facility 1. All bags and small purses are acceptable, but are subject to search. 2. All electronic devices (e.g., cellular phones, smart watches, beepers, pagers, FitBits, PDAs, cameras, recording equipment, Walkman devices, computers, electronic address books, etc.) are not allowed past the front entrance of the secure facility. Storage lockers are available. 3. DO NOT bring magnetic or flash media such as thumb drives, SD cards, VHS tapes, computer discs,

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etc. into the Secure Facility.4. If you forget and bring any prohibited items, they will be collected and stored for you in the SSO's office until the end of the day. \_\_\_\_\_ Lodging: To obtain on-post lodging, the main check-in point is Griffith Hall, Building 250, Chamberlain Ave. at 706-790-3676. Army installation lodging is now run by IHG, to search for available on-post lodging at Fort Gordon visit the IHG website. Note: IHG will NOT provide statements of non-availability. Army students TDY at Fort Gordon for the JC4PC are attending under the Institutional Training Directed Lodging and Meals (ITDLM) Program. The ITDLM Program requires all TDY Army students to stay in on-post lodging. IHG Army Hotels Fort Gordon is provided a listing of all TDY Army students enrolled for the JC4PC in ATRRS. If you are an Army student TDY for the JC4PC, you MUST contact IHG Army Hotels Fort Gordon to verify availability PRIOR to making off-post accommodations. IAW Institutional Training Directed Lodging Meal (ITDLM) Policy Memo and Handbook Document 2 dated 2 June 08; all Soldiers (Army, ARNG, & USAR) on TDY status are required to check in at IHG, Griffith Hall, Bldg. 250 immediately upon arrival to the post. IHG will either house the student or send them to a specific hotel at no cost of the TDY student. \_\_\_\_\_ Dining: IAW (ITDLM) Policy Memo and Handbook Document 2 dated 2 June 08. All students receives per diem except Soldiers (Army, ARNG, & USAR) on TDY status. Army personnel will also be issued a meal card to eat in on-post dining facilities. The meal card will be issued on day one of the course. The Army students will receive full per diem during weekends and holidays only. View ITDLM Fact Sheet for Army Personnel. Visit the HQDA ITDLM site for additional information and TDY guidance. \_\_\_\_\_ Transportation: The U.S. Army Cyber Center of Excellence and Fort Gordon does not provide government transportation for students attending training at the US Army Cyber Center of Excellence and Fort Gordon except for AIT students. Sending commands are encouraged to support compact rental cars for those who must fly. The JC4PC highly recommends that TDY students have a rental car for transportation. Visit the HQDA ITDLM site for additional information and TDY guidance.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them with have information stripped.

This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

**"10" level courses.**

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

**Required In processing documents**

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEB.

**Driving**

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

**Mailing Address**

Students should to use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.

Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.



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**TAXIS**

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

IMSO PRINate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 6020

ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.mil706-791-4329

ADMIN PRIYolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020

TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATED 11 FEB 19

**Course International Notes:**

Verifiable Prerequisite ItemsPrerequisite Item Value(s) or Range Description Constraint i iPay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required iiText PrerequisitesThis course is releasable to military students from foreign countries on a case-by-case basis. Foreign countries desiring to place students in this course must meet one or more of the following criteria: (1) Own (a specific piece of equipment); (2) Have a signed Letter of Intent (LOI); (3) Have waiver from HQDA; (4) Have USG release for training.

<b>B132570</b>	<b>1-94-C45</b>	<b>U</b>	<b>2.0W</b>	<b>601</b>	<b>70</b>	<b>No</b>	<b>50.00</b>
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ELECTRONIC MAINTENANCE ALC  
Army

NCO ACADEMY - QUARTERMASTER  
Ft. Lee, VA 23801-1705

**Course Description:**

Effective 2015-10-08:

1-94-C45, Electronic Maintenance ALC Phase 2, contains 80 hours of Career Management Field (CMF) 94 over view.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil



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Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

Climate

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The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is  
Mrs. Chaundra Taswell

1880 Yorktown Drive  
BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

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#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, youwill need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

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Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

- [http www.virginia.gov](http://www.virginia.gov)
- [http www.virginia.org](http://www.virginia.org)
- [http www.hopewellva.gov](http://www.hopewellva.gov)
- [http www.petersburg-va.org](http://www.petersburg-va.org)
- [http www.colonial-heights.com](http://www.colonial-heights.com)
- [http www.richmondgov.com](http://www.richmondgov.com)
- [http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

- Washington D.C. [http washington.org](http://www.washington.org)
- Maryland [http www.maryland.gov](http://www.maryland.gov)
- North Carolina [http www.visitnc.com](http://www.visitnc.com)
- West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

- [http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)
- [http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)
- [http www.psova.net](http://www.psova.net)
- [http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)
- [https www.icrva.org](https://www.icrva.org)
- [http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

#### Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

#### Helpful Links

- All students should must read the IMSO student handbook from
- [http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)
- [http www.leemwr.com](http://www.leemwr.com)

#### Course International Notes:

Students Must: i Have a Reservation, or be Attending, or be Graduated from course: 1-94-C45 Phase : 1 (ELECTRONIC MAINTENANCE ALC) \*.ii\* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

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<b>B137000</b>	<b>102-ASIA9 (15N)</b>	<b>U</b>	<b>4.2W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AVIONIC MECHANIC (UH-60M) (TRANS)  
Army

AVIATION LOGISTICS SCHOOL  
Fort Eustis, VA 23604

**Course Description:**

**Course Prerequisite Text:**

International Notes

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700 , IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia.
- b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia the next day.
- c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
International Military Student  
27503 McMahan Street  
Box  
Joint Base Langley-Eustis, Virginia 23604

- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
- e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
- f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

iPrerequisite CoursesiiThe Student must satisfy any one of the following Prerequisite Course Solution Sets:iiStudents Must:i Have a Reservation, or be Attending, or be Graduated from course: 102-15N10 Phase : (none) (AVIONIC MECHANIC) \*.i iiiiiiOriiiiiiStudents Must:i Have a Reservation, or be Attending, or be Graduated from course: 102-15N10X Phase : (none) (AVIONIC MECHANIC SPANISH) \*.i iiiiii\* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.iiiiiCourse Scope and Special InformationiiiiiEffective 2014-10-01iiiiiCourse Scope:iRestore avionics systems and subsystems, to include troubleshooting and repair of aircraft wiring on communications; navigation; stabilization; radar and night vision imaging systems. iiSpecial Information:

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B137437</b>	<b>102-94D10</b>	<b>U</b>	<b>19.0W</b>	<b>091G</b>	<b>65</b>				<b>No</b>		<b>50.00</b>

ATC EQUIPMENT REPAIRER  
Army

Ordnance School at Fort Gordon  
Ft Gordon, GA 30905

**Course Description:**

Tactical radar system, NAVAIDS and communications control systems, audio recorders, receivers and transmitters; associated test equipment; techniques for alignment, adjustment, testing and troubleshooting.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them with have information stripped.

This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

**"10" level courses.**

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

**Required In processing documents**

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEb.

**Driving**

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

**Mailing Address**

Students should to use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.

Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.

**TAXIS**

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

IMSO PRINate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 6020



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ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.mill 706-791-4329

ADMIN PRIYolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020

TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATED 11 FEB 19

**Course International Notes:**

Active Army and Reserve Component enlisted personnel, DOD civilian and contractor personnel providing ATC equipment maintenance services, selected foreign national personnel.

<b>B137438</b>	<b>102-94R10</b>	<b>U</b>	<b>15.6W</b>	<b>091G</b>	<b>65</b>				<b>No</b>		<b>50.00</b>
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AVIONICS AND SURVIVABILITY EQUIPMENT REPAIRER  
Army

Ordnance School at Fort Gordon  
Ft Gordon, GA 30905

**Course Description:**

Perform aviation intermediate maintenance on avionic communications equipment, to include very high frequency, amplitude modulated, frequency modulated, ultra high frequency, and aircraft intercommunications control systems, and radio sets with frequency hopping capabilities. Troubleshoot malfunctioning equipment, using common and specialized handtools and test equipment.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

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**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, religion. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEb.

**Driving**

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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country.

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**TAXIS**

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**Contact information**

IMSO PRINate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 6020

ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.mil706-791-4329

ADMIN PRIYolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020

TNMGR PRThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATED 11 FEB 19

**Course International Notes:**

Active Army or Reserve Component enlisted personnel.

<b>B137441</b>	<b>102-15N10</b>	<b>S</b>	<b>18.0W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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AVIONIC MECHANIC  
Army

AVIATION LOGISTICS SCHOOL  
Fort Eustis, VA 23604

**Course Description:**

Restore avionic systems, and subsystems, to include troubleshooting and repair of aircraft wiring on communications, navigation, stabilization, and night vision imaging systems, basic electronics theory, common soldering, and systems installation practices with use of associated tools and test equipment.

**Special Information:**

Personnel not meeting prerequisites of DA Pam 611-21 will be returned to their unit. Soldiers will attend a 5-day End of Course Situational Training Exercise (EOCSTX). Reclassification soldiers attending this course must have in their possession DA Form 873, Certificate of Clearance and/or Security Determination to attend this course.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700 , IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia.
- b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia the next day.

c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahan Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
- e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
- f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.
- g. IMS do not attend a course ending classified portion, and will graduated at least 3 weeks before their US classmates.

**Course International Notes:**

A physical demands rating of very heavy. i iQualifying scores.i1. A minimum score of 95 in aptitude area EL in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.i2. A minimum score of 93 in aptitude area EL on ASVAB tests administered on and after 2 January 2002. i iA security eligibility of SECRET. i iACASP qualification criteria.i1. Be eligible for security eligibility of SECRET under AR 380-15.i2. Must have 2 years of experience or combination of formal training and experience totaling 2 years with proper FCC certificate performing maintenance on communications, navigation and flight control equipment installed in aircraft and supporting ground-based avionic equipment. i iPhysical demands rating and qualifications for initial award of MOS 15N Avionic Mechanics must be in the grade of specialist (SPC) (non-promotable) or below unless they have held an Aviation Maintenance/Component Repairer CMF 15 MOS for a minimum of 12 months at skill level 1 or 2, 18 months at skill level 3 or 24 months at skill level 4.iPersonnel not meeting prerequisites of DA PAM 611-21 will be returned to their unit.iReclassification Soldiers arriving without proof of a minimum interim security clearance of secret will not start class and will be returned to their unit.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B137443</b>	<b>102-15N30-C45</b>	<b>C</b>	<b>6.8W</b>	<b>653</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

AVIONICS MECHANIC SUPV ALC  
Army

NCO ACADEMY - AVIATION LOGISTICS  
Fort Eustis, VA 23604

**Course Description:**

Aviation related tasks emphasizing NCO professional development, small group instruction, applying the knowledge of Military history to the leadership challenges involved in the day to day mission in todays Army, and operating SINCGARS radios. MOS specific training designed to develop and enhance the skill level three soldiers' supervisory and technical skills, supervising avionic support during tactical operations, managing publication accounts, providing technical guidance on avionic communication systems, providing technical guidance on avionic navigational equipment, avionic radar systems, avionic flight systems, avionic aircraft survivability equipment, avionic communications security systems, performing technical inspection of avionic equipment in aircraft, performing avionic maintenance using GCSS-A/UULLS-A, and the role of the NCO in Risk Mngement and Safety related issues. Training is reinforced using Brigade and Battalion Simulation (BBS), and conducting a 73 hour Field Training Exercise.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**International Notes**

MOS 30 Level Prerequisite

Prior to attending any 30 level training, International Military Students IMS must have completed the 10 level training, or have at least 2 years of experience performing helicopter maintenance.

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.
  - b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.
  - c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.
- Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
- e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
- f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

Active Army or Reserve Component enlisted personnel selected by PERSCOM (Active Army) or recommended by unit commander (Reserve Component). Qualified in MOS 68N. Meets requirements outlined in AR 351-1 (para 5-14). First priority will be given to SSGs and SGTs(P). All NCOs must have successfully completed the Primary Leadership Development Course (PLDC) six months prior to attending this course, and Phase I BNCOC Common Core within six months of attending this course.

<b>B139003</b>	<b>7E-F104/531-F57 (CT)(RF)</b>	<b>U</b>	<b>1.0W</b>	<b>113</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
	SECURITY+ (CERT)										SIGNAL SCHOOL

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Army

Augusta, GA 30905

**Course Description:**

Effective 2017-03-17

Course Scope:

Provide specific training in auditing, password maintenance and encryption, system scanning, remote access technologies, email security, internet security concepts, file transfer protocols, wireless technologies, firewalls, routers, switches, types of media, security topologies, intrusion detection, security baselines, application hardening, cryptographic algorithms, PKI, key management, physical security, disaster recovery, business continuity, security policies, incident response, privilege management, forensics, risk identification required by Department of Defense 8570.1-M, Information Assurance Workforce Improvement Program.

Special Information:

This course is available to all Department of the Army (DA) personnel which includes: DA civilians, government contractors, enlisted, officers, and warrant officers. Students enrolled in the course will wear appropriate attire while attending the class. Military will wear ACUs or the service equivalent. Civilians will wear appropriate attire (i.e. business casual).

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

Student Email

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them will have information stripped.

This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

"10" level courses.

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

Required In processing documents

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

Medical Notes

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEb.

Driving

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

Mailing Address

Students should to use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.

Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.

TAXIS

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

IMSO PRINate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 6020

ADMIN ALT1SGT Devonn Rileydevonn.j.riley@mail.mil706-791-4329

ADMIN PRIYolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020

TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATE 11 FEB 19

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites (1) IASO course Management Level I (<https://ia.signal.army.mil> <<https://ia.signal.army.mil/>> ) - estimated time: 2-3 working days. Using AKO or CAC logon, go to courses and click on the Information Assurance Security Officer (IASO) (Management Level 1) link. (2) IA Technical Level I course (SkillPort> CIO G-6/NETCOM Information Assurance> Technical Level I Certification) - estimated time: 5-7 working days. (3) E-learning Security + modules (SkillPort, CIO G6/NETCOM IA Phase I>SYO-101 Security+ ) - estimated time 3-4 working days. (4) Working in an Information Assurance Technical Level I/II or Management Level I IA position and have appointment orders and/or a signed Privileged-Level Access Agreement (PAA). See Privileged -Level Access Agreement (PAA) Acceptable Use Policy (AUP) BBP for an example.

<b>B139004</b>	<b>7E-F105/531-F58 (CT)(RF)</b>	<b>U</b>	<b>1.0W</b>	<b>113</b>	<b>75</b>	<b>No</b>	<b>100.00</b>
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NETWORK MANAGER SECURITY  
Army

SIGNAL SCHOOL  
Augusta, GA 30905

**Course Description:**

Effective 2017-03-17

**Course Scope:**

Provide the student with specific training in managing and recognizing network threats and vulnerabilities, data encryption, wireless network security, securing Cisco routers, firewalls, and Intrusion Detection Systems.

**Special Information:**

This course is available to all Department of the Army (DA) personnel which includes; DA civilians, government contractors, enlisted, officers, and warrant officers. Students enrolled in the course will wear appropriate attire while attending the class. Military will wear ACUs or the service equivalent. Civilians will wear appropriate attire (i.e. business casual).

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them with have information stripped.

This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

"10" level courses.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

**Required In processing documents**

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEB.

**Driving**

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

**Mailing Address**

Students should use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.

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**TAXIS**

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

IMSO PRINate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 6020

ADMIN ALT1SGT Devonn Rileydevonn.j.riley.mil@mail.mil 706-791-4329

ADMIN PRIYolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020

TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATE 11 FEB 19

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i iMust meet height weight std IAW AR 600-9 YES Required i iCourse Security Clearance Y NONE Required i iPay Grade E1 Through E9 E1 - ENLISTED TO E9 - ENLISTED Required OR iO1 Through O5 O1 - OFFICER TO O5 - OFFICER Required OR i01 Through 15 01 - CIVILIAN TO 15 - CIVILIAN Required OR i00 Through 00 00 - CONTRACTORS TO 00 - CONTRACTORS Required i iText Prerequisites(1). IASO course Management Level I (<https://ia.signal.army.mil> <<https://ia.signal.army.mil/>> ) - estimated time:i2-3 working days. Using AKO or CAC logon, go to courses and click on the Information Assurance Security Officer (IASO) (Management Level 1) link.i(2). IA Technical Level I course (SkillPort> CIO G-6/NETCOM Information Assurance> Technical Level I Certification) - estimated time: 5-7 working days.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B139900</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	CONTRACT COMM/EL TNG-CONUS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B139901</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OJT COMM/ELECT TNG-CONUS Army			UNKNOWN							
	<b>Course Description:</b>										
	This MASL is used when On-the-Job Training Communication / Electronics Training CONUS (within United States) is programmed.This MASL is used when On-the-Job Training Communication / Electronics Training CONUS (within United States) is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B139902</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OBS COMM/ELECT TNG-CONUS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B139905</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OJT COMM/ELECT TNG-CONUS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B139906</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OBS COMM/ELECT TNG-CONUS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B141006</b>	<b>4D-SQIG (CH-47F)</b>	<b>U</b>	<b>7.4W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>

CH-47F MAINTENANCE TEST PILOT

Army

AVIATION SCHOOL

Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2010-10-01

Course Scope:

Course consists of flight, academic, and technical training on CH-47F maintenance troubleshooting and test flight procedures. Academic instruction includes aircraft systems and technical manuals.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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iText Prerequisitesii1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft.2. Must be assigned to or on orders to a unit with course aircraft.3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 4. Must have a minimum of 500 hours of rotary wing aircraft flight time.5. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is Pilot in Command (PC) time in aircraft series.6. Must have a current Instrument Evaluation within the previous 12 months.7. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date.8. Must have completed the Aviation Maintenance Officer Course, Phase 1 and Phase 2, or equivalent.9. Must provide a letter of recommendation from the current or losing Battalion or higher Commander prior to reporting for the course.10. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military.11. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 12. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date.13. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. AMOC will only be required if IMS will remain at USAACE, and be assigned to 110TH AB. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). IMS attending AH-64E MTP will be required to bring their own helmet for flight training.

<b>B141008</b>	<b>552-15U2/30 (T)</b>	<b>U</b>	<b>7.0W</b>	<b>960</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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CH-47 HELICOPTER REPAIRER (TRANS)  
Army

EASTERN AVIATION TRAINING SITE  
Anville, PA 17003-5002

**Course Description:**

Performs the duties of mechanic and crew chief; which include maintenance on the CH-47 Helicopters at AVUM, AVIM level facilities; removes, installs and inspects subsystem assemblies components; services and lubricants helicopter subsystems; performs scheduled inspections, safety practices and procedures; uses ground support equipment required for helicopter maintenance; identifies and maintains common, special and precision tools; uses technical manuals and other applicable publications associated with helicopter maintenance.

**Special Information:**

Soldiers selected for training must meet service-remaining obligation in accordance with AR 614-200, Chapter 4, para 4-6, J. Information on this course can be obtained by calling Training Operations Division, USAALS at DSN 826-6605 ext 3360 or comm 757-878-6605 ext 3360.

**Course Prerequisite Text:**

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS.
- 3 This course qualifies an aviation mechanic as a CH-47 mechanic.
- 4 A military van driven by a U.S. classmate will provide transportation to and from meals. Rental cars recommended for classes that are entirely international students due to Fort Indiantown Gap does not have transportation to and from meals.
- 5 Report date should be one week early, on Monday prior to the course start date.
6. Government meals are available for this course.

**Course International Notes:**

Prerequisite: Must have graduated a U.S. basic helicopter repairer course for any other aircraft. Waivers for Country mechanic training can be requested. Six months experience as an aircraft mechanic in addition to training requirements.

<b>B141015</b>	<b>4D-SQIG (UH-60M)</b>	<b>U</b>	<b>8.0W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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UH-60M MAINTENANCE TEST PILOT  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Course Scope and Special Information

Effective 2018-07-19 (Draft)

Course Scope:

The General Learning Outcome (GLO) for this course is to provide the student with the necessary skills and knowledge required to obtain an Maintenance Test Pilot qualification in the UH-60M helicopter upon successful completion of this course. This course consists of flight and academic training in day base and maintenance tasks, to include pre-mission planning, preflight, flight maneuvers, approach/landing, emergency procedures, post flight operations, crew coordination, and safety. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

ATRRS class dates will be scheduled with no overlap.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft. 2. Must be assigned to or on orders to a unit with course aircraft. 3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 4. Must have a minimum of 500 hours of rotary wing aircraft flight time. 5. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is Pilot in Command (PC) time in aircraft series. 6. Must have a current Instrument Evaluation within the previous 12 months. 7. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 8. Must have completed the Aviation Maintenance Officer Course, Phase 1 and Phase 2, or equivalent. 9. Must provide a letter of recommendation from the current or losing Battalion or higher Commander prior to reporting for the course. 10. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 11. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 12. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 13. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. AMOC will only be required if IMS will remain at USAACE, and be assigned to 110TH AB. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). IMS attending AH-64E MTP will be required to bring their own helmet for flight training.

<b>B141018</b>	<b>600-15R30-C45</b>	<b>U</b>	<b>12.6W</b>	<b>653</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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AH-64 ATTACK HELICOPTER REPAIRER ALC  
Army

NCO ACADEMY - AVIATION LOGISTICS  
Fort Eustis, VA 23604

**Course Description:**

Technical training in the aircraft maintenance management field is oriented toward developing skills and knowledge of aircraft maintenance management principles and procedures. The student is provided with the training required to successfully perform the supervisory and technical inspector (TI) duties required of MOS 67R30Y1.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MOS 30 Level Prerequisite  
 Prior to attending any 30 level training, International Military Students IMS must have completed the 10 level training, or have at least 2 years of experience performing helicopter maintenance.

**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO  
 See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700 , IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.
- b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.
- c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
- e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
- f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

Active Army or reserve component enlisted personnel. Selected by PERSCOM (active army), or recommended by the unit commander (reserve component). Qualified in MOS 67R with ASIY1. Meets requirements outlined in AR 351-1, Para 5-14. First priority will be given to SGT(P)s, and SSGs. Students must be a graduate of CLT Common Core BNCOC Phase 1 prior to attendance to this course. This course is effective FY2001. SPECIAL INFORMATIN: Soldiers will attend a 5-day End of Course Situational Training Exercise (EOCSTX) to be conducted at the end of phase 2. This will evaluate (Go/No Go) the soldier's leadership, survival, and MOS skills identified by USASMA, along with skills identified as integrated tasks from the common core task list.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B141024</b>	<b>600-15R40-C46</b>	<b>U</b>	<b>6.4W</b>	<b>611</b>	<b>75</b>	<b>R</b>			<b>No</b>		<b>50.00</b>

AH-64 ATTACK HELICOPTER REPAIRER SUPV SLC

Army

NCO ACADEMY - AVIATION

FORT RUCKER, AL 36362

**Course Description:**

Course Scope:

The Training focuses on: preparing unit and subordinate elements for peace and wartime missions and contingencies; training, planning, supervising personnel, and executing tasks and missions assigned to company-size units. The Leadership training provides the Senior Noncommissioned Officer with the knowledge and skills required to perform duties as a First Sergeant, Manual for Courts-Martial, The role of the First Sergeant, NCO Evaluation Report, Soldier Support Organization, Manage Promotions and Reductions, Military Property Accountability, Army Weight Control Program, Manage Casualty and Killed in Action Evacuation, Combat Resupply, Preventing Fratricide. The Aviation Related training concentrates on Military History, Convoy Operations and Improve Explosive Device(IED) Awareness-Defeat, Ethical Reasoning (Army Values), Army Battle Command Systems, Introduction to Unmanned Aircraft System (UAS) Operations, Personal Recovery, (NCOA), Maneuver Control System (MCS), Army Sexual Assault Prevention and Response Training (Intermediate Leader), Military Decision Making Process, The common aviation management training consists of the Introduction, Hazardous Material, Unit Movements, Federal OSHA Requirements, Accident Investigation and Reporting, Risk Management, Table of Organization and Equipment (TOE)/Modification Table of Organization and Equipment (MTOE) and Table of Distribution and Allowances (TDA), Maintain Department of the Army (DA) Forms 1352 and 1352-1, and Manage the Unit Level Logistics System - Aviation (ULLS-A)SCP-6, Convoy Operations, Command Supply Discipline, End of Course Situational Training Exercise (EOCSTX) Training is evaluated throughout the course and culminates at the end of the course in a performance oriented Field Training Exercise (FTX).

**Course Prerequisite Text:**

1 Family members dependents accepted with coordination with SATFA and IMSO.

Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive.

Fort Rucker is unable to provide adequate life-cycle support for IMS dependents. The SCO can authorize dependents on an ITO only after obtaining IMSO concurrence and this is to be done solely on a case-by-case basis. IMS who elect to bring unauthorized dependents will do so at their own expense and these dependents must maintain self-sufficiency for the duration of their sponsor's U. S. Army sponsored training in CONUS. Additionally, these unauthorized dependents will not receive a U. S. Uniformed Services Identification and Privilege Card. If the IMSO authorizes the SCO to include IMS dependents on the ITO, then DSCA Policy Memorandum 10-39, 23 June 2010, the U. S. Army Supplement to DSCA Policy Memorandum 10-39, 2 September 2010, and the DSCA Policy Memorandum 11-32, 15 Aug 11, prevail. Prior to SCO including dependents on ITO line 12 a-b, they must first validate that the IMS has purchased proper, and sufficient healthcare coverage insurance if applicable. IMS whose authorized dependents arrive without proper healthcare coverage will not be issued a U.S. Common Access Card CAC. Additionally, these dependents will have a maximum of 10 working days in which to secure proper and sufficient healthcare coverage or obtain country indemnification via an ITO agreement. A copy of the healthcare coverage insurance policy is to be provided to the IMSO for review and approval. When it is confirmed that the policy includes proper and sufficient healthcare coverage, then the IMSO may proceed with issuing the U.S. Uniformed Services Identification and Privilege Card to the authorized dependents.

The SCO is required to provide the IMS dependent's healthcare insurance policy in English to the IMSO at the first CONUS training location not later than 16 days prior to IMS report date. The policy may be mailed to the IMSO, but must be received by the IMSO not later than 16 days prior to the report date to the first CONUS training location

FAX Number 334 255-9168 or DSN 558-9168

E-mail gladys.martin.civ@mail.mil English Courses

or victor.d.oliver@mail.mil Spanish Courses

International Military Student Office

D Co 1-13th Avn Regt

ATTN Gladys Martin or Damien Oliver for Spanish Courses

Fort Rucker AL 36362

IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.

**2 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

#### NON FLIGHT COURSES

Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

3 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, Rotary Wing Instrument Course, and Rotary Wing Instrument Flight Examiner Course will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

4 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal. Please review Course Description and Prerequisites.

5 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

6 Students should be issued an A2 Visa in case their training is extended.

7 Students should bring an International Driver s License with them if available .

8 InterContinental Hotels Group IHG operates military lodging. Cost is 68.25 per day. Students staying at IHG 180 days or less will be charged a 4 Alabama State Sales Tax. Students who receive TLA will be exempt from the sales tax if their charges for lodging are Direct Billed by IHG. Directions to IHG are From Daleville Gate You will be on 3rd Ave. Turn left at first red light onto Novosel Street. Go to the second light and turn left onto Ruf formally 5th Ave . Turn right onto Tomahawk

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Enterprise Gate You will be on Andrews Ave. Proceed through post for 2.5 miles. Turn left onto Tomahawk Street just past gas station . Cross over Ruf formally 5th Ave . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Ozark Gate You will be on Andrews Ave. Proceed through post for 5 miles. Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

Corvias Military Housing offers a variety of options for accompanied and unaccompanied students. They offer 2 or 3 bedroom homes, completely furnished to include washer and dryer, internet, and utilities. Visit them at [Rucker.CorviasMilitaryLiving.com](http://Rucker.CorviasMilitaryLiving.com) or 334-503-3644.

- 9 Travel and Living Allowance TLA is paid at the following rate for authorized IMS
- A Flight Courses 41.00 per day On Post 57.00 per day Off Post
- B Non-Flight Courses 24.85 per day On Post 57.00 per day Off Post

C Lodging will be paid according to actual charges of Post Housing not to exceed 93.00 per day.  
 Students attending courses 5 weeks or less must be paid in advance by SCO for all costs prior to departure of country IAW AR 12-15. Ft Rucker does not have a Pay Facility. Any money given to the students requires opening of a bank account, submission of travel vouchers and at least a 10 day turn around in order for money to process.

10 Students and their dependents are required to furnish 2 forms of photo ID translated into English in order to be issued an ID Card. Examples include Passport, VISA, Military ID Card in English , Driver s License in English , etc.

11 Baggage Fees. International Flights There is no charge for the first piece of luggage 50 lb limit . The cost for the second piece of luggage is based on final destination. Amounts range from 50 - 200 depending on final destination. The third bag and fourth bags will cost 200 - 285 each depending on final destination. There will be additional charges for any bag that weighs over 50 lbs. They allow one carry-on bag that is small enough to fit in the overhead compartment and 1 personal carry-on item handbag, computer, etc . Domestic Flights First bag 25. Second Bag 35. Third and fourth bags are charged according to weight and destination. Domestic flights are for itineraries with no connecting international flights i.e. students going to other training destinations within the Continental U. S.

12 Due to limited staff and resources, we request that all in-coming students arrive at the airport no later than 1800, Monday Friday all arrivals and departures need to be scheduled during regular duty hours, 0730 1615 if possible . If students require a taxi from the airport, they may call one of the following  
 Quick Service Cab334-774-8353  
 City Cab334-792-2138  
 Happy Cab 2334-390-0800  
 AAA Cab334-393-0499 or 334-794-6359

13 Early arrivals are discouraged unless ITO is amended to reflect the new report date. IMS are unable to get an ID card prior to the report date on their ITO.

14 IMSO cell phone number is 334 714-1896 for non-life threatening emergencies only .

15 Many courses are filled with curriculum and training up to the day of graduation. Some flying courses may be extended due to weather and other things beyond USAACE s control. Therefore, Country SCO should not purchase round trip tickets for the IMS with a specified end date. End date should be left open to avoid Country having to pay penalties in case training is delayed. We will not schedule IMS to leave on holidays or weekends unless it is an emergency. IMSO will make every effort to accommodate and assist students, but staff overtime resources required for student airport transportation are limited. Worst case, taxi service is available and IMSO can assist in coordination.

16 IMSO realizes that many of our IMS are accustomed to having domestic help in their homes. They need to be advised that domestic help in the US is very expensive. They should come here with basic laundry skills, cooking skills without setting off fire alarm , and cleaning skills including cleaning the kitchen, stove, refrigerator, and washing dishes .

17 Rental cars are recommended for Advanced Aircraft Courses AQC, IPC, MTP , FSXXI IERW Track Courses, Aviation Maintenance Officer Course, Basic Officer Leadership Course, and Aviation Captain s Career Course. Fort Rucker does not provide transportation to these courses flight line or academics . All students attending Spanish Courses are provided transportation to and from the Flight Line. Students attending FSXXI IERW are required to ride the bus due to limited parking space at the Flight Line. However, they do require transportation to and from the pickup and drop off points for safety reasons. The pickup schedule for morning flight line training is around 0430. Drop off schedule for evening flight line training is after 0100.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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18 If IMS arrive after hours or on the weekend, they need to check into the hotel. Emergency contact number is 334-714-1896 IMSO cell phone . They will need to report to IMSO at 0800 on the first working day after their arrival. They will need to bring the following items with them when they report

- ITO with any amendments
- Passport VISA for IMS and accompanied dependents
- Medical records
- Flight records
- Proof of medical coverage for any accompanied dependents

19 Questions may be addressed to the following

- English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558
- Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558

20 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Soldiers recommended for promotion to sergeant first class (SFC) will be automatically added to the ANCOC Automated Reservation System to be considered for attendance to ANCOC. The soldier must be qualified in MOS 15R and meet the requirements outlined in TRADOC Regulation 350-10, paragraph 5-5. All Active Component (AC) and Active Guard Reserve (AGR) NCOs who reach the age of 40 will receive their over 40 physical, to include a cardiovascular medical screening program (CVSP) prior to arrival at NCOES professional development courses. All other soldiers who have reached the age of 40, whose last periodic physical was within the last 5 years, will receive a CVSP in conjunction with their next periodic physical examination. Per AR 40-501, for over 40 soldiers who have a periodic physical within the last 5 years, there is no need to require a CVSP prior to continuing physical training or participating in APFT. Over 40 soldiers arriving at schools who have not had a periodic physical within the last 5 years will be denied enrollment and not be allowed to start the course curriculum IAW TRADOC Regulation 350-10, paragraph 2-6.

<b>B141025</b>	<b>602-15H30-C45</b>	<b>U</b>	<b>8.0W</b>	<b>653</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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AIRCRAFT PNEUDRAULICS RPR SUPV ALC  
Army

NCO ACADEMY - AVIATION LOGISTICS  
Fort Eustis, VA 23604

**Course Description:**

Technical training in the aircraft maintenance management field, skills and knowledge of aircraft maintenance management principles and procedures, training required to successfully perform the supervisory and technical inspector duties required of MOS 68H/15H30.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MOS 30 Level Prerequisite  
 Prior to attending any 30 level training, International Military Students IMS must have completed the 10 level training, or have at least 2 years of experience performing helicopter maintenance.

**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO  
 See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.
- b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.
- c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
- e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
- f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	-----Itemized Prerequisites----- Enlisted MOS CMF: 68H 67 - ACFT PNEUDRAULICS REP	Course Security Clearance: Y - NONE							Pay Grade: E5 - ENLISTED TO E6 - ENLISTED		
	-----Prerequisite Courses----- Student Must: Title: TATS BNCOC COMMON LEADER TRAINING	The student must satisfy one of the following sets of Prerequisite Course requirements: Be a graduate from:						Course Number: 400-BNCOC (F)	Phase: 1		
	Student Must: Title: BNCOC COMMON CORE	Be a graduate from:						Course Number: 600-BNCOC	Phase: 1		
	attend an End of Course Situational Training Exercise (EOCSTX) at the end of Phase 2. Information on this course can be obtained by calling Training Operations Division, USAALS at DSN 6475 ext 3359 or comm 757-878-6475 ext 3359.							-----Special Information-----		Soldiers will	
<b>B141031</b>	<b>600-ASIA9 (15T)</b>	<b>U</b>	<b>2.2W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>100.00</b>

UH-60M HELICOPTER REPAIRER (TRANS)  
Army  
AVIATION LOGISTICS SCHOOL  
Fort Eustis, VA 23604

**Course Description:**

Course Scope:

UH/HH-60M peculiar emphasis on aircraft maintenance and inspection technical training. Instruction covers aircraft maintenance procedures that will provide the student with the skills and knowledge necessary to perform and inspect UH/HH-60M maintenance: replacing system and subsystem assemblies and components; performing limited maintenance operational checks, scheduled inspections, and troubleshooting; using and maintaining ground support equipment required for maintenance and ground handling.

Special Information:

Active and Reserve Component (AC & RC) enlisted personnel qualified in MOS 15T only. Personnel must be on orders to or assigned to a unit performing maintenance on the UH/HH-60M Helicopter. Soldiers selected for training must meet service remaining obligation IAW AR 614-200, Chapter 4. Information on this course can be obtained by calling Training Operations Div., USAALS at DSN 826-1289 or Commercial 757-878-1289

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>International Notes</p> <p>Family Members Dependents accepted with coordination with SATFA and IMSO</p> <p>See Training Activity information for more detailed information and procedures.</p> <p>The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700 , IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.</p> <p>Student Arrival Instructions</p> <p>a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.</p> <p>b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.</p> <p>c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.</p> <p>Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.</p> <p>Student Mailing Address</p> <p style="padding-left: 40px;">Student Name International Military Student 27503 McMahon Street Box Joint Base Langley-Eustis, Virginia 23604</p> <p>d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.</p> <p>e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.</p> <p>f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.</p> <p><b>Course International Notes:</b> Text Prerequisites International Military personnel must be graduates of 600-15T10 or 600-67T10 course to attend this differences course.</p>										
<b>B141033</b>	<b>602-ASIA9 (15F)</b>	<b>U</b>	<b>1.8W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AIRCRAFT ELECTRICIAN (UH-60M) (TRANS)  
Army

AVIATION LOGISTICS SCHOOL  
Fort Eustis, VA 23604

**Course Description:**

**Course Prerequisite Text:**

International Notes

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia.
  - b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia the next day.
  - c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.
- Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.
- Student Mailing Address
- Student Name
  - International Military Student
  - 27503 McMahan Street
  - Box
  - Joint Base Langley-Eustis, Virginia 23604
- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
  - e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
  - f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

<b>B141034</b>	<b>602-15K40-C46</b>	<b>U</b>	<b>6.4W</b>	<b>611</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	AIRCRAFT COMPONENT RPR SUPV SLC Army										NCO ACADEMY - AVIATION FORT RUCKER, AL 36362

**Course Description:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Scope:**

Aircraft component repair supervisor oversees the aviation unit (AVUM), intermediate (AVIM), and depot maintenance on aircraft components. Other major duties are: supervises aircraft component repair and technical inspection activities. Determines manhours, personnel, parts and facility requirements to repair aircraft components and associated equipment. Plans aircraft maintenance areas, component repair shops, and facilities. Instructs subordinates in aircraft components repair and technical inspection techniques and procedures according to directives, technical manuals, work standards, and operational policies. Maintains supply economy and discipline. Supervises the component repair technical training program. Prepares evaluations, special reports and training program. Prepares evaluations, special reports and records pertaining to aircraft component repair and related activities. Recommends and administers plans and policies.

**Special Information:**

SPECIAL INFORMATION: Soldiers will attend a 3 day Training Exercise Without Troops (TEWT).

**Course Prerequisite Text:**

1 Family members dependents accepted with coordination with SATFA and IMSO.

Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive.

Fort Rucker is unable to provide adequate life-cycle support for IMS dependents. The SCO can authorize dependents on an ITO only after obtaining IMSO concurrence and this is to be done solely on a case-by-case basis. IMS who elect to bring unauthorized dependents will do so at their own expense and these dependents must maintain self-sufficiency for the duration of their sponsor's U. S. Army sponsored training in CONUS. Additionally, these unauthorized dependents will not receive a U. S. Uniformed Services Identification and Privilege Card. If the IMSO authorizes the SCO to include IMS dependents on the ITO, then DSCA Policy Memorandum 10-39, 23 June 2010, the U. S. Army Supplement to DSCA Policy Memorandum 10-39, 2 September 2010, and the DSCA Policy Memorandum 11-32, 15 Aug 11, prevail. Prior to SCO including dependents on ITO line 12 a-b , they must first validate that the IMS has purchased proper, and sufficient healthcare coverage insurance if applicable . IMS whose authorized dependents arrive without proper healthcare coverage will not be issued a U.S. Common Access Card CAC . Additionally, these dependents will have a maximum of 10 working days in which to secure proper and sufficient healthcare coverage or obtain country indemnification via an ITO agreement. A copy of the healthcare coverage insurance policy is to be provided to the IMSO for review and approval. When it is confirmed that the policy includes proper and sufficient healthcare coverage, then the IMSO may proceed with issuing the U.S. Uniformed Services Identification and Privilege Card to the authorized dependents.

The SCO is required to provide the IMS dependent's healthcare insurance policy in English to the IMSO at the first CONUS training location not later than 16 days prior to IMS report date. The policy may be mailed to the IMSO, but must be received by the IMSO not later than 16 days prior to the report date to the first CONUS training location

FAX Number 334 255-9168 or DSN 558-9168

E-mail gladys.martin.civ@mail.mil English Courses  
or victor.d.oliver@mail.mil Spanish Courses

International Military Student Office

D Co 1-13th Avn Regt

ATTN Gladys Martin or Damien Oliver for Spanish Courses

Fort Rucker AL 36362

IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.

**2 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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## NON FLIGHT COURSES

Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

3 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, Rotary Wing Instrument Course, and Rotary Wing Instrument Flight Examiner Course will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

4 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal. Please review Course Description and Prerequisites.

5 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

6 Students should be issued an A2 Visa in case their training is extended.

7 Students should bring an International Driver s License with them if available .

8 InterContinental Hotels Group IHG operates military lodging. Cost is 68.25 per day. Students staying at IHG 180 days or less will be charged a 4 Alabama State Sales Tax. Students who receive TLA will be exempt from the sales tax if their charges for lodging are Direct Billed by IHG. Directions to IHG are  
 From Daleville Gate You will be on 3rd Ave. Turn left at first red light onto Novosel Street. Go to the second light and turn left onto Ruf formally 5th Ave . Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Enterprise Gate You will be on Andrews Ave. Proceed through post for 2.5 miles. Turn left onto Tomahawk Street just past gas station . Cross over Ruf formally 5th Ave . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Ozark Gate You will be on Andrews Ave. Proceed through post for 5 miles. Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

Corvias Military Housing offers a variety of options for accompanied and unaccompanied students. They offer 2 or 3 bedroom homes, completely furnished to include washer and dryer,

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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internet, and utilities. Visit them at [Rucker.CorviasMilitaryLiving.com](http://Rucker.CorviasMilitaryLiving.com) or 334-503-3644.

9 Travel and Living Allowance TLA is paid at the following rate for authorized IMS

A Flight Courses 41.00 per day On Post 57.00 per day Off Post

B Non-Flight Courses 24.85 per day On Post 57.00 per day Off Post

C Lodging will be paid according to actual charges of Post Housing not to exceed 93.00 per day.

Students attending courses 5 weeks or less must be paid in advance by SCO for all costs prior to departure of country IAW AR 12-15. Ft Rucker does not have a Pay Facility. Any money given to the students requires opening of a bank account, submission of travel vouchers and at least a 10 day turn around in order for money to process.

10 Students and their dependents are required to furnish 2 forms of photo ID translated into English in order to be issued an ID Card. Examples include Passport, VISA, Military ID Card in English, Driver's License in English, etc.

11 Baggage Fees. International Flights There is no charge for the first piece of luggage 50 lb limit. The cost for the second piece of luggage is based on final destination. Amounts range from 50 - 200 depending on final destination. The third bag and fourth bags will cost 200 - 285 each depending on final destination. There will be additional charges for any bag that weighs over 50 lbs. They allow one carry-on bag that is small enough to fit in the overhead compartment and 1 personal carry-on item handbag, computer, etc. Domestic Flights First bag 25. Second Bag 35. Third and fourth bags are charged according to weight and destination. Domestic flights are for itineraries with no connecting international flights i.e. students going to other training destinations within the Continental U. S.

12 Due to limited staff and resources, we request that all in-coming students arrive at the airport no later than 1800, Monday - Friday all arrivals and departures need to be scheduled during regular duty hours, 0730 - 1615 if possible. If students require a taxi from the airport, they may call one of the following

Quick Service Cab 334-774-8353

City Cab 334-792-2138

Happy Cab 2334-390-0800

AAA Cab 334-393-0499 or 334-794-6359

13 Early arrivals are discouraged unless ITO is amended to reflect the new report date. IMS are unable to get an ID card prior to the report date on their ITO.

14 IMSO cell phone number is 334 714-1896 for non-life threatening emergencies only.

15 Many courses are filled with curriculum and training up to the day of graduation. Some flying courses may be extended due to weather and other things beyond USAACE's control. Therefore, Country SCO should not purchase round trip tickets for the IMS with a specified end date. End date should be left open to avoid Country having to pay penalties in case training is delayed. We will not schedule IMS to leave on holidays or weekends unless it is an emergency. IMSO will make every effort to accommodate and assist students, but staff overtime resources required for student airport transportation are limited. Worst case, taxi service is available and IMSO can assist in coordination.

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17 Rental cars are recommended for Advanced Aircraft Courses AQC, IPC, MTP, FSXXI IERW Track Courses, Aviation Maintenance Officer Course, Basic Officer Leadership Course, and Aviation Captain's Career Course. Fort Rucker does not provide transportation to these courses flight line or academics. All students attending Spanish Courses are provided transportation to and from the Flight Line. Students attending FSXXI IERW are required to ride the bus due to limited parking space at the Flight Line. However, they do require transportation to and from the pickup and drop off points for safety reasons. The pickup schedule for morning flight line training is around 0430. Drop off schedule for evening flight line training is after 0100.

18 If IMS arrive after hours or on the weekend, they need to check into the hotel. Emergency contact number is 334-714-1896 IMSO cell phone. They will need to report to IMSO at 0800 on the first working day after their arrival. They will need to bring the following items with them when they report

ITO with any amendments

Passport VISA for IMS and accompanied dependents

Medical records

Flight records

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Proof of medical coverage for any accompanied dependents

19 Questions may be addressed to the following

English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558  
 Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558

20 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pseudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required Text Prerequisite Courses FMS soldiers must be qualified in MOS 15B/D/F/G/H or N. SECURITY: None Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section. See other sections. Course Scope and Special Information Effective 2000-10-01 Course Scope: Aircraft component repair supervisor oversees the aviation unit (AVUM), intermediate (AVIM), and depot maintenance on aircraft components. Other major duties are: supervises aircraft component repair and technical inspection activities. Determines manhours, personnel, parts and facility requirements to repair aircraft components and associated equipment. Plans aircraft maintenance areas, component repair shops, and facilities. Instructs subordinates in aircraft components repair and technical inspection techniques and procedures according to directives, technical manuals, work standards, and operational policies. Maintains supply economy and discipline. Supervises the component repair technical training program. Prepares evaluations, special reports and training program. Prepares evaluations, special reports and records pertaining to aircraft component repair and related activities. Recommends and administers plans and policies. Special Information: SPECIAL INFORMATION: Soldiers will attend a 3 day Training Exercise Without Troops (TEWT).

<b>B141035</b>	<b>602-15H10</b>	<b>U</b>	<b>12.2W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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AIRCRAFT PNEUDRAULIC SYSTEM REPAIRER  
 Army

AVIATION LOGISTICS SCHOOL  
 Fort Eustis, VA 23604

**Course Description:**

Removes, repairs, replaces, adjusts and tests pseudraulics systems, subsystems, assemblies, and components according to technical manuals, directives, and safety procedures. Fabricates tubes and hoses. Diagnoses and troubleshoots malfunctions to pseudraulics systems, assemblies and subsystems or components. Uses and performs operator maintenance on common and special tools. Maintains and stores hydraulic fluids and other flammable materials. Requisitions and maintains shop and bench stock for repair of aircraft pseudraulics systems. Prepares forms and records related to aircraft maintenance. Operates, troubleshoots, and repairs the Aviation Ground Power Unit.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.

b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.

c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.

e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.

f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

-----Itemized Prerequisites----- PULHES: 222222 Normal Red/Green (RG) Perception: REQUIRED  
 Physical Demand Rating: HEAVY - LIFT OCCASIONAL 100 LB, FREQUENT 50 LB Course Security Clearance: Y - NONE Pay Grade: E1 - ENLISTED TO  
 E4 - ENLISTED Enlisted MOS CMF: 68H 67 - ACFT PNEUDRAULICS REP Or : 15H 15 - AIRCRAFT PNEUDRAULICS REPAIRER  
 -----  
 Physical demand rating and qualifications for initial award of MOS 15H Apprentice Aircraft Pneudraulic System Specialist must be in  
 the grade of specialist (SPC) (non-promotable) or below unless they have held an Aviation Maintenance/Component Repairer CMF 15 MOS for a minimum of 12 months at skill 1 or 2, 18  
 months at skill level 3 or 24 months at skill level 4. -----Special Information-----  
 Personnel not meeting DA Pam 611-21 will be returned to their units. Information on this course can be obtained by calling Training Operations Division, USAALS at DSN 826-6475 ext  
 3359 or comm 757-878-6475 ext 3359.

<b>B141036</b>	<b>552-15T2/30 (15M/R/S/U)</b>	<b>U</b>	<b>7.0W</b>	<b>960</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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UH-60A/L HELICOPTER REPAIRER (TRANS)  
Army

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

Effective 2016-05-01

**Course Scope:**

Performs the duties of mechanic and crew chief, which include maintenance on the UH-60 helicopters at AVUM, AVIM level facilities; removes, installs and inspects subsystem assemblies components; services and lubricates helicopter subsystems; perform scheduled inspections, safety practices and procedures; uses ground support equipment required for helicopter maintenance; identifies and maintains common, special and precision tools; uses technical manuals and other applicable associated with helicopter maintenance.

**Special Information:**

Information on this course can be obtained by calling the 128th Aviation Brigade S-3, Registrar Office at DSN826-1289 or Commercial (757) 878-1289.

**GRADUATION REQUIREMENTS**

Students must (Subject to provisions of TRADOC Regulation 350-6.):

- 1) Achieve the minimum passing grade for evaluations as outlined in the Individual Student Assessment Plan for this course.
- 2) Achieve a passing score for the standard Army Physical Fitness Test (APFT) in accordance with AR 350-1 and FM 7-22.
- 3) Comply with the Army Body Composition Program as outlined in AR 600-9.
- 4) Lift/lower an aviation mechanics toolbox (weighing approximately 50 pounds) waist high (approximately 3 feet). Carries toolbox up to 1/4 mile one way, 1/2 mile round trip, to the aircraft.
- 5) Lift/lower a UH-60 Helicopter Main Rotor Blade weighing 250 pounds as part of a four Soldier team (prorated at 63 pounds per Soldier) overhead with arms fully extended and carry approximately 50 feet.
- 6) push/pull a wheeled Main Rotor Blade Stand with blades weighing up to 1000 pounds (approximately 25 feet) as part of a four Soldier team (prorated at 250 pounds per Soldier).
- 7) Climb/descend 15 feet from ground to top of aircraft using steps and hand holds.
- 8) Possess finger dexterity (as demonstrated when performing all systems tasks).

**Course Prerequisite Text:**

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS.
- 3 This course qualifies an aviation mechanic as a UH-60 mechanic.
- 4 A military van driven by a U.S. classmate will provide transportation to and from meals. Rental cars recommended for classes that are entirely international students due to Fort Indiantown Gap does not have transportation to and from meals.
- 5 Report date should be one week early, on Monday prior to the course start date.
6. Government meals are available for this course.

**Course International Notes:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	Verifiable Prerequisite Items: Prerequisite Item Value(s) or Range Description Constraint Course Security Clearance Y NONE Required Pay Grade E1 Through E7 E1 - ENLISTED TO E7 - ENLISTED Required Enlisted MOS CMF 15R 15 AH-64 ATTACK HELICOPTER REPAIRER Required OR 15S 15 OH-58D HELICOPTER REPAIRER Required OR 15U 15 CH-47 HELICOPTER REPAIRER Required OR 15V 15 OBSERVATION/SCOUT HELICOPTER REPAIRER Required OR 15M 15 UH-1 HELICOPTER REPAIRER (RC) Required										
	<p>Text Prerequisites: There are currently no Prerequisites in the Text Prerequisites section. See other sections.</p> <p>Prerequisite Courses: The Student must satisfy any one of the following Prerequisite Course Solution Sets:</p> <ul style="list-style-type: none"> <li>Students Must: Have Graduated from course: 600-15R10 (AH-64A) Phase : (none).</li> <li>Students Must: Have a Reservation, or be Attending, or be Graduated from course: 600-15S10 Phase : (none) (CH-47D/F HELICOPTER REPAIRER) *.</li> <li>Students Must: Have Graduated from course: 600-15M10 Phase : (none).</li> <li>Students Must: Have Graduated from course: 600-15S10 (OH-58D) Phase : (none) (OH-58D HELICOPTER REPAIRER).</li> <li>Students Must: Have Graduated from course: 600-67N10 Phase : (none) (UH-1 HELICOPTER REPAIRER).</li> <li>Students Must: Have Graduated from course: 552-67N10 Phase : (none) (RC3 UTILITY HELICOPTER REPAIRER).</li> <li>Students Must: Have Graduated from course: 600-67U10 Phase : (none) (CH-47 HELICOPTER REPAIRER).</li> <li>Students Must: Have Graduated from course: 600-67T10 Phase : (none) (UH-60 HELICOPTER REPAIRER).</li> <li>Students Must: Have Graduated from course: 600-67R10 Phase : (none) (AH-64 ATTACK HELICOPTER REPAIRER).</li> <li>Students Must: Have Graduated from course: 600-67R2/30 (AH-64A) (T) Phase : (none) (AH-64A ATTACK HELICOPTER REPAIRER (TRANS)).</li> <li>Students Must: Have Graduated from course: 552-67R2/30 (64A) (T) Phase : (none).</li> <li>Students Must: Have a Reservation, or be Attending, or be Graduated from course: 600-15R10 (AH-64D) Phase : (none) (AH-64D ATTACK HELICOPTER REPAIRER) *.</li> <li>Students Must: Have Graduated from course: 552-67N2/30 (T) (F) Phase : (none).</li> <li>Students Must: Have Graduated from course: 552-67N2/30 (T) Phase : (none).</li> <li>Students Must: Have Graduated from course: 552-67U2/30 (T) (F) Phase : (none) (CH-47 HELICOPTER REPAIRER (TRANSITION)).</li> <li>Students Must: Have Graduated from course: 600-67N10 Phase : (none) (UH-1 HELICOPTER REPAIRER).</li> <li>Students Must: Have Graduated from course: 600-67V10(OH-58) Phase : (none).</li> <li>Students Must: Have Graduated from course: 600-67S10 Phase : (none) (OH-58D HELICOPTER REPAIRER).</li> <li>Students Must: Have a Reservation, or be Attending, or be Graduated from course: 552-15V2/30 (T) Phase : (none) (OH-58A/C OVSERV/SCOUT HELICOPTER RPR) *.</li> <li>Students Must: Have Graduated from course: 552-15U2/30 (T) Phase : (none) (CH-47 HELICOPTER REPAIRER (TRANS)).</li> <li>Students Must: Have a Reservation, or be Attending, or be Graduated from course: 552-15U2/30 (CH-47D) (T) Phase : (none) (CH-47D/F HELICOPTER REPAIRER (TRANSITION)) *.</li> <li>Students Must: Have a Reservation, or be Attending, or be Graduated from course: 552-15M2/30 (T) Phase : (none) (UH-1 HELICOPTER REPAIRER - TRANS) *.</li> </ul> <p>*. The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.</p>										
<b>B141037</b>	<b>4D-SQIG (CH-47F)</b>	<b>U</b>	<b>7.4W</b>	<b>011</b>	<b>85</b>		<b>2/2</b>		<b>No</b>		<b>100.00</b>

CH-47F MAINTENANCE TEST PILOT

Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Prerequisite Courses

The Student must satisfy any one of the following Prerequisite Course Solution Sets:

Students Must:

Have Graduated from course: 2C-SIC3/154F/ASIC3 Phase : (none) (CH-47F AVIATOR QUALIFICATION), and have a Reservation, or be Attending, or be Graduated from course: 2C-F119/4D-F10 Phase : (none) \*.

Or

Students Must:

Have Graduated from course: 2C-SIC3/2C-154F (T) Phase : (none),

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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and have a Reservation, or be Attending, or be Graduated from course: 2C-F119/4D-F10 Phase : (none) \*.

Or

Students Must:

Have Graduated from course: 2C-15A/SIC3/154F Phase : (none) (IERW CH-47F TRACK),  
and have a Reservation, or be Attending, or be Graduated from course: 2C-F119/4D-F10 Phase : (none) \*.

Or

Students Must:

Have Graduated from course: 2C-SIC3/154F/ASIC3 Phase : (none) (CH-47F AVIATOR QUALIFICATION),  
and have a Reservation, or be Attending, or be Graduated from course: 2C-F169/4D-F11 Phase : 2 (AVIATION MAINTENANCE OFFICER) \*.

Or

Students Must:

Have Graduated from course: 2C-SIC3/2C-154F (T) Phase : (none),  
and have a Reservation, or be Attending, or be Graduated from course: 2C-F169/4D-F11 Phase : 2 (AVIATION MAINTENANCE OFFICER) \*.

Or

Students Must:

Have Graduated from course: 2C-15A/SIC3/154F Phase : (none) (IERW CH-47F TRACK),  
and have a Reservation, or be Attending, or be Graduated from course: 2C-F169/4D-F11 Phase : 2 (AVIATION MAINTENANCE OFFICER) \*.

\* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Course Scope and Special Information

Effective 2010-10-01

Course Scope:

Course consists of flight, academic, and technical training on CH-47F maintenance troubleshooting and test flight procedures. Academic instruction includes aircraft systems and technical manuals.

Special Information:

None

**Course Prerequisite Text:**

**Course International Notes:**

iiiText Prerequisitesiii1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft.2. Must be assigned to or on orders to a unit with course aircraft.3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 4. Must have a minimum of 500 hours of rotary wing aircraft flight time.5. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is Pilot in Command (PC) time in aircraft series.6. Must have a current Instrument Evaluation within the previous 12 months.7. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date.8. Must have completed the Aviation Maintenance Officer Course, Phase 1 and Phase 2, or equivalent.9. Must provide a letter of recommendation from the current or losing Battalion or higher Commander prior to reporting for the course.10. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military.11. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 12. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date.13. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. AMOC will only be required if IMS will remain at USAACE, and be assigned to 110TH AB. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). IMS attending AH-64E MTP will be required to bring their own helmet for flight training.

<b>B141050</b>	<b>602-15D30-C45</b>	<b>U</b>	<b>9.2W</b>	<b>653</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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AIRCRAFT POWERTRAIN REPAIRER SUPV ALC  
Army

NCO ACADEMY - AVIATION LOGISTICS  
Fort Eustis, VA 23604

**Course Description:**

Provide the student with skills and knowledge required to maintain, repair and test powertrain components, maintenance concepts, preventive maintenance, fault detection, fault isolation and appropriate AVUM/AVIM corrective actions using appropriate technical publications shall be included. Application, operation, and maintenance of all applicable Peculiar Ground Support Equipment (PGSE), Common Ground Support Equipment (CGSE), Test Measurement and Diagnostic Equipment (TMDE).

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MOS 30 Level Prerequisite  
 Prior to attending any 30 level training, International Military Students IMS must have completed the 10 level training, or have at least 2 years of experience performing helicopter maintenance.

**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO  
 See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.
- b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.
- c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
- e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
- f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	-----Itemized Prerequisites----- Enlisted MOS CMF: 68D 67 - ACFT POWERTRAIN REP	Course Security Clearance: Y - NONE							Pay Grade: E5 - ENLISTED TO E6 - ENLISTED		
	-----Prerequisite Courses----- Student Must: Title: BNCOC COMMON CORE	Be a graduate from:							Course Number: 600-BNCOC	Phase: 1	
	Student Must: Title: TATS BNCOC COMMON LEADER TRAINING	Be a graduate from:							----OR: Course Number: 400-BNCOC (F)	Phase: 1	
	Soldiers will attend a 5-day End of Course Situational Training Exercise (EOCSTX) to be conducted at the end of phase 2.								-----Special Information-----		
	Operations Division, USAALS at DSN 826-6474 ext 3359 or comm 757-878-6474 ext 3359.								Information on this course can be obtained by calling Training		
<b>B141077</b>	<b>600-ASIA9 (15T)</b>	<b>U</b>	<b>2.2W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

UH-60M HELICOPTER REPAIRER (TRANS)  
Army

AVIATION LOGISTICS SCHOOL  
Fort Eustis, VA 23604

**Course Description:**

Performs the duties of mechanic and crew chief; which include maintenance on the UH-60 helicopters at AVUM, AVIM level facilities; removes, installs and inspects subsystem assemblies components; services and lubricates helicopter subsystems; performs scheduled inspections, safety practices and procedures; uses ground support equipment required for helicopter maintenance; identifies and maintains common, special and precision tools; uses technical manuals and other applicable publications associated with helicopter maintenance.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700 , IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.

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Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.

e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.

f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

-----Itemized Prerequisites----- Course Security Clearance: Y - NONE Pay Grade: E1 - ENLISTED TO E7 - ENLISTED  
 Enlisted MOS CMF: 15R 15 - AH-64 ATTACK HELICOPTER REPAIRER Or : 15S 15 - OH-58D HELICOPTER REPAIRER Or : 15U 15 - CH-47 HELICOPTER REPAIRER  
 Or : 15V 15 - OBSERVATION/SCOUT HELICOPTER REPAIRER Or : 15M 15 - UH-1 HELICOPTER REPAIRER (RC)  
 Or : 67R 67 - AH-64 ATTACK HEL REP Or : 67S 67 - OH-58D HELICOPTER REP Or : 67U 67 - CH-47 HELICOPTER REP  
 Or : 67V 67 - OBSN SCOUT HEL REP (RC) Or : 67Y 15 - AH-1 ATTACK HEL REP (RC) Or : 67N 67 - UH-1 HELICOPTER REP  
 -----Special Information----- Soldiers selected for training must meet service-remaining obligation in accordance with AR 614-200, Chapter 4, para 4-6, J.  
 Information on this course can be obtained by calling Training Operations Division, USAALS at DSN 826-6605 ext. 3360 or comm 757-878-6605 ext. 3360.

<b>B141090</b>	<b>601-15B30-C45</b>	<b>U</b>	<b>8.0W</b>	<b>653</b>	<b>70</b>	<b>No</b>	<b>50.00</b>
AIRCRAFT POWERPLANT REPAIRER SUPV ALC				NCO ACADEMY - AVIATION LOGISTICS			

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Army

Fort Eustis, VA 23604

**Course Description:**

Emphasis is placed on technical training in the field of aircraft maintenance. It is oriented toward the training of tasks, skills, and knowledge of aircraft maintenance management principles and procedures that will enable the student to successfully perform the supervisory and technical inspector duties of MOS 68/15B30.

**Course Prerequisite Text:**

MOS 30 Level Prerequisite

Prior to attending any 30 level training, International Military Students IMS must have completed the 10 level training, or have at least 2 years of experience performing helicopter maintenance.

**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia.

b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia the next day.

c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name

International Military Student

27503 McMahan Street

Box

Joint Base Langley-Eustis, Virginia 23604

d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.

e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.

f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	-----Itemized Prerequisites----- Enlisted MOS CMF: 68B 67 - ACFT POWERPLANT REP	Course Security Clearance: Y - NONE							Pay Grade: E5 - ENLISTED TO E6 - ENLISTED		
	-----Prerequisite Courses-----	Or : 15B 15 - AIRCRAFT POWERPLANT REPAIRER									
	Student Must:	The student must satisfy one of the following sets of Prerequisite Course requirements:									
	Title: BNCOC COMMON CORE	Be a graduate from:						Course Number: 600-BNCOC	Phase: 1		
	Student Must:	Be a graduate from:						----OR: Course Number: 400-BNCOC (F)	Phase: 1		
	Title: TATS BNCOC COMMON LEADER TRAINING							-----Special Information-----			
	Soldiers will attend a 5-day End of Course Situational Training Exercise (EOCSTX) to be conducted at the end of Phase 2. Information on this course can be obtained by calling Training Operations Division, USAALS at DSN 826-6474 ext 3359 or comm 757-878-6474 ext 3359.										
<b>B141750</b>	<b>601-15B10</b>	<b>U</b>	<b>17.8W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AIRCRAFT POWERPLANT REPAIRER  
Army

AVIATION LOGISTICS SCHOOL  
Fort Eustis, VA 23604

**Course Description:**

Course provides the aircraft powerplant repairer, MOSC 68B10, with the skills and knowledge required to perform removal, replacement, servicing, cleaning, preservation, storage, disassembly, assembly, repair, adjustment, diagnostic testing and troubleshooting, or aircraft powerplant systems, sub-systems and components. Provides the knowledge required to: Prepare forms and records, to include ULLS-A, requisition bench stock, repair parts, and engine component; assist in rigging engine controls.

**Course Prerequisite Text:**

International Notes

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia.
- b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia the next day.
- c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
International Military Student  
27503 McMahan Street  
Box  
Joint Base Langley-Eustis, Virginia 23604

- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
- e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
- f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

Active Army and Reserve Component enlisted personnel. situational training exercise.

SPECIAL INFORMATION: Soldiers will attend a 5 day

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B141751	646-15Y10	U	27.2W	552	70				No		50.00

AH-64D/E ARMAMENT/ELEC/AVIONIC SYSTEMS RPR

AVIATION LOGISTICS SCHOOL

Army

Fort Eustis, VA 23604

**Course Description:**

Provides the student with skills and knowledge required to maintain, repair and troubleshoot AH-64D Longbow Attack Helicopter electrical, avionics, weapons, missile, and fire control systems; maintenance concepts, preventive maintenance, equipment check out, troubleshooting, fault detection, fault isolation, and appropriate AVUM/AVIM corrective actions using appropriate technical publications shall be included. Application, operation, and maintenance of all applicable Peculiar Ground Support Equipment (PGSE), Measurement and Diagnostic Equipment (TMDE).

**Course Prerequisite Text:**

International Notes

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia.

b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia the next day.

c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name

International Military Student

27503 McMahan Street

Box

Joint Base Langley-Eustis, Virginia 23604

d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.

e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.

f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**



MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Non aviation E4 (P) and above Active and Reserve Component (AC&amp;RC) enlisted personnel must meet the prerequisites for MOS 68Y IAW AR 611-201 to attend this course. Personnel not meeting prerequisites of AR 611-201 will be returned to their unit.</p> <p>INFORMATION: Soldiers will attend a 5 day Situational Training Exercise (STX). Information on this course can be obtained by calling Training Operations Division, USAALS at DSN 927-6475 or Comm 757-878-6475.</p>										
<b>B141752</b>	<b>602-15D10</b>	<b>U</b>	<b>20.4W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

AIRCRAFT POWERTRAIN REPAIRER  
Army

AVIATION LOGISTICS SCHOOL  
Fort Eustis, VA 23604

**Course Description:**

Based on tasks that are specified for skill level one training; covers subjects (Not found in the Trainers guide) considered necessary for student understanding and proficiency in powertrain repair and nondestructive inspection skills.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700 , IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.

b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.

c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.

e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.

f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

-----Itemized Prerequisites----- PULHES: 222222 Normal Red/Green (RG) Perception: REQUIRED  
 Physical Demand Rating: VERY HEAVY - LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 LCourse Security Clearance: Y - NONE Pay Grade: E1 - ENLISTED TO E4 - ENLISTED ----- Physical demands rating and qualifications for initial award of MOS 15D  
 Powertrain Repairers must be in the grade of specialist (SPC) (non-promotable) or below unless they have held an Aviation Maintenance/Component Repairer CMF 15 MOS for a minimum of 12 months at skill level 1 or 2, 18 months at skill level 3 or 24 months at skill level 4. -----  
 --Special Information----- Personnel not meeting prerequisites of DA Pam 611-21 will be returned to their unit. Students will attend a 5-day End of Course Situational Training Exercise (EOCSTX). Information on this course can be obtained by calling Training Operations Division, USAALS at DSN 826-6475 ext 3359 or comm 757-878-6475 ext 3359.

<b>B141754</b>	<b>602-15F10</b>	<b>U</b>	<b>17.4W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AIRCRAFT ELECTRICIAN  
Army

AVIATION LOGISTICS SCHOOL  
Fort Eustis, VA 23604

**Course Description:**

Restore electrical systems and subsystems, to include troubleshooting and repair of aircraft wiring and stabilization, basic electronics theory, aircraft battery maintenance, common soldering and systems installation practice with use of associated tools and test equipment.

**Course Prerequisite Text:**

International Notes

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia.
  - b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia the next day.
  - c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.
- Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.
- Student Mailing Address
- Student Name  
International Military Student  
27503 McMahan Street  
Box  
Joint Base Langley-Eustis, Virginia 23604
- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
  - e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
  - f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	-----Itemized Prerequisites----- Physical Demand Rating: VERY HEAVY - LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 L ENLISTED TO E4 - ENLISTED Aircraft Electrician Repairers must be in the grade of specialist (SPC) (non-promotable) or below unless they have held an Aviation Maintenance/Component Repairer CMF 15 MOS for a minimum of 12 months at skill level 1 or 2, 18 months at skill level 3 or 24 months at skill level 4. -----Special Information----- Course Situational Training Exercises (EOCSTX). Information on this course can be obtained by calling Training Operations Division, USAALS at DSN 826-6475 ext 3359 or comm 757-878-6475 ext 3359.	PULHES: 222222							Normal Red/Green (RG) Perception: REQUIRED	Pay Grade: E1 -	
<b>B141755</b>	<b>603-15G10</b>	<b>U</b>	<b>16.2W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

AIRCRAFT STRUCTURAL REPAIRER  
Army

AVIATION LOGISTICS SCHOOL  
Fort Eustis, VA 23604

**Course Description:**

Maintenance, repair, and fabrication of aircraft structural members, sheetmetal, stress panels, fiberglass and helicopter rotor blades; identification, usage and maintenance of common, special and precision tools.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.

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c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.

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**Course International Notes:**

-----Itemized Prerequisites----- PULHES: 222222 Normal Red/Green (RG) Perception: REQUIRED  
 Physical Demand Rating: HEAVY - LIFT OCCASIONAL 100 LB, FREQUENT 50 LB Course Security Clearance: Y - NONE Pay Grade: E1 - ENLISTED TO E4 - ENLISTED  
 Physical demands rating and qualifications for initial award of MOS 15G Aircraft Structural Repairers must be in the grade of specialist (SPC) (non-promotable) or below unless they have held an Aviation Maintenance/Component Repairer CMF 15 MOS for a minimum of 12 months at skill level 1 or 2, 18 months at skill level 3 or 24 months at skill level 4.  
 -----Special Information----- Personnel not meeting prerequisites of DA Pam 611-21 will be returned to their units. Soldiers will attend a 5-day End of Course Situational Training Exercise (EOCSTX). Information can be obtained by calling Training Operations Division, USAALS at DSN 826-6475 ext 3359 or comm 757-878-6475 ext 3359.

<b>B141760</b>	<b>600-15U10</b>	<b>U</b>	<b>17.0W</b>	<b>552</b>	<b>70</b>	<b>No</b>	<b>50.00</b>
CH-47 HELICOPTER REPAIRER				AVIATION LOGISTICS SCHOOL			

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Army

Fort Eustis, VA 23604

**Course Description:**

Emphasis is on aircraft technical maintenance training and safe maintenance practices. Instruction covers aircraft maintenance procedures to provide the student with the skills and knowledge necessary to perform CH-47D/F maintenance. Training includes replacing system and subsystem assemblies and components; servicing and lubricating components and obtaining oil samples; performing limited maintenance operational checks, scheduled inspections, and troubleshooting; using and maintaining ground support equipment and common, special, and precision tools required for maintenance and ground handling; using applicable forms, records and publications; and using the Unit Level Logistics System - Aviation (ULLS-A).

**Course Prerequisite Text:**

International Notes

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

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Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
- e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
- f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	-----Itemized Prerequisites----- Physical Demand Rating: VERY HEAVY - LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 L ENLISTED TO E4 - ENLISTED	PULHES: 222211							Normal Red/Green (RG) Perception: REQUIRED		
	Helicopter Repairers must be in the grade of specialist (SPC) (non-promotable) or below unless they have held an Aviation Maintenance/Component Repairer CMF 15 MOS for a minimum of 12 months at skill level 1 or 2, 18 months at skill level 3 or 24 months at skill level 4. Personnel not meeting DA Pam 611-21 will be returned to their unit. Soldiers will attend a 4-day End of Course Situational Training Exercise (EOCSTX). Information on this course can be obtained by calling Training Operations Division, USAALS at DSN 927-6605 ext 3360 or Comm 757-878-6605 ext 3360.								Pay Grade: E1 - Physical demands rating and qualifications for initial award of MOS CH-47 -----Special Information-----		

<b>B141761</b>	<b>646-15Y30-C45</b>	<b>U</b>	<b>10.6W</b>	<b>653</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	AH-64 ARM/ELEC/AVIONICS SYS RPR SUPV ALC Army								NCO ACADEMY - AVIATION LOGISTICS Fort Eustis, VA 23604		

**Course Description:**

This course of instruction will provide the student with the skills and knowledge required to supervise, troubleshoot and inspect maintenance performed on the AH-64D LONGBOW Attack helicopter armament/electrical/avionics systems and components. Also will provide knowledge to evaluate operational readiness, recommend proper corrosion control methods, ensure compliance with directives, technical manuals (TM), modification work orders (MWO) and other policies and procedures to successfully perform the supervisory and technical inspector (TI) duties required of MOS 68Y/15Y30, AH-64D Armament/Electrical/Avionics Systems Repairer Supervisor.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MOS 30 Level Prerequisite  
 Prior to attending any 30 level training, International Military Students IMS must have completed the 10 level training, or have at least 2 years of experience performing helicopter maintenance.

**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.
  - b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.
  - c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.
- Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.
- Student Mailing Address
- Student Name
  - International Military Student
  - 27503 McMahon Street
  - Box
  - Joint Base Langley-Eustis, Virginia 23604
- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
  - e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
  - f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	-----Itemized Prerequisites----- Enlisted MOS CMF: 68Y 67 - AH-64A ARM/ELECT SYS REP	Course Security Clearance: Y - NONE Or : 15Y 15 - AH-64D ARMAMENT/ELEC/AVIONIC SYS RPR							Pay Grade: E5 - ENLISTED TO E6 - ENLISTED		
	-----Prerequisite Courses----- Student Must: Title: TATS BNCOC COMMON LEADER TRAINING	The student must satisfy one of the following sets of Prerequisite Course requirements: Be a graduate from:						Course Number: 400-BNCOC (F)	Phase: 1		
	Student Must: Title: BNCOC COMMON CORE	Be a graduate from:						Course Number: 600-BNCOC	Phase: 1		
	attend a 5-day End of Course Situational Training Exercise (EOCSTX) to be conducted at the end of phase 2. Division, USAALS at DSN 826-1289 or comm 757-878-1289.	-----Special Information-----								Soldiers will Information on this course can be obtained by calling Training Operations Division, USAALS at DSN 826-1289 or comm 757-878-1289.	
<b>B141763</b>	<b>552-15T10 (R)</b>	<b>U</b>	<b>10.0W</b>	<b>960</b>	<b>70</b>	<b>R</b>			<b>No</b>		<b>50.00</b>

UH-60 HELICOPTER REPAIRER (RECLASS)  
Army

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

Course Scope:

Course emphasis is on aircraft maintenance technical training. Instruction covers aircraft maintenance procedures that will provide the student with the skills and knowledges necessary to perform UH-60 maintenance: replacing system and subsystem assemblies and components; servicing and lubricating components and obtaining oil samples; performing limited maintenance operational checks, scheduled inspections, and troubleshooting; using and maintaining ground support equipment and common, special and precision tools required for maintenance and ground handling; using hand and arm

Special Information:

Information on this course can be obtained by calling the 128th Aviation Brigade S-3, Registrar Office at DSN826-1289 or Commercial (757) 878-1289.

GRADUATION REQUIREMENTS

Students must (Subject to provisions of TRADOC Regulation 350-6.):

- 1) Achieve the minimum passing grade for evaluations as outlined in the Individual Student Assessment Plan for this course.
- 2) Achieve a passing score for the standard Army Physical Fitness Test (APFT) in accordance with AR 350-1 and FM 7-22.
- 3) Comply with the Army Body Composition Program as outlined in AR 600-9.
- 4) Lift/lower an aviation mechanics toolbox (weighing approximately 50 pounds) waist high (approximately 3 feet). Carries toolbox up to 1/4 mile one way, 1/2 mile round trip, to the aircraft.
- 5) Lift/lower a UH-60 Helicopter Main Rotor Blade weighing 250 pounds as part of a four Soldier team (prorated at 63 pounds per Soldier) overhead with arms fully extended and carry approximately 50 feet.
- 6) push/pull a wheeled Main Rotor Blade Stand with blades weighing up to 1000 pounds (approximately 25 feet) as part of a four Soldier team (prorated at 250 pounds per Soldier).
- 7) Climb/descend 15 feet from ground to top of aircraft using steps and hand holds.
- 8) Possess finger dexterity (as demonstrated when performing all systems tasks).

**Course Prerequisite Text:**

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS.
- 3 This course qualifies a soldier with any Military Occupational Skill, does not need to be aviation, as mechanic as a UH-60 mechanic.
- 4 A military van driven by a U.S. classmate will provide transportation to and from meals. Rental cars recommended for classes that are entirely international students due to Fort Indiantown Gap does not have transportation to and from meals.
- 5 Report date should be one week early, on Monday prior to the course start date.
6. Government meals are available for this course.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: Qualifying scores. 1. A minimum score of 105 in aptitude area MM in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. 2. A minimum score of 102 in aptitude area MM on ASVAB tests administered on and after 2 January 2002. Alcohol and drug abuse as defined below will disqualify any Soldier or potential enlistee from this MOS. This disqualification will not be waived, even though the Soldier/potential enlistee satisfactorily completes the Army Substance Abuse Program (ASAP) or a civilian equivalent, except as specified below: (a) A medically diagnosed history of alcohol abuse as defined in the substance use disorder section of the Diagnostic and Statistical Manual, 4th Edition, 2000 (DSM IV) is disqualifying. Cdr, AHRC may waive this disqualification after a Soldier/potential enlistee in this MOS successfully completes the ASAP Education, out-patient or inpatient programs, or its civilian equivalent, based on the recommendations of the chain of command and the Cdr, USA Aeromedical Center. A Soldier/potential enlistee who completes any aspect of ASAP and is involved in an additional offense involving alcohol or alcohol abuse will be immediately reclassified or denied enlistment in this MOS as a high risk. (b) Except as provided in (e) below, a wrongful or improper use of narcotic or other controlled substance or dangerous drug as defined by 21 USC 801, et seq, is disqualifying. (c) A positive result of urine test administered per AR 600-85 that leads to medical evaluation and a finding of "no diagnosis apparent, improper use" is disqualifying. (d) Except as provided in (e) below, a documented instance of the use, distribution, possession, or manufacture of any narcotic or other controlled substance or dangerous drug as defined by 21 USC 801, et seq, is disqualifying. A documented instance includes conviction by any courts martial or any civilian court, juvenile adjudication, non-judicial punishment under Article 15, UCMJ, or voluntary confession after proper rights warning according to Article 31(b), UCMJ. (e) A Soldier or potential enlistee will not be disqualified for teenage civilian experimentation with marijuana or other cannabinoids disclosed in voluntary confessions of drug experimentation documented solely by information obtained from DD Form 1966, SF 88 or SF 93. (Experimentation is defined as one time use or casual use over a short period of time resulting from peer pressure.) The use disclosed must have occurred prior to the individual's 18th birthday, and prior to enlistment in any armed force. Non aviation E4 (P) and above Reserve Component (RC) only must meet the prerequisites for MOS 15T in accordance with DA Pam 611-21 to attend this course. Personnel not meeting prerequisites of DA Pam 611-21 will be returned to their unit.

<b>B141765</b>	<b>600-15R10</b>	<b>U</b>	<b>17.2W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
AH-64D/E ATTACK HELICOPTER REPAIRER Army				AVIATION LOGISTICS SCHOOL Fort Eustis, VA 23604							

**Course Description:**

Course trains the student in the use and preparation of selected forms and records applicable to Army Aviation Maintenance using the Unit Level Logistics System - (ULLS-A); to perform AVUM and AVIM tasks, to include component removal, inspection, and requisitioning of repair parts; To perform visual inspections to identify common, precision and special tools; To identify on the AH-64D Attack Helicopter; and to train the student in the facets of shop and flight line safety procedures.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.

b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.

c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.

e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.

f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

-----Itemized Prerequisites----- PULHES: 222211 Normal Red/Green (RG) Perception: REQUIRED  
 Physical Demand Rating: MODERATELY HEAVY - LIFT OCCASIONAL 80 LB, FREQUENT 40 L Course Security Clearance: Y - NONE -----  
 ----- Physical demands rating and qualifications for initial award of MOS. AH-64 attack helicopter repairers must be in the grade of specialist (SPC) (non-promotable) or below unless they have held an Aviation Maintenance/Component Repairer CMF 15 MOS for a minimum of 12 months at skill level 1 or 2, 18 months at skill level 3 or 24 months at skill level 4. Qualifying scores. 1. A minimum score of 100 in aptitude are MM in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. 2. A minimum score of 97 in aptitude are MM on ASVAB tests administered on and after 2 January 2002. -----Special Information----- Personnel not meeting prerequisites of DA Pam 611-21 will be returned to their unit. Soldiers will attend a 4-day End of Course Situational Training Exercise (EOCSTX). Information on this course can be obtained by calling Training Operations Division, USAALS at DSN 826-1289 or comm 757-878-1289. Soldiers attending this course will only be trained on the AH-64D. Waivers and/or exceptions must be approved by Cdr, USAAVNC, ATTN: ATSQ-AP, Ft. Rucker, AL 36362-5000.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B141767</b>	<b>600-15T30-C45</b>	<b>U</b>	<b>11.2W</b>	<b>653</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

UH-60 HELICOPTER RPR SUPV ALC  
Army

NCO ACADEMY - AVIATION LOGISTICS  
Fort Eustis, VA 23604

**Course Description:**

Technical training in the aircraft maintenance management field is oriented toward developing skills and knowledge of aircraft maintenance management principles and procedures. The student is provided with the training required successfully perform the supervisory and technical inspector (TI) duties required of MOS 67T/15T30.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MOS 30 Level Prerequisite  
 Prior to attending any 30 level training, International Military Students IMS must have completed the 10 level training, or have at least 2 years of experience performing helicopter maintenance.

**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.
  - b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.
  - c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.
- Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.
- Student Mailing Address
- Student Name
  - International Military Student
  - 27503 McMahon Street
  - Box
  - Joint Base Langley-Eustis, Virginia 23604
- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
  - e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
  - f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	-----Itemized Prerequisites----- Enlisted MOS CMF: 67T 67 - UH-60 HELICOPTER REP	Course Security Clearance: Y - NONE		Or : 15T 15 - UH-60 HELICOPTER REPAIRER		Pay Grade: E5 - ENLISTED TO E6 - ENLISTED					
	-----Prerequisite Courses-----	The student must satisfy one of the following sets of Prerequisite Course requirements:									
	Student Must: Title: BNCOC COMMON CORE	Be a graduate from:		Course Number: 600-BNCOC			Phase: 1				
	Student Must: Title: TATS BNCOC COMMON LEADER TRAINING	Be a graduate from:		----OR: Course Number: 400-BNCOC (F)			Phase: 1				
	-----Special Information----- Soldiers will attend a 5-day End of Course Situational Training Exercise (EOCSTX) to be conducted at the end of Phase 2. Information on this course can be obtained by calling Training Operations Division, USAALS at DSN 826-6605 ext 3360 or comm 757-878-6605 ext 3360.										
<b>B141778</b>	<b>600-15T10</b>	<b>U</b>	<b>15.2W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

UH-60A/L-M HELICOPTER REPAIRER  
Army  
AVIATION LOGISTICS SCHOOL  
Fort Eustis, VA 23604

**Course Description:**

Trains the student in the use and preparation of selected forms and records applicable to Army Aviation Maintenance to include Unit Level Logistics System-Aviation (ULLS-A); to perform AVUM and AVIM tasks, to include component removal, inspection, and requisitioning of repair parts; to perform visual inspections to identify common, precision and special tools; to identify and select correct fuels and lubricants used on the UH-60 Helicopter; and to train the student in the facets of shop and flightline safety procedures.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700 , IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.

b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.

c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.

e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.

f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

-----Itemized Prerequisites----- PULHES: 222211 Normal Red/Green (RG) Perception: REQUIRED  
 Physical Demand Rating: VERY HEAVY - LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 L Course Security Clearance: Y - NONE Pay Grade: E1 -  
 ENLISTED TO E4 - ENLISTED -----Special Information----- Personnel not meeting prerequisites of DA Pam 611-21 will be returned to their unit. Soldiers will attend a 5-day Situational Training Exercise (STX). Information on this course can be obtained by calling Training Operations Division, USAALS at 826-6605 ext. 3360 or comm 757-878-6605 ext. 3360.

<b>B141806</b>	<b>4D-SQIG (UH-60)</b>	<b>U</b>	<b>6.0W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>	<b>No</b>	<b>100.00</b>
	UH-60 MAINTENANCE TEST PILOT Army				AVIATION SCHOOL Fort Rucker, AL 36362				
	<b>Course Description:</b>								

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Course Scope and Special Information

Effective 2018-03-30

Course Scope:

The course consists of flight, academic, technical training, and instruction on UH-60A/L aircraft systems, maintenance and component troubleshooting, forms and records, data monitoring/analysis, technical manuals, and test flight procedures. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

1. ATRRS class dates will be scheduled with no overlap. 2. Course iterations conducted at AATS will be IAW the NGB training day and training year requirements. Course lengths, but not academic hours, may vary due to such differences as Active and Reserve Component training day lengths (TRADOC 350-70).

**Course Prerequisite Text:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

**NOTE OF IMPORTANCE** Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft. 2. Must be assigned to or on orders to a unit with course aircraft. 3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 4. Must have a minimum of 500 hours of rotary wing aircraft flight time. 5. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is Pilot in Command (PC) time in aircraft series. 6. Must have a current Instrument Evaluation within the previous 12 months. 7. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 8. Must have completed the Aviation Maintenance Officer Course, Phase 1 and Phase 2, or equivalent. 9. Must provide a letter of recommendation from the current or losing Battalion or higher Commander prior to reporting for the course. 10. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 11. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 12. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 13. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. AMOC will only be required if IMS will remain at USAACE, and be assigned to 110TH AB. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). IMS attending AH-64E MTP will be required to bring their own helmet for flight training.

<b>B141818</b>	<b>602-15F30-C45</b>	<b>U</b>	<b>8.0W</b>	<b>653</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
AIRCRAFT ELECTRICIAN SUPERVISOR ALC Army				NCO ACADEMY - AVIATION LOGISTICS Fort Eustis, VA 23604							

**Course Description:**

Technical training in the field of aircraft maintenance; tasks, skills, and knowledge of aircraft maintenance management principles and procedures that will enable the student to successfully perform the supervisory and technical inspector duties of MOS 68F/15F30.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MOS 30 Level Prerequisite  
 Prior to attending any 30 level training, International Military Students IMS must have completed the 10 level training, or have at least 2 years of experience performing helicopter maintenance.

**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO  
 See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.
- b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.
- c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
- e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
- f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	-----Itemized Prerequisites----- Enlisted MOS CMF: 68F 67 - AIRCRAFT ELECTRICIAN										
	-----Prerequisite Courses----- Student Must: Title: BNCOC COMMON CORE Student Must: Title: TATS BNCOC COMMON LEADER TRAINING										
	Soldiers will attend a 5-day End of Course Situational Training Exercise (EOCSTX). 826-6475 ext 3359 or comm 757-878-6475 ext 3359.										
<b>B141823</b>	<b>2C-F169/4D-F11</b>	<b>U</b>	<b>6.4W</b>	<b>011</b>	<b>80</b>	<b>R</b>			<b>No</b>		<b>100.00</b>

Course Security Clearance: Y - NONE  
Or : 15F 15 - AIRCRAFT ELECTRICIAN  
Pay Grade: E5 - ENLISTED TO E6 - ENLISTED

The student must satisfy one of the following sets of Prerequisite Course requirements:  
Be a graduate from: Course Number: 600-BNCOC Phase: 1  
-----OR-----  
Be a graduate from: Course Number: 400-BNCOC (F) Phase: 1  
-----Special Information-----

AVIATION MAINTENANCE OFFICERS - ALL  
Army AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2018-03-09

Course Scope:  
The Phase 1 Distributed Learning is web-based instruction delivered via the Army Learning Management System (ALMS) covering the topics of Hazardous Communication Program (HAZCOM), Aviation Safety Management, Operational Readiness Float (ORF), Corpus Christi Army Depot (CCAD), Aircraft Storage, Army Aircraft Fuels, Operations Security (OPSEC), and Contracting Officer Representative/Contracting Field Representative (COR/CFR). Training is reinforced using IMI-developed practical exercises.

**Special Information:**

To access the ALMS, log in to AKO and select "My Training" or "My Education" from the Self Service dropdown menu, locate the ALMS box and click on the ALMS logo. If you have not viewed the latest ALMS tutorial, you will be required to do so before proceeding to the homepage. Your courseware can be launched from within the In-Progress Learning Page accessed by clicking 'In-Progress Learning' in the left menu bar on the ALMS homepage. Your courseware registrations can be launched from within the Enrollments Page accessed by clicking "View All" in the "In Progress Learning Activities" on the ALMS Homepage. For help in operation of ALMS, click on the "Help" link at the bottom of the left menu bar to access detailed instructions for ALMS functions. You may also view the ALMS tutorial again from the link in the "Resources" portlet. If you require further assistance in using ALMS, click on the Army Training Help Desk (ATHD) link also located in the "Resources portal." This will open the ATHD webpage. Select the "Submit a Trouble Ticket" tab and follow the instructions. International military students are issued a separate disc with the AMOC Phase 1 DL lessons. The disc does not contain the OPSEC lesson and unauthorized Technical Manuals (TMs) due to foreign disclosure restrictions. This Phase 1 DL course is a prerequisite for 2C-F169/4D-F11, Phase 2, Aviation Maintenance Officer. The 2C-F169/4D-F11, Phase 2, Aviation Maintenance Officer is a prerequisite for all Aviation Maintenance Test Pilot Courses.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

iText PrerequisitesiiiActive Army and Reserve Component Commissioned and Warrant Officers, international students, DA civilians,and contractor civilian personnel must complete the Aviation Maintenance Officers Course (AMOC) Phase 1 (DL). All students are required to complete the Distributed Learning Phase 1 course, 2C-F169/4D-F11 PH1 (DL) before attending the resident phase (Phase 2) at Fort Rucker. Proof of completion must be presented upon arrival at Aviation Maintenance Officers Course (AMOC) Phase 2 resident training. i

iiiiiPrerequisite CoursesiiiStudents Must:i Have a Reservation, or be Attending, or be Graduated from course: 2C-F169/4D-F11 (DL) Phase : 1 (AVIATION MAINTENANCE OFFICER)

\*.iii ii\* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

<b>B141825</b>	<b>4D-151A</b>	<b>U</b>	<b>18.4W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
AVIATION MAINTENANCE TECHNICIAN WOBC Army				AVIATION LOGISTICS SCHOOL Fort Eustis, VA 23604							
<b>Course Description:</b>											

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Scope:**

Aircraft engine maintenance and repair; aircraft electrical system; avionics maintenance and repair; rotor system maintenance and repair; airframe maintenance and repair; hydraulic system maintenance and repair; fuel systems maintenance and repair; technical inspections requirements and procedures; aircraft maintenance forms and records; troubleshooting and fault isolation; tools; test sets, and diagnostic equipment; aviation maintenance quality and production control procedures; maintenance scheduling.

**Special Information:**

Information on this course can be obtained by calling the 128th Aviation Brigade S3, Registrar Office at DSN 826-1289 or Commercial (757) 878-1289.

GRADUATION REQUIREMENTS (Subject to provisions of TRADOC Regulation 350-6.):

- a. Achieve the minimum passing grade for evaluations as outlined in the Individual Student Assessment Plan for this course.
- b. Achieve a passing score for the standard Army Physical Fitness Test (APFT) in accordance with AR 350-1 and FM 7-22.
- c. Comply with the Army Body Composition Program as outlined in AR 600-9.
- d. Successfully complete all mandatory, required, and reinforcement training.
- e. Lift/lower 250 pounds (Aircraft Interface Assembly) from aircraft and carry 10 feet as part of a 3-Soldier team (prorated at 83.3 pounds per Soldier).
- f. Lift/lower 500 pounds (Captive Boresight Harmonization Kit) and carry 15 feet as part of a 4-Soldier team (prorated at 125 pounds per Soldier).

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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International Notes  
 Family Members Dependents accepted with coordination with SATFA and IMSO  
 See Training Activity information for more detailed information and procedures.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia.
- b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia the next day.
- c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahan Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
- e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
- f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

Prerequisite Courses: Verifiable Prerequisite Items: Prerequisite Item Value(s) or Range Description Constraint: i Course Security Clearance Y NONE Required i Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required i Service Designator Z FOREIGN Required i Service Component Y NON-ARMY Required

<b>B141831</b>	<b>600-15T40-C46</b>	<b>U</b>	<b>6.4W</b>	<b>611</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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UH-60 HELICOPTER REPAIRER SUPERVISOR SLC  
 Army

NCO ACADEMY - AVIATION  
 FORT RUCKER, AL 36362

**Course Description:**

Aviation related tasks emphasizing NCO professional development, the purpose of the Unit Status Report, NCO Etiquette, conducting convoy operations, and conducting operations in an NBC environment. MOS specific training designed to provide the skill level four NCO the skills and knowledge required to conduct maintenance management, supervising supply and logistics, conducting tactical operations, managing the Army safety program, utilizing ULLS-A, and deploying aviation assets. Training is reinforced using Brigade and Battalion simulation (BBS) and conducting a 73 hour Field Training Exercise.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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1 Family members dependents accepted with coordination with SATFA and IMSO.

Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive.

Fort Rucker is unable to provide adequate life-cycle support for IMS dependents. The SCO can authorize dependents on an ITO only after obtaining IMSO concurrence and this is to be done solely on a case-by-case basis. IMS who elect to bring unauthorized dependents will do so at their own expense and these dependents must maintain self-sufficiency for the duration of their sponsor's U. S. Army sponsored training in CONUS. Additionally, these unauthorized dependents will not receive a U. S. Uniformed Services Identification and Privilege Card. If the IMSO authorizes the SCO to include IMS dependents on the ITO, then DSCA Policy Memorandum 10-39, 23 June 2010, the U. S. Army Supplement to DSCA Policy Memorandum 10-39, 2 September 2010, and the DSCA Policy Memorandum 11-32, 15 Aug 11, prevail. Prior to SCO including dependents on ITO line 12 a-b, they must first validate that the IMS has purchased proper, and sufficient healthcare coverage insurance if applicable. IMS whose authorized dependents arrive without proper healthcare coverage will not be issued a U.S. Common Access Card CAC. Additionally, these dependents will have a maximum of 10 working days in which to secure proper and sufficient healthcare coverage or obtain country indemnification via an ITO agreement. A copy of the healthcare coverage insurance policy is to be provided to the IMSO for review and approval. When it is confirmed that the policy includes proper and sufficient healthcare coverage, then the IMSO may proceed with issuing the U.S. Uniformed Services Identification and Privilege Card to the authorized dependents.

The SCO is required to provide the IMS dependent's healthcare insurance policy in English to the IMSO at the first CONUS training location not later than 16 days prior to IMS report date. The policy may be mailed to the IMSO, but must be received by the IMSO not later than 16 days prior to the report date to the first CONUS training location

FAX Number 334 255-9168 or DSN 558-9168

E-mail gladys.martin.civ@mail.mil English Courses

or victor.d.oliver@mail.mil Spanish Courses

International Military Student Office

D Co 1-13th Avn Regt

ATTN Gladys Martin or Damien Oliver for Spanish Courses

Fort Rucker AL 36362

IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.

## 2 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards. Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

## NON FLIGHT COURSES

Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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http://armypubs.army.mil/epubs/pdf/r40\_501.pdf

Aeromedical Policy Letters and Technical Bulletins

https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\_APLs\_Mar08\_v4.pdf

Policy Letter Management of International Military Pilots and Student International Pilots

https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\_Intl\_Flight\_Students.pdf

3 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, Rotary Wing Instrument Course, and Rotary Wing Instrument Flight Examiner Course will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

4 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal. Please review Course Description and Prerequisites.

5 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

6 Students should be issued an A2 Visa in case their training is extended.

7 Students should bring an International Driver s License with them if available .

8 InterContinental Hotels Group IHG operates military lodging. Cost is 68.25 per day. Students staying at IHG 180 days or less will be charged a 4 Alabama State Sales Tax. Students who receive TLA will be exempt from the sales tax if their charges for lodging are Direct Billed by IHG. Directions to IHG are  
 From Daleville Gate You will be on 3rd Ave. Turn left at first red light onto Novosel Street. Go to the second light and turn left onto Ruf formally 5th Ave . Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Enterprise Gate You will be on Andrews Ave. Proceed through post for 2.5 miles. Turn left onto Tomahawk Street just past gas station . Cross over Ruf formally 5th Ave . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Ozark Gate You will be on Andrews Ave. Proceed through post for 5 miles. Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

Corvias Military Housing offers a variety of options for accompanied and unaccompanied students. They offer 2 or 3 bedroom homes, completely furnished to include washer and dryer, internet, and utilities. Visit them at Rucker.CorviasMilitaryLiving.com or 334-503-3644.

9 Travel and Living Allowance TLA is paid at the following rate for authorized IMS

A Flight Courses 41.00 per day On Post 57.00 per day Off Post

B Non-Flight Courses 24.85 per day On Post 57.00 per day Off Post

C Lodging will be paid according to actual charges of Post Housing not to exceed 93.00 per day.

Students attending courses 5 weeks or less must be paid in advance by SCOfor all costs prior to departure of country IAW AR 12-15. Ft Rucker does not have a Pay Facility. Any money given to the students requires opening of a bank account, submission of travel vouchers and at least a 10 day turn around in order for money to process.

10 Students and their dependents are required to furnish 2 forms of photo ID translated into English in order to be issued an ID Card. Examples include Passport, VISA, Military ID Card in English , Driver s License in English , etc.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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11 Baggage Fees. International Flights There is no charge for the first piece of luggage 50 lb limit . The cost for the second piece of luggage is based on final destination. Amounts range from 50 - 200 depending on final destination. The third bag and fourth bags will cost 200 - 285 each depending on final destination. There will be additional charges for any bag that weighs over 50 lbs. They allow one carry-on bag that is small enough to fit in the overhead compartment and 1 personal carry-on item handbag, computer, etc . Domestic Flights First bag 25. Second Bag 35. Third and fourth bags are charged according to weight and destination. Domestic flights are for itineraries with no connecting international flights i.e. students going to other training destinations within the Continental U. S.

12 Due to limited staff and resources, we request that all in-coming students arrive at the airport no later than 1800, Monday Friday all arrivals and departures need to be scheduled during regular duty hours, 0730 1615 if possible . If students require a taxi from the airport, they may call one of the following

Quick Service Cab334-774-8353

City Cab334-792-2138

Happy Cab 2334-390-0800

AAA Cab334-393-0499 or 334-794-6359

13 Early arrivals are discouraged unless ITO is amended to reflect the new report date. IMS are unable to get an ID card prior to the report date on their ITO.

14 IMSO cell phone number is 334 714-1896 for non-life threatening emergencies only .

15 Many courses are filled with curriculum and training up to the day of graduation. Some flying courses may be extended due to weather and other things beyond USAACE s control. Therefore, Country SCO should not purchase round trip tickets for the IMS with a specified end date. End date should be left open to avoid Country having to pay penalties in case training is delayed. We will not schedule IMS to leave on holidays or weekends unless it is an emergency. IMSO will make every effort to accommodate and assist students, but staff overtime resources required for student airport transportation are limited. Worst case, taxi service is available and IMSO can assist in coordination.

16 IMSO realizes that many of our IMS are accustomed to having domestic help in their homes. They need to be advised that domestic help in the US is very expensive. They should come here with basic laundry skills, cooking skills without setting off fire alarm , and cleaning skills including cleaning the kitchen, stove, refrigerator, and washing dishes .

17 Rental cars are recommended for Advanced Aircraft Courses AQC, IPC, MTP , FSXXI IERW Track Courses, Aviation Maintenance Officer Course, Basic Officer Leadership Course, and Aviation Captain s Career Course. Fort Rucker does not provide transportation to these courses flight line or academics . All students attending Spanish Courses are provided transportation to and from the Flight Line. Students attending FSXXI IERW are required to ride the bus due to limited parking space at the Flight Line. However, they do require transportation to and from the pickup and drop off points for safety reasons. The pickup schedule for morning flight line training is around 0430. Drop off schedule for evening flight line training is after 0100.

18 If IMS arrive after hours or on the weekend, they need to check into the hotel. Emergency contact number is 334-714-1896 IMSO cell phone . They will need to report to IMSO at 0800 on the first working day after their arrival. They will need to bring the following items with them when they report

ITO with any amendments

Passport VISA for IMS and accompanied dependents

Medical records

Flight records

Proof of medical coverage for any accompanied dependents

19 Questions may be addressed to the following

English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558

Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558

20 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Active Army or Reserve Component enlisted soldiers that meet enlistment requirements. Selected by PERSCOM (Active Army) or recommended by unit commander (Reserve Component). Qualified in MOS 67T. Meets requirements outlined in AR 351-1, paragraph 5-20 and met TABE requirement. Active and Reserve soldiers over 40 must complete required medical screening and receive status prior to attending. Successfully completed 30 Level BNCOC or equivalent unless promoted to SSG prior to linkage of NCOES to promotion. NCOs must have successfully completed Phase 1 ANCOE Common Core within six months of attending this course.

<b>B141832</b>	<b>4D-SQIG (AH-64D)</b>	<b>U</b>	<b>7.0W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>
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AH-64D MAINTENANCE TEST PILOT  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2018-04-20

Course Scope:

The General Learning Outcome (GLO) for this course is to qualify selected Commissioned/Warrant Officer, Department of the Army Civilian (DAC), contract civilian aviators, and selected foreign officers as maintenance pilots capable of troubleshooting and assisting in the repair of the AH-64D. This course consists of flight and academic instruction to teach and evaluate AH-64D pilot and maintenance tasks. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

Physical Demands1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx.300 ft.) to and from the aircraft.2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment.3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3 lbs. of NVG equipment attached to flight helmet for an extended period of time.4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment.

Effective 2018-04-20 (Draft)

Course Scope:

The General Learning Outcome (GLO) for this course is to qualify selected Commissioned/Warrant Officer, Department of the Army Civilian (DAC), contract civilian aviators, and selected foreign officers as maintenance pilots capable of trouble shooting and assisting in the repair of the AH-64D. This course consists of flight and academic instruction to teach and evaluate AH-64D pilot and maintenance tasks. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

Physical Demands1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx.300 ft.) to and from the aircraft.2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment.3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3 lbs. of NVG equipment attached to flight helmet for an extended period of time.4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft. 2. Must be assigned to or on orders to a unit with course aircraft. 3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 4. Must have a minimum of 500 hours of rotary wing aircraft flight time. 5. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is Pilot in Command (PC) time in aircraft series. 6. Must have a current Instrument Evaluation within the previous 12 months. 7. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 8. Must have completed the Aviation Maintenance Officer Course, Phase 1 and Phase 2, or equivalent. 9. Must provide a letter of recommendation from the current or losing Battalion or higher Commander prior to reporting for the course. 10. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 11. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 12. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 13. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. AMOC will only be required if IMS will remain at USAACE, and be assigned to 110TH AB. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). IMS attending AH-64E MTP will be required to bring their own helmet for flight training.

<b>B141838</b>	<b>4D-SQIG (AH-64D)</b>	<b>U</b>	<b>7.0W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>50.00</b>
AH-64D MAINTENANCE TEST PILOT (BLOCK W/O FLY - ALL Army				AVIATION SCHOOL Fort Rucker, AL 36362							

**Course Description:**

To provide information and training on AH-64D Longbow Apache maintenance troubleshooting and test flight procedures.

Special Information:

SPECIAL INFORMATION: Prior to starting course, students must be able to successfully complete a closed-book Operator's Manual (-10) examination covering Emergency Procedures and Operating Limitations

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Active Army warrant officers, Reserve Component (RC) commissioned, warrant officers, Department of the Army Civilians (DAC), selected civilian contractor personnel, and selected foreign military maintenance personnel. Must have a current flight physical examination. Must possess current flight records (DA Form 759), personnel qualification record (DA Form 2, part 1), and Standard Form (SF) 88 or DD Form 2808. Must be assigned or on orders to an organization equipped with AH-64D aircraft. Must have a minimum of 500 hours in rotary wing aircraft, of which 250 hours must be pilot time in the AH-64D helicopter, and have logged 50 hours of Pilot Command Time (PIC) in type/design. Must have performed pilot duties in the AH-64D aircraft during the last 180 days. MOS 151A may attend the academic portion of the course.

<b>B141842</b>	<b>600-15U30-C45</b>	<b>U</b>	<b>11.2W</b>	<b>653</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
CH-47 HELICOPTER RPR SUPV ALC				NCO ACADEMY - AVIATION LOGISTICS							

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Army

Fort Eustis, VA 23604

**Course Description:**

Technical training in the aircraft maintenance management field is oriented toward developing skills and knowledge of aircraft maintenance management principles and procedures. The student is provided with the training required to successfully perform the supervisory and technical inspector (TI) duties required of MOS 67U/15U30.

**Course Prerequisite Text:**

MOS 30 Level Prerequisite

Prior to attending any 30 level training, International Military Students IMS must have completed the 10 level training, or have at least 2 years of experience performing helicopter maintenance.

**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia.
- b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, Virginia the next day.
- c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahan Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
International Military Student  
27503 McMahan Street  
Box  
Joint Base Langley-Eustis, Virginia 23604

- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
- e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
- f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	-----Itemized Prerequisites----- Enlisted MOS CMF: 15U 15 - CH-47 HELICOPTER REPAIRER					Course Security Clearance: Y - NONE Or : 67U 67 - CH-47 HELICOPTER REP					Pay Grade: E5 - ENLISTED TO E6 - ENLISTED
	-----Prerequisite Courses----- Student Must: Title: TATS BNCOC COMMON LEADER TRAINING					The student must satisfy one of the following sets of Prerequisite Course requirements: Be a graduate from: Course Number: 400-BNCOC (F)			Phase: 1		
	Student Must: Title: BNCOC COMMON CORE					Be a graduate from: Course Number: 600-BNCOC			Phase: 1		
	attend a 5-day End of Course Situational Training Exercise (EOCSTX) to be conducted at the end of Phase 2. Division, USAALS at DSN 826-6605 ext 3360 or comm 757-878-6605 ext 3360.					-----Special Information----- Information on this course can be obtained by calling Training Operations					Soldiers will
<b>B141843</b>	<b>603-15G30-C45</b>	<b>U</b>	<b>8.0W</b>	<b>653</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

AIRCRAFT STRUCTURAL REPAIRER SUPERVISOR ALC  
Army  
NCO ACADEMY - AVIATION LOGISTICS  
Fort Eustis, VA 23604

**Course Description:**

Technical training in the field of aircraft maintenance management principles and procedures. The student is provided with the training required to successfully perform the supervisory and technical inspector duties required of a 68/15G30 NCO.

**Course Prerequisite Text:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MOS 30 Level Prerequisite  
 Prior to attending any 30 level training, International Military Students IMS must have completed the 10 level training, or have at least 2 years of experience performing helicopter maintenance.

**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO  
 See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700, IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.
- b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.
- c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
- e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
- f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	-----Itemized Prerequisites----- Enlisted MOS CMF: 68G 67 - ACFT STRUCTURAL REP	Course Security Clearance: Y - NONE							Pay Grade: E5 - ENLISTED TO E6 - ENLISTED		
	-----Prerequisite Courses----- Student Must: Title: BNCOC COMMON CORE	Or : 15G 15 - AIRCRAFT STRUCTURAL REPAIRER									
	Student Must: Title: TATS BNCOC COMMON LEADER TRAINING	The student must satisfy one of the following sets of Prerequisite Course requirements: Be a graduate from:							Course Number: 600-BNCOC	Phase: 1	
	Soldiers will attend a 5-day Situational Training Exercise (STX). or comm 757-878-6474 ext 3359.	Be a graduate from:							----OR: Course Number: 400-BNCOC (F)	Phase: 1	
									-----Special Information-----		
<b>B141849</b>	<b>2C-F169/4D-F11</b>	<b>U</b>	<b>6.4W</b>	<b>011</b>	<b>80</b>	<b>R</b>			<b>No</b>		<b>50.00</b>

AVIATION MAINTENANCE OFFICERS -EN  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Aviation Maintenance Manager Course is designed to provide the skills and knowledge required to efficiently and economically manage AMC and ASC aviation maintenance management programs. The course contains in depth instruction on aviation maintenance and supply management; instruction on component shop operations, manning, capabilities, basics of electricity, ULLS-A SCP-6, managing the field level maintenance of PLL/SSL, and bench stock repair parts. This includes: forecasting repair parts and manpower requirements for unit OPTEMPO; the management and disposition of aircraft operational and historical forms and records; completion of Aviation readiness reports, Periodic and Phase Maintenance Programs at the AMC and ASC; Battle Damage Assessment and Repair (BDAR); aircraft systems inspection, troubleshooting and repair procedures; and various Standard Army Maintenance Information Systems (STAMIS) to include Unit Level Logistics System Aviation SCP-6 (ULLS-A SCP-6), Standard Army Maintenance Systems Enterprise (SAMS-E), and Standard Army Retail Supply System (SARSS).

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Active duty Commissioned and Warrant Officers, other than MOS 151A candidates, must have one year of operational aviation experience prior to course attendance. Active Army and Reserve Component commissioned and warrant officers, allied officers, DA Civilians, and Contractor Civilian personnel must apply and be accepted prior to course attendance.

Completion of the Aviation Maintenance Leader Course (AMLC) 2C-F118/4D-F9 is required prior to attendance.

<b>B141850</b>	<b>4D-SQIG (AH-64D)</b>	<b>U</b>	<b>7.0W</b>	<b>011</b>	<b>85</b>	<b>R</b>		<b>No</b>		<b>100.00</b>
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AH-64D MAINTENANCE TEST PILOT EURO NATO

Army

AVIATION SCHOOL

Fort Rucker, AL 36362

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Course Scope and Special Information

Effective 2018-04-20

Course Scope:

The General Learning Outcome (GLO) for this course is to qualify selected Commissioned/Warrant Officer, Department of the Army Civilian (DAC), contract civilian aviators, and selected foreign officers as maintenance pilots capable of troubleshooting and assisting in the repair of the AH-64D. This course consists of flight and academic instruction to teach and evaluate AH-64D pilot and maintenance tasks. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

Physical Demands1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx.300 ft.) to and from the aircraft.2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment.3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3 lbs. of NVG equipment attached to flight helmet for an extended period of time.4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment.

Effective 2018-04-20 (Draft)

Course Scope:

The General Learning Outcome (GLO) for this course is to qualify selected Commissioned/Warrant Officer, Department of the Army Civilian (DAC), contract civilian aviators, and selected foreign officers as maintenance pilots capable of trouble shooting and assisting in the repair of the AH-64D. This course consists of flight and academic instruction to teach and evaluate AH-64D pilot and maintenance tasks. Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

Physical Demands1. Frequently lifts/lowers aviation equipment (approx. 50 lbs.) waist high or shoulder carry position (approx. 3-5 ft.) Carries (approx.300 ft.) to and from the aircraft.2. Frequently climbs 15 ft. from ground to top of the aircraft using footholds and grip bars on equipment.3. Frequently wears 40 lbs. of aviation equipment to include: Aviation Life Support Equipment vest and 3 lbs. of NVG equipment attached to flight helmet for an extended period of time.4. Occasionally extract incapacitated crewmember weighing up to 250 lbs. then drag/pull 50 ft. to emergency egress from the aircraft while wearing aviation combat equipment.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the course aircraft. 2. Must be assigned to or on orders to a unit with course aircraft. 3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 4. Must have a minimum of 500 hours of rotary wing aircraft flight time. 5. Must have a minimum of 250 hours Pilot (PI) time in the course aircraft, of which a minimum of 50 hours is Pilot in Command (PC) time in aircraft series. 6. Must have a current Instrument Evaluation within the previous 12 months. 7. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within 180 days prior to class start date. 8. Must have completed the Aviation Maintenance Officer Course, Phase 1 and Phase 2, or equivalent. 9. Must provide a letter of recommendation from the current or losing Battalion or higher Commander prior to reporting for the course. 10. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 11. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 12. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 13. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. AMOC will only be required if IMS will remain at USAACE, and be assigned to 110TH AB. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). IMS attending AH-64E MTP will be required to bring their own helmet for flight training.

<b>B141852</b>	<b>4D-SQIG (AH-64D)</b>	<b>U</b>	<b>7.0W</b>	<b>011</b>	<b>85</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>50.00</b>
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AH-64D MAINTENANCE TEST PILOT(BLOCK) W/O FLY - EN  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

To provide information and training on AH-64D Longbow Apache maintenance troubleshooting and test flight procedures.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Active Army warrant officers, Reserve Component (RC) commissioned, warrant officers, Department of the Army Civilians (DAC), selected civilian contractor personnel, and selected foreign military maintenance personnel. Must have a current flight physical examination. Must possess current flight records (DA Form 759), personnel qualification record (DA Form 2, part 1), and Standard Form (SF) 88 or DD Form 2808. Must be assigned or on orders to an organization equipped with AH-64D aircraft. Must have a minimum of 500 hours in rotary wing aircraft, of which 250 hours must be pilot time in the AH-64D helicopter, and have logged 50 hours of Pilot Command Time (PIC) in type/design. Must have performed pilot duties in the AH-64D aircraft during the last 180 days. MOS 151A may attend the academic portion of the course.

<b>B141853</b>	<b>2C-F169/4D-F11 (DL)</b>	<b>U</b>	<b>0.4W</b>	<b>011</b>	<b>80</b>	<b>R</b>			<b>No</b>		<b>50.00</b>
AVIATION MAINTENANCE OFFICER				AVIATION SCHOOL							

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Army

Fort Rucker, AL 36362

**Course Description:**

Aviation Maintenance Leaders Course (AMLC) is designed to provide the basic skills and knowledge required to understand the maintenance management programs. The AMLC provides a broad overview of aviation maintenance and supply management; instruction on such systems as Combat Maintenance, Two Level Maintenance (2LM) Field and Sustainment, Standard Army Maintenance Information Systems (STAMIS), and the Periodic and Phase Maintenance Programs. This includes: forecasting repair parts and manpower requirements for unit OPTEMPO: managing the Aviation Maintenance Company (AMC) and Aviation Support Company (ASC) Prescribed Load List/Shop Stock List (PLL/SSL), and bench stock repair parts; the management and disposition of aircraft operational and historical forms and records; completion of aviation readiness reports at the AMC and ASC; aircraft systems inspection, troubleshooting, repair procedures; and various Standard Army Maintenance Information Systems (STAMIS) to include Unit Level Logistics System Aviation (ULLS-A ), Standard Army Maintenance Systems Enterprise (SAMS-E), and Standard Army Retail Supply System (SARSS) .

**Course Prerequisite Text:**

1 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

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Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8  
AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing.

Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training.

Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

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15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	Active duty commissioned officers* and Warrant Officers, other than MOS 151A candidates, must have one year of operational experience prior to course attendance. Active Army and Reserve Component commissioned and warrant officers, allied officers, DA civilians, and Contractor Civilian personnel must apply and be accepted prior to course attendance.ii* active duty commissioned officers must be assigned as a company/battalion commander or S3/S4 of a maintenance company/battalion or commissioned officers who are going to attend a maintenance test pilot course										
<b>B141855</b>	<b>4D-SQIG (UH-60)</b>	<b>U</b>	<b>6.0W</b>	<b>960</b>	<b>80</b>	<b>R</b>	<b>2/2</b>		<b>No</b>		<b>100.00</b>

UH-60 MAINTENANCE TEST PILOT  
Army

EASTERN AVIATION TRAINING SITE  
Annville, PA 17003-5002

**Course Description:**

Course Scope:

Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

The course consists of flight, academic, technical training, and instruction on UH-60A/L aircraft systems, maintenance and component troubleshooting, forms and records, data monitoring/analysis, technical manuals, and test flight procedures.

Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies.

Special Information:

ATRRS class dates will be scheduled with no overlap.

**Course Prerequisite Text:**

Dependents are not authorized for personnel attending courses at the Eastern Army National Guard Aviation Training Site, Fort Indiantown Gap. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate and short term furnished apartments are very difficult to find. Recommend rental car for flight courses due to the fact that the closest dining facility is over one mile away and flight schedules are not always compatible with dining facility hours. Maintenance courses unless entirely international students are provided transportation to the dining facility using a class van and the U.S. Soldier class leader as the operator.

- 1 Family members dependents NOT authorized. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate.
- 2 SCO s are authorized to purchase roundtrip transportation for the IMS.
- 3 This course qualifies pilots as UH-60 Maintenance Test Pilots.
- 4 Additional Simulation Training can be arranged in the event that the pilot has follow-on training and there is a short gap between courses.
- 5 Rental cars recommended due to Fort Indiantown Gap does not have transportation to and from meals.
- 6 Report date should be one week early, on Monday prior to the course start date.
- 7 Meal per diem should be authorized due to the fact that flight schedules and dining facility hours are not compatible

**Course International Notes:**

iText Prerequisitesii1. Must be Active Army or Reserve Component Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified in the (H-60A/L)helicopter.i2. Must be assigned to or on orders to a unit with (H-60A/L) helicopters.i3. Must have a minimum of 500 hours of rotary wing aircraft.i4. Must have a minimum of 250 hours pilot time in the (H-60A/L), of which a minimum of 50 hours is PC time.i5. Must have a current instrument qualification.i6. Must have performed Pilot (PI) or PC duties in the (H-60A/L) within 180 days prior to class start date.i7. Must have completed the Aviation Maintenance Officer Course, Phase 1 and Phase 2, or equivalent.i8. Must provide a letter of recommendation from the current or losing Battalion or higher Commander. For aviators otherwise qualified in accordance with the prerequisites above, a positive endorsement of the candidate's potential for service must be included in the letter of recommendation. i9. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests and a DA Form 4186 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military.i10. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians oriForeign Military. i11. Waiver authority for course prerequisites is: CDR, Eastern AATS. For candidates failing to meet one or more of the prerequisites above a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), and a letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. The commander shall include sufficient background information addressing each prerequisite not met to assist the CDR, 110thAviation Brigade in determining whether a waiver will be authorized. i12. International military students must meet all prerequisites and are enrolled on a case-by-case basis. International military students must have a minimum 85 English Comprehension Level (ECL) and 2/2 Oral Proficiency Interview (OPI).

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B141860</b>	<b>4D-F7 (UH-60M)(T)</b>	<b>U</b>	<b>4.0W</b>	<b>011</b>	<b>85</b>		<b>2/2</b>		<b>No</b>		<b>100.00</b>

UH-60M MAINTENANCE TEST PILOT (TRANS)

Army

AVIATION SCHOOL

Fort Rucker, AL 36362

**Course Description:**

Prerequisite Courses

The Student must satisfy any one of the following Prerequisite Course Solution Sets:

Students Must:

Have Graduated from course: 2C-F113 (UH-60M)(T) Phase : (none),  
and have Graduated from course: 4D-SIG6/SQIG (UH-60) Phase : (none) (UH-60 MAINTENANCE TEST PILOT).

Or

Students Must:

Have Graduated from course: 2C-F205 (UH-60M) (T) Phase : (none) (UH-60M AVIATOR QUAL/IP (TRANS)),  
and have Graduated from course: 4D-SQIG (UH-60) Phase : (none) (UH-60 MAINTENANCE TEST PILOT).

Or

Students Must:

Have Graduated from course: 2C-F113 (UH-60M)(T) Phase : (none),  
and have Graduated from course: 4D-SQIG (UH-60) Phase : (none) (UH-60 MAINTENANCE TEST PILOT).

Or

Students Must:

Have Graduated from course: 2C-F205 (UH-60M) (T) Phase : (none) (UH-60M AVIATOR QUAL/IP (TRANS)),  
and have Graduated from course: 4D-SIG6/SQIG (UH-60) Phase : (none) (UH-60 MAINTENANCE TEST PILOT).

Or

Students Must:

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Have Graduated from course: 4D-SIG6/SQIG (UH-60) Phase : (none) (UH-60 MAINTENANCE TEST PILOT),  
and have a Reservation, or be Attending, or be Graduated from course: 2C-F215 (UH-60M) (T) Phase : (none) (UH-60M AVIATOR QUALIFICATION (TRANS)) \*.

Or

Students Must:

Have Graduated from course: 4D-SQIG (UH-60) Phase : (none) (UH-60 MAINTENANCE TEST PILOT),  
and have a Reservation, or be Attending, or be Graduated from course: 2C-F215 (UH-60M) (T) Phase : (none) (UH-60M AVIATOR QUALIFICATION (TRANS)) \*.

Or

Students Must:

Have Graduated from course: 2C-15A/SIB2/3/153D/M Phase : (none) (IERW UH-60A/M TRACK),  
and have Graduated from course: 4D-SQIG (UH-60) Phase : (none) (UH-60 MAINTENANCE TEST PILOT).

Or

Students Must:

Have Graduated from course: 4D-SQIG (UH-60) Phase : (none) (UH-60 MAINTENANCE TEST PILOT),  
and have a Reservation, or be Attending, or be Graduated from course: 2C-15A/SIB2/153D Phase : (none) (IERW UH-60 TRACK) \*.

\* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

#### Course Scope and Special Information

Effective 2018-07-19 (Draft)

Course Scope:

Course content and instructional strategies foster adaptability and initiative, lifelong learning, teamwork and collaboration, communication and engagement, critical thinking and problem solving, and tactical and technical 21st Century Soldier Competencies. This course will provide a UH-60A/L Maintenance Test Pilot (MTP) with the necessary skills and knowledge required to transition as an MTP in the UH-60M helicopter. This course consists of flight, academic, technical training, and instruction on UH-60M aircraft systems, maintenance and component

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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troubleshooting, forms and records, data monitoring/analysis, technical manuals, maintenance test flight procedures, crew coordination, and safety

**Course Prerequisite Text:**

1. REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards. Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2. Students must bring adequate duty uniforms minimum of 3. Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing.

Students need to bring their Class A uniform to be worn at graduations or other formal events.

3. Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training.

Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4. Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

5. Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5. IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1-5 they do not attend Phases 6-8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Text Prerequisites: 1. Must be Active Army or Reserve Component (RC) Commissioned/Warrant Officers, Department of the Army Civilians (DACs), Department of Defense (DOD) Personnel, selected Contractors, or selected Foreign Military and qualified as a Maintenance Test Pilot (MP) in the H-47D or H-60A/L or H-64D helicopter and qualified in the course aircraft. 2. Must be assigned to or on orders to a unit with course aircraft. 3. Must be qualified as a rotary wing aviator through USAACE IERW, or a DOD equivalent rotary wing flight training program. 4. Must have a current Instrument Evaluation within the previous 12 months. 5. Must have performed Pilot (PI) or Pilot in Command (PC) duties in the course aircraft within the last 180 days prior to class start date. 6. Report with DD Form 2808, Report of Medical Examination, with no pending waiver requests, a DD Form 2992 with a Full Flying Duty (FFD) annotation IAW AR 40-501, or equivalent documentation for civilians or foreign military. 7. Report with CAFRS, PCS electronic flight record file and Individual Flight Record Folder (IFRF) (including DA Form 759) and Individual Aircrew Training Folder (IATF), or equivalent flight record documentation for civilians or Foreign Military. 8. Waiver authority for course prerequisites is CDR, 110th Aviation Brigade, ATTN: Chief of Standards (DSN 558-3873/3265), Fort Rucker, AL 36362. For candidates failing to meet one or more of the prerequisites above the following items must be provided; a USAACE (110th AB) Form 31, Course Prerequisite Waiver Form (<https://www.us.army.mil/suite/page/682374>), the letter of recommendation from the current or losing Battalion or higher Commander, including sufficient background information addressing each prerequisite not met to assist the CDR, 110th Aviation Brigade, in determining the waiver approval. The USAACE (110th AB) Form 31 and letter of recommendation must be submitted to the waiver authority at least 2 weeks prior to the class start date. 9. International military students (IMS) must meet all prerequisites and are enrolled on a case-by-case basis. AMOC will only be required if IMS will remain at USAACE assigned to 110TH AB. IMS must have a minimum of an 85 English Comprehension Level (ECL), complete Specialized English Training (SET) for the current training event, and 2/2 Oral Proficiency Interview (OPI). 10. IMS attending AH-64E MTP(T) will be required to bring their own helmet for flight training.

<b>B142000</b>	<b>600-15R2/30 (AH-64E) (T)</b>	<b>U</b>	<b>1.4W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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AH-64E HELICOPTER REPAIRER (TRANS)  
Army

AVIATION LOGISTICS SCHOOL  
Fort Eustis, VA 23604

**Course Description:**

Effective 2014-10-01

**Course Scope:**

This course trains the student on performing repair tasks, including component removal, inspection, and installation; repair part requisitioning; performing fault detection, fault isolation, visual inspections, and identification of common, precision, and special tools.

**Special Information:**

IAW AR 611-1, attendees must be a graduate of the 600-15R10 (AH-64D) course and must be assigned to or on orders to a unit equipped or scheduled to be equipped with AH-64D Block III Longbow Apache Aircraft. Pay grade = E1 - Enlisted to E7 - Enlisted.

**Purpose:** The course is designed to train MOS 15R students to transition to the Apache Longbow BLOCK III utilizing Resident (Res) training at the functional level and shall include classroom presentations using Interactive Multimedia Instruction (IMI) and numerous hands-on-equipment practical exercises. The instruction will provide the student with a working knowledge of the major assemblies, subassemblies, Line Replaceable Units (LRU's), and Line Replaceable Modules (LRM's). Maintenance concepts, preventive maintenance, component inspection, troubleshooting, fault detection and isolation, and appropriate Field level corrective action utilizing the Interactive Electronic Technical Manual (IETM), Test, Measurement, and Diagnostic Equipment (TMDE), AH-64D Peculiar Ground Support Equipment (PGSE), Aviation Ground Support Equipment (AGSE), and the AH-64D BLK III Maintenance Test Flight (MTF) Manual shall be trained. The Built-In-Test (BIT) functions and correct interpretation of panel displays will be taught as will Embedded Diagnostics (ED), Embedded Prognostics (EP), and Health Monitoring systems

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700 , IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.

b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.

c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.

e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.

f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

Normal Red/Green (RG) PerceptioniiYESiiRequirediiEnlisted MOS CMFi15R 15iiAH-64 ATTACK HELICOPTER REPAIRERiiRequirediiText PrerequisitesiiIAW AR 611-1, attendees must be a graduate of the 600-15R10 (AH-64D) course and must be assigned to or onorders to a unit equipped or scheduled to be equipped with AH-64D Block III Longbow Apache Aircraft. Pay grade = E1 - Enlisted to E7 - Enlisted.

<b>B142001</b>	<b>646-15Y2/30 (AH-64E) (T)</b>	<b>U</b>	<b>2.0W</b>	<b>552</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	AH-64E ARM/ELEC/AVIONIC SYS RPR (TRANS) Army					AVIATION LOGISTICS SCHOOL Fort Eustis, VA 23604					
	<b>Course Description:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2013-10-01

**Course Scope:**

This course trains the student on performing AH-64D BLOCK III Armament/Electrical/Avionic repair tasks, including component removal, inspection, and installation, repair part requisitioning; performing fault detection, fault isolation, visual inspections, and identification of common, precision, and special tools. The course will provide the student with a working knowledge of the additions/differences between the AH-64D block II and the block III helicopter configurations.

**Special Information:**

Attendees must be a graduate of the 646-15Y10 (AH-64D) course to attend.

**Purpose:** The course is designed to train students to transition to the Apache BLOCK III utilizing resident training (RES) at the functional level and shall include classroom presentation using Interactive Multimedia Instruction (IMI) and numerous hands-onequipment practical exercises. The instruction will provide the student with a working knowledge of the armament, electrical and avionics major assemblies, sub-assemblies, Line Replaceable Units (LRU's), and Line Replaceable Modules (LRM's). Maintenance concepts, preventive maintenance, component inspection, troubleshooting, fault detection and isolation, and appropriate Field Level corrective action utilizing the Interactive Electronic Technical Manual (IETM), Test, Measurement, and Diagnostic Equipment (TMDE), AH-64D BLK III Peculiar Ground Support Equipment (PGSE), Aviation Ground Support Equipment (AGSE), and the AH-64D BLK III Maintenance Test Flight (MTF) Manual shall be trained. The Built-In-Test (BIT) functions and correct interpretation of panel displays will be taught as will Embedded Diagnostics (ED), Embedded Prognostics (EP), and Health Monitoring systems.

**Course Prerequisite Text:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**International Notes**

Family Members Dependents accepted with coordination with SATFA and IMSO

See Training Activity information for more detailed information and procedures.

The 128th Aviation Brigade Center of Excellence operates on three shifts. Although the school makes every effort to enroll International Military Students IMS on the first shift 0900-1700 , IMS may be enrolled on second 1700-0100 or third 0100-0900 shift when necessary.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.
- b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.
- c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.

**Student Mailing Address**

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
- e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
- f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

Prerequisite Item Value(s) or Range Description Constraint Enlisted MOS CMF 15Y 15 AH-64D ARMAMENT/ELEC/AVIONIC SYS RPR Required Text Prerequisites IAW AR 611-21. Attendees must be a graduate of the 646-15Y10 (AH-64D) course to attend

<b>B142002</b>	<b>6-91-C46</b>	<b>U</b>	<b>4.0W</b>	<b>601</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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CMF 91/94 ORDNANCE SLC  
 Army

NCO ACADEMY - QUARTERMASTER  
 Ft. Lee, VA 23801-1705

**Course Description:**  
 Effective 2018-07-02  
 Course Scope:



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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This resident course provides training in leadership, verbal and written skills, Tactical Operations management at Brigade level and higher, Logistical Operations management at Brigade level and higher, manager Administrative procedures and Training program at company level knowledge and skills.

All CASCOM courses will introduce the major principles of Character Development during in-processing, and will further reinforce that information in subsequent lesson plans as applicable.

Special Information:

All Senior Leaders Course (SLC) students will be responsible for successfully completing the Commander's Safety Course (CSC) course #2G-F94V3.1 training via distributed Learning (dL) at <https://safety.army.mil>, which can be completed prior to attendance or can be completed while attending SLC.

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GCSS-Army Distributed Learning must be completed prior to entering the resident phase 1 portion.

Instructions on how to locate and enroll into the GCSS-Army course via the GCSS-Army Training and Certification (GTRAC) system is as follows:

1. Enter or copy and paste the following website address; <https://www.gcass.army.mil>.
2. Select GCSS-ARMY TRAINING option.
3. Select the GTRAC icon (Click to Enter) on the lower right on the page.
4. First time user need to begin by registering for a GTRAC account; by selecting "Register Here" and completing the Create a New Account form; then click Register to create the new account.
5. Once logged in, become familiar with the Objective and Instructions listed in the About tab.
6. Next, click on the Courses tab, then within the OPTIONAL box under the LEVEL drop down select Mission Execution and under the FUNCTIONAL POSITION drop down select Maintenance Supervisor followed by selecting FILTER.
7. New students should begin by taking the all six (6) Common Core courses first (GCSS-Army Overview, Basic Navigation, Intermediate Navigation, Data Mining, Process Flow and Using the EUM+).
8. Next, under the BUSINESS AREA SPECIFIC COURSES area complete the following three courses; Master Driver, Equipment Records Part Specialist and Maintenance Supervisor.
9. Next, under the SUPPLEMENTAL TRAINING area complete the following two courses; Store and Forward Maintenance and Decentralized User Administration courses.
10. All 11 courses listed above must be completed also recommend Soldiers bring all of their notes they created during the GCSS-Army dL training these notes will be valuable in assisting the Soldier with completing the phase 1 GCSS-Army training.

Note: If the user passes one of the three assessments, a certificate of completion will be generated. If the user does not pass one of the three assessments, the user must retake the course prior to retest. For additional information, please contact GCSS-Army Training Help Desk at [https://www.gcass.army.mil/help\\_desk/help.desk](https://www.gcass.army.mil/help_desk/help.desk).

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GCSS-Army "Help Desk" link is located on the bottom of webpage <https://www.gcass.army.mil/Training/Default>

All first time users of the Help Desk will be required to go to the web link below and complete an initial registration form in order to gain access to the system. The requester guide below will assist in walking you through the process to register.

New User Requester Guide: Coming Soon.

Phone: 804-734-1051, DSN: 687-1051, 1-866-547-1349

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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E-Mail: [usarmy.lee.peo-eis.mbx.ecso-helpdesk@mail.mil](mailto:usarmy.lee.peo-eis.mbx.ecso-helpdesk@mail.mil)  
 Web: <https://gcssa.peoavn.army.mil>

Provide the following as a minimum when requesting Help Desk support via email and telephonically:

1. Subject - Include "GCSS-Army" in the Subject line if submitting incident reports via e-mail. Tier 1 provides support to various software applications besides GCSS-Army. This will help ensure the incident is forwarded to the correct Tier 2 help desk.
2. Contact Info - UIC, Name, Phone #, AKO e-mail (and/or alternate email address), Unit/Office
3. Description of Problem - Provide a detailed description of the problem. Include pertinent information such as the Business Area you are working in (i. e. Unit Supply, Property Book, Plant Maintenance, etc.). Identify the specific Report, Function, or T-code you are having the problem with, and any other information that will help the analyst duplicate the error and determine the cause.

Include any pertinent attachments and screen shots. If you received an "Authorization" related error while trying to execute a specific transaction, type "/NSU53" in the command line and include the results as a screen capture/attachment.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

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#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016. Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a week, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car.

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish. Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

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**IHG InterContinental Hotels Group**

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

**Climate**

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

**School Youth Services**

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your

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child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

Students Name

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US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

- [http www.virginia.gov](http://www.virginia.gov)
- [http www.virginia.org](http://www.virginia.org)
- [http www.hopewellva.gov](http://www.hopewellva.gov)
- [http www.petersburg-va.org](http://www.petersburg-va.org)
- [http www.colonial-heights.com](http://www.colonial-heights.com)
- [http www.richmondgov.com](http://www.richmondgov.com)
- [http www.leemwr.com](http://www.leemwr.com)

Nearby States

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	<p>Washington D.C. <a href="http://www.washington.org">http://www.washington.org</a>  Maryland <a href="http://www.maryland.gov">http://www.maryland.gov</a>  North Carolina <a href="http://www.visitnc.com">http://www.visitnc.com</a>  West Virginia <a href="http://www.wvtourism.com/default.aspx">http://www.wvtourism.com/default.aspx</a></p> <p>Cultural Organizations  <a href="http://www.visitrichmondva.com/about-richmond-region/diversity">http://www.visitrichmondva.com/about-richmond-region/diversity</a>  <a href="http://www.historicpetersburg.org/about-historic-petersburg-va">http://www.historicpetersburg.org/about-historic-petersburg-va</a>  <a href="http://www.psova.net">http://www.psova.net</a>  <a href="http://www.charlescity.org/chickahominy-tribe.shtml">http://www.charlescity.org/chickahominy-tribe.shtml</a>  <a href="https://www.icrva.org">https://www.icrva.org</a>  <a href="http://www.jewishrichmond.org/index.aspx">http://www.jewishrichmond.org/index.aspx</a></p> <p>Nearest Cities  Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.</p> <p>Nearest Military Bases  Fort A.P. Hill, Fort Eustis, Fort Story, and Langley Airforce Base</p> <p>National Holidays  Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.</p> <p>Passport Visa  A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.</p> <p>Helpful Links  All students should must read the IMSO student handbook from  <a href="http://www.alu.army.mil/imso/docs/imso-handbook.pdf">http://www.alu.army.mil/imso/docs/imso-handbook.pdf</a>  <a href="http://www.leemwr.com">http://www.leemwr.com</a></p> <p><b>Course International Notes:</b></p>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Service Component A ACTIVE ARMY Required OR IR ARMY RESERVES Required OR IG NATIONAL GUARD Required i iii Text Prerequisites Active Army or Reserve Component / National Guard Soldier Selection: The Human Resources Command selects NCOs and makes reservations for course attendance in Army Training Requirements and Resource System (ATRRS). NCOs who have been selected for promotion and are performing in, or pending assignment to, a duty position for which the training is designed will be scheduled to attend SLC. Attendance will be on a priority basis as allocations become available. The training priorities are based on the Order of Merit List (OML) outlined in AR 350-1. ii Individuals must meet course prerequisites and have demonstrated high levels of performance, mental capacity, aptitude and self-discipline that clearly indicate potential for continued development. Individuals must be fully qualified to perform tasks at their current skill level, be recommended by their Chain of Command (RC), have their personal and financial affairs in order, have required clothing and equipment, and be mentally and physically prepared for all course requirements. All Soldiers must meet the following prerequisites: ii1) Soldiers must have completed Initial Military Training. ii2) Soldiers must be MOSQ or pending assignment as a MOS 91/94. For MOSs 91A, 91B, 91C, 91D, 91E, 91F, 91H, 91L, 91M, 91P, 91S, 91X, 94A, 94D, 94E, 94F, 94H, 94L, 94M, 94P, 94R, 94S, 94T, 94W, 94Y or 94X. ii3) Soldiers must hold the rank of SSG(P) or SFC. ii4) Soldiers must be an ALC graduate. ii5) Soldiers meet Profile standards. iia) Soldiers with a permanent designator of "2" in the physical profile must include a copy of DA Form 3349 (Physical Profile) as part of the course application. They will be eligible to attend appropriate courses and train within the limits of their profile provided they can meet course graduation requirements. Soldiers with a permanent designator of "3" or "4" in their physical profile must include a copy of DA Form 3349 and the results of their Military Medical Review Board (MMRB) as part of the course application. iib) Soldiers with medical profiles (temporary or permanent) due to operational deployment will be permitted by their immediate commanders to attend SLC within the guidelines of their profile. iic) NCOs with temporary profiles that are not a result of operational deployment prevent full participation in a course. They will be removed from school attendance consideration by their immediate commander until the temporary profile is removed. iid) Soldiers who have been before an MMRB, awarded medical limitations, and allowed to retain their occupational classification will be eligible to attend appropriate courses (to include PME) and train within the limits of their profile. Commandants will not dis-enroll nor deny enrollment of Soldiers into training based on physical profiles in accordance with MMRB rulings. iie) Soldiers receiving or permanent physical profiles limitations after enrolling in resident training courses will be evaluated by School commandants and commanders for continued enrollment. Soldiers who: (1) Have met, or will be able to meet graduation requirements, will continue to be trained within the limits of their profile. (2) Are unable to meet graduation requirements will return to their unit or proceed to their PCS unit, and may, if eligible, be enrolled in a later course. ii6) Soldiers must be an SSD-3 graduate. ii7) Soldiers over 40 must complete required medical screening and receive a status prior to attending. ii8) Soldiers must have a current record Army Physical Fitness Test (APFT) prior to attendance to SLC. ii9) Soldiers must meet HT/WT standards in accordance with AR 600-9. ii10) A qualifying score on aptitude area General Maintenance (GM) for MOS. ii11) GCSS-Army Requirement: GCSS-Army distributed Learning (dL) must be completed prior to entering the resident phase. Instructions on how to locate and enroll into this course are in the Special Information area of the prerequisites. i i SECURITY: None i iii Prerequisite Courses i Students Must: i Have Graduated from course: 1-250-C49-3 (DL) Phase : (none) (STRUCTURED SELF-DEVELOPMENT - LEVEL 3).</p>										
<b>B142301</b>	<b>041-ASIU6</b>	<b>U</b>	<b>3.0W</b>	<b>061</b>	<b>60</b>				<b>No</b>		<b>50.00</b>



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FIELD ARTILLERY WEAPONS MAINTENANCE  
Army

FIELD ARTILLERY SCHOOL  
Fort Sill, OK 73503

**Course Description:**

Shop safety, maintenance publications; the Army Maintenance Management System; maintenance of firing components; fire control equipment, and subsystems of the M198 and M119 howitzers.

**Course Prerequisite Text:**

ACTIVITIES: Because of Lawton/Fort Sill's great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment. AFTER HOURS ÷ EXCLUDING ARRIVAL/DEPARTURE INST. Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed. BILLETING: There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who's Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished. POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office. CLIMATE: The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly. DEPENDENTS: Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval. There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. DINNING/MESSING: There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available. DRIVING: IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE. GENERAL INFORMATION: Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days. MEDICAL: Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival. NEAREST CITY: Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base. NEAREST MILITARY BASE: Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton. SERVICING AIRPORT: Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS. STUDENT MAILING ADDRESS: Student Name P.O. Box 33219 Fort Sill, Oklahoma 73503 TRANSPORTATION: Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily. UNIFORM REQUIREMENTS: IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.

**Course International Notes:**

-----Itemized Prerequisites-----

Enlisted MOS CMF: 13B 13 - CANNON CREWMEMBER

Active Army or Reserve Component enlisted personnel.

<b>B142308</b>	<b>4-9-C32-913A</b>	<b>S</b>	<b>9.6W</b>	<b>907C</b>	<b>70</b>	<b>No</b>	<b>50.00</b>
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ARMAMENT SYSTEMS MAINTENANCE WOAC  
Army

ALU - Technical Logistics College  
Ft Lee, VA 23801

**Course Description:**

Effective 2018-07-02

Course Scope:

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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This course consists of Ordnance Common Modules focused on skills to Manage Maintenance Logistics Automation Systems at Brigade and Above (aka: GCSS-A); Perform Senior Maintenance Officer Duties in Support Operations (SPO); Manage Maintenance Operations at Brigade and Above; Employ Maintenance Capabilities to Sustain Combat Power; Integrate Force Modernization; and Integrate Sustainment Level Logistics Support Programs.

In addition, this course offers technical training on Automotive, Ground Support, Allied Trades, Abrams Main Battle Tank, Bradley Fighting Vehicle, Paladin Self-Propelled Artillery, Stryker Variant Systems, Implementing Quality Management and Recovery Operations.

Special Information:

GCSS-Army Distributed Learning must be completed prior to entering the resident phase 1 portion.

Instructions on how to locate and enroll into the GCSS-Army course via the GCSS-Army Training and Certification (GTRAC) system is as follows:

1. Enter or copy and paste the following website address; <https://www.gcass.army.mil>.
2. Select GCSS-ARMY TRAINING option.
3. Select the GTRAC icon (Click to Enter) on the lower right on the page.
4. First time user need to begin by registering for a GTRAC account; by selecting "Register Here" and completing the Create a New Account form; then click Register to create the new account.
5. Once logged in, become familiar with the Objective and Instructions listed in the About tab.
6. Next, click on the Courses tab, then within the OPTIONAL box under the LEVEL drop down select Mission Execution and under the FUNCTIONAL POSITION drop down select Maintenance Supervisor followed by selecting FILTER.
7. New students should begin by taking the all six (6) Common Core courses first (GCSS-Army Overview, Basic Navigation, Intermediate Navigation, Data Mining, Process Flow and Using the EUM+).
8. Next, under the BUSINESS AREA SPECIFIC COURSES area complete the following three courses; Master Driver, Equipment Records Part Specialist and Maintenance Supervisor.
9. Next, under the SUPPLEMENTAL TRAINING area complete the following two courses; Store and Forward Maintenance and Decentralized User Administration courses.
10. All 11 courses listed above must be completed also recommend Soldiers bring all of their notes they created during the GCSS-Army dL training these notes will be valuable in assisting the Soldier with completing the phase 1 GCSS-Army training.

Note: If the user passes one of the three assessments, a certificate of completion will be generated. If the user does not pass one of the three assessments, the user must retake the course prior to retest. For additional information, please contact GCSS-Army Training Help Desk at [https://www.gcass.army.mil/help\\_desk/help\\_desk](https://www.gcass.army.mil/help_desk/help_desk).

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GCSS-Army "Help Desk" link is located on the bottom of webpage <https://www.gcass.army.mil/Training/Default>

All first time users of the Help Desk will be required to go to the web link below and complete an initial registration form in order to gain access to the system. The requester guide below will assist in walking you through the process to register.

New User Requester Guide: Coming Soon.

Phone: 804-734-1051, DSN: 687-1051, 1-866-547-1349  
 E-Mail: [usarmy.lee.peo-eis.mbx.ecso-helpdesk@mail.mil](mailto:usarmy.lee.peo-eis.mbx.ecso-helpdesk@mail.mil)  
 Web: <https://gcssa.peoavn.army.mil>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Provide the following as a minimum when requesting Help Desk support via email and telephonically:

1. Subject - Include "GCSS-Army" in the Subject line if submitting incident reports via e-mail. Tier 1 provides support to various software applications besides GCSS-Army. This will help ensure the incident is forwarded to the correct Tier 2 help desk.
2. Contact Info - UIC, Name, Phone #, AKO e-mail (and/or alternate email address), Unit/Office
3. Description of Problem - Provide a detailed description of the problem. Include pertinent information such as the Business Area you are working in (i. e. Unit Supply, Property Book, Plant Maintenance, etc.). Identify the specific Report, Function, or T-code you are having the problem with, and any other information that will help the analyst duplicate the error and determine the cause.

Include any pertinent attachments and screen shots. If you received an "Authorization" related error while trying to execute a specific transaction, type "/NSU53" in the command line and include the results as a screen capture/attachment.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

Dependents

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016. Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a week, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car.

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish. Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small

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child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc .

Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

#### Housing

There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is Mrs. Chaundra Taswell

1880 Yorktown Drive  
BLDG 10624  
804 765-3813

SchoolRequirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

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**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

**ALU Mailroom**

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

**Students Name**

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

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Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)



MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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North Carolina <http://www.visitnc.com>  
 West Virginia <http://wvtourism.com/default.aspx>

**Cultural Organizations**

<http://www.visitrichmondva.com/about-richmond-region/diversity>  
<http://www.historicpetersburg.org/about-historic-petersburg-va>  
<http://www.psova.net>  
<http://www.charlescity.org/chickahominy-tribe.shtml>  
<https://www.icrva.org>  
<http://www.jewishrichmond.org/index.aspx>

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill, Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from  
<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>  
<http://www.leemwr.com>

**Course International Notes:**

Verifiable Prerequisite Items: Prerequisite Item Value(s) or Range Description Constraint: Must meet height weight std IAW AR 600-9 YES Required Course Security Clearance F SECRET Required Pay Grade W2 Through W3 W2 - WARRANT OFFICER TO W3 - WARRANT OFFICER Required Warrant Officer MOS 913A ARMAMENT SYSTEMS MAINTENANCE WARRANT Required Text Prerequisites: The 4-9-C32-913A WOAC Phase 1 is designed to train Active Army, Army Reserve and Army National Guard Warrant Officers must be in the grade of CW2 and CW3. In accordance with Army University guidance issued on 23 July 2017, attendees of all WOACs will have a minimum of two years time in grade as a CW2. Prerequisite Courses: Students Must: Have Graduated from course: 4E-913A Phase : (none) (ARMAMENT SYSTEM MAINTENANCE WOBC).

<b>B142311</b>	<b>4-9-C32-914A</b>	<b>S</b>	<b>6.8W</b>	<b>907C</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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ALLIED TRADES WOAC  
 Army

ALU - Technical Logistics College  
 Ft Lee, VA 23801

**Course Description:**

Effective 2006-11-16

**Course Scope:**

This course contains instruction in supply management, ordnance concepts and operations, leadership common subjects to include training on the Army Battle Command System (ABCS) and Force XXI Battle Command System Brigade and Below (FBCB2), and Allied Trades material/recovery & technologies.

**Special Information:**

The instructor(s) must have a computer with Microsoft Office 2000 or newer version, Internet access and a printer to train this course. This course contains lesson plans in Microsoft Word and Powerpoint format. The instructor must have Internet capabilities to access US Military and Government web sites to fulfill his instructor responsibilities providing the latest information to his students.

**Course Prerequisite Text:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INTERNATIONAL NOTES

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

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Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear is required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter. The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country's dress uniform is required for graduation.

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Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

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Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016. Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

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Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

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#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

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Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a

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seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804-222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

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While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

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Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>

<http://www.leemwr.com>

**Course International Notes:**

Army Reserve or National Guard Warrant Officers in the grade of CW2 or CW3, technically certified in MOS 914A, and have successfully completed the prerequisite Action Officer Development Course 131 F41 prior to attending Phase II.

<b>B142390</b>	<b>641-91F10</b>	<b>U</b>	<b>6.8W</b>	<b>091L</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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SMALL ARMS/TOWED ARTILLERY REPAIRER  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

Maintenance of small arms weapons to include shoulder fired weapons, handguns, machine guns, and mortars; inspect, disassemble, clean, operate, function-test, lubricate, measure, and repair small arms materials; common maintenance subjects, such as, publications, tools, maintenance forms, and soldier's manual orientation.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened 7-10 days earlier than date in ATRRS due to non participation of IMS in FTX Commander's Time.

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#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flames are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and



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watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com>

child-youth-school-services school-information Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following: Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4'9" and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals: The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately \$36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must

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be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated (DWI) is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you

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intend to drink alcohol to get you home safely.

**Local Area Activities**

- Visit the following websites
- [http www.virginia.gov](http://www.virginia.gov)
- [http www.virginia.org](http://www.virginia.org)
- [http www.hopewellva.gov](http://www.hopewellva.gov)
- [http www.petersburg-va.org](http://www.petersburg-va.org)
- [http www.colonial-heights.com](http://www.colonial-heights.com)
- [http www.richmondgov.com](http://www.richmondgov.com)
- [http www.leemwr.com](http://www.leemwr.com)

**Nearby States**

- Washington D.C. [http washington.org](http://www.washington.org)
- Maryland [http www.maryland.gov](http://www.maryland.gov)
- North Carolina [http www.visitnc.com](http://www.visitnc.com)
- West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

**Cultural Organizations**

- [http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)
- [http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)
- [http www.psova.net](http://www.psova.net)
- [http www.charlescivty.org chickahominy-tribe.shtml](http://www.charlescivty.org/chickahominy-tribe.shtml)
- [https www.icrva.org](https://www.icrva.org)
- [http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

- All students should must read the IMSO student handbook from
- [http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)
- [http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

Active Army (AA) or Reserve Components (RC).

<b>B142391</b>	<b>641-91F10</b>	<b>U</b>	<b>1.8W</b>	<b>091L</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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SMALL ARMS/TOWED ARTILLERY REPAIRER (ARTILLERY)  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

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Effective 2006-11-17 (Draft)

**Course Scope:**

To train students in the basic knowledge and skills to perform field and sustainment maintenance on the M242 25mm automatic gun; the 120mm mortar; the M198 medium towed howitzer; the M119A2 light towed howitzer; and specialized weapons. It will also train the student in Army peculiar artillery subjects.

1. POI 641-45B10 Phase 1 is the consolidated ITRO portion of the course. Both US Army and US Marine Corps students will attend Phase 1 collectively. Phase 1 subjects include: Shoulder and Hand Fired Weapons, Light Machine Guns, Heavy Ground Mounted Machine Guns and Mortars.

2. POI 641-45B10 Phase 2 is unique only to US Army students. Subjects include: Basic Knowledge and Skills, M242 25mm Automatic Gun, M120 120mm Mortar, M590 12 Gage Shotgun, M107 Sniper Rifle, Army Peculiar Subjects, M198 Medium towed Howitzer, and M119A2 Light Towed Howitzer.

NOTE: US Marine Corps students will also be required to complete the subjects in POI 641-2111 (OS) (USMC) Phase 2 (Small Arms Repairer) following completion of POI 641-45B10 Phase 1.

**Special Information:**

1. Commander's time, open time, physical fitness, and in/out processing time were not used to compute peacetime course length.

2. Peacetime academic course length was determined by dividing the academic time by 40 (298 / 40 = 7.45) rounded to 7 weeks, 3 days.

3. The total course length for POI 641-45B10 Phase 2 was computed by adding one additional day for out-processing, resulting in a 7 week, 4 day total. No additional instructor contact hours (ICH) are added for the one additional day of out-processing.

4. Mobilization course length was computed by dividing the academic time by 54.

5. Sequential and progressive testing occurs throughout each module.

6. Physical fitness training and testing will be accomplished before and/or after academic day and are not included in the overall course length. This includes four hours of APFT testing.

**Course Prerequisite Text:**

**INTERNATIONAL NOTES**

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened 7-10 days earlier than date in ATRRS due to non participation of IMS in FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

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Email usarmy.lee.tradoc.mbx.lee@alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

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MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday. To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

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Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flames are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

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Housing There is no available housing on Fort Lee.

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#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information Schools. Your School Liaison Officer for PK-12 is Mrs. Chaundra Taswell  
1880 Yorktown Drive  
BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass. SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the

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IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

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The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

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For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

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**Drugs and Alcohol**

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

**Local Area Activities**

Visit the following websites

- http www.virginia.gov
- http www.virginia.org
- http www.hopewellva.gov
- http www.petersburg-va.org
- http www.colonial-heights.com
- http www.richmondgov.com
- http www.leemwr.com

**Nearby States**

- Washington D.C. http washington.org
- Maryland http www.maryland.gov
- North Carolina http www.visitnc.com
- West Virginia http wvtourism.com default.aspx

**Cultural Organizations**

- http www.visitrichmondva.com about-richmond-region diversity
- http www.historicpetersburg.org about-historic-petersburg-va
- http www.psova.net
- http www.charlescitiy.org chickahominy-tribe.shtml
- https www.icrva.org
- http www.jewishrichmond.org index.aspx

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

- http www.alu.army.mil imso docs imso-handbook.pdf
- http www.leemwr.com

**Course International Notes:**

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	PULHES 222221 Required iNormal Red/Green (RG) Perception YES Required iPhysical Demand Rating VERY HEAVY LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 LB Required iiText Prerequisites)To attend POI 641-45B10 Phase 1 (Consolidated ITRO), the student must be an enlisted member of the Active Army, Marine Corps or (USA/USMC) Reserve Component. To attend POI 641-45B10 Phase 2 (Collocated, Army Unique), the student must be an enlisted member of the Active Army or US Army Reserve Component and have completed Phase 1.										
<b>B142392</b>	<b>641-91F10</b>	<b>U</b>	<b>4.6W</b>	<b>091L</b>	<b>60</b>				<b>No</b>		<b>50.00</b>

SM ARMS/TOWED ARTILLERY REPAIRER (FULL IMS/ART)  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

Effective 2006-11-17 (Draft)

**Course Scope:**

To train students in the basic knowledge and skills to perform field and sustainment maintenance on the M242 25mm automatic gun; the 120mm mortar; the M198 medium towed howitzer; the M119A2 light towed howitzer; and specialized weapons. It will also train the student in Army peculiar artillery subjects.

1. POI 641-45B10 Phase 1 is the consolidated ITRO portion of the course. Both US Army and US Marine Corps students will attend Phase 1 collectively. Phase 1 subjects include: Shoulder and Hand Fired Weapons, Light Machine Guns, Heavy Ground Mounted Machine Guns and Mortars.

2. POI 641-45B10 Phase 2 is unique only to US Army students. Subjects include: Basic Knowledge and Skills, M242 25mm Automatic Gun, M120 120mm Mortar, M590 12 Gage Shotgun, M107 Sniper Rifle, Army Peculiar Subjects, M198 Medium towed Howitzer, and M119A2 Light Towed Howitzer.

NOTE: US Marine Corps students will also be required to complete the subjects in POI 641-2111 (OS) (USMC) Phase 2 (Small Arms Repairer) following completion of POI 641-45B10 Phase 1.

**Special Information:**

1. Commander's time, open time, physical fitness, and in/out processing time were not used to compute peacetime course length.

2. Peacetime academic course length was determined by dividing the academic time by 40 (298 / 40 = 7.45) rounded to 7 weeks, 3 days.

3. The total course length for POI 641-45B10 Phase 2 was computed by adding one additional day for out-processing, resulting in a 7 week, 4 day total. No additional instructor contact hours (ICH) are added for the one additional day of out-processing.

4. Mobilization course length was computed by dividing the academic time by 54.

5. Sequential and progressive testing occurs throughout each module.

6. Physical fitness training and testing will be accomplished before and/or after academic day and are not included in the overall course length. This includes four hours of APFT testing

**Course Prerequisite Text:**

**INTERNATIONAL NOTES**

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened 7-10 days earlier than date in ATRRS due to non participation of IMS in FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

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Mr. Lamar Jackson 804 543-0942  
 Mr. Jerry Martin 804 892-8205  
 Ms. Donna Wells 804 386-4592  
 Army Logistics University  
 ATTN Chief IMSO  
 2401 Quarters Road  
 Fort Lee, VA 23801-1705

Fax Number 804 765-8163  
 Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a

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nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. Youwill be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at

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YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

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To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

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#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

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US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

#### Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

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Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs/narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated (DWI) is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://www.wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region/diversity>

<http://www.historicpetersburg.org/about-historic-petersburg-va>

<http://www.psova.net>

<http://www.charlescity.org/chickahominy-tribe.shtml>

<https://www.icrva.org>

<http://www.jewishrichmond.org/index.aspx>

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill, Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Passport Visa  
A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
All students should must read the IMSO student handbook from  
http www.alu.army.mil imso docs imso-handbook.pdf  
http www.leemwr.com

**Course International Notes:**

PULHES 222221 Required iiNormal Red/Green (RG) Perception YES Required iiPhysical Demand Rating VERY HEAVY LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 LB Required iiText PrerequisitesTo attend POI 641-45B10 Phase 1 (Consolidated ITRO), the student must be an enlisted member of the Active Army, Marine Corps or (USA/USMC) Reserve Component. To attend POI 641-45B10 Phase 2 (Collocated, Army Unique), the student must be an enlisted member of the Active Army or US Army Reserve Component and have completed Phase 1.

<b>B142393</b>	<b>641-91F10</b>	<b>U</b>	<b>3.0W</b>	<b>091L</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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SM ARMS/TOWED ARTILLERY REPAIRER (TOW ART/ART)  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

Effective 2006-11-17 (Draft)

**Course Scope:**

To train students in the basic knowledge and skills to perform field and sustainment maintenance on the M242 25mm automatic gun; the 120mm mortar; the M198 medium towed howitzer; the M119A2 light towed howitzer; and specialized weapons. It will also train the student in Army peculiar artillery subjects.

1. POI 641-45B10 Phase 1 is the consolidated ITRO portion of the course. Both US Army and US Marine Corps students will attend Phase 1 collectively. Phase 1 subjects include: Shoulder and Hand Fired Weapons, Light Machine Guns, Heavy Ground Mounted Machine Guns and Mortars.

2. POI 641-45B10 Phase 2 is unique only to US Army students. Subjects include: Basic Knowledge and Skills, M242 25mm Automatic Gun, M120 120mm Mortar, M590 12 Gage Shotgun, M107 Sniper Rifle, Army Peculiar Subjects, M198 Medium towed Howitzer, and M119A2 Light Towed Howitzer.

NOTE: US Marine Corps students will also be required to complete the subjects in POI 641-2111 (OS) (USMC) Phase 2 (Small Arms Repairer) following completion of POI 641-45B10 Phase 1.

**Special Information:**

1. Commander's time, open time, physical fitness, and in/out processing time were not used to compute peacetime course length.
2. Peacetime academic course length was determined by dividing the academic time by 40 (298 / 40 = 7.45) rounded to 7 weeks, 3 days.
3. The total course length for POI 641-45B10 Phase 2 was computed by adding one additional day for out-processing, resulting in a 7 week, 4 day total. No additional instructor contact hours (ICH) are added for the one additional day of out-processing.
4. Mobilization course length was computed by dividing the academic time by 54.
5. Sequential and progressive testing occurs throughout each module.
6. Physical fitness training and testing will be accomplished before and/or after academic day and are not included in the overall course length. This includes four hours of APFT testing

**Course Prerequisite Text:**

**INTERNATIONAL NOTES**

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Officers attend appropriate TLC course.

Length of course may be shortened 7-10 days earlier than date in ATRRS due to non participation of IMS in FTX Commander's Time.

#### IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

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The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all. Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

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Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your SchoolLiaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a

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seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804-222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

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While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

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Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>

<http://www.leemwr.com>

**Course International Notes:**

PULHES 222221 Required Physical Demand Rating VERY HEAVY LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 LB Required Text Prerequisites To attend POI 641-45B10 Phase 1 (Consolidated ITRO), the student must be an enlisted member of the Active Army, Marine Corps or (USA/USMC) Reserve Component. To attend POI 641-45B10 Phase 2 (Collocated, Army Unique), the student must be an enlisted member of the Active Army or US Army Reserve Component and have completed Phase 1.

<b>B142501</b>	<b>198-94H10</b>	<b>U</b>	<b>33.4W</b>	<b>091L</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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TMDE MAINTENANCE SUPPORT SPECIALIST  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

To provide training in the skills and knowledges required to maintain the U.S. Army Test, Measurement and Diagnostic Equipment (TMDE) program, including calibration and troubleshooting of Army peculiar TMDE and provides training on the identified Army-wide Warrior Training Tasks and Battle Drills requirements.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened 7-10 days earlier than date in ATRRS due to non participation of IMS in FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600



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Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday. To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month



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of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

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#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While

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Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

**Local Area Activities**

Visit the following websites

- http www.virginia.gov
- http www.virginia.org
- http www.hopewellva.gov
- http www.petersburg-va.org
- http www.colonial-heights.com
- http www.richmondgov.com
- http www.leemwr.com

**Nearby States**

- Washington D.C. http washington.org
- Maryland http www.maryland.gov
- North Carolina http www.visitnc.com
- West Virginia http wvtourism.com default.aspx

**Cultural Organizations**

- http www.visitrichmondva.com about-richmond-region diversity
- http www.historicpetersburg.org about-historic-petersburg-va
- http www.psova.net
- http www.charlescity.org chickahominy-tribe.shtml
- https www.icrva.org
- http www.jewishrichmond.org index.aspx

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

- http www.alu.army.mil imso docs imso-handbook.pdf
- http www.leemwr.com

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	-----Itemized Prerequisites----- Physical Demand Rating: MODERATELY HEAVY - Active Army and Reserve Components enlisted personnel. Special Information-----	PULHES: 212221	ASVAB EL Score: 107						Normal Red/Green (RG) Perception: REQUIRED		
	Entrance Forms to National Agency Check (ENTNAC) must be initiated prior to reporting to training. Personnel who wear eyeglasses must have nonconductive eyeglass frames when reporting for the course. Personnel with previous electronics training or experience may have to only attend selected sections of the course, based on proficiency advancement. Soldiers must possess corrective lenses for field protective mask.										
<b>B142919</b>	<b>8A-F60/551-F52 (MC)</b>	<b>U</b>	<b>0.6W</b>	<b>910</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	INTERMODAL DRY CARGO CNTR/CSC REINSPEC (CERT) Army					DEFENSE AMMO CENTER & SCHOOL McAlester, OK 74501-9053					
	<p><b>Course Description:</b> Effective 2015-04-04 Course Scope: This course provides the up-to-date requirements, techniques, and procedures for reinspection of intermodal dry cargo containers. Course content includes overview of various CSC container types, container structural and non-structural components, and a detailed analysis of reinspection criteria required by CSC, U.S. Public Law, and Joint Service Regulations. Reporting requirements and reinspection decal placement are also discussed.</p> <p>Special Information: Certification training is provided IAW 49 CFR, DoDI 5160.68 and NAVSEA OP 5. Certification training is provided for Military, DoD Civilians, and contractor personnel responsible for reinspecting intermodal dry cargo containers in accordance with United States Federal Law, the International Organization for Standardization (ISO), and the International Convention for Safe Containers (CSC) IAW 49 CFR, DoDI 5160.68 and NAVSEA OP 5.</p> <p><b>Course Prerequisite Text:</b> IAW TRADOC-R 350-70 Army Learning Policy and Systems para 5-5 Foreign Disclosure 1 = materials contained herein have been reviewed by the course developers in coordination with the Defense Ammunition Center foreign disclosure authority. This course is releasable to students from all requesting foreign countries without restrictions. Family Members/Dependents accepted with coordination with SATFA and IMSO. Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment.</p> <p><b>Course International Notes:</b> Verifiable Prerequisite Items   Prerequisite Item Value(s) or Range Description Constraint   Course Security Clearance Y NONE Required   Text Prerequisites   Attendees should be personnel who perform container certification functions.   Prerequisite Courses   There are currently no Prerequisites in the Prerequisite Courses section. See other sections.</p>										
<b>B142951</b>	<b>9E-F58/322-F37 (MC)</b>	<b>U</b>	<b>2.0W</b>	<b>910</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

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TECHNICAL TRANSPORTATION OF HAZMAT (CERT)  
Army

DEFENSE AMMO CENTER & SCHOOL  
McAlester, OK 74501-9053

**Course Description:**

Effective 2017-08-08

**Course Scope:**

This course satisfies the mandatory training requirement for persons who certify hazardous materials and conduct function-specific training for subordinate personnel as specified in the Defense Transportation Regulation. Course content includes a comprehensive review of regulations governing the transportation of hazardous materials by all modes (i.e. land, vessel, and commercial/military air). International regulations covered include the International Maritime Dangerous Goods Code and the International Commercial Air Transport Association Dangerous Goods Regulations. United States regulations include the Department of Transportation (DOT) 49 Code of Federal Regulations (CFR) and U.S. military regulations. Course materials include emphasis on shipping papers, marking, labeling, placarding, packaging, compatibility, and emergency response information. Students successfully completing the course will understand the requirements for shipping hazardous materials by all modes of transportation to include highway, rail, vessel, and both commercial/military air.

**Special Information:**

This course is considered to be certification training as mandated by Public Law and DoD 4500.9-R for those individuals required to sign hazardous material (HAZMAT) transportation documentation. Attendees should be personnel who perform duties in some phase of transportation of hazardous materials. These phases include any functions performed in shipment planning, equipment selection and inspection, shipment receiving or release, documentation, or any other aspect of traffic management. Certification is good for two (2) years.

**Course Prerequisite Text:**

IAW TRADOC-R 350-70 Army Learning Policy and Systems para 5-5 Foreign Disclosure 1 = materials contained herein have been reviewed by the course developers in coordination with the Defense Ammunition Center foreign disclosure authority. This course is releasable to students from all requesting foreign countries without restrictions. Family Members/Dependents accepted with coordination with SATFA and IMSO.

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment.

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i iCourse Security Clearance Y NONE Required iiText Prerequisites Although there is no course prerequisite, it is recommended that the student complete 9E-F69/920-F37 (DL), HAZMAT FAMILIARIZATION/SAFETY IN TRANS (CERT), prior to attending the course. iiPrerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B143305</b>	<b>702-91E10</b>	<b>U</b>	<b>19.4W</b>	<b>091L</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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ALLIED TRADES SPECIALIST  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Scope:**

702-91E10 (2161) - A PH1 (Machining) of this course consists of instruction on Machine Shop Fundamentals, Machine Tools and Precision Measuring Tools, Shop Math, Metal Identification, Precision Layout, Drills and Drilling Machines, Hand Threading Operations, Thread Repair, Countersinking, Counter Boring and Reaming, Riveting Operations, Lathe Operations and Vertical Milling Machine Operations.

**Special Information:**

The course consists of three 91E10 distinct phases. 702-91E10 (2161) - A PH1 and 702-91E10 (1316) - B PH1 are both consolidated Interservice Training Requirements Organization (ITRO) courses. 702-91E10 PH2 is an Army Unique course presented to US Army Soldiers only.

702-91E10 (2161) - A PH1 consists of the following subjects:

Machine Shop Fundamentals and Shop Safety, Precision Measuring Tools, Metal Identification, Precision Layout, Operate Hand and Machine Drills, Hand Threading Operations, Thread Repair, Countersinking, Counter Boring, and Reaming, Riveting Operations, Lathe Operations and Vertical Milling Machine Operations.

702-91E10 (1316) - B PH1 consists of the following subjects:

Modern Welding Fundamentals, Welding Prints and Symbols, Oxy-fuel Cutting Operations, Oxy-fuel Welding Operations, Plasma Arc Operations, Exothermic Cutting Operations, Gas Tungsten Arc Welding (GTAW) Operations, Gas Metal Arc Welding (GMAW) Operations and Shielding Metal Arc Welding (SMAW) Operations.

**Course Prerequisite Text:**

**INTERNATIONAL NOTES**

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened 7-10 days earlier than date in ATRRS due to non participation of IMS in FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

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#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016. Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a week, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car.

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for

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tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com>



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child-youth-school-services school-information  
 Schools. Your School Liaison Officer for PK-12 is  
 Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following: Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4'9" and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

**Servicing Airport**

Richmond International Airport (RIC)

**Arrivals**

The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately \$36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy

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stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

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[http www.virginia.org](http://www.virginia.org)  
[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)

**Nearby States**

Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

**Cultural Organizations**

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required  
 i Service Designator Z FOREIGN Required i Text Prerequisites There are currently no Prerequisites in the Text Prerequisites section. See other sections. ii Prerequisite Courses There  
 are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B143306</b>	<b>702-91E30-C45</b>	<b>U</b>	<b>8.0W</b>	<b>601</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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ALLIED TRADES SPECIALIST ALC  
 Army

NCO ACADEMY - QUARTERMASTER  
 Ft. Lee, VA 23801-1705

**Course Description:**

Effective 2018-07-11 (Draft)

Course Scope:

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This Phase consists of instructions on Shop Fundamentals; Oxy-Acetylene Operations; Radiator, Fuel Tank, and Glass repair; Gas Metal Arc Welding (GMAW); Gas Tungsten Arc Welding (GTAW); Shielded Metal Arc Welding (SMAW); Auto Body Repair; Machine Shop Operations; Common Logistics; and Situational Training Exercise.

Special Information:

GCSS-Army Distributed Learning must be completed prior to entering the resident portion.

Instructions on how to locate and enroll into the GCSS-Army course via the GCSS-Army Training and Certification (GTRAC) system is as follows:

1. Enter or copy and paste the following website address; <https://www.gcass.army.mil>.
2. Select GCSS-ARMY TRAINING option.
3. Select the GTRAC icon (Click to Enter) on the lower right on the page.
4. First time user need to begin by registering for a GTRAC account; by selecting "Register Here" and completing the Create a New Account form; then click Register to create the new account.
5. Once logged in, become familiar with the Objective and Instructions listed in the About tab.
6. Next, click on the Courses tab, then within the OPTIONAL box under the LEVEL drop down select Mission Execution and under the FUNCTIONAL POSITION drop down select Maintenance Supervisor followed by selecting FILTER.
7. New students should begin by taking the all six (6) Common Core courses first (GCSS-Army Overview, Basic Navigation, Intermediate Navigation, Data Mining, Process Flow and Using the EUM+).
8. Next, under the BUSINESS AREA SPECIFIC COURSES area complete the following three courses; Master Driver, Equipment Records Part Specialist and Maintenance Supervisor.
9. Next, under the SUPPLEMENTAL TRAINING area complete the following two courses; Store and Forward Maintenance and Decentralized User Administration courses.
10. All 11 courses listed above must be completed also recommend Soldiers bring all of their notes they created during the GCSS-Army dL training these notes will be valuable in assisting the Soldier with completing the phase 1 GCSS-Army training.

Note: If the user passes one of the three assessments, a certificate of completion will be generated. If the user does not pass one of the three assessments, the user must retake the course prior to retest. For additional information, please contact GCSS-Army Training Help Desk at [https://www.gcass.army.mil/help\\_desk/help.desk](https://www.gcass.army.mil/help_desk/help.desk).

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 GCSS-Army "Help Desk" link is located on the bottom of webpage <https://www.gcass.army.mil/Training/Default>

All first time users of the Help Desk will be required to go to the web link below and complete an initial registration form in order to gain access to the system. The requester guide below will assist in walking you through the process to register.

New User Requester Guide: Coming Soon.

Phone: 804-734-1051, DSN: 687-1051, 1-866-547-1349  
 E-Mail: [usarmy.lee.peo-eis.mbx.ecso-helpdesk@mail.mil](mailto:usarmy.lee.peo-eis.mbx.ecso-helpdesk@mail.mil)  
 Web: <https://gcssa.peoavn.army.mil>

Provide the following as a minimum when requesting Help Desk support via email and telephonically:

1. Subject - Include "GCSS-Army" in the Subject line if submitting incident reports via e-mail. Tier 1 provides support to various software applications besides GCSS-Army. This will help ensure the incident is forwarded to the correct Tier 2 help desk.

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2. Contact Info - UIC, Name, Phone #, AKO e-mail (and/or alternate email address), Unit/Office

3. Description of Problem - Provide a detailed description of the problem. Include pertinent information such as the Business Area you are working in (i. e. Unit Supply, Property Book, Plant Maintenance, etc.). Identify the specific Report, Function, or T-code you are having the problem with, and any other information that will help the analyst duplicate the error and determine the cause.

Include any pertinent attachments and screen shots. If you received an "Authorization" related error while trying to execute a specific transaction, type "/NSU53" in the command line and include the results as a screen capture/attachment.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

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Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

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#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

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Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

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Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

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Mrs. Chaundra Taswell

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804 765-3813

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processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass. SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation



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are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region/diversity>

<http://www.historicpetersburg.org/about-historic-petersburg-va>

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[http www.psova.net](http://www.psova.net)  
[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)

[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required

ii Text Prerequisites i There are currently no Prerequisites in the Text Prerequisites section.

<b>B143311</b>	<b>611-91H10</b>	<b>U</b>	<b>9.0W</b>	<b>091L</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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TRACKED VEHICLE REPAIRER (EXCL M1 TANK)  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

Initial Entry Training (IET) level automotive field maintenance training emphasizing maintenance publications, tools, TMDE, shop safety and discipline, troubleshooting, repairs and replacement of assemblies and components.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened 7-10 days earlier than date in ATRRS due to non participation of IMS in FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

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Fax Number 804 765-8163  
 Email usarmy.lee.tradoc.mbx.lee@alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. .

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

**Post Exchange**

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

**Social Dining**

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

**Fitness Centers**

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Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS  
 MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600  
 Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.  
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804 765-3813

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#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left

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in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

#### Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

#### Helpful Links

All students should must read the IMSO student handbook from

[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)

[http www.leemwr.com](http://www.leemwr.com)

#### Course International Notes:

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B143312	610-91B30-C45	U	7.2W	601	60				No		50.00

WHEELED VEH MECHANIC ALC  
Army

NCO ACADEMY - QUARTERMASTER  
Ft. Lee, VA 23801-1705

**Course Description:**

Effective 2018-07-02

Course Scope:

This phase consists of Maintenance management; supply management techniques; wheeled vehicles and their subcomponents, equipment diagnostics; EPA 609 certification; training management; and basic leadership.

Special Information:

GCSS-Army Distributed Learning must be completed prior to entering the resident phase 1 portion.

Instructions on how to locate and enroll into the GCSS-Army course via the GCSS-Army Training and Certification (GTRAC) system is as follows:

1. Enter or copy and paste the following website address; <https://www.gcss.army.mil>.
2. Select GCSS-ARMY TRAINING option.
3. Select the GTRAC icon (Click to Enter) on the lower right on the page.
4. First time user need to begin by registering for a GTRAC account; by selecting "Register Here" and completing the Create a New Account form; then click Register to create the new account.
5. Once logged in, become familiar with the Objective and Instructions listed in the About tab.
6. Next, click on the Courses tab, then within the OPTIONAL box under the LEVEL drop down select Mission Execution and under the FUNCTIONAL POSITION drop down select Maintenance Supervisor followed by selecting FILTER.
7. New students should begin by taking the all six (6) Common Core courses first (GCSS-Army Overview, Basic Navigation, Intermediate Navigation, Data Mining, Process Flow and Using the EUM+).
8. Next, under the BUSINESS AREA SPECIFIC COURSES area complete the following three courses; Master Driver, Equipment Records Part Specialist and Maintenance Supervisor.
9. Next, under the SUPPLEMENTAL TRAINING area complete the following two courses; Store and Forward Maintenance and Decentralized User Administration courses.
10. All 11 courses listed above must be completed also recommend Soldiers bring all of their notes they created during the GCSS-Army dL training these notes will be valuable in assisting the Soldier with completing the phase 1 GCSS-Army training.

Note: If the user passes one of the three assessments, a certificate of completion will be generated. If the user does not pass one of the three assessments, the user must retake the course prior to retest. For additional information, please contact GCSS-Army Training Help Desk at [https://www.gcss.army.mil/help\\_desk/help.desk](https://www.gcss.army.mil/help_desk/help.desk).

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GCSS-Army "Help Desk" link is located on the bottom of webpage <https://www.gcss.army.mil/Training/Default>

All first time users of the Help Desk will be required to go to the web link below and complete an initial registration form in order to gain access to the system. The requester guide below will assist in walking you through the process to register.

New User Requester Guide: Coming Soon.

Phone: 804-734-1051, DSN: 687-1051, 1-866-547-1349



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E-Mail: [usarmy.lee.peo-eis.mbx.ecso-helpdesk@mail.mil](mailto:usarmy.lee.peo-eis.mbx.ecso-helpdesk@mail.mil)  
 Web: <https://gcssa.peoavn.army.mil>

Provide the following as a minimum when requesting Help Desk support via email and telephonically:

1. Subject - Include "GCSS-Army" in the Subject line if submitting incident reports via e-mail. Tier 1 provides support to various software applications besides GCSS-Army. This will help ensure the incident is forwarded to the correct Tier 2 help desk.
2. Contact Info - UIC, Name, Phone #, AKO e-mail (and/or alternate email address), Unit/Office
3. Description of Problem - Provide a detailed description of the problem. Include pertinent information such as the Business Area you are working in (i. e. Unit Supply, Property Book, Plant Maintenance, etc.). Identify the specific Report, Function, or T-code you are having the problem with, and any other information that will help the analyst duplicate the error and determine the cause.

Include any pertinent attachments and screen shots. If you received an "Authorization" related error while trying to execute a specific transaction, type "/NSU53" in the command line and include the results as a screen capture/attachment.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

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#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016. Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a week, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car.

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish. Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

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**IHG InterContinental Hotels Group**

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

**Climate**

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

**School Youth Services**

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

SchoolRequirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your

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child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

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**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

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Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

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Students Name

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US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

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#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

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Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

Nearby States

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Washington D.C. <http://www.washington.org>  
 Maryland <http://www.maryland.gov>  
 North Carolina <http://www.visitnc.com>  
 West Virginia <http://www.wvtourism.com/default.aspx>

**Cultural Organizations**

<http://www.visitrichmondva.com/about-richmond-region/diversity>  
<http://www.historicpetersburg.org/about-historic-petersburg-va>  
<http://www.psova.net>  
<http://www.charlescivty.org/chickahominy-tribe.shtml>  
<https://www.icrva.org>  
<http://www.jewishrichmond.org/index.aspx>

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill, Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>  
<http://www.leemwr.com>

**Course International Notes:**

iThere are currently no Prerequisites in the Prerequisite Courses section.

<b>B143322</b>	<b>611-ASIH8 (91A/H/M/P)</b>	<b>U</b>	<b>3.8W</b>	<b>091L</b>	<b>65</b>				<b>No</b>		<b>50.00</b>
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RECOVERY OPERATIONS (TRACKED)  
 Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
 Ft Lee, VA 23801

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Scope:**

Operating, servicing and using recovery vehicles and equipment; procedures used in rigging, recovering and towing of tracked vehicles.

**Special Information:**

Packing List Requirements: All ARNG, USAR and Active Army students reporting to OCS for training are required to bring Safety Shoes and Hearing Protection (earplugs). Safety shoes must comply with the ANSI Z41-1991 (American National Standard for Personal Protection -Protection Footwear) standard. Earplugs with the earplug carrying case are to be worn as part of the battle dress uniform (IAW AR 670-1).

**TA-50:**

Bag Clothing Water Proof/Canteen Water Plastic 1Qt/Canteen Cover 1Qt/Cup Canteen Steel/Trousers Wet Weather/Overshoes/Parka Wet Weather/  
Poncho/Coveralls/Ear Plugs /Hearing protection/Safety Shoes/boot

**FOR WINTER MONTHS:**

CAP SYNTHETIC: MICROFLEECE/COLD WEATHER COAT: FIELD (ACU)/DRAWERS COLD WEATHER: POLYPROPYLENE BROWN 436  
ANKLE LENGTH/UNDERSHIRT COLD WEATHER: POLYPROPYLENE BROWN 436 LONG SLEEVE/GLOVE SHELLS: LEATHER BLACK  
GLOVE INSERTS: NYLON-WOOL KNITTED OG208 WORN WITH GLOVE SHELLS

**FOR PT UNIFORM:**

TRUNKS: BLACK IPFU NYLON/POLYESTER/T-SHIRT: SS IPFU POLYESTER/T-SHIRT: LS IPFU POLYESTER( for winter months)/  
PANTS: IPFU NYLON/JACKET: IPFU NYLON/RUNNING SHOES

**FOR DUTY UNIFORM:**

BELT RIGGERS: DESERT SAND 503/BERET MANS: BLACK/BOOT COMBAT: ARMY HOT WEATHER/BOOT, COMBAT, TEMPERATE  
WEATHER, TYPE II, TAN/CAP, PATROL: ARMY COMBAT UNIFORM (ACU)/COAT ARMY COMBAT UNIFORM: (ACU)/  
DRAWERS MENS: COTTON DESERT SAND 503 W/ELASTIC WAISTBAND/SOCK BOOT: GREEN/T-SHIRT: MOISTURE WICKING/  
TROUSERS: ARMY COMBAT UNIFORM (ACU)

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened 7-10 days earlier than date in ATRRS due to non participation of IMS in FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

Climate

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

**Local Area Activities**

Visit the following websites

- http www.virginia.gov
- http www.virginia.org
- http www.hopewellva.gov
- http www.petersburg-va.org
- http www.colonial-heights.com
- http www.richmondgov.com
- http www.leemwr.com

**Nearby States**

- Washington D.C. http washington.org
- Maryland http www.maryland.gov
- North Carolina http www.visitnc.com
- West Virginia http wvtourism.com default.aspx

**Cultural Organizations**

- http www.visitrichmondva.com about-richmond-region diversity
- http www.historicpetersburg.org about-historic-petersburg-va
- http www.psova.net
- http www.charlescity.org chickahominy-tribe.shtml
- https www.icrva.org
- http www.jewishrichmond.org index.aspx

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

- All students should must read the IMSO student handbook from
- http www.alu.army.mil imso docs imso-handbook.pdf
- http www.leemwr.com

**Course International Notes:**

Active Army, National Guard and Reserve Component. Must have successfully completed (SL 1) resident training in one of the following MOSC: 63D or 63H. i iSECURITY: None

<b>B144186</b>	<b>610-91B10</b>	<b>U</b>	<b>11.2W</b>	<b>091L</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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WHEELED VEHICLE MECHANIC (W/O FTX)  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

Effective 2006-11-21

**Course Scope:**

To perform field level maintenance on automotive wheeled vehicles; wheeled vehicle operations; introduction to troubleshooting; fuel system maintenance; electrical system maintenance; power train maintenance; chassis, suspension, and steering maintenance; brake maintenance; preventive maintenance checks and services (PMCS); common maintenance subjects; TMDE; publications; maintenance forms; use and care of tools/power tools; shop safety; maintenance discipline; information systems security; physical fitness; use of Soldier's Manual and 40 warrior tasks and 9 battle drills.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers

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and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a week, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a

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continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc .

Open flame s are prohibited.  
SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.  
We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.  
Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your



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child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following: Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4'9" and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804-222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport (RIC)

#### Arrivals

Arrivals: The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the taxi should be approximately \$36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address:

#### Students Name

US Army Logistics University

Student's Course and Class Number Example: TRANS BOLC 18-003

Box Number

2401 Quarters Road



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Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://wvtourism.com/default.aspx>

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**Cultural Organizations**

<http://www.visitrichmondva.com/about-richmond-region-diversity>  
<http://www.historicpetersburg.org/about-historic-petersburg-va>  
<http://www.psova.net>  
<http://www.charlescivty.org/chickahominy-tribe.shtml>  
<https://www.icrva.org>  
<http://www.jewishrichmond.org/index.aspx>

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill, Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>  
<http://www.leemwr.com>

**Course International Notes:**

PULHES 222222 Required. Normal Red/Green (RG) Perception YES Required. Physical Demand Rating VERY HEAVY LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 LB Required. Text Prerequisites: Qualifying scores. (a) A minimum score of 90 in aptitude area MM in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. (b) A minimum score of 87 in aptitude area MM on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004. (c) A minimum score of (87 in aptitude area MM and 85 in aptitude area GT) or a minimum score of 92 in aptitude area MM on ASVAB tests administered on and after 1 July 2004. Must have complied with Army guidelines for this MOS IAW DA PAM 611-21. SECURITY: None

<b>B144293</b>	<b>2E-FOA-F134/250-F46 (MC)</b>	<b>S</b>	<b>3.0W</b>	<b>171B</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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CAVALRY LEADER

Army

Armor School  
FORT BENNING, GA 31905-

**Course Description:**

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Effective 2018-01-04

Course Scope:

PURPOSE: To prepare Army leaders for assignment to cavalry units or brigade combat teams as commanders, noncommissioned senior leaders, staff officers and staff noncommissioned officers for tactical employment of cavalry units and brigade combat teams to conduct reconnaissance, surveillance, security, and target acquisition in unified land operations; planning and directing these operations; integration and synchronization of all Warfighting Functions in a Combined, Joint and Multi-National operations.

SCOPE: To train Officers, Chief Warrant Officers, and Non-Commissioned Officers who are involved in the planning and execution of reconnaissance collection and tactical security at the Squadron and Troop level. Soldiers will focus on applying the Fundamentals of Reconnaissance and Security, as well as established doctrine and TTPs, into the planning of Unified Land Operations in time constrained environments. Soldiers will develop skills in asset synchronization, Cavalry organization employment, synchronization of Operations and Intelligence analysis, and tactical techniques in a myriad of reconnaissance and security scenarios against near-peer and hybrid threats.

COURSE OUTCOMES:

- Ability to apply Troop (SQDN) recon and security tactics to anticipate, gain, and develop contact for a higher headquarters.
- Ability to recognize the important elements of a new situation; assess new requirements; and communicate clearly (Mission Command).
- Ability to apply staff skills to prioritize requirements, and synchronize and coordinate Squadron recon and security activities.
- Demonstrate professional accountability and confidence in application of skills and knowledge fundamental to development as a Cavalry leader and professional expert.

Special Information:

URL: <http://www.benning.army.mil/armor/316thcav/316/> .

1. Uniform/equipment: Students will wear the appropriate duty uniform for their branch throughout the course.
2. Reporting: Students will report NLT 0700 in duty uniform to Bldg 5145, Harmony Church, Fort Benning Ga, on the first day of training. Early reporting is not required.
3. Lodging: 316th CAV BDE does not provide lodging. Contact Ft. Benning lodging at 706-689-0067 ext.2800/2538. URL <http://www.benningmwr.com/lodging.php>
4. Additionally:
  - a. Students registered on ATRRS will be contacted by 3-16 Cavalry via email within 2 weeks prior to the class start date with additional up to date instructions and directions.
  - b. It is highly encouraged that students have a means of transportation. It is not unusual for students to live in North Columbus. If this is the case, the average travel distance is approximately 11 to 15 miles one-way.

**Course Prerequisite Text:**

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Family members dependents NOT authorized  
 IMS who have not completed a Captain's Career Course may request a waiver to attend.  
 The scope of the course is to produce Officers who are proficient in planning, conducting, and executing Reconnaissance, Surveillance and Security operations employment considerations for reconnaissance assets, and considerations for Operational Environment, and Counter Insurgency operations.  
 To train Officers who are involved in the planning and execution of reconnaissance collection and tactical security tasks at the Troop and Squadron level, as well as Joint Asset planners and operators who support ground operations. Students will focus on applying the fundamentals of reconnaissance and security, as well as established doctrine and TTPs, into the planning of various high intensity and counter insurgency operations in time constrained environments. Students will develop skills in asset synchronization, reconnaissance equipment employment, and tactical techniques to accomplish a myriad of reconnaissance and security scenarios. Training is built around the following course objectives

- 1.Ability to apply Troop and Squadron Reconnaissance and Security tactics to anticipate, gain, and develop contact for a higher headquarters
- 2.Ability to recognize the important elements of a new situation, assess new requirements, and communicate clearly Mission Command
- 3.Ability to prioritize requirements and synchronize and coordinate Troop Reconnaissance and Security activities
- 4.Demonstrate professional accountability and confidence in application of skills and knowledge to development as a Cavalry leader and professional expert

Physical Training is required for this course. Please visit the International Military Student Office of Fort Benning following link <http://www.benning.army.mil/infantry/199thIMS/>

All IMS must have a current physical and be medically cleared by a doctor to participate in the course.

**Course International Notes:**

DOD personnel or their Allied equivalent assigned or possessing potential to be assigned as planners, First Sergeants or Commanders of Reconnaissance/Cavalry organizations, Brigade Combat Teams or their equivalent. Army Officers in the rank of 1LT-LTC; Warrant Officers in the rank of CW3-CW4; and Non-Commissioned Officers in the grade of SFC-1SG/MSG who serve in the AR, IN, EN, AV, MI, FA, SIG CMF. Additional Soldiers may attend this course with a waiver signed by the individual's Squadron Commander. Officers must be a graduate of any Captain Career Course (Officers who have not completed a Captain's Career Course may attend if a waiver is provided by their Squadron Commander). It is recommended that NCOs be a graduate of the Battle Staff NCO or the Allies equivalent.   
 PURPOSE: To prepare Army leaders for assignment to cavalry units or brigade combat teams as Commanders, Non-Commissioned senior leaders, staff officers and staff Non-Commissioned Officers for tactical employment of cavalry units and brigade combat teams to conduct reconnaissance, surveillance, security, and target acquisition in unified land operations; planning and directing these operations; integration and synchronization of all Warfighting Functions in a Combined, Joint and Multi-National operations.   
 SCOPE: To train Officers, Chief Warrant Officers, and Non-Commissioned Officers who are involved in the planning and execution of reconnaissance collection and tactical security at the Squadron and Troop level. Soldiers will focus on applying the Fundamentals of Reconnaissance and Security, as well as established doctrine and TTPs, into the planning of Unified Land Operations in time constrained environments. Soldiers will develop skills in asset synchronization, Cavalry organization employment, synchronization of Operations and Intelligence analysis, and tactical techniques in a myriad of reconnaissance and security scenarios against near-peer and hybrid threats.   
 COURSE OUTCOMES:- Ability to apply Troop (SQDN) recon and security tactics to anticipate, gain, and develop contact for a higher headquarters.- Ability to recognize the important elements of a new situation; assess new requirements; and communicate clearly (Mission Command).- Ability to apply staff skills to prioritize requirements, and synchronize and coordinate Squadron recon and security activities.- Demonstrate professional accountability and confidence in application of skills and knowledge fundamental to development as a Cavalry leader and professional expert.

<b>B144313</b>	<b>611-91H30-C45</b>	<b>U</b>	<b>6.6W</b>	<b>601</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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TRACKED VEHICLE REPAIRER ALC (FULL)  
 Army

NCO ACADEMY - QUARTERMASTER  
 Ft. Lee, VA 23801-1705

**Course Description:**

Effective 2018-07-11 (Draft)  
 Course Scope:

Primary emphasis of training will be on maintenance supervision, shop operations, recovery operations and equipment, diagnostics and advanced troubleshooting on hydraulic system, electrical system, steering/braking system, engine and transmission assembly, auxiliary power unit, and maintenance of Test Measurement and Diagnostic Equipment (TMDE).

Special Information:

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GCSS-Army Distributed Learning must be completed prior to entering the resident portion.

Instructions on how to locate and enroll into the GCSS-Army course via the GCSS-Army Training and Certification (GTRAC) system is as follows:

1. Enter or copy and paste the following website address; <https://www.gcass.army.mil>.
2. Select GCSS-ARMY TRAINING option.
3. Select the GTRAC icon (Click to Enter) on the lower right on the page.
4. First time user need to begin by registering for a GTRAC account; by selecting "Register Here" and completing the Create a New Account form; then click Register to create the new account.
5. Once logged in, become familiar with the Objective and Instructions listed in the About tab.
6. Next, click on the Courses tab, then within the OPTIONAL box under the LEVEL drop down select Mission Execution and under the FUNCTIONAL POSITION drop down select Maintenance Supervisor followed by selecting FILTER.
7. New students should begin by taking the all six (6) Common Core courses first (GCSS-Army Overview, Basic Navigation, Intermediate Navigation, Data Mining, Process Flow and Using the EUM+).
8. Next, under the BUSINESS AREA SPECIFIC COURSES area complete the following three courses; Master Driver, Equipment Records Part Specialist and Maintenance Supervisor.
9. Next, under the SUPPLEMENTAL TRAINING area complete the following two courses; Store and Forward Maintenance and Decentralized User Administration courses.
10. All 11 courses listed above must be completed also recommend Soldiers bring all of their notes they created during the GCSS-Army dL training these notes will be valuable in assisting the Soldier with completing the phase 1 GCSS-Army training.

Note: If the user passes one of the three assessments, a certificate of completion will be generated. If the user does not pass one of the three assessments, the user must retake the course prior to retest. For additional information, please contact GCSS-Army Training Help Desk at [https://www.gcass.army.mil/help\\_desk/help.desk](https://www.gcass.army.mil/help_desk/help.desk).

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GCSS-Army "Help Desk" link is located on the bottom of webpage <https://www.gcass.army.mil/Training/Default>

All first time users of the Help Desk will be required to go to the web link below and complete an initial registration form in order to gain access to the system. The requester guide below will assist in walking you through the process to register.

New User Requester Guide: Coming Soon.

Phone: 804-734-1051, DSN: 687-1051, 1-866-547-1349  
E-Mail: [usarmy.lee.peo-eis.mbx.ecso-helpdesk@mail.mil](mailto:usarmy.lee.peo-eis.mbx.ecso-helpdesk@mail.mil)  
Web: <https://gcssa.peoavn.army.mil>

Provide the following as a minimum when requesting Help Desk support via email and telephonically:

1. Subject - Include "GCSS-Army" in the Subject line if submitting incident reports via e-mail. Tier 1 provides support to various software applications besides GCSS-Army. This will help ensure the incident is forwarded to the correct Tier 2 help desk.
2. Contact Info - UIC, Name, Phone #, AKO e-mail (and/or alternate email address), Unit/Office
3. Description of Problem - Provide a detailed description of the problem. Include pertinent information such as the Business Area you are working in (i. e. Unit Supply, Property Book, Plant Maintenance, etc.). Identify the specific Report, Function, or T-code you are having the problem with, and any other information that will help the analyst duplicate the error and determine the cause.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Include any pertinent attachments and screen shots. If you received an "Authorization" related error while trying to execute a specific transaction, type "/NSU53" in the command line and include the results as a screen capture/attachment.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

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PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

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Social Dining

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 To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

**IHG InterContinental Hotels Group**

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the

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microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.  
 Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.  
 Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.  
 Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc .  
 Open flame s are prohibited.  
 SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.  
 Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.  
 We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.  
 Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.



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SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

#### Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

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**Contacting Your Embassy**  
While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

**Medical Dental Care**  
Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.  
The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.  
Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

**Miscellaneous Information**  
Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

**Drugs and Alcohol**  
Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

**Local Area Activities**  
Visit the following websites  
[http www.virginia.gov](http://www.virginia.gov)  
[http www.virginia.org](http://www.virginia.org)  
[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)  
**Nearby States**  
 Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

**Cultural Organizations**  
[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

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Nearest Cities  
Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

Nearest Military Bases  
Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

National Holidays  
Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

Passport Visa  
A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
All students should must read the IMSO student handbook from  
http www.alu.army.mil imso docs imso-handbook.pdf  
http www.leemwr.com

**Course International Notes:**  
i iText Prerequisites iThere are no Prerequisites in the Text Prerequisites section.

<b>B144314</b>	<b>611-91H10</b>	<b>U</b>	<b>8.8W</b>	<b>091L</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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TRACKED VEHICLE REPAIRER (W/O FTX)  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

Effective 2006-11-17 (Draft)

**Course Scope:**

Initial Entry Training (IET) level automotive field maintenance training emphasizing maintenance publications, tools, TMDE, shop safety and discipline, troubleshooting, repairs and replacement of assemblies and components.

**Course Prerequisite Text:**

**INTERNATIONAL NOTES**

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

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Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday. To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and

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watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com>

child-youth-school-services school-information Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following: Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4'9" and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals: The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fare should be approximately \$36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must

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be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated (DWI) is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you

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intend to drink alcohol to get you home safely.

**Local Area Activities**

- Visit the following websites
- [http www.virginia.gov](http://www.virginia.gov)
- [http www.virginia.org](http://www.virginia.org)
- [http www.hopewellva.gov](http://www.hopewellva.gov)
- [http www.petersburg-va.org](http://www.petersburg-va.org)
- [http www.colonial-heights.com](http://www.colonial-heights.com)
- [http www.richmondgov.com](http://www.richmondgov.com)
- [http www.leemwr.com](http://www.leemwr.com)

**Nearby States**

- Washington D.C. [http washington.org](http://www.washington.org)
- Maryland [http www.maryland.gov](http://www.maryland.gov)
- North Carolina [http www.visitnc.com](http://www.visitnc.com)
- West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

**Cultural Organizations**

- [http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)
- [http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)
- [http www.psova.net](http://www.psova.net)
- [http www.charlescivty.org chickahominy-tribe.shtml](http://www.charlescivty.org/chickahominy-tribe.shtml)
- [https www.icrva.org](https://www.icrva.org)
- [http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

- All students should must read the IMSO student handbook from
- [http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)
- [http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

Active Army or Reserve Component enlisted personnel upon initial entry into MOS 63H10. ì SECURITY: None

<b>B144319</b>	<b>611-ASIH8 (91A/H/M/P)</b>	<b>U</b>	<b>3.8W</b>	<b>809</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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RECOVERY OPERATIONS (TRACKED)  
Army

USATC-Benning  
FORT BENNING, GA 31905

**Course Description:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2016-05-18

Course Scope:

Major subject areas include, but not limited to the following: Operating, servicing, rigging, towing, and recovery with the M88A1/M88A2 series Track Recovery Vehicle. Students will use the Track Recovery Vehicle and equipment to recover mired and overturned equipment, and towing of track vehicles using winch and towing capabilities.

Army Regulation 750-1 states that wheeled and tracked recovery vehicles will be operated by properly trained and certified recovery personnel. At a minimum, there must be at least two tracked recovery ASI H8 certified recovery operations individuals in the vehicle while performing recovery missions using tracked recovery vehicles. Wheel ASI H8 recovery specialist cannot be substituted for Track ASI H8 recovery specialist.

Special Information:

PACKING LIST REQUIREMENTS: All ARNG, USAR and Active Army students reporting for training are required to bring the following:

TA-50/OCIE:

- Bag clothing waterproof
- Hydration system (camel bak)
- Trousers wet weather
- Parka wet weather
- Steel toe safety boots -Safety boots must comply with the ANSI Z41-1991 (American National Standard for Personal Protection - Protection Footwear) standard
- Eye protection (clear and dark)
- Kevlar/MICH/ACH helmet
- Assault pack
- ALL LEATHER gloves with liners
- Hearing protection
- Coveralls (must bring two)

FOR WINTER MONTHS - 1 October to 1 April (bring in addition to items above)

- Cap synthetic: microfleece
- Cold weather top(s)
- Cold weather bottom(s)
- Drawers cold weather
- Undershirt, cold weather
- Cold weather leather glove shells with inserts

Additional items:

- Notebook, pen, and pencils suitable for taking classroom notes. Calculator.

PT Uniform: Full summer and winter IPFU/APFU (I.A.W. AR 670-1)

Duty Uniform: belt riggers, boot combat: Army hot weather, boot combat: temperate weather, cap patrol: ACU, coat: Army combat uniform, drawers, sock boot: green, t-shirt: moisture wicking, trousers: ACU, camel back: ACU.

NOTE: IF YOU DO NOT BRING ALL LEATHER WORK GLOVES and SAFETY SHOES/BOOTS, YOU WILL BE REQUIRED TO PURCHASE THEM PRIOR TO STARTING THE COURSE.

FLIGHTS WILL NOT BE SCHEDULED ANY EARLIER THAN 1300 ON DAY OF GRADUATION.

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**Course Prerequisite Text:**  
 FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED

Physical Training is required for this course.

All IMS must have a current physical within 12 months and be medically cleared by a doctor to participate in the course.

**Course International Notes:**

Text Prerequisites: SECURITY: None  
 Prerequisite Courses: There are currently no Prerequisites in the Prerequisite Courses section.

<b>B144321</b>	<b>611-91A10</b>	<b>U</b>	<b>16.4W</b>	<b>809</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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M1 ABRAMS TANK SYSTEM MAINTAINER  
 Army

USATC-Benning  
 FORT BENNING, GA 31905

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2016-06-01

Course Scope:

Military Occupational Specialty training covering the subject areas of: publications; special tools; test, measurement, and diagnostic equipment (TMDE); fundamentals and principles of engine, fuel, exhaust, cooling, electrical, track, suspension, steering control, and hydraulic systems; engine power trains; preventive maintenance checks and services (PMCS); and maintenance of automotive, turret systems and components. This training will enable the graduate to inspect, service, lubricate, replace, adjust, test, purge, repair, and troubleshoot the systems and components of the M1A2 SEP tank.

Special Information:

This reflects the addition of gender neutral physical demand requirements.

Graduation Requirements (Subject to Provisions of TRADOC Regulation 350-6)

NOTE: All training specified below, as required for graduation, will be made up if missed, and must be recorded on the DA Form 1059. The Soldier will be required to meet the performance/learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally.

- a. Pass the APFT with a minimum of 60 points in each event.
- b. Pass MOS-specific critical tasks as identified by the proponent school, which includes being able to occasionally push/pull 100 pounds (Improved Fire Control Electronics Unit) approximately 2 feet and lift/lower 1 foot from the kneel position individually; as a two Soldier team, pull out of tank (using a strap), lift/lower up to 4 feet and carry up to 25 feet (prorated 50 pounds per Soldier) while wearing/carrying ~80 pounds of uniform and combat equipment (can be carried intermittently).
- c. Complete the 8 hour personal financial training course.
- d. Reinforce training in accordance with Table 5-2 of TRADOC Regulation 350-6.
  - (1) Museums (branch related).
  - (2) Branch history.
  - (3) Manage personal finances/8 hours.
  - (4) Army Traffic Safety Training Program.
  - (5) Army values.
  - (6) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.
  - (7) Comply with UCMJ/1 hour.
  - (8) CSF 2 (Modules determined by Commandant).
  - (9) WTBD (Determined by Commandant).

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Prerequisite Text:**

FAMILY MEMBERS DEPENDENTS NOT PERMITTED

Physical Training is required for this course.

All IMS must have a current physical within 12 months and be medically cleared by a doctor to participate in the course.

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required  
 ii Text Prerequisites There are currently no Prerequisites in the Text Prerequisites section. See other sections. iii Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B144563</b>	<b>611-91P10</b>	<b>U</b>	<b>11.0W</b>	<b>091L</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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SELF PROP ARTILLERY SYS MAINTAINER (W/O WARR TNG)  
 Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
 Ft Lee, VA 23801

**Course Description:**

Initial Entry Training (IET), providing Basic Knowledge and Skills training in Field Level (Automotive/Armament) Maintenance training emphasizing maintenance publications, tools, TMDE, maintenance safety and discipline, troubleshooting, replacement, repair, and service of automotive and armament related systems of M109-series Howitzers, and M992 series Ammunition Carrier.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened by 7-10 days earlier than date in ATRRS due to non participation of IMS in the FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT, you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant's List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

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#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear is required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter. The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016. Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a week, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car.

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for

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tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com>

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child-youth-school-services school-information  
 Schools. Your School Liaison Officer for PK-12 is  
 Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following: Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4'9" and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

**Servicing Airport**

Richmond International Airport (RIC)

**Arrivals**

The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately \$36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy

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stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)



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[http www.virginia.org](http://www.virginia.org)  
[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)

**Nearby States**

Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

**Cultural Organizations**

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from  
[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

There are currently no Prerequisites in the Text Prerequisites section.

<b>B144566</b>	<b>611-91M10</b>	<b>U</b>	<b>12.8W</b>	<b>809</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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BRADLEY FIGHTING VEHICLE SYSTEM MAINTAINER  
Army

USATC-Benning  
FORT BENNING, GA 31905

**Course Description:**

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Effective 2016-06-01

Course Scope:

Military Occupational Specialty training covering the subject areas of: publications; special tools; test, measurement, and diagnostic equipment (TMDE); fundamentals and principles of engine, fuel, exhaust, cooling, electrical, track, suspension, steering control, and hydraulic systems; engine power trains; preventive maintenance checks and services (PMCS); and maintenance of automotive and turret systems and components. This training will enable the graduate to inspect, service, lubricate, replace, adjust, test, purge, repair, and troubleshoot the systems and components of the M2/M3 Bradley Fighting Vehicle.

Special Information:

Graduation Requirements (Subject to Provisions of TRADOC Regulation 350-6)

NOTE: All training specified below, as required for graduation, will be made up if missed, and must be recorded on the DA Form 1059. The Soldier will be required to meet the performance/learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally.

- a. Pass the APFT with a minimum of 60 points in each event.
- b. Pass MOS-specific critical tasks as identified by the proponent school, which includes being able to occasionally push/pull up to 100 pounds (Multi-capable Maintainer Tool Kit) on wheels up to 25 feet individually; lift/lower 4 feet and carry 25 feet as part of a two Soldier team (prorated 50 pounds per Soldier) while wearing/carrying ~80 pounds of uniform and combat equipment (can be carried intermittently).
- c. Complete the 8 hour personal financial training course.
- d. Reinforce training in accordance with Table 5-2 of TRADOC Regulation 350-6.
  - (1) Museums (branch related).
  - (2) Branch history.
  - (3) Manage personal finances/8 hours.
  - (4) Army Traffic Safety Training Program.
  - (5) Army values.
  - (6) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.
  - (7) Comply with UCMJ/1 hour.
  - (8) CSF 2 (Modules determined by Commandant).
  - (9) WTBD (Determined by Commandant).1. General: Advanced Individual Training (AIT) course trains all soldiers in Advanced Skills. Training is conducted by the 194th Armored BDE.

Reporting Instructions: All incoming personnel except drill sergeants report to the 194th Armored Brigade (Harmony Church), bldg 4324 on the date specified on their orders. Phone: DSN 680-5834/5907/5808, Comm (706) 626-5834/5907/5808. (IET Only)

For emergency contact the 194th Armored Brigade staff duty: DSN 680-5904, Comm (706) 626-5904.

**Course Prerequisite Text:**

FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED

Physical Training is required for this course.

All IMS must have a current physical within 12 months and be medically cleared by a doctor to participate in the course.

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required  
 i Text Prerequisites There are currently no Prerequisites in the Text Prerequisites section. See other sections. i Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B144569</b>	<b>610-ASIH8 (91B/E/L/S)</b>	<b>U</b>	<b>3.6W</b>	<b>091L</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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RECOVERY OPERATIONS (WHEELED)  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

Operating, servicing and using wheel recovery vehicles and equipment; procedures used in rigging, recovering and towing of wheel vehicles.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened by 7-10 days earlier than date in ATRRS due to non participation of IMS in the FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries,

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barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

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Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

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move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

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Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell  
1880 Yorktown Drive  
BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

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To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass. SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4'9" and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.  
Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804-222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the

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mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://www.wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region-diversity>

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[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)

[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

Active Army, Army Reserve and Army National Guard must have successfully completed (SL1) resident training in one of the following MOS: 63B or 63S.

<b>B144577</b>	<b>2E-SIR7/521-ASIR7</b>	<b>U</b>	<b>4.0W</b>	<b>171B</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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ARMY RECONNAISSANCE  
Army

Armor School  
FORT BENNING, GA 31905-

**Course Description:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-10-23

Course Scope:

Purpose: To provide Commanders with select Officers/NCOs that possess higher levels of skills and knowledge to perform as leaders of Scout Platoons. Graduates will employ enhanced abilities in communication, navigation, reporting, in addition to tactical and technical proficiency in all aspects of mounted and dismounted reconnaissance.

The Soldier will develop advanced skills at executing the forms of reconnaissance and security to enable friendly operations. Graduates demonstrate application of the fundamentals of reconnaissance and security, are practiced in all aspects of platoon level mission planning for cavalry operations. Field training exercises will require Soldiers to apply skills required for scout platoons of various platforms - Armor BCT, Stryker BCT, and Infantry BCT. Soldiers will develop tactical and technical proficiency in various aspects of mounted and dismounted reconnaissance and security operations. Examples include: evaluating routes and obstructions; tactical questioning; missions, organizations and configurations to suit the mission end state; the continuous process of troop leading procedures to include planning and executing OPORDs & FRAGORDs; operations in close contact with civilian populations and dense urban areas; security operations; tactical communications and reporting; planning for and employing air, ground, and technical surveillance equipment; and integrate new technology to enhance mission effectiveness. ARC graduates will be exposed to considerations of future warfare against a near peer threat, operating in degraded, denied, or disrupted operating environments with a reliance on host nation capability and the integration of allied and indigenous forces into the mission.

Course Outcomes:

- (1) Provide higher level skills of navigations, communications, and reporting.
- (2) Perform critical application using the Intelligence Preparation of the Battlefield (IPB).
- (3) Perform planning and executing reconnaissance and security missions without mission compromise or loss of the ability to maneuver unit or supporting asset.
- (4) Apply skills required for scout units assigned to a BCT.
- (5) Demonstrate tactical and technical proficiency in all aspects of mounted and dismounted reconnaissance.
- (6) Provide self-confidence to solve mission relevant problems.
- (7) Apply new equipment and technology to enhance mission effectiveness.

Special Information:

Eligibility: Army/Marine/Navy/Air Force/Allied Nations:

- (1) Military personnel who meet criteria and course prerequisites.
- (2) Military personnel of other services who meet course criteria and prerequisites.
- (3) Military personnel from other nations that meet course criteria and prerequisites when such training is determined to be in the best interest of the United States.

Special Instructions:

- All students will arrive with the following documents in hand for in-processing:
- In or projected to a reconnaissance para/line # or appropriate position for other MOS's.
  - 12 mile forced march with 3 hrs with 35 lbs.
  - Completed 5 mile run within 40 mins within last 30 days.

\* All verified by the SQDN/BN CDR or CSM. Students arriving without the prescribed documents will have 12 hours to produce the documents or be dismissed from the course.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family members dependents NOT authorized  
 Purpose To prepare Commissioned Officers and Non-commissioned Officers E-6 and above to perform as leaders of reconnaissance platoons in today's modular force in order to meet the challenges of the future. This course will train the increased skill sets required of all platoon sized reconnaissance elements and all existing or transitioning reconnaissance organizations. Phase Scope Course Outcomes 1 Observable higher fundamental skills 2 Higher Understanding of Commander Information Needs 3 Planning and executing without compromise 4 Competence with Supporting Assets 5 Displays Mental and Physical Toughness 6 Confidence at Problem Solving 7 Mission Context Problem Solving Scope The Soldier will develop higher level fundamental skills of reconnaissance and security, navigation, communications and reporting, to gain situation awareness and confirm the Intelligence Preparation of the Battlefield develop skills to better understand BCT, Squadron, and Troop commanders' information requirements, how to find, and communicate battlefield information about terrain, enemy, and local populations develop skills for planning and executing reconnaissance without mission compromise or loss of freedom of action develop understanding of the procedures for competently employing attached air, ground, and technical reconnaissance and support assets and develop the self-confidence to solve mission relevant problems, anticipation enemy contact, exercise initiative in the face of changing conditions, and manage the tactical risks associated with reconnaissance, security, and surveillance mission requirements. Field training exercises will require Soldiers to apply skills required for reconnaissance units assigned to Brigade Combat Teams - Armor BCT, Stryker BCT, Infantry BCT, and the Reconnaissance and Surveillance BDE. Soldiers will become tactically and technically proficient in all aspects of mounted and dismounted reconnaissance, surveillance, security operations, and sustainability to include but not limited to evaluating routes and obstructions tactical questioning missions, organizations and configurations to suit the mission end state plan, prepare, brief and execute operations orders and FRAGOs the continuous process of troop leading procedures urban area reconnaissance security operations tactical communications and reporting planning for and employing surveillance system equipment and integrate new technology to enhance mission effectiveness.

Special Information

Eligibility Army Marine Navy Air Force Allied Nations 1 Military personnel who meet criteria and course prerequisites. 2 Military personnel of other services who meet course criteria and prerequisites. 3 Military personnel from other nations that meet course criteria and prerequisites when such training is determined to be in the best interest of the United States. Phase Remarks Special Instructions All students will arrive with the following documents in hand for in-processing - Current within 6 months ABN physical to attend. - In or projected to a reconnaissance para line or appropriate position for other MOS's - APFT 17-21 yr old within last 30 days - 12 mile forced march with 3 hrs with 35 lbs - Completed 5 mile run within 40 mins within last 30 days. Students arriving without the prescribed documents will have 12 hours to produce the documents or be dismissed from the course. Ruck March Individual students should arrive and be prepared to complete all scheduled Ruck-Marches up to and including a 12 Mile Ruck-March at the average pace of 15 minutes per mile at some point during the course a Action Conduct a ruck march. b Conditions Given ACU's, boots, FLC, individual weapon, patrol cap, and rucksack containing the appropriate seasonal equipment weighing 35 lbs without water, for all scheduled ruck marches. c Standards Each student must maintain a pace of 15 minute per mile. Students must complete the ruck march with 35lbs rucksack. Waiver Authority The Chief of Armor is the waiver approval authority for this course. Students requesting course phase prerequisite waivers e.g. AOC MOS, Rank Grade, Medical Physical Standards, etc.

**Course International Notes:**

SAFTA will ensure prereqs are met by foreign students.

<b>B144581</b>	<b>250-19D30-C45</b>	<b>U</b>	<b>7.0W</b>	<b>698</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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CAVALRY SCOUT ALC  
 Army

NCO ACADEMY - INFANTRY  
 Fort Benning, GA 31905

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-10-24 (Draft)

Course Scope:

Purpose: Educate, train, and develop self-confident and adaptive Cavalry Scout NCOs through progressive leader development who are capable of solving complex problems during Unified Land Operations in coordination with Joint, Interorganizational, Multinational (JIM) partners. Develop critical thinking NCOs to effectively perform operations and provide tactical alternatives for strategic operations to counter emerging threats at the squad and platoon level. Training / education builds on experience gained in previous training / education and operational assignments.

Phase Scope: Cavalry Scout ALC uses the Army Learning Model (ALM) that integrates 21st Century Soldier Competencies into the learning environment led by facilitators who engage learners in current doctrine that develops innovative, agile leaders whose graduates have the ability to win in a complex world. ALM initiatives include the use of VBS2/3 scenarios, Blackboard, simulation/simulator strategies, and a Situational Training Exercise (STX). The culminating event covers Virtual Battlespace 2/3 (VBS2/3) scenarios, a Field Training Exercise (FTX), and situational-based Close Combat Tactical Trainer (CCTT) scenarios with leadership evaluations. It is 86 (AC) / 77 (RC) academic hours and meets the requirements of TR 350-10 (with INCOPD NCOES Waiver Memorandum dated 13 May 2014).

Course Outcomes:

Fully understand and demonstrate proficiency in the 21st Century Soldier Competencies appropriate to their level.

Capable of operating with tactical efficiency within Army Doctrine as a Leader within a platoon as part of a combined arms element.

Aware of their role as a member of the Army Profession and able to apply those ideas through the application of leadership using Army values and ethics.

Capable of applying the four Attributes: lead; train and educate; care for Soldiers and equipment; maintain and enforce standards. Capable of adaptive and critical thinking who are able to communicate (orally or written) or take appropriate action.

Demonstrate lifelong learning and proficiency through testing and guided self-development.

Special Information:

Refer to <http://www.benning.army.mil/MCoE/NCOA/> and click on the link for AR ALC link on the right for the Welcome Letter, Student Documents, and Class Course Dates.

Waivers may be submitted electronically to the following email or by mail to the CoAR office:

usarmy.benning.mcoe.mbx.armor-ocoa@mail.mil

CHIEF OF ARMOR

U.S. ARMY ARMOR SCHOOL

1 KARKER STREET SUITE 6600 FORT BENNING, GA 31905

Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

**Course Prerequisite Text:**

FAMILY MEMBERS DEPENDENTS NOT PERMITTED

The following information was prepared by the Fort Benning International Military Student Office IMSO .

FORT BENNING INTERNATIONAL MILITARY STUDENT OFFICE IMSO is located at BLDG

2651, 7561 Michael Street, FT BENNING, GA 31905. We are also known as C Co, IMSO. 3-81 AR BN, 199TH INF BRIGADE.

-Physical training is required for all NCOES Courses.

-No dependents are authorized to accompany Soldiers as they attend

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NCOES schools.

- WLC and ALC students will reside in Abrams Hall.

The following NCO schools are set-up for the following ranks

Maneuver SLC - Sergeant First Class E-7

MANEUVER SLC INFANTRYMAN - Sergeant First Class E-7

MANEUVER SLC CAVALRY SCOUT - Sergeant First Class E-7

INFANTRYMAN ADV LDR - Staff Sergeant E-6

ARMOR CREWMAN ADV LDR - Staff Sergeant E-6

CAVALRY SCOUT ADV LDR - Staff Sergeant E-6

WARRIOR LEADER - Corporal E-4 Sergeant E-5

WARNING - without medical requirements and packing list, students may not enroll in course. Fort Benning IMSO does not always have time resources to correct deficiencies in medical records and required equipment. Each IMS student is required to have a completed medical and dental examination by a medical authority from their country on DD Forms 2807-1 2808, in English. Forms and instructions are located at [www.disam.dsca.mil](http://www.disam.dsca.mil) itm

WARNING - All US Army Infantry and Armor Schools require mandatory physical training.

Students who arrive in poor physical condition greatly increase their risk of injury and or course failure.

Please read entire contents to brief international student prior to departure for the United States. Medical requirements and packing list must receive special attention.

#### Contents

- 1.Course Overview.
- 2.Special Considerations for International Students.
- 3.Medical Requirements.
- 4.Packing List.
- 5.Reporting Instructions.
- 6.Billeting, Pay, Messing.
- 7.Other Considerations.
- 8.Field Studies Program.
- 9.IMS Graduation Standards.

SPECIAL CONSIDERATIONS FOR INTERNATIONAL STUDENTS Students must arrive in good physical condition. Daily physical training, lasting 90 minutes, occurs 5 to 6 mornings per week. Students will carry heavy loads 30 kg over distances up to 12 miles. Ability to comprehend spoken English slang is more important than technical writing and reading. Students must prepare and deliver simple operations orders for rifle platoons. A laptop computer

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is recommended, but not required.

**MEDICAL REQUIREMENTS** All IMS must have a current physical within 12 months and be medically cleared by a doctor to participate in the course. Students must comply with all applicable regulations in the JSAT JCSET, and regulations as required by the US Embassy.

**PACKING LIST** Please check the FT Benning Course website for each course s packing list. Please check all lists to include a field equipment list, athletic equipment and formal uniforms civilian clothes list.

Samples are

**FIELD EQUIPMENT**

- 2 pair of boots, well broken in.
- 4 sets of combat uniforms.
- 8 t-shirts.
- 8 pair of wool socks.
- 2 patrol caps
- 1 wet weather parka
- 1 pair of gloves
- 1 black wool knit cap
- 1 Notebook
- 5 black pens
- 2 pencils

**ATHLETIC EQUIPMENT** must be national military or US Army. Strongly recommend that students purchase US Army PT gear upon arrival. Total cost will be around 150.

- 1 pair of running shoes
- 4 pair of white socks
- 2 running shorts
- 2 short sleeve PT shirts
- 2 long sleeve PT shirts
- 1 PT outer-shell trousers
- 1 PT outer-shell jacket
- 1 orange reflective vest purchase upon arrival at Fort Benning

**FORMAL UNIFORMS CIVILIAN CLOTHES**

National Formal Uniform equivalent to US Dress Blues, or Class A  
 Appropriate civilian clothes recommend three sets .

**Reporting Instructions**

Students will arrive at Columbus Airport CSG after transferring at Atlanta

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Hartsfield International. IMSO duty driver will meet all IMS flights. Fort Benning IMSO will drive students to Olson Hall Billeting, regardless of FMS IMET status. They will report the next morning at 0830 to the IMSO office, BLDG 2651, 7561 MICHAEL STREET. Contact Telephone numbers | IMSO CDR 706 575-8510.

WARNING - many students bags do not successfully transfer from Atlanta to Columbus. Students must file lost baggage claims at Columbus Airport. All lost bags, regardless of student, must be delivered to Abram Hall Billeting Office, BLDG 1670, at Fort Benning. Students must retain copy of their baggage claim voucher number.

Billeting, Pay, Messing Regardless of whether the student is IMET or FMS funded, students will live in Olson Hall. Students should arrive with 500 to cover travel and incidentals until they begin receiving IMET pay. This money will also cover any deficiencies in the packing list. IMET students will receive 13.90 meal rate and 11.00 incidental allowance per day, unless their ITO specifies a different arrangement. Students will mess in the dining facility, located near the IBOLC OCS complex. Messing expenses per day are approximately 13.90. Abrams Hall rooms have a microwave for meals purchased at the commissary.

Other Considerations Please do not bring your Spouse and or dependents i.e. family members Families will be required to live off-post. IMET students will not receive any money to cover their families expenses.

Field Studies Programs Students will also be invited to seek sponsorship with local American families from Columbus, GA. Additionally, there are numerous 1 to 4 day fully funded tours of the Southern US available. Social functions include guest speakers and farewell dinners. Examples of visits include Columbus Tour, Atlanta Tour, and the Savannah Tour.

IMS Graduation Standards same as US students.

Internet Link  
<http://www.benning.army.mil/infantry/ncoa>

SCO Please fax or mail healthcare coverage policies if applicable to the following address

CDR, C Co 3-AR BN, 199th Brigade, IMSO, 7561 Michael Street, BLDG 2651, Fort Benning, GA 31905 FAX 706 545-8325

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i i Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required i i Text Prerequisites i Active Army or Reserve Component enlisted soldier that meets enlistment requirements, and has recommendation of commander or CMFs selected by PERSCOM. Qualified in MOS 19D. Meets requirements outlined in AR 351-1 paragraph 5-14 and 5-18a(5), and met TABE requirement. Only SSG and promotable SGTs will attend. Completed PLDC or equivalent course unless SGTs will attend. Completed PLDC or equivalent course unless promoted prior to linkage to promotion. Successfully completed PLDC at least six months before attending this course. i i SECURITY: None i i Prerequisite Courses i There are currently no Prerequisites in the Prerequisite Courses section.										
<b>B144600</b>	<b>610-91S10</b>	<b>U</b>	<b>9.0W</b>	<b>091L</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

STRYKER SYSTEMS MAINTAINER  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

To train students to perform field level maintenance on the Stryker family of vehicles. Subject areas include Introduction to Engine Maintenance; Electrical System Maintenance; Power Train Maintenance; Chassis, Suspension, and Steering Maintenance; Pneumatics Maintenance; Brake Maintenance; Hydraulic Maintenance; Remote Weapon System Maintenance; Cupola Maintenance; ATGM Maintenance; Motor Carrier and MGS Maintenance; Preventive Maintenance Checks and Services (PMCS); common maintenance subjects; Test Measurement and Diagnostic Equipment (TMDE); publications; maintenance forms; use and care of common tools/power tools; shop safety; maintenance discipline; physical fitness; use of Soldier's Manual, and Warrior Tasks and Battle Drills.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened by 7-10 days earlier than date in ATRRS due to non participation of IMS in the FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377  
Mr. Lamar Jackson 804 543-0942  
Mr. Jerry Martin 804 892-8205  
Ms. Donna Wells 804 386-4592

Army Logistics University  
ATTN Chief IMSO  
2401 Quarters Road  
Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and

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properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C



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Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

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1880 Yorktown Drive  
BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

**ALU Mailroom**

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30

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days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

Students Name  
 US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

Contacting Your Embassy  
 While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

Medical Dental Care  
 Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.  
 The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.  
 Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

Miscellaneous Information  
 Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

Drugs and Alcohol  
 Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

Local Area Activities  
 Visit the following websites  
[http www.virginia.gov](http://www.virginia.gov)  
[http www.virginia.org](http://www.virginia.org)  
[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)

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	<a href="http://www.colonial-heights.com">http www.colonial-heights.com</a> <a href="http://www.richmondgov.com">http www.richmondgov.com</a> <a href="http://www.leemwr.com">http www.leemwr.com</a> Nearby States Washington D.C. <a href="http://www.washington.org">http washington.org</a> Maryland <a href="http://www.maryland.gov">http www.maryland.gov</a> North Carolina <a href="http://www.visitnc.com">http www.visitnc.com</a> West Virginia <a href="http://www.wvtourism.com/default.aspx">http wvtourism.com default.aspx</a>  Cultural Organizations <a href="http://www.visitrichmondva.com/about-richmond-region/diversity">http www.visitrichmondva.com about-richmond-region diversity</a> <a href="http://www.historicpetersburg.org/about-historic-petersburg-va">http www.historicpetersburg.org about-historic-petersburg-va</a> <a href="http://www.psova.net">http www.psova.net</a> <a href="http://www.charlescivty.org/chickahominy-tribe.shtml">http www.charlescivty.org chickahominy-tribe.shtml</a> <a href="https://www.icrva.org">https www.icrva.org</a> <a href="http://www.jewishrichmond.org/index.aspx">http www.jewishrichmond.org index.aspx</a>  Nearest Cities Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.  Nearest Military Bases Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base  National Holidays Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country. Passport Visa A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO. Helpful Links All students should must read the IMSO student handbook from <a href="http://www.alu.army.mil/imso/docs/imso-handbook.pdf">http www.alu.army.mil imso docs imso-handbook.pdf</a> <a href="http://www.leemwr.com">http www.leemwr.com</a> <b>Course International Notes:</b>										

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For Foreign Military Students. iiFD2: This training product can be used to instruct international military students when the country meets specific criteria. Specify requirement(s) that each country must meet: 1) Must purchase equipment through FMS: Equipment associated with the Program of Instruction (POI); 2) Must be a member of a specific group or coalition: Current Allied countries; 3) Must have an accepted clearance (must be authorized under an identified general security agreement with the US); 4) May not attend FD3 modules: Modules I/133.6 hours, Module J/59.4 hours, Module K/31.8 hours. i iSpecial Information:In accordance with TRADOC TASKORDs IN160363 and 141951, the Combined Arms Support Command (CASCOM), Training Development Directorate (TDD), Ordnance Training Division (OTD), Ground Maintenance Branch (GM), Fort Lee, Virginia is submitting a CAD for course 610-91S10. The CAD reflects the addition of gender neutral physical demand requirements and changes to course length, equipment, and personnel requirements for the Ordnance Training Exercise (ODX). All WTX equipment associated with the current approved Program of Instruction (POI) will be deleted and replaced by the enclosed CAD equipment summary when the follow-on POI is submitted.iiGraduation Requirements (Subject to Provisions of TRADOC Regulation 350-6)iNOTE: All training specified below, as required for graduation, will be made up if missed, and must be recorded on the DA Form 1059. The Soldier will be required to meet the performance/learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally. iia. Pass the APFT with a minimum of 60 points in each event.iib. Pass MOS-specific critical tasks as identified by the proponent school, which includes being required to lift the ground hop support kit without the use of material handling equipment (230 pounds as part of a 2 Soldier team, prorated 115 pounds per Soldier) 4 feet (into and out of vehicle) and carry 25 feet to/from maintenance vehicle in order to position the ground hop kit near the vehicle (can be carried intermittently).iic. Complete the 8 hour personal financial training course.iid. Reinforce training in accordance with Table 5-2 of TRADOC Regulation 350-6. ii(1) Museums (branch related). i(2) Branch history. i(3) Manage personal finances/8 hours. i(4) Army Traffic Safety Training Program. i(5) Army values. i(6) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.i(7) Comply with UCMJ/1 hour. i(8) CSF 2 (Modules determined by Commandant). i(9) WTBD (Determined by Commandant). iiDistribution Statement C: Distribution authorized to the US Government Agencies and their contractors.iWARNING: This document contains technical data whose export is restricted by the Arms Export Control Act (Title 22, U.S.C., Sec 2752 et. seq.) or the Export Administration Act of 1979, as amended. Title 50A, App. Violations of these export laws are subject to severe criminal penalties. Disseminate in accordance with provision of DOD Directive 5230.25.

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STRYKER LEADER  
Army

INFANTRY SCHOOL  
Fort Benning, GA 31905

**Course Description:**

Effective 2017-10-18

Course Scope:

Purpose: This is a career progression and Leader development course designed to provide Stryker Brigade Combat Team (SBCT) designated Leaders the aptitude to achieve the technical and tactical competencies of a Leader assigned to a Stryker formation.

Phase Scope: The course is a 3-week resident course taught utilizing hands-on performance oriented training and simulations as the primary teaching methods. During this three week course, the future Stryker leader is trained in three focus areas. The Maintenance and Sustainment module includes: Stryker Variants Orientation, History, and Organization, Remote Weapon Station (RWS) Orientation, Vehicle Capabilities, Maintenance Supervision, SBCT Sustainment, Vehicle Services, Recovery Operations, and Sustainment, and Long Range Advanced Scout Surveillance System (LRAS3). The Training Management module includes: SBCT Training Aids, Devices, Simulators, and Simulations (TADSS), Integrated Weapons Training Strategy (IWTS), SBCT Doctrine, Unit Training Management (UTM), Principles of Training, Combined Arms Training Strategy (CATS), and METL Development. The Tactics/Execution module includes: Vehicle Formations and Tactics, Doctrine, Tactical Vignettes, OPORD, and VBS3 Scenarios of Offense and Defense, Tactical considerations, and Engagement Area (EA) Development. The Exams module includes: (Three written exams) SBCT Familiarization Exam, SBCT Maintenance Exam, and RWS Exam. A virtual training based tactical evaluation is conducted utilizing VBS3 Situational Training Exercise (STX).

Course Outcomes:

Upon completion of this course, the graduates will be fully capable of performing in a leadership position within the SBCT. The desired outcomes are listed below:

**SUSTAINMENT:**

- Identifies platform capabilities, BII, components, and characteristics.
- Demonstrate knowledge of service support and maintenance assets available to sustain the fight in a SBCT.

**TRAINING:**

- Demonstrate knowledge of METL crosswalk and construct unit METL

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- Demonstrate knowledge of Training Management for a PLT/CO/TRP
- Understands SQN/BN level training concepts

**TACTICS:**

- Exhibits judgment to deploy a PLT/CO/TRP and organic assets of a SBCT within their tactical limitations.

**Special Information:**

Course Waiver (Student/Program of Instruction) The Infantry Commandant is the waiver approval authority for this course. Waiver requests must be submitted by the higher headquarters Schools NCO. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) will submit their request through the first LTC Commander in their chain of command via email. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

Send Request to: [usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil)

Effective 2017-08-16

**Course Scope:**

The course is a 3-week resident course taught utilizing hands-on performance oriented training and simulations as the primary teaching methods. During this three week course, the future Stryker leader is trained in three focus areas. The Maintenance and Sustainment module includes: Stryker Variants Orientation, History, and Organization, Remote Weapon Station (RWS) Orientation, Vehicle Capabilities, Maintenance Supervision, SBCT Sustainment, Vehicle Services, Recovery Operations, and Sustainment, and Long Range Advanced Scout Surveillance System (LRAS3). The Training Management module includes: SBCT Training Aids, Devices, Simulators, and Simulations (TADSS), Integrated Weapons Training Strategy (IWTS), SBCT Doctrine, Unit Training Management (UTM), Principles of Training, Combined Arms Training Strategy (CATS), and METL Development. The Tactics/Execution module includes: Vehicle Formations and Tactics, Doctrine, Tactical Vignettes, OPOD, and VBS3 Scenarios of Offense and Defense, Tactical considerations, and Engagement Area (EA) Development. The Exams module includes: (Three written exams) SBCT Familiarization Exam, SBCT Maintenance Exam, and RWS Exam. A virtual training based tactical evaluation is conducted utilizing VBS3 Situational Training Exercise (STX).

**Special Information:**

Course Waiver (Student/Program of Instruction) The Infantry Commandant is the waiver approval authority for this course. Waiver requests must be submitted by the higher headquarters Schools NCO. Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) will submit their request through the first LTC Commander in their chain of command via email. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

Send Request to: [usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil)

Hide Historical Scope and Special Information Sets  
 Show Historical Scope and Special Information Sets

For Official Use Only

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED**

There is NO family housing available on Fort Benning for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003 effective 1 Oct 03 If bachelor government or contracted quarters are available and dependents are not encouraged authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0 ZERO . IAW with the DoD Policy Guidance, Para C 6 , Fort Benning is NOT listed as a training location that encourages IMS to bring their dependents. Ensure students for whom the USG pays a living allowance understand the impact of the above policy. Please note that "authorized" is NOT the same as "encouraged." Ensure students for whom the USG pays a living allowance understand the impact of the above policy.

Participation in physical training is mandatory for all IMS attending Stryker Leader Course

Students who receive IMET TLA are single, unaccompanied IMS who reside in Abrams Hall and the room is direct billed to the fund site will pay 70.50 per day. IMS that are not billing direct bill to the fund site typically FMS will be charged approx. 107.83 per day

SCO Please fax or mail healthcare coverage policies if applicable to the following address

C Company 3-81 Ar,  
 Chief CDR  
 International Military Student Office  
 7561 Michael Street, BLDG 2651,  
 Fort Benning, GA 31905  
 FAX 706 545-8325

**Course International Notes:**

Active Army or Reserve Component Commissioned Officers in the rank of Second Lieutenant to Major in Area of Concentration (AOC) 11A (Infantry) 12A (Engineer), 13A (Field Artillery), 19A (Armor), 88A (Transportation), 90A (Logistics), 91A (Ordnance), and 92A (Quartermaster). Active Army or Reserve Component Noncommissioned Officers in the ranks of Sergeant First Class through Master Sergeant in CMF 11 (Infantry), 12 (Engineer), 13 (Field Artillery), 19 (Armor), and 91 (Ordnance) on orders to or assigned to an SBCT. All other AOCs and CMFs require a waiver. Awarding of the SI R4. Armor (19 only) Branch Officers requires the completion of the Stryker Leader's course will be awarded the SI R4. All other graduates meeting the prerequisites that are recommended by the Infantry proponent will be awarded the SI R4 in coordination with the Branch Manager for the CMF.

<b>B147000</b>	<b>BCF 110</b>	<b>U</b>	<b>0.6W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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FUNDAMENTALS OF BUSINESS FINANCIAL MGMT UNKNOWN

Army

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B148369</b>	<b>4N-F3/860-F1</b>	<b>U</b>	<b>1.0W</b>	<b>101</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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AIRDROP LOAD INSPECTOR CERTIFICATION QUARtermaster SCHOOL

Army FORT LEE, VA 23801

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2014-04-23

Course Scope:

To qualify and provide airdrop load inspector certification for enlisted personnel whose duties require the performance of final joint inspections of supplies and equipment to be airdropped from aircraft.

Special Information:

TDY students will contact Ft Lee Lodging Operations at (804) 733-4100. Personnel must be on full Per Diem and have a means of transportation. Students will report to Building 6025, 710 Adams Avenue NLT 0730 on the first day of training.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT, you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant's List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear is required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter. The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country's dress uniform is required for graduation.

Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016. Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a week, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car.

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish. Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.lemwr.com>

child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4'9" and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804-222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://wvtourism.com/default.aspx>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Cultural Organizations  
[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescivcity.org chickahominy-tribe.shtml](http://www.charlescivcity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)

[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

Prerequisite Courses: iUSA/USMC: 860-92R10 Parachute Rigger Course (PRC) iUSAF: 860-92R10 Parachute Rigger Course Phase I, USAQMS Fabrication of Aerial Delivery Loads Course (FADLC 860-F3) or the Airdrop Specialist Course Phase of the 860-92R10. iUSN: For ATRRS -Explosive Ordnance Disposal (EOD) Parachute Rigging Course, Course 431-F3 (OS) or CANTRAC -Course number K or C-860-0010. iiEnlisted: Member of the Active or Reserve Army, Air Force, Navy, Marine Corps, or National Guard, with a minimum grade of E-4 or equivalent, must be qualified as a parachutist and possess MOS 92R, Parachute Rigger and under orders or assigned to a unit required to perform airdrop load inspections possessing a minimum of one year's experience in airdrop load related activities. Air Force or Air National Guard personnel must be qualified as an Aircraft Loadmaster, AFSC 1A2X1. Air transportation specialists (AF specialty code (AFSC) 2T2X1), aircraft loadmasters (AFSC 1A2X1), or special mission aviators (AFSC 1A9X1). Waivers for E-3 to attend this course for mission essential requirements may be requested from the Director, Aerial Delivery and Field Services Department, Fort Lee, VA.

<b>B148371</b>	<b>8A-SIR9</b>	<b>U</b>	<b>5.6W</b>	<b>101</b>	<b>80</b>	<b>No</b>	<b>50.00</b>
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AERIAL DELIVERY AND MATERIEL OFFICER  
 Army

QUARTERMASTER SCHOOL  
 FORT LEE, VA 23801

**Course Description:**

Effective 2014-04-23

**Course Scope:**

Leadership, supervision, and management skills required for inspecting, packing, rigging, recovering, storing, and maintaining air item equipment.

**Special Information:**

All individuals must be qualified parachutists and be physically fit to perform a parachute jump during the course. There will be no waivers authorized for failure to meet weight standards prescribed by AR 600-9.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

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Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc .



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Open flame s are prohibited.  
**SMOKING IS PROHIBITED** in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.  
 Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.  
 We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.  
 Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

Climate  
 The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

School Youth Services  
 Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>  
 Schools. Your School Liaison Officer for PK-12 is  
 Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

Diet Restrictions  
 Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

Driving  
 To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.  
 To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.  
**SEATBELTS ARE MANDATORY** for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.  
 Carlson-Wagonlit Travel has information on commercial travel and reservations.  
 Transportation  
 Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not



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located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you

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have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs/narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated (DWI) is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://www.wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region/diversity>

<http://www.historicpetersburg.org/about-historic-petersburg-va>

<http://www.psova.net>

<http://www.charlescity.org/chickahominy-tribe.shtml>

<https://www.icrva.org>

<http://www.jewishrichmond.org/index.aspx>

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill, Fort Eustis, Fort Story, and Langley Airforce Base

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**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>

<http://www.leemwr.com>

**Course International Notes:**

Airborne Course (2E-SI5P/SQI7/011-SQIP)iiAll Army Officers, active and reserve MUST be Logistician (w/QM BOLC) or Quartermaster qualified to attend the AERIAL DELIVERY AND MATERIEL OFFICER (ADMOC) course. Active Army Quartermaster Officers with the rank of Lieutenant or Captain; Reserve and National Guard Forces Quartermaster Officers with the rank of Lieutenant (92A) or Captain (90A) occupying an (R9) position.iiArmy - Must be a graduate of the Airborne Course (2E-SI5P/SQI7/011-SQIP) and QM Basic Course (5-27-C20 JA0BC/BOLC III, FORT LEE Phase). Active/Reserve Forces Marine Corps Officers with the rank of Lieutenant or Captain assigned to an authorized aerial delivery position or foreign officers with the rank of Warrant Officer to Captain. Officers that are not pending assignment or filling a valid position as described above, require approval from the Quartermaster General to attend this course.

<b>B148380</b>	<b>690-91J10</b>	<b>U</b>	<b>10.2W</b>	<b>091L</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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QUARTERMASTER/CHEMICAL EQUIP RPR  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

Performance of unit, direct and general support maintenance on laundry, bath equipment, pumps, engines, burner equipment, decontamination equipment, filters units, smoke generators, water purification equipment and basic knowledge and skills training.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened by 7-10 days earlier than date in ATRRS due to non participation of IMS in the FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

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Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and

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watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com>

child-youth-school-services school-information Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following: Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4'9" and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fare should be approximately \$36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must

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be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated (DWI) is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you

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intend to drink alcohol to get you home safely.

**Local Area Activities**

- Visit the following websites
- [http www.virginia.gov](http://www.virginia.gov)
- [http www.virginia.org](http://www.virginia.org)
- [http www.hopewellva.gov](http://www.hopewellva.gov)
- [http www.petersburg-va.org](http://www.petersburg-va.org)
- [http www.colonial-heights.com](http://www.colonial-heights.com)
- [http www.richmondgov.com](http://www.richmondgov.com)
- [http www.leemwr.com](http://www.leemwr.com)

**Nearby States**

- Washington D.C. [http washington.org](http://www.washington.org)
- Maryland [http www.maryland.gov](http://www.maryland.gov)
- North Carolina [http www.visitnc.com](http://www.visitnc.com)
- West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

**Cultural Organizations**

- [http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)
- [http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)
- [http www.psova.net](http://www.psova.net)
- [http www.charlescivty.org chickahominy-tribe.shtml](http://www.charlescivty.org/chickahominy-tribe.shtml)
- [https www.icrva.org](https://www.icrva.org)
- [http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

- All students should must read the IMSO student handbook from
- [http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)
- [http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

Active Army or Reserve Components.

<b>B148406</b>	<b>491-92L10</b>	<b>U</b>	<b>3.4W</b>	<b>101</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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PETROLEUM LABORATORY SPECIALIST  
Army

QUARTERMASTER SCHOOL  
FORT LEE, VA 23801

**Course Description:**



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Effective 2016-06-01

Course Scope:

This is a consolidated course in basic petroleum laboratory training. The course provides joint training for select service personnel from Army, Air Force, and Marines. This training is being conducted at current location (Fort Lee). The course is designed to allow each branch of service to receive joint training in selective petroleum laboratory/fuels quality control subjects. Personnel from all three branch of the Armed Services will participate in Phase 1 of the course. Army and Marine personnel will attend Phase 2. Only Army personnel will attend PH 3 (STX). The Quartermaster Situational Training Exercise - Enhanced (QMSTX-E) is a 3-day scenario driven tactical exercise designed to provide reinforcement training on various Warrior Tasks and Battle Drills, incorporated with the application of technical skills learned in the classroom earlier in the course. The end state of this exercise is to provide an opportunity for the warfighter to practice tactical and technical skill while providing sustainment support to a unit as well as perform as a member of a team during tactical and technical operations in the contemporary operational environment.

Special Information:

Graduation requirements IAW TRADOC Regulation 350-6. Soldiers graduating AIT must be prepared to contribute to the successful mission accomplishment of the first unit of assignment and operate effectively in an operational environment.a. Complete the following requirements:(1) Demonstrate proficiency in MOS by achieving the minimum passing score for written examination and GOs on the hands-on examinations as identified in the Individual Student Assessment Plan (ISAP).(2) Pass an APFT with a minimum of 60 points in each event.(3) Complete the MOS specific Physical demand; Frequently lift/lower a ~70 pound storage tote 6 containing various chemicals ~6 feet as part of a two Soldier team prorated at 35 pounds while wearing/carrying ~80 pounds of PPE.b. Participate professional military reinforcement training in the following areas:(1) Army values.(2) Physical readiness training.(3) Personal finance (8 hours).(4) Drill and ceremonies.(5) Comply with UCMJ/1 Hr(6) Resilience(7) Quartermaster branch history/museum tour.(8) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.(9) Army customs and courtesies.(10) Army Traffic Safety Training Program IAW AR 385-10, paragraph 11-7a (Introductory Training Course I).(11) Warrior Task & Battle Drill (WTBD) (Determined by Commandant).

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

Uniform Requirements

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All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

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Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

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Schools. Your School Liaison Officer for PK-12 is  
Mrs. Chaundra Taswell  
1880 Yorktown Drive  
BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

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**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

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Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

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#### ALU Mailroom

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#### Students Name

US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

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#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

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Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

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[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)  
 Nearby States  
 Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://wvtourism.com/default.aspx)

Cultural Organizations  
[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

Nearest Cities  
 Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

Nearest Military Bases  
 Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

National Holidays  
 Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.  
 Passport Visa  
 A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
 All students should must read the IMSO student handbook from  
[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

Army, Air Force, and Marines personnel meeting their respective service minimum qualifications per regulation. Army personnel Must possess the following qualifications: A physical demands rating of Heavy (lift on an occasional basis a maximum of 100 pounds with frequent or constant lifting of 50 pounds); A physical profile of 211221; Normal color vision; A minimum score (a) A minimum score of 95 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. (b) A minimum score of 92 in aptitude area ST on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004. (c) A minimum score of 91 in aptitude area ST on ASVAB tests administered on and after 1 Jul 2004. Mandatory formal training or meet the civilian acquired skills criteria listed in DA PAM 611-21. Air Force prerequisite is established by Air Force Instruction (AFI) 23-201, Chapter 7, Paragraph 7.1.4. Marines prerequisite is established by: MARINE CORPS ORDER (MCO) P1200.7Y

<b>B148407</b>	<b>491-92L10</b>	<b>U</b>	<b>6.4W</b>	<b>101</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	PETROLEUM LABORATORY SPECIALIST Army										QUARTERMASTER SCHOOL FORT LEE, VA 23801
	<b>Course Description:</b>										

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Effective 2016-06-01

Course Scope:

This is a consolidated course in basic petroleum laboratory training. The course provides joint training for select service personnel from Army, Air Force, and Marines. This training is being conducted at current location (Fort Lee). The course is designed to allow each branch of service to receive joint training in selective petroleum laboratory/fuels quality control subjects. Personnel from all three branch of the Armed Services will participate in Phase 1 of the course. Army and Marine personnel will attend Phase 2. Only Army personnel will attend PH 3 (STX). The Quartermaster Situational Training Exercise - Enhanced (QMSTX-E) is a 3-day scenario driven tactical exercise designed to provide reinforcement training on various Warrior Tasks and Battle Drills, incorporated with the application of technical skills learned in the classroom earlier in the course. The end state of this exercise is to provide an opportunity for the warfighter to practice tactical and technical skill while providing sustainment support to a unit as well as perform as a member of a team during tactical and technical operations in the contemporary operational environment.

Special Information:

Graduation requirements IAW TRADOC Regulation 350-6. Soldiers graduating AIT must be prepared to contribute to the successful mission accomplishment of the first unit of assignment and operate effectively in an operational environment.a. Complete the following requirements:(1) Demonstrate proficiency in MOS by achieving the minimum passing score for written examination and GOs on the hands-on examinations as identified in the Individual Student Assessment Plan (ISAP).(2) Pass an APFT with a minimum of 60 points in each event.(3) Complete the MOS specific Physical demand; Frequently lift/lower a ~70 pound storage tote 6 containing various chemicals ~6 feet as part of a two Soldier team prorated at 35 pounds while wearing/carrying ~80 pounds of PPE.b. Participate professional military reinforcement training in the following areas:(1) Army values.(2) Physical readiness training.(3) Personal finance (8 hours).(4) Drill and ceremonies.(5) Comply with UCMJ/1 Hr(6) Resilience(7) Quartermaster branch history/museum tour.(8) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.(9) Army customs and courtesies.(10) Army Traffic Safety Training Program IAW AR 385-10, paragraph 11-7a (Introductory Training Course I).(11) Warrior Task & Battle Drill (WTBD) (Determined by Commandant).

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

Uniform Requirements



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All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.



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Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

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Schools. Your School Liaison Officer for PK-12 is  
 Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

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[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)  
 Nearby States  
 Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

Cultural Organizations  
[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescivcity.org chickahominy-tribe.shtml](http://www.charlescivcity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

Nearest Cities  
 Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

Nearest Military Bases  
 Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

National Holidays  
 Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.  
 Passport Visa  
 A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
 All students should must read the IMSO student handbook from  
[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

Army, Air Force, and Marines personnel meeting their respective service minimum qualifications per regulation. Army personnel Must possess the following qualifications: A physical demands rating of Heavy (lift on an occasional basis a maximum of 100 pounds with frequent or constant lifting of 50 pounds); A physical profile of 211221; Normal color vision; A minimum score (a) A minimum score of 95 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. (b) A minimum score of 92 in aptitude area ST on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004. (c) A minimum score of 91 in aptitude area ST on ASVAB tests administered on and after 1 Jul 2004. Mandatory formal training or meet the civilian acquired skills criteria listed in DA PAM 611-21.iiAir Force prerequisite is established by Air Force Instruction (AFI) 23-201, Chapter 7, Paragraph 7.1.4.iiMarines' prerequisite is established by: MARINE CORPS ORDER (MCO) P1200.7YiiPhase Prerequisites: Phase 1 must be completed before attending Phase 2.

<b>B148408</b>	<b>491-92L10</b>	<b>U</b>	<b>1.0W</b>	<b>101</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	PETROLEUM LABORATORY SPECIALIST Army					QUARTERMASTER SCHOOL FORT LEE, VA 23801					

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2016-06-01

**Course Scope:**

This is a consolidated course in basic petroleum laboratory training. The course provides joint training for select service personnel from Army, Air Force, and Marines. This training is being conducted at current location (Fort Lee). The course is designed to allow each branch of service to receive joint training in selective petroleum laboratory/fuels quality control subjects. Personnel from all three branch of the Armed Services will participate in Phase 1 of the course. Army and Marine personnel will attend Phase 2. Only Army personnel will attend PH 3 (STX). The Quartermaster Situational Training Exercise - Enhanced (QMSTX-E) is a 3-day scenario driven tactical exercise designed to provide reinforcement training on various Warrior Tasks and Battle Drills, incorporated with the application of technical skills learned in the classroom earlier in the course. The end state of this exercise is to provide an opportunity for the warfighter to practice tactical and technical skill while providing sustainment support to a unit as well as perform as a member of a team during tactical and technical operations in the contemporary operational environment.

**Special Information:**

Graduation requirements IAW TRADOC Regulation 350-6. Soldiers graduating AIT must be prepared to contribute to the successful mission accomplishment of the first unit of assignment and operate effectively in an operational environment.a. Complete the following requirements:(1) Demonstrate proficiency in MOS by achieving the minimum passing score for written examination and GOs on the hands-on examinations as identified in the Individual Student Assessment Plan (ISAP).(2) Pass an APFT with a minimum of 60 points in each event.(3) Complete the MOS specific Physical demand; Frequently lift/lower a ~70 pound storage tote 6 containing various chemicals ~6 feet as part of a two Soldier team prorated at 35 pounds while wearing/carrying ~80 pounds of PPE.b. Participate professional military reinforcement training in the following areas:(1) Army values.(2) Physical readiness training.(3) Personal finance (8 hours).(4) Drill and ceremonies.(5) Comply with UCMJ/1 Hr(6) Resilience(7) Quartermaster branch history/museum tour.(8) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.(9) Army customs and courtesies.(10) Army Traffic Safety Training Program IAW AR 385-10, paragraph 11-7a (Introductory Training Course I).(11) Warrior Task & Battle Drill (WTBD) (Determined by Commandant).

**Course Prerequisite Text:**

**INTERNATIONAL NOTES**

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

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All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

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Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>



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Schools. Your School Liaison Officer for PK-12 is  
Mrs. Chaundra Taswell  
1880 Yorktown Drive  
BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.



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#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites  
<http://www.virginia.gov>  
<http://www.virginia.org>

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[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)  
 Nearby States  
 Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

Cultural Organizations  
[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

Nearest Cities  
 Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

Nearest Military Bases  
 Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

National Holidays  
 Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.  
 Passport Visa  
 A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
 All students should must read the IMSO student handbook from  
[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

Army, Air Force, and Marines personnel meeting their respective service minimum qualifications per regulation. Army personnel Must possess the following qualifications: A physical demands rating of Heavy (lift on an occasional basis a maximum of 100 pounds with frequent or constant lifting of 50 pounds); A physical profile of 211221; Normal color vision; A minimum score (a) A minimum score of 95 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. (b) A minimum score of 92 in aptitude area ST on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004. (c) A minimum score of 91 in aptitude area ST on ASVAB tests administered on and after 1 Jul 2004. Mandatory formal training or meet the civilian acquired skills criteria listed in DA PAM 611-21.iiAir Force prerequisite is established by Air Force Instruction (AFI) 23-201, Chapter 7, Paragraph 7.1.4.iiMarines' prerequisite is established by: MARINE CORPS ORDER (MCO) P1200.7Y

<b>B148410</b>	<b>491-92L30-C45</b>	<b>U</b>	<b>2.0W</b>	<b>601</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	PETROLEUM LABORATORY SPECIALIST ALC Army										NCO ACADEMY - QUARTERMASTER Ft. Lee, VA 23801-1705
	<b>Course Description:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-10-01

Course Scope:

This phase consists of TRADOC common core training which is mandatory and is a graduation requirement. The training will be provided and managed by the U.S. Army Human Resource Command. Course also contains; mandatory training, for leaders, and petroleum laboratory specialist technical training: The instruction teaches warfighting skills required to lead a platoon-sized element in combat and reinforces MOS training, utilizing performance-oriented training and open discussion on petroleum laboratory management, safety, quality surveillance programs and petroleum laboratory facilities.

Special Information:

Soldiers must provide U.S. Army Training and Doctrine Command Form 350-18-12-2-E Pre-Execution Checklist (dated May 2016), with all required information annotated, to course administrator within 72-hours of arrival.

The form can be found at [http://www.alu.army.mil/ncoa/Docs/Pre\\_Execution\\_Checklist.pdf](http://www.alu.army.mil/ncoa/Docs/Pre_Execution_Checklist.pdf). Failure to provide required documents will result in Soldier being dis-enrolled and returned to their unit.

Successful completion of the APFT and height and weight screening are mandatory for course graduation. Soldiers attending this course will be administered an initial APFT and height and weight screening during Phase 1. One APFT retest and/or height and weight re-screening is allowed and will be administered no earlier than 7 days after the initial failure of the APFT and/or height and weight screening. Soldiers who subsequently fail to meet physical fitness and/or height and weight standards will be removed from the course.

The DA Form 1059 (Service School Academic Evaluation Report) of Soldiers who fail to pass the APFT and/or meet height and weight standards will be annotated in accordance with Chapter 3, AR 350-1.

Completion of Log C3/Sustainment Learning Assessment is a graduation requirement. Training is located on the Army Learning Management System (ALMS) as a self-enrollment course.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

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#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear is required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter. The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country's dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016. Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a week, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car.

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for

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tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc .

Open flame s are prohibited.  
SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at http www.leemwr.com

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child-youth-school-services school-information  
 Schools. Your School Liaison Officer for PK-12 is  
 Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

SchoolRequirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy

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stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

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	<a href="http://www.virginia.org">http www.virginia.org</a> <a href="http://www.hopewellva.gov">http www.hopewellva.gov</a> <a href="http://www.petersburg-va.org">http www.petersburg-va.org</a> <a href="http://www.colonial-heights.com">http www.colonial-heights.com</a> <a href="http://www.richmondgov.com">http www.richmondgov.com</a> <a href="http://www.leemwr.com">http www.leemwr.com</a> Nearby States Washington D.C. <a href="http://www.washington.org">http washington.org</a> Maryland <a href="http://www.maryland.gov">http www.maryland.gov</a> North Carolina <a href="http://www.visitnc.com">http www.visitnc.com</a> West Virginia <a href="http://www.wvtourism.com/default.aspx">http wvtourism.com default.aspx</a>  Cultural Organizations <a href="http://www.visitrichmondva.com/about-richmond-region/diversity">http www.visitrichmondva.com about-richmond-region diversity</a> <a href="http://www.historicpetersburg.org/about-historic-petersburg-va">http www.historicpetersburg.org about-historic-petersburg-va</a> <a href="http://www.psova.net">http www.psova.net</a> <a href="http://www.charlescity.org/chickahominy-tribe.shtml">http www.charlescity.org chickahominy-tribe.shtml</a> <a href="https://www.icrva.org">https www.icrva.org</a> <a href="http://www.jewishrichmond.org/index.aspx">http www.jewishrichmond.org index.aspx</a>  Nearest Cities Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.  Nearest Military Bases Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base  National Holidays Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country. Passport Visa A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO. Helpful Links All students should must read the IMSO student handbook from <a href="http://www.alu.army.mil/imso/docs/imso-handbook.pdf">http www.alu.army.mil imso docs imso-handbook.pdf</a> <a href="http://www.leemwr.com">http www.leemwr.com</a> <b>Course International Notes:</b>										



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Text Prerequisites\*\*Phase 1 must be completed prior to enrollment into Phase 2.ii- Selection for course attendance will be in accordance with guidelines outlined in Chapter 3, AR 350-1.ii - Soldiers over 40 must have completed a periodic health assessment (PHA) screening after their 40th birthday and a cardiovascular screening within the last 5 years. Soldiers who do not complete the requirement will be denied enrollment and not be allowed to start the course curriculum. A current copy of the Soldier's Enlisted Records Brief will be used as proof of Soldier's last physical examination. In accordance with Change 2, ALARACT 216/2014, DTG: 211928Z APR 15, SUBJECT: TRANSITION OF ADVANCED LEADER COURSE COMMON CORE (ALC CC) TO STRUCTURED SELF DEVELOPMENT LEVEL 2 (SSD 2). Successful completion of a prerequisite level of SSD is required prior to making a reservation in ATRRS for the corresponding level of NCOES. SSD 2 completion is a prerequisite for attending ALC. SGT, SGT (P) and anyone promoted to SSG ON or AFTER 1 June 14 must complete ALC CC or SSD 2 and ALC technical residence phase (s) in order to receive ALC course completion credit. Grandfather provision: PRIOR to 1 June 14, any SSG who has completed ALL of their technical resident phase(s) of ALC are not required to complete SSD 2. Instead, these Soldiers will be considered to have met the training requirements (consistent with their current level of resident NCOES training) and will be eligible for enrollment into SSD 3.ii- Course Number 2G-F94V3.1-Commander's Safety Course Version 3.1 (Online) is a distance learning prerequisite and must be completed prior to graduation from ALC. This 8.0 hour online course arms commanders and leaders with the knowledge to administer a unit safety program, apply CRM, and leverage CRC tools and resources.iiThe online course is available through the Combat Readiness University at the U.S. Army Combat Readiness Center website, <https://crc.army.mil> or <https://safety.army.mil/training/ONLINETRAINING/tabid/1210/Default.aspx>.

<b>B148411</b>	<b>491-92L30-C45</b>	<b>U</b>	<b>2.0W</b>	<b>601</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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PETROLEUM LABORATORY SPECIALIST ALC  
Army

NCO ACADEMY - QUARTERMASTER  
Ft. Lee, VA 23801-1705

**Course Description:**

Effective 2017-10-01

Course Scope:

This phase consists of TRADOC common core training which is mandatory and is a graduation requirement. The training will be provided and managed by the U.S. Army Human Resource Command. Course also contains; mandatory training, for leaders, and petroleum laboratory specialist technical training: The instruction teaches warfighting skills required to lead a platoon-sized element in combat and reinforces MOS training, utilizing performance-oriented training and open discussion on petroleum laboratory management, safety, quality surveillance programs and petroleum laboratory facilities.

**Special Information:**

Soldiers must provide U.S. Army Training and Doctrine Command Form 350-18-12-2-E Pre-Execution Checklist (dated May 2016), with all required information annotated, to course administrator within 72-hours of arrival.

The form can be found at [http://www.alu.army.mil/ncoa/Docs/Pre\\_Execution\\_Checklist.pdf](http://www.alu.army.mil/ncoa/Docs/Pre_Execution_Checklist.pdf). Failure to provide required documents will result in Soldier being dis-enrolled and returned to their unit.

Successful completion of the APFT and height and weight screening are mandatory for course graduation. Soldiers attending this course will be administered an initial APFT and height and weight screening during Phase 1. One APFT retest and/or height and weight re-screening is allowed and will be administered no earlier than 7 days after the initial failure of the APFT and/or height and weight screening. Soldiers who subsequently fail to meet physical fitness and/or height and weight standards will be removed from the course.

The DA Form 1059 (Service School Academic Evaluation Report) of Soldiers who fail to pass the APFT and/or meet height and weight standards will be annotated in accordance with Chapter 3, AR 350-1.

Completion of Log C3/Sustainment Learning Assessment is a graduation requirement. Training is located on the Army Learning Management System (ALMS) as a self-enrollment course.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

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Mr. Jerry Martin 804 892-8205  
 Ms. Donna Wells 804 386-4592  
 Army Logistics University  
 ATTN Chief IMSO  
 2401 Quarters Road  
 Fort Lee, VA 23801-1705

Fax Number 804 765-8163  
 Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

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ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

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Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

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Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes. The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

**Fitness Centers**

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS  
 MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600  
 Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.  
 Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.  
 To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

**IHG InterContinental Hotels Group**

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc .

Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all

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cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com>

child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

SchoolRequirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates

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vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

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Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

Passport Visa

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A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>

<http://www.leemwr.com>

**Course International Notes:**

\*\*Phase 1 must be completed prior to enrollment into Phase 2.ii- Selection for course attendance will be in accordance with guidelines outlined in Chapter 3, AR 350-1.ii- Soldiers over 40 must have completed a periodic health assessment (PHA) screening after their 40th birthday and a cardiovascular screening within the last 5 years. Soldiers who do not complete the requirement will be denied enrollment and not be allowed to start the course curriculum. A current copy of the Soldier's Enlisted Records Brief will be used as proof of Soldier's last physical examination. In accordance with Change 2, ALARACT 216/2014, DTG: 211928Z APR 15, SUBJECT: TRANSITION OF ADVANCED LEADER COURSE COMMON CORE (ALC CC) TO STRUCTURED SELF DEVELOPMENT LEVEL 2 (SSD 2). Successful completion of a prerequisite level of SSD is required prior to making a reservation in ATRRS for the corresponding level of NCOES. SSD 2 completion is a prerequisite for attending ALC. SGT, SGT (P) and anyone promoted to SSG ON or AFTER 1 June 14 must complete ALC CC or SSD 2 and ALC technical residence phase (s) in order to receive ALC course completion credit. Grandfather provision: PRIOR to 1 June 14, any SSG who has completed ALL of their technical resident phase(s) of ALC are not required to complete SSD 2. Instead, these Soldiers will be considered to have met the training requirements (consistent with their current level of resident NCOES training) and will be eligible for enrollment into SSD 3.ii- Course Number 2G-F94V3.1-Commander's Safety Course Version 3.1 (Online) is a distance learning prerequisite and must be completed prior to graduation from ALC. The online course is available through the Combat Readiness University at the U.S. Army Combat Readiness Center website, <https://crc.army.mil> or <https://safety.army.mil/training/ONLINETRAINING/tabid/1210/Default.aspx>. This 8.0 hour online course arms commanders and leaders with the knowledge to administer a unit safety program, apply CRM, and leverage CRC tools and resources. i iiPrerequisite CoursesMust:i Have a Reservation, or be Attending, or be Graduated from course: 491-92L30-C45 Phase : 1 (PETROLEUM LABORATORY SPECIALIST ALC) .ii\* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

<b>B148412</b>	<b>860-92R10 (NS)</b>	<b>U</b>	<b>5.0W</b>	<b>101</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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PARACHUTE RIGGER  
Army

QUARTERMASTER SCHOOL  
FORT LEE, VA 23801

**Course Description:**

Effective 2018-10-01

**Course Scope:**

This phase provides instruction to Inter-service enlisted personnel in cargo parachute packing, rigging supplies and equipment for airdrop, to include types and limitations of aircraft. Students become proficient in the use of the various technical manuals for rigging airdrop loads. This phase provides joint training for Army, Air Force, and Marine service members.

**Special Information:**

Army graduation requirements IAW TRADOC Regulation 350-6. Soldiers graduating AIT must be prepared to contribute to the successful mission accomplishment of the first unit of assignment and operate effectively in an operational environment. a. Complete the following requirements:(1) Demonstrate proficiency in MOS by achieving the minimum passing score for written examination(s) and GOs on the hands-on examination(s) as identified in the Individual Student Assessment Plan (ISAP).(2) Pass an APFT with a minimum of 60 points in each event.(3) Complete MOS specific Physical Demand; Frequently squat, lift and lower a 250-pound G-11 Cargo Parachute, part of a 4 person team, prorated at 62-lbs per Soldier 3 feet off the ground and carry 15 feet but no less than 50 feet while wearing/carrying 12 pounds of PPE. b. Participate in professional military reinforcement training in the following areas:(1) Army values.(2) Physical readiness training.(3) Personal finance (8 hours).(4) Drill and ceremonies.(5) Compliance with UCMJ/1 Hr.(6) Resilience training.(7) Quartermaster branch history/museum tour.(8) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.(9) Army customs and courtesies.(10) Army Traffic Safety Training Program IAW AR 385-10, paragraph 11-7a (Introductory Training Course I).(11) Warrior Task and Battle Drill (WTBD) (Determined by Commandant).

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.



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Mrs. Jacquelyn Tuggle 804 318-6377  
 Mr. Lamar Jackson 804 543-0942  
 Mr. Jerry Martin 804 892-8205  
 Ms. Donna Wells 804 386-4592  
 Army Logistics University  
 ATTN Chief IMSO  
 2401 Quarters Road  
 Fort Lee, VA 23801-1705

Fax Number 804 765-8163  
 Email usarmy.lee.tradoc.mbx.lee-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. All IMS participating in Parachute Rigger Course must have their ITO state "IMS is authorized to participate in hazardous duty training. IMS is parachute qualified and authorized to participate in jumps from U.S. aircraft."

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

**Post Exchange**

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

**Social Dining**

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

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All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc .

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Open flame s are prohibited.  
**SMOKING IS PROHIBITED** in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.  
 Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.  
 We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.  
 Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

Climate  
 The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

School Youth Services  
 Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>  
 Schools. Your School Liaison Officer for PK-12 is  
 Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

Diet Restrictions  
 Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

Driving  
 To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.  
 To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.  
**SEATBELTS ARE MANDATORY** for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.  
 Carlson-Wagonlit Travel has information on commercial travel and reservations.  
 Transportation  
 Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not

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located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you

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have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs/narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated (DWI) is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://www.wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region/diversity>

<http://www.historicpetersburg.org/about-historic-petersburg-va>

<http://www.psova.net>

<http://www.charlescity.org/chickahominy-tribe.shtml>

<https://www.icrva.org>

<http://www.jewishrichmond.org/index.aspx>

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill, Fort Eustis, Fort Story, and Langley Airforce Base

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National Holidays  
 Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.  
 Passport Visa  
 A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.  
 Helpful Links  
 All students should must read the IMSO student handbook from  
[http www.alu.army.mil/imso/docs/imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

This training product has been reviewed by the training developers in coordination with the Parachute Rigging foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

<b>B148413</b>	<b>860-92R10 (NS)</b>	<b>U</b>	<b>3.4W</b>	<b>101</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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PARACHUTE RIGGER  
 Army

QUARTERMASTER SCHOOL  
 FORT LEE, VA 23801

**Course Description:**

Effective 2018-10-01

**Course Scope:**

This phase provides instruction to Inter-service enlisted personnel in cargo parachute packing, rigging supplies and equipment for airdrop, to include types and limitations of aircraft. Students become proficient in the use of the various technical manuals for rigging airdrop loads. This phase provides joint training for Army, Air Force, and Marine service members.

**Special Information:**

Army graduation requirements IAW TRADOC Regulation 350-6. Soldiers graduating AIT must be prepared to contribute to the successful mission accomplishment of the first unit of assignment and operate effectively in an operational environment.a. Complete the following requirements:(1) Demonstrate proficiency in MOS by achieving the minimum passing score for written examination(s) and GOs on the hands-on examination(s) as identified in the Individual Student Assessment Plan (ISAP).(2) Pass an APFT with a minimum of 60 points in each event.(3) Complete MOS specific Physical Demand; Frequently squat, lift and lower a ~250-pound G-11 Cargo Parachute, part of a 4 person team, prorated at 62-lbs per Soldier ~3 feet off the ground and carry ~15 feet but no less than 50 feet while wearing/carrying ~12 pounds of PPE.b. Participate in professional military reinforcement training in the following areas:(1) Army values.(2) Physical readiness training.(3) Personal finance (8 hours).(4) Drill and ceremonies.(5) Compliance with UCMJ/1 Hr.(6) Resilience training.(7) Quartermaster branch history/museum tour.(8) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.(9) Army customs and courtesies.(10) Army Traffic Safety Training Program IAW AR 385-10, paragraph 11-7a (Introductory Training Course I).(11) Warrior Task & Battle Drill (WTBD) (Determined by Commandant).

Effective 2016-06-01

**Course Scope:**

This phase provides instruction to Inter-service enlisted personnel in cargo parachute packing, rigging supplies and equipment for airdrop, to include types and limitations of aircraft. Students become proficient in the use of the various technical manuals for rigging airdrop loads. This phase provides joint training for Army, Air Force, and Marine service members.

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**Course Prerequisite Text:**

**INTERNATIONAL NOTES**

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

**Post Exchange**

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

Social Dining

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There is no government mess available.  
 The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.  
 Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.  
 The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.  
 Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.  
 Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.  
 Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.  
 The PXTRA is open 7 days a week, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

**Fitness Centers**

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS  
 MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600  
 Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.  
 Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.  
 To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

**IHG InterContinental Hotels Group**

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

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Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the



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microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.  
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 Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.  
 Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc .  
 Open flame s are prohibited.  
 SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.  
 Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.  
 We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.  
 Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.



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SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

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Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

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The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

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For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

#### Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

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#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

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#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

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**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>

<http://www.leemwr.com>

**Course International Notes:**

This training product has been reviewed by the training developers in coordination with the Parachute Rigging foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

<b>B148414</b>	<b>860-92R10 (NS)</b>	<b>U</b>	<b>3.2W</b>	<b>101</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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PARACHUTE RIGGER

Army

QUARTERMASTER SCHOOL

FORT LEE, VA 23801

**Course Description:**

Effective 2018-10-01

**Course Scope:**

This phase is to equip Inter-service enlisted personnel with the working knowledge of inspection and packing procedures relative to personnel and light cargo parachutes. The student receives concentrated instruction on the troop back parachute. This Phase provides joint training for US Army, US Air Force, and US Marine Corp service members.

**Special Information:**

Army graduation requirements IAW TRADOC Regulation 350-6. Soldiers graduating AIT must be prepared to contribute to the successful mission accomplishment of the first unit of assignment and operate effectively in an operational environment. a. Complete the following requirements:(1) Demonstrate proficiency in MOS by achieving the minimum passing score for written examination(s) and GOs on the hands-on examination(s) as identified in the Individual Student Assessment Plan (ISAP).(2) Pass an APFT with a minimum of 60 points in each event.(3) Complete MOS specific Physical Demand;Frequently squat, lift and lower a ~250-pound G-11 Cargo Parachute, part of a 4 person team, prorated at 62-lbs per Soldier ~3 feet off the ground and carry ~15 feet but no less than 50 feet while wearing/carrying ~12 pounds of PPE. b. Participate in professional military reinforcement training in the following areas:(1) Army values.(2) Physical readiness training.(3) Personal finance (8 hours).(4) Drill and ceremonies.(5) Compliance with UCMJ/1 Hr.(6) Resilience training.(7) Quartermaster branch history/museum tour.(8) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.(9) Army customs and courtesies.(10) Army Traffic Safety Training Program IAW AR 385-10, paragraph 11-7a (Introductory Training Course I).(11) Warrior Task & Battle Drill (WTBD) (Determined by Commandant).

Effective 2016-06-01

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

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Mrs. Jacquelyn Tuggle 804 318-6377  
 Mr. Lamar Jackson 804 543-0942  
 Mr. Jerry Martin 804 892-8205  
 Ms. Donna Wells 804 386-4592  
 Army Logistics University  
 ATTN Chief IMSO  
 2401 Quarters Road  
 Fort Lee, VA 23801-1705

Fax Number 804 765-8163  
 Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

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Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

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SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

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SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

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Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

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Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs/narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated (DWI) is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

- <http://www.virginia.gov>
- <http://www.virginia.org>
- <http://www.hopewellva.gov>
- <http://www.petersburg-va.org>
- <http://www.colonial-heights.com>
- <http://www.richmondgov.com>
- <http://www.leemwr.com>

#### Nearby States

- Washington D.C. <http://www.washington.org>
- Maryland <http://www.maryland.gov>
- North Carolina <http://www.visitnc.com>
- West Virginia <http://www.wvtourism.com/default.aspx>

#### Cultural Organizations

- <http://www.visitrichmondva.com/about-richmond-region/diversity>
- <http://www.historicpetersburg.org/about-historic-petersburg-va>
- <http://www.psova.net>
- <http://www.charlescity.org/chickahominy-tribe.shtml>
- <https://www.icrva.org>
- <http://www.jewishrichmond.org/index.aspx>

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill, Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>

<http://www.leemwr.com>

**Course International Notes:**

This training product has been reviewed by the training developers in coordination with the Parachute Rigging foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

<b>B148415</b>	<b>860-92R10 (NS)</b>	<b>U</b>	<b>2.2W</b>	<b>101</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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PARACHUTE RIGGER

Army

QUARTERMASTER SCHOOL

FORT LEE, VA 23801

**Course Description:**

Effective 2018-10-01

Course Scope:

This phase provides students refresher training on warrior task and battle drills that will be executed during the field training exercise. Rifle marksmanship training utilizing EST 2000 will be conducted to reinforce marksmanship proficiency improving effectiveness in ground combat operations.

Special Information:

Graduation requirements IAW TRADOC Regulation 350-6. Soldiers graduating AIT must be prepared to contribute to the successful mission accomplishment of the first unit of assignment and operate effectively in an operational environment. a. Complete the following requirements:(1) Demonstrate proficiency in MOS by achieving the minimum passing score for written examination(s) and GOs on the hands-on examination(s) as identified in the Individual Student Assessment Plan (ISAP).(2) Pass an APFT with a minimum of 60 points in each event.(3) Complete MOS specific Physical Demand;Frequently squat, lift and lower a ~250-pound G-11 Cargo Parachute, part of a 4 person team, prorated at 62-lbs per Soldier ~3 feet off the ground and carry ~15 feet but no less than 50 feet while wearing/carrying ~12 pounds of PPE. b. Participate in professional military reinforcement training in the following areas:(1) Army values.(2) Physical readiness training.(3) Personal finance (8 hours).(4) Drill and ceremonies.(5) Compliance with UCMJ

**Course Prerequisite Text:**

**Course International Notes:**

This training product has been reviewed by the training developers in coordination with the Parachute Rigging foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

<b>B148416</b>	<b>821-92F30-C45</b>	<b>U</b>	<b>5.8W</b>	<b>601</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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PETROLEUM SUPPLY SPECIALIST ALC

Army

NCO ACADEMY - QUARTERMASTER

Ft. Lee, VA 23801-1705

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-04-01

Course Scope:

Petroleum Supply Specialist ALC incorporates the Army Learning Model (ALM) supporting outcomes based methodology. It integrates 21st Century Soldier Competencies into learning content and converts most classroom experiences into collaborative problem solving events led by facilitators (vice instructors) who engage learners to think and understand the relevance and context of what they learn. NCO participates in a training exercise applying troop leading procedures and the Military Decision Making Process (MDMP). Technical training consists of: Directing General Petroleum, Class III and Pipeline Operations as well as Directing Tank Vehicles.

At the completion of the course, Sergeants/Staff Sergeants will fully understand and demonstrate proficiency in the 21st Century Soldier Competencies appropriate to their level; will be able to demonstrate to his/her subordinates the tactical and technical mastery of 92F30, capable of operating with tactical efficiency within Army Doctrine as a Squad/Section Leader within a platoon as part of a combined arms element; will be aware of their role as a member of the Army Profession and able to apply those ideas through the application of leadership using Army values and ethics; capable of applying the four Attributes: lead, train & educate; care for Soldiers & equipment; and maintain & enforce standards; capable of adaptive and critical thinking; and are able to communicate (orally or written) or take appropriate action. The 92F Noncommissioned Officers will be able to properly account for, setup and supervise any petroleum operation.

Special Information:

-Successful completion of the APFT and height and weight screening are mandatory for course graduation. Soldiers attending this course will be administered an initial APFT and height and weight screening. One APFT retest and/or height and weight screening is allowed and will be administered no earlier than 7 and no later than 24 days after the initial failure of the APFT and/or height and weight screening. Soldiers who subsequently fail to meet physical fitness and/or height and weight standards will be removed from the course. The DA Form 1059 (Service School Academic Evaluation Report) of Soldiers who fail to pass the APFT and/or meet height and weight standards will be annotated in accordance with Chapter 3, AR 350-1.

-Completion of Log C3/Sustainment Learning Assessment is a graduation requirement. Training is located on the Army Learning Management System (ALMS) as a self-enrollment course.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

Uniform Requirements

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All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

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Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

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Schools. Your School Liaison Officer for PK-12 is  
Mrs. Chaundra Taswell  
1880 Yorktown Drive  
BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

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#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites  
[http www.virginia.gov](http://www.virginia.gov)  
[http www.virginia.org](http://www.virginia.org)

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[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)  
 Nearby States  
 Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://wvtourism.com/default.aspx)

Cultural Organizations  
[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

Nearest Cities  
 Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

Nearest Military Bases  
 Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

National Holidays  
 Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.  
 Passport Visa  
 A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
 All students should must read the IMSO student handbook from  
[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**





MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2018-01-10

Course Scope:

PURPOSE: Develop maneuver leaders in the fundamentals of the Army Maintenance Systems and Logistical Operations. These skills taught will provide leaders with assignments as Company Executive Officers (XOs) and Battalion Motor Officers (BMOs) the ability to build and sustain combat power in joint combined arms maneuver in an expeditionary environment as part of a Joint Task Force of Brigade Combat Team.

This is a ten day course to develop maneuver leaders expertise in battalion and small unit level maintenance operations. Students learn maintenance fundamentals, how to run a command maintenance program with an emphasis on Preventative Maintenance Checks and Services (PMCS) and 5988E flow. Students learn to execute command maintenance and a Commander's Inspection Program (CIP) for maintenance to the Army standard. Additional instruction focuses on maintenance information systems, how battalion/squadron level systems interface with higher level maintenance organizations and systems (Standard Army Maintenance System-1E and Global Combat Support System-Army (GCSS-A) to order repair parts for the battalion/squadron. Using GCSS-A students will track and account for all battalion/squadron level material readiness financial resources. Students learn to assess material readiness issues using business intelligence and business warehouse tools. Students apply AR 750-1 to determine the effectiveness of a Command Maintenance Discipline Program (CMDP). Students learn to conduct maintenance in the tactical environment including recovery operations and the planning considerations for UMCP emplacement.

Course Outcomes:

1. Leaders who track and account for unit resources to support combat operations in a complex world. The course will produce a Leader who is able to conduct sustainment operations that will contribute to the Army being able to conduct tactical, operational and strategic levels of war.
2. Leaders who properly manage Soldiers on crew/operator Field Level Maintenance tasks and ensure compliance IAW the appropriate technical manual.
3. Leaders who effectively maintain combat power projection platforms to sustain land warfare dominance capability and are able to conduct Joint and multinational operations over the entire spectrum of conflict, both offensive and defensive.
4. Leaders who develop and sustain maintenance programs which are synchronized within their UTP and that focus on ensuring their equipment is ready to go to war.

Special Information:

- Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) or units requesting changes to POI content (e.g. during "on site" course conducts (MTT) request to delete/modify lessons/blocks of instruction, shortage of equipment, etc.) will submit their request through the first LTC Commander in their chain of command via email: [usarmy.benning.mcoe.mbx.usaas-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usaas-training-waivers@mail.mil)

- Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class starts date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class starts date.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family members dependents NOT authorized  
 The ten day course develops maneuver leader expertise in battalion and small unit level maintenance operations. Students learn maintenance fundamentals, how to run a command maintenance program with an emphasis on Preventative Maintenance Checks and Services PMCS and 5988E flow. Students learn to execute command maintenance and a commander's inspection program for maintenance to the Army standard. Additional instruction focuses on maintenance information systems, how battalion level systems interface with higher level maintenance organizations and systems Standard Army Maintenance System-1E and Global Combat Support System-Army GCSS-A to order repair parts for the battalion. Using GCSS-A students will track and account for all squadron level material readiness financial resources. Students learn to assess material readiness issues using business intelligence and business warehouse tools. Students apply AR 750-1 to determine the effectiveness of a Squadron Command Maintenance Discipline Program CMDP . Students learn to conduct maintenance in the tactical environment including recovery operations and the planning considerations for UMCP emplacement. Course Outcomes 1. Leaders who track and account for unit resources. 2. Leaders who properly manage Soldiers on crew operator Field Level Maintenance tasks. 3. Leaders who effectively maintain combat power projection platforms to sustain land warfare dominance capability.

This course is open to all Active Army and Reserve Component Officers in the ranks of Lieutenant thru Captain with branches of Armor and Infantry. Soldiers in the rank of SFC thru MSG with the MOSs of 11Z B C or 19Z D K may attend with waiver. Soldiers must meet all rank requirements as specified, current height and weight standards, and have passed APFT within the last six months.

Students will register for the following systems two weeks before attending this course

Pre-register for the GCSS-A web-based class and conduct the overview training at the following link <http://www.gcss.army.mil/Training/WebBasedTraining.aspx>

Request system access for LIW and other specific applications using the following links

<https://liw.logsa.army.mil>

<https://tulsa.tacom.army.mil>

**Course International Notes:**

This course is open to all Active Army and Reserve Component officers in the ranks of Lieutenant thru Captain with branches of Armor and Infantry. Soldiers must meet all rank requirements as specified, current height and weight standards, and have passed APFT within the last six months as outlined in AR 350-1, AR 600-9, and DA PAM 611-21. Students must register/establish an account NLT two weeks prior to attending this course. 1. Pre-register for the GCSS-A web-based class and conduct the overview training at the following link: <http://www.gcss.army.mil/Training/WebBasedTraining.aspx> 2. Request system access for LIW in LOGSA using the following links: <https://liw.logsa.army.mil> and <https://tulsa.tacom.army.mil/>

<b>B149901</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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OJT MAINT TNG-CONUS  
 Army  
 UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B149902</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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OBS MAINT TNG-CONUS  
 Army  
 UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B149905</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OJT MAINT TNG-CONUS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B149906</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OBS MAINT TNG-CONUS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B150000</b>	<b>CON 090</b>	<b>U</b>	<b>3.4W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	FEDERAL ACQ REGULATION (FAR) FUNDAMENTALS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B151001</b>	<b>ACQ 101 DL</b>	<b>U</b>	<b>4.0W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	FUND OF SYS ACQ MGT - DL Army			DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060							
	<b>Course Description:</b>										
	This course provides a broad overview of the DoD systems acquisition process, covering all phases of acquisition. It introduces the Joint Capabilities Integration and Development System (JCIDS) and resource allocation processes, the DoD 5000 Series documents governing the defense acquisition process, and current issues in systems acquisition management. Designed for individuals who have little or no experience in DoD acquisition management, ACQ 101 has proven very useful to personnel in headquarters, program management, and functional or support offices. Objectives: Students who successfully complete this course will be able to recognize:										
	- the fundamentals of defense systems acquisition management;										
	- the diverse, interrelated, and changing nature in the different disciplines of defense systems acquisition management; and										
	- the regulations and governing structures of defense systems acquisition management										
	<b>Course Prerequisite Text:</b>										
	This is a nonresident, self-paced course available through the Internet. Students must pass the final examination within 60 calendar days of the start date. If you need to fax any documentation please use the following fax number 703-805-3175. If you need to mail any documentation please use the following address: Defense Acquisition University DSMC-SPM-I, Attn: Dwayne Young 9820 Belvoir Rd. Ft. Belvoir, VA. 22060										
	<b>Course International Notes:</b>										
	This course is designed for military officers, O-1 through O-3, and DoD civilians, GS-5 through GS-9. However, the course is open to all ranks and grades.										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B151008</b>	<b>LOG 101 DL</b>	<b>U</b>	<b>4.0W</b>	<b>501</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
	ACQ LOG FUNDAMENTAL - DL Army					DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060					
	<b>Course Description:</b> Acquisition Logistics Fundamentals provides a broad overview of the role of acquisition logistics in the system acquisition life cycle and system engineering processes. Modules cover the logistics-relevant aspects of requirements identification, life cycle costing, integrated product and process development, sustainment logistics, supportability analysis, product support, contracting, and contractor support.										
	Objectives: Students who successfully complete this course will be able to:										
	<ul style="list-style-type: none"> <li>- understand how today's defense systems and equipment are conceived, developed, tested, acquired, and operated;</li> <li>- understand the role of the commercial sector;</li> <li>- comprehend the philosophy and objectives of logistics support and attendant management functions; and</li> </ul>										
	understand logistics-related disciplines and the policies, procedures, and management techniques used to establish a logistics support capability.										
	<b>Course Prerequisite Text:</b> Students who take this course should have at least 6 to 12 months of experience in an acquisition organization. If you need to fax any documentation please use the following fax number 703-805-3175. If you need to mail any documentation please use the following address: Defense Acquisition University DSMC-SPM-I, Attn: Dwayne Young 9820 Belvoir Rd. Ft. Belvoir, VA. 22060										
	<b>Course International Notes:</b> Individuals recently assigned responsibility to plan, establish, and maintain the logistics support infrastructure for DoD systems and equipment in each phase of the acquisition life cycle should attend.										
<b>B151009</b>	<b>LOG 103 DL</b>	<b>U</b>	<b>8.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	RELIABILITY & AVAILABIL, AND MAINTIAABLITY (RAM) Army					UNKNOWN					
	<b>Course Description:</b> This course concentrates on Reliability and Maintainability (R&M) activities, enabling students to understand the relationship between R&M and acquisition logistics and to evaluate the impact of R&M decisions. Stressing a conceptual approach, the course presents basic R&M terminology and engineering practices.										
	Objectives: Students who successfully complete this course will be able to:										
	<ul style="list-style-type: none"> <li>- explain why successful R&amp;M activity decreases logistics costs and increases combat capability;</li> <li>- develop operational and contractual R&amp;M requirements;</li> <li>- discuss well-established R&amp;M design/analysis activities;</li> <li>- explain reliability growth testing and reliability qualification testing; and</li> <li>- explain how to preclude latent defects from entering service.</li> </ul>										
	<b>Course Prerequisite Text:</b> This is a nonresident, self-paced course available through the Internet. Students must pass the end-of-module and end-of-course tests within 60 calendar days of the start date. If you need to fax any documentation please use the following fax number 703-805-3175. If you need to mail any documentation please use the following address: Defense Acquisition University DSMC-SPM-I, Attn: Dwayne Young 9820 Belvoir Rd. Ft. Belvoir, VA. 22060										
	<b>Course International Notes:</b> This assignment-specific course is for logisticians assigned to DoD acquisition programs.										
<b>B151015</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>907</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	FLORIDA INST OF TECH (FIT)					ARMY LOGISTICS MANAGEMENT COLLEGE					

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Army

FORT LEE, VA 23801

**Course Description:**

Used when attendance at Florida Institute of Tech is programmed.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

**Post Exchange**

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT

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ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass. SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

##### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

##### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region/diversity>

<http://www.historicpetersburg.org/about-historic-petersburg-va>

<http://www.psova.net>

<http://www.charlescivcity.org/chickahominy-tribe.shtml>

<https://www.icrva.org>

<http://www.jewishrichmond.org/index.aspx>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>

<http://www.leemwr.com>

**Course International Notes:**

<b>B151018</b>	<b>LOG 204</b>	<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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CONFIGURATION MANAGEMENT

UNKNOWN

Army

**Course Description:**

This fast-paced course provides the knowledge necessary to apply Configuration Management (CM). It includes the interrelationship of CM to life cycle design activities and logistics support. LOG 204 provides an overview of the concepts and basic practices of CM, including configuration identification, audits, control, status accounting, as well as data management. Impacts on CM by the integrated data environment, open systems, and commercial/ non-developmental items are discussed. Scenario exercises trace CM in the technical development, production, and support of a system. Requirements to design, develop, implement, and operate a CM program are discussed.

Objectives: Students who successfully complete this course will be able to:

- apply CM oversight as a tool in the Integrated Product and Process Development (IPPD) effort for system management; and
- when given a scenario, utilize the IPPD approach to manage the configuration for a system during its life cycle.

**Course Prerequisite Text:**

Prerequisite: ACQ 201B

5 class days

**Course International Notes:**

This assignment-specific course is for logisticians and systems engineers involved in the development of systems and life cycle support.

<b>B151021</b>	<b>BCF 106</b>	<b>U</b>	<b>8.0W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	FUNDAMENTALS OF COST ANALYSIS Army										

DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**

This is used when FUNDAMENTALS OF COST ANALYSIS is programmed.

**Course Prerequisite Text:**

øFamily Members/Dependents NOT permitted. <br>Arrival by Air: IMS arriving during normal duty hours (M-F 0730-1630) will notify IMSO of their arrival by calling the IMSO at 703-805-2308.<br>IMS ARRIVING AFTER DUTY HOURS (Duty hours are M-F 1630-1800) OR ON WEEKENDS will notify the IMSO by calling the IMSO at 703-805-2308 and leaving a message. IMS will need to check-in with IMSO on first day of class. <br>Arrival by Privately Owned Vehicle (POV):<br>IMS arriving by POV or rental car during normal duty hours (Monday-Friday, 0730-1630) should report directly to Tulley Gate the next morning with their international passport, international driverÆs license and rental car agreement (if driving a rental car).<br>IMS arriving by POV or rental car after normal duty hours (Monday-Friday, 1630-1800) should report directly to Tulley Gate the next morning with their international passport, international driverÆs license and rental car agreement (if driving a rental car).<br>øBilleting: Unaccompanied: bring ITO, international driverÆs license or passport (for identification verification) and credit card for reserving a room.<br>Accompanied: bring ITO, international driverÆs license or passport (for identification verification) and credit card for reserving a room.<br>Off Post Housing: bring ITO, international driverÆs license or passport (for identification verification) and credit card for reserving a room. Note: If rooms are not available at billeting, they will give you a phone number to call for local hotels in the area.<br>Billeting: Unaccompanied: bring ITO, international driverÆs license or passport (for identification verification) and credit card for reserving a room.<br>Accompanied: bring ITO, international driverÆs license or passport (for identification verification) and credit card for reserving a room.<br>Off Post Housing: bring ITO, international driverÆs license or passport (for identification verification) and credit card for reserving a room. Note: If rooms are not available at billeting, they will give you a phone number to call for local hotels in the area.<br>Dependents: øFamily Members/Dependents NOT permitted.ø <br>Dining/Messing: The Exchange has a few fast food restaurants. There are plenty of dining areas on route 1 and you head north into Old Town Alexandria.<br>Driving: Obey the speed limits on base. When near any housing area the speed limit is 15 miles per hour.<br>Local Area Activities: <http://visitalexandriava.com/>, [www.washington.org](http://www.washington.org), <http://visitmaryland.org/Pages/Welcome.aspx><br>Medical/Dental Care: IMS should have health and dental insurance prior to arrival at the installation as well as during their entire time in the U.S.<br>Health Care Insurance: IMS should have health care insurance prior to arrival at the installation as well as during their entire time in the U.S.<br>Nearest City: Alexandria, Virginia.<br>Nearest Military Base(s): Ft. McNair, Virginia<br>National and Religious Holiday: The IMS in training with U.S. personnel will not be routinely excused from class for prayer or holidays. However, schools are encouraged to permit IMS in good academic standing to observe the two holidays per year selected by their countries provided critical training or testing is not scheduled. The two holidays are chosen by the countries, and published in the Combined Education and Training Program Plan. The DISAM places the compiled list on the SAN Web. Holidays are permitted only if a student is in good standing in class and classes missed do not include a major requirement or exam. Release from training during these holidays are 100% dependent upon instructor approval. Training will always take priority.<br>Passport/Visa/I-94: (Recommended entry with local refinement) ItÆs recommended that IMS carry their passport and visa with them at all times. The U.S. Visa is the authority to travel to the United States during the valid period; it has no relation to the period of stay in the United States. The Form I-94 is the Department of Homeland SecurityÆs Arrival / Departure Record issued to the IMS. Rather than distributing a paper Form I-94, the IMSÆs passport will be scanned generating an electronic arrival record. The U.S. Citizenship and Immigration Services (USCIS) will issue an automated Form I-94 to the IMS when they enter the United States at air or sea ports of entry and place an admission stamp on their travel document (a paper version of the I-94 may be obtained at [www.cbp.gov/I94](http://www.cbp.gov/I94)). IMS arriving via ground transportation will receive a paper Form I-94 and the USCIS Inspector will write a date or "D/S" (duration of status) on the Form I-94. This date, in conjunction with the ITO, forms the documentation that governs the IMS status in the United States. Each IMS is responsible for his/her own travel documents. If there are any discrepancies IMS should contact his / her embassy to correct the problem immediately. Only their embassy can change a passport. Mailing of passports should always be via øRegistered Mail, Return Receipt Requested.ø All IMS are required to have minimum six (6) months remaining on their passport upon completion of training and returning to their country.<br>Schools: IMS accompanied by their families, including school-age children, may wish to enroll the children in school. Immunization records will be required for school registration. IMSO staff will assist you in determining additional local requirements and which school is appropriate for your child/children.<br>Servicing Airport: Washington-Dulles International Airport<br>IMSO Contact: ISMO contact info: phone: 703-805-2308, email address: [dwayne.young@dau.mil](mailto:dwayne.young@dau.mil)<br>Student Mailing Address while attending course: <br>Defense Systems Management College <br>Attn: International Dept. - (insert IMS name)<br>9820 Belvoir Rd. Ft. Belvoir, VA. 22060<br>Transportation: There is limited people transportation on base; therefore it is better that you have your own transportation (rental car).<br>Uniform Requirements: Military uniform is allowed but not required for the duration of the course. Civilian and military students are authorized to wear business casual attire: dress slacks, collared shirts, and dress shoes/loafers for men and equivalent attire for women. Shorts, flip-flops, strapless, excessively short or sheer garments, exposed midriff, jeans, and athletic wear of any kind are examples of inappropriate attire. <br>Travel and Living Allowance (TLA)/Advances: Travel and Living Allowance should be provided to IMS prior to arrival at actual course location.<br>Baggage Limitations/Restrictions: <br>Course Specific Information: <br>Student Leave Policy: <br>Whenever possible, the student shall request and obtain permission from the lead instructor in advance of the absence. Absences may be approved due to student illness or urgent family matters.<br>Available Mass Transportation: There is limited mass transportation at Ft. Belvoir, it is recommended that you have a POV or rental car.<br>Physical Fitness Training Requirements:<br>Participation level for Hazardous Duty:<br>Orientation/Field Studies Program Summary:<br>Helpful Weblinks: [www.dau.mil](http://www.dau.mil), <https://www.belvoir.army.mil/><br>

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B151025</b>	<b>CON 121</b>	<b>U</b>	<b>0.6W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	CONTRACT PLANNING Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B151026</b>	<b>CON 124</b>	<b>U</b>	<b>0.6W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	CONTRACT EXECUTION Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B151027</b>	<b>CON 127</b>	<b>U</b>	<b>0.6W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	CONTRACT MANAGEMENT Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B151028</b>	<b>CON 234 (DAU)</b>	<b>U</b>	<b>1.4W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	JOINT CONTINGENCY CONTRACTING Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B151029</b>	<b>GRT 201 (DAU)</b>	<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	GRANTS AND AGREEMENTS MANAGEMENT Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B151030</b>	<b>LOG 340</b>	<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	LIFE CYCLE PRODUCT SUPPORT Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B151031</b>	<b>LOG 206</b>	<b>U</b>	<b>3.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
	INTEMEDIAE SYSTEMS SYSTEMS SUSTAINMENT MANAGEMENT Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B151032</b>		<b>U</b>	<b>0.4W</b>	<b>501</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
	CLL 020 INDEPENDENT LOGISTICS ASSESSMENTS Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B151033</b>		<b>U</b>	<b>8.0W</b>	<b>501</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
	CLL 005 DEVELOPING A LIFE CYCLE SUSTAINMENT PLAN Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B151034</b>	<b>ACQ 203</b>	<b>U</b>	<b>5.0W</b>	<b>506</b>					<b>No</b>		<b>50.00</b>

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	INTERMEDIATE SYSTEMS ACQUISITION, PART B Army										
	DAU SOUTH REGION CAMPUS HUNTSVILLE, AL										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
	iPrerequisite Item Value(s) or Range Description Constraint Quota Source (four position) iiH4i Required ORiUMi Required ORiUEi Required ORiKAi Required ORi00i Required ORiZAi Required ORiZBi Required iii Prerequisite Courses The Student must satisfy any one of the following Prerequisite Course Solution Sets: i Students Cannot: i Have a Reservation, or be Attending, or be Graduated from course: ACQ 201B Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION) *. i Students Must: i Have Graduated from course: ACQ 202 Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION, PART A). i iii Or iii Students Cannot: i Have a Reservation, or be Attending, or be Graduated from course: ACQ 201B Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION) *. i Students Must: i Have Graduated from course: ACQ 201A Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION). i iii Or iii Students Cannot: i Have a Reservation, or be Attending, or be Graduated from course: ACQ 201B Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION) *. i Students Must: i Have Graduated from course: ACQ 201 (DAU) Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION). i iii Or iii Students Cannot: i Have a Reservation, or be Attending, or be Graduated from course: ACQ 201B Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION) *. i Students Must: i Have Graduated from course: ALMC-QA Phase : (none) (ARMY ACQUISITION BASIC). i iii Or iii Students Cannot: i Have a Reservation, or be Attending, or be Graduated from course: ACQ 201B Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION) *. i Students Must: i Have Graduated from course: 8D-F46/551-F34 Phase : (none) (ARMY INTERMEDIATE PROGRAM MANAGEMENT). i iii Or iii Students Cannot: i Have a Reservation, or be Attending, or be Graduated from course: ACQ 201B Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION) *. i Students Must: i Have Graduated from course: 8D-F48/551-51C30 Phase : (none) (ARMY ACQUISITION FOUNDATION). i iii * The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.										
<b>B151035</b>	<b>8A-F63/551-F55 (X)</b>	<b>U</b>	<b>4.2W</b>	<b>720</b>					<b>Yes</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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JOINT LOGISTICS AND SECURITY ASSISTANCE  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

Effective 2018-02-09 (Draft)

**Course Scope:**

Purpose: To develop understanding, appreciation, and integration of the universal concepts, principles, methods, techniques, and decision-making skills related to joint, operational/tactical logistics, security assistance and cooperation necessary to function within the Joint, Interagency, Intergovernmental and Multinational (JIIM) environment. Scope: The course will prepare the student to understand organizations, authorities, processes, and general principles associated with the Joint Logistics Enterprise and the ability to apply universal joint logistics concepts in a JIIM context. The student will also learn in general terms how the United States develops and manages security assistance and cooperation programs such as foreign Military Sales (IFMS) cases. These programs are required to build partner capacity and support Geographical Commander's engagement strategies strengthening regional partnerships. The course is designed to provide instruction via case studies, small group setting/teamwork/discussions, lectures, and guest speakers. Major topics are: Joint/Tactical/Operational Logistics, Security Assistance Management, Human Rights, Rule of Law, and Democracy and Profession of Arms. Phase Prerequisites: Students should be in ranks of senior Captain to Colonel, police or equivalent civilian government officials of any service component, defense agency, security forces or related office. Rank / grade: Minimum senior Captain, Maximum Colonel (or equivalent). Career Field/Branch/MOS: logisticians, defense resource managers, budget analyst, personnel managers, comptrollers, maintenance and acquisition managers, staff officer at battalion level or above. Age: N/A. Future duty position /Title: Command or staff officer for echelons above battalion level or the civilian equivalent. Military education level: Captain Career Course, Command & Staff College or equivalent PME. Experience: Battalion staff level or civilian equivalent. Special qualifications: Graduate from Captain Career Course and Command and Staff (MEL 4) or civilian education level. Civilian education level: Baccalaureate (4 yrs college) preferably post-graduate schooling. Police occupation / function: Logisticians, budget analysts/administrators/resource managers/commanders/leaders (battalion level equivalent and above). Civilian occupation/function: Government official, members of defense ministry, service components or equivalent civilian experience level.

**Course Prerequisite Text:**

Defense Resources Management Logistics Course

Duration 4.2 weeks

MASL B151035

Family members and dependents NOT permitted

Purpose To develop understanding and appreciation of the concepts, principles, methods, techniques, and decision-making skills related to defense resources and logistics management for selected military, police, civilian leaders and managers.

Phase Scope The course lessons provide the necessary knowledge of the techniques and considerations involved in the transparency and accountability of the resources and logistics management procedures. This course is designed to instruct personnel with practical hands-on resource-management case studies. The resident course is composed of four 4 modules Module A - Administrative Events, Module B - The Profession, Module C - Mobile International Defense Management Course taught by the Defense Resources Management Institute DRMI , and Module D - Logistics and Security Assistance Cooperation Management. 88Phase Prerequisites 8Rank Grade Min MAJOR Max COL8Career Field Branch MOS Logistics budget analyst comptrollers administrators resource management experts management analyst financial management maintenance and acquisition management. 8Age N A8Physical Fitness Level Good general health8Future duty position Title Logistics budget analyst comptrollers administrators resource management experts management analyst financial management maintenance and acquisition management. 88Military Education Level Required for MAJ and LTC8Experience Level As applicable to the rank8Special qualifications None88Civilian Education Level Required for civilians holding positions equivalent to MAJ or LTC 8Civilian Occupation Function Logistical budget analyst comptroller administrator resource management experts management analyst financial management maintenance and acquisition management.8Experience Level As applicable to rank

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. iiText Prerequisites iRank/grade: Min: Major and Max: Colonel iiCareer Field/branch/MOS: Logistics/budget analyst/comptrollers/administratros/resource management experts/management analyst/financial management/maintenance and acquisition management. iiAge: N/A. iiPhysical Fitness Level: Good general health. iiFuture duty position/Title: Logistics/budget analyst/comptrollers/administrators/resource management experts/management analyst/financial management/maintenance and acquisition management. iiMilitary education level: Required for Major and Lieutenant Colonel. iiExperience level: As applicable to the rank. iiCivil education level: Required for all civilians holding positions equivalent to MAJ or LTC. iiCivilian occupation/function: Logistical Logistics/budget analyst/comptrollers/administrators/resource management experts/management analyst/financial management/maintenance and acquisition management. iiExperience level: As applicable to the rank. iiiPrerequisite Courses iThere are currently no Prerequisites in the Prerequisite Courses section.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B151036</b>		<b>U</b>	<b>1.0W</b>	<b>501</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
	CLL 011 PERFORMANCE BASED LIFE CYCLE PRODUCT SUP Army					DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B151037</b>	<b>NA</b>	<b>U</b>	<b>10.0W</b>	<b>501</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
	CLV 016 INTRODUCTION TO EARNED VALUE MANAGEMENT Army					DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060					
	<b>Course Description:</b> FORMALLY CLB 016										
	The Introduction to Earned Value Management module introduces the basics of earned value management (EVM) as it relates to acquisition program management. You will learn the five independent earned value variables and the three most common EVM metrics. At the conclusion of this module, you should be familiar with EVM-related laws passed by Congress, the Office of Management and Budget's implementation of these laws, and current Department of Defense policy guidance regarding EVM requirements. Additionally, you should recognize how work scope, schedule, and resources are combined to establish the EVM performance measurement baseline										
	ðYou have 60 days to complete this course.										
	ðAfter completing the course, please be sure to complete the required Module Survey from the Table of Contents. You will not be graduated from the module until you have completed the Survey. If you experience any difficulty in completing the Survey, please contact the DAU Help Desk to ensure that you receive proper credit.										
	This module is extracted from BCF 102 ðFundamentals of Earned Value Managementð. If you have completed BCF 102, this module could serve as refresher training for the subject area.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B151038</b>		<b>U</b>	<b>10.0W</b>	<b>501</b>	<b>90</b>				<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CLV 017 PERFORMANCE MEASUREMENT BASELINE  
Army

DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**  
FORMALLY CLB 016

The Introduction to Earned Value Management module introduces the basics of earned value management (EVM) as it relates to acquisition program management. You will learn the five independent earned value variables and the three most common EVM metrics. At the conclusion of this module, you should be familiar with EVM-related laws passed by Congress, the Office of Management and Budget's implementation of these laws, and current Department of Defense policy guidance regarding EVM requirements. Additionally, you should recognize how work scope, schedule, and resources are combined to establish the EVM performance measurement baseline.

ðYou have 60 days to complete this course.

ðAfter completing the course, please be sure to complete the required Module Survey from the Table of Contents. You will not be graduated from the module until you have completed the Survey. If you experience any difficulty in completing the Survey, please contact the DAU Help Desk to ensure that you receive proper credit.

This module is extracted from BCF 102 ðFundamentals of Earned Value Managementð. If you have completed BCF 102, this module could serve as refresher training for the subject area.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B151039</b>		<b>U</b>	<b>10.0W</b>	<b>501</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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CLV 019 ESTIMATE AT COMPLETION  
Army

DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**  
FORMALLY CLB 019

The Estimate at Completion module reviews the process for computing an estimate at completion range when given earned value management data. It defines the meaning of the cost performance index, the schedule performance index, and the to-complete performance index (TCPI) earned value metrics. It reviews favorable and unfavorable trends cost performance index and schedule performance index performance trend charts. It concludes by walking through the calculations needed to compute an estimate at completion range by using the standard earned value management estimate at completion equation.

ðYou have 60 days to complete this course.

ðAfter completing the course, please be sure to complete the required Module Survey from the Table of Contents. You will not be graduated from the module until you have completed the Survey. If you experience any difficulty in completing the Survey, please contact the DAU Help Desk to ensure that you receive proper credit.

This module is extracted from BCF 102 ðFundamentals of Earned Value Managementð. If you have completed BCF 102, this module could serve as refresher training for the subject area.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B151040</b>		<b>U</b>	<b>10.0W</b>	<b>501</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CLV 020 BASELINE MAINTENANCE  
Army

DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**  
FORMALLY CLB 020

The Baseline Maintenance module reviews the concepts associated with performance measurement baseline maintenance. It reviews the five earned value management system guidelines and three common terms associated with baseline maintenance. It describes the two most common charts used by earned value managers: the Contract Performance chart and the cost/schedule variance earned value management metrics chart. It continues by defining what a front-loaded baseline, rubber baseline, over-target baseline, and single-point adjustment mean in the context of earned value management. It concludes by using a hypothetical database to depict the effects of contract modifications, management reserve use, front-loaded baselines, rubber baselines, over-target baselines, and single-point adjustments upon the contract performance and cost variance charts.

ðYou have 60 days to complete this course.

ðAfter completing the course, please be sure to complete the required Module Survey from the Table of Contents. You will not be graduated from the module until you have completed the Survey. If you experience any difficulty in completing the Survey, please contact the DAU Help Desk to ensure that you receive proper credit.

This module is extracted from BCF 102 ðFundamentals of Earned Value Managementð. If you have completed BCF 102, this module could serve as refresher training for the subject area.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B151041</b>	<b>LOG 350 (DAU)</b>	<b>U</b>	<b>1.4W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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ENTERPRISE LIFE CYCLE LOGISTICS MANAGEMENT  
Army

UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

Prerequisite Course Solution Sets: Students Must: Have Graduated from course: ACQ 201B Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION), and have Graduated from course: LOG 340 Phase : (none) (LIFE CYCLE PRODUCT SUPPORT). Students Must: Have Graduated from course: ALMC-QA Phase : (none) (ARMY ACQUISITION BASIC), and have Graduated from course: LOG 340 Phase : (none) (LIFE CYCLE PRODUCT SUPPORT). Students Must: Have Graduated from course: LOG 340 Phase : (none) (LIFE CYCLE PRODUCT SUPPORT), and have Graduated from course: 8D-F48/551-51C30 Phase : (none) (ARMY ACQUISITION FOUNDATION). Students Must: Have Graduated from course: LOG 340 Phase : (none) (LIFE CYCLE PRODUCT SUPPORT), and have Graduated from course: 8D-F46/551-F34 Phase : (none) (ARMY INTERMEDIATE PROGRAM MANAGEMENT). Students Must: Have Graduated from course: ACQ 201 (DAU) Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION), and have Graduated from course: LOG 340 Phase : (none) (LIFE CYCLE PRODUCT SUPPORT). Students Must: Have Graduated from course: ACQ 203 Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION, PART B), and have Graduated from course: LOG 340 Phase : (none) (LIFE CYCLE PRODUCT SUPPORT).

<b>B151042</b>	<b>492-92M30-C45</b>	<b>U</b>	<b>4.8W</b>	<b>601</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MORTUARY AFFAIRS SPECIALIST ALC  
Army

NCO ACADEMY - QUARTERMASTER  
Ft. Lee, VA 23801-1705

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-05-04

Course Scope:

The Mortuary Affairs Specialist ALC incorporates the Army Learning Model (ALM) supporting outcomes-based methodology. It integrates 21st Century Soldier Competencies into learning content and converts most classroom experiences into collaborative problem solving events led by facilitators (vice instructors) who engage learners to think and understand the relevance and context of what they learn. NCO participates in a training exercise applying troop leading procedures and the Military Decision Making Process (MDMP).

Technical training consists of supervisory and managerial skills required to plan, coordinate, organize, and supervise Mortuary Affairs activities and personnel; skills needed to supervise Mortuary Affairs Operations within a Theater of Operations, and skills needed to work at the staff level.

Special Information:

Soldiers must provide U.S. Army Training and Doctrine Command Form 350-18-12-2-E Pre-Execution Checklist (dated May 2016), with all required information annotated, to course administrator within 72-hours of arrival. The form can be found at [http://www.alu.army.mil/ncoa/Docs/Pre\\_Execution\\_Checklist.pdf](http://www.alu.army.mil/ncoa/Docs/Pre_Execution_Checklist.pdf). Failure to provide required documents will result in Soldier being dis-enrolled and returned to their unit.

- Successful completion of the APFT and height and weight screening are mandatory for course graduation. Soldiers attending this course will be administered an initial APFT and height and weight screening. One APFT retest and/or height and weight screening is allowed and will be administered no earlier than 7 and no later than 24 days after the initial failure of the APFT and/or height and weight screening. Soldiers who subsequently fail to meet physical fitness and/or height and weight standards will be removed from the course. The DA Form 1059 (Service School Academic Evaluation Report) of Soldiers who fail to pass the APFT and/or meet height and weight standards will be annotated in accordance with Chapter 3, AR 350-1.

Completion of Log C3/Sustainment Learning Assessment is a graduation requirement. Enrollment instructions will be provided in the student welcome letter.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

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#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear is required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter. The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country's dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016. Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a week, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car.

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for

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tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc .

Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at http www.leemwr.com

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child-youth-school-services school-information  
 Schools. Your School Liaison Officer for PK-12 is  
 Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

SchoolRequirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy

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stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

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[http www.virginia.org](http://www.virginia.org)  
[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)

**Nearby States**

Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

**Cultural Organizations**

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from  
[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**



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- Selection for course attendance will be in accordance with guidelines outlined in Chapter 3, AR 350-1.ii- Soldiers over 40 must have completed a periodic health assessment (PHA) screening after their 40th birthday and a cardiovascular screening within the last 5 years. Soldiers who do not complete the requirement will be denied enrollment and not be allowed to start the course curriculum. A current copy of the Soldier's Enlisted Records Brief will be used as proof of Soldier's last physical examination.ii- In accordance with Change 2, ALARACT 216/2014, DTG: 211928Z APR 15, SUBJECT: TRANSITION OF ADVANCED LEADER COURSE COMMON CORE (ALC CC) TO STRUCTURED SELF DEVELOPMENT LEVEL 2 (SSD 2). Successful completion of a prerequisite level of SSD is required prior to making a reservation in ATRRS for the corresponding level of NCOES. SSD 2 completion is a prerequisite for attending ALC. SGT, SGT(P) and anyone promoted to SSG ON or AFTER 1 June 14 must complete ALC CC or SSD 2 and ALC technical residence phase (s) in order to receive ALC course completion credit. Grandfather provision: iPRIOR to 1 June 14, any SSG who has completed ALL of their technical resident phase(s) of ALC are not required to complete SSD 2. Instead, these Soldiers will be considered to have met the training requirements (consistent with their current level of resident NCOES training) and will be eligible for enrollment into SSD 3.ii- Course Number 2G-F94V3.1-Commander's Safety Course Version 3.1 (Online) is a distance learning prerequisite and must be completed prior to graduation from ALC. The online course is available through the Combat Readiness University at the U.S. Army Combat Readiness Center website, <https://crc.army.mil> or <https://safety.army.mil/training/ONLINETRAINING/tabid/1210/Default.aspx>.iThis 8.0 hour online course arms commanders and leaders with the knowledge to administer a unit safety program, apply CRM, and leverage CRC tools and resources.ii- Students must have and maintain access to the mortuary affairs reporting and tracking system (MARTS) training database while attending this course. Failure to do so will result in dismissal from this course. For instructions on gaining access to the MARTS training database go to <https://dcse.hrc.army.mil/>.i  
iiPrerequisite CoursesiThe Student must satisfy any one of the following Prerequisite Course Solution Sets:iiStudents Must:i Have Graduated from course: 600-BNCOC (DL-PILOT) Phase : 1.ii iOr iiStudents Must:i Have Graduated from course: 1-250-C49-2 (DL) Phase : (none) (STRUCTURED SELF-DEVELOPMENT - LEVEL 2).ii iOr iiStudents Must:i Have Graduated from course: 011-WLC/ALC (CMF 18) Phase : (none).ii iOr iiStudents Must:i Have Graduated from course: 011-WLC/BNCOC (CMF 18) Phase : (none).ii iOr iiStudents Must:i Have Graduated from course: 600-BNCOC (F) Phase : 1.ii iOr iiStudents Must:i Have Graduated from course: 600-BNCOC (DL) Phase : 1.ii iOr iiStudents Must:i Have Graduated from course: 600-BNCOC (DL-VTT) Phase : 1.ii iOr iiStudents Must:i Have Graduated from course: 600-C45 (DL) Phase : (none) (ADV LDR COMMON CORE).

<b>B151043</b>	<b>492-92M40-C46</b>	<b>U</b>	<b>4.8W</b>	<b>601</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MORTUARY AFFAIRS SPECIALIST SLC  
Army

NCO ACADEMY - QUARTERMASTER  
Ft. Lee, VA 23801-1705

**Course Description:**

Effective 2018-05-22 (Draft)

Course Scope:

This course incorporates the Army Learning Concept for Training and Education supporting outcomes-based methodology. The technical portion of this course addresses Army Learning Area's (ALA) Mission Command, Human Dimension, and Professional Competence. The General Learning Outcomes (GLO) addressed are #5 Soldiers and Civilians demonstrate proficiency in mission command staff tasks; #7 Soldiers and Civilians demonstrate capacity in creative-critical thinking; #8 Soldiers and Civilians demonstrate proficiency in communications skills; and #14 Soldiers and Civilians are technically and tactically competent. The learning content converts most classroom experiences into learner centric, collaborative problem solving events led by facilitators.

During this course, students participate in a support staff scenario where they complete logistical estimates; analyze OPORDs; demonstrate ability to lead a mortuary affairs platoon conducting mortuary affairs tasks; develop a mortuary affairs concept of operations; and react to changing operational environments. The course outcome is to provide the Army with adaptive leaders who are confident and prepared to perform their training and wartime missions whenever needed in any strategic, operational, or tactical environment.

**Special Information:**

Successful completion of the APFT and height and weight screening are mandatory for course graduation. Soldiers attending this course will be administered an initial APFT and height and weight. One APFT retest and/or height and weight re-screening is allowed and will be administered no earlier than 7 days after the initial failure of the APFT and/or height and weight screening. Soldiers who subsequently fail to meet physical fitness and/or height and weight standards will be removed from the course. The DA Form 1059 (Service School Academic Evaluation Report) of Soldiers who fail to pass the APFT and/or meet height and weight standards will be annotated in accordance with Chapter 3, AR 350-1.

During the In-processing, instructors will ensure all students receive a copy of the Soldier 2020 brief, Professionalization of Online Conduct and the briefing to Inform Soldiers on Army Transgender policy, the gender transition process, and command, medical, and transitioning Soldier responsibilities. All of these handouts will be reviewed by each student and discussed during the Sharp lesson. Discussion for Soldier 2020 will focus on the changes to board policy, and review of the study findings in the context of discussing current/present risks/challenges to the branch.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Prerequisite Text:**  
INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear is required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter. The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country's dress uniform is required for graduation.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

**Post Exchange**

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

**Social Dining**

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

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Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.  
 The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.  
 Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.  
 Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.  
 Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.  
 The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

**Fitness Centers**

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS  
 MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600  
 Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.  
 Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.  
 To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.  
 Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

**IHG InterContinental Hotels Group**

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan

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your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc .

Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is  
 Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

SchoolRequirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass. SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special

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training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

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#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region-diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

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Nearest Military Bases  
Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

National Holidays  
Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

Passport Visa  
A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
All students should must read the IMSO student handbook from  
http www.alu.army.mil imso docs imso-handbook.pdf  
http www.leemwr.com

**Course International Notes:**

Active Army or Reserve Component enlisted Soldiers, SFC or SSGs selected by HRC (Active Army) or the unit commander (Reserve Component). Qualified in Military Occupational Specialty (MOS) 92M. Meets requirements outlined in AR 350-1, chapter 3. First priority will be given to SFCs and promotable SSGs. Second priority will be given to SSGs who, because of unit shortages, are performing in positions which the training is designated. All must have successfully completed the 92M30 BNCOC/ALC course at least one year prior to attending this course. Active Army and Army Guard/Reserve (AGR) personnel over 40 must complete required medical screening at their installation and will hand-carry their completed medical screening report. All must possess the following qualifications: physical demands rating of very heavy (lift on an occasional basis over 100 pounds with frequent or constant lifting in excess of 50 pounds), a minimum physical profile of 222221, red/green color discrimination, and a minimum score of 90 in aptitude area of GM. IAW ALARACT 216/2012, effective 01 June 2013, Course 1-250-C49-3 (dL), Structured Self Development - Level 3 (SSD-3) is a prerequisite for attending SLC. Students attending SLC after 1 June 2013 must have graduated SSD-3 prior to enrollment in a Senior Leaders Course (SLC). i iiiiiPrerequisite CoursesiiStudents Must: i Have Graduated from course: 1-250-C49-3 (DL) Phase : (none) (STRUCTURED SELF-DEVELOPMENT - LEVEL 3).

<b>B151045</b>	<b>EVM 262</b>	<b>U</b>	<b>0.6W</b>	<b>504A</b>					<b>No</b>		<b>50.00</b>
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EVMS VALIDATION AND SURVEILLANCE  
Army  
DEFENSE ACQUISITION UNIVERSITY  
ROCK ISLAND, IL 61299

**Course Description:**  
**Course Prerequisite Text:**  
**Course International Notes:**

<b>B151655</b>	<b>8A-SIR8</b>	<b>U</b>	<b>6.2W</b>	<b>101</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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PETROLEUM AND WATER OFFICER  
Army  
QUARTERMASTER SCHOOL  
FORT LEE, VA 23801

**Course Description:**



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Effective 2017-12-18 (Draft)

**Course Scope:**

To train joint service officers (all Compos) and foreign officers (allied nation and coalition partners) with the skills and knowledge required to perform petroleum and water logistics management duties in both staff and supervisory operational assignments. Graduates are trained to serve as managers and supervisors for supply and distribution point operations and supervisory and analytical quality surveillance and control operations. The officer also learns to perform petroleum and water management functions at both service and Department of Defense (DoD) command and staff levels in support of full spectrum operations.

**Phase 1 Scope:**

To provide joint service officers with information and training in advanced petroleum and water handling skills, operations, and maintenance; energy management, water storage and distribution; producing and processing petroleum products, data gathering, analyzing energy resources and planning; the slating process, fuel depot operations, quality assurance evaluation and laboratory operations; safety and environmental stewardship protection considerations in support of full spectrum operations for advanced petroleum and water management.

**Special Information:**

This course consists of two (2) phases. Phase 1 covers joint petroleum subjects, petroleum laboratory, petroleum equipment, batching and scheduling, and hydraulics in petroleum operations. Phase 2 covers water production and distribution equipment, and water operations. When enrolling in this course, US Army personnel must enroll in Phase 1 (Petroleum) and Phase 2 (Water) at the same time. Phases 1 and 2 are designed to run back-to-back with no lapses. US Marine Corps personnel will enroll in Phase 1 of this course and the Marine Bulk Fuel Officer Course, 8B-1390 (OS) at the same time. They are also designed to run back-to-back with no lapses. US Navy personnel will enroll in Phase 1 only. All others will enroll for the phase or phases they wish to attend. It is possible for students to be enrolled in more than one phase/course at the same time.

This POI Supersedes POI 8B-92F Phase 1 dated 22 Aug. 2012.

US Air Force officers may attend the course or portions of the course at the discretion of their commands. Upon completion, they will receive a certificate of completion for the portions attended. Army officers in AOC 90A will be awarded Skill Identifier R8 with Branch 92 in the secondary MOSC position (90A92R8) upon successful completion of Phase 1 and Phase 2 of this course. Marine personnel will be certified as Marine Bulk Fuel Officers and will receive a diploma upon successful completion of Phase 1 of this course and the Bulk Fuel Officer Course 8B-1390 (OS). US Navy personnel will receive a certificate upon successful completion of Phase 1.

This is an ITRO course. Training is based on a 5-day, 40 hour academic week.

**Course Prerequisite Text:**

**INTERNATIONAL NOTES**

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

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Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday. To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month

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of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

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#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While

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Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)  
[http www.virginia.org](http://www.virginia.org)  
[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescivty.org chickahominy-tribe.shtml](http://www.charlescivty.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

#### Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

#### Helpful Links

All students should must read the IMSO student handbook from  
[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

#### Course International Notes:

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This course is open to United States Army, Air Force, Navy and Marine Corps active and Reserve Component (RC) Commissioned Officers (First Lieutenant (Promotable) through Colonel), US Marine Corps Warrant Officers and DoD Civilians. Foreign commissioned and warrant officers are eligible provided they have attended an advanced training comparable to the US Army's Combined Logistics Captains Career Course (CLC3) or warrant officer basic/advanced training and meet the requirements outlined in the Special Information for this course. All active component US Army Officers must be a graduate of CLC3. US Army Reserve and National Guard Lieutenants must have completed the Quartermaster Officer Basic Course (OBC) or the Quartermaster Basic Officer Leader Course (BOLC/BOLC-B) and be assigned, or pending assignment, to a petroleum and/or water unit within the Reserve Component. RC Captains through Colonel must have completed a logistics Reserve Component Captains Career Course (LRC-CLC3) or the legacy Supply and Services Management Officer Course. US Air Force, Navy and Marine Corps officers must be selected by their respective commands. Students must have no history of dermatitis or allergic reactions traceable to the effects of petroleum products or chemicals. Pregnant soldiers cannot attend due to possible adverse impacts on the fetus, as declared by a Surgeon General's report.

<b>B151665</b>	<b>8A-SIR8</b>	<b>U</b>	<b>1.8W</b>	<b>101</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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PETROLEUM AND WATER OFFICER  
Army

QUARTERMASTER SCHOOL  
FORT LEE, VA 23801

**Course Description:**

Effective 2017-12-18 (Draft)

**Course Scope:**

To train joint service officers (all Compos) and foreign officers (allied nation and coalition partners) with the skills and knowledge required to perform petroleum and water logistics management duties in both staff and supervisory operational assignments. Graduates are trained to serve as managers and supervisors for supply and distribution point operations and supervisory and analytical quality surveillance and control operations. The officer also learns to perform petroleum and water management functions at both service and Department of Defense (DoD) command and staff levels in support of full spectrum operations.

**Phase 2 Scope**

To provide joint service officers with information and training in advanced petroleum and water handling skills, operations, and maintenance; energy management, water storage and distribution; producing and processing petroleum products, data gathering, analyzing energy resources and planning; the slating process, fuel depot operations, quality assurance evaluation and laboratory operations; safety and environmental stewardship protection considerations in support of full spectrum operations for advanced petroleum and water management.

**Special Information:**

This course consists of two (2) phases. Phase 1 covers joint petroleum subjects, petroleum laboratory, petroleum equipment, batching and scheduling, and hydraulics in petroleum operations. Phase 2 covers water production and distribution equipment, and water operations. When enrolling in this course, US Army personnel must enroll in Phase 1 (Petroleum) and Phase 2(Water) at the same time. Phases 1 and 2 are designed to run back-to-back with no lapses. US Marine Corps personnel will enroll in Phase 1 of this course and the Marine Bulk Fuel Officer Course, 8B-1390 (OS) at the same time. They are also designed to run back-to-back with no lapses. US Navy personnel will enroll in Phase 1 only. All others will enroll for the phase or phases they wish to attend. It is possible for students to be enrolled in more than one phase/course at the same time.

This POI Supersedes POI 8B-92F Phase 2 dated 22 Aug 2012.

US Air Force officers may attend the course or portions of the course at the discretion of their commands. Upon completion, they will receive a certificate of completion for the portions attended.

Army officers in AOC 90A will be awarded Skill Identifier R8 with Branch 92 in the secondary MOSC position (90A92R8) upon successful completion of Phase 1 and Phase 2 of this course. Marine personnel will be certified as Marine Bulk Fuel Officers and will receive a diploma upon successful completion of Phase 1 of this course and the Bulk Fuel Officer Course 8B-1390 (OS). US Navy personnel will receive a certificate upon successful completion of Phase 1.

Course length is based on a 5-day, 40 hour academic week.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

IMSO Contact Information

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For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

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Open flame s are prohibited.  
**SMOKING IS PROHIBITED** in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.  
 Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.  
 We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.  
 Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

Climate  
 The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

School Youth Services  
 Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>  
 Schools. Your School Liaison Officer for PK-12 is  
 Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

Diet Restrictions  
 Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

Driving  
 To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.  
 To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.  
**SEATBELTS ARE MANDATORY** for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.  
 Carlson-Wagonlit Travel has information on commercial travel and reservations.  
 Transportation  
 Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not

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located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you

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have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs/narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated (DWI) is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://www.wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region/diversity>

<http://www.historicpetersburg.org/about-historic-petersburg-va>

<http://www.psova.net>

<http://www.charlescity.org/chickahominy-tribe.shtml>

<https://www.icrva.org>

<http://www.jewishrichmond.org/index.aspx>

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill, Fort Eustis, Fort Story, and Langley Airforce Base

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National Holidays  
 Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.  
 Passport Visa  
 A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.  
 Helpful Links  
 All students should must read the IMSO student handbook from  
[http www.alu.army.mil/imso/docs/imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

iiThis course is open to United States Army, Air Force, Navy and Marine Corps active and Reserve Component (RC) Commissioned Officers (First Lieutenant (Promotable) through Colonel), US Marine Corps Warrant Officers and DoD Civilians. Foreign commissioned and warrant officers are eligible provided they have attended an advanced training comparable to the US Army's Combined Logistics Captains Career Course (CLC3) or warrant officer basic/advanced training and meet the requirements outlined in the Special Information for this course. All active component US Army Officers must be a graduate of CLC3. US Army Reserve and National Guard Lieutenants must have completed the Quartermaster Officer Basic Course (OBC) or the Quartermaster Basic Officer Leader Course (BOLC/BOLC-B) and be assigned, or pending assignment, to a petroleum and/or water unit within the Reserve Component. RC Captains through Colonel must have completed a logistics Reserve Component Captains Career Course (LRC-CLC3) or the legacy Supply and Services Management Officer Course. US Air Force, Navy and Marine Corps officers must be selected by their respective commands. Students must have no history of dermatitis or allergic reactions traceable to the effects of petroleum products or chemicals. Pregnant soldiers cannot attend due to possible adverse impacts on the fetus, as declared by a Surgeon General's report.

<b>B151778</b>	<b>8A-F3 (RF)</b>	<b>U</b>	<b>1.0W</b>	<b>907</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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ARMY MAINTENANCE MANAGEMENT  
 Army

ARMY LOGISTICS MANAGEMENT COLLEGE  
 FORT LEE, VA 23801

**Course Description:**

Effective 2017-05-19  
 Course Scope:

The purpose of this course is to prepare selected military and civilian personnel for mid-level management positions in organizations responsible for developing and executing Army maintenance policy and procedures. AMM provides detailed instruction covering maintenance policies and programs from the development of the item's maintenance concept to the demilitarization requirement necessary to remove the item from the logistics system. The Life Cycle Management Model serves as a frame of reference. All CASCOS courses will introduce the major principles of Character Development during in-processing, and will further reinforce that information in subsequent lessons as applicable.

**Special Information:**

This course is releasable to students from all requesting foreign countries without restrictions. CAREER PROGRESSION: This course is required for logistics interns (Career Programs 13 and 17) in accordance with the MITP.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

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Fax Number 804 765-8163  
 Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

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SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

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#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

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Mrs. Chaundra Taswell

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804 765-3813

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#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

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#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will



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take a taxi from the airport to the IHG Army Hotel. The cost of the taxi should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.



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#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescivcity.org chickahominy-tribe.shtml](http://www.charlescivcity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

#### Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

#### Helpful Links

All students should must read the IMSO student handbook from

[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)

[http www.leemwr.com](http://www.leemwr.com)

#### Course International Notes:

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required iiText Prerequisites This course is releasable to students from all requesting foreign countries without restrictions. i Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.										
<b>B151781</b>	<b>8B-SI4V</b>	<b>U</b>	<b>2.0W</b>	<b>101</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MORTUARY AFFAIRS OFFICER  
Army

QUARTERMASTER SCHOOL  
FORT LEE, VA 23801

**Course Description:**

Effective 2010-07-23

Course Scope:

Provides training, planning, coordination and supervision of all mortuary affairs matters in a theater to meet the needs of the total force.

Special Information:

The following web site provides guidance on Mobile Training Team (MTT) requirements for this course; [https://www.cascom.army.mil/private/QM/QM\\_MTT\\_OPORD/Mortuary%20Affairs%20Officer%20Feb%2010.doc](https://www.cascom.army.mil/private/QM/QM_MTT_OPORD/Mortuary%20Affairs%20Officer%20Feb%2010.doc)

**Course Prerequisite Text:**

INTERNATIONAL NOTES

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

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#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016. Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a week, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car.

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish. Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

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**IHG InterContinental Hotels Group**

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

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Mrs. Chaundra Taswell

1880 Yorktown Drive

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804 765-3813

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#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

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Students Name

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US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

Nearby States

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Washington D.C. <a href="http://www.washington.org">http://www.washington.org</a>  Maryland <a href="http://www.maryland.gov">http://www.maryland.gov</a>  North Carolina <a href="http://www.visitnc.com">http://www.visitnc.com</a>  West Virginia <a href="http://www.wvtourism.com/default.aspx">http://www.wvtourism.com/default.aspx</a></p> <p>Cultural Organizations  <a href="http://www.visitrichmondva.com/about-richmond-region/diversity">http://www.visitrichmondva.com/about-richmond-region/diversity</a>  <a href="http://www.historicpetersburg.org/about-historic-petersburg-va">http://www.historicpetersburg.org/about-historic-petersburg-va</a>  <a href="http://www.psova.net">http://www.psova.net</a>  <a href="http://www.charlescivty.org/chickahominy-tribe.shtml">http://www.charlescivty.org/chickahominy-tribe.shtml</a>  <a href="https://www.icrva.org">https://www.icrva.org</a>  <a href="http://www.jewishrichmond.org/index.aspx">http://www.jewishrichmond.org/index.aspx</a></p> <p>Nearest Cities  Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.</p> <p>Nearest Military Bases  Fort A.P. Hill, Fort Eustis, Fort Story, and Langley Airforce Base</p> <p>National Holidays  Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.</p> <p>Passport Visa  A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.</p> <p>Helpful Links  All students should must read the IMSO student handbook from  <a href="http://www.alu.army.mil/imso/docs/imso-handbook.pdf">http://www.alu.army.mil/imso/docs/imso-handbook.pdf</a>  <a href="http://www.leemwr.com">http://www.leemwr.com</a></p> <p><b>Course International Notes:</b>  Active and reserve component commissioned officers of all branches of service who have completed the Basic Officer Leadership Course or its equivalent. Enrollees should be presently holding, or anticipate assignments to a mortuary affairs position. DoD civilians holding equivalent positions are allowed to attend. i iSECURITY: None</p>										
<b>B151792</b>	<b>BCF 215</b>	<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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OPERATING & SPT COST ANALY  
Army

UNKNOWN

**Course Description:**

This course provides students the concepts and methodologies needed to develop Operating and Support (O&S) cost estimates, total ownership cost reduction studies, Cost As an Independent Variable (CAIV) management processes, and other management decisions where O&S costs are relevant.

Objectives: Students who successfully complete this course will be able to:

- recognize the full spectrum of costs included in O&S cost estimates;
- plan and perform an O&S cost estimate that appropriately supports defense management decisions;
- obtain and normalize O&S data;
- apply appropriate cost estimating methods and models;
- document estimates; and
- apply economic analysis tools to evaluate alternative courses of action

**Course Prerequisite Text:**

Length: 5 class days

**Course International Notes:**

2 years of experience in defense acquisition cost estimating, financial management, logistics, engineering, or program management. BCF 101 and ACQ 101 are highly recommended. Competence in algebra is required.

<b>B151796</b>	<b>BCF 206</b>	<b>U</b>	<b>8.0W</b>	<b>501</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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COST RISK ANALYSIS  
Army

DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Cost Risk Analysis prepares cost analysts to model the cost risk associated with a defense acquisition program. Topics covered include basic probability concepts, subjective probability assessment, goodness-of-fit testing, basic simulation concepts, and spreadsheet-based simulation. Practical exercises, a small-group workshop, and a capstone article review reinforce the techniques taught.</p> <p>Objectives: Students who successfully complete this course will be able to:</p> <ul style="list-style-type: none"> <li>ò assess subjective probabilities to represent uncertain cost elements in a defense acquisition program;</li> <li>ò model the cost risk associated with a defense acquisition program; and</li> <li>ò judge the reasonableness of a cost risk analysis for a defense acquisition program.</li> </ul> <p>Target Audience: This course is designed for DoD AT&amp;L workforce personnel whose duties include developing and/or evaluating cost estimates for such areas as procurement, software, research and development, and weapon systems; planning and management of DoD systems acquisitions; evaluation and negotiation of contract proposals; and cost and performance tradeoff analyses. Participants typically include members of the Business, Cost Estimating, and Financial Management (BCEFM) community as well as personnel in Program Management; Contracting; Systems Planning, Research, Development and Engineering; and Information Technology.</p> <p><b>Course Prerequisite Text:</b></p>										

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Family Members/Dependents NOT permitted. Student Arrival/Departure Instructions: Arrival by Air: IMS arriving during normal duty hours (M-F 0730-1630) will notify IMSO of their arrival by calling the IMSO at 703-805-2308. IMS ARRIVING AFTER DUTY HOURS (Duty hours are M-F 1630-1800) OR ON WEEKENDS will notify the IMSO by calling the IMSO at 703-805-2308 and leaving a message. IMS will need to check-in with IMSO on first day of class. Arrival by Privately Owned Vehicle (POV): IMS arriving by POV or rental car during normal duty hours (Monday-Friday, 0730-1630) should report directly to Tulley Gate the next morning with their international passport, international driver's license and rental car agreement (if driving a rental car). IMS arriving by POV or rental car after normal duty hours (Monday-Friday, 1630-1800) should report directly to Tulley Gate the next morning with their international passport, international driver's license and rental car agreement (if driving a rental car). Billeting: Unaccompanied: bring ITO, international driver's license or passport (for identification verification) and credit card for reserving a room. Accompanied: bring ITO, international driver's license or passport (for identification verification) and credit card for reserving a room. Off Post Housing: bring ITO, international driver's license or passport (for identification verification) and credit card for reserving a room. Note: If rooms are not available at billeting, they will give you a phone number to call for local hotels in the area. Dining/Messing: The Exchange has a few fast food restaurants. There are plenty of dining areas on route 1 and you head north into Old Town Alexandria. Driving: Obey the speed limits on base. When near any housing area the speed limit is 15 miles per hour. Local Area Activities: <http://visitalexandriava.com/>, [www.washington.org](http://www.washington.org), <http://visitmaryland.org/Pages/Welcome.aspx> Medical/Dental Care: IMS should have health and dental insurance prior to arrival at the installation as well as during their entire time in the U.S. Health Care Insurance: IMS should have health care insurance prior to arrival at the installation as well as during their entire time in the U.S. Nearest City: Alexandria, Virginia. Nearest Military Base(s): Ft. McNair, Virginia National and Religious Holiday: The IMS in training with U.S. personnel will not be routinely excused from class for prayer or holidays. However, schools are encouraged to permit IMS in good academic standing to observe the two holidays per year selected by their countries provided critical training or testing is not scheduled. The two holidays are chosen by the countries, and published in the Combined Education and Training Program Plan. The DISAM places the compiled list on the SAN Web. Holidays are permitted only if a student is in good standing in class and classes missed do not include a major requirement or exam. Release from training during these holidays are 100% dependent upon instructor approval. Training will always take priority. Packing List: not applicable. Passport/Visa/I-94: (Recommended entry with local refinement) It is recommended that IMS carry their passport and visa with them at all times. The U.S. Visa is the authority to travel to the United States during the valid period; it has no relation to the period of stay in the United States. The Form I-94 is the Department of Homeland Security's Arrival / Departure Record issued to the IMS. Rather than distributing a paper Form I-94, the IMS's passport will be scanned generating an electronic arrival record. The U.S. Citizenship and Immigration Services (USCIS) will issue an automated Form I-94 to the IMS when they enter the United States at air or sea ports of entry and place an admission stamp on their travel document (a paper version of the I-94 may be obtained at [www.cbp.gov/I94](http://www.cbp.gov/I94)). IMS arriving via ground transportation will receive a paper Form I-94 and the USCIS Inspector will write a date or "D/S" (duration of status) on the Form I-94. This date, in conjunction with the ITO, forms the documentation that governs the IMS status in the United States. Each IMS is responsible for his/her own travel documents. If there are any discrepancies IMS should contact his / her embassy to correct the problem immediately. Only their embassy can change a passport. Mailing of passports should always be via Registered Mail, Return Receipt Requested. All IMS are required to have minimum six (6) months remaining on their passport upon completion of training and returning to their country. Schools: IMS accompanied by their families, including school-age children, may wish to enroll the children in school. Immunization records will be required for school registration. IMSO staff will assist you in determining additional local requirements and which school is appropriate for your child/children. Servicing Airport: Washington-Dulles International Airport IMSO Contact: ISMO contact info: phone: 703-805-2308, email address: [dwayne.young@dau.mil](mailto:dwayne.young@dau.mil) Student Mailing Address while attending course: Defense Systems Management College Attn: International Dept. - (insert IMS name) 9820 Belvoir Rd. Ft. Belvoir, VA. 22060 Transportation: There is limited people transportation on base; therefore it is better that you have your own transportation (rental car). Uniform Requirements: Military uniform is allowed but not required for the duration of the course. Civilian and military students are authorized to wear business casual attire: dress slacks, collared shirts, and dress shoes/loafers for men and equivalent attire for women. Shorts, flip-flops, strapless, excessively short or sheer garments, exposed midriff, jeans, and athletic wear of any kind are examples of inappropriate attire. Travel and Living Allowance (TLA)/Advances: Travel and Living Allowance should be provided to IMS prior to arrival at actual course location. Baggage Limitations/Restrictions: Course Specific Information: Student Leave Policy: Whenever possible, the student shall request and obtain permission from the lead instructor in advance of the absence. Absences may be approved due to student illness or urgent family matters. Available Mass Transportation: There is limited mass transportation at Ft. Belvoir, it is recommended that you have a POV or rental car. Physical Fitness Training Requirements: there are no physical fitness training requirements. Participation level for Hazardous Duty: there is no hazardous duty. Orientation/Field Studies Program Summary: Helpful Weblinks: [www.dau.mil](http://www.dau.mil), <https://www.belvoir.army.mil/>

**Course International Notes:**

Recommended: ACQ 201B and a working familiarity with any spreadsheet package

<b>B151820</b>	<b>5J-49A/9E-SI4B</b>	<b>U</b>	<b>14.0W</b>	<b>907</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
				ORSA MILITARY APPLICATIONS		ARMY LOGISTICS MANAGEMENT COLLEGE					
				Army		FORT LEE, VA 23801					
<b>Course Description:</b>											

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Effective 2017-05-12

Course Scope:

Course content and instructional techniques are designed to provide participants with a knowledge and understanding of military applications of ORSA methodologies. A significant portion of the instruction will be from graduate level Operations Research Systems Analysis text. The classroom presentations will emphasize principles, demonstrate techniques of analysis, and illustrate typical applications of the analytical techniques. Each area of instruction is accompanied by practical exercises which are expected to be worked in the group problem solving sessions as well as outside of the scheduled class time. These exercises, examinations given during class, and case studies are graded to determine the student's comprehension and mastery of the material. A capstone ORSA study is conducted to provide experience with analyzing a problem as it relates to force structure analysis, campaign analysis, or weapon systems analysis under the Army Study Program.

Inter-Service Training Review Organization (ITRO) Resource Requirements Analysis (RRA), for 5J-49A/9E-SI4B, ORSA Military Applications (Previously ALMC-SB (SA) PH 2 (1)) has been approved by HQDA as of 27 Mar 07 in support of consolidation of USA and USAF training.

All CASCOM courses will introduce the major principles of Character Development during in-processing, and will further reinforce that information in subsequent lessons as applicable.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

Prerequisites

International Military Students Prerequisites for the Operations Research Systems Analysis Military Applications Course ORSA MAC 881. Nominees should have completed an undergraduate degree in engineering, mathematics, the physical sciences, or operations research.882. Nominees should have a strong mathematical background in algebra, calculus, probability, and statistics.883. Nominees should have a strong comprehension of the English language and not just conversation English. Nominees should have a firm grasp of the technical language of mathematics.

To graduate from ORSA MAC, students must meet the following criteria Phase I Students must achieve a minimum grade of 70 in Calculus, Data Analysis Modeling, Probability, and Statistics to successfully complete Phase I and move on to Phase II. These requirements serve as an internal check on academic achievement. Students unable to meet these lesser standards generally are not ready for the academic rigors of Phase II. These students will be dropped from the course and returned to their home agency. Students must achieve an overall grade point average GPA of 80 or better to graduate from ORSA MAC. This overall GPA incorporates all ORSA MAC blocks of instruction taught during the two academic phases.

Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same

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standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind HeiserHall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are

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required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based

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on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com>  
 child-youth-school-services school-information  
 Schools. Your School Liaison Officer for PK-12 is  
 Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.  
 Diet Restrictions  
 Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass. SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

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There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

Fort Lee Post Office

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For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

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US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

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Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

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[http www.virginia.gov](http://www.virginia.gov)  
[http www.virginia.org](http://www.virginia.org)  
[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)  
 Nearby States  
 Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://wvtourism.com/default.aspx)

Cultural Organizations  
[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

Nearest Cities  
 Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

Nearest Military Bases  
 Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

National Holidays  
 Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

Passport Visa  
 A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
 All students should must read the IMSO student handbook from  
[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**  
 Verifiable Prerequisite Items | Prerequisite Item Value(s) or Range Description Constraint | Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required  
 iiiText Prerequisites | This training has been reviewed by the Fort Lee/ALU foreign disclosure officer. This training can be provided to international military students from all approved countries without restrictions. | Prerequisite Courses | There are currently no Prerequisites in the Prerequisite Courses section.

<b>B151822</b>	<b>5J-FA49</b>	<b>U</b>	<b>6.0W</b>	<b>907</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
	FA49 QUALIFICATION Army										ARMY LOGISTICS MANAGEMENT COLLEGE FORT LEE, VA 23801
	<b>Course Description:</b>										



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Effective 2011-10-29

Course Scope:

To expose the FA49 officers to their broader analytic roles, the war time and operational analytic demands, and the concepts of Army transformation; to educate analysts that can lead, plan, execute and communicate analysis plans, actions and results; and develop leaders that can improve analytic operations across the Department of Defense.

Special Information:

The proponent of this course is the US Army Deputy Chief of Staff G-8 at Headquarters, Department of the Army and there is dedicated FA49 Proponent Oversight office in the Program Analysis & Evaluation Directorate. The Army G-8 is the Army's lead for matching available resources to the defense strategy and the Army plan. They accomplish this through participation in OSD-led defense reviews and assessments, the programming of resources, materiel integration, analytical and modeling capabilities, and the management of the Department of the Army studies and analyses. The G-8 team works to plan, develop and resource programs supporting Soldiers by balancing Current Force needs with Future Force capabilities. The G-8 team is made up of one field operating agency-the Center for Army Analysis (CAA), three directorates-the Army Quadrennial Defense Review (QDR) Office, Program Analysis & Evaluation (PAED), and Force Development (FD),-and the Army Study Program Management Office (ASPMO).

**Course Prerequisite Text:**

INTERNATIONAL NOTES

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for

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example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill

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room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

Diet Restrictions

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Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

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Box Number

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Fort Lee, Virginia 23801-1705

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<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

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West Virginia <http://wvtourism.com/default.aspx>

**Cultural Organizations**

<http://www.visitrichmondva.com/about-richmond-region/diversity>  
<http://www.historicpetersburg.org/about-historic-petersburg-va>  
<http://www.psova.net>  
<http://www.charlescity.org/chickahominy-tribe.shtml>  
<https://www.icrva.org>  
<http://www.jewishrichmond.org/index.aspx>

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill, Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>  
<http://www.leemwr.com>

**Course International Notes:**

Successfully completed Operations Research Systems Analyst Military Applications Course (ORSA MAC) or Advanced Civil Schooling (Masters Degree in an ORSA related field, see DA Pam 600-3); Intermediate Level Education (ILE) Core course; completed at least two years in a functional area 49 billet; and selection for promotion to Major.

<b>B151835</b>	<b>5J-F4 (MC)(RF)</b>	<b>U</b>	<b>1.0W</b>	<b>907</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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ORSA FAMILIARIZATION

Army

ARMY LOGISTICS MANAGEMENT COLLEGE

FORT LEE, VA 23801

**Course Description:**

Effective 2017-05-12

**Course Scope:**

ORSA Familiarization Courses are designed for military personnel in the grades of E-5 or above and all civilian personnel, all grades, working with analysts or requiring the understanding of basic analytical tools. The course is built as modules that consist of half-day lessons. The course is a 5-day course (9 modules) that can be tailored to the needs of the organization. The following is a menu of topic modules available: Descriptive Statistics Inferential Statistics Probability Distributions Math Programming linear programming (takes two lessons): models and network models Decision Analysis (available in one, two and three lesson versions): Lesson 1 - single and multi-attribute, Lesson 2 - sensitivity analysis, expected value of sample information, Lesson 3 - utility values. Project Management Modeling and Simulation Regression Inventory Queuing Presentation Techniques Study Plans All CASCOM courses will introduce the major principles of Character Development during in-processing, and will further reinforce that information in subsequent lessons as applicable.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.  
Mrs. Jacquelyn Tuggle 804 318-6377

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Mr. Lamar Jackson 804 543-0942  
 Mr. Jerry Martin 804 892-8205  
 Ms. Donna Wells 804 386-4592  
 Army Logistics University  
 ATTN Chief IMSO  
 2401 Quarters Road  
 Fort Lee, VA 23801-1705

Fax Number 804 765-8163  
 Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A clubprofessional is available to provide lessons at a



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nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at



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YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

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There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the taxi should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

#### Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for

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dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care. Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs/narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated (DWI) is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://www.wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region/diversity>

<http://www.historicpetersburg.org/about-historic-petersburg-va>

<http://www.psova.net>

<http://www.charlescity.org/chickahominy-tribe.shtml>

<https://www.icrva.org>

<http://www.jewishrichmond.org/index.aspx>

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

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Passport Visa  
A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
All students should must read the IMSO student handbook from  
http www.alu.army.mil imso docs imso-handbook.pdf  
http www.leemwr.com

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites Nominees can be military, civilian, or international students who serve in a position requiring an interaction with ORSA analysts or the understanding of basic analytical tools. Enlisted nominees must be E-5 or above. Nominees should work in an ORSA assignment or in a similar field that requires knowledge of quantitative techniques and/or supervise individuals in an ORSA position. A working knowledge of mathematics and statistics is desired. Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B151845</b>	<b>8A-F54/552-F6 (MC)</b>	<b>U</b>	<b>2.0W</b>	<b>907</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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JOINT LOGISTICS  
Army

ARMY LOGISTICS MANAGEMENT COLLEGE  
FORT LEE, VA 23801

**Course Description:**

Effective 2017-10-01

**Course Scope:**

This course is a Joint Logistics Commander's initiative. The Director for Logistics, J-4, The Joint Staff, is the proponent. The course is 10 academic days long and is unclassified (no security clearance required). The JLC focuses on theater-level joint logistics operations by preparing military and civilians to function in assignments that involve joint logistics planning, interservice and multinational logistics support and joint logistics in a theater of operations. To accomplish this, the JLC integrates component functional skills and knowledge through the study of strategy, doctrine, theory, programs, and processes. The JLC provides the opportunity for students to develop the attributes, perspectives, and insights necessary to manage logistics at the operational level of war. The course includes a number of guest instructors from combatant commands and agencies. All material is non-testable. Students receive a CD-ROM at the end of the course with a copy of all the presentations presented.

This course is releasable to students from all requesting foreign countries with the following restrictions: rank of Major or above; GS12 or above: be assigned to, or have orders to be assigned to, a joint assignment.

**Special Information:**

SPECIAL INFORMATION: This is a Department of Defense course as defined by AR 351-9 (Interservice Training).

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

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Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

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#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

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2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

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Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

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Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

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Climate

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The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com>

child-youth-school-services school-information  
Schools. Your School Liaison Officer for PK-12 is  
Mrs. Chaundra Taswell

1880 Yorktown Drive  
BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.



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#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, youwill need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol



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Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

**Local Area Activities**

Visit the following websites

- http www.virginia.gov
- http www.virginia.org
- http www.hopewellva.gov
- http www.petersburg-va.org
- http www.colonial-heights.com
- http www.richmondgov.com
- http www.leemwr.com

**Nearby States**

- Washington D.C. http washington.org
- Maryland http www.maryland.gov
- North Carolina http www.visitnc.com
- West Virginia http wvtourism.com default.aspx

**Cultural Organizations**

- http www.visitrichmondva.com about-richmond-region diversity
- http www.historicpetersburg.org about-historic-petersburg-va
- http www.psova.net
- http www.charlescity.org chickahominy-tribe.shtml
- https www.icrva.org
- http www.jewishrichmond.org index.aspx

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

- All students should must read the IMSO student handbook from
- http www.alu.army.mil imso docs imso-handbook.pdf
- http www.leemwr.com

**Course International Notes:**

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Students should be mid-level logistics managers, active or reserve, officers (O-4 through O-5), warrant officers (W-3 through W-5), senior noncommissioned officers (E-8 through E-9), or DOD civilians (GS-12 through GS-14 or National Security Personnel System (NSPS) equivalent) assigned to, or en route to, a position requiring joint logistics knowledge, such as JCS (JDAL and JDAL-like) logisticians; DOD logistics positions; component/service headquarters logistics staff planners; corps or theater logisticians (planning and execution); and major logistics command logistics staff and action officers (including program and project managers). Others who may attend are project/program management team members, staff officers working logistics doctrine issues/actions, reserve component logisticians working at levels equivalent to any of the above, senior logistics commanders (05/06), and service headquarters logistics planners and logistics planning action officers (Marine Corps). Additionally, international logistics exchange officers assigned to a US joint staff and anyone filling a US joint logistics billet, or participating in the JCS, J4 Logistics Intern Program are eligible to attend. All others who do not fall into one of the above categories by either rank or duties, but feel they may benefit from what this course offers, may attend with an approved waiver. FAX your request for waiver (memorandum format) with your justification to the Registrar's Office at DSN 539-4240 or (804) 765-4240. Include the course title and class number that you are requesting to attend. The waiver request must be signed by an O-5, or civilian equivalent, in the student's chain of command. i iSECURITY: None

<b>B151881</b>	<b>492-92M10</b>	<b>U</b>	<b>4.2W</b>	<b>101</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MORTUARY AFFAIRS SPECIALIST  
Army

QUARTERMASTER SCHOOL  
FORT LEE, VA 23801

**Course Description:**

Effective 2016-06-01

Course Scope:

To qualify enlisted Soldiers and Marines to perform MOS 92M skill level 10 tasks to search for and recover human remains and decedent effects, to establish and operate a Mortuary Affairs Collection Point, a Mortuary Affairs Contaminated Remains Mitigation Site (MACRMS), a Temporary Mortuary Evacuation Point (TMEP), interment and disinterment operations, tentative identification operations and provide practical hands-on training with human remains.

**Special Information:**

Graduation requirements IAW TRADOC Regulation 350-6. Soldiers graduating AIT must be prepared to contribute to the successful mission accomplishment of the first unit of assignment and operate effectively in an operational environment.a. Complete the following requirements:(1) Demonstrate proficiency in MOS by achieving the minimum passing score for written examination and GOs on the hands-on examinations as identified in the Individual Student Assessment Plan (ISAP)(2) Pass an APFT with a minimum of 60 points in each event.(3) Complete MOS specific Physical Demand; Frequently lift/lower ~450 pounds (consisting of but not limited to human remains, gear, personnel effects, wet ice, and transfer case) ~1 meter and carry 50 meters as part of a four Soldier team (prorated ~112.5 pounds). b. Participate professional military reinforcement training in the following areas:(1) Army values.(2) Physical readiness training.(3) Personal finance (8 hours).(4) Drill and ceremonies.(5) Comply with UCMJ/1 Hr. (6) Resilience(7) Quartermaster branch history/museum tour(8) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.(9) Army customs and courtesies.(10) Army Traffic Safety Training Program IAW AR 385-10, paragraph 11-7a (Introductory Training Course I)(11) Warrior Task & Battle Drill (WTBD) (Determined by Commandant).

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

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Fax Number 804 765-8163  
 Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

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Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

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#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will

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take a taxi from the airport to the IHG Army Hotel. The cost of the taxi should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

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#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescivcity.org chickahominy-tribe.shtml](http://www.charlescivcity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

#### Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

#### Helpful Links

All students should must read the IMSO student handbook from

[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)

[http www.leemwr.com](http://www.leemwr.com)

#### Course International Notes:

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	Prerequisite Item Value(s) or Range Description Constraint   iPULHES 222221 Required   iPhysical Demand Rating VERY HEAVY LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 LB Required   iNormal Red/Green (RG) Perception YES Required   iASVAB GM Score 088 Required   iiiiiText PrerequisitesActive or Reserve Component personnel. Must have a physical demands rating of very heavy, a minimum physical profile of 222221, red/green color discrimination, and a 90 GM score.										
<b>B151882</b>	<b>492-92M10</b>	<b>U</b>	<b>3.4W</b>	<b>101</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

MORTUARY AFFAIRS SPECIALIST

Army

QUARTERMASTER SCHOOL

FORT LEE, VA 23801

**Course Description:**

Effective 2016-06-01

Course Scope:

To qualify enlisted Soldiers and Marines to perform MOS 92M skill level 10 tasks to search for and recover human remains and decedent effects, to establish and operate a Mortuary Affairs Collection Point, a Mortuary Affairs Contaminated Remains Mitigation Site (MACRMS), a Temporary Mortuary Evacuation Point (TMEP), interment and disinterment operations, tentative identification operations and provide practical hands-on training with human remains..

Special Information:

Graduation requirements IAW TRADOC Regulation 350-6. Soldiers graduating AIT must be prepared to contribute to the successful mission accomplishment of the first unit of assignment and operate effectively in an operational environment.a. Complete the following requirements:(1) Demonstrate proficiency in MOS by achieving the minimum passing score for written examination and GOs on the hands-on examinations as identified in the Individual Student Assessment Plan (ISAP)(2) Pass an APFT with a minimum of 60 points in each event.(3) Complete MOS specific Physical Demand; Frequently lift/lower ~450 pounds (consisting of but not limited to human remains, gear, personnel effects, wet ice, and transfer case) ~1 meter and carry 50 meters as part of a four Soldier team (prorated ~112.5 pounds). b. Participate professional military reinforcement training in the following areas:(1) Army values.(2) Physical readiness training.(3) Personal finance (8 hours).(4) Drill and ceremonies.(5) Comply with UCMJ/1 Hr(6) Resilience(7) Quartermaster branch history/museum tour(8) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.(9) Army customs and courtesies.(10) Army Traffic Safety Training Program IAW AR 385-10, paragraph 11-7a (Introductory Training Course I)(11) Warrior Task & Battle Drill (WTBD) (Determined by Commandant).

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army



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Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant's List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear's required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country's dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

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Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

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Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following: Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4-9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

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**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

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#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

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Local Area Activities  
 Visit the following websites  
[http www.virginia.gov](http://www.virginia.gov)  
[http www.virginia.org](http://www.virginia.org)  
[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)  
 Nearby States  
 Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

Cultural Organizations  
[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

Nearest Cities  
 Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

Nearest Military Bases  
 Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

National Holidays  
 Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.  
 Passport Visa  
 A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
 All students should must read the IMSO student handbook from  
[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**  
 Active or Reserve Component personnel. Must have a physical demands rating of very heavy, a minimum physical profile of 222221, red/green color discrimination, and a 90 GM score.

<b>B151925</b>	<b>DLA SA/FMS</b>	<b>U</b>	<b>0.6W</b>	<b>B361</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	DLA SA/FMS MANAGEMENT CRS Army					DLA SA/FMS SAN DIEGO San Diego, CA 92110-2866					
	<b>Course Description:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Description:**

This 2+-day course is designed to train personnel in the following areas:

Inventory Control Points (ICP)

Defense Distribution Centers (DDDs)

Transportation

Defense Contract Management Agency (DCMA)

Defense Reutilization and Marketing Service (DRMS)

Defense Logistics Information Service (DLIS)

Selected Military Service participants

Participants will learn how to execute the DLA FMS mission and interface/support the foreign customer. The course covers the DLA procedures and policies for initial, as well as follow-on, support and delivery of FMS items to the foreign customer. Areas of coverage as they pertain to SA/FMS are:

Policies, laws, and regulations

DLA SA Program Overview

FMS Requisition Processing

International Logistics Program

Waivers/Special Support Arrangements and Country/Case Suspensions

Requirements Determinations

Supply Discrepancy Report Procedures

DLA Depot Policies and Directives

FMS Warehouse Procedures

FMS Transportation Policies and Procedures

DCMA, DESC, DRMS, and DLIS operations in support of FMS

**Course Prerequisite Text:**

**Course International Notes:**

Who should attend: This course is designed for all DLA personnel who are involved with FMS-related work at DLA activities. This includes those personnel who process requisitions, materiel release orders, reports of discrepancies/supply deficiency reports, SA/FMS transportation requests, etc.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B152217</b>	<b>8B-70K67</b>	<b>U</b>	<b>8.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
	MEDICAL LOGISTICS OFFICER COURSE				Army medical Department Center and School Hea						
	Army				JBSA FSH, San Antonio, TX 78234						
	<b>Course Description:</b>										
	The 8B-70K67 consists of principles and techniques used in the management of logistical functions in Army hospitals and TOE medical units. Attendance of this course is mandatory to attain the 70K67 Area of Concentration (AOC).										
	<b>Course Prerequisite Text:</b>										
	Family members dependents NOT authorized										
	Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment										
	Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil										
	<b>Course International Notes:</b>										
	----- Active and Reserve Component commissioned Medical Service Corps officers (grade O1-O4) and Warrant officers (670A); Department of the Army civilians (grade GS7 and above or pay band equivalent). Warrant Officers must have completed the Health Services Warrant Officer Basic Course and commissioned officers must have completed the AMEDD Officer Basic Course or equivalent. Selection priority is given to individuals in actual or anticipated assignment to medical logistics duties. Military students must meet height and weight standards IAW AR 600-9. AC warrant and commissioned officers incur an active duty service obligation three times the length of schooling, computed in days, per AR 350-100. RC officers, except those on extended active duty, incur a Ready Reserve Obligation of at least 2 years following course completion. RC officers must be able to complete the obligated service requirements before mandatory removal from active status because of age or service. See Special Information for award of AOC 70K67. SECURITY:										
	None -----Special Information----- After successfully completing the course, AC officers are eligible to request award of AOC 70K67 by submitting DA Form 4187 with supporting course completion documentation through their chain of command and the 70K OTSG Consultant, to their Career Manager, HRC Alexandria; USAR officers must submit their MS Appointment Letter, DA Form 1059 and DA Form 4187 with a written request for award of AOC 70K67 through their chain of command to HRC-St Louis, Team AMEDD; and ARNG officers must submit DA Form 1059 with a written request for award of AOC 70K67 through their chain of command to MILPO. Requests for civilian quotas (DD 1556) should be forwarded to AMEDDC&S, ATTN MCCS-HFE, 2640 Harney Road, Fort Sam Houston TX 78234-6000. Requesting agency must provide funds for travel and per diem costs for civilians.										
<b>B152224</b>	<b>341-68J10</b>	<b>U</b>	<b>6.4W</b>	<b>083</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>

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MEDICAL LOGISTICS SPECIALIST  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

The Course provides training in medical materiel procedures in TOE/TDA AMEDD units. Major areas of concentration includes: medical publications and directives, medical materiel property control procedures, medical materiel stock accounting procedures, medical materiel functions at the organization/installation level, and the Army Physical Fitness Program. Methods of instruction include: conferences, demonstrations and practical exercises.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites-----  
 Normal Red/Green (RG) Perception: REQUIRED  
 Field: 91 - MEDICAL  
 (AA) CPL/SPC non-promotable and below, National Guard and Army Reserve SSG (see special information) and below, and DOD civilians. AA and RC soldiers holding MOS 91A, 91K, 91P, 91V and 91WM6, will not be considered. The service remaining requirement for in-service active army soldiers upon completion of this course is nine months IAW AR 614-200, Chapter 4, Table 4-1. SRR requirements for the RC is governed by NGR 351-1 (4 Years) or AR 135-200 (2 Years). As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Enlisted women who are pregnant will be processed IAW AR 635-200. Prior to the departure from home station, soldiers are required to reenlist or extend their term of enlistment in order to fulfill the SRR requirement upon completion of the course. When reporting to the AMEDDC&S for training, and it is determined that soldiers do not meet the SRR requirement, they will not be accepted into the course unless the SRR requirement is fulfilled. The physical profile serials (PULHES) applies to initial entry soldiers only, and is not to be used as a prerequisite for soldiers reclassifying into this MOS. A minimum score of 95 in aptitude area CL in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. A minimum score of 92 in aptitude area CL on ASVAB tests administered on and after 2 January 2002, and prior to 1 July 2004. A minimum score of 90 in aptitude area CL on ASVAB tests administered on and after 1 July 2004.

PULHES: 222332

Must meet height weight std IAW AR 600-9 : REQUIRED

Physical Demand Rating: MEDIUM - LIFT OCCASIONAL 50 LB, FREQUENT 25 LB Career Management

ASVAB CL Score: 090

Open to Active Army

SECURITY: None

-----Special Information-----

SPECIAL INFORMATION: Reserve Component soldiers will arrive

at Fort Sam Houston with the following items MPRJ 201file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. DoD civilians must submit a DA1556 requesting attendance at this course. The Unit of assignment for DoD civilians will incur all costs associated with attendance at this course. AA and RC soldiers must submit DA Form 4187, ERB, DA Form 2-1, and letters of recommendations from the chain of command. National Guard and Army Reserve SSGs' will receive a certificate of completion for attending this course, additional skill level 30 training is required to be awarded the MOS. SUBMIT ALL REQUESTS FOR WAIVERS TO: CDR, AMEDD Center & School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052.

<b>B152288</b>	<b>645-89B10</b>	<b>C</b>	<b>2.2W</b>	<b>091L</b>	<b>60</b>	<b>No</b>	<b>50.00</b>
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AMMUNITION SPECIALIST  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

Perform ammunition issue, receipt, storage, handling, rewarehousing, transportation, and inventory operations to include: operation and maintenance of rough terrain forklift, and clean burning diesel; operation and maintenance of the palletized load system; ammunition safehandling procedures; care and preservation of ammunition; the operation and maintenance of manual and automated stock control and accounting records; the processing of manual and automated transaction and the creation and transmission of reports to higher headquarters; the establishment and maintenance of SAAS-Modernization/SAAS-ASP to SAAS-MMC communication links; the operation and maintenance of the associated Automated Data Processing Equipment (ADPE), bar-coding equipment, perform individual Warrior Tasks and Collective Warrior Battle Drills and an FTX.



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**Course Prerequisite Text:**

**INTERNATIONAL NOTES**

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened by 7-10 days earlier than date in ATRRS due to non participation of IMS in the FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

**Post Exchange**

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall

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area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

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Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell  
1880 Yorktown Drive  
BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of

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an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

Servicing Airport

Richmond International Airport RIC

Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

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The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

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For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

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#### Medical Dental Care

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Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescivty.org chickahominy-tribe.shtml](http://www.charlescivty.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

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<http://www.jewishrichmond.org/index.aspx>

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>

<http://www.leemwr.com>

**Course International Notes:**

-----Itemized Prerequisites-----

Physical Demand Rating: VERY HEAVY -

ASVAB ST Score: 091

individual training (AIT) upon initial entry to the Army.

Check (NAC) or Entrance National Agency Check (ENTNAC), per AR 370-67, paragraph 3-613.

PULHES: 222221

Must be a U.S. Citizen: REQUIRED

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-----Special Information-----

Normal Red/Green (RG) Perception: REQUIRED

Course Security Clearance: Y - NONE

Active and Reserve Component (RC) enlisted soldier receiving

A security eligibility of favorable National Agency

<b>B152289</b>	<b>645-89B10</b>	<b>U</b>	<b>6.2W</b>	<b>091L</b>	<b>No</b>	<b>50.00</b>
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AMMUNITION SPECIALIST  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

Perform ammunition issue, receipt, storage, handling, re-warehousing, transportation, and inventory operations to include: ammunition identification, proper operation and maintenance of standard and rough terrain forklifts, procedures for the safe handling, proper care and preservation, maintenance of manual and automated stock control and accounting records, processing manual and automated transaction, creating and transmitting ammunition reports to higher headquarters, sling out operations, fire fighting and hazard identification of ammunition items. Perform individual Warrior Tasks, Collective Warrior Tasks, Battle Drills and a Warrior Training Exercise.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened by 7-10 days earlier than date in ATRRS due to non participation of IMS in the FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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2401 Quarters Road  
Fort Lee, VA 23801-1705

Fax Number 804 765-8163  
Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .



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Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS  
 MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600  
 Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.  
 Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.  
 To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.



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Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.lemwr.com>

child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

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#### Servicing Airport

Richmond International Airport RIC

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Box Number

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Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

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[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

#### Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

#### Helpful Links

All students should must read the IMSO student handbook from

[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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http www.leemwr.com

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i PULHES 222221 Required i Normal Red/Green (RG) Perception YES Required i Physical Demand Rating VERY HEAVY LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 LB Required i Must be a U.S. Citizen YES Required i Service Component A ACTIVE ARMY Required OR i G NATIONAL GUARD Required OR i R ARMY RESERVES Required i i Text Prerequisites i Active Army, Reserve Component, National Guard enlisted soldier re-classing into Military Occupational Specialty (MOS) 89A10. i Student must have a minimum score of 100 in aptitude area ST in Armed Services Vocational Aptitude Battery (ASVAB) tests administered prior to 2 January 2002 i or i a minimum score of 96 in aptitude area ST in ASVAB tests administered on or after 2 January 2002 and prior to 1 July 2004 i or i a minimum score of 91 in aptitude area ST in ASVAB tests administered on or after 1 July 2004. i i Non-allergic to explosive components. Non-claustrophobic tendencies. A security eligibility of favorable National Agency Check (NAC) or Entrance National Agency Check (ENTNAC), per AR 370-67, paragraph 3-613. i Prerequisite Courses i Students Must: i Have a Reservation, or be Attending, or be Graduated from course: 645-89B10 Phase : 1 (AMMUNITION SPECIALIST) \* i i \* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

<b>B152297</b>	<b>645-89B30-C45</b>	<b>U</b>	<b>8.0W</b>	<b>601</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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AMMUNITION SPECIALIST ALC  
Army

NCO ACADEMY - QUARTERMASTER  
Ft. Lee, VA 23801-1705

**Course Description:**

Effective 2014-07-29

**Course Scope:**

This course provides training in ammunition compatibility and quantity distance learning standards; munitions storage; rewarehousing; segregation operations; safe handling procedures needed to effectively manage munitions operations; provides skills and knowledge of the procedures necessary to conduct inspection of munitions, small guided missiles, and use/maintenance of munitions gages, Standard Army System (SAAS) procedures, FBCB2 and a WTX.

**Special Information:**

This distributed Learning phase must be completed prior to entering the resident phase. This course is on The Army Learning Management System (ALMS) and can be accessed via the AKO website at <https://www.us.army.mil>. You must read the Letter of Instruction (LOI) to obtain instructions on how to access the course material via eOrdnanceU Blackboard. The exams are via ALMS.

This course material can be found at <https://ordnance.elc.learn.army.mil> (the eOrdnanceU Blackboard website). Enter your AKO credentials and click Login. Your credentials will automatically launch the Army Learning page. Follow the below instructions to self-enroll:

1. Log on to <https://ordnance.elc.learn.army.mil> portal.
2. Enter your AKO credentials and click Login. Your credentials will automatically launch the Army Learning page.
3. Select the tab labeled "COURSES"
4. Under "Course Search", enter "89B32 Ammunition Specialist ALC dL".
  - A. Course ID "091\_89B30\_645-89B30\_N" will show up.
  - B. By the Course ID to the left there is a downward arrow-select that arrow and you'll see the "enroll" option. Select "enroll".
  - C. Review the course information and then select "Submit"

Note: There are different types of access options for an instructor to set. They include: Self Enrollment; Email Request to the Instructor; and Access Code. Follow the instructions on the screen.

- D. A confirmation notice will appear confirming you are successfully enrolled in the course. Select the "OK" button and the course announcement page will appear.
- E. This completes course enrollment. Follow the course information from this point.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

IMSO Contact Information

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of

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the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.  
 Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.  
 Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.  
 The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

**Fitness Centers**

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS  
 MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600  
 Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.  
 Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.  
 To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.  
 Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

**IHG InterContinental Hotels Group**

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc .

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Open flame s are prohibited.  
**SMOKING IS PROHIBITED** in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.  
 Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.  
 We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.  
 Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

Climate  
 The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

School Youth Services  
 Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>  
 Schools. Your School Liaison Officer for PK-12 is  
 Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

SchoolRequirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

Diet Restrictions  
 Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

Driving  
 To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.  
 To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.  
**SEATBELTS ARE MANDATORY** for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.  
 Carlson-Wagonlit Travel has information on commercial travel and reservations.  
 Transportation  
 Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not



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located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you



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have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs/narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated (DWI) is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://www.wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region/diversity>

<http://www.historicpetersburg.org/about-historic-petersburg-va>

<http://www.psova.net>

<http://www.charlescity.org/chickahominy-tribe.shtml>

<https://www.icrva.org>

<http://www.jewishrichmond.org/index.aspx>

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill, Fort Eustis, Fort Story, and Langley Airforce Base

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National Holidays  
 Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.  
 Passport Visa  
 A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.  
 Helpful Links  
 All students should must read the IMSO student handbook from  
<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>  
<http://www.leemwr.com>

**Course International Notes:**

Prerequisite Item Value(s) or Range Description Constraint | iNormal Red/Green (RG) Perception YES Required | iPhysical Demand Rating VERY HEAVY LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 LB Required | iCourse Security Clearance Y NONE Required | iPay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required  
 | iiiText Prerequisites|There are currently no Prerequisites in the Text Prerequisites section

<b>B152385</b>	<b>821-92F10</b>	<b>U</b>	<b>2.4W</b>	<b>101</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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PETROLEUM SUPPLY SPECIALIST  
 Army

QUARTERMASTER SCHOOL  
 FORT LEE, VA 23801

**Course Description:**

Effective 2016-06-01

**Course Scope:**

This is a consolidated course that provides training in petroleum logistics operations which includes bulk petroleum receipt, storage and issue; water front, rail, aviation, ground, and pipeline operations, safety, health, and environmental stewardship. The course provides joint training for selective service personnel. Army and Marine service members will receive training at current location (Fort Lee). The course is designed to allow each branch of service to receive joint training in selective petroleum subjects. Both branches of the Armed Services will participate in Phase 1 of the course. Only Army will participate in Phase 2. Soldiers will participate in a 5 day scenario driven warrior sustainment exercise in which they will be trained and evaluated in warrior task & battle drills.

**Special Information:**

Graduation requirements IAW TRADOC Regulation 350-6. Soldiers graduating AIT must be prepared to contribute to the successful mission accomplishment of the first unit of assignment and operate effectively in an operational environment.a. Complete the following requirements:(1) Demonstrate proficiency in MOS by achieving the minimum passing score for written examination and GOs on the hands-onexaminations as identified in the Individual Student Assessment Plan (ISAP)(2) Pass an APFT with a minimum of 60 points in each event.(3) Complete MOS specific physical demand; frequently lifts/lowers ~166 pounds vertically (AAFARS engine module) 6-8 inches and carries up to 20 feet horizontally as part of a 4 Soldier team (prorated 41.5 pounds per Soldier)while wearing/carrying ~80 pounds of uniform and combat equipment.b. Participate professional military reinforcement training in the following areas:(1) Army values.(2) Physical readiness training.(3) Personal finance (8 hours).(4) Drill and ceremonies.(5) Comply with UCMJ/1 Hr.(6) Resilience.(7) Quartermaster branch history/museum tour.(8) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.(9) Army customs and courtesies.(10) Army Traffic Safety Training Program IAW AR 385-10, paragraph 11-7a (Introductory Training Course I).(11) Warrior Task & Battle Drill (WTBD) (Determined by Commandant).

**Course Prerequisite Text:**

**INTERNATIONAL NOTES**

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

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ATTN Chief IMSO  
 2401 Quarters Road  
 Fort Lee, VA 23801-1705

Fax Number 804 765-8163  
 Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

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### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday. To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your

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party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk. Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

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#### Richmond International Airport RIC

##### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

##### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

##### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

##### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

##### Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

##### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

##### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

##### Miscellaneous Information

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Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescivty.org chickahominy-tribe.shtml](http://www.charlescivty.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

#### Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

#### Helpful Links

All students should must read the IMSO student handbook from

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<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>  
<http://www.leemwr.com>

**Course International Notes:**

Army and Marines personnel meeting their respective service minimum qualifications per regulation. Active and Reserve Component Soldiers of the U. S. Army. Must possess the following qualifications: A physical demands rating of very heavy - lift 100 lbs (occasional basis) with frequent/constant lifting in excess of 50 lbs; a physical profile of 211221; normal Red/Green (RG) perception; Armed Service Vocational Aptitude area (ASVAB) Test scores (minimum) in the following areas: CL-86;OF-85.

<b>B152386</b>	<b>821-92F10</b>	<b>U</b>	<b>8.2W</b>	<b>101</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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PETROLEUM SUPPLY SPECIALIST  
Army

QUARTERMASTER SCHOOL  
FORT LEE, VA 23801

**Course Description:**



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Effective 2016-06-01

**Course Scope:**

This is a consolidated course that provides training in petroleum logistics operations which includes bulk petroleum receipt, storage and issue; water front, rail, aviation, ground, and pipeline operations, safety, health, and environmental stewardship. The course provides joint training for selective service personnel. Army and Marine service members will receive training at current location (Fort Lee). The course is designed to allow each branch of service to receive joint training in selective petroleum subjects. Both branches of the Armed Services will participate in Phase 1 of the course. Only Army will participate in Phase 2. Soldiers will participate in a 5 day scenario driven warrior sustainment exercise in which they will be trained and evaluated in warrior task & battle drills.

**Special Information:**

Graduation requirements IAW TRADOC Regulation 350-6. Soldiers graduating AIT must be prepared to contribute to the successful mission accomplishment of the first unit of assignment and operate effectively in an operational environment.a. Complete the following requirements:(1) Demonstrate proficiency in MOS by achieving the minimum passing score for written examination and GOs on the hands-on examinations as identified in the Individual Student Assessment Plan (ISAP)(2) Pass an APFT with a minimum of 60 points in each event.(3) Complete MOS specific physical demand; frequently lifts/lowers ~166 pounds vertically (AAFARS engine module) 6-8 inches and carries up to 20 feet horizontally as part of a 4 Soldier team (prorated 41.5 pounds per Soldier)while wearing/carrying ~80 pounds of uniform and combat equipment.b. Participate professional military reinforcement training in the following areas:(1) Army values.(2) Physical readiness training.(3) Personal finance (8 hours).(4) Drill and ceremonies.(5) Comply with UCMJ/1 Hr.(6) Resilience.(7) Quartermaster branch history/museum tour.(8) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.(9) Army customs and courtesies.(10) Army Traffic Safety Training Program IAW AR 385-10, paragraph 11-7a (Introductory Training Course I).(11) Warrior Task & Battle Drill (WTBD) (Determined by Commandant).

Effective 2013-04-16

**Course Scope:**

This is a consolidated course that provides training in petroleum logistics operations which includes bulk petroleum receipt, storage and issue; water front, rail, aviation, ground, and pipeline operations, safety, health, and environmental stewardship. The course provides joint training for selective service personnel. Army and Marine service members will receive training at current location (Fort Lee). The course is designed to allow each branch of service to receive joint training in selective petroleum subjects. Both branches of the Armed Services will participate in Phase 1 of the course. Only Army will participate in Phase 2. Soldiers will participate in a 5 day scenario driven warrior sustainment exercise in which they will be trained and evaluated in warrior task & battle drills.

**Special Information:**

Phase 1 consists of consolidated training for Army Soldiers and Marines. Army personnel are required to receive Warrior Sustainment Training (WST). They will attend Phase 2 at the same time the Marines attend 821-1391 (OS). It is possible for Army and Marine personnel to be enrolled in more than one phase at the same time.

Module I (20 hours Combative Training) is solely for Army Soldiers and will be conducted 2 hours per training week utilizing time outside academic POI hours. Total time of Module I is reflected as OTHER in this POI as placeholder and does not add additional time to this phase of the AIT Course.

Personal Financial Management: Soldiers will receive 8 hours money management personal financial training outside of academic POI hours. The focus of the training is to teach each soldier potential ways to reduce his/her debt, understand more about credit, checkbook management, and to discuss ways to reach financial goals.

This ITRO course length is based on a 40 hour academic week.

Phase Remarks: Army personnel will be awarded specialty code upon successful completion of Phase 1, and Phase 2. Marines personnel will be awarded specialty code upon their completion of Phases 1, and the 821-1391 (OS) course.

The TRADOC mandated Army Traffic Safety Program (ATSP), Module One training should be presented in the final phase of training, preferably during the last week before course completion.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

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All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

#### IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

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All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

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ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

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**Fitness Centers**

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS  
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IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

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Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

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Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is  
 Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass. SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special

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training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

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#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region-diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

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Nearest Military Bases  
Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

National Holidays  
Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

Passport Visa  
A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
All students should must read the IMSO student handbook from  
http www.alu.army.mil imso docs imso-handbook.pdf  
http www.leemwr.com

**Course International Notes:**

Army and Marines personnel meeting their respective service minimum qualifications per regulation. Active and Reserve Component Soldiers of the U. S. Army. Must possess the following qualifications: A physical demands rating of very heavy - lift 100 lbs (occasional basis) with frequent/constant lifting in excess of 50 lbs; a physical profile of 211221; normal Red/Green (RG) perception; Armed Service Vocational Aptitude area (ASVAB) Test scores (minimum) in the following areas: CL-86;OF-85.

<b>B152463</b>	<b>551-92A10</b>	<b>U</b>	<b>9.4W</b>	<b>101</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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AUTOMATED LOGISTICAL SPECIALIST  
Army

QUARTERMASTER SCHOOL  
FORT LEE, VA 23801

**Course Description:**

Effective 2017-10-01

Course Scope:

This course provides apprenticeship training in all areas relevant to the 92A military occupational specialty (MOS). Subjects covered include: Course Introduction, Basic Supply Principles, Introduction to GCSS-Army, GCSS-Army Plant Maintenance Module, GCSS-Army Warehouse Module, FEDLOG, Care and Preservation of Supplies and Equipment, packaging of materiel, communications enablers (CAISI/VSAT), Introduction to Materiel Handling Equipment (MHE), Subsistence Supply in Support of the Army Field Feeding System and the Multi-Temperature Refrigerated Container System (MTRCS) and a Field Training Exercise (FTX) to support operations in the operational environment(OE).

Special Information:

Special Information: Graduation requirements IAW TRADOC Regulation 350-6. Soldiers graduating AIT must be prepared to contribute to the successful mission accomplishment of the first unit of assignment and operate effectively in an operational environment.a. Complete the following requirements:(1) Demonstrate proficiency in MOS by achieving the minimum passing score for written examination and GOs on the hands-on examinations as identified in the Individual Student Assessment Plan (ISAP).(2) Pass an APFT with a minimum of 60 points in each event.(3) Frequently squat, lift and lower a ~170 pound VSAT transit case ~3 feet off the ground as part of a four person team prorated at ~42.5 pounds, and carry ~144 feet while wearing/carrying ~80 pounds of PPE.(4) Complete 1-250-C49-1(DL) Structured Self Development Level 1 (SSD-1)b. Participate in professional military training in the following areas: (1) Army values.(2) Physical readiness training.(3) Personal finance (8 hours).(4) Drill and ceremonies.(5) Comply with UCMJ/1 Hr(6) Resilience(7) Quartermaster branch history/museum tour.(8) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.(9) Army customs and courtesies.(10) Army Traffic Safety Training Program IAW AR 385-10, paragraph 11 -7a (Introductory Training Course I).

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942



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Mr. Jerry Martin 804 892-8205  
 Ms. Donna Wells 804 386-4592  
 Army Logistics University  
 ATTN Chief IMSO  
 2401 Quarters Road  
 Fort Lee, VA 23801-1705

Fax Number 804 765-8163  
 Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.



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Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes. The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

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Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

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Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc .

Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all

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cigarette butts.

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We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com>

child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

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Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates

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vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

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The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

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For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

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Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

Passport Visa

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A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>

<http://www.leemwr.com>

**Course International Notes:**

There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B152466</b>	<b>551-92Y10</b>	<b>U</b>	<b>8.4W</b>	<b>101</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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UNIT SUPPLY SPECIALIST

Army

QUARTERMASTER SCHOOL

FORT LEE, VA 23801

**Course Description:**

Effective 2016-06-01

Course Scope:

Soldiers will receive training on the procedures used to request, receive, store, issue and maintain or establish accountability of individual, organizational, installation and expendable/durable supplies and equipment; maintain security and administration of a unit arms room, and unit level maintenance of small arms; set up and operate a computer system, use automated forms program to create selected forms, and use the PBUSE automated supply program to operate and manage the supply operation at unit/organizational level. Soldiers will participate in a 5 day scenario driven warrior sustainment training exercise in which they will be trained and evaluated on warrior tasks and battle drills. Soldiers will also participate in weekly combative training.

Special Information:

Graduation requirements IAW TRADOC Regulation 350-6. Soldiers graduating AIT must be prepared to contribute to the successful mission accomplishment of the first unit of assignment and operate effectively in an operational environment. a. Complete the following requirements: (1) Demonstrate proficiency in MOS by achieving the minimum passing score for written examination and GOs on the hands-on examinations as identified in the Individual Student Assessment Plan (ISAP). (2) Pass an APFT with a minimum of 60 points in each event. (3) Complete MOS specific Physical demand; Occasionally lift/lower a ~84 pound M2A1 machine gun ~6 feet and carry ~20 feet while wearing/carrying ~80 pounds of PPE. b. Participate professional military reinforcement training in the following areas: (1) Army values. (2) Physical readiness training. (3) Personal finance (8 hours). (4) Drill and ceremonies. (5) Comply with UCMJ/1 Hr. (6) Resilience. (7) Quartermaster branch history/museum tour. (8) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours. (9) Army customs and courtesies. (10) Army Traffic Safety Training Program IAW AR 385-10, paragraph 11-7a (Introductory Training Course I). (11) Warrior Task & Battle Drill (WTBD) (Determined by Commandant).

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee@alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee@alu-imso@mail.mil)

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Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-

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2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

Climate



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Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

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To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

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#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.



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US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

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#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

**Local Area Activities**

Visit the following websites

- http www.virginia.gov
- http www.virginia.org
- http www.hopewellva.gov
- http www.petersburg-va.org
- http www.colonial-heights.com
- http www.richmondgov.com
- http www.leemwr.com

**Nearby States**

- Washington D.C. http washington.org
- Maryland http www.maryland.gov
- North Carolina http www.visitnc.com
- West Virginia http wvtourism.com default.aspx

**Cultural Organizations**

- http www.visitrichmondva.com about-richmond-region diversity
- http www.historicpetersburg.org about-historic-petersburg-va
- http www.psova.net
- http www.charlescity.org chickahominy-tribe.shtml
- https www.icrva.org
- http www.jewishrichmond.org index.aspx

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

- All students should must read the IMSO student handbook from
- http www.alu.army.mil imso docs imso-handbook.pdf
- http www.leemwr.com

**Course International Notes:**

There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B152467</b>	<b>551-92Y40-C46</b>	<b>U</b>	<b>6.4W</b>	<b>601</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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UNIT SUPPLY SPECIALIST SLC  
Army

NCO ACADEMY - QUARTERMASTER  
Ft. Lee, VA 23801-1705

**Course Description:**

Effective 2013-08-09: Course Scope: This course is designed to teach battle-focused leadership and CSS skills/knowledges necessary to lead squad and platoon-sized elements in combat. The training also focuses on MOS specific battle-tasks and functions. Instructions presented aims to emphasize how a 92Y unit supply NCO functions as a supervisor of logistic operations.

**Special Information:**

Soldiers attending Professional Military Education training courses that are less than 8 weeks will not be administered the APFT as a course requirement. Soldiers are required to meet height/weight requirements IAW AR 600-9.

Soldier who fail to meet the body fat composition standard of AR 600-9 and meets academic requirements will be considered an academic course graduate but, 11.c of their DA Form 1059 will be marked, "Marginally achieved course standards," and item 14 will be marked "Failed to meet body fat composition standards".

For Soldiers who fail to meet weight control standards, their DA Form 1059 and graduation certificates will NOT be held at the institution.

Prior to the start of each class, the SGL will provide vignettes to students covering Army values.

Course length are computed based on a 44 Hour academic week/48 Hour training week.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

**Uniform Requirements**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

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Schools. Your School Liaison Officer for PK-12 is  
Mrs. Chaundra Taswell  
1880 Yorktown Drive  
BLDG 10624  
804 765-3813

SchoolRequirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

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Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites  
[http www.virginia.gov](http://www.virginia.gov)  
[http www.virginia.org](http://www.virginia.org)

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)  
 Nearby States  
 Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

Cultural Organizations  
[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescivty.org chickahominy-tribe.shtml](http://www.charlescivty.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

Nearest Cities  
 Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

Nearest Military Bases  
 Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

National Holidays  
 Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.  
 Passport Visa  
 A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
 All students should must read the IMSO student handbook from  
[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**  
 There are currently no Prerequisites in the Prerequisite Courses section.

<b>B152468</b>	<b>551-92Y30-C45</b>	<b>U</b>	<b>5.4W</b>	<b>601</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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UNIT SUPPLY SPECIALIST ALC  
 Army

NCO ACADEMY - QUARTERMASTER  
 Ft. Lee, VA 23801-1705

**Course Description:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2014-07-24: Course Scope: Course Outcomes: At the completion of the course, Sergeants/Staff Sergeants will fully understand and demonstrate proficiency in the 21st Soldier competencies appropriate to their level; will be able to demonstrate to his/her subordinates the tactical and technical mastery of 92Y30, capable of operating with tactical efficiency within Army Doctrine as a Squad/Section Leader within a platoon as part of a combined arms element; will be aware of their role as a member of the Army Profession and able to apply those ideas through the application of leadership using Army values and ethics; capable of applying the four Attributes: lead, train & educate; care for Soldiers & equipment; and maintain & enforce standards; capable of adaptive and critical thinking; and are able to communicate (orally or written) or take appropriate action. To train selected noncommissioned officers (NCOs) with comprehensive knowledge and skills required to perform the duties of a Unit Supply Sergeant and supervisor of logistical operations. Course Scope: 92Y30, Unit Supply Specialist ALC incorporates the Army Learning Model (ALM) supporting outcomes-based methodology. It integrates 21st Century Soldier Competencies into learning content and converts most classroom experiences into collaborative problem solving events led by facilitators (vice instructors) who engage learners to think and understand the relevance and context of what they learn. NCO participates in a training exercise applying troop leading procedures and the Military Decision Making Process (MDMP). Technical training consist Supply Management and Property Book Unit Supply Enhanced (PBUSE) Management functions. Special Information: Successful completion of the APFT and height and weight screening are mandatory for course graduation. Soldiers attending this course will be administered an initial APFT and height and weight screening. One APFT retest and/or height and weight screening is allowed and will be administered no earlier than 7 and no later than 24 days after the initial failure of the APFT and/or height and weight screening. Soldiers who subsequently fail to meet physical fitness and/or height and weight standards will be removed from the course. The DA Form 1059 (Service School Academic Evaluation Report) of Soldiers who fail to pass the APFT and/or meet height and weight standards will be annotated in accordance with the Army Directive 2012-20 (Physical Fitness and Height and Weight Requirements for Professional Military Education).

**Course Prerequisite Text:**

**INTERNATIONAL NOTES**

This training event course is releasable to military students from foreign countries on a case-by-case basis. Foreign countries desiring to place students in this training event course will meet one or more of the following criteria 8 a Own a specific piece of equipment 8 b Have a signed letter of intent 8 c Have a waiver from HQ DA 8 d Have the U.S. Government release for training.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

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Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

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BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address.

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All personnel with an assigned mail box will use the following address

Students Name  
 US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites  
[http www.virginia.gov](http://www.virginia.gov)  
[http www.virginia.org](http://www.virginia.org)  
[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)

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	<p> <a href="http://www.richmondgov.com">http www.richmondgov.com</a>  <a href="http://www.leemwr.com">http www.leemwr.com</a>  Nearby States  Washington D.C. <a href="http://www.washington.org">http washington.org</a>  Maryland <a href="http://www.maryland.gov">http www.maryland.gov</a>  North Carolina <a href="http://www.visitnc.com">http www.visitnc.com</a>  West Virginia <a href="http://www.wvtourism.com/default.aspx">http wvtourism.com default.aspx</a>   Cultural Organizations  <a href="http://www.visitrichmondva.com/about-richmond-region/diversity">http www.visitrichmondva.com about-richmond-region diversity</a>  <a href="http://www.historicpetersburg.org/about-historic-petersburg-va">http www.historicpetersburg.org about-historic-petersburg-va</a>  <a href="http://www.psova.net">http www.psova.net</a>  <a href="http://www.charlescivcity.org/chickahominy-tribe.shtml">http www.charlescivcity.org chickahominy-tribe.shtml</a>  <a href="https://www.icrva.org">https www.icrva.org</a>  <a href="http://www.jewishrichmond.org/index.aspx">http www.jewishrichmond.org index.aspx</a>   Nearest Cities  Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.   Nearest Military Bases  Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base   National Holidays  Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.  Passport Visa  A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.  Helpful Links  All students should must read the IMSO student handbook from  <a href="http://www.alu.army.mil/imso/docs/imso-handbook.pdf">http www.alu.army.mil imso docs imso-handbook.pdf</a>  <a href="http://www.leemwr.com">http www.leemwr.com</a>  <b>Course International Notes:</b>  This training/event course is releasable to military students from foreign countries on a case-by-case basis. Foreign countries desiring to place students in this training/event/course will meet one or more of the following criteria: i(a) Own a specific piece of equipment; i(b) Have a signed letter of intent; i(c) Have a waiver from HQ DA; i(d) Have the U.S. Government release for training. </p>										
<b>B152788</b>	<b>8A-F63/551-F55 (DL)</b>	<b>U</b>	<b>0.8W</b>	<b>910</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

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	DEFENSE BASIC PRESERVATION AND PACKING (CERT) Army										
	DEFENSE AMMO CENTER & SCHOOL McAlester, OK 74501-9053										
	<p><b>Course Description:</b> Effective 2013-06-01 Course Scope: This course is a certification course in accordance with AR 700-15. This course provides in-depth training in the application of military packaging policy criteria and packaging specifications and standards to real-world scenarios. The course focuses on military packaging and preservation methods that include cleaning and drying processes, preservation materials and application, cushioning, unit and intermediate packing methods, military marking and labeling, outer packing procedures, palletized and unitized loads, containerization, and blocking and bracing.</p> <p>Special Information: This course is provided as a web-based course. Students must have web access, a CAC card, and an AKO account. Students must register through ATRRS for course credit. It is recommended that you have a high-speed Internet connection in order to view the course.</p> <p><b>Course Prerequisite Text:</b> IAW TRADOC-R 350-70 Army Learning Policy and Systems para 5-5 Foreign Disclosure 1 = materials contained herein have been reviewed by the course developers in coordination with the Defense Ammunition Center foreign disclosure authority. This course is releasable to students from all requesting foreign countries without restrictions. Family Members/Dependents accepted with coordination with SATFA and IMSO. Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment.</p> <p><b>Course International Notes:</b> Verifiable Prerequisite Items: There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites: This course is intended for those who must meet the certification requirements of AR 700-15, to include uniformed military, civil service, and DoD contractor personnel who perform entry and journeyman-level preservation, packing, and unitization operations. Prerequisite Courses: There are currently no Prerequisites in the Prerequisite Courses section. See other sections.</p>										
<b>B152791</b>	<b>8A-F61/551-F53</b>	<b>U</b>	<b>2.0W</b>	<b>910</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

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MIL PRES & PKG FOR STORAGE/SHIPMENT (CERT)  
Army

DEFENSE AMMO CENTER & SCHOOL  
McAlester, OK 74501-9053

**Course Description:**

Effective 2018-04-19

**Course Scope:**

This course satisfies mandatory training requirements for the certification of personnel responsible for supporting military preservation, packaging, unitization, and ISO containerization activities as prescribed by DoDI 5160.68, AR 700-15, and AR 700-37 and DA Interns enrolled in Quality Assurance Specialist, Ammunition Surveillance (QASAS) Career Program (CP)-20 or Ammunition Management CP-33 as prescribed by AR 690-950. This course provides technical hands-on training in applying unit and intermediate military packaging and preservation methods, outer packing procedures, cleaning and drying processes, containerization load planning, load blocking and bracing, palletized and unitized loads, preservative materials, cushioning, marking, and labeling in accordance with military packaging policy criteria and packaging specifications and standards. Students will receive hands-on training in conducting military preservation and packaging activities in a packaging workshop.

**Special Information:**

Students are required to bring safety shoes and clothing suitable for participating in daily preservation and packaging exercises in a packaging workshop.

**Course Prerequisite Text:**

IAW TRADOC-R 350-70 Army Learning Policy and Systems para 5-5 Foreign Disclosure 1 = materials contained herein have been reviewed by the course developers in coordination with the Defense Ammunition Center foreign disclosure authority. This course is releasable to students from all requesting foreign countries without restrictions. Family Members/Dependents accepted with coordination with SATFA and IMSO.

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment.

**Course International Notes:**

Verifiable Prerequisite Items: There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.  
 Text Prerequisites: Target Audience is personnel responsible for supporting military preservation, packaging, unitization, and ISO containerization activities as prescribed by DoDI 5160.68, AR 700-15, and AR 700-37 and DA Interns enrolled in Quality Assurance Specialist, Ammunition Surveillance (QASAS) Career Program (CP)-20 or Ammunition Management CP-33 as prescribed by AR 690-50.  
 Prerequisite Courses: Students Must: Be Attending, or be Graduated from course: 8A-F63/551-F55 (DL) Phase : (none) (DEFENSE BASIC PRESERVATION AND PACKING (CERT)) \*.\* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

<b>B153001</b>	<b>8-88-C46</b>	<b>U</b>	<b>4.6W</b>	<b>601</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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TRANSPORTATION DEPLOYMENT/DISTRIBUTION SLC  
Army

NCO ACADEMY - QUARTERMASTER  
Ft. Lee, VA 23801-1705

**Course Description:**



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Effective 2010-01-26: Course Scope: This course will be Phase I for the following MOSs 88M, 88H, 88N, 88K, 88P, 88T, 88U and 88L. Phase II 88K and 88L will be resident MOS specific technical training. These courses may be taken in any Phase order.

Phase Scope: Emphasis is placed on mastery of the terminal learning objectives included in senior logistics NCO duties, First Sergeant duties, management, tactical operations, Operational Environment Lessons Learned, Digital Enablers, and Ethical Decision Making.

**Special Information:**

Students must bring a valid DA Form 348 (DA Form 5983-E) and OF 346 (DA Form 5984-E) to be enrolled.

**ENVIRONMENTAL.** AR 200-1 delineates TRADOC responsibilities to integrate environmental requirements across DOTMLPF and ensure all training procedures, training materials, and training doctrine include sound environmental practices and considerations. The Army's environmental vision is to be a national leader in environmental and natural resource stewardship for present and future generations as an integral part of all Army missions. This program of instruction meets this standard.

**SAFETY.** Accidents are an unacceptable impediment to Army missions, readiness, morale, and resources. Decision makers at every level will employ risk management approaches to effectively preclude unacceptable risk to the safety of personnel and property affiliated with this course.

**MEDICAL SUPPORT TO TRAINING.** Installation commanders and school commandants will assess and certify the adequacy of medical support to training at least annually. This responsibility is not delegable. Installation commanders and school commandants conducting high-risk training shall rehearse their medical support (casualty response, evacuation, and treatment) plan at least annually, focused on responding to a training catastrophe. This Program of Instruction complies with the intent of the Army's Medical Support to Training policy.

**OPERATIONAL ENVIRONMENT.** The learning objectives in Army training must comply with current Joint, Army, and Branch doctrine regarding the Operational Environment (OE) and Opposing Force (OPFOR) scenarios. This Program of Instruction (POI) addresses this principle and incorporates current doctrine and lessons learned at the appropriate level, divesting of obsolescence, and implementing full spectrum operations in the OE in classrooms and training exercises.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

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All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

**Uniform Requirements**

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Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

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Schools. Your School Liaison Officer for PK-12 is  
Mrs. Chaundra Taswell  
1880 Yorktown Drive  
BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher incountry, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

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#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites  
<http://www.virginia.gov>  
<http://www.virginia.org>

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[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)  
 Nearby States  
 Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://wvtourism.com/default.aspx)

Cultural Organizations  
[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

Nearest Cities  
 Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

Nearest Military Bases  
 Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

National Holidays  
 Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.  
 Passport Visa  
 A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
 All students should must read the IMSO student handbook from  
[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**  
 Active Army or Reserve Component enlisted personnel (SFC or SSG). Selected by DA (Active Army) or recommended by Unit Commander (Reserve Component). Qualified in MOS 88H, 88M, 88N, 88K, 88P, 88T, 88U and 88L. Meets requirements outlined in AR 350-1 (Para 3-6 thru Para 3-8). All Soldiers age 40 and over will be evaluated for coronary heart disease risk factors as part of their periodic physical examination. The medical procedures for the cardiovascular screening program (CVSP) are outlined in AR 40-501. It is the Soldier's responsibility to ensure that the CVSP is conducted as close to the 40th birthday as possible and as promptly as medical facilities permit. iiPhase Prerequisites: MOSs with multiple SLC phases may take them in any Phase order. iiStudents must also complete the Composite Risk Management (CRM) Operational Course (dL) on line through the Combat Readiness University at the U.S. Army Combat Readiness Center website: <https://crc.army.mil> this is a prerequisite for graduation from the ANCOG.

<b>B153723</b>	<b>8C-F12/553-F1</b>	<b>U</b>	<b>2.0W</b>	<b>551L</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	BASIC FREIGHT TRAFFIC Army										Transportation School Ft Lee, VA 23801
	<b>Course Description:</b>										

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Transportation officer functions; motor, rail, water and air carrier industries; routing; tariffs and tenders; transportation security; hazardous cargo; loss and damage; freight documentation; detention and demurrage; carrier performance program; Global Freight Management (GFM) System/Electronic Transportation Acquisition (ETA); and the role of the Transportation Component Commands.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

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ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass. SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region/diversity>

<http://www.historicpetersburg.org/about-historic-petersburg-va>

<http://www.psova.net>

<http://www.charlescivcity.org/chickahominy-tribe.shtml>

<https://www.icrva.org>

<http://www.jewishrichmond.org/index.aspx>

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**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>

<http://www.leemwr.com>

**Course International Notes:**

----- DOD commissioned officers, warrant officers; enlisted, SPC and above; civilians, GS-3 and above, and contractor personnel assigned or on orders to positions where procuring and/or evaluating commercial transportation services are required. -----

SECURITY: None

<b>B153725</b>	<b>860-F4</b>	<b>U</b>	<b>1.0W</b>	<b>101</b>	<b>70</b>	<b>No</b>	<b>50.00</b>
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SLING LOAD INSPECTOR CERTIFICATION

Army

QUARTERMASTER SCHOOL

FORT LEE, VA 23801

**Course Description:**

Effective 2014-04-23

**Course Scope:**

To provide instruction on procedures for selecting, preparing, and controlling pickup zones and landing zones; and, preparing, rigging, and inspecting sling load transported supplies and equipment.

**Special Information:**

TDY students will contact Ft Lee Lodging Operations at (804) 733-4100. Personnel must be on full Per Diem and have a means of transportation. Students will report to Building 6025, 710 Adams Avenue NLT 0730 on the first day of training.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

Open to Enlisted, Commissioned and Warrant Officers of the Active and Reserve components for Army to include Army National Guard , Navy, Marines, and Air Force, Allied Service and DoD personnel in the grade of E4 and above. No Waivers are authorized for attending this course.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

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Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS  
 MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600  
 Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.  
 Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.  
 To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

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Mrs. Chaundra Taswell

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804 765-3813

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To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

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#### Servicing Airport

Richmond International Airport RIC

Arrivals



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**Arrivals** The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

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**Students Name**

US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

**Contacting Your Embassy**

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

**Medical Dental Care**

**Medical.** Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

**Miscellaneous Information**

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

- [http www.virginia.gov](http://www.virginia.gov)
- [http www.virginia.org](http://www.virginia.org)
- [http www.hopewellva.gov](http://www.hopewellva.gov)
- [http www.petersburg-va.org](http://www.petersburg-va.org)
- [http www.colonial-heights.com](http://www.colonial-heights.com)
- [http www.richmondgov.com](http://www.richmondgov.com)
- [http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

- Washington D.C. [http washington.org](http://www.washington.org)
- Maryland [http www.maryland.gov](http://www.maryland.gov)
- North Carolina [http www.visitnc.com](http://www.visitnc.com)
- West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

- [http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)
- [http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)
- [http www.psova.net](http://www.psova.net)
- [http www.charlescivty.org chickahominy-tribe.shtml](http://www.charlescivty.org/chickahominy-tribe.shtml)
- [https www.icrva.org](https://www.icrva.org)
- [http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

#### Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

#### Helpful Links

- All students should must read the IMSO student handbook from
- [http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)
- [http www.leemwr.com](http://www.leemwr.com)

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course International Notes:**

Text Prerequisites: Open to Enlisted, Commissioned and Warrant Officers of the Active and Reserve components for Army (to include Army National Guard), Navy, Marines, and Air Force, Allied Service and DoD personnel in the grade of E4 and above. No Waivers are authorized for attending this course.

<b>B153729</b>	<b>8C-F17/553-F5 (MC)</b>	<b>U</b>	<b>2.0W</b>	<b>551L</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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UNIT MOVEMENT OFFICER DEPLOYMENT PLANNING

Transportation School

Army

Ft Lee, VA 23801

**Course Description:**

Effective 2017-11-09

Course Scope:

Mandatory training for all UMOs (primary and alternate) IAW AR 525-93. This course addresses the mobilization and deployment processes at various levels of command within the Army. Focus of the course is on legal authorities, mobilization concepts, plans, policies, procedures, and the responsibilities for mobilization and deployment at DOD, HQ DA, ACOM, CONUSA, JFHQ, USARC, and installation levels. Mobilization and deployment planning interfaces at various Army command levels and the dependency of mobilization and deployment activities on automated systems is emphasized.

Special Information:

Students are required to have calculators. Calculators are used throughout the course. Soldiers are required to bring Advanced Combat Helmet (ACH) with straps, gloves and eye protective wear.

\*\*Additional information for organizations requesting a Mobile Training Team of this course can be found at the following link under Annex A - Unit Movement Officer Deployment Planning Course (8C-F17/553/F5): <http://www.transchool.eustis.army.mil/PDF/MTT%20OPORD.pdf>

- a. UNIFORM: Students are required to have appropriate field uniform (i.e., battle dress uniform for classes) and grey PT uniform for weigh-in and PT in their possession when reporting.
- b. ENVIRONMENTAL: AR 200-1 delineates TRADOC responsibilities to integrate environmental requirements across DOTMLPF and ensure all training procedures, training materials, and training doctrine include sound environmental practices and considerations. The Army's environmental vision is to be a national leader in environmental and natural resource stewardship for present and future generations as an integral part of all Army missions. This Program of Instruction meets this standard.
- c. SAFETY: Accidents are an unacceptable impediment to Army missions, readiness, morale, and resources. Decision makers at every level will employ risk management approaches to effectively preclude unacceptable risk to the safety of personnel and property affiliated with this course.
- d. OPERATIONAL ENVIRONMENT: The learning objectives in Army training must comply with current Joint, Army, and Branch doctrine regarding the Operational Environment (OE) and Opposing Force (OPFOR) scenarios. This Program of Instruction (POI) addresses this principle and incorporates current doctrine and lessons learned at the appropriate level, divesting of obsolescence, and implementing full spectrum operations in the OE in classrooms and training exercises
- e. MEDICAL SUPPORT TO TRAINING. Installation commanders and school commandants will assess and certify the adequacy of medical support to training at least annually. This responsibility is not delegable. Installation commanders and school commandants conducting high risk training shall rehearse their medical support (casualty response, evacuation, and treatment) plan at least annually, focused on responding to a training catastrophe. This Program of Instruction complies with the intent of the Army's Medical Support to Training policy.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

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Ms. Donna Wells 804 386-4592  
 Army Logistics University  
 ATTN Chief IMSO  
 2401 Quarters Road  
 Fort Lee, VA 23801-1705

Fax Number 804 765-8163  
 Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A clubprofessional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

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The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

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Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

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#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

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#### Miscellaneous Information

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#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

#### Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

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**Helpful Links**

All students should must read the IMSO student handbook from

http www.alu.army.mil imso docs imso-handbook.pdf

http www.leemwr.com

**Course International Notes:**

Text PrerequisitesSECURITY: None 1 iiThere are currently no Prerequisites in the Prerequisite Courses section.

<b>B153730</b>	<b>8C-SI3S/553-F4</b>	<b>U</b>	<b>2.0W</b>	<b>551L</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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AIR DEPLOYMENT PLANNING

Army

Transportation School

Ft Lee, VA 23801

**Course Description:**

Effective 2014-04-23

Course Scope:

This Air Mobility Command (AMC) affiliated course is required certification training for load planners. Graduates receive a control-numbered AMC Form 9 (AMC Airlift Load Plan Certification) upon graduation. AMC requires recertification every two years. Instruction for personnel on the responsibilities of unit air movements, strategic airlift operations; planning operations and manifesting; preparation of equipment and personnel; the 463L pallet cargo system; weighing, marking and determining center of balance of cargo; joint inspections; A/DACG procedures; aircraft characteristics and limitations; planning and preparing airlift documentation; the civil reserve air fleet; aircraft configurations; and unit air movements planning; the Integrated Computerized Deployment System (ICODES).

Special Information:

a. ENVIRONMENTAL: AR 200-1 delineates TRADOC responsibilities to integrate environmental requirements across DTLOMPF and ensure all training procedures, training manuals, and training doctrine include sound environmental practices and considerations. The Army's environmental vision is to be a national leader in environmental and natural resource stewardship for present and future generations as an integral part of all Army missions. This Program of Instruction meets this standard.

b. SAFETY: Accidents are an unacceptable impediment to Army missions, readiness, morale, and resources. Decision makers at every level will employ risk management approaches to effectively preclude unacceptable risk to the safety of personnel and property affiliated with this course.

c. CONTEMPORARY OPERATING ENVIRONMENT: The learning objectives in Army training must comply with current Joint, Army, and Branch doctrine regarding the Contemporary Operational Environment (COE) and Opposing Force (OPFOR) scenarios. This Program of Instruction (POI) addresses this principle and incorporates current doctrine and lessons learned at the appropriate level, divesting of obsolescence, and implementing full spectrum operations in the COE in classrooms and training exercises

d. MEDICAL SUPPORT TO TRAINING. Installation commanders and school commandants will assess and certify the adequacy of medical support to training at least annually. This responsibility is not delegable. Installation commanders and school commandants conducting high risk training shall rehearse their medical support (casualty response, evacuation, and treatment) plan at least annually, focused on responding to a training catastrophe. This Program of Instruction complies with the intent of the Army's Medical Support to Training policy.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A clubprofessional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

Fitness Centers

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Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS  
 MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600  
 Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.  
 Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.  
 To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

**IHG InterContinental Hotels Group**

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

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Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

Arrivals

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**Arrivals** The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

**ALU Mailroom**

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

**Students Name**

US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

**Contacting Your Embassy**

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

**Medical Dental Care**

**Medical.** Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

**Miscellaneous Information**

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only

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and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescivty.org chickahominy-tribe.shtml](http://www.charlescivty.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

#### Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

#### Helpful Links

All students should must read the IMSO student handbook from

[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)

[http www.leemwr.com](http://www.leemwr.com)

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**Course International Notes:**

SECURITY: None 1 iiiThere are currently no Prerequisites in the Prerequisite Courses section.

<b>B153740</b>	<b>822-88H10</b>	<b>U</b>	<b>8.0W</b>	<b>551</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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CARGO SPECIALIST  
Army

TRANSPORTATION SCHOOL  
Fort Eustis, VA 23604

**Course Description:**

Effective 2016-04-25

**Course Scope:**

Operating ships Cargo-Handling Gear, Operating Material Handling Equipment (MHE), and Cranes; Loading procedures for shipment by Air, Rail, and Motor; and performing Lift-on/Lift-off and Roll-on /Roll-off stevedoring operations aboard ship for vehicles, Heavy lifts, Containers, and General Cargo. This course also contains all the TRADOC sponsored, warrior tasks and battle drills.

**Special Information:**

Graduation Requirements: (Subject to provisions of TR 350-6)

NOTE: All training specified below, as required for graduation, will be made up if missed, and must be recorded on the Individual Training Record for IET Soldiers and DA Form 1059 for MOS-T Soldiers. The Soldier will be required to meet the performance/learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally.

(1) Pass the APFT with a minimum of 60 points in each event.

(2) Load Wheeled and Tracked Vehicles aboard Cargo Vessel.

This task involves manually moving heavy cargo gear as well as operating heavy machinery to lift pallets and containers (containing tiedowns and slings) that can be cumbersome to manipulate in small areas. In addition, cargo specialist must be able to use hand trucks safely and carry large loads within a cargo hold and use guides, ropes, hooks and cables to line vehicles up perfectly. The hours are long (12 hour shifts) and require working in all kinds of weather conditions, from sweltering heat to subzero temperatures. A cargo Specialist has to be in peak physical condition to perform well.

Optimum agility and coordination is required, as well as the ability to work quickly and efficiently to meet stringent deadlines for vessels entering and exiting ports. Stands, bends, stoop, kneel and crouch most of the time to lift lumber, vehicle lashing assemblies (VLAs), and pushes or pulls lumber and VLAs into position to hook or secure under vehicle tires or tiedown points. Our vehicles today dressed in all their protective armor weigh considerably more requiring the use of the heavier VLAs, (35k and 70k) weighing 26 to 82 lbs. Most tracked vehicles require the heavier VLAs.

Lifting Assemblies (sling sets, bridal sets, spreader bars) weighing 572lbs are used to lift vehicles onto ships like the FSS and LMSR. Soldiers occasionally lifts the 572 pounds and carries 3 feet as part of a 4 Soldier team. When crane hook can sway to the lifting assembly two Soldiers may lift only half the sling/weight to get it onto the crane hook (Prorated 143lbs per Soldier).

The Crane operator must climb 25 ft to get into Hagglund Cranes. Occasionally Cargo Specialist climb over vehicles to get to others when stowed vehicles require additional lashings to stabilize. Utility trailers are frequently disconnected from prime movers IOT speed up stowing then reconnected to prime movers after being stowed. Frequently lifts and carries 140lbs 6 ft as part of a 2 Soldier team (prorated 70lbs per Soldier). Movement within a vessel during stowage operations is heavy with red and green lights to guide drivers and pedestrians when approaching ramps, doors, etc. Color discrimination required. Finger dexterity required.

(3) Complete all mandatory classroom instruction.

(4) Pass all Hands-on/Written evaluations.

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- a. ENVIRONMENTAL: AR 200-1 delineates TRADOC responsibilities to integrate environmental requirements across Doctrine, Organization, Training, Materiel, Leadership, Personnel, and Facilities (DOTMLPF) and ensure all training procedures, training manuals, and training doctrine include sound environmental practices and considerations. The Army's environmental vision is to be a national leader in environmental and natural resource stewardship for present and future generations as an integral part of all Army missions. This program of instruction meets this standard.
- b. SAFETY: Accidents are an unacceptable impediment to Army missions, readiness, morale, and resources. Decision makers at every level will employ risk management approaches to effectively preclude unacceptable risk to the safety of personnel and property affiliated with this course.
- c. OPERATIONAL ENVIRONMENT (OE) : The learning objectives in the Army training must comply with current Joint, Army, and Branch doctrine regarding the Operational Environment (OE) and Opposing Force (OPFOR) scenarios. This POI addresses this principle and incorporates current doctrine and lessons learned at the appropriate level, divesting of obsolescence, and implementing full spectrum operations in the OE in classrooms and training exercises.
- d. MEDICAL SUPPORT TO TRAINING: Installation commanders and school commandants will assess and certify the adequacy of medical school to training at least annually. This responsibility is not delegable. Installation commanders and school commandants conducting high-risk training shall rehearse their medical support (casualty response, evacuation, and treatment) plan at least annually, focused on responding to a training catastrophe. This program of instruction complies with the intent of the Army's Medical Support to training policy
- e. LESSONS LEARNED. Competent leaders must understand and apply the techniques and procedures that produce the best possible performance. The Center for Army Lessons Learned(CALL) collects and analyzes data from a variety of current and historical sources, including Army operations and training events, and produces lessons for military commanders, staff, and students. The Transportation School draws upon the CALL resource as well as from experienced staff and faculty to inculcate the most recent operational and OE lessons learned, particularly those lessons related to the Overseas Contingencies Operations (OCO) and survival on the battlefield, into resident and non-resident training materials. This Program of Instruction (POI) complies with this objective.

**Course Prerequisite Text:**

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International Notes  
 Family Members Dependents accepted with coordination with SATFA and IMSO  
 See Training Activity information for more detailed information and procedures.  
 IMS will attend the US Army Transportation School Joint Base Langley-Eustis, VA , but will be assigned to the IMSO, 128th Aviation Brigade., Joint Base Langley-Eustis.

**Student Arrival Instructions**

- a. Arrival by air International Military Students arriving during normal duty hours M-F 0600-1800 will be met by IMSO personnel. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should call 757-878-6440 to request pick up. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia.
- b. International Military Students ARRIVING AFTER DUTY HOURS Duty hours are M-F 0900 -1730 OR ON WEEKENDS will be picked up by a duty driver. Ensure the itinerary is submitted in a timely manner to allow for transportation arrangements. If no itinerary was provided, IMS should take a taxi to 1700 Madison Ave, Fort Eustis General Smalls Inn. IMS will report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, Virginia the next day.
- c. Arrival by Privately Owned Vehicle POV Students arriving by POV or rental car during normal duty hours Monday-Friday, 0700-1730 should report to the IMSO, 27503 McMahon Street, Joint Base Langley-Eustis, VA 23604. Students arriving after normal duty hours should report directly to 1700 Madison Ave, Fort Eustis General Smalls Inn.

Note Telephone contact for IMSO is 757-878-6440 during duty hours. After duty hours emergency contact is 757-240-9706.  
 Student Mailing Address

Student Name  
 International Military Student  
 27503 McMahon Street  
 Box  
 Joint Base Langley-Eustis, Virginia 23604

- d. All mail must come through the IMSO office. No mail should be sent to the hotel address while students are attending the courses at Joint Base Langley-Eustis.
- e. Transportation Shuttle bus is provided for students attending training at Felker Airfield or Brown Lake only. The school and dining facilities are within walking distance of lodging. Students have an option of riding a bicycle. IMSO office does not provide bicycles.
- f. Each student must bring five 5 utility uniforms to include appropriate headgear, safety shoes and cold weather coat and gloves to protect against cold and wet weather. Rain gear is needed throughout the year. One 1 dress uniform is required appropriate for the time of the year to wear during formal events such as graduation ceremonies. No uniforms are issued at the school to students. Students are responsible for bringing appropriate weather gear. The IMSO will not issue winter coats or rain coats ponchos. Students, who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange Military Clothing Store or off base.

**Course International Notes:**

-----Itemized Prerequisites----- PULHES: 211222 Normal Red/Green (RG) Perception: REQUIRED  
 Physical Demand Rating: VERY HEAVY - LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 L Course Security Clearance: Y - NONE Enlisted MOS CMF: 88H  
 88 - CARGO SPECIALIST ASVAB GM Score: 090 ----- Active Army or  
 Reserve Component enlisted personnel upon entry into MOS 88H10.

<b>B153758</b>	<b>553-88N10</b>	<b>U</b>	<b>6.2W</b>	<b>551L</b>	<b>60</b>	<b>No</b>	<b>50.00</b>
<b>Course Description:</b>				TRANSPORTATION MANAGEMENT COORDINATOR Army Transportation School Ft Lee, VA 23801			



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2016-04-25

Course Scope:

This course consists of training in Transportation individual critical tasks related to cargo documentation; planning, loss, and damage control; unit movements; application of TC-AIMS II; BCS3; FBCB2; and the Global Transportation Network (GTN). This course also contains all the TRADOC sponsored, warrior tasks and battle drills.

Special Information:

Graduation Requirements: (Subject to provisions of TR 350-6)

NOTE: All training specified below, as required for graduation, will be made up if missed, and must be recorded on the Individual Training Record for IET Soldiers and DA Form 1059 for MOS-T Soldiers. The Soldier will be required to meet the performance/learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally.

- a. Pass the APFT with a minimum of 60 points in each event.
- b. Construct a 463L pallet with personnel baggage and unit equipment
- c. Complete MOS specific Physical Demand;
  1. Frequently lifts 290 pounds (463L Pallet) as part of a 4 Soldier team prorated at 72 pounds per Soldier while wearing ~80 pounds consisting of uniform and load bearing equipment. Frequently sits and stands from 6 to 12 hours duration.
  2. Frequently stands for 6-12 hour duration while wearing ~80 pounds consisting of uniform and load bearing equipment to construct 463L pallet. Frequently lifts 290 pounds as part of a 4 Soldier team prorated at 72 pounds per soldier.
  3. Frequently lifts, carry, push and pull 80 pounds (baggage and other equipment) while wearing ~80 pounds consisting of uniform and load bearing equipment.
  4. Climb 4 feet with to apply 25 pound top nets.
  5. Occasionally handles 65 pounds (top and side nets).
  6. Constantly stands for 6-12 hours to construct multiple pallets wearing ~80 pounds consisting of uniform and load bearing equipment.
  7. Frequently reach, stoop, kneel or crouch to apply top and side nets wearing ~80 pounds consisting of uniform and load bearing equipment.
  8. Occasionally stands for 6-12 hours to inspect or supervise multiple constructed pallets wearing ~80 pounds consisting of uniform and load bearing equipment.
  9. Occasionally Sits up to 1 hour while preparing movement documentation wearing ~80 pounds consisting of uniform and load bearing equipment.
  10. Occasionally walks up to 1 mile while inspecting vehicles and soldiers wearing ~80 pounds consisting of uniform and load bearing equipment.
- d. Complete all mandatory classroom instruction
- e. Pass all Hands-on/Written evaluations

**ENVIRONMENTAL.** AR 200-1 delineates TRADOC responsibilities to integrate environmental requirements across DOTMLPF and ensure all training procedures, training materials, and training doctrine include sound environmental practices and considerations. The Army's environmental vision is to be a national leader in environmental and natural resource stewardship for present and future generations. This vision is an integral part of all Army missions. This program of instruction meets this standard.

**SAFETY.** Accidents are an unacceptable impediment to Army missions, readiness, morale, and resources. Decision makers at every level will employ risk management approaches to effectively preclude unacceptable risk to the safety of personnel and property affiliated with this course. **OPERATING ENVIRONMENT (OE).** The learning objectives in Army training must comply with current Joint, Army, and Branch doctrine regarding the Operating Environment OE and Opposing Force (OPFOR) scenarios. This Program of Instruction (POI) addresses this principle and incorporates current doctrine and lessons learned at the appropriate level, divesting of obsolescence, and implementing full spectrum operations in the OE in classrooms and training exercises.

**MEDICAL SUPPORT TO TRAINING.** Installation commanders and school commandants will assess and certify the adequacy of medical support to training at least annually. This responsibility is not delegable. Installation commanders and school commandants conducting high risk training shall rehearse their medical support (casualty response, evacuation, and treatment) plan at least annually focused on responding to a training catastrophe. This Program of Instruction complies with the intent of the Army's Medical Support to Training policy.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**INTERNATIONAL NOTES**

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

**Post Exchange**

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

**Social Dining**

There is no government mess available.

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The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all. Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

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Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your SchoolLiaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a

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seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804-222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport (RIC)

#### Arrivals

The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately \$36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

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While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://www.wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region/diversity>

<http://www.historicpetersburg.org/about-historic-petersburg-va>

<http://www.psova.net>

<http://www.charlescity.org/chickahominy-tribe.shtml>

<https://www.icrva.org>

<http://www.jewishrichmond.org/index.aspx>

#### Nearest Cities

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Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>

<http://www.leemwr.com>

**Course International Notes:**

Prerequisite Item Value(s) or Range Description Constraint **PULHES 222222** Required **Normal Red/Green (RG) Perception YES** Required **Physical Demand Rating MODERATELY HEAVY LIFT OCCASIONAL 80 LB, FREQUENT 40 LB** Required **Course Security Clearance F SECRET** Required **Pay Grade E1 Through E6 E1 - ENLISTED TO E6 - ENLISTED** Required **Service Component A ACTIVE ARMY** Required OR **IG NATIONAL GUARD** Required OR **IR ARMY RESERVES** Required **Text Prerequisites** Security Clearance: **A** security eligibility of **SECRET**. **ia.** All MOS 88N personnel in grade E5 and above require a **SECRET** security eligibility effective 1 January 2011. **ib.** All new non-prior service accessions and in-service reclassifications into MOS 88N require a **SECRET** security eligibility effective 1 June 2011. Personnel with signed contracts or who were placed in the Delay Entry Program (DEP) prior to 1 June 2011 will be processed as In-Service personnel per paragraph(c) below. **ic.** All Soldiers holding MOS 88N will require a **SECRET** security eligibility effective 1 January 2013. **ii.** U.S. citizenship. **ia.** All MOS 88N personnel in grade E5 and above are required to be a US citizen effective 1 January 2011. **ib.** All new non-prior service accessions and in-service reclassifications into MOS 88N are required to be a US citizen effective 1 June 2011. Personnel with signed contracts or who were placed in the Delay Entry Program (DEP) prior to 1 June 2011 will be processed as In-Service personnel per paragraph (c) below. **ic.** All soldiers holding MOS 88N are required to be a US citizen effective 1 January 2013. **ii.** Physical requirements: (a) Stands from 6 to 12 hours duration. (b) Lifts and carries 80 pounds as part of a two Soldier team prorated 40 pounds per Soldier. (c) Must possess normal color vision based on no more than four errors in reading pseudoisochromatic plates test.

<b>B153770</b>	<b>8C-F48/553-F23</b>	<b>U</b>	<b>2.0W</b>	<b>551L</b>	<b>70</b>	<b>No</b>	<b>50.00</b>
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GLOBAL AIR TRANS EXEC SYS (GATES) SURFACE  
Army

Transportation School  
Ft Lee, VA 23801

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2012-03-09

Course Scope:

Operation of GATES Surface hardware, software by automated cargo detachment and terminal transfer units including cargo documentation and accountability at a military ocean terminal.

Special Information:

a. ENVIRONMENTAL: AR 200-1 delineates TRADOC responsibilities to integrate environmental requirements across DTLOMPF and ensure all training procedures, training manuals, and training doctrine include sound environmental practices and considerations. The Army's environmental vision is to be a national leader in environmental and natural resource stewardship for present and future generations as an integral part of all Army missions. This Program of Instruction meets this standard.

b. SAFETY: Accidents are an unacceptable impediment to Army missions, readiness, morale, and resources. Decision makers at every level will employ risk management approaches to effectively preclude unacceptable risk to the safety of personnel and property affiliated with this course.

c. OPERATIONAL ENVIRONMENT (OE): The learning objectives in Army training must comply with current Joint, Army, and Branch doctrine regarding the Operational Environment (OE) and Opposing Force (OPFOR) scenarios. This Program of Instruction (POI) addresses this principle and incorporates current doctrine and lessons learned at the appropriate level, divesting of obsolescence, and implementing full spectrum operations in the OE in classrooms and training exercises.

d. MEDICAL SUPPORT TO TRAINING. Installation commanders and school commandants will assess and certify the adequacy of medical support to training at least annually. This responsibility is not delegable. Installation commanders and school commandants conducting high risk training shall rehearse their medical support (casualty response, evacuation, and treatment) plan at least annually, focused on responding to a training catastrophe. This Program of Instruction complies with the intent of the Army's Medical Support to Training policy.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and



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properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A clubprofessional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C

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Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

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1880 Yorktown Drive  
BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

**ALU Mailroom**

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30

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days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

Students Name  
 US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

Contacting Your Embassy  
 While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

Medical Dental Care  
 Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.  
 The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.  
 Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

Miscellaneous Information  
 Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

Drugs and Alcohol  
 Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

Local Area Activities  
 Visit the following websites  
[http www.virginia.gov](http://www.virginia.gov)  
[http www.virginia.org](http://www.virginia.org)  
[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)

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[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)  
 Nearby States  
 Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

Cultural Organizations  
[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescivcity.org chickahominy-tribe.shtml](http://www.charlescivcity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

Nearest Cities  
 Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

Nearest Military Bases  
 Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

National Holidays  
 Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

Passport Visa  
 A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
 All students should must read the IMSO student handbook from  
[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

US Army personnel active and reserve components in grades E-1 through E-7 primarily in MOS 88N and 88H that will perform port support activities. Transportation Officers in the grade of O-1 thru O-4 that will be performing duties in a theater distribution capacity. USMC personnel and DOD civilians assigned to duties requiring functional use of the GATES Surface. The distributed learning (dL) portion of this course must be completed prior to the first day of class. Access for the training will be via blackboard: [https://trans.elc.learn.army.mil/webapps/portal/execute/tabs/tabAction?tab\\_tab\\_group\\_id=\\_2\\_11](https://trans.elc.learn.army.mil/webapps/portal/execute/tabs/tabAction?tab_tab_group_id=_2_11) Each student must complete the training and achieve of minimum score of 75 percent on the end of module exam in order to be considered a course graduate. SECURITY: None Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B154000</b>	<b>ACQ 201A DL</b>	<b>U</b>	<b>4.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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INTERMEDIATE SYS ACQUIS DL  
 Army UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

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<b>B154001</b>	<b>TST 102</b>	<b>U</b>	<b>4.0W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

FUNDAMENTALS OF TEST AND EVALUATION  
Army

DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**

The Fundamentals of Test and Evaluation course emphasizes basic DoD test and evaluation (T&E) principles, policies, processes, and practices. TST 102 covers the integrated T&E processes outlined in the Defense Acquisition Guidebook; and this course provides the essential foundation knowledge needed by T&E careerists and others to more effectively participate in DoD T&E activities.

Method of Delivery: Distance Learning

Objectives: Students who successfully complete this course will be able to:

- o better understand the role of T&E functions within the DoD acquisition framework and more effectively interact with program office personnel regarding basic T&E processes;
- o describe the role of T&E as a feedback and risk reduction mechanism and its relationship to systems engineering and the development process;
- o understand DoD T&E policies, processes, and procedures, including how a test and evaluation strategy (TES) and a test and evaluation master plan (TEMP) are developed and used; and
- o outline the four stages of testing and describe key activities that should occur within each stage.

Target Audience: This course is part of the Level I certification training requirement for the Test & Evaluation career field. Additionally, as a basic introduction to T&E, it is suitable for personnel in other technical acquisition management and program management positions who want to understand more about T&E and the critical role it plays in system acquisition.

**Course Prerequisite Text:**

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Family Members/Dependents NOT permitted.   
 Student Arrival/Departure Instructions: Arrival by Air: IMS arriving during normal duty hours (M-F 0730-1630) will notify IMSO of their arrival by calling the IMSO at 703-805-2308. IMS ARRIVING AFTER DUTY HOURS (Duty hours are M-F 1630-1800) OR ON WEEKENDS will notify the IMSO by calling the IMSO at 703-805-2308 and leaving a message. IMS will need to check-in with IMSO on first day of class.   
 Arrival by Privately Owned Vehicle (POV): IMS arriving by POV or rental car during normal duty hours (Monday-Friday, 0730-1630) should report directly to Tulley Gate the next morning with their international passport, international driver's license and rental car agreement (if driving a rental car). IMS arriving by POV or rental car after normal duty hours (Monday-Friday, 1630-1800) should report directly to Tulley Gate the next morning with their international passport, international driver's license and rental car agreement (if driving a rental car).   
 Billeting: Unaccompanied: bring ITO, international driver's license or passport (for identification verification) and credit card for reserving a room.   
 Accompanied: bring ITO, international driver's license or passport (for identification verification) and credit card for reserving a room.   
 Off Post Housing: bring ITO, international driver's license or passport (for identification verification) and credit card for reserving a room. Note: If rooms are not available at billeting, they will give you a phone number to call for local hotels in the area.   
 Dining/Messing: The Exchange has a few fast food restaurants. There are plenty of dining areas on route 1 and you head north into Old Town Alexandria.   
 Driving: Obey the speed limits on base. When near any housing area the speed limit is 15 miles per hour.   
 Local Area Activities: <http://visitalexandriava.com/>, [www.washington.org](http://www.washington.org), <http://visitmaryland.org/Pages/Welcome.aspx>   
 Medical/Dental Care: IMS should have health and dental insurance prior to arrival at the installation as well as during their entire time in the U.S.   
 Health Care Insurance: IMS should have health care insurance prior to arrival at the installation as well as during their entire time in the U.S.   
 Nearest City: Alexandria, Virginia.   
 Nearest Military Base(s): Ft. McNair, Virginia   
 National and Religious Holiday: The IMS in training with U.S. personnel will not be routinely excused from class for prayer or holidays. However, schools are encouraged to permit IMS in good academic standing to observe the two holidays per year selected by their countries provided critical training or testing is not scheduled. The two holidays are chosen by the countries, and published in the Combined Education and Training Program Plan. The DISAM places the compiled list on the SAN Web. Holidays are permitted only if a student is in good standing in class and classes missed do not include a major requirement or exam. Release from training during these holidays are 100% dependent upon instructor approval. Training will always take priority.   
 Packing List: not applicable.   
 Passport/Visa/I-94: (Recommended entry with local refinement) It is recommended that IMS carry their passport and visa with them at all times. The U.S. Visa is the authority to travel to the United States during the valid period; it has no relation to the period of stay in the United States. The Form I-94 is the Department of Homeland Security's Arrival / Departure Record issued to the IMS. Rather than distributing a paper Form I-94, the IMS's passport will be scanned generating an electronic arrival record. The U.S. Citizenship and Immigration Services (USCIS) will issue an automated Form I-94 to the IMS when they enter the United States at air or sea ports of entry and place an admission stamp on their travel document (a paper version of the I-94 may be obtained at [www.cbp.gov/I94](http://www.cbp.gov/I94)). IMS arriving via ground transportation will receive a paper Form I-94 and the USCIS Inspector will write a date or "D/S" (duration of status) on the Form I-94. This date, in conjunction with the ITO, forms the documentation that governs the IMS status in the United States. Each IMS is responsible for his/her own travel documents. If there are any discrepancies IMS should contact his / her embassy to correct the problem immediately. Only their embassy can change a passport. Mailing of passports should always be via Registered Mail, Return Receipt Requested.   
 All IMS are required to have minimum six (6) months remaining on their passport upon completion of training and returning to their country.   
 Schools: IMS accompanied by their families, including school-age children, may wish to enroll the children in school. Immunization records will be required for school registration. IMSO staff will assist you in determining additional local requirements and which school is appropriate for your child/children.   
 Servicing Airport: Washington-Dulles International Airport   
 IMSO Contact: ISMO contact info: phone: 703-805-2308, email address: [dwayne.young@dau.mil](mailto:dwayne.young@dau.mil)   
 Student Mailing Address while attending course:   
 Defense Systems Management College   
 Attn: International Dept. - (insert IMS name)   
 9820 Belvoir Rd. Ft. Belvoir, VA. 22060   
 Transportation: There is limited people transportation on base; therefore it is better that you have your own transportation (rental car).   
 Uniform Requirements: Military uniform is allowed but not required for the duration of the course. Civilian and military students are authorized to wear business casual attire: dress slacks, collared shirts, and dress shoes/loafers for men and equivalent attire for women. Shorts, flip-flops, strapless, excessively short or sheer garments, exposed midriff, jeans, and athletic wear of any kind are examples of inappropriate attire.   
 Travel and Living Allowance (TLA)/Advances: Travel and Living Allowance should be provided to IMS prior to arrival at actual course location.   
 Baggage Limitations/Restrictions:   
 Course Specific Information:   
 Student Leave Policy: Whenever possible, the student shall request and obtain permission from the lead instructor in advance of the absence. Absences may be approved due to student illness or urgent family matters.   
 Available Mass Transportation: There is limited mass transportation at Ft. Belvoir, it is recommended that you have a POV or rental car.   
 Physical Fitness Training Requirements: there are no physical fitness training requirements.   
 Participation level for Hazardous Duty: there is no hazardous duty.   
 Orientation/Field Studies Program Summary:   
 Helpful Weblinks: [www.dau.mil](http://www.dau.mil), <https://www.belvoir.army.mil/>

**Course International Notes:**

Prerequisite: ACQ 101 and either Modeling and Simulation in Systems Engineering (CLE 011) or Modeling and Simulation for Test and Evaluation (CLE 023) Recommended: At least 1 year of acquisition experience

<b>B154003</b>	<b>TST 303 (DAU)</b>	<b>U</b>	<b>1.0W</b>	<b>501</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
				ADVANCED TEST AND EVALUATION							
				Army							
<b>Course Description:</b>				DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060							

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Designed for senior DoD acquisition personnel, the Advanced Test and Evaluation course is focused around leadership and management issues. TST 302 provides for facilitated discussion of current DoD policies, strategies, processes, and practices as they are applied and used for the planning and management of test and evaluation (T&amp;E) of DoD systems. This course covers a variety of knowledge building and interactive problem-solving skills using case studies developed around lessons learned from actual system acquisitions. Class discussion and study group efforts culminate in student presentations based around case analysis and solution analysis. Knowledge and skills developed in this course will facilitate successful student participation as a T&amp;E member in integrated planning and development activities.</p> <p>Objectives: Students who successfully complete this course will be able to:</p> <ul style="list-style-type: none"> <li>ò identify T&amp;E management issues relevant to a given situation;</li> <li>ò identify, analyze, and assess T&amp;E best practices;</li> <li>ò research, prepare, and present briefings on assigned case topics;</li> <li>ò assess the impact of recent changes in T&amp;E policies or practices; and</li> <li>ò assess the value of T&amp;E and its relationship to other processes, including systems engineering.</li> </ul> <p>Target Audience: This course is part of the Level III certification training requirement for the Test and Evaluation (T&amp;E) career field. Typical attendees include T&amp;E leads for programs and Service/agency/facility T&amp;E managers and engineers. Other senior technical and management personnel, including defense industry personnel, who plan, perform, and manage T&amp;E tasks in support of acquisition will also benefit from the course.</p> <p><b>Course Prerequisite Text:</b></p>										



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B154004	CON 216	U	1.4W	VAR	75				No		50.00

Student Arrival/Departure Instructions: <br>Arrival by Air: <br>IMS arriving during normal duty hours (M-F 0730-1630) will notify IMSO of their arrival by calling the IMSO at 703-805-2308.<br>IMS ARRIVING AFTER DUTY HOURS (Duty hours are M-F 1630-1800) OR ON WEEKENDS will notify the IMSO by calling the IMSO at 703-805-2308 and leaving a message. IMS will need to check-in with IMSO on first day of class. <br>Arrival by Privately Owned Vehicle (POV):<br>IMS arriving by POV or rental car during normal duty hours (Monday-Friday, 0730-1630) should report directly to Tulley Gate the next morning with their international passport, international driver/Es license and rental car agreement (if driving a rental car).<br>IMS arriving by POV or rental car after normal duty hours (Monday-Friday, 1630-1800) should report directly to Tulley Gate the next morning with their international passport, international driver/Es license and rental car agreement (if driving a rental car).<br>Billeting: <br>Unaccompanied: bring ITO, international driver/Es license or passport (for identification verification) and credit card for reserving a room.<br>Accompanied: bring ITO, international driver/Es license or passport (for identification verification) and credit card for reserving a room.<br>Off Post Housing: bring ITO, international driver/Es license or passport (for identification verification) and credit card for reserving a room. Note: If rooms are not available at billeting, they will give you a phone number to call for local hotels in the area.<br>Climate: <br>Dependents: ðFamily Members/Dependents NOT permitted.ð<br>Dining/Messing: The Exchange has a few fast food restaurants. There are plenty of dining areas on route 1 and you head north into Old Town Alexandria.<br>Driving: Obey the speed limits on base. When near any housing area the speed limit is 15 miles per hour.<br>Local Area Activities: <http://visitalexandriava.com/>, [www.washington.org](http://www.washington.org) , <http://visitmaryland.org/Pages/Welcome.aspx><br>Medical/Dental Care: IMS should have health and dental insurance prior to arrival at the installation as well as during their entire time in the U.S.<br>Health Care Insurance: IMS should have health care insurance prior to arrival at the installation as well as during their entire time in the U.S.<br>Messing<br>Miscellaneous Information: <br>Nearest City: Alexandria, Virginia.<br>Nearest Military Base(s): Ft. McNair, Virginia<br>National and Religious Holiday: The IMS in training with U.S. personnel will not be routinely excused from class for prayer or holidays. However, schools are encouraged to permit IMS in good academic standing to observe the two holidays per year selected by their countries provided critical training or testing is not scheduled. The two holidays are chosen by the countries, and published in the Combined Education and Training Program Plan. The DISAM places the compiled list on the SAN Web. Holidays are permitted only if a student is in good standing in class and classes missed do not include a major requirement or exam. Release from training during these holidays are 100% dependent upon instructor approval. Training will always take priority.<br>Packing List: not applicable.<br>Passport/Visa/I-94: (Recommended entry with local refinement) It/Es recommended that IMS carry their passport and visa with them at all times. The U.S. Visa is the authority to travel to the United States during the valid period; it has no relation to the period of stay in the United States. The Form I-94 is the Department of Homeland Security/Es Arrival / Departure Record issued to the IMS. Rather than distributing a paper Form I-94, the IMS/Es passport will be scanned generating an electronic arrival record. The U.S. Citizenship and Immigration Services (USCIS) will issue an automated Form I-94 to the IMS when they enter the United States at air or sea ports of entry and place an admission stamp on their travel document (a paper version of the I-94 may be obtained at [www.cbp.gov/i94](http://www.cbp.gov/i94)). IMS arriving via ground transportation will receive a paper Form I-94 and the USCIS Inspector will write a date or "D/S" (duration of status) on the Form I-94. This date, in conjunction with the ITO, forms the documentation that governs the IMS status in the United States. Each IMS is responsible for his/her own travel documents. If there are any discrepancies IMS should contact his / her embassy to correct the problem immediately. Only their embassy can change a passport. Mailing of passports should always be via ðRegistered Mail, Return Receipt Requested.ð All IMS are required to have minimum six (6) months remaining on their passport upon completion of training and returning to their country.<br>Schools: IMS accompanied by their families, including school-age children, may wish to enroll the children in school. Immunization records will be required for school registration. IMSO staff will assist you in determining additional local requirements and which school is appropriate for your child/children.<br>Servicing Airport: Washington-Dulles International Airport<br>IMSO Contact: ISMO contact info: phone: 703-805-2308, email address: [dwayne.young@dau.mil](mailto:dwayne.young@dau.mil)<br>Student Mailing Address while attending course: <br>Defense Systems Management College <br>Attn: International Dept. - (insert IMS name)<br>9820 Belvoir Rd. Ft. Belvoir, VA. 22060<br>Transportation: There is limited people transportation on base; therefore it is better that you have your own transportation (rental car).<br>Uniform Requirements: Military uniform is allowed but not required for the duration of the course. Civilian and military students are authorized to wear business casual attire: dress slacks, collared shirts, and dress shoes/loafers for men and equivalent attire for women. Shorts, flip-flops, strapless, excessively short or sheer garments, exposed midriff, jeans, and athletic wear of any kind are examples of inappropriate attire. <br>Travel and Living Allowance (TLA)/Advances: Travel and Living Allowance should be provided to IMS prior to arrival at actual course location.<br>Baggage Limitations/Restrictions: <br>Course Specific Information: <br>Student Leave Policy: <br>Whenever possible, the student shall request and obtain permission from the lead instructor in advance of the absence. Absences may be approved due to student illness or urgent family matters.<br>Available Mass Transportation: There is limited mass transportation at Ft. Belvoir, it is recommended that you have a POV or rental car.<br>Physical Fitness Training Requirements: there are no physical fitness training requirements.<br>Participation level for Hazardous Duty: there is no hazardous duty.<br>Orientation/Field Studies Program Summary:<br>Helpful Weblinks: [www.dau.mil](http://www.dau.mil), <https://www.belvoir.army.mil/><br>

**Course International Notes:**

Prerequisites: Either TST 202 or TST 203 and Net-Ready\Key Performance Parameter (CLM 029)\Recommended: At least 4 years of T&E experience

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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LEGAL CONSIDERATIONS IN CONTRACTING  
 Army UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154008</b>	<b>SYS 202 DL</b>	<b>U</b>	<b>4.0W</b>	<b>501</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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INTERMEDIATE SYS PLAN, R & D AND ENGR PART 1  
 Army DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
 FT BELVOIR, VA 22060

**Course Description:**

There are currently no Course Scope and Special Information Sets.

**Course Prerequisite Text:**

There are no physical requirements for this course. If you need to fax any documentation please use the following fax number 703-805-3175. If you need to mail any documentation please use the following address: Defense Acquisition University DSMC-SPM-I, Attn: Dwayne Young 9820 Belvoir Rd. Ft. Belvoir, VA. 22060

**Course International Notes:**

Students Must: i Have Graduated from course: ACQ 201B Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION),i and have Graduated from course: SYS 101 Phase : (none) (FUNDAMENTALS OF SYSTEMS PLANNING, RD&E).

<b>B154010</b>	<b>ACQ 202A DL</b>	<b>U</b>	<b>4.0W</b>	<b>505A</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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INTERMEDIATE SYS ACQUIS DL  
 Army DEFENSE ACQUISITION UNIVERSITY  
 PORT HUENEME, CA 93043

**Course Description:**

Intermediate Systems Acquisition, Part A, uses computer-based training to prepare mid-level acquisition professionals to work in integrated product teams by understanding systems acquisition principles and processes. Both ACQ 201A and ACQ 201B are required for DAWIA certification.

Objectives: Students who successfully complete this course will:

- enhance their knowledge of the business, technical, and managerial aspects of acquisition;
- understand and appreciate the critical role that each functional discipline plays in the acquisition process; and
- using computer-based training, virtually participate in simulated integrated product teams to develop plans and resolve problems.

**Course Prerequisite Text:**

Prerequisite: ACQ 101  
 This is a nonresident, self-paced course available through the Internet. Students must pass the final examination within 60 calendar days of the start date. If you need to fax any documentation please use the following fax number 703-805-3175. If you need to mail any documentation please use the following address: Defense Acquisition University DSMC-SPM-I, Attn: Dwayne Young 9820 Belvoir Rd. Ft. Belvoir, VA. 22060

**Course International Notes:**

This course is designed for military officers, O-1 through O-3, and DoD civilians, GS-5 ACQ 201A is for military officers, O-3 and above; civilians, GS-9 and above; and industry equivalents who are Level I certified in acquisition. Students should have 2 to 4 years of acquisition and/or logistics experience. Prerequisite: ACQ 101 Note: ACQ 201A and ACQ 201B are assignment specific for Contracting personnel. Level III Contracting personnel who are assigned to an ACAT I program or who devote at least 50 percent of their time to an ACAT I program are required to take both courses. Level II Contracting personnel should take ACQ 201A and ACQ 201B within 1 year of assignment to an ACAT I program.

<b>B154015</b>	<b>LOG 200 DL</b>	<b>U</b>	<b>4.0W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INTERMEDIATE ACQU LOG-DL PART A  
Army

DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**

Intermediate Acquisition Logistics, Part A, provides a dynamic real-time learning environment oriented toward developing managerial and technical logistics competencies in the areas of systems engineering, life cycle cost management, and risk analysis. It challenges the student to review current policy and guidance and demonstrate an understanding of how early integration of operational supportability into the system deployment process leads to achievement of DoD's strategic logistics goals. It is intended for the mid-level logistics professional needing the skills required to excel in today's demanding and dynamic product support environment.

Objectives: Students who successfully complete this course will be able to understand modeling and simulation, test and evaluation, market research and analysis, open systems design and interoperability, evolutionary acquisition, performance-based logistics, and support planning.

**Course Prerequisite Text:**

There are no physical training requirements for this course. If you need to fax any documentation please use the following fax number 703-805-3175. If you need to mail any documentation please use the following address: Defense Acquisition University DSMC-SPM-I, Attn: Dwayne Young 9820 Belvoir Rd. Ft. Belvoir, VA. 22060

**Course International Notes:**

LOG 201A is for military officers, O-3 and above; civilians, GS-9 and above; and industry equivalents who are Level I certified in Life Cycle Logistics. Students should have 2 to 4 years of acquisition and/or logistics experience. Prerequisites: ACQ 201B, LOG 101, and LOG 102. It is recommended that students have acquisition logistics experience and be currently assigned, or expected to be assigned, to a life cycle logistics position.

<b>B154016</b>	<b>LOG 201</b>	<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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INTERMEDIATE ACQUIS LOG PART B  
Army

UNKNOWN

**Course Description:**

Intermediate Acquisition Logistics, Part B, provides a dynamic group-based and facilitated learning environment oriented toward further development of logistics competencies in the areas of systems engineering, life cycle cost management, and risk analysis (introduced in LOG 201A). It challenges the student to think critically and differentiate support alternatives and provide solutions to ensure the early integration of operational supportability into the system development process. These skills are refined by instructor-facilitated student group exercise and discussion. It is intended for the mid-level logistics professional needing the skills required to excel in today's demanding and dynamic product support environment.

Objectives: Students who successfully complete this course will be able to understand life cycle cost, contracting, modeling and simulation, test and evaluation, market research and analysis, systems engineering, performance-based logistics, and support planning.

**Course Prerequisite Text:**

**Course International Notes:**

LOG 201B is for military officers, O-3 and above; civilians, GS-9 and above; and industry equivalents who are Level I certified in Life Cycle Logistics. Students should have 2 to 4 years of acquisition and/or logistics experience. Prerequisite: LOG 201A (It is recommended that students have life cycle logistics experience and be currently assigned, or expected to be assigned, to a life cycle logistics position.) for logisticians assigned to DoD acquisition programs.

<b>B154019</b>	<b>CON 111 DL</b>	<b>U</b>	<b>4.0W</b>	<b>505</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MISSION PLANNING EXECUTION  
Army

DAU WEST REGION CAMPUS, SAN DIEGO  
SAN DIEGO, CA 92147

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154025</b>	<b>LOG 102 DL</b>	<b>U</b>	<b>4.0W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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SYS SUST MGT FUND DL  
Army

DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**

Systems Sustainment Management Fundamentals provides a broad overview of the role of the life cycle logistician during the sustainment phase of a weapons system's life cycle. Modules cover logistics/ supply-chain management concepts, maintenance processes, end-to-end distribution, best commercial practices as applied to weapons systems sustainment, performance metrics, partnering/alliance opportunities and experiences, performance-based support, enterprise business environment and opportunities, and reduction in life cycle/total ownership costs.

Objectives: Students who successfully complete this course will be able to:

- recognize the role of the life cycle logistician during the sustainment phase of a weapons system's life cycle;
- identify the concepts, policies, and practices of logistics/supply-chain management as they apply to new and legacy systems during the sustainment phase of their life cycle; and
- identify the best practices in developing and implementing performance-based support.

**Course Prerequisite Text:**

There are no physical training requirements for this course. If you need to fax any documentation please use the following fax number 703-805-3175. If you need to mail any documentation please use the following address: Defense Acquisition University DSMC-SPM-I, Attn: Dwayne Young 9820 Belvoir Rd. Ft. Belvoir, VA. 22060

**Course International Notes:**

Individuals recently assigned the responsibility of establishing and maintaining the life cycle logistics support for defense systems and equipment during the sustainment phase of their life cycle. Personnel previously certified at Level I and above are also encouraged to take this course.iiPrerequisite: ACQ 101

<b>B154026</b>	<b>PMT 402</b>	<b>U</b>	<b>4.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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EXECUTIVE PROGRAM MANAGER'S  
Army

UNKNOWN

**Course Description:**

This is an assignment-specific course designed to meet the learning and performance needs of newly selected Program Executive Officers (PEOs), Deputy PEOs (DPEOs), and ACAT I (ID/IC and IAM/IAC) and II Program Managers (PMs)/Deputy Program Managers (DPMs). Skills and behaviors are developed through a concentrated 4-week resident period preceded by approximately 60 days of self assessment and assessment of each learner's program and program office.

Objectives: Students who successfully complete this course will be able to:

- complete a comprehensive assessment of their programs, program offices, and of themselves;
- identify program and program office issues;
- fill knowledge needs and work issues; and
- develop a plan of action to better manage their programs, program offices, and professional development.

**Course Prerequisite Text:**

**Course International Notes:**

This course is designed for specially selected Level III certified PM career field members This assignment-specific course is statutorily required for newly selected PEOs; DPEOs; and ACAT I, IA, and II PMs/DPMs prior to assuming the position. Allied personnel and industry students are eligible to attend on a space-available basis.iiPrerequisite: PMT 401

<b>B154027</b>	<b>PMT 401</b>	<b>U</b>	<b>10.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PROGRAM MANAGER'S COURSE  
Army UNKNOWN

**Course Description:**

This course is an intense, highly integrated 10-week case-study-based learning experience. Group discussions, distinguished guest practitioners, team projects, exercises, simulations, study groups, and an elective program enable the learner to customize a portion of the course. Time will be available to internalize the material through independent study and informal work with peers. Course content will rely upon challenges, problems, and dilemmas derived from extensive current interviews with Program Managers (PMs), Program Executive Officers (PEOs), and other stakeholders. The dilemmas will be those that course graduates can expect to confront when they return to their workplaces.

Objectives: Learners who successfully complete this course will be able to:

- apply critical thinking when confronted by problems and dilemmas on a day-to-day basis;
- lead and integrate disparate functional groups and develop a cohesive team capable of coping with the complex problems common to Program Management Offices (PMOs) and PEOs; and
- identify and apply best business practices to achieve win-win relationships with industry partners.

**Course Prerequisite Text:**

**Course International Notes:**

This course is designed for specially selected Level III certified PM career field members who have demonstrated the potential to become managers or deputies of ACAT I or II programs or managers of major ACAT III programs. Other specially selected DoD AT&L workforce members who are motivated and capable of becoming managers of major integrated product teams, department or division heads in acquisition commands, or senior managers in laboratories and/or research and development centers are encouraged to attend. This assignment specific course is statutorily required for newly selected PEOs, DPEOs, and PMs/DPMs of ACAT I, IA, and II programs. Participants must be O-5/GS-14 or above with extensive experience in acquisition, including 4 years in, or in direct support of, a PMO.iiPrerequisite: PMT 352B

<b>B154028</b>	<b>ACQ 370</b>	<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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ACQUISITION LAW  
Army UNKNOWN

**Course Description:**

This course provides an overview of government contract law to students from the various acquisition disciplines. LAW 801 also provides useful knowledge of the laws and regulations specifically applicable to government contracts.

Objectives:

Students who successfully complete this course will be able to:

- o apply various laws and regulations applicable to the government contracting process; and
- o comprehend the legal significance of the contents of the contractual instrument and actions taken by those involved in the acquisition process.

**Course Prerequisite Text:**

**Course International Notes:**

None

<b>B154034</b>	<b>CON 121 DL</b>	<b>U</b>	<b>9.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	CON 121 CONTRACT PLANNING Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B154035</b>	<b>LOG 211</b>	<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	SUPPORTABILITY ANALYSIS Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
	Prerequisite Courses: Students Must: Have Graduated from course: CLL 008 Phase : (none) (DESIGNING FOR SUPPORTABILITY IN DOD SYSTEMS), and have Graduated from course: CLL 012 Phase : (none) (SUPPORTABILITY ANALYSIS).										
<b>B154036</b>	<b>RQM 110 CORE CONCEPTS FOR REQUIREMENTS MANAGEMENT</b> Army	<b>U</b>	<b>10.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	<b>Course Description:</b>										
	Description This course allows professionals to study the role of both the requirements manager and requirements management within the Department of Defense (DoD) "Big A" acquisition construct. It examines the capabilities identification and requirements development processes from an end-to-end perspective, highlighting the intersection between the DoD "Big A" decision support systems of acquisition, resourcing, and requirements										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
	CLR 101, Introduction to the Joint Capabilities Integration & Development System. You have 60 calendar days to complete this course. All exams in the module must be passed with a 100% score. Department of Defense Requirements Management Certification Training (RMCT) Level B certification requires that individuals currently assigned (or within 6 months of being assigned) as a requirements manager for a Major Defense Acquisition Program (MDAP) complete and pass CLR 101 and RQM 110. RMCT Level C certification also requires completion of RQM 110 as a prerequisite to attend and pass RQM 310, "Advanced Concepts and Skills for Requirements Managers".										
<b>B154037</b>		<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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RQM 310 ADVANCED CONCEPTS AND SKILLS FOR REQUIREME  
 Army UNKNOWN

**Course Description:**

Description

This course prepares national security Requirements Managers to understand, critically review, and positively contribute to Requirements Management. Action-based scenarios, computer-based simulations, and critical-thinking exercises provide formative practical experience that reinforce discussions on how the Joint Capabilities Integration and Development System (JCIDS), or Service or Agency requirements systems, interacts with the Defense Acquisition System (DAS), and the Planning, Programming, Budgeting and Execution (PPBE) system. Students must come prepared to discuss a real-world requirements issue as it relates in their current work environment.

**Course Prerequisite Text:**

Notes

òPre-work required / Walk-ins authorized / Pre-work accessible on DAU Public Blackboard.

òThis course includes approximately 1 hour of course pre-work requirements.

òOne pre-class assignment is due 12 days prior to the start of class. 1 page expanded discussion on a single requirements related issue. Details will be provided after registration is complete.

òStudents must pass a final examination and make a formal presentation at the conclusion of this course.

òIndustry professionals are eligible to attend on a space-available basis on the day of class.

**Course International Notes:**

Prerequisite(s) òRQM 110, Core Concepts for Requirements Management

<b>B154038</b>	<b>ENG 202</b>	<b>U</b>	<b>2.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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APPLIED SYS ENGINEERING IN DOD ACQ PART II  
Army UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

The Student must satisfy any one of the following Prerequisite Course Solution Sets:  
 iiStudents Cannot:i Have Graduated from course: SYS 203 (DAU) Phase : (none) (INTERMEDIATE SYSTEMS PLANNING, RD&E- PART II).  
 iiStudents Must:i Have Graduated from course: ACQ 203 Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION, PART B),  
 i and have Graduated from course: CLE 003 Phase : (none) (TECHNICAL REVIEWS),  
 i and have Graduated from course: ENG 201 Phase : (none) (APPLIED SYS ENGINEERING IN DOD ACQ, PART I).  
 ii iOr iiStudents Cannot:i Have Graduated from course: SYS 203 (DAU) Phase : (none) (INTERMEDIATE SYSTEMS PLANNING, RD&E- PART II).  
 iiStudents Must:i Have Graduated from course: ACQ 201B Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION),  
 i and have Graduated from course: CLE 003 Phase : (none) (TECHNICAL REVIEWS),  
 i and have Graduated from course: ENG 201 Phase : (none) (APPLIED SYS ENGINEERING IN DOD ACQ, PART I).  
 ii iOr iiStudents Cannot:i Have Graduated from course: SYS 203 (DAU) Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION),  
 i and have Graduated from course: CLE 003 Phase : (none) (TECHNICAL REVIEWS),  
 i and have Graduated from course: ENG 201 Phase : (none) (APPLIED SYS ENGINEERING IN DOD ACQ, PART I).  
 ii iOr iiStudents Cannot:i Have Graduated from course: SYS 203 (DAU) Phase : (none) (INTERMEDIATE SYSTEMS PLANNING, RD&E- PART II).  
 iiStudents Must:i Have Graduated from course: AQN 201B Phase : (none) (DHS INTERMEDIATE SYSTEMS ACQUISITION, PT B),  
 i and have Graduated from course: CLE 003 Phase : (none) (TECHNICAL REVIEWS),  
 i and have Graduated from course: ENG 201 Phase : (none) (APPLIED SYS ENGINEERING IN DOD ACQ, PART I).  
 i and have Graduated from course: HSAC 201B Phase : (none) (DHS INTERMEDIATE SYSTEMS ACQUISITION, PT B).  
 ii iOr iiStudents Cannot:i Have Graduated from course: SYS 203 (DAU) Phase : (none) (INTERMEDIATE SYSTEMS PLANNING, RD&E- PART II).  
 iiStudents Must:i Have Graduated from course: ACQ 201B Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION),  
 i and have Graduated from course: SYS 202 Phase : (none) (INTERMEDIATE SYSTEMS PLANNING, RD&E- PART 1).  
 ii iOr iiStudents Cannot:i Have Graduated from course: SYS 203 (DAU) Phase : (none) (INTERMEDIATE SYSTEMS PLANNING, RD&E- PART II).  
 iiStudents Must:i Have Graduated from course: ACQ 201 (DAU) Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION),  
 i and have Graduated from course: CLE 003 Phase : (none) (TECHNICAL REVIEWS),  
 i and have Graduated from course: SYS 202 Phase : (none) (INTERMEDIATE SYSTEMS PLANNING, RD&E- PART 1).  
 ii iOr iiStudents Cannot:i Have Graduated from course: SYS 203 (DAU) Phase : (none) (INTERMEDIATE SYSTEMS PLANNING, RD&E- PART II).  
 iiStudents Must:i Have Graduated from course: HSAC 201B Phase : (none) (DHS INTERMEDIATE SYSTEMS ACQUISITION, PT B),  
 i and have Graduated from course: SYS 202 Phase : (none) (INTERMEDIATE SYSTEMS PLANNING, RD&E- PART 1).  
 ii iOr iiStudents Cannot:i Have Graduated from course: SYS 203 (DAU) Phase : (none) (INTERMEDIATE SYSTEMS PLANNING, RD&E- PART II).  
 iiStudents Must:i Have Graduated from course: ACQ 203 Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION, PART B),  
 i and have Graduated from course: CLE 003 Phase : (none) (TECHNICAL REVIEWS),  
 i and have Graduated from course: SYS 202 Phase : (none) (INTERMEDIATE SYSTEMS PLANNING, RD&E- PART 1).

<b>B154039</b>		<b>U</b>	<b>10.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CLL 008 DESIGNING FOR SUPPORTABILITY IN DOD SYSTEM  
 Army UNKNOWN

**Course Description:**

Designing for Supportability in DoD Systems provides a comprehensive overview and introduction to incorporating the principles of systems engineering throughout the system life cycle to design, develop, produce, and sustain operationally reliable, supportable, and effective systems. It is based on the Office of the Secretary of Defense guidance, "Designing and Assessing Supportability in DoD Weapon Systems: A Guide to Increased Reliability and Reduced Logistics Footprint" (published Oct. 24, 2003). The module emphasizes the essential link between overall weapon system operational effectiveness and product support performance. It introduces the system operational effectiveness model and process. It demonstrates how consistent application of the system operational effectiveness process, during all phases of the acquisition life cycle, facilitates the optimization of system supportability and operational effectiveness.

This module is required for certification in the SPRDE-SE career field/path at Level III

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154040</b>		<b>U</b>	<b>10.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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CLL 012 SUPPORTABILITY ANALYSIS  
 Army UNKNOWN

**Course Description:**

Description

The overall goal of this cross-functional module is to advance the knowledge and understanding of Supportability Analysis and how it is employed through all phases of the defense acquisition process. This course will examine Supportability Analysis (SA) process with a particular emphasis on Logistics and how the Life Cycle Logistician (LCL) will participate in the SA process and incorporate the results in product support planning.

Target Attendees

This module is primarily intended for members of the life cycle logistics and systems engineering communities.

You have 60 days to complete this course

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154041</b>		<b>U</b>	<b>10.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CLR 101 INTRODUCTION TO THE JOINT CAPABILITIES INT  
Army UNKNOWN

**Course Description:**

Description

This module provides an overview of the Joint Capabilities Integration & Development System (JCIDS). The five lessons focus on terms, definitions, basic concepts, processes, and roles and responsibilities involved within JCIDS as well as JCIDSÆ interaction with both the Defense Acquisition System (DAS) and Planning Programming Budgeting and Execution (PPBE).

You have 60 days to complete this course.

This module is designed for DoD professionals who contribute to Requirements generation and capability development process to include JCIDS analysis, subject matter or domain expertise, document staffing and coordination and/or administrative support.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154043</b>	<b>ACQ 404</b>	<b>U</b>	<b>1.0W</b>	<b>501</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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SYSTEMS ACQUISITION FOR GENERAL OFFICERS/FLAG OFFIC  
Army DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154044</b>	<b>ACQ 405</b>	<b>U</b>	<b>1.8W</b>	<b>VAR</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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EXECUTIVE REFRESHER  
Army UNKNOWN

**Course Description:**

The Executive Refresher Course provides an acquisition policy, process, and lessons-learned update. The class members examine their role as acquisition leaders in a changing environment. Guest speakers lead discussions on contemporary management and leadership topics such as partnering with industry, contracting tools, resource allocations, downsizing, earned value oversight, performance-based logistics, and supply chain management.

Objectives: Participants who successfully complete this course will be able to:

- ò understand acquisition management policies, processes, regulations, and statutes; and
- ò develop a leadership role in a changing acquisition management environment.

**Course Prerequisite Text:**

**Course International Notes:**

None

<b>B154045</b>		<b>U</b>	<b>10.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ENG 101 FUNDAMENTALS OF SYSTEMS ENGINEERING  
 Army UNKNOWN

**Course Description:**

Description

This course is a technically rigorous, comprehensive introduction to Systems Engineering and the various Technical Management and Technical Processes involved in its application. Based around the Systems Engineering processes outlined in the Defense Acquisition Guidebook (DAG), this course provides the essential foundations needed for systems engineers and others to effectively participate in the application and the management of DoD Systems Engineering processes and their related activities.

ðYou have 60 calendar days to complete this course.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154046</b>		<b>U</b>	<b>10.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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CLE 003 TECHNICAL REVIEWS  
 Army UNKNOWN

**Course Description:**

Description

Technical Reviews form the backbone of a robust Technical Assessment Process and are one of the foundation elements of an effective Systems Engineering Plan. This module provides a systematic process for employing Technical Reviews to assess design maturity, technical risk, development status and programmatic risk for acquisition programs. The module also presents essential, practical guidelines on the effective use of Technical Reviews as part of the DoD acquisition life cycle and also provides access to detailed, tailorable checklists for individual Technical Reviews that can be used to support their conduct. These Technical Review guidelines are based on best engineering practices as well as the Defense Acquisition Guidebook, Chapter 4

ðYou have 60 days to complete this course

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154047</b>		<b>U</b>	<b>2.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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CON 280 SOURCE SELECTION AND ADMINISTRATION OF SER  
 Army UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154048</b>		<b>U</b>	<b>10.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CLL 051 SYSTEM RETIREMENT, MATERIEL DISPOSITION RE  
Army UNKNOWN

**Course Description:**

Description

This modules goal is to provide the Product Support Manager and Life Cycle Logisticians familiarity with the terms, activities and participating organizations associated with system retirement, materiel disposition, reclamation, demilitarization and disposal. It is not intended to duplicate all the information documented in various DoD and Service level policy, guidance and implementing instructions but to provide a frame of reference for making system retirement decisions.

You have 60 days to complete this course.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154049</b>		<b>U</b>	<b>10.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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CLC 056 ANALYZING CONTRACT COSTS  
Army UNKNOWN

**Course Description:**

Description

In this module, the student assumes the role of a contract specialist/intern who has been afforded the opportunity to work with the Contracting Officer of a large complex base operating services contract. The Contracting Officer acts as a mentor, providing guidance and direction as the student performs various cost and price analysis tasks.

You have 60 days to complete this course.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154050</b>		<b>U</b>	<b>10.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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CON 200 BUSINESS DECISIONS FOR CONTRACTING  
Army UNKNOWN

**Course Description:**

Description

Business Decisions for Contracting builds on contracting Level I pre-award business and contracting knowledge necessary to process complex procurements. The emphasis of this course is on planning successful mission-support strategies and executing an acquisition that optimizes customer mission performance. Participants will learn various techniques for building successful business relationships, the benefits of strategic sourcing and spend analysis, and the ins and outs of providing contract financing. Students will also take an in-depth look at subcontracting, how to conduct a formal source selection, and how to analyze the information necessary to determine contractor responsibility.

òYou have 60 calendar days to complete this course.

**Course Prerequisite Text:**

**Course International Notes:**

Prerequisite(s) iCON 170, Fundamentals of Cost and Price Analysis (Only if you are assigned to the Contracting Career Field)

<b>B154051</b>		<b>U</b>	<b>2.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CON 270 INTERMEDIATE COST AND PRICE ANALYSIS  
 Army UNKNOWN

**Course Description:**

Description

Intermediate Cost and Price Analysis continues to build upon the fundamental contract pricing principles covered in the Level I Contracting curriculum, Contract Pricing Reference Guide, and DOD Policy. The course is divided into three segments addressing contract pricing issues from a Pre-Award, Negotiation Preparation-Award, and Post-Award perspective. In the course students will be introduced to quantitative techniques and tools used to quantify and facilitate decision making in determining a fair and reasonable price. Students will apply various cost analysis techniques and quantitative tools to analyze a contractor's cost proposal and to develop a government negotiation range and objective. The course is designed to prepare students for follow on DAWIA Level II certification courses, serve as a gateway into more advanced targeted contract pricing courses, and give the students some practical tools in pricing government contracts. The ultimate objective of the course is to help students become better business advisors in developing contract arrangements that are in the best interest of the government.

**Course Prerequisite Text:**

**Course International Notes:**

Prerequisite(s) iRequired:òCLC 056, Analyzing Contract CostsìòCON 170, Fundamentals of Cost and Price AnalysisììRecommended:ìòCLC 024,Basic Math TutorialìòBasic proficiency in Excel

<b>B154052</b>		<b>U</b>	<b>10.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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HBS 428 NEGOTIATING  
 Army UNKNOWN

**Course Description:**

Description

In this module you will learn about the negotiation process, when different types of negotiations are appropriate, essential negotiating strategies, and how to become an effective negotiator.

This module includes a practical guide to becoming an effective negotiator. It includes steps to guide you through the negotiation process: assessing your interests as well as those of the other party, developing opportunities that create value, avoiding common barriers to agreement, and implementing strategies to make the negotiation process run smoothly.

Target Attendees

All DoD acquisition workforce members

You have 60 days to complete this course.

**Course Prerequisite Text:**

òEnrollment in the Harvard Business School (HBS) CL modules is restricted to Federal Employees only.

ò(Click Here) for the technical requirements for this course.

ò You have 60 days to complete this course.

òThis course contains an end of module test that must be passed with a 100% score.

òAfter passing your exam, please be sure to complete the required Module Survey from the Table of Contents. You will not be graduated from the module until you have completed the Survey. If you experience any difficulty in completing the Survey, please contact the DAU Help Desk to ensure that you receive proper credit.

**Course International Notes:**

<b>B154053</b>		<b>U</b>	<b>2.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CON 170 FUNDAMENTALS OF COST AND PRICE ANALYSIS  
Army UNKNOWN

**Course Description:**

Description

The course begins with a review of market research and contractor pricing strategies. Students will learn to calculate an objective using simple quantitative analysis. The course provides an overview of the regulations and processes for cost analysis, and requiring certified cost and pricing data. Students are also provided instruction on contract financing techniques. Finally, after learning the basic elements of price and cost analysis, students will build and defend a pre-negotiation objective. Students will apply cost analysis techniques during a week two proposal analysis capstone case, including writing a Price Negotiation Memorandum.

Target Attendees

New Hires to the Contracting Career Field (civilian OCC Series 1102), and for those certified before CON 170 implemented and now seeking higher level certification.

**Course Prerequisite Text:**

**Course International Notes:**

Prerequisite(s) Required: CLC 057, Performance Based Payments and Value of Cash Flow CLC 058, Introduction to Contract Pricing CON 090, Federal Acquisition Regulation (FAR) Fundamentals (Only required if assigned to the Contracting Career Field) CON 127, Contract Management Recommended: CLC 024, Basic Math Refresher

<b>B154054</b>		<b>U</b>	<b>10.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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CLL 057 LEVEL OF REPAIR ANALYSIS - INTRODUCTION  
Army UNKNOWN

**Course Description:**

Description

Level of Repair Analysis - Introduction is part one of a two-part continuous learning series on LORA (CLLs 057 & 058). Level of Repair Analysis (LORA) is the most important physical supportability analysis business decision made during the acquisition of a system. This module describes the process of LORA, its benefits, its limitations and when it is conducted. This module also introduces the broad concept of Supportability Analysis and how LORA interfaces with other design and support analyses necessary to maintain the operational readiness of military systems and equipment.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154055</b>		<b>U</b>	<b>10.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CLL 058 LEVEL OF REPAIR ANALYSIS û THEORY AND PRI  
 Army UNKNOWN

**Course Description:**

Description

Level of Repair Analysis - Theory and Principles is part two of a two-part continuous learning series on LORA (CLLs 057 & 058). The principal purpose of LORA is to determine the most effective maintenance and support structure for a system through iterative evaluations of both economic and non-economic considerations. This module describes the analytical theory of LORA and its economic and non-economic factors. It describes the steps in conducting LORA as well as policies and processes that have shaped, and still guide, its implementation. The module also provides a detailed explanation of how LORA models are designed and how input data is structured. The module discusses how LORA develops a least-cost maintenance recommendation and how those costs are estimated.

You have 60 days to complete this course.

**Course Prerequisite Text:**

**Course International Notes:**

Prerequisite(s) iCLL 057, Level of Repair Analysis - Introduction

<b>B154056</b>	<b>ACQ 380</b>	<b>U</b>	<b>1.0W</b>	<b>504</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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INTERNATIONAL ACQUISITION MANAGEMENT INTERNATIONAL  
 Army DAU KETTERING OH  
 KETTERING, OH 45420

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

Have Graduated from course: ACQ 230 Phase : (none) (INTERNATIONAL ACQUISITION INTEGRATION).

<b>B154057</b>	<b>ACQ 450 (DAU)</b>	<b>U</b>	<b>1.0W</b>	<b>507</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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LEADING IN THE ACQUISITION ENVIRONMENT  
 Army DAU MID-ATLANTIC REGION CAMPUS CALIFORNIA MD  
 CALIFORNIA, MD 20619

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154058</b>	<b>ACQ 230</b>	<b>U</b>	<b>1.0W</b>	<b>504</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	INTERNATIONAL ACQUISITION INTEGRATION Army										
	DAU KETTERING OH KETTERING, OH 45420										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
	Prerequisite Courses: The Student must satisfy any one of the following Prerequisite Course Solution Sets: Students Must: Have Graduated from course: ACQ 120 Phase : (none) (FUNDAMENTALS OF INTERNATIONAL ACQUISITION), and have Graduated from course: ACQ 130 Phase : (none) (FUNDAMENTALS OF TECHNOLOGY SECURITY/TRANS), and have Graduated from course: ACQ 202 Phase : (none) (INTERMEDIATE SYSTEMS ACQUISITION, PART A). Or Students Must: Have Graduated from course: ACQ 120 Phase : (none) (FUNDAMENTALS OF INTERNATIONAL ACQUISITION), and have Graduated from course: ACQ 130 Phase : (none) (FUNDAMENTALS OF TECHNOLOGY SECURITY/TRANS), and have Graduated from course: ALMC-QA Phase : (none). Or Students Must: Have Graduated from course: ACQ 120 Phase : (none) (FUNDAMENTALS OF INTERNATIONAL ACQUISITION), and have Graduated from course: ACQ 130 Phase : (none) (FUNDAMENTALS OF TECHNOLOGY SECURITY/TRANS), and have Graduated from course: 8D-F48/551-51C30 Phase : (none) (ARMY ACQUISITION FOUNDATION). Or Students Must: Have Graduated from course: ACQ 120 Phase : (none) (FUNDAMENTALS OF INTERNATIONAL ACQUISITION), and have Graduated from course: ACQ 130 Phase : (none) (FUNDAMENTALS OF TECHNOLOGY SECURITY/TRANS), and have Graduated from course: 8D-F46/551-F34 Phase : (none) (ARMY INTERMEDIATE PROGRAM MANAGEMENT).										
<b>B154059</b>	<b>ACQ 130</b>	<b>U</b>	<b>1.0W</b>	<b>501</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	FUNDAMENTALS OF TECHNOLOGY SECURITY/TRANS Army										
	DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B154060</b>	<b>ACQ 451 (DAU)</b>	<b>U</b>	<b>1.0W</b>	<b>507</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
	INTEGRATED ACQUISITION FOR DECISION MAKERS Army										
	DAU MID-ATLANTIC REGION CAMPUS CALIFORNIA MD CALIFORNIA, MD 20619										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B154062</b>	<b>BCF 225</b>	<b>U</b>	<b>1.0W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	ACQUISITION BUSINESS MANAGEMENT APPLICATION Army										
	DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
	The Student must satisfy any one of the following Prerequisite Course Solution Sets: Students Cannot: Have Graduated from course: BCF 211 Phase : (none) (ACQUISITION BUSINESS MANAGEMENT). Students Must: Have Graduated from course: BCF 110 Phase : (none) (FUNDAMENTALS OF BUSINESS FINANCIAL MGMT), and have Graduated from course: BCF 130 Phase : (none) (FUNDAMENTALS OF COST ANALYSIS), and have Graduated from course: BCF 220 Phase : (none) (ACQUISITION BUSINESS MANAGEMENT CONCEPTS), and have Graduated from course: EVM 101 Phase : (none) (FUNDAMENTALS OF EARNED VALUE MANAGEMENT).										
<b>B154064</b>	<b>CON 360</b>	<b>U</b>	<b>2.0W</b>	<b>504</b>	<b>85</b>				<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	CONTRACTING FOR DECISION MAKERS Army										
	<b>Course Description:</b> DAU KETTERING OH KETTERING, OH 45420										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B154065</b>	<b>CON 370</b>	<b>U</b>	<b>2.0W</b>	<b>504</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
	ADVANCED COST AND PRICE ANALYSIS Army										
	<b>Course Description:</b> DAU KETTERING OH KETTERING, OH 45420										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B154067</b>	<b>CLB-007</b>	<b>U</b>	<b>8.0W</b>	<b>501</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
	CLB 007 COST ANALYSIS DL Army										
	<b>Course Description:</b> DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060										
	Cost Analysis (excerped from BCF-103) focuses on the basic cost analysis process. Cost estimates are one of the fundamental building blocks of any acquisition program. At the end of this module, you should be able to define various financial management terms as they relate to the defense acquisition process, determine when various cost estimates are required to be prepared, determine what estimating methodology is most appropriate, and determine what cost data is of interest to various program stakeholders.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B154068</b>	<b>CLV 016</b>	<b>U</b>	<b>8.0W</b>	<b>501</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
	EARNED VALUE MANAGEMENT MODULE Army										
	<b>Course Description:</b> DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060										
	The Introduction to Earned Value Management module introduces the basics of earned value management (EVM) as it relates to acquisition program management. You will learn the five independent earned value variables and the three most common EVM metrics. At the conclusion of this module, you should be familiar with EVM-related laws passed by Congress, the Office of Management and Budget/Es implementation of these laws, and current Department of Defense policy guidance regarding EVM requirements. Additionally, you should recognize how work scope, schedule, and resources are combined to establish the EVM performance measurement baseline.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B154069</b>	<b>ACQ 315</b>	<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ACQ 315 UNDERSTANDING INDUSTRY (BUSINESS ACUMEN)  
Army UNKNOWN

**Course Description:**

Course covers a wide range of business acumen competencies including industry orientation, organization, cost and financial planning, business strategy/development, supplier management, incentives, and negotiating strategies. Business skills will be learned on aligning company strategies, finances, and operations that motivate company decisions to meet their business goals, gain fair and reasonable profits, while providing best taxpayer value to the government on defense products.

**Course Prerequisite Text:**

**Course International Notes:**

oCLM 005, Industry Proposals and Communication oHBS 428, Negotiating

<b>B154070</b>	<b>CLM 005</b>	<b>U</b>	<b>8.0W</b>	<b>501</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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CLM 005  
Army DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**

This module identifies actions that the Government can take to create an environment conducive to industry developing better, more timely solutions to meet Government needs at affordable prices. The student will be introduced to budget realities and steps to building better buying power for the Government.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154072</b>	<b>ENG 201</b>	<b>U</b>	<b>8.0W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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APPLIED SYSTEMS ENGINEERING IN DEFENSE ACQUISITION  
Army DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**

This distance-learning course provides an understanding of how DoD/Es systems engineering technical and technical management processes can be applied to a notional system within the context of the acquisition life cycle. The course content provides the student with information on the scope and role of systems engineering, its major inputs and outputs, timing of technical baselines, the role of technical reviews, important design considerations, and other related areas

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154073</b>	<b>EVM 101</b>	<b>U</b>	<b>8.0W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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EVM 101  
Army DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**

In a virtual classroom environment, professionals learn additional information about earned value management (EVM), which is introduced in the prerequisite course. The course summarizes the language, data reports, metrics, graphs, and management processes associated with EVM as they apply to DoD acquisition management. Professionals also learn the processes related to the Performance Measurement Baseline, the Integrated Baseline Review, and the 32 Guidelines prescribed in Section 2 of the Electronic Industries Alliance Standard (EIA-748) for EVM systems. Finally, professionals evaluate and compute basic EVM metrics and EVM metric-based estimates at completion.

**Course Prerequisite Text:**

**Course International Notes:**

oACQ 101, Fundamentals of Systems Acquisition Management oCLC 024, Basic Math Tutorial

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B154074</b>	<b>CLC 024</b>	<b>U</b>	<b>8.0W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	CLC 024 Army					DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060					
	<b>Course Description:</b>										
	This Basic Math Tutorial is provided for students to refresh/increase their basic math skills. Mathematics is a necessary and useful tool when determining price and cost reasonableness. Several performance support tools have been developed to assist you with many of the calculations to accomplish your job; however, you may still need to perform your own calculations without the aid of a tool or calculator.										
	øAll exams in this course must be passed with a minimum score of 80%. You will have 2 opportunities to retake an exam in its entirety. After a 3rd failure, you will automatically be restarted in the course.										
	øThere is no time limit for completing this course.										
	øAfter completing the course, please be sure to complete the survey at the end.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B154075</b>	<b>EVM 263</b>	<b>U</b>	<b>0.4W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	EVM 263 PRINCIPLES OF SCHEDULE MANAGEMENT Army					DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060					
	<b>Course Description:</b>										
	This course provides knowledge needed to interpret network schedules required by DoD policy and the Electronic Industries Alliance (EIA) 748 Earned Value Management System (EVMS) Standard. Course material, individual and group exercises demonstrate the schedule development, maintenance, and analysis processes. The exercises reinforce: the Precedence Diagram Method of scheduling; schedule analysis using a schedule assessment model to analyze a complex; 700-line Microsoft Project network schedule; and schedule risk analysis utilizing Monte Carlo simulation. Students will be required to create a Microsoft Project network schedule.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
	øACQ 101, Fundamentals of Systems Acquisition Management Value Management øCLM 012, Scheduling øCLV 016, Introduction to Earned Value Management øIn Lieu of CLV 016, EVM 101, Fundamentals of Earned Value Management or EVM 202, Intermediate of Earned Value Management can be substituted										
<b>B154076</b>	<b>ISA 101</b>	<b>U</b>	<b>8.0W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ISA 101 BASIC INFORMATION SYSTEMS ACQUISITION  
Army

DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**

This course covers introductory-level concepts in DoD information systems, defense business systems and software acquisition management. Key areas covered include DoD regulatory and technical frameworks, enterprise architecture, risk, issue and opportunity management, common software risks, software and system architectures, software assurance, lifecycle reviews and software development and integration processes, software standards, cybersecurity including information assurance and operational resilience, software and system measures, test & evaluation, contracting issues, software quality, software sustainment, cloud computing, IT Service Management (ITSM), as well as best practices for the management of information and software systems are also introduced.

òAll exams in this course must be passed with a minimum score of 80%. You will have 2 opportunities to retake an exam in its entirety. After a 3rd failure, you will automatically be restarted in the course.

òThere is no time limit for completing this course.

òAfter completing the course, please be sure to complete the survey at the end.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154077</b>	<b>PMT 252</b>	<b>U</b>	<b>8.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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PMT 252 PROGRAM MANAGEMENT TOOLS COURSE, PART I DL  
Army

UNKNOWN

**Course Description:**

Program Management Tools provides application skills needed in a program office as an integrated product team lead. It is a follow-on course to Level II Systems Acquisition courses and is designed to enhance journeyman-level skills. This course prepares defense acquisition professionals for work in the Program Offices and for the Level III Program Management Office Courses.

òAll exams in this course must be passed with a minimum score of 80%. You will have 2 opportunities to retake an exam in its entirety. After a 3rd failure, you will automatically be restarted in the course.

òThere is no time limit for completing this course.

òAfter completing the course, please be sure to complete the survey at the end.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B154078</b>	<b>PMT 355 DL</b>	<b>U</b>	<b>8.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	PMT 355 PROGRAM MANAGEMENT OFFICE COURSE, PART A Army					UNKNOWN					
	<p><b>Course Description:</b> This course builds on the foundational and intermediate systems acquisition courses as well as the program management tools course. By focusing on the knowledge and skill requirements of upper mid-level and more senior leadership positions in a program office, the student's analysis, synthesis, and evaluative skills are exercised to help these become more effective when occupying these leadership positions in a program office.</p> <p>øAll exams in this course must be passed with a minimum score of 80%. You will have 2 opportunities to retake an exam in its entirety. After a 3rd failure, you will automatically be restarted in the course. øThere is no time limit for completing this course. øAfter completing the course, please be sure to complete the survey at the end.</p> <p><b>Course Prerequisite Text:</b></p> <p><b>Course International Notes:</b> øACQ 203, Intermediate Systems Acquisition, Part BøBCF 110, Fundamentals of Business Financial ManagementøISA 101, Basic Information Systems AcquisitionøLOG 103, Reliability, Availability, and Maintainability (RAM)øPMT 257, Program Management Tools, Part IIIøENG 201, Applied Systems Engineering in Defense Acquisition, Part I</p>										
<b>B154079</b>	<b>PMT 360</b>	<b>U</b>	<b>3.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
	PROGRAM MANAGEMENT OFFICE COURSE, PART B Army					UNKNOWN					
	<p><b>Course Description:</b> Expanding on Part A, this course continues to reinforce the student's knowledge and hone their analysis, synthesis, and evaluative skills through the use of individual examinations, case studies and team exercises. Students completing this course are expected to be effective leaders in program offices at the upper mid and senior level positions while serving in program management positions.</p> <p><b>Course Prerequisite Text:</b></p> <p><b>Course International Notes:</b></p>										
<b>B154805</b>	<b>CON 100 (DAU)</b>	<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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SHAPING SMART BUSINESS ARR  
Army UNKNOWN

**Course Description:**

Personnel new to the contracting specialty will gain a comprehensive understanding of the environment in which they will serve. Students will develop professional skills for making business decisions and for advising other acquisition team members in successfully meeting customers' needs. Before beginning their study of technical knowledge and contracting procedures, students will learn about the different DoD mission areas and the procurement alternatives for each. Knowledge management and information systems will be introduced as well. Small group exercises will prepare the students to provide contracting support within the overarching business relationships of government and industry.

Objectives: Students who successfully complete this course will be able to:

- describe the acquisition/contracting mission and its impact on the American economic system;
- select training and development opportunities for career progression;
- describe the interdependence of functional team members;
- describe the importance of the oversight roles of the Government Accountability Office and the DoD Inspector General;
- explain the characteristics and responsibilities of the contracting professional in the role of a business advisor;
- explain the distinctive interests of both the buyer and seller and the role those interests play;
- determine the relationship between financial and acquisition communities and how fundamental financial principles and requirements are important;
- describe commercial acquisition and government unique requirements of market research in identifying the best arrangements to meet mission requirements; and
- explain e-business and information technology in supporting business processes.

**Course Prerequisite Text:**

**Course International Notes:**

CON 100 is for personnel who are new to the contracting workforce.

<b>B154806</b>	<b>PQM 101 DL</b>	<b>U</b>	<b>4.0W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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PROD QUAL & MANUF FUND-DL  
Army DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**

Production, Quality and Manufacturing Fundamentals is an entry-level course that emphasizes basic production, manufacturing, and quality assurance principles, policies, processes, and practices.

Objectives: Students who successfully complete this course will be able to:

- understand the multifunctional roles inherent in this career field; and
- describe manufacturing and quality processes, scheduling and control techniques, and various quality and production surveillance activities.

**Course Prerequisite Text:**

There are no training requirements for this course. If you need to fax any documentation please use the following fax number 703-805-3175. If you need to mail any documentation please use the following address: Defense Acquisition University DSMC-SPM-I, Attn: Dwayne Young 9820 Belvoir Rd. Ft. Belvoir, VA. 22060

**Course International Notes:**

This course is for industrial specialists, industrial engineers, quality assurance specialists, production officers, production specialists, contract administrators, and others involved with, and responsible for, production and quality. Prerequisite: ACQ 101

<b>B154809</b>	<b>PQM 301 (DAU)</b>	<b>U</b>	<b>2.0W</b>	<b>VAR</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ADV PRODUCTION QUAL & MGT  
Army  
UNKNOWN

**Course Description:**

This rigorous course is structured around integrated product development and concurrent engineering acquisition approaches. During PQM 301, decision making issues relevant to successfully managing three core technical tasks in DoD acquisition-systems and process development, manufacturing, and product quality management-are investigated.

Objectives: Students who successfully complete this course will be able to:

- understand the role of manufacturing and quality assurance in the integrated systems engineering process;
- evaluate modern distributed manufacturing management practices;
- fully understand the use and application of best manufacturing practices, such as supply chain management, e-manufacturing, and lean manufacturing;
- use case studies, discussions, and class exercises to apply basic design of experiments, modeling and simulation, quality function deployment, statistical process control, six sigma, design-build principles, and risk management; and
- understand the use of DoD e-commerce policy and information technology to leverage the integrated digital environment to support technical and business operations.

**Course Prerequisite Text:**

**Course International Notes:**

This class is for civilians, GS-13 and above, and military officers, O-3/O-6.iiPrerequisite: PQM 201B

<b>B154811</b>	<b>CON 237 DL</b>	<b>U</b>	<b>4.0W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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SIMPLIFIED ACQ PROC-DL  
Army  
DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**

The Simplified Acquisition Procedures (SAPs) course is intended to support the training of the DoD AT&L workforce on the use of SAPs utilizing Federal Acquisition Regulation (FAR), Parts 12 and 13. This course combines interactive computer-based training with performance-support resource access, which is provided via the Internet.

Objectives: Students who successfully complete this course will be able to:

- recognize and explain the advantages of using SAPs for acquisition;
- identify the purchases that can be made using SAPs;
- use requirements documents to list market research sources and determine whether to set aside requirement for small business;
- decide whether data justify a decision regarding the extent of competition;
- explain the importance of the requirement to maintain an open-market source list;
- plan a solicitation, evaluate quotes, and select a contractor for award; and
- solve post-award issues.

**Course Prerequisite Text:**

There are no training requirements for this course. If you need to fax any documentation please use the following fax number 703-805-3175. If you need to mail any documentation please use the following address: Defense Acquisition University DSMC-SPM-I, Attn: Dwayne Young 9820 Belvoir Rd. Ft. Belvoir, VA. 22060

**Course International Notes:**

This course is designed as a continuing education tool for personnel requiring knowledge in using SAPs.

<b>B154827</b>	<b>BCF 205 (DAU)</b>	<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CONTRACT BUSINESS STRATG  
Army

UNKNOWN

**Course Description:**

Contractor Business Strategies is designed to give the government student a better understanding of the Federal Government marketplace from a business perspective. The students are actively engaged dealing with cash flow concerns, profit and revenue growth issues, and marketplace expansion. They have to communicate with customers; develop pricing and marketing strategies; and work with shareholders, bankers, and other stakeholders. The scenarios and dilemmas focus on the Federal Government as a primary customer.

Objectives: Students who successfully complete this course will be able to:

- recognize and analyze business issues and the resulting impact on the financial condition of the company; and
- understand and use the vocabulary and concepts necessary to discuss these issues with the defense contractor community.

**Course Prerequisite Text:**

**Course International Notes:**

This course is for military officers, O-3 and above, and DoD civilians, GS-9 and above, who have 3-5 years of experience in financial management and are involved in the systems acquisition process, interface with contractors, or deal with contractor data. The course is also recommended for personnel in the Contracting and Program Management career fields.  
iiPrerequisite: ACQ 201B

<b>B154834</b>	<b>BCF 103 DL</b>	<b>U</b>	<b>4.0W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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FUNDAM OF BUS FIN MGT DL  
Army

DEF ACQUISITION UNIV CAPITAL AND NORTHEAST  
FT BELVOIR, VA 22060

**Course Description:**

The Fundamentals of Business Financial Management course develops skills necessary for formulating and executing a program office budget. Topics include cost analysis; funding policies; the DoD Planning, Programming, Budgeting, and Execution (PPBE) process; the congressional enactment process; and the budget execution process. These skills are developed through interactive computer-based training.

Objectives: Students who successfully complete this course will be able to:

- describe the overall DoD resource allocation process and identify the terminology and concepts used in analyzing the costs of defense acquisition programs;
- explain the appropriations, policies, and practices applicable to developing a program budget;
- examine the PPBE process and the impact of programming and budgeting decisions on defense acquisition programs;
- summarize the congressional enactment process and the impact of congressional actions on defense acquisition programs; and
- identify the processes by which budget authority is apportioned, executed, and reprogrammed in accordance with public law.

**Course Prerequisite Text:**

There are no training requirements for this course. If you need to fax any documentation please use the following fax number 703-805-3175. If you need to mail any documentation please use the following address: Defense Acquisition University DSMC-SPM-I, Attn: Dwayne Young 9820 Belvoir Rd. Ft. Belvoir, VA. 22060

**Course International Notes:**

BCF 103 is required for military officers and DoD civilians working in, or selected for, positions requiring knowledge or use of funds management principles. Equivalent industry personnel are encouraged to attend.iiPrerequisite: ACQ 101iiRecommended: Baccalaureate degree and 1 year of BCEFM acquisition experience

<b>B154835</b>	<b>CON 110 DL</b>	<b>U</b>	<b>4.0W</b>	<b>501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	MISSION SUPPORT PLANNING Army										
	DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	There are no training requirements for this course. If you need to fax any documentation please use the following fax number 703-805-3175. If you need to mail any documentation please use the following address: Defense Acquisition University DSMC-SPM-I, Attn: Dwayne Young 9820 Belvoir Rd. Ft. Belvoir, VA. 22060										
	<b>Course International Notes:</b>										
<b>B154836</b>	<b>CON 111 DL</b>	<b>U</b>	<b>4.0W</b>	<b>501</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	MISSION PLANNING EXECUTION Army										
	DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	There are no training requirements for this course. If you need to fax any documentation please use the following fax number 703-805-3175. If you need to mail any documentation please use the following address: Defense Acquisition University DSMC-SPM-I, Attn: Dwayne Young 9820 Belvoir Rd. Ft. Belvoir, VA. 22060										
	<b>Course International Notes:</b>										
<b>B154837</b>	<b>CON 112 DL</b>	<b>U</b>	<b>4.0W</b>	<b>501</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	MISSION PERFORMANCE ASSESSMENT Army										
	DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	There are no training requirements for this course. If you need to fax any documentation please use the following fax number 703-805-3175. If you need to mail any documentation please use the following address: Defense Acquisition University DSMC-SPM-I, Attn: Dwayne Young 9820 Belvoir Rd. Ft. Belvoir, VA. 22060										
	<b>Course International Notes:</b>										
<b>B154838</b>	<b>CON 120</b>	<b>U</b>	<b>2.0W</b>	<b>VAR</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	MISSION FOCUSED CONTRACTED Army										
	UNKNOWN										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B154839</b>	<b>CON 200 DL</b>	<b>U</b>	<b>4.0W</b>	<b>501</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	BUSINESS DECISIONS FOR CONTRACTING Army										
	DEF ACQUISITION UNIV CAPITAL AND NORTHEAST FT BELVOIR, VA 22060										
	<b>Course Description:</b> Currently no course description.										
	<b>Course Prerequisite Text:</b> There are no training requirements for this course. If you need to fax any documentation please use the following fax number 703-805-3175. If you need to mail any documentation please use the following address: Defense Acquisition University DSMC-SPM-I, Attn: Dwayne Young 9820 Belvoir Rd. Ft. Belvoir, VA. 22060										
	<b>Course International Notes:</b> Students Must: Have Graduated from course: CON 112 Phase : (none) (MISSION PERFORMANCE ASSESSMENT).										
<b>B154840</b>	<b>CON 215</b>	<b>U</b>	<b>1.4W</b>	<b>VAR</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	INTERMEDIATE CONTRACTING FOR MISSION SUPPORT Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B155001</b>	<b>6328 - DL</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
	STRATEGIC PERFORMANCE AND BUDGET MGMT- DL-CTY Army										
	NDU College of Information and Cyberspace Washington (Ft. McNair), DC 20319										
	<b>Course Description:</b> Course Title: STRATEGIC PERFORMANCE AND BUDGET MGMT - DL Description: This course is an executive level view of strategic planning, performance management, and performance budgeting in public sector organizations. Using the Government Performance and Results Act and Kaplan & Norton's Balanced Scorecard as frameworks, students examine the linkage of mission to strategic planning, performance management, measurement, operational strategies, initiatives, and budgets to support senior level decision making. Emphasis is on transparency, outcomes, and linkage between organizational performance and the organization's budget. With this critical understanding, students develop leadership strategies that shape fiscal budgets to achieve agency strategic outcomes.										
	<b>Course Prerequisite Text:</b> This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.										
	<b>Course International Notes:</b> Course Title: STRATEGIC PERFORMANCE AND BUDGET MGMT - DL Description: This course is an executive level view of strategic planning, performance management, and performance budgeting in public sector organizations. Using the Government Performance and Results Act and Kaplan & Norton's Balanced Scorecard as frameworks, students examine the linkage of mission to strategic planning, performance management, measurement, operational strategies, initiatives, and budgets to support senior level decision making. Emphasis is on transparency, outcomes, and linkage between organizational performance and the organization's budget. With this critical understanding, students develop leadership strategies that shape fiscal budgets to achieve agency strategic outcomes.										
<b>B155002</b>	<b>6203 - DL</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INFO ASSURANCE & CRITICAL INFRASTRUCTURE DL CTY  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

Course Title: INFO ASSURANCE & CRITICAL INFRASTRUCTURE - DL

Description: This course provides a comprehensive overview of Information Assurance and Critical Infrastructure Protection. Information assurance of information assets and protection of the information component of critical national infrastructures essential to national security are explored. The focus is at the public policy and strategic management level, providing a foundation for analyzing the information security component of information systems and critical infrastructures. Laws, national strategies and public policies, and strengths and weaknesses of various approaches are examined for assuring the confidentiality, integrity, and availability of critical information assets.

**Course Prerequisite Text:**

This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.

**Course International Notes:**

Prereqs: Only International Officers who have completed the CIO/LDP program may register for Distributed Learning Format classes. Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher required. U.S. accredited bachelor's degree or equivalent required. Must be employee of their country's Ministry of Defense or government equivalent agency. Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). Students need basic competencies in the use of personal computers.

<b>B155003</b>	<b>6412 - DL CTY</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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ENTERPRISE ARCHITECTURE FOR LEADERS - DL CTY  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

Description: This course examines enterprise architecture (EA) as a strategic capability organizational leaders use for enterprise planning, resource investment, management decision-making, and key process execution. Students explore leadership competencies and strategies needed to advance EA adoption and assess the integration of EA with governance, strategic planning, budgeting, portfolio management, capital planning, and information assurance. They critique EA prescriptive frameworks that guide EA development activities and review EA evaluative frameworks used to assess organizational EA management capacity and capability. Students evaluate challenges to organizational EA adoption and consider strategies to address them.

**Course Prerequisite Text:**

This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.

**Course International Notes:**

Prereqs: Only International Officers who have completed the CIO/LDP program may register for Distributed Learning Format classes. Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher required. U.S. accredited bachelor's degree or equivalent required. Must be employee of their country's Ministry of Defense or government equivalent agency. Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). Students need basic competencies in the use of personal computers.

<b>B155005</b>	<b>6201 - DL CTY</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CYBER SECURITY FOR INFORMATION LEADERS - DL CTY  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

Course Title: CYBER SECURITY FOR INFORMATION LEADERS - DL CTY

Description: This course explores concepts and practices of defending the modern net-centric computer and communications environment. The course covers the 10 domains of the Certified Information System Security Professional (CISSP«) Common Body of Knowledge (CBK«). It covers a wide range of technical issues and current topics including basics of network security; threats, vulnerabilities, and risks; network vulnerability assessment; firewalls and intrusion detection; transmission security and TEMPEST; operating system security; web security; encryption and key management; physical and personnel security; incident handling and forensics; authentication, access control, and biometrics; wireless security; virtual/3D Worlds; and emerging network security technologies such as radio frequency identification (RFID) and supervisory control and data acquisition (SCADA) security. The course also defines the role of all personnel in promoting security awareness.

**Course Prerequisite Text:**

This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.

**Course International Notes:**

Prereqs: Only International Officers who have completed the CIO/LDP program may register for Distributed Learning Format classes. Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher required. U.S. accredited bachelor's degree or equivalent required. Must be employee of their country's Ministry of Defense or government equivalent agency. Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). Students need basic competencies in the use of personal computers.

<b>B155006</b>	<b>6512 - DL CTY</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MULTI-AGENCY INFO-ENABLED COLLABORATION - DL CTY  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

Course Title: MULTI-AGENCY INFO-ENABLED COLLABORATION - DL CTY

Description: The course focuses on multi-agency collaboration in support of national and homeland security and national preparedness planning, decision-making and implementation. It examines current and proposed strategies, means and models for substantially improving the effectiveness of collaboration at the federal, state and local levels, and beyond to include multilateral icollege.ndu.edu NDU Information Resources Management College 29 situations with non-governmental, media, and international organizations and coalition partners. The course assists students to synthesize the underlying principles that define effective collaboration, and critical lessons learned from past challenges and current experiments. Legal, budgetary, structural, cultural and other impediments that inhibit inter-agency mission effectiveness are assessed, as are strategies for addressing them. The course explores evolving network structures, collaborative tool-sets including social media, cross-boundary information-sharing and work processes, emergent governance arrangements, and the behaviors and skills of collaborative leadership as a key component of government strategic leadership.

**Course Prerequisite Text:**

This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.

**Course International Notes:**

Prereqs: Only International Officers who have completed the CIO/LDP program may register for Distributed Learning Format classes. Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher required. U.S. accredited bachelor's degree or equivalent required. Must be employee of their country's Ministry of Defense or government equivalent agency. Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). Students need basic competencies in the use of personal computers.

<b>B155008</b>	<b>6303 - DL CTY</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	CIO 2.0 ROLES AND RESPONSIBILITIES - DL CTY Army										
	<p><b>Course Description:</b> Description: Students examine the essential analytic, relational, technological, and leadership competencies that government CIOs and their staffs need to respond to and shape the 21st Century environment. Students assess the high information and IT demands of customers; examine the potential and perils of ubiquitous technology and information saturation; and weigh the tradeoffs of resource constraints, legal and policy mandates, and security in an open environment. The dynamic and multidimensional roles and responsibilities of government CIOs and their staffs are scrutinized to assess opportunities and challenges for improving governance, resource management, and decision making. Students analyze critical internal (CTO, CFO, Commander, Agency Head, Operations Chiefs) and external (other governmental agencies, OMB, Congress, and the private sector) relationships that CIOs and their staffs need to foster in order to satisfy their mission-related, legal, organizational, and political mandates.</p> <p><b>Course Prerequisite Text:</b> This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.</p> <p><b>Course International Notes:</b> Prereqs: Only International Officers who have completed the CIO/LDP program may register for Distributed Learning Format classes. Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher required. U.S. accredited bachelor's degree or equivalent required. Must be employee of their country's Ministry of Defense or government equivalent agency. Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). Students need basic competencies in the use of personal computers.</p>										
<b>B155009</b>	<b>6209 - DL</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
	APPROVAL TO OPERATE: INFO SYS CERT & ACCRED-DL CTY Army										
	<p><b>Course Description:</b> Description: This course examines the information security certification and accreditation principles leading to final Approval to Operate (ATO) an information system. The course examines roles, responsibilities, documentation, organizational structure, directives, and reporting requirements to support the Designated Accrediting Authority (DAA) in approving the security control functionality level of an information system and granting ATO at a specified level of trust. The course provides an overview of DOD and Federal department and agency certification and accreditation processes (e.g., Defense Information Assurance Certification and Accreditation Process; NIST Certification and Accreditation Process), information assurance acquisition management, and system security architecture considerations.</p> <p><b>Course Prerequisite Text:</b> This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.</p> <p><b>Course International Notes:</b> Prereqs: Only International Officers who have completed the CIO/LDP program may register for Distributed Learning Format classes. Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher required. U.S. accredited bachelor's degree or equivalent required. Must be employee of their country's Ministry of Defense or government equivalent agency. Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). Students need basic competencies in the use of personal computers.</p>										
<b>B155010</b>	<b>6411 - DL CTY</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	INFO TECHNOLOGY PROGRAM LEADERSHIP - DL CTY Army										
	<p><b>Course Description:</b> Description: This course examines the challenges of Federal program leadership in an Information Technology (IT) context. Students gain theoretical insight, supplemented by practical exercises, covering a variety of program/ project leadership concepts and techniques. Particular areas of focus include customer service, stakeholder relations, decision-making methods, processes and pitfalls, interpersonal skills, organizational awareness and dynamics, and written and oral communication skills. The course explores the role of oversight in the management and leadership of Federal IT acquisition programs.</p> <p><b>Course Prerequisite Text:</b> This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.</p> <p><b>Course International Notes:</b> Prereqs: Only International Officers who have completed the CIO/LDP program may register for Distributed Learning Format classes. Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher required. U.S. accredited bachelor's degree or equivalent required. Must be employee of their country's Ministry of Defense or government equivalent agency. Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). Students need basic competencies in the use of personal computers.</p>										
<b>B155011</b>	<b>6206 -DL</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
	ENTERPRISE INFO SECURITY & RISK MGMT - DL Army										
	<p><b>Course Description:</b> Description: This course explores three themes, based on the Certified Information Security Manager« (CISM«), critical to enterprise information and cyber security management areas: information security risk management, information security/assurance governance, and information security/ assurance program management. Examining the concepts and trends in the practice of risk management, the course analyzes their applicability to the protection of information. Information security/assurance governance is illuminated by exploring oversight, legislation, and guidance that influence federal government information security/assurance. The course explores the challenges of implementing risk management and governance through enterprise security/ assurance program management. This includes enterprise information and cyber security strategies, policies, standards, controls, measures (security assessment/ metrics), incident response, resource allocation, workforce issues, ethics, roles, and organizational structure.</p> <p><b>Course Prerequisite Text:</b> This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.</p> <p><b>Course International Notes:</b> Prereqs: Only International Officers who have completed the CIO/LDP program may register for Distributed Learning Format classes. Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher required. U.S. accredited bachelor's degree or equivalent required. Must be employee of their country's Ministry of Defense or government equivalent agency. Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). Students need basic competencies in the use of personal computers.</p>										
<b>B155012</b>	<b>6321 - DL CTY</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	ORGANIZATION CULTURE FOR STRATEGIC LDERS- DL CTY Army										
	<p><b>Course Description:</b> Description: This course explores the strategic and persistent effects of culture on mission performance. Students examine the ways in which leaders can employ this powerful influence to nurture organizational excellence or to stimulate changes in organizational behavior. They investigate organizational sciences for traditional and Information Age perspectives on organizational behavior, on frameworks for assessing organizational cultures, and on strategies to initiate and institutionalize strategic mission-oriented change. Cross boundary, inter-agency, cross-generational, and global influences, issues, and challenges are examined from a cultural perspective.</p> <p><b>Course Prerequisite Text:</b> This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.</p> <p><b>Course International Notes:</b> Prereqs: Only International Officers who have completed the CIO/LDP program may register for Distributed Learning Format classes. Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher required. U.S. accredited bachelor's degree or equivalent required. Must be employee of their country's Ministry of Defense or government equivalent agency. Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). Students need basic competencies in the use of personal computers.</p>										
<b>B155013</b>	<b>6315 - DL</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
	CAPITAL PLANNING & PORTFOLIO MANAGEMENT - DL CTY Army										
	<p><b>Course Description:</b> Description: This course focuses on state-of-the-art strategies for portfolio management, with an emphasis on assessing, planning, and managing information technology (IT) as a portfolio of projects from the perspectives of CIOs and CFOs. The three phases of the investment management process are considered: selection, control, and evaluation of proposals; on-going projects; and existing systems. The relationship of performance measures to mission performance measures is explored. The course examines the roles of the CIO, the CFO, and other managers in developing investment assessment criteria, considers how the criteria are used in planning and managing the portfolio, and explores the Office of Management and Budget's (OMB) portfolio perspective simulation of an IT investment portfolio review by the Investment Review Board.</p> <p><b>Course Prerequisite Text:</b> Int'l Notes: This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning (DL) format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.</p> <p><b>Course International Notes:</b> Prereqs: Only International Officers who have completed the CIO/LDP program may register for Distributed Learning Format classes. Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher required. U.S. accredited bachelor's degree or equivalent required. Must be employee of their country's Ministry of Defense or government equivalent agency. Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). Students need basic competencies in the use of personal computers.</p>										
<b>B155014</b>	<b>6232 - DL CTY</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CYBER INTELLIGENCE - DL CTY  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

Description: This course examines the cyber leader's role in cyberspace intelligence. As decision makers, cyber leaders both enable and consume intelligence related to cyberspace: as enablers, they formulate and implement intelligence policy and strategy, acquire and deliver enterprise level information technology ("strategic IT") systems, and plan, program, budget for, and execute intelligence programs in cyberspace; as consumers, they plan and execute intelligence activities in cyberspace or make decisions based on threats emanating in or through cyberspace. This course includes perspectives and issues applicable to the U.S. Intelligence Community (IC) in general and elements unique to cyberspace. It is not intended to impart intelligence-specific skills and tradecraft to professional intelligence officers, and no prior experience in or knowledge of intelligence is required.

**Course Prerequisite Text:**

Int'l Notes: This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning (DL) format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.

**Course International Notes:**

Prereqs: Only International Officers who have completed the CIO/LDP program may register for Distributed Learning Format classes. Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher required. U.S. accredited bachelor's degree or equivalent required. Must be employee of their country's Ministry of Defense or government equivalent agency. Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). Students need basic competencies in the use of personal computers.

<b>B155016</b>	<b>6215 - DL CTY</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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TERRORISM AND CRIME IN CYBERSPACE - DL CTY  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

Description: This course explores the nature of conflict in the cyber realm by focusing on two major Internet-based threats to U.S. national security: cyber terrorism and cybercrime. The course examines who is undertaking these cyber activities, what techniques they use, and what countermeasures can be adopted to mitigate their impact. The course provides a risk management framework to help information leaders leverage the benefits of Internet technologies while minimizing the risks that such technologies pose to their organizations.

**Course Prerequisite Text:**

Int'l Notes: This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning (DL) format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.

**Course International Notes:**

Prereqs: Only International Officers who have completed the CIO/LDP program may register for Distributed Learning Format classes. Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher required. U.S. accredited bachelor's degree or equivalent required. Must be employee of their country's Ministry of Defense or government equivalent agency. Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). Students need basic competencies in the use of personal computers.

<b>B155311</b>	<b>6321 - DL</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ORGANIZATION CULTURE FOR STRATEGIC LEADERS - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

ORGANIZATIONAL CULTURE FOR STRATEGIC LEADERS E-RESIDENCE  
MASL B155311

Course Title: ORGANIZATIONAL CULTURE FOR STRATEGIC LDRS - DL

Description: This course explores the strategic and persistent effects of culture on mission performance. Students examine the ways in which leaders can employ this powerful influence to nurture organizational excellence or to stimulate changes in organizational behavior. They investigate organizational sciences for traditional and Information Age perspectives on organizational behavior, on frameworks for assessing organizational cultures, and on strategies to initiate and institutionalize strategic mission-oriented change. Cross boundary, inter-agency, cross-generational, and global influences, issues, and challenges are examined from a cultural perspective.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

PREPARATION The first week of an eResident course is an asynchronous DL lesson designed to prepare students for the face-to-face component of the course that begins in the second week. Students begin by signing in to Blackboard, retrieving their readings, assignments, and other course instructions. Students who receive a W may not attend the SEMINAR portion the following week. This is a Distance Learning Course, IMS do not report to Washington, DC.

IMS must have a Blackboard Account generated by the College in order to participate in the course and complete required pre-work. IMS Blackboard account will be created only after ISMO receives a completed application form, NDU Form 2875, and certificate of completion for online Information Assurance training. IMS must complete these tasks in order to gain access to the course at 1200 EST the Friday before the course start date.

IMS interested in taking multiple eResidence courses in order to earn their Master s Degree must complete a different application form than IMS who are attending a one-off course, or are only interested in the Certificate Program. IMS interested in applying for the Master s Degree program must also submit a copy of their official transcripts from the institution where they earned their Bachelor s Degree.

**Course International Notes:**

Prereqs: MASL B155511 AND MASL B155611 are post-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155511 AND MASL B155611

<b>B155314</b>	<b>6442 - DL</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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EMERGING INFORMATION TECHNOLOGY - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

EMERGING INFORMATION TECHNOLOGY E-RESIDENCE  
MASL B155314

Course Title: EMERGING INFORMATION TECHNOLOGY - DL

Description: This course examines the core concepts of information technology and its rapidly expanding role in solving problems, influencing decision making and implementing organizational change. Students will be introduced to an array of emerging information technologies at various levels of maturity. Students analyze how emerging information technologies evolve. They evaluate the international, political, social, economic and cultural impacts of emerging information technologies using qualitative and quantitative evaluation methods. Students assess emerging information technologies using forecasting methodologies such as monitoring and expert opinion, examining future trends, and assessing international perspectives.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

PREPARATION The first week of an eResident course is an asynchronous DL lesson designed to prepare students for the face-to-face component of the course that begins in the second week. Students begin by signing in to Blackboard, retrieving their readings, assignments, and other course instructions. Students who receive a W may not attend the SEMINAR portion the following week. This is a Distance Learning Course, IMS do not report to Washington, DC.

IMS must have a Blackboard Account generated by the College in order to participate in the course and complete required pre-work. IMS Blackboard account will be created only after ISMO receives a completed application form, NDU Form 2875, and certificate of completion for online Information Assurance training. IMS must complete these tasks in order to gain access to the course at 1200 EST the Friday before the course start date.

IMS interested in taking multiple eResidence courses in order to earn their Master s Degree must complete a different application form than IMS who are attending a one-off course, or are only interested in the Certificate Program. IMS interested in applying for the Master s Degree program must also submit a copy of their official transcripts from the institution where they earned their Bachelor s Degree.

**Course International Notes:**

Prereqs: MASL B155414 AND MASL B155614 are post-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155414 AND MASL B155614

<b>B155322</b>	<b>6328 - DL</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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STRATEGIC PERFORMANCE AND BUDGET MANAGEMENT - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

STRATEGIC PERFORMANCE AND BUDGET MANAGEMENT E-RESIDENCE  
MASL B155322

Course Title: STRATEGIC PERFORMANCE AND BUDGET MANAGEMENT - DL

Description: This course is an executive level view of strategic planning, performance management, and performance budgeting in public sector organizations. Using the Government Performance and Results Act and Kaplan & Norton's Balanced Scorecard as frameworks, students examine the linkage of mission to strategic planning, performance management, measurement, operational strategies, initiatives, and budgets to support senior level decision making. Emphasis is on transparency, outcomes, and linkage between organizational performance and the organization's budget. With this critical understanding, students develop leadership strategies that shape fiscal budgets to achieve agency strategic outcomes.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

PREPARATION The first week of an eResident course is an asynchronous DL lesson designed to prepare students for the face-to-face component of the course that begins in the second week. Students begin by signing in to Blackboard, retrieving their readings, assignments, and other course instructions. Students who receive a W may not attend the SEMINAR portion the following week. This is a Distance Learning Course, IMS do not report to Washington, DC.

IMS must have a Blackboard Account generated by the College in order to participate in the course and complete required pre-work. IMS Blackboard account will be created only after ISMO receives a completed application form, NDU Form 2875, and certificate of completion for online Information Assurance training. IMS must complete these tasks in order to gain access to the course at 1200 EST the Friday before the course start date.

IMS interested in taking multiple eResidence courses in order to earn their Master s Degree must complete a different application form than IMS who are attending a one-off course, or are only interested in the Certificate Program. IMS interested in applying for the Master s Degree program must also submit a copy of their official transcripts from the institution where they earned their Bachelor s Degree.

**Course International Notes:**

Prereqs: MASL B155422 AND MASL B155622 are post-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. IMSL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155422 AND MASL B155622.

<b>B155323</b>	<b>6203 - DL</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	INFO ASSURANCE & CRITICAL INFRASTRUCTURE PRO-DL Army										
	<p>NDU College of Information and Cyberspace Washington (Ft. McNair), DC 20319</p> <p><b>Course Description:</b> INFORMATION ASSURANCE AND CRITICAL INFRASTRUCTURE PROTECTION E-RESIDENCE MASL B155323 Course Title: INFO ASSURANCE &amp; CRITICAL INFRASTRUCTURE PRO-DL Description: This course provides a comprehensive overview of Information Assurance and Critical Infrastructure Protection. Information assurance of information assets and protection of the information component of critical national infrastructures essential to national security are explored. The focus is at the public policy and strategic management level, providing a foundation for analyzing the information security component of information systems and critical infrastructures. Laws, national strategies and public policies, and strengths and weaknesses of various approaches are examined for assuring the confidentiality, integrity, and availability of critical information assets.</p> <p><b>Course Prerequisite Text:</b> The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.</p> <p>PREPARATION The first week of an eResident course is an asynchronous DL lesson designed to prepare students for the face-to-face component of the course that begins in the second week. Students begin by signing in to Blackboard, retrieving their readings, assignments, and other course instructions. Students who receive a W may not attend the SEMINAR portion the following week. This is a Distance Learning Course, IMS do not report to Washington, DC.</p> <p>IMS must have a Blackboard Account generated by the College in order to participate in the course and complete required pre-work. IMS Blackboard account will be created only after ISMO receives a completed application form, NDU Form 2875, and certificate of completion for online Information Assurance training. IMS must complete these tasks in order to gain access to the course at 1200 EST the Friday before the course start date.</p> <p>IMS interested in taking multiple eResidence courses in order to earn their Master s Degree must complete a different application form than IMS who are attending a one-off course, or are only interested in the Certificate Program. IMS interested in applying for the Master s Degree program must also submit a copy of their official transcripts from the institution where they earned their Bachelor s Degree.</p> <p><b>Course International Notes:</b> Prereqs: MASL B155423 AND MASL B155623 are post-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. IMSL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155423 AND MASL B155623.</p>										
<b>B155326</b>	<b>6414 - DL</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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DATA MANAGEMENT STRATEGIES AND TECHNOLOGIES - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

DATA MANAGEMENT STRATEGIES AND TECHNOLOGIES: A MANAGERIAL PERSPECTIVE E-RESIDENCE

MASL B155326

Course Title: DATA MGMT STRAT&TECH: A MGR PERSPECT (6414)- DL

Description: This course explores data management and its enabling technologies as key components for improving mission effectiveness through the development of open, enterprise wide, and state-of-the-art data architectures. It examines management issues such as the implementation of the data component of the Enterprise Architecture specified by OMB. The course considers key data management strategies, including the DOD Net-Centric Data Strategy, and the Federal Enterprise Architecture (FEA) Data Reference Model and their enabling information technologies including data warehousing, electronic archiving, data mining, neural networks, and other knowledge discovery methodologies. Students explore icollege.ndu.edu NDU Information Resources Management College 27 data management issues and implementation. The course provides sufficient insight into the underlying technologies to ensure that students can evaluate the capabilities and limitations of data management options and strategies.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

PREPARATION The first week of an eResident course is an asynchronous DL lesson designed to prepare students for the face-to-face component of the course that begins in the second week. Students begin by signing in to Blackboard, retrieving their readings, assignments, and other course instructions. Students who receive a W may not attend the SEMINAR portion the following week. This is a Distance Learning Course, IMS do not report to Washington, DC.

IMS must have a Blackboard Account generated by the College in order to participate in the course and complete required pre-work. IMS Blackboard account will be created only after ISMO receives a completed application form, NDU Form 2875, and certificate of completion for online Information Assurance training. IMS must complete these tasks in order to gain access to the course at 1200 EST the Friday before the course start date.

IMS interested in taking multiple eResidence courses in order to earn their Master s Degree must complete a different application form than IMS who are attending a one-off course, or are only interested in the Certificate Program. IMS interested in applying for the Master s Degree program must also submit a copy of their official transcripts from the institution where they earned their Bachelor s Degree.

**Course International Notes:**

Prereqs: MASL B155426 AND MASL B155626 are post-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155426 AND MASL B155626.

<b>B155333</b>	<b>6205 - DL</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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GLOBAL ENTERPRISE NETWORKING AND TELECOMMUNIC - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

GLOBAL ENTERPRISE FOR NETWORKING AND TELECOMMUNICATIONS E-RESIDENCE  
MASL B155333

Course Title: GLOBAL ENTERPRISE NETWORKING & TELECOMMUNICA - DL

Description: This course focuses on the effective management of network and telecommunication technologies in a government sector global enterprise. The course examines current and emerging network and telecommunications technologies, including their costs, benefits, and security implications, placing emphasis on enabling military and civilian network operations. Topics covered include JIE, the role of cybersecurity risk in networks and technology deployment, joint spectrum management, data visualization for network security, DevOps and cloud migration, mobile computing and network policy / governance to promote innovation.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

PREPARATION The first week of an eResident course is an asynchronous DL lesson designed to prepare students for the face-to-face component of the course that begins in the second week. Students begin by signing in to Blackboard, retrieving their readings, assignments, and other course instructions. Students who receive a W may not attend the SEMINAR portion the following week. This is a Distance Learning Course, IMS do not report to Washington, DC.

IMS must have a Blackboard Account generated by the College in order to participate in the course and complete required pre-work. IMS Blackboard account will be created only after ISMO receives a completed application form, NDU Form 2875, and certificate of completion for online Information Assurance training. IMS must complete these tasks in order to gain access to the course at 1200 EST the Friday before the course start date.

IMS interested in taking multiple eResidence courses in order to earn their Master s Degree must complete a different application form than IMS who are attending a one-off course, or are only interested in the Certificate Program. IMS interested in applying for the Masters Degree program must also submit a copy of their official transcripts from the institution where they earned their Bachelors Degree.

**Course International Notes:**

Prereqs: MASL B155433 AND MASL B155633 are post-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155433 AND MASL B155633.

<b>B155339</b>	<b>6415</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>					<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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STRATEGIC INFORMATION TECH ACQUISITION (ITA )- DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

PREPARATION The first week of an eResident course is an asynchronous DL lesson designed to prepare students for the face-to-face component of the course that begins in the second week. Students begin by signing in to Blackboard, retrieving their readings, assignments, and other course instructions. Students who receive a W may not attend the SEMINAR portion the following week. This is a Distance Learning Course, IMS do not report to Washington, DC.

IMS must have a Blackboard Account generated by the College in order to participate in the course and complete required pre-work. IMS Blackboard account will be created only after ISMO receives a completed application form, NDU Form 2875, and certificate of completion for online Information Assurance training. IMS must complete these tasks in order to gain access to the course at 1200 EST the Friday before the course start date.

IMS interested in taking multiple eResidence courses in order to earn their Masters Degree must complete a different application form than IMS who are attending a one-off course, or are only interested in the Certificate Program. IMS interested in applying for the Masters Degree program must also submit a copy of their official transcripts from the institution where they earned their Bachelors Degree.

**Course International Notes:**

<b>B155342</b>	<b>6416</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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INFORMATION TECHNOLOGY PROJECT MGMT (ITP) - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

PREPARATION The first week of an eResident course is an asynchronous DL lesson designed to prepare students for the face-to-face component of the course that begins in the second week. Students begin by signing in to Blackboard, retrieving their readings, assignments, and other course instructions. Students who receive a W may not attend the SEMINAR portion the following week. This is a Distance Learning Course, IMS do not report to Washington, DC.

IMS must have a Blackboard Account generated by the College in order to participate in the course and complete required pre-work. IMS Blackboard account will be created only after ISMO receives a completed application form, NDU Form 2875, and certificate of completion for online Information Assurance training. IMS must complete these tasks in order to gain access to the course at 1200 EST the Friday before the course start date.

IMS interested in taking multiple eResidence courses in order to earn their Masters Degree must complete a different application form than IMS who are attending a one-off course, or are only interested in the Certificate Program. IMS interested in applying for the Masters Degree program must also submit a copy of their official transcripts from the institution where they earned their Bachelors Degree.

**Course International Notes:**

<b>B155347</b>	<b>6201 - DL</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CYBER SECURITY FOR INFORMATION LEADERS - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

CYBER SECURITY FOR INFORMATION LEADERS E-RESIDENCE  
MASL B155347

Course Title: CYBER SECURITY FOR INFORMATION LEADERS

Description: This course explores concepts and practices of defending the modern net-centric computer and communications environment. The course covers the 10 domains of the Certified Information System Security Professional (CISSP«) Common Body of Knowledge (CBK«). It covers a wide range of technical issues and current topics including basics of network security; threats, vulnerabilities, and risks; network vulnerability assessment; firewalls and intrusion detection; transmission security and TEMPEST; operating system security; web security; encryption and key management; physical and personnel security; incident handling and forensics; authentication, access control, and biometrics; wireless security; virtual/3D Worlds; and emerging network security technologies such as radio frequency identification (RFID) and supervisory control and data acquisition (SCADA) security. The course also defines the role of all personnel in promoting security awareness.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

PREPARATION The first week of an eResident course is an asynchronous DL lesson designed to prepare students for the face-to-face component of the course that begins in the second week. Students begin by signing in to Blackboard, retrieving their readings, assignments, and other course instructions. Students who receive a W may not attend the SEMINAR portion the following week. This is a Distance Learning Course, IMS do not report to Washington, DC.

IMS must have a Blackboard Account generated by the College in order to participate in the course and complete required pre-work. IMS Blackboard account will be created only after ISMO receives a completed application form, NDU Form 2875, and certificate of completion for online Information Assurance training. IMS must complete these tasks in order to gain access to the course at 1200 EST the Friday before the course start date.

IMS interested in taking multiple eResidence courses in order to earn their Masters Degree must complete a different application form than IMS who are attending a one-off course, or are only interested in the Certificate Program. IMS interested in applying for the Masters Degree program must also submit a copy of their official transcripts from the institution where they earned their Bachelors Degree.

**Course International Notes:**

Prereqs: MASL B155447 AND MASL B155647 are post-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155447 AND MASL B155647.

<b>B155349</b>	<b>6512 - DL</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MULTI-AGENCY INFORMATION-ENABLED COLLABORATION- DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

MULTI AGENCY INFORMATION-ENABLED COLLABORATION E-RESIDENCE  
MASL B155349

Course Title: MULTI-AGENCY INFO-ENABLED COLLABORATION - DL

Description: The course focuses on multi-agency collaboration in support of national and homeland security and national preparedness planning, decision-making and implementation. It examines current and proposed strategies, means and models for substantially improving the effectiveness of collaboration at the federal, state and local levels, and beyond to include multilateral icollege.ndu.edu NDU Information Resources Management College 29 situations with non-governmental, media, and international organizations and coalition partners. The course assists students to synthesize the underlying principles that define effective collaboration, and critical lessons learned from past challenges and current experiments. Legal, budgetary, structural, cultural and other impediments that inhibit inter-agency mission effectiveness are assessed, as are strategies for addressing them. The course explores evolving network structures, collaborative tool-sets including social media, cross-boundary information-sharing and work processes, emergent governance arrangements, and the behaviors and skills of collaborative leadership as a key component of government strategic leadership.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

PREPARATION The first week of an eResident course is an asynchronous DL lesson designed to prepare students for the face-to-face component of the course that begins in the second week. Students begin by signing in to Blackboard, retrieving their readings, assignments, and other course instructions. Students who receive a W may not attend the SEMINAR portion the following week. This is a Distance Learning Course, IMS do not report to Washington, DC.

IMS must have a Blackboard Account generated by the College in order to participate in the course and complete required pre-work. IMS Blackboard account will be created only after ISMO receives a completed application form, NDU Form 2875, and certificate of completion for online Information Assurance training. IMS must complete these tasks in order to gain access to the course at 1200 EST the Friday before the course start date.

IMS interested in taking multiple eResidence courses in order to earn their Masters Degree must complete a different application form than IMS who are attending a one-off course, or are only interested in the Certificate Program. IMS interested in applying for the Masters Degree program must also submit a copy of their official transcripts from the institution where they earned their Bachelors Degree.

**Course International Notes:**

Prereqs: MASL B155449 AND MASL B155649 are post-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. IMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155449 AND MASL B155649.

<b>B155365</b>	<b>6608 - DL</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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RISK MANAGEMENT, INTERNAL CONTROLS, & AUDITING- DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

RISK MANAGEMENT, INTERNAL CONTROLS, AND AUDITING FOR LEADERS E-RESIDENCE

MASL B155365

Course Title: RISK MANAGEMENT, INTERNAL CONTROLS, & AUDITING- DL

Description: This course presents a strategic understanding of risk management, internal controls, and auditing as they relate to the functions and responsibilities within the CFO and audit communities. This course examines how effective leadership can enhance efficiency, effectiveness, accountability, and transparency of an organization to include federal, state, and local governments. The primary focus is on the importance of identifying and assessing risks, describing and improving internal controls techniques and practices, and evaluating and recommending audit management strategies. The course includes practical discussions to illustrate how these processes can be integrated and leveraged to solve problems, make informed decisions, and minimize compliance costs.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

PREPARATION The first week of an eResident course is an asynchronous DL lesson designed to prepare students for the face-to-face component of the course that begins in the second week. Students begin by signing in to Blackboard, retrieving their readings, assignments, and other course instructions. Students who receive a W may not attend the SEMINAR portion the following week. This is a Distance Learning Course, IMS do not report to Washington, DC.

IMS must have a Blackboard Account generated by the College in order to participate in the course and complete required pre-work. IMS Blackboard account will be created only after ISMO receives a completed application form, NDU Form 2875, and certificate of completion for online Information Assurance training. IMS must complete these tasks in order to gain access to the course at 1200 EST the Friday before the course start date.

IMS interested in taking multiple eResidence courses in order to earn their Masters Degree must complete a different application form than IMS who are attending a one-off course, or are only interested in the Certificate Program. IMS interested in applying for the Masters Degree program must also submit a copy of their official transcripts from the institution where they earned their Bachelors Degree.

**Course International Notes:**

Prereqs: MASL B155465 AND MASL B155665 are post-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155465 AND MASL B155665.

<b>B155380</b>	<b>6209 - DL</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	APPROVAL TO OPERATE: INFO SYS CERT & ACCRED - DL Army										
	<p>NDU College of Information and Cyberspace Washington (Ft. McNair), DC 20319</p> <p><b>Course Description:</b> APPROVAL TO OPERATE: INFORMATION SYSTEM CERTIFICATION AND ACCREDITATION E-RESIDENCE MASL B155380 Course Title: APPROVAL TO OPERATE: INFO SYS CERT &amp; ACCRED - DL Description: This course examines the information security certification and accreditation principles leading to final Approval to Operate (ATO) an information system. The course examines roles, responsibilities, documentation, organizational structure, directives, and reporting requirements to support the Designated Accrediting Authority (DAA) in approving the security control functionality level of an information system and granting ATO at a specified level of trust. The course provides an overview of DOD and Federal department and agency certification and accreditation processes (e.g., Defense Information Assurance Certification and Accreditation Process; NIST Certification and Accreditation Process), information assurance acquisition management, and system security architecture considerations.</p> <p><b>Course Prerequisite Text:</b> The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.</p> <p>PREPARATION The first week of an eResident course is an asynchronous DL lesson designed to prepare students for the face-to-face component of the course that begins in the second week. Students begin by signing in to Blackboard, retrieving their readings, assignments, and other course instructions. Students who receive a W may not attend the SEMINAR portion the following week. This is a Distance Learning Course, IMS do not report to Washington, DC.</p> <p>IMS must have a Blackboard Account generated by the College in order to participate in the course and complete required pre-work. IMS Blackboard account will be created only after ISMO receives a completed application form, NDU Form 2875, and certificate of completion for online Information Assurance training. IMS must complete these tasks in order to gain access to the course at 1200 EST the Friday before the course start date.</p> <p>IMS interested in taking multiple eResidence courses in order to earn their Masters Degree must complete a different application form than IMS who are attending a one-off course, or are only interested in the Certificate Program. IMS interested in applying for the Masters Degree program must also submit a copy of their official transcripts from the institution where they earned their Bachelors Degree.</p> <p><b>Course International Notes:</b> Prereqs: MASL B155480 AND MASL B155680 are post-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155480 AND MASL B155680.</p>										
<b>B155392</b>	<b>6411 - DL</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	INFO TECHNOLOGY PROGRAM LEADERSHIP - DL Army										
	<p>NDU College of Information and Cyberspace Washington (Ft. McNair), DC 20319</p> <p><b>Course Description:</b> INFORMATION TECHNOLOGY PROGRAM LEADERSHIP E-RESIDENCE MASL B155392 Course Title: INFO TECHNOLOGY PROGRAM LEADERSHIP - DL Description: This course examines the challenges of Federal program leadership in an Information Technology (IT) context. Students gain theoretical insight, supplemented by practical exercises, covering a variety of program/ project leadership concepts and techniques. Particular areas of focus include customer service, stakeholder relations, decision-making methods, processes and pitfalls, interpersonal skills, organizational awareness and dynamics, and written and oral communication skills. The course explores the role of oversight in the management and leadership of Federal IT acquisition programs.</p> <p><b>Course Prerequisite Text:</b> The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.</p> <p>PREPARATION The first week of an eResident course is an asynchronous DL lesson designed to prepare students for the face-to-face component of the course that begins in the second week. Students begin by signing in to Blackboard, retrieving their readings, assignments, and other course instructions. Students who receive a W may not attend the SEMINAR portion the following week. This is a Distance Learning Course, IMS do not report to Washington, DC.</p> <p>IMS must have a Blackboard Account generated by the College in order to participate in the course and complete required pre-work. IMS Blackboard account will be created only after ISMO receives a completed application form, NDU Form 2875, and certificate of completion for online Information Assurance training. IMS must complete these tasks in order to gain access to the course at 1200 EST the Friday before the course start date.</p> <p>IMS interested in taking multiple eResidence courses in order to earn their Masters Degree must complete a different application form than IMS who are attending a one-off course, or are only interested in the Certificate Program. IMS interested in applying for the Masters Degree program must also submit a copy of their official transcripts from the institution where they earned their Bachelors Degree.</p> <p><b>Course International Notes:</b> Prereqs: MASL B155492 AND MASL B155692 are post-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155492 AND MASL B155692.</p>										
<b>B155401</b>	<b>6206 - DL</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ENTERPRISE INFO SECURITY AND RISK MANAGEMENT - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

ENTERPRISE INFORMATION SECURITY AND RISK MANAGEMENT E-RESIDENCE  
MASL B155401

Course Title: ENTERPRISE INFO SECURITY AND RISK MANAGEMENT - DL

Description: This course explores three themes, based on the Certified Information Security Manager« (CISM«), critical to enterprise information and cyber security management areas: information security risk management, information security/assurance governance, and information security/ assurance program management. Examining the concepts and trends in the practice of risk management, the course analyzes their applicability to the protection of information. Information security/assurance governance is illuminated by exploring oversight, legislation, and guidance that influence federal government information security/assurance. The course explores the challenges of implementing risk management and governance through enterprise security/ assurance program management. This includes enterprise information and cyber security strategies, policies, standards, controls, measures (security assessment/ metrics), incident response, resource allocation, workforce issues, ethics, roles, and organizational structure.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

PREPARATION The first week of an eResident course is an asynchronous DL lesson designed to prepare students for the face-to-face component of the course that begins in the second week. Students begin by signing in to Blackboard, retrieving their readings, assignments, and other course instructions. Students who receive a W may not attend the SEMINAR portion the following week. This is a Distance Learning Course, IMS do not report to Washington, DC.

IMS must have a Blackboard Account generated by the College in order to participate in the course and complete required pre-work. IMS Blackboard account will be created only after ISMO receives a completed application form, NDU Form 2875, and certificate of completion for online Information Assurance training. IMS must complete these tasks in order to gain access to the course at 1200 EST the Friday before the course start date.

IMS interested in taking multiple eResidence courses in order to earn their Masters Degree must complete a different application form than IMS who are attending a one-off course, or are only interested in the Certificate Program. IMS interested in applying for the Masters Degree program must also submit a copy of their official transcripts from the institution where they earned their Bachelors Degree.

**Course International Notes:**

Prereqs: MASL B155501 AND MASL B155601 are post-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155501 AND MASL B155601.

<b>B155414</b>	<b>EIT</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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EIT - EMERGING TECHNOLOGIES (6442)  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

MASL B155414

Course Title: EMERGING INFORMATION TECHNOLOGY - DL

Description: This course examines the core concepts of information technology and its rapidly expanding MASL B155414 role in solving problems, influencing decision making and implementing organizational change. Students will be introduced to an array of emerging information technologies at various levels of maturity. Students analyze how emerging information technologies evolve. They evaluate the international, political, social, economic and cultural impacts of emerging information technologies using qualitative and quantitative evaluation methods. Students assess emerging information technologies using forecasting methodologies such as monitoring and expert opinion, examining future trends, and assessing international perspectives.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

SEMINAR Immediately following the one week PREPARATION DL lesson, students attend a five-day in-residence SEMINAR. During this full-time week of SEMINAR, students and faculty participate in an interactive learning environment in CIC classrooms at Ft. Lesley J. McNair in Washington, D.C. or other designated location . The SEMINAR is conducted from 8 to 5 Monday through Friday, with homework often assigned to prepare for the next day's lessons.

ISMO has a partnership with a hotel to secure rooms at the USG per diem rate. The hotel is within walking distance of the University. IMS will be responsible for contacting the hotel directly to secure a room- a credit card is required to hold the reservation. Room reservations can be cancelled up to 72 hours in advance without penalty.

SCOs should purchase roundtrip transportation for the IMS. Due to the duration of the course, the IMS should be forwarded all TLA costs they are entitled to. The IMS should take a taxi from the airport to the billeting location. Upon arrival at the billeting location, the IMS should email or call the IMSO office to confirm safe arrival.

Attire for classes for IMS is either Class B Uniform or appropriate civilian business attire coat and tie for men suit, dress, or professional attire for women .

**Course International Notes:**

Prereqs: MASL B155314 is a pre-requisite and MASL B155614 is a post-requisite of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers.

<b>B155420</b>	<b>CIO-AMP</b>	<b>U</b>	<b>14.0W</b>	<b>706</b>	<b>85</b>				<b>Yes</b>		<b>50.00</b>
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CHIEF INFORMATION OFFICER/LEADERSHIP DEVELOPMENT P  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The NDU iCollege's Advanced Management Program (AMP) has been renamed the Chief Information Officer Leadership Development Program (CIO LDP for short). After 50 cohorts graduating from the AMP since 1990, the college has recrafted the program to better meet the needs of today's workforce. The CIO LDP has the major components of a multi-week program where students cover teambuilding, leadership, domestic field studies, policy, technology, and more. Students graduate with a CIO-LDP diploma and a CIO certificate from the iCollege. The CIO LDP remains the iCollege's flagship resident program for rising senior-level managers and leaders responsible for promoting and attaining national and international security goals through the strategic use of information and information technology. This program is administered in a multi-week intensive, and highly interactive, student-centered educational experience emphasizing leadership skills and abilities. CIO LDP students form a learning community that fosters multiple perspectives on a wide range of issues. The CIO LDP curriculum provides participants with the Chief Information Officer certificate as well as course work toward the Master of Science in Government Information Leadership (CIO Concentration). Successful CIO-LDP graduates will be able to: 1) Leverage CIO policy and organization competencies to lead within and across federal organizational boundaries by linking critical decisions regarding resources, people, processes, and technologies to mission performance, 2) Balance continuity and change in the development, implementation, and evaluation of government information resources and management strategies and policies while meeting legislative and executive mandates, 3) Demonstrate abilities to construct and implement mission-aligned information and communication technology strategies [including gathering, analyzing, and reporting data; making decisions; implementing decisions; and evaluating organizational performance] in an ethical manner, and 4) Communicate at the strategic level demonstrating command of the topic, logical organization, compelling argument, and excellence in English grammar and syntax.

**Course Prerequisite Text:**

Dependents are not authorized to accompany the IMS to this course.

**Arrival Notes** The IMS should plan to arrive in the United States on the Saturday before the course start date, which is a Monday.

Before arriving in the U.S., the IMS SCO should inform the ISMO office of the billeting address if not arranged by ISMO as well as the best email phone number for contact information.

The IMS with TLA will be picked up by a corporate housing provider at the airport and taken directly to their lodging location. IMS will stay in a fully furnished corporate apartment.

Upon arrival at the billeting location, the IMS should email or call the IMSO office to confirm safe arrival

The IMS will need to bring both Class A and Class B uniforms. Generally, dress will be Class B. If the IMS is a civilian, dress is business suit and tie. On the first day of in-processing, the IMS must wear Class A uniform.

On Monday, the first day of in-processing, an ISMO employee will pick up the IMS at Virginian Suites and bring them to NDU. The IMS must bring their passport visa, a 10 to purchase a metro card, as well as their baggage receipts.

SCOs should issue a 500 advance to the IMS in order to cover some of the initial costs.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Pay Grade or Rank: Federal civilian government employees must be at least GS/GM-13 or equivalent, and military officers must hold at least the grade of O-4. Non-federal students, to include state and local government and private industry employees, must be of an equivalent grade. Education: All students must possess a bachelor's degree from a regionally accredited institution. Application: Non-US citizens who are members of international military agencies must apply through their governments as well as meet all the eligibility requirements and submit all of the application pieces (see below) for U.S. applicants. International applications submitted without the required forms, letters, and resumes will not be considered for admission. Applications should be in the form of an education and training request for approval and processing through the appropriate Security Assistance Training Field Activity (SATFA) country program manager. International students must demonstrate English language competency through listening, reading, and general grammar structures via the Defense Language Institute's English Level Comprehension (ELC) Exam administered in the home country prior to acceptance. Because of the seminar-based active-learning model used in this program, oral communication skills are critical. The iCollege reserves the right to administer the exam when the student arrives if English comprehension is in question, per AR 12-15, the Joint Security Assistance Training (JSAT) regulation, Section 10. International students should also possess a basic working knowledge of computers. Application Materials: Application Form: The application form must be completed in its entirety, including the 200-word essay, and submitted via email, fax, or postal mail. Resume: The resume should include a work history that describes the organizations worked for, position titles, responsibilities and accomplishments, and any rewards or recognitions received. If there are gaps in the resume, a short paragraph is needed to explain them. Nomination Letter: The letter of nomination should be written by the applicant's supervisor and should address the applicant's ability to complete a challenging graduate-level academic program in information resources management. In addition, the letter must indicate why the applicant is being nominated for the CIOLDP and how this program will benefit the nominating organization. Letters must be on organizational or corporate letterhead and be addressed to the iCollege Registrar. The subject line must indicate the student's name, program the student is applying for, and if a waiver is being requested. For example: "Subj: CIOLDP Letter of Nomination, Grade Level Waiver Request for MAJ John Doe." The final signature on all correspondence must belong to the applicant's immediate supervisor.

<b>B155422</b>	<b>6328</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>Yes</b>		<b>50.00</b>
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STRATEGIC PERFORMANCE AND BUDGET MANAGEMENT  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

MASL B155422

Course Title: STRATEGIC PERFORMANCE AND BUDGET MANAGEMENT

Description: This course is an executive level view of strategic planning, performance management, and performance budgeting in public sector organizations. Using the Government Performance and Results Act and Kaplan & Norton's Balanced Scorecard as frameworks, students examine the linkage of mission to strategic planning, performance management, measurement, operational strategies, initiatives, and budgets to support senior level decision making. Emphasis is on transparency, outcomes, and linkage between organizational performance and the organization's budget. With this critical understanding, students develop leadership strategies that shape fiscal budgets to achieve agency strategic outcomes.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

SEMINAR Immediately following the one week PREPARATION DL lesson, students attend a five-day in-residence SEMINAR. During this full-time week of SEMINAR, students and faculty participate in an interactive learning environment in CIC classrooms at Ft. Lesley J. McNair in Washington, D.C. or other designated location. The SEMINAR is conducted from 8 to 5 Monday through Friday, with homework often assigned to prepare for the next day's lessons.

ISMO has a partnership with a hotel to secure rooms at the USG per diem rate. The hotel is within walking distance of the University. IMS will be responsible for contacting the hotel directly to secure a room- a credit card is required to hold the reservation. Room reservations can be cancelled up to 72 hours in advance without penalty.

SCOs should purchase roundtrip transportation for the IMS. Due to the duration of the course, the IMS should be forwarded all TLA costs they are entitled to. The IMS should take a taxi from the airport to the billeting location. Upon arrival at the billeting location, the IMS should email or call the IMSO office to confirm safe arrival.

Attire for classes for IMS is either Class B Uniform or appropriate civilian business attire coat and tie for men suit, dress, or professional attire for women.

**Course International Notes:**

Prereqs: MASL B155322 is a pre-requisite and MASL B155622 is a post-requisite of this course. The IMS must also have: 1) Military rank equivalent to U.S. O-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B155423</b>	<b>All</b> INFO ASSUR AND CRIT INFR P (6203) Army	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>Yes</b>		<b>50.00</b>
<p>NDU College of Information and Cyberspace Washington (Ft. McNair), DC 20319</p> <p><b>Course Description:</b> MASL B155423 Course Title: INFO ASSURANCE &amp; CRITICAL INFRASTRUCTURE PRO-DL Description: This course provides a comprehensive overview of Information Assurance and Critical Infrastructure Protection. Information assurance of information assets and protection of the information component of critical national infrastructures essential to national security are explored. The focus is at the public policy and strategic management level, providing a foundation for analyzing the information security component of information systems and critical infrastructures. Laws, national strategies and public policies, and strengths and weaknesses of various approaches are examined for assuring the confidentiality, integrity, and availability of critical information assets.</p> <p><b>Course Prerequisite Text:</b> The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.</p> <p>SEMINAR Immediately following the one week PREPARATION DL lesson, students attend a five-day in-residence SEMINAR. During this full-time week of SEMINAR, students and faculty participate in an interactive learning environment in CIC classrooms at Ft. Lesley J. McNair in Washington, D.C. or other designated location . The SEMINAR is conducted from 8 to 5 Monday through Friday, with homework often assigned to prepare for the next day's lessons.</p> <p>ISMO has a partnership with a hotel to secure rooms at the USG per diem rate. The hotel is within walking distance of the University. IMS will be responsible for contacting the hotel directly to secure a room- a credit card is required to hold the reservation. Room reservations can be cancelled up to 72 hours in advance without penalty.</p> <p>SCOs should purchase roundtrip transportation for the IMS. Due to the duration of the course, the IMS should be forwarded all TLA costs they are entitled to. The IMS should take a taxi from the airport to the billeting location. Upon arrival at the billeting location, the IMS should email or call the IMSO office to confirm safe arrival.</p> <p>Attire for classes for IMS is either Class B Uniform or appropriate civilian business attire coat and tie for men suit, dress, or professional attire for women .</p> <p><b>Course International Notes:</b> Prereqs: MASL B155323 is a pre-requisite and MASL B155623 is a post-requisite of this course. The IMS must also have: 1) Military rank equivalent to U.S. O-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers.iiMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155323 AND MASL B155623</p>											
<b>B155426</b>	<b>DMS</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	DATA MGMT STRAT&TECH: A MGR PERSPECT (6414) Army										
	<p><b>Course Description:</b> MASL B155426 Course Title: DATA MGMT STRAT&amp;TECH: A MGR PERSPECT (6414) Description: This course explores data management and its enabling technologies as key components for improving mission effectiveness through the development of open, enterprisewide, and state-of-the-art data architectures. It examines management issues such as the implementation of the data component of the Enterprise Architecture specified by OMB. The course considers key data management strategies, including the DOD Net-Centric Data Strategy, and the Federal Enterprise Architecture (FEA) Data Reference Model and their enabling information technologies including data warehousing, electronic archiving, data mining, neural networks, and other knowledge discovery methodologies. Students explore icollege.ndu.edu NDU Information Resources Management College 27 data management issues and implementation. The course provides sufficient insight into the underlying technologies to ensure that students can evaluate the capabilities and limitations of data management options and strategies.</p> <p><b>Course Prerequisite Text:</b> The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.</p> <p>SEMINAR Immediately following the one week PREPARATION DL lesson, students attend a five-day in-residence SEMINAR. During this full-time week of SEMINAR, students and faculty participate in an interactive learning environment in CIC classrooms at Ft. Lesley J. McNair in Washington, D.C. or other designated location . The SEMINAR is conducted from 8 to 5 Monday through Friday, with homework often assigned to prepare for the next day` s lessons.</p> <p>ISMO has a partnership with a hotel to secure rooms at the USG per diem rate. The hotel is within walking distance of the University. IMS will be responsible for contacting the hotel directly to secure a room- a credit card is required to hold the reservation. Room reservations can be cancelled up to 72 hours in advance without penalty.</p> <p>SCOs should purchase roundtrip transportation for the IMS. Due to the duration of the course, the IMS should be forwarded all TLA costs they are entitled to. The IMS should take a taxi from the airport to the billeting location. Upon arrival at the billeting location, the IMS should email or call the IMSO office to confirm safe arrival.</p> <p>Attire for classes for IMS is either Class B Uniform or appropriate civilian business attire coat and tie for men suit, dress, or professional attire for women .</p> <p><b>Course International Notes:</b> Prereqs: MASL B155326 is a pre-requisite and MASL B155626 is a post-requisite of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers.</p>										
<b>B155433</b>	<b>GEN</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	GLOBAL ENTERPRISE NETWORK AND TELECOMMUNIC Army										
	<p><b>Course Description:</b> MASL B155433 Course Title: GLOBAL ENTERPRISE NETWORKING &amp; TELECOMMUNICA Description: This course focuses on the effective management of network and telecommunication technologies in a government sector global enterprise. The course examines current and emerging network and telecommunications technologies, including their costs, benefits, and security implications, placing emphasis on enabling military and civilian network operations. Topics covered include JIE, the role of cybersecurity risk in networks and technology deployment, joint spectrum management, data visualization for network security, DevOps and cloud migration, mobile computing and network policy / governance to promote innovation.</p> <p><b>Course Prerequisite Text:</b> The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.</p> <p>SEMINAR Immediately following the one week PREPARATION DL lesson, students attend a five-day in-residence SEMINAR. During this full-time week of SEMINAR, students and faculty participate in an interactive learning environment in CIC classrooms at Ft. Lesley J. McNair in Washington, D.C. or other designated location . The SEMINAR is conducted from 8 to 5 Monday through Friday, with homework often assigned to prepare for the next day`s lessons.</p> <p>ISMO has a partnership with a hotel to secure rooms at the USG per diem rate. The hotel is within walking distance of the University. IMS will be responsible for contacting the hotel directly to secure a room- a credit card is required to hold the reservation. Room reservations can be cancelled up to 72 hours in advance without penalty.</p> <p>SCOs should purchase roundtrip transportation for the IMS. Due to the duration of the course, the IMS should be forwarded all TLA costs they are entitled to. The IMS should take a taxi from the airport to the billeting location. Upon arrival at the billeting location, the IMS should email or call the IMSO office to confirm safe arrival.</p> <p>Attire for classes for IMS is either Class B Uniform or appropriate civilian business attire coat and tie for men suit, dress, or professional attire for women .</p> <p><b>Course International Notes:</b> Prereqs: MASL B155333 is a pre-requisite and MASL B155633 is a post-requisite of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155333 AND MASL B155633</p>										
<b>B155439</b>	<b>6415</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>Yes</b>		<b>50.00</b>

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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STRATEGIC INFORMATION TECH ACQUISITION (ITA)  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

Course Title: STRATEGIC INFORMATION TECH ACQUISITION (6415) (DL)

Description: This course examines the role senior leaders in both government and industry play in the successful acquisition of information technologies and services to achieve strategic organizational goals. Using the framework of the systems development life-cycle, it explores regulatory policies, acquisition strategies, requirements management, performance measurement, and deployment and sustainment activities that directly impact IT acquisition. Acquisition best practices such as performance-based contracting, risk management, use of service-level agreements, trade-off analyses, as well as the pros and cons for use of commercial off-the-shelf products are explored. Significant focus is placed on contracting issues including; the role of the contracting officer, building a solid request-for -proposal, how to prepare for and run a source selection and the role of oral presentations.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

SEMINAR Immediately following the one week PREPARATION DL lesson, students attend a five-day in-residence SEMINAR. During this full-time week of SEMINAR, students and faculty participate in an interactive learning environment in CIC classrooms at Ft. Lesley J. McNair in Washington, D.C. or other designated location . The SEMINAR is conducted from 8 to 5 Monday through Friday, with homework often assigned to prepare for the next day` s lessons.

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SCOs should purchase roundtrip transportation for the IMS. Due to the duration of the course, the IMS should be forwarded all TLA costs they are entitled to. The IMS should take a taxi from the airport to the billeting location. Upon arrival at the billeting location, the IMS should email or call the IMSO office to confirm safe arrival.

Attire for classes for IMS is either Class B Uniform or appropriate civilian business attire coat and tie for men suit, dress, or professional attire for women .

**Course International Notes:**

Prereqs: Only International Officers who have completed the CIO/LDP program may register for Distributed Learning Format classes. Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher required. U.S. accredited bachelor's degree or equivalent required. Must be employee of their country's Ministry of Defense or government equivalent agency. Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). Students need basic competencies in the use of personal computers.

B155442	6416	U	1.0W	706	85				No		50.00
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INFORMATION TECHNOLOGY PROJECT MGMT (ITP)  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

This course focuses on project and program management in an Information Technology (IT) context, including financial systems. Students explore industry-accepted project management processes, e.g., the Project Management Institute's (PMI) Project Management Body of Knowledge (PMBOK) framework, and apply project management concepts. Major topics include planning and management of project communications, scope, time, cost, quality, risk, human resources, procurement, and project integration. Factors that make IT projects unique and difficult to manage are explored, along with tools and techniques for managing them. This course challenges students to gain hands-on project management experience by performing complex project management tasks leading to the development of a project management strategy/plan.

Learning outcomes: Students will be able to assess a project management strategy/plan and develop a plan for an IT project.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components: PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

**SEMINAR** Immediately following the one week PREPARATION DL lesson, students attend a five-day in-residence SEMINAR. During this full-time week of SEMINAR, students and faculty participate in an interactive learning environment in CIC classrooms at Ft. Lesley J. McNair in Washington, D.C. or other designated location. The SEMINAR is conducted from 8 to 5 Monday through Friday, with homework often assigned to prepare for the next day's lessons.

ISMO has a partnership with a hotel to secure rooms at the USG per diem rate. The hotel is within walking distance of the University. IMS will be responsible for contacting the hotel directly to secure a room- a credit card is required to hold the reservation. Room reservations can be cancelled up to 72 hours in advance without penalty.

SCOs should purchase roundtrip transportation for the IMS. Due to the duration of the course, the IMS should be forwarded all TLA costs they are entitled to. The IMS should take a taxi from the airport to the billeting location. Upon arrival at the billeting location, the IMS should email or call the IMSO office to confirm safe arrival.

Attire for classes for IMS is either Class B Uniform or appropriate civilian business attire: coat and tie for men; suit, dress, or professional attire for women.

**Course International Notes:**

Only International Officers who have completed the AMP program may register for Distributed Learning Format classes. Military rank equivalent to U.S. O-4 or civilian GS-13 equivalent or higher; U.S. accredited bachelor's degree or equivalent; Employee of their country's Ministry of Defense or government equivalent agency; Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026); Students need basic competencies in the use of personal computers.

<b>B155447</b>	<b>SEC</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>Yes</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CYBER SECURITY FOR INFORMATION LEADERS (6201)  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

MASL B155447

Course Title: CYBER SECURITY FOR INFORMATION LEADERS

Description: This course explores concepts and practices of defending the modern net-centric computer and communications environment. The course covers the 10 domains of the Certified Information System Security Professional (CISSP«) Common Body of Knowledge (CBK«). It covers a wide range of technical issues and current topics including basics of network security; threats, vulnerabilities, and risks; network vulnerability assessment; firewalls and intrusion detection; transmission security and TEMPEST; operating system security; web security; encryption and key management; physical and personnel security; incident handling and forensics; authentication, access control, and biometrics; wireless security; virtual/3D Worlds; and emerging network security technologies such as radio frequency identification (RFID) and supervisory control and data acquisition (SCADA) security. The course also defines the role of all personnel in promoting security awareness.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

SEMINAR Immediately following the one week PREPARATION DL lesson, students attend a five-day in-residence SEMINAR. During this full-time week of SEMINAR, students and faculty participate in an interactive learning environment in CIC classrooms at Ft. Lesley J. McNair in Washington, D.C. or other designated location . The SEMINAR is conducted from 8 to 5 Monday through Friday, with homework often assigned to prepare for the next day` s lessons.

ISMO has a partnership with a hotel to secure rooms at the USG per diem rate. The hotel is within walking distance of the University. IMS will be responsible for contacting the hotel directly to secure a room- a credit card is required to hold the reservation. Room reservations can be cancelled up to 72 hours in advance without penalty.

SCOs should purchase roundtrip transportation for the IMS. Due to the duration of the course, the IMS should be forwarded all TLA costs they are entitled to. The IMS should take a taxi from the airport to the billeting location. Upon arrival at the billeting location, the IMS should email or call the IMSO office to confirm safe arrival.

Attire for classes for IMS is either Class B Uniform or appropriate civilian business attire coat and tie for men suit, dress, or professional attire for women .

**Course International Notes:**

Prereqs: MASL B155347 is a pre-requisite and MASL B155647 is a post-requisite of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155347 AND MASL B155647.

<b>B155450</b>	<b>531-25B10 (CP)</b>	<b>U</b>	<b>16.0W</b>	<b>113</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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INFORMATION TECHNOLOGY SPECIALIST  
Army

SIGNAL SCHOOL  
Augusta, GA 30905

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2019-01-01 (Draft)

**Course Scope:**

Instruction will encompass the following areas: Information Assurance measures; Digital Security courseware; the installation, configuration, troubleshooting, and repair of computer systems and their components; using Windows operating systems; installation/configuration of routers/switches and basic and advanced networking; and the execution of digital common tasks such as the Battalion Command Post Node (supports Joint Network Node) and familiarization training. Courseware is designed to reinforce the Operating Environment where necessary.

**Special Information:**

- (1) Students will register in the Army Training Certification Tracking System (ATCTS). Skill Level-1 Soldiers will be annotated as a General User under the oversight of a certified individual.
- (2) The Command Post Node (CPN), Army Networks, are not trained to the International Military Students; allowing them the opportunity to receive all their required training in 17W 3 D.(3) Occasionally lifts/lowers and carries 100 pounds (communications transit cases) as part of a two (2) Soldier team (prorated 75 pounds per Soldier) a vertical distance of 5 feet and a horizontal distance of 100 feet while wearing/carrying 50 pounds of uniform and combat equipment.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them with have information stripped.

This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

**"10" level courses.**

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

**Required In processing documents**

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEB.

**Driving**

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

**Mailing Address**

Students should to use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.

Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.

**TAXIS**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

IMSO PRINate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 6020

ADMIN ALT1SGT Devonn Rileydevonn.j.riley.mil@mail.mil706-791-4329

ADMIN PRIYolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020

TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATE 11 FEB 19

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Normal Red/Green (RG) Perception YES Required i Physical Demand Rating VERY HEAVY LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 LB Required i Service Designator Z FOREIGN Required i Text Prerequisites Only students from Yemen, Phillipines, Latvia, Turkey, Egypt, Belize, Jamaica, Macedonia, Tunisia, and Saudi Arabia may attend this course.

<b>B155460</b>	<b>531-25B30-C45</b>	<b>U</b>	<b>6.0W</b>	<b>613</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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INFORMATION TECHNOLOGY SPECIALIST ALC  
Army

NCO ACADEMY - SIGNAL  
FORT GORDON, GA 30905

**Course Description:**

Effective 2018-05-01 (Draft)

**Course Scope:**

Upon completion of this course, the MOS 25B Skill Level 3 Soldier will be a professional Noncommissioned Officer of character and presence capable of providing direct leadership for the Army. The Soldier will apply knowledge of leadership and skills to effectively plan, supervise and integrate the installation, operation and troubleshoot information technology processing systems, to include information security, servers, routers, switches, local and wide area networks, data centers and collaboration technology. Students will develop knowledge and skills needed to resolve common issues in the IPv4 networks with IPv6 reserved for operational training, implement a wireless local area network in a small to medium network and implement virtual private network operations in a complex network. This course achieves the Army Learning Model (ALM) process through improving the quality, relevance, and effectiveness of face-to-face learning experience through outcome-oriented instructional strategies that fosters thinking, initiative, and provide operational relevant content. The course intent is to vertically aligned the Four Army Learning Areas; Army Leadership and the Profession, Human Dimension, Mission Command, and Professional Competence which serve as the framework to catalogue the 14 General Learning Outcomes: Army Leadership and the Profession: 1. Proficient in Leader Attributes and Competencies 2. Proficient in Character, Competencies, and commitment as Trusted Army Professionals Mission Command: 3. Demonstrate Proficiency in Mission Command Philosophy 4. Demonstrate Proficiency in Mission Command Leader and Commander Tasks 5. Demonstrate Proficiency in Mission Command Staff Tasks 6. Demonstrate Proficiency in Mission Command Systems Human Dimension: 7. Demonstrate Capacity in Creative-Critical Thinking 8. Demonstrate Proficiency in Communications Skills 9. Demonstrate Proficiency in Cultural Awareness, Cross Cultural Competencies in Strategic Environment of 2025 and Beyond 10. Pursue Comprehensive Fitness/Resiliency Skills and Performance Enhancement Skills 11. Pursue Lifelong Learning, Self-Assessment, and Goal Setting Professional Competence: 12. Demonstrate Proficiency in Army and Joint Doctrine 13. Support Army Policies, Programs and Processes 14. Technically and Tactically Competent

**Special Information:**

It is highly recommended that Soldiers visit the Cyber CoE NCO Academy (CNCOA) website for information on resident course prerequisites, mandatory training requirements for graduation, and read ahead materials for the resident course. Students can access the CNCOA website directly at: <http://signal.army.mil/index.php/organizations/cncoa> International Military students are limited to 4 seat per FY.

**Course Prerequisite Text:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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 There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them with have information stripped.  
 This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

**"20" level courses.**

MAJ and below may be permitted in 20 level courses by submitting justification for exception to policy letter to be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

**Required In processing documents**

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.  
 IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEB.

**Driving**

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

**Mailing Address**

Students should to use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.  
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**TAXIS**

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

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ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.mil706-791-4329

ADMIN PRIYolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATE 11 FEB 19

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i iRequired Time in Service Remaining 006 Months Required i iMust meet height weight std IAW AR 600-9 YES Required i iMilitary Education Level X BASIC LEADER COURSE (BLC) Required i iPay Grade E5 Through E6 E5 - ENLISTED TO E6 - ENLISTED Required i iEnlisted MOS CMF 25B 25 INFORMATION TECHNOLOGY SPECIALIST Required iiText PrerequisitesActive Army enlisted Soldiers selected by HRC and Army Reserve/National Guard Soldiers qualified in MOS 25B. The following ranks may attend: SSG, SGT-(P), or SGT (with Commander's recommendation). Attendees must have successfully completed WLC, PLDC or equivalent. Also, meets the requirements outlined in AR 350-1, para 3-9 through 3-13 and para 3-47. Personnel over 40 must complete a medical screening at their installation before attending this course and provide a copy of their medical screening report during in-processing. i iPrerequisite CoursesThe Student must satisfy any one of the following Prerequisite Course Solution Sets:iiStudents Must:i Have Graduated from course: 1-250-C49-2 (DL) Phase : (none) (STRUCTURED SELF-DEVELOPMENT - LEVEL 2).iiOr iiStudents Must:i Have Graduated from course: 600-C45 (DL) Phase : (none) (ADV LDR COMMON CORE).iiOr iiStudents Must:i Have Graduated from course: 011-WLC/BNCOC (CMF 18) Phase : (none).iiOr iiStudents Must:i Have Graduated from course: 011-WLC/ALC (CMF 18) Phase : (none).iiOr iiStudents Must:i Have Graduated from course: 600-BNCOC (DL-PILLOT) Phase : 1.iiOr iiStudents Must:i Have Graduated from course: 600-BNCOC (F) Phase : 1.iiOr iiStudents Must:i Have Graduated from course: 600-BNCOC Phase : 1.iiOr iiStudents Must:i Have Graduated from course: 600-BNCOC (DL) Phase : 1.iiOr iiStudents Must:i Have Graduated from course: 600-BNCOC (DL-VTT) Phase : 1.

<b>B155465</b>	<b>RIA</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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LDRSHIP FOR RISK MGMT, INTNL CONTR, & AUDIT (6608)  
 Army  
 NDU College of Information and Cyberspace  
 Washington (Ft. McNair), DC 20319

**Course Description:**

MASL B155465

Course Title: RISK MANAGEMENT, INTERNAL CONTROLS, & AUDITING

Description: This course presents a strategic understanding of risk management, internal controls, and auditing as they relate to the functions and responsibilities within the CFO and audit communities. This course examines how effective leadership can enhance efficiency, effectiveness, accountability, and transparency of an organization to include federal, state, and local governments. The primary focus is on the importance of identifying and assessing risks, describing and improving internal controls techniques and practices, and evaluating and recommending audit management strategies. The course includes practical discussions to illustrate how these processes can be integrated and leveraged to solve problems, make informed decisions, and minimize compliance costs.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

SEMINAR Immediately following the one week PREPARATION DL lesson, students attend a five-day in-residence SEMINAR. During this full-time week of SEMINAR, students and faculty participate in an interactive learning environment in CIC classrooms at Ft. Lesley J. McNair in Washington, D.C. or other designated location . The SEMINAR is conducted from 8 to 5 Monday through Friday, with homework often assigned to prepare for the next day s lessons.

ISMO has a partnership with a hotel to secure rooms at the USG per diem rate. The hotel is within walking distance of the University. IMS will be responsible for contacting the hotel directly to secure a room- a credit card is required to hold the reservation. Room reservations can be cancelled up to 72 hours in advance without penalty.

**Course International Notes:**

Prereqs: MASL B155365 is a pre-requisite and MASL B155665 is a post-requisite of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155365 AND MASL B155665.

<b>B155480</b>	<b>ATO</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>Yes</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	APP TO OPER: INFO SYS CERT (6209) Army										
	<p><b>Course Description:</b></p> <p>MASL B155480  Course Title: APPROVAL TO OPERATE: INFO SYS CERT &amp; ACCRED - DL  Description: This course examines the information security certification and accreditation principles leading to final Approval to Operate (ATO) an information system. The course examines roles, responsibilities, documentation, organizational structure, directives, and reporting requirements to support the Designated Accrediting Authority (DAA) in approving the security control functionality level of an information system and granting ATO at a specified level of trust. The course provides an overview of DOD and Federal department and agency certification and accreditation processes (e.g., Defense Information Assurance Certification and Accreditation Process; NIST Certification and Accreditation Process), information assurance acquisition management, and system security architecture considerations.</p> <p><b>Course Prerequisite Text:</b>  The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.</p> <p>SEMINAR Immediately following the one week PREPARATION DL lesson, students attend a five-day in-residence SEMINAR. During this full-time week of SEMINAR, students and faculty participate in an interactive learning environment in CIC classrooms at Ft. Lesley J. McNair in Washington, D.C. or other designated location . The SEMINAR is conducted from 8 to 5 Monday through Friday, with homework often assigned to prepare for the next day s lessons.</p> <p>ISMO has a partnership with a hotel to secure rooms at the USG per diem rate. The hotel is within walking distance of the University. IMS will be responsible for contacting the hotel directly to secure a room- a credit card is required to hold the reservation. Room reservations can be cancelled up to 72 hours in advance without penalty.</p> <p><b>Course International Notes:</b>  Prereqs: MASL B155380 is a pre-requisite and MASL B155680 is a post-requisite of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers.</p>										
<b>B155492</b>	<b>IPL</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	INFO TECH PROG LDRSHP (6411) Army										
	<p><b>Course Description:</b></p> <p>MASL B155492 Course Title: INFO TECHNOLOGY PROGRAM LEADERSHIP Description: This course examines the challenges of Federal program leadership in an Information Technology (IT) context. Students gain theoretical insight, supplemented by practical exercises, covering a variety of program/ project leadership concepts and techniques. Particular areas of focus include customer service, stakeholder relations, decision-making methods, processes and pitfalls, interpersonal skills, organizational awareness and dynamics, and written and oral communication skills. The course explores the role of oversight in the management and leadership of Federal IT acquisition programs.</p> <p><b>Course Prerequisite Text:</b> The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.</p> <p>SEMINAR Immediately following the one week PREPARATION DL lesson, students attend a five-day in-residence SEMINAR. During this full-time week of SEMINAR, students and faculty participate in an interactive learning environment in CIC classrooms at Ft. Lesley J. McNair in Washington, D.C. or other designated location . The SEMINAR is conducted from 8 to 5 Monday through Friday, with homework often assigned to prepare for the next day s lessons.</p> <p>ISMO has a partnership with a hotel to secure rooms at the USG per diem rate. The hotel is within walking distance of the University. IMS will be responsible for contacting the hotel directly to secure a room- a credit card is required to hold the reservation. Room reservations can be cancelled up to 72 hours in advance without penalty.</p> <p><b>Course International Notes:</b> Prereqs: MASL B155392 is a pre-requisite and MASL B155692 is a post-requisite of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155392 AND MASL B155692.</p>										
<b>B155501</b>	<b>ESS</b>	<b>U</b>	<b>1.0W</b>	<b>706</b>	<b>85</b>				<b>Yes</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ENTERPRISE INFORMAT SECURITY AND RISK MGMT (6206)  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

MASL B155501

Course Title: ENTERPRISE INFO SECURITY AND RISK MANAGEMENT - DL

Description: This course explores three themes, based on the Certified Information Security Manager« (CISM«), critical to enterprise information and cyber security management areas: information security risk management, information security/assurance governance, and information security/ assurance program management. Examining the concepts and trends in the practice of risk management, the course analyzes their applicability to the protection of information. Information security/assurance governance is illuminated by exploring oversight, legislation, and guidance that influence federal government information security/assurance. The course explores the challenges of implementing risk management and governance through enterprise security/ assurance program management. This includes enterprise information and cyber security strategies, policies, standards, controls, measures (security assessment/ metrics), incident response, resource allocation, workforce issues, ethics, roles, and organizational structure.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

SEMINAR Immediately following the one week PREPARATION DL lesson, students attend a five-day in-residence SEMINAR. During this full-time week of SEMINAR, students and faculty participate in an interactive learning environment in CIC classrooms at Ft. Lesley J. McNair in Washington, D.C. or other designated location . The SEMINAR is conducted from 8 to 5 Monday through Friday, with homework often assigned to prepare for the next day s lessons.

ISMO has a partnership with a hotel to secure rooms at the USG per diem rate. The hotel is within walking distance of the University. IMS will be responsible for contacting the hotel directly to secure a room- a credit card is required to hold the reservation. Room reservations can be cancelled up to 72 hours in advance without penalty.

**Course International Notes:**

Prereqs: MASL B155401 is a pre-requisite and MASL B155601 is a post-requisite of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155401 AND MASL B1556401.

<b>B155510</b>	<b>542-36B10</b>	<b>U</b>	<b>8.6W</b>	<b>805A</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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FINANCIAL MANAGEMENT TECHNICIAN  
Army

FINANCE SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2016-08-26

Course Scope:

This course is designed to train Soldiers to be Financial Management Technicians. The two major areas of instruction consist of Combat Survivability (Resident only) and Technical Training designed to prepare junior enlisted Soldiers to support operations in the Operational Environment. This course produces battle competent Soldiers who are qualified to be Reserve, National Guard and Active Duty Military Pay Clerks; Cashiers; Budget, Accounting, and Commercial Vendor Service Technicians; and participants in individual and collective training. Cadre personnel assess the students' leadership potential and evaluate their ability to apply lessons learned to effectively apply knowledge in a tactical environment (Resident only). AIT provides an opportunity for education, to learn war-fighting skills (Resident only), and to gain experience as Financial Management Technicians.

Special Information:

GRADUATION REQUIREMENTS: (Subject to provisions of TRADOC Regulation 350-6, Enlisted Initial Entry Training Policies and Administration)

NOTE: All training specified below, as required for graduation, will be made up if missed, and must be recorded on the Individual Training Record. The Soldier will be required to meet the performance / learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally.

1. Pass the APFT with a minimum of 60 points in each event.
2. Achieve an overall average of 75% or a GO for all tests and assessments as indicated on the Individual Student Assessment Plan (ISAP).
3. Maintain an overall cumulative average of 75%.
4. Soldiers in excess of one year from initial entry must meet height and weight standards IAW AR 600-9 (Army Body Composition Program).
5. Most Physically Demanding Task required for graduation (determined by FMS Proponent): Transport the Combat Service Support (CSS) Very Small Aperture Terminal (VSAT) which is assessed during the Culminating Training Event of the Course.

**Course Prerequisite Text:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

This course is an Advanced Individual Training AIT course. US Soldiers who take this course are enlisted and their pay grades range from E1-E5. This course would not be appropriate for officers.

Travel and Living Allowance TLA Advances IMS should have enough funds in U.S. dollars to cover expenses for 30 days. The Meals and Incidental Expenses rate is 46 dollars per day.

**Packing List**

- Army Combat Uniform ACU - 3 sets
- Army Service Uniform ASU Class As 1
- ACU Cap - 1
- Combat Boots - 2 pair
- Belt - 1
- All-Weather Coat - 1
- Cold Weather coat - 1 Oct - Apr
- Gloves, Inserts - 2 pair
- Gloves, Shell - 1 pair
- Cap, Cold Weather 1 Oct - Apr
- Dress shoes - 1 pair
- Socks, green tan black - 7
- Socks, Black Dress - 1
- Underwear
- Undershirt, tan - 5
- Undershirt, white - 1
- Personal Hygiene Items
- All Authorized Awards and Decorations
- Casual Civilian Clothing

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i PULHES 323321 Required i Must meet height weight std IAW AR 600-9 YES Required i Pay Grade E1 Through E7 E1 - ENLISTED TO E7 - ENLISTED Required i iiiiText Prerequisites Active and Reserve Component (RC) military personnel, all services in grade SFC (or comparable E7 grade) and below. Soldiers in the ranks of above E7 will need to request a waiver to attend the course. ii1. Meet height/weight standards IAW AR 600-9.i2. Have a minimum physical profile (PUHLES) of 323321.i3. Temporary profiles must allow Soldier to meet all course prerequisites and graduation requirements of all phases. The Battalion Commander has final determination on course enrollment for a student with a temporary profile.i4. Have one of the following minimum qualifying scores in aptitude area CL on the Armed Services vocational Aptitude battery (ASVAB) test:ia. 101 for tests administered on and after 1 July 2004.ib. 103 for tests administered on and after 2 January 2002 and prior to 1 July 2004.ic. 105 for tests administered prior to 2 January 2002.i5. Have no record of conviction of any crime involving moral turpitude.i6. Have no record of any information which might adversely reflect against the character, honesty, or integrity of the Soldier.i7. Active Component personnel must have a service-remaining obligation of at least nine months upon completion of training.i8. Army Reserve and National Guard personnel must have a service-remaining obligation of at least nine months upon completion of the second phase of training.i9. Soldiers attending Phase 1 and Phase 2 of the 36B10 Financial Management Technician (R) course must successfully complete Phase 1 before attending Phase 2 training.i10. Requests for waivers of a prerequisite must be submitted by the Soldier's unit no later than 30 days prior to the phase 1 class start date. iiSubmit waivers to: Commandant, U.S. Army Financial Management School, ATTN: ATSG-FSP (Proponency), 10000 Hampton Parkway, Fort Jackson, SC 29207-7025 i iiPrerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

B155511	OCL	U	1.0W	706	85				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ORGANIZATIONAL CULTURE FOR STRATEGIC LDRS (6321)  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

MASL B155511

Course Title: ORGANIZATIONAL CULTURE FOR STRATEGIC LDRS

Description: This course explores the strategic and persistent effects of culture on mission performance. Students examine the ways in which leaders can employ this powerful influence to nurture organizational excellence or to stimulate changes in organizational behavior. They investigate organizational sciences for traditional and Information Age perspectives on organizational behavior, on frameworks for assessing organizational cultures, and on strategies to initiate and institutionalize strategic mission-oriented change. Cross boundary, inter-agency, cross-generational, and global influences, issues, and challenges are examined from a cultural perspective.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

SEMINAR Immediately following the one week PREPARATION DL lesson, students attend a five-day in-residence SEMINAR. During this full-time week of SEMINAR, students and faculty participate in an interactive learning environment in CIC classrooms at Ft. Lesley J. McNair in Washington, D.C. or other designated location. The SEMINAR is conducted from 8 to 5 Monday through Friday, with homework often assigned to prepare for the next day's lessons.

ISMO has a partnership with a hotel to secure rooms at the USG per diem rate. The hotel is within walking distance of the University. IMS will be responsible for contacting the hotel directly to secure a room- a credit card is required to hold the reservation. Room reservations can be cancelled up to 72 hours in advance without penalty.

**Course International Notes:**

Prereqs: MASL B155311 is a pre-requisite and MASL B155611 is a post-requisite of this course. The IMS must also have: 1) Military rank equivalent to U.S. O-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155311 AND MASL B155611

<b>B155542</b>	<b>6416</b>	<b>U</b>	<b>3.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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INFORMATION TECHNOLOGY PROJECT MGMT (ITP) - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

SYNTHESIS In the week immediately following the SEMINAR, students and faculty engage virtually in an one week asynchronous DL lesson designed to synthesize learning and prepare students for the follow-on graded final assessment. Participation in SYNTHESIS is required and graded for student seeking credit for the course, but is optional for students seeking a Professional Development PD grade.

ASSESSMENT Students enrolled for certificate graduate credit must complete an end of course ASSESSMENT, typically a substantive paper or project. Students may engage virtually with the faculty and or other students as appropriate on this assessment for two and one-half weeks after the last day of the SYNTHESIS.

This is a Distance Learning Course, IMS do not report to Washington, DC.

**Course International Notes:**

<b>B155545</b>	<b>DMG</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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DECISION MAKING FOR GOVERNMENT LEADERS (6323) - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

**Course Prerequisite Text:**

This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.

**Course International Notes:**

<b>B155546</b>	<b>CIP</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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CRITICAL INFO INFRASTRUCTURE PROTECTION (6230)- DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

**Course Prerequisite Text:**

This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.

**Course International Notes:**

<b>B155547</b>	<b>CBL</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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CYBERLAW (6204) - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

**Course Prerequisite Text:**

This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.

**Course International Notes:**

<b>B155550</b>	<b>DMS</b>	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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DATA MGMT STRATEGIES & TECHNOLOGIES (6414 - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

**Course Prerequisite Text:**

This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B155551</b>	<b>EIT</b> EMERGING INFORMATION TECHNOLOGY (6442) Army	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
	<b>Course Description:</b> <b>Course Prerequisite Text:</b> This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week. <b>Course International Notes:</b>										
<b>B155553</b>	<b>ITA</b> STRATEGIC INFO TECHNOLOGY AQUISITION (6415) Army	<b>U</b>	<b>5.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
	<b>Course Description:</b> <b>Course Prerequisite Text:</b> This course is delivered in the Distributed Learning Format. The IMS will not report to the United State for this class. The Distributed Learning format engages students and faculty virtually over 12 weeks via Blackboard. The first 10 weeks of course, students are engaged in online seminar. The final two weeks is dedicated for assessment completion. The end-of-course assessment is typically a substantive paper or project that allows students to demonstrate their mastery of the intended learning outcomes. To receive credit for a course, students must be actively engaged virtually in every DL lesson as assigned by faculty. Final assessments are due no later than the Monday following the 12th week. <b>Course International Notes:</b>										
<b>B155557</b>	<b>ASA</b> ASA ANALYTIC AND SIMULAT FOR ENTERP ARCHIT 6436DL Army	<b>U</b>	<b>3.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
	<b>Course Description:</b> <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B155601</b>	<b>6206</b>	<b>U</b>	<b>3.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ENTERPRISE INFO SECURITY & RISK MGMT - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

MASL B155601

Course Title: ENTERPRISE INFO SECURITY AND RISK MANAGEMENT - DL

Description: This course explores three themes, based on the Certified Information Security Manager« (CISM«), critical to enterprise information and cyber security management areas: information security risk management, information security/assurance governance, and information security/ assurance program management. Examining the concepts and trends in the practice of risk management, the course analyzes their applicability to the protection of information. Information security/assurance governance is illuminated by exploring oversight, legislation, and guidance that influence federal government information security/assurance. The course explores the challenges of implementing risk management and governance through enterprise security/ assurance program management. This includes enterprise information and cyber security strategies, policies, standards, controls, measures (security assessment/ metrics), incident response, resource allocation, workforce issues, ethics, roles, and organizational structure.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

**SYNTHESIS** In the week immediately following the SEMINAR, students and faculty engage virtually in an one week asynchronous DL lesson designed to synthesize learning and prepare students for the follow-on graded final assessment. Participation in SYNTHESIS is required and graded for student seeking credit for the course, but is optional for students seeking a Professional Development PD grade.

**ASSESSMENT** Students enrolled for certificate graduate credit must complete an end of course ASSESSMENT, typically a substantive paper or project. Students may engage virtually with the faculty and or other students as appropriate on this assessment for two and one-half weeks after the last day of the SYNTHESIS.

This is a Distance Learning Course, IMS do not report to Washington, DC.

**Course International Notes:**

Prereqs: MASL B155401 AND MASL B155501 are pre-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. O-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155401 AND MASL B155501.

<b>B155611</b>	<b>6321</b>	<b>U</b>	<b>3.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	ORGANIZATIONAL CULTURE FOR STRATEGIC LDRS - DL Army										
	<p>NDU College of Information and Cyberspace Washington (Ft. McNair), DC 20319</p> <p><b>Course Description:</b> MASL B155611 Course Title: ORGANIZATIONAL CULTURE FOR STRATEGIC LDRS - DL Description: This course explores the strategic and persistent effects of culture on mission performance. Students examine the ways in which leaders can employ this powerful influence to nurture organizational excellence or to stimulate changes in organizational behavior. They investigate organizational sciences for traditional and Information Age perspectives on organizational behavior, on frameworks for assessing organizational cultures, and on strategies to initiate and institutionalize strategic mission-oriented change. Cross boundary, inter-agency, cross-generational, and global influences, issues, and challenges are examined from a cultural perspective.</p> <p><b>Course Prerequisite Text:</b> IThe eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.</p> <p>SYNTHESIS In the week immediately following the SEMINAR, students and faculty engage virtually in an one week asynchronous DL lesson designed to synthesize learning and prepare students for the follow-on graded final assessment. Participation in SYNTHESIS is required and graded for student seeking credit for the course, but is optional for students seeking a Professional Development PD grade.</p> <p>ASSESSMENT Students enrolled for certificate graduate credit must complete an end of course ASSESSMENT, typically a substantive paper or project. Students may engage virtually with the faculty and or other students as appropriate on this assessment for two and one-half weeks after the last day of the SYNTHESIS.</p> <p>This is a Distance Learning Course, IMS do not report to Washington, DC.</p> <p><b>Course International Notes:</b> Prereqs: MASL B155311 AND MASL B155511 are pre-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155311 AND MASL B155511</p>										
<b>B155614</b>	<b>6442</b>	<b>U</b>	<b>3.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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EMERGING INFORMATION TECHNOLOGY - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

MASL B155614

Course Title: EMERGING INFORMATION TECHNOLOGY - DL

Description: This course examines the core concepts of information technology and its rapidly expanding role in solving problems, influencing decision making and implementing organizational change. Students will be introduced to an array of emerging information technologies at various levels of maturity. Students analyze how emerging information technologies evolve. They evaluate the international, political, social, economic and cultural impacts of emerging information technologies using qualitative and quantitative evaluation methods. Students assess emerging information technologies using forecasting methodologies such as monitoring and expert opinion, examining future trends, and assessing international perspectives.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

SYNTHESIS In the week immediately following the SEMINAR, students and faculty engage virtually in an one week asynchronous DL lesson designed to synthesize learning and prepare students for the follow-on graded final assessment. Participation in SYNTHESIS is required and graded for student seeking credit for the course, but is optional for students seeking a Professional Development PD grade.

ASSESSMENT Students enrolled for certificate graduate credit must complete an end of course ASSESSMENT, typically a substantive paper or project. Students may engage virtually with the faculty and or other students as appropriate on this assessment for two and one-half weeks after the last day of the SYNTHESIS.

This is a Distance Learning Course, IMS do not report to Washington, DC.

**Course International Notes:**

Prereqs: MASL B155314 AND MASL B155414 are pre-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155314 AND MASL B155414

<b>B155622</b>	<b>6328</b>	<b>U</b>	<b>3.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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STRATEGIC PERFORMANCE AND BUDGET MANAGEMENT - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

MASL B155622

Course Title: STRATEGIC PERFORMANCE AND BUDGET MANAGEMENT - DL

Description: This course is an executive level view of strategic planning, performance management, and performance budgeting in public sector organizations. Using the Government Performance and Results Act and Kaplan & Norton's Balanced Scorecard as frameworks, students examine the linkage of mission to strategic planning, performance management, measurement, operational strategies, initiatives, and budgets to support senior level decision making. Emphasis is on transparency, outcomes, and linkage between organizational performance and the organization's budget. With this critical understanding, students develop leadership strategies that shape fiscal budgets to achieve agency strategic outcomes.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

**SYNTHESIS** In the week immediately following the SEMINAR, students and faculty engage virtually in an one week asynchronous DL lesson designed to synthesize learning and prepare students for the follow-on graded final assessment. Participation in SYNTHESIS is required and graded for student seeking credit for the course, but is optional for students seeking a Professional Development PD grade.

**ASSESSMENT** Students enrolled for certificate graduate credit must complete an end of course ASSESSMENT, typically a substantive paper or project. Students may engage virtually with the faculty and or other students as appropriate on this assessment for two and one-half weeks after the last day of the SYNTHESIS.

This is a Distance Learning Course, IMS do not report to Washington, DC.

**Course International Notes:**

Prereqs: MASL B155322 AND MASL B155422 are pre-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers.iiMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155322 AND MASL B155422.

<b>B155623</b>	<b>6203</b>	<b>U</b>	<b>3.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INFO ASSUR & CRITICAL INFRASTRUCTURE PROTECT - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

MASL B155623

Course Title: INFO ASSURANCE & CRITICAL INFRASTRUCTURE PRO-DL

Description: This course provides a comprehensive overview of Information Assurance and Critical Infrastructure Protection. Information assurance of information assets and protection of the information component of critical national infrastructures essential to national security are explored. The focus is at the public policy and strategic management level, providing a foundation for analyzing the information security component of information systems and critical infrastructures. Laws, national strategies and public policies, and strengths and weaknesses of various approaches are examined for assuring the confidentiality, integrity, and availability of critical information assets.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

**SYNTHESIS** In the week immediately following the SEMINAR, students and faculty engage virtually in an one week asynchronous DL lesson designed to synthesize learning and prepare students for the follow-on graded final assessment. Participation in SYNTHESIS is required and graded for student seeking credit for the course, but is optional for students seeking a Professional Development PD grade.

**ASSESSMENT** Students enrolled for certificate graduate credit must complete an end of course ASSESSMENT, typically a substantive paper or project. Students may engage virtually with the faculty and or other students as appropriate on this assessment for two and one-half weeks after the last day of the SYNTHESIS.

This is a Distance Learning Course, IMS do not report to Washington, DC.

**Course International Notes:**

Prereqs: MASL B155323 AND MASL B155423 are pre-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155323 AND MASL B155423.

<b>B155626</b>	<b>6414</b>	<b>U</b>	<b>3.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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DATA MGMT STRAT & TECH: A MANAGE PERSPECT - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

MASL B155626

Course Title: DATA MGMT STRAT&TECH: A MGR PERSPECT (6414)- DL

Description: This course explores data management and its enabling technologies as key components for improving mission effectiveness through the development of open, enterprise-wide, and state-of-the-art data architectures. It examines management issues such as the implementation of the data component of the Enterprise Architecture specified by OMB. The course considers key data management strategies, including the DOD Net-Centric Data Strategy, and the Federal Enterprise Architecture (FEA) Data Reference Model and their enabling information technologies including data warehousing, electronic archiving, data mining, neural networks, and other knowledge discovery methodologies. Students explore icollege.ndu.edu NDU Information Resources Management College 27 data management issues and implementation. The course provides sufficient insight into the underlying technologies to ensure that students can evaluate the capabilities and limitations of data management options and strategies.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

SYNTHESIS In the week immediately following the SEMINAR, students and faculty engage virtually in an one week asynchronous DL lesson designed to synthesize learning and prepare students for the follow-on graded final assessment. Participation in SYNTHESIS is required and graded for student seeking credit for the course, but is optional for students seeking a Professional Development PD grade.

ASSESSMENT Students enrolled for certificate graduate credit must complete an end of course ASSESSMENT, typically a substantive paper or project. Students may engage virtually with the faculty and or other students as appropriate on this assessment for two and one-half weeks after the last day of the SYNTHESIS.

This is a Distance Learning Course, IMS do not report to Washington, DC.

**Course International Notes:**

Prereqs: MASL B155326 AND MASL B155426 are pre-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. O-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155326 AND MASL B155426. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155326 AND MASL B155426.

<b>B155633</b>	<b>6205</b>	<b>U</b>	<b>3.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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GLOBAL ENTERPRISE NETWORKING & TELECOMMUNICA - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

MASL B155633

Course Title: GLOBAL ENTERPRISE NETWORKING & TELECOMMUNICA - DL

Description: This course focuses on the effective management of network and telecommunication technologies in a government sector global enterprise. The course examines current and emerging network and telecommunications technologies, including their costs, benefits, and security implications, placing emphasis on enabling military and civilian network operations. Topics covered include JIE, the role of cybersecurity risk in networks and technology deployment, joint spectrum management, data visualization for network security, DevOps and cloud migration, mobile computing and network policy / governance to promote innovation.

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

**SYNTHESIS** In the week immediately following the SEMINAR, students and faculty engage virtually in an one week asynchronous DL lesson designed to synthesize learning and prepare students for the follow-on graded final assessment. Participation in SYNTHESIS is required and graded for student seeking credit for the course, but is optional for students seeking a Professional Development PD grade.

**ASSESSMENT** Students enrolled for certificate graduate credit must complete an end of course ASSESSMENT, typically a substantive paper or project. Students may engage virtually with the faculty and or other students as appropriate on this assessment for two and one-half weeks after the last day of the SYNTHESIS.

This is a Distance Learning Course, IMS do not report to Washington, DC.

**Course International Notes:**

Prereqs: MASL B155333 AND MASL B155433 are pre-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. O-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155333 AND MASL B155433.

<b>B155639</b>	<b>6415</b>	<b>U</b>	<b>3.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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STRATEGIC INFORMATION TECH ACQUISITION (ITA) - DL  
Army

NDU College of Information and Cyberspace  
Washington (Ft. McNair), DC 20319

**Course Description:**

**Course Prerequisite Text:**

The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.

**SYNTHESIS** In the week immediately following the SEMINAR, students and faculty engage virtually in an one week asynchronous DL lesson designed to synthesize learning and prepare students for the follow-on graded final assessment. Participation in SYNTHESIS is required and graded for student seeking credit for the course, but is optional for students seeking a Professional Development PD grade.

**ASSESSMENT** Students enrolled for certificate graduate credit must complete an end of course ASSESSMENT, typically a substantive paper or project. Students may engage virtually with the faculty and or other students as appropriate on this assessment for two and one-half weeks after the last day of the SYNTHESIS.

This is a Distance Learning Course, IMS do not report to Washington, DC.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B155647</b>	<b>6201</b>	<b>U</b>	<b>3.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
CYBER SECURITY FOR INFORMATION LEADERS - DL Army		NDU College of Information and Cyberspace Washington (Ft. McNair), DC 20319									
<b>Course Description:</b>											
MASL B155647											
Course Title: CYBER SECURITY FOR INFORMATION LEADERS											
Description: This course explores concepts and practices of defending the modern net-centric computer and communications environment. The course covers the 10 domains of the Certified Information System Security Professional (CISSP«) Common Body of Knowledge (CBK«). It covers a wide range of technical issues and current topics including basics of network security; threats, vulnerabilities, and risks; network vulnerability assessment; firewalls and intrusion detection; transmission security and TEMPEST; operating system security; web security; encryption and key management; physical and personnel security; incident handling and forensics; authentication, access control, and biometrics; wireless security; virtual/3D Worlds; and emerging network security technologies such as radio frequency identification (RFID) and supervisory control and data acquisition (SCADA) security. The course also defines the role of all personnel in promoting security awareness.											
<b>Course Prerequisite Text:</b>											
The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.											
SYNTHESIS In the week immediately following the SEMINAR, students and faculty engage virtually in an one week asynchronous DL lesson designed to synthesize learning and prepare students for the follow-on graded final assessment. Participation in SYNTHESIS is required and graded for student seeking credit for the course, but is optional for students seeking a Professional Development PD grade.											
ASSESSMENT Students enrolled for certificate graduate credit must complete an end of course ASSESSMENT, typically a substantive paper or project. Students may engage virtually with the faculty and or other students as appropriate on this assessment for two and one-half weeks after the last day of the SYNTHESIS.											
This is a Distance Learning Course, IMS do not report to Washington, DC.											
<b>Course International Notes:</b>											
Prereqs: MASL B155447 AND MASL B155647 are pre-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155447 AND MASL B155647.											
<b>B155665</b>	<b>6608</b>	<b>U</b>	<b>3.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	RISK MGMT, INTERNAL CTRLS, & AUDITING FOR LDRS -DL Army										
	<p>NDU College of Information and Cyberspace Washington (Ft. McNair), DC 20319</p> <p><b>Course Description:</b> MASL B155665 Course Title: RISK MANAGEMENT, INTERNAL CONTROLS, &amp; AUDITING- DL Description: This course presents a strategic understanding of risk management, internal controls, and auditing as they relate to the functions and responsibilities within the CFO and audit communities. This course examines how effective leadership can enhance efficiency, effectiveness, accountability, and transparency of an organization to include federal, state, and local governments. The primary focus is on the importance of identifying and assessing risks, describing and improving internal controls techniques and practices, and evaluating and recommending audit management strategies. The course includes practical discussions to illustrate how these processes can be integrated and leveraged to solve problems, make informed decisions, and minimize compliance costs.</p> <p><b>Course Prerequisite Text:</b> The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.</p> <p>SYNTHESIS In the week immediately following the SEMINAR, students and faculty engage virtually in an one week asynchronous DL lesson designed to synthesize learning and prepare students for the follow-on graded final assessment. Participation in SYNTHESIS is required and graded for student seeking credit for the course, but is optional for students seeking a Professional Development PD grade.</p> <p>ASSESSMENT Students enrolled for certificate graduate credit must complete an end of course ASSESSMENT, typically a substantive paper or project. Students may engage virtually with the faculty and or other students as appropriate on this assessment for two and one-half weeks after the last day of the SYNTHESIS.</p> <p>This is a Distance Learning Course, IMS do not report to Washington, DC.</p> <p><b>Course International Notes:</b> Prereqs: MASL B155365 AND MASL B155465 are pre-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155365 AND MASL B155465.</p>										
<b>B155680</b>	<b>6209</b>	<b>U</b>	<b>3.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	APPROVAL TO OPERATE: INFO SYS CERT & ACCRED - DL Army										
	NDU College of Information and Cyberspace Washington (Ft. McNair), DC 20319										
	<b>Course Description:</b> MASL B155680 Course Title: APPROVAL TO OPERATE: INFO SYS CERT & ACCRED - DL Description: This course examines the information security certification and accreditation principles leading to final Approval to Operate (ATO) an information system. The course examines roles, responsibilities, documentation, organizational structure, directives, and reporting requirements to support the Designated Accrediting Authority (DAA) in approving the security control functionality level of an information system and granting ATO at a specified level of trust. The course provides an overview of DOD and Federal department and agency certification and accreditation processes (e.g., Defense Information Assurance Certification and Accreditation Process; NIST Certification and Accreditation Process), information assurance acquisition management, and system security architecture considerations.										
	<b>Course Prerequisite Text:</b> The eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.										
	SYNTHESIS In the week immediately following the SEMINAR, students and faculty engage virtually in an one week asynchronous DL lesson designed to synthesize learning and prepare students for the follow-on graded final assessment. Participation in SYNTHESIS is required and graded for student seeking credit for the course, but is optional for students seeking a Professional Development PD grade.										
	ASSESSMENT Students enrolled for certificate graduate credit must complete an end of course ASSESSMENT, typically a substantive paper or project. Students may engage virtually with the faculty and or other students as appropriate on this assessment for two and one-half weeks after the last day of the SYNTHESIS.										
	This is a Distance Learning Course, IMS do not report to Washington, DC.										
	<b>Course International Notes:</b> Prereqs: MASL B155380 AND MASL B155480 are pre-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155380 AND MASL B155480.										
<b>B155692</b>	<b>6411</b>	<b>U</b>	<b>3.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	INFORMATION TECHNOLOGY PROGRAM LEADERSHIP - DL Army										
	<p><b>Course Description:</b> MASL B155692 Course Title: INFO TECHNOLOGY PROGRAM LEADERSHIP - DL Description: This course examines the challenges of Federal program leadership in an Information Technology (IT) context. Students gain theoretical insight, supplemented by practical exercises, covering a variety of program/ project leadership concepts and techniques. Particular areas of focus include customer service, stakeholder relations, decision-making methods, processes and pitfalls, interpersonal skills, organizational awareness and dynamics, and written and oral communication skills. The course explores the role of oversight in the management and leadership of Federal IT acquisition programs.</p> <p><b>Course Prerequisite Text:</b> IThe eResident format uses a blended model in which students and faculty engage in both online and resident activities that ensure high quality interaction and feedback, student learning and assessment, and academic rigor. Each offering of five weeks consists of four components PREPARATION, SEMINAR, SYNTHESIS, and ASSESSMENT.</p> <p>SYNTHESIS In the week immediately following the SEMINAR, students and faculty engage virtually in an one week asynchronous DL lesson designed to synthesize learning and prepare students for the follow-on graded final assessment. Participation in SYNTHESIS is required and graded for student seeking credit for the course, but is optional for students seeking a Professional Development PD grade.</p> <p>ASSESSMENT Students enrolled for certificate graduate credit must complete an end of course ASSESSMENT, typically a substantive paper or project. Students may engage virtually with the faculty and or other students as appropriate on this assessment for two and one-half weeks after the last day of the SYNTHESIS.</p> <p>This is a Distance Learning Course, IMS do not report to Washington, DC.</p> <p><b>Course International Notes:</b> Prereqs: MASL B155392 AND MASL B155492 are pre-requisites of this course. The IMS must also have: 1) Military rank equivalent to U.S. 0-4 or civilian GS-13 equivalent or higher. 2) U.S. accredited bachelor's degree or equivalent. 3) Employee of their country's Ministry of Defense or government equivalent agency. 4) Defense Language Institute's English Level Comprehension (ELC) Score of 85 and TOEFL of 83 (sent to sponsor code 7026). 5) Students need basic competencies in the use of personal computers. iMASL Notes: IMS enrolled in this MASL must also be enrolled in MASL B155392 AND MASL B155492.</p>										
<b>B156000</b>	<b>7D-F36/542-F18 (MC)</b>	<b>U</b>	<b>2.0W</b>	<b>805A</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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FM OPERATIONAL BUDGET  
Army

FINANCE SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

Effective 2018-06-14

**Course Scope:**

Purpose: This course prepares S8s, Budget Analysts, and Deputy G8s for the rigors of resource management and budget analysis at the Brigade and Division levels. It provides Financial Managers with the ability to think critically while managing and controlling the execution of funds that fully supports Commanders' lines of effort and requirements. Phase Scope: This course focuses on the day-to-day and year-end budget functions and specifically educates students on how to develop a Command Budget Estimate (CBE); automated spend plans; funds execution within FM Enterprise Resource Planning (ERP) systems; and how to execute a Programming and Budgeting Advisory Committee (PBAC). The major principles of Character Development will be introduced during in-processing, and will further be reinforced in subsequent lesson plans as applicable.

**Special Information:**

It is highly recommended that CPTs and SFCs who are currently in, or preparing for, Brigade S8 positions complete the following dL courses prior to attending so that GFEBs provisioning requirements are met after completing this course:- GFEBs Essentials BI Reporting- L210E Financials Process Overview- L230E Cost Management Process Overview- GFEBs Spending Chain, Goods Receipt Processing- GFEBs Spending Chain, Government Purchase Card- GFEBs Spending Chain, Manage Purchase Requisition- GFEBs Spending Chain, Material and Vendor Master Data- GFEBs Spending Chain, Purchase Orders- L410E Introduction to Financials- L412E Journal Entries Processing and Approval- L413E Financial Reporting- L432E Cost Collection and Allocation- L435E Cost Reporting and Analysis.

**Course Prerequisite Text:**

Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

This course is designed for individuals serving as Budget Analysts and Deputy G8s at brigade or division level.

Travel and Living Allowance TLA Advances IMS should receive all authorized TLA prior to departing from home country. Meals and Incidental Expenses are 46 dollars per day.

**Packing List**

Army Combat Uniform ACU or Class B Uniform

All-Weather Coat

Cold Weather coat Oct - Apr

Personal Hygiene Items

Casual Civilian Clothing

**Course International Notes:**

Verifiable Prerequisite Items|Prerequisite Item Value(s) or Range Description Constraint | Pay Grade E5 Through E8 E5 - ENLISTED TO E8 - ENLISTED Required OR IO2 Through O4 O2 - OFFICER TO O4 - OFFICER Required OR IO7 Through 13 07 - CIVILIAN TO 13 - CIVILIAN Required OR iFM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required | iText Prerequisites|Phase Prerequisites: This course is for all components - Active, National Guard, and Reserve, military and civilian. NCOs will hold the Rank/Grade of Sergeant/E5 to Master Sergeant/E8 in the 36B Military Occupational Specialty (MOS). Officers will hold the Rank/Grade of First Lieutenant/O2 to Major/O4 with the 36A Area of Concentration (AOC). Civilians will hold the Pay Grade GS7 to GS13, career field CP 11. All students must complete the General Fund Enterprise Business System (GFEBs) Essentials, GFEBs Spending Chain, and Accounts Payable Process Overview distance learning (dL) courses located on Army Learning Management System (ALMS) prior to attending. Forward waivers through the Army Financial Management School Quality Assurance Evaluator (QAE) to the Commandant for approval. Requesting memorandum should include:(1) Officer Record Brief (ORB) or Enlisted Record Brief (ERB).(2) The course prerequisite(s) to be waived.(3) Acknowledgement of mastery in basic computer skills: Microsoft Word, Excel, and PowerPoint. (4) Acknowledgement of, at a minimum, DoD FM Certification Level 1. | Prerequisite Courses|There are currently no Prerequisites in the Prerequisite Courses section.

<b>B156532</b>	<b>542-36B30-C45</b>	<b>U</b>	<b>6.2W</b>	<b>604</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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FINANCIAL MANAGEMENT TECHNICIAN ALC  
Army

NCO ACADEMY - RECRUITING & RETENTION  
FT JACKSON, SC 29207

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2016-10-07

**Course Scope:**

This course is designed to train SSGs and selected promotable SGTs in leadership skills, NCO duties, responsibilities and authority, and on how to conduct performance-oriented training. The two major areas of instruction consist of Combat Survivability and Technical Training designed to prepare NCOs to support operations in the Operational Environment. This course produces battle competent NCOs who are qualified squad/section leaders; evaluators; counselors; conductors or participants in individual and collective training; and teachers of leader skills, knowledge, and attitudes. Cadre personnel assess the students' leadership potential and evaluate their ability to apply lessons learned to effectively lead their classmates in a tactical environment. ALC provides an opportunity for education, to learn war-fighting skills, and to gain experience

**Special Information:**

In order to be considered a fully ALC Graduate, one must complete Advance Leader's Course Common Core Distance Learning (ALC CC DL) either before, during, or after completion of one's technical phase.

Effective 01OCT2014 (ALARACT 104/2014), no SGT (E-5) will be enrolled in ALC Residence Phase until completion of ALC-CC or SSD 2. SGTs (E-5) scheduled or have a reservation in ALC Residence Phase, but not in attendance, will be removed from the class and rescheduled for a later class to align with completion of SSD 2, prior to attending their respective ALC Residence Phase.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

Participation in PHYSICAL TRAINING and the FIELD TRAINING EXERCISE are MANDATOROY for this course.

Students should bring a laptop or consider purchasing one once they arrive. Computer access is not readily available outside of the classroom in off duty hours.

**Packing List**

- Army Combat Uniform ACU 3 sets
- Army Service Uniform ASU Class A's 1
- ACU Cap 1
- Combat Boots 2 pair
- Belt 1
- All-Weather Coat 1
- Cold Weather coat 1 Oct v Apr
- Gloves, Inserts 2 pair
- Gloves, Shell 1 pair
- Cap, Cold Weather 1
- Physical Fitness Jacket 1
- Physical Fitness Pants 1
- Physical Fitness Shirt, Long Sleeve 3
- Physical Fitness Shirt, Short Sleeve 3
- Physical Fitness Shorts 3
- Running Shoes 1 pair
- Dress shoes 1 pair
- Socks, White must come above ankle 5
- Socks, green tan black 7
- Socks, Black Dress 1
- Underwear
- Undershirt, tan 5
- Undershirt, white - 1
- Personal Hygiene Items
- All Authorized Awards and Decorations
- Casual Civilian Clothing

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint PULHES 323321 Required Must meet height weight std IAW AR 600-9 YES Required Pay Grade E5 Through E6 E5 - ENLISTED TO E6 - ENLISTED Required Enlisted MOS CMF 36B 36 FINANCIAL MANAGEMENT TECHNICIAN Required Text Prerequisites 1. Qualified in MOS 36B. 2. Have the rank of SSG or SGT(P). Second priority is given to the rank of SGT who, if because of a unit shortage, is performing in a position for which the training is designed. 3. Meet height/weight standards IAW AR 600-9. 4. Have a minimum physical profile (PUHLES) of 323321. 5. No temporary profile (except for shaving or non-performance deterring) upon reporting for the course. The RC Commander has final determination on course enrollment for a student with a temporary profile. 6. If in possession of a temporary profile, it must allow the Soldier to meet all course prerequisites and graduation requirements of all phases (to include performance of FTX requirements). 7. Active Component personnel must have a service remaining obligation of at least six months upon completion of training. 8. Army Reserve and National Guard personnel must have a service-remaining obligation of at least six months upon completion of the last phase of training. 9. Requests for waivers of a prerequisite must be submitted by the Soldier's unit no later than 90 days prior to the Phase 1 class start date. Submit waivers to: Commandant, U.S. Army Financial Management School, ATTN: ATSG-QA (Reserve Component Integration Team), 10000 Hampton Parkway, Fort Jackson, SC 29207-7025. 10. Students must complete the Composite Risk Management (CRM) Commander's Safety Course (dL) on line through the Combat Readiness University at the U.S. Army Combat Readiness. Prerequisite Courses Students Must: Have Graduated from course: 1-250-C49-2 (DL) Phase : (none) (STRUCTURED SELF-DEVELOPMENT - LEVEL 2).										
<b>B156542</b>	<b>7D-36A/541-F7 (DL)</b>	<b>U</b>	<b>3.0W</b>	<b>805A</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	RESOURCE MANAGEMENT BUDGET Army					FINANCE SCHOOL Fort Jackson, SC 29207-7050					
	<p><b>Course Description:</b> Effective 2009-08-05 Course Scope: Budgeting from activity level to congressional level and in different appropriations or commands including Joint Operations, PBAC, and year-end missions.</p> <p>Phase scope: Budgeting from activity level to congressional level and in different appropriations or commands.</p> <p>Special Information: This course serves as Phase 2 of Comptrollership training for FA 36 and CP 11.</p> <p><b>Course Prerequisite Text:</b> Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.</p> <p>This course is self-paced, computer based training conducted in the IMSO computer lab. It is often taken immediately following MASL B156543, Planning, Programing, Budgeting, and Execution Systems, which is taught via traditional classroom instruction.</p> <p>Travel and Living Allowance TLA Advances IMS should receive all authorized TLA prior to departing from home country. Meals and Incidental Expenses are 46 dollars per day.</p> <p>Packing List Army Combat Uniform ACU or Class B Uniform All-Weather Coat Cold Weather coat Oct - Apr Personal Hygiene Items Casual Civilian Clothing</p> <p><b>Course International Notes:</b> Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites There are currently no Prerequisites in the Text Prerequisites section. See other sections. Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.</p>										
<b>B156543</b>	<b>7D-36A/541-F13 (MC)</b>	<b>U</b>	<b>2.0W</b>	<b>805A</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PLANNING, PROGRAMMING, BUDGET, AND EXECUTION  
Army

FINANCE SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

Effective 2018-03-06

**Course Scope:**

Purpose: The purpose of the Planning, Programming, Budgeting, and Execution (PPBE) course is to educate personnel on the process of allocating resources within the Department of Defense (DoD) and the Department of the Army (DA). Phase Scope: The Planning and Programming phases include the following subject areas: Introduction to Key Financial Roles and Missions of DoD/DA, Working Capital Funds, Single Stock Fund, Reserve Component Appropriations, Military Construction, Master Data Elements, Research Development and Acquisition, Activity Based Costing, Economic Analysis, Commercial Activities, Cost Analysis, Management Internal Control Program, and Manpower Management Process. The Budgeting Phase consists of developing an activity level budget. The final phase, Execution, consists of tools and/or agencies available to assist in monitoring how well budgets are executed. Subject areas in the Execution phase include: Flow and Receipt of Funds, Administrative Funds Control, Obligation Management, Fiscal Law, and Auditing in the Federal Government. Additionally, this course will introduce the major principles of Character Development during in-processing, and will further reinforce that information in subsequent lessons as applicable.

**Special Information:**

This course serves as Phase 1 of Comptrollership Training for Branch 36 and CP11.

**Course Prerequisite Text:**

Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

Travel and Living Allowance TLA Advances IMS should receive all authorized TLA prior to departing from home country. Meals and Incidental Expenses are 46 dollars per day.

**Packing List**

Army Combat Uniform ACU or Class B Uniform

All-Weather Coat

Cold Weather coat Oct - Apr

Personal Hygiene Items

Casual Civilian Clothing

**Course International Notes:**

Verifiable Prerequisite Items | Prerequisite Item Value(s) or Range Description Constraint | Pay Grade E4 Through E9 E4 - ENLISTED TO E9 - ENLISTED Required OR O1 Through O5 O1 - OFFICER TO O5 - OFFICER Required OR O5 Through 13 O5 - CIVILIAN TO 13 - CIVILIAN Required OR FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required | Text Prerequisites | This course is for all components - Active, National Guard, and Reserve, military and civilian. Enlisted will hold the Rank/Grade of Specialist/E4 to Sergeant Major/E9. Officers will hold the Rank/Grade of Second Lieutenant/O1 to Lieutenant Colonel/O5. Civilians will hold the Pay Grade GS5 to GS13, career field CP11, CP14, or CP26. Forward waivers through the US Army Financial Management School Quality Assurance Evaluator (QAE) to the Commandant for approval. Requesting memorandum should include: (1) Officer Record Brief (ORB) or Enlisted Record Brief (ERB). (2) The course prerequisite(s) to be waived. (3) Acknowledgement of mastery in basic computer skills: Microsoft Word, Excel, and PowerPoint. (4) Acknowledgement of, at a minimum, DoD FM Certification Level 1. | Prerequisite Courses | There are currently no Prerequisites in the Prerequisite Courses section.

<b>B159000</b>	<b>8A-F57X</b>	<b>U</b>	<b>2.0W</b>	<b>907</b>	<b>75</b>				<b>No</b>		<b>100.00</b>
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INTERNATIONAL OFFICER LOGISTICS PREPARATORY  
Army

ARMY LOGISTICS MANAGEMENT COLLEGE  
FORT LEE, VA 23801

**Course Description:**

Effective 2017-10-01 (Draft)

**Course Scope:**

The IOLPC focuses on the basic areas of army sustainment and is not a specific skill-producing course. Attendees are presented a general overview of the organization of the US Government, culture, and the American way of life. Students are also introduced to the functional areas of the US Army, its processes, systems, the logistics structure and organizations. This course also concentrates on communication skills and working in small groups.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INTERNATIONAL NOTES

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

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The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO. Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

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Carlson-Wagonlit Travel has information on commercial travel and reservations.

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Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the taxi should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

#### Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

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#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs/narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated (DWI) is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://www.wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region/diversity>

<http://www.historicpetersburg.org/about-historic-petersburg-va>

<http://www.psova.net>

<http://www.charlescicity.org/chickahominy-tribe.shtml>

<https://www.icrva.org>

<http://www.jewishrichmond.org/index.aspx>

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

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Nearest Military Bases  
Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

http www.alu.army.mil imso docs imso-handbook.pdf

http www.leemwr.com

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites International Military students selected for attendance at the U.S. Army Logistics University. Mandatory attendance for international military students scheduled to attend the Combined Logistics Captain's Career Course and the Theater Logistics Planners Program. This preparatory course is designed to provide international officers the common knowledge required of officers in the U.S. Army about logistics and related topics in preparation for logistics courses so they can be active participants in class and receive a positive experience. For the international officer returning to ALU for a second or third time, mandatory attendance of the course may be waived on a case-by-case basis. SECURITY: None

<b>B159020</b>	<b>9E-F93/920-F86</b>	<b>U</b>	<b>1.0W</b>	<b>907</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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DOCTRINE DEVELOPERS  
Army

ARMY LOGISTICS MANAGEMENT COLLEGE  
FORT LEE, VA 23801

**Course Description:**

This course will provide doctrine developers with skills and knowledge to manage the doctrine development process. The course will orient students to the relationships of the various types of doctrine, doctrine processes, and life cycle management of Army doctrine. The course provides a foundation that addresses the technical aspects of doctrine development.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

**Rank and Course Requirements**

E6 - E9

O3 - O6

W2 - W5



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IMS` must be serving in a doctrine development position to qualify for this course.

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A clubprofessional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

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MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600  
 Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.  
 Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.  
 To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

**IHG InterContinental Hotels Group**

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flames are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

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#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information Schools. Your School Liaison Officer for PK-12 is Mrs. Chaundra Taswell  
1880 Yorktown Drive  
BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

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#### Servicing Airport

Richmond International Airport RIC

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Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the

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- [http www.hopewellva.gov](http://www.hopewellva.gov)
- [http www.petersburg-va.org](http://www.petersburg-va.org)
- [http www.colonial-heights.com](http://www.colonial-heights.com)
- [http www.richmondgov.com](http://www.richmondgov.com)
- [http www.leemwr.com](http://www.leemwr.com)

**Nearby States**

- Washington D.C. [http washington.org](http://www.washington.org)
- Maryland [http www.maryland.gov](http://www.maryland.gov)
- North Carolina [http www.visitnc.com](http://www.visitnc.com)
- West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

**Cultural Organizations**

- [http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)
- [http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)
- [http www.psova.net](http://www.psova.net)
- [http www.charlescivty.org chickahominy-tribe.shtml](http://www.charlescivty.org/chickahominy-tribe.shtml)
- [https www.icrva.org](https://www.icrva.org)
- [http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

- [http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)
- [http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	-----Itemized Prerequisites----- course is primarily for GS 7-9 Interns in job series GS-301-DD. However, second priority is for any Army Intern outside the above mentioned job series; third priority is for any already established career employee who is in job series GS-301-DD; and fourth priority is for any military who may perform the functions likened unto those said civilian employees. Nominees will be accepted based on the following priority: 1) CP 32 doctrine development intern that has previously attended/completed the Combat, Training, Doctrine Developers Integration Course (CTDDIC) 2) Other DA civilian interns in other career programs. 3) CP 32 careerists currently working in the doctrine development area. 4) Military who perform doctrine development functions likened to CP 32 doctrine developers. experience and be currently working in a Doctrine Development position.	Course Security Clearance: Y - NONE									This
	-----Special Information-----iMust obtain Doctrine Development										
<b>B159901</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OJT LOGISTICS TNG-CONUS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B159902</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OBS LOGISTICS TNG-CONUS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B159905</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OJT LOGISTICS TNG-CONUS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B159906</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OBS LOGISTICS TNG-CONUS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B162000</b>	<b>501-SQI4</b>	<b>U</b>	<b>6.8W</b>	<b>805K</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	ARMY RECRUITER Army			Recruiting & Retention School--Knox Fort Knox, KY 40121							

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Description:**

Effective 2017-06-14

**Course Scope:**

The curriculum is designed to provide training in the principles of leadership, eligibility, technology systems, interpersonal communications, Army Programs, time management, prospecting, and interviewing which ultimately supports the accomplishment of USAREC's mission.

**Special Information:**

NOFC, A-1110-17, 6 Sep 11, subj: NOFC to DA Pam 611-21, A-1110-17, Interim Rev of AR 614-200 (Enlisted Assignments and Utilization Management) pertaining to award of MOS 79R (Recruiter as a secondary MOS (SMOS) - allows Recruiting and Retention School to award SMOS 79R as well as SQI4 upon completion. Physical Requirements for MOS 79R: 1.

Frequently carries maximum of 30 pounds. NCOs will lift 3 feet from the ground, carry maximum 30 pounds; walk 100 feet and lower 3 feet to the ground. 2. Occasionally stands/sits for a period of 8 hours in duration.

**Course Prerequisite Text:**

Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures. General Information Student Arrival Departure Instructions 1. Arrival by Air Servicing Airport Louisville International Airport Airport Code - SDFa. International Military Students arriving during normal duty hours Monday-Friday, 0800 - 1700 will be met at the airport by a member of the IMSO staff. In the event that an IMS misses a connecting flight and does not arrive as scheduled, he or she should call IMSO. b. International Military Students arriving AFTER DUTY HOURS Duty hours are Monday-Friday, 0800-1700 OR ON WEEKENDS will be met at the airport by a member of the IMSO staff, provided the student's arrival information has been uploaded to the SAN or emailed to IMSO. In the event that an IMS misses a connecting flight and does not arrive as scheduled, he or she should call 1-254-413-2777 or take a taxi to the New Garden Inn 406 North Knox Street to obtain lodging accommodations. Students who take a taxi from the airport to Fort Knox should get a receipt from the taxi driver and turn it in to IMSO during in-processing. 2. Arrival by Privately Owned Vehicle POV a. Students arriving by POV or rental car during normal duty hours Monday-Friday, 0800 - 1700 should report to IMSO, Building 2389. Telephone contact for IMSO is 1-254-413-2777 b. Students arriving by POV AFTER DUTY HOURS Duty hours are Monday-Friday, 0800-1700 OR ON WEEKENDS should report to the New Garden Inn, 406 North Knox Street to obtain lodging accommodations. Students should report to IMSO, Building 2389, at 0900 on the first business day following their arrival. Telephone contact for IMSO after duty hours is 1-254-413-2777. Billeting 1 Unaccompanied International students attending the U.S. Army Recruiting and Retention School, not accompanied by family members, will live in the Students Barracks MWR Housing 502 624-5296 or IHG Army Hotel reservation 502 943-1000, or off post housing. Other than the Students Barracks, transportation to and from the Recruiting and Retention School is not available. Students must provide own transportation. 2 Accompanied International student accompanied with authorized family member will live in Accompanied Personnel Housing contact Knox Hills 502-799-6550 IHG Army Hotel for reservation 502-943-1000 or off post housing. Transportation to and from the Recruiting and Retention School will not be provided. 3 Off Post Housing A list of apartments and contact phone numbers is available at the IMSO. The average cost of a furnished apartment in the Radcliff area is approximately 1,100 per month. Students living off of the installation will need to rent or purchase a car. Public transportation is not readily available. International students, who choose to bring their families, must understand that they will be doing so at their own expense. Climate The highest average temperature in Radcliff is August at 77.9 degrees Fahrenheit. The coldest average temperature in Radcliff is February at 36.6 degrees Fahrenheit. The most monthly precipitation in Radcliff occurs in October with 5.6 inches. Dependents Family Members Dependents accepted with coordination with SATFA and RRS IMSO. See Training Activity information for more detailed information and procedures. Dining Messing Dining facilities are available Monday through Sunday for students attending the Recruiting and Retention School. Driving Students who wish to drive must have proof of a current license and adequate liability insurance. Students whose home country is a member of the United Nations Convention on Road Traffic may drive in Kentucky however, the student must carry an English translation of the drivers license. The translation is only good for rental cars and not for privately owned vehicles due to insurance requirements of the state of Kentucky. Students who have an international driver's license must bring their home country license also. Those who do not meet the above qualifications must pass vision, written, and driving exams at the Kentucky Department of Motor Vehicles. Privately owned vehicles for the driving test cannot be provided by the IMSO. Students with authorization on their ITO may purchase a vehicle, but they must have adequate auto insurance to comply with state laws. Local Area Activities Fort Knox has a movie theater, bowling center, 4 fitness centers, a water park, both indoor and outdoor pools, a miniature golf course, fishing, skeet shooting, a skateboard park, one 18-hole golf courses, an Officers Club, a sports bar, and several fast food establishments. The city of Radcliff and surrounding communities have all the amenities normally found in a medium to large city, to include the following in Louisville Louisville Slugger Museum, Louisville Zoo, Corvette Museum, Muhammad Ali Museum and Frazier Museum. Radcliff and Elizabethtown have several shopping and entertainment districts within a 30 mile radius of Fort Knox. Medical Medical care at Fort Knox is provided by Ireland Army Community Hospital and includes both inpatient and outpatient care. Emergency medical services are provided at the Ireland Army Community Hospital. Family members who are authorized on the ITO may receive medical care at the Family Health Clinic. Obstetrical care IS available at Ireland Army Community Hospital. IMS with a pregnant family member must have health insurance that covers pregnancy so that they can obtain Obstetrical care at the Ireland Army Community Clinic. For additional information on medical services at Fort Jackson please refer to the following website Caution-www.iach.knox.amedd.army.milDental Care Emergency dental care is available for IMS. Dental clinics on Fort Knox DO NOT treat family members. Dental care for family members and routine check-ups and cleanings for IMS must be obtained from a dentist in the local civilian community at IMS expense. Medical Insurance Required health insurance policies should be emailed to IMSO for review. Policies may be mailed to IMSO at the following address IMSO- Fort Knox



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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RRS1929 Old Ironsides AvenueFort Knox, KY 40121. Miscellaneous Information School web site is Caution-http www.rrs.army.mil Students should consider bringing a laptop or purchasing one once they arrive for personal use in their room. Internet is available at the Student Housing for approximately 49.00 fee. Wi-Fi is provided free of charge if staying with the IHG Army Hotel. Computer access is not readily available outside of the classroom during off duty hours. Students may want to bring a cell phone with international capabilities or plan to purchase a prepaid cell phone, international calling card or use Skype on personal laptops. Pay phones are not available.Nearest City Radcliff. Nearest Military Base Fort Knox. National and Religious Holidays Observance of National and Religious Holidays of IMS countries will be determined by SATFA Policy guidance No. 1-89, which standardizes the authorized holidays as determined by each country. Holidays are permitted only if a student is in good standing in class and classes missed do not include a major requirement or exam. Release from training during these holidays are 100 dependent upon instructor approval. Training will always take priority. Packing List Army Combat Uniform ACU - 2 sets, Army Service Uniform ASU - 1 ACU Cap - 1, Combat Boots - 2 pair, Belt - 1, All-Weather Coat - 1, Cold Weather coat - 1 Oct - Apr , Gloves, Inserts - 2 pair, Gloves Shell - 1 pair, Cap, Cold Weather - 1, Physical Fitness Jacket or Sweatshirt - 1, Physical Fitness Pants or Sweatpants - 1 Physical Fitness Shirt, Long Sleeve - 1Physical Fitness Shirt, Short Sleeve - 2 Physical Fitness Shorts - 2 Running Shoes - 1 pair, Dress shoes - 1 pair, Socks, White must come above ankle - 5 Socks, green tan black - 7 Socks, Black Dress - 1 Underwear,Undershirt, tan - 5 Undershirt, white - 1 Personal Hygiene Items, All Authorized Awards and Decorations, Casual Civilian Clothing Business Suit for graduation contact your Country Case Manager for additional information , Passport Visa It is recommended that students carry their passport and visa with them at all times. Upon entering the United States, students are issued an I-94 form from the Department of Homeland Security. This form must be maintained with the Passport and Visa at all times. Students will be required to turn in the I-94 form to the Department of Homeland Security upon departure from the United States. Each student is responsible for his or her own passport and visa. If there are any discrepancies the student should contact his her embassy to correct the problem immediately. Only your embassy can change a passport. Mailing of passports should always be via "Registered Mail, Return Receipt Requested" All international students are required to have six 6 months remaining on their passport upon completion of training and return to home country. Schools International Military Students accompanied by school-age children may choose to enroll the children in school. A child must reach his her sixth birthday before 2 October of the school year to be eligible for enrollment in the first grade. Parents must provide the child s birth certificate, documentation from the school last attended, and immunization records. If the parents plan to enroll younger children in a day care center or nursery, the parents must also provide the child s immunization records and birth certificate. IMSO will assist students in determining which school district they live in.Servicing Airport Louisville Metropolitan Airport SDF IMSO Contact Information Phone 270 401-5899 Email randy.r.hill.mil@mail.milStudent Mailing Address Student Name Recruiting and Retention School Student Class Number, 1929 Old Ironsides Avenue Fort Knox, KY 40121. Transportation Fort Knox has a post shuttle bus, with limited service, that is available to students free of charge. A schedule will be provided to during in-processing. Taxis are available for a fee for any destination on Fort Knox. The Transit Authority of Central Kentucky provides limited non-emergency service to Radcliff, Elizabethtown and Louisville. Students living off post must provide their own transportation. Uniform Requirements Army Combat Uniform ACU - 2 sets, Army Service Uniform ASU - 1 set, Wet weather jacket coatField jacket Oct-Apr , Physical Fitness Uniform or civilian sweatpants, sweatshirt, shorts, and t-shirts, Running Shoes, Combat Boots - 2 pairs, Casual civilian clothing, Civilian jacket coat Oct - Apr . Travel and Living Allowance IMS should have enough funds in U.S. dollars to cover expenses. Baggage Limitations Restrictions The number of pieces of luggage will be determined by the total duration of training in accordance with paragraph 7-2 of AR 12-15 JSCET. Any piece of baggage that exceeds 50 lbs 23 kg is subject to an overweight fee. Overweight luggage fees are the responsibility of the IMS. Bags weighing more than 70 lbs 32 kg are not allowed on passenger flights from Louisville, KY. Course Specific Information Participation in PHYSICAL TRAINING is MANDATORY for this course. Student Leave Policy IMS are not authorized leave during training. They may take passes on weekends and training holidays. Students are not authorized to travel more than 275 miles from Fort Knox without a pass. Available Mass Transportation The Transit Authority of Central Kentucky provides limited non-emergency transportation service to Radcliff, Elizabethtown, or Louisville. For detailed schedules and fees, please visit their website, http kypublictransit.org. Helpful web links Fort Knox www.knox.army.mil. Recruiting and Retention School www.rrs.army.mil. Public Transportation http kypublictransit.org

**Course International Notes:**

Verifiable Prerequisite Itemsi There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.iiiText PrerequisitesiActive Duty personnel must be selected and approved by the U.S. Army Human Resources Command (HRC) in accordance with (IAW) Army Regulation 601-1. Army Reserve personnel must be selected by Headquarters, U.S. Army RecruitingCommand and approved by the Army Reserve HRC IAW AR 601-1. iiiPrerequisite CoursesiThere are currently no Prerequisites in the Prerequisite Courses section.

<b>B162003</b>	<b>7C-F40/501-F7</b>	<b>U</b>	<b>3.0W</b>	<b>805K</b>	<b>80</b>	<b>No</b>	<b>50.00</b>
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RECRUITING COMPANY COMMANDER FIRST SERGEANT  
Army

Recruiting & Retention School--Knox  
Fort Knox, KY 40121

**Course Description:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-06-14

Course Scope:

Curriculum addresses recruiting doctrine, policies, programs, procedures, and adaptive leadership. The course includes instruction, practical exercises, and experience-based training in planning recruiting operations, managing and analyzing system resources, and evaluating and training personnel

Special Information:

No Data

**Course Prerequisite Text:**

Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures. General Information Student Arrival Departure Instructions 1. Arrival by Air Servicing Airport Louisville International Airport Airport Code - SDFa. International Military Students arriving during normal duty hours Monday-Friday, 0800 - 1700 will be met at the airport by a member of the IMSO staff. In the event that an IMS misses a connecting flight and does not arrive as scheduled, he or she should call IMSO.b. International Military Students arriving AFTER DUTY HOURS Duty hours are Monday-Friday, 0800-1700 OR ON WEEKENDS will be met at the airport by a member of the IMSO staff, provided the student's arrival information has been uploaded to the SAN or emailed to IMSO. 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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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and Religious Holidays Observation of National and Religious Holidays of IMS countries will be determined by SATFA Policy guidance No. 1-89, which standardizes the authorized holidays as determined by each country. Holidays are permitted only if a student is in good standing in class and classes missed do not include a major requirement or exam. Release from training during these holidays are 100 dependent upon instructor approval. Training will always take priority. Packing List Army Combat Uniform ACU - 2 sets, Army Service Uniform ASU - 1 ACU Cap - 1, Combat Boots - 2 pair, Belt - 1, All-Weather Coat - 1, Cold Weather coat - 1 Oct - Apr , Gloves, Inserts - 2 pair, Gloves Shell - 1 pair, Cap, Cold Weather - 1, Physical Fitness Jacket or Sweatshirt - 1, Physical Fitness Pants or Sweatpants - 1 Physical Fitness Shirt, Long Sleeve - 1Physical Fitness Shirt, Short Sleeve - 2 Physical Fitness Shorts - 2 Running Shoes - 1 pair, Dress shoes - 1 pair, Socks, White must come above ankle - 5 Socks, green tan black - 7 Socks, Black Dress - 1 Underwear, Undershirt, tan - 5 Undershirt, white - 1 Personal Hygiene Items, All Authorized Awards and Decorations, Casual Civilian Clothing Business Suit for graduation contact your Country Case Manager for additional information , Passport Visa It is recommended that students carry their passport and visa with them at all times. Upon entering the United States, students are issued an I-94 form from the Department of Homeland Security. This form must be maintained with the Passport and Visa at all times. Students will be required to turn in the I-94 form to the Department of Homeland Security upon departure from the United States. Each student is responsible for his or her own passport and visa. If there are any discrepancies the student should contact his her embassy to correct the problem immediately. Only your embassy can change a passport. Mailing of passports should always be via "Registered Mail, Return Receipt Requested" All international students are required to have six 6 months remaining on their passport upon completion of training and return to home country. Schools International Military Students accompanied by school-age children may choose to enroll the children in school. A child must reach his her sixth birthday before 2 October of the school year to be eligible for enrollment in the first grade. Parents must provide the child s birth certificate, documentation from the school last attended, and immunization records. If the parents plan to enroll younger children in a day care center or nursery, the parents must also provide the child s immunization records and birth certificate. IMSO will assist students in determining which school district they live in. Servicing Airport Louisville Metropolitan Airport SDF IMSO Contact Information Phone 270 401-5899 Email randy.r.hill.mil@mail.mil Student Mailing Address Student Name Recruiting and Retention School Student Class Number, 1929 Old Ironsides Avenue Fort Knox, KY 40121. Transportation Fort Knox has a post shuttle bus, with limited service, that is available to students free of charge. A schedule will be provided during in-processing. Taxis are available for a fee for any destination on Fort Knox. The Transit Authority of Central Kentucky provides limited non-emergency service to Radcliff, Elizabethtown and Louisville. Students living off post must provide their own transportation. Uniform Requirements Army Combat Uniform ACU - 2 sets, Army Service Uniform ASU - 1 set, Wet weather jacket coatField jacket Oct-Apr , Physical Fitness Uniform or civilian sweatpants, sweatshirt, shorts, and t-shirts, Running Shoes, Combat Boots - 2 pairs, Casual civilian clothing, Civilian jacket coat Oct - Apr . Travel and Living Allowance IMS should have enough funds in U.S. dollars to cover expenses. Baggage Limitations Restrictions The number of pieces of luggage will be determined by the total duration of training in accordance with paragraph 7-2 of AR 12-15 JSCET. Any piece of baggage that exceeds 50 lbs 23 kg is subject to an overweight fee. Overweight luggage fees are the responsibility of the IMS. Bags weighing more than 70 lbs 32 kg are not allowed on passenger flights from Louisville, KY. Course Specific Information Participation in PHYSICAL TRAINING is MANDATORY for this course. Student Leave Policy IMS are not authorized leave during training. They may take passes on weekends and training holidays. Students are not authorized to travel more than 275 miles from Fort Knox without a pass. Available Mass Transportation The Transit Authority of Central Kentucky provides limited non-emergency transportation service to Radcliff, Elizabethtown, or Louisville. For detailed schedules and fees, please visit their website, http kypublictransit.org. Helpful web links Fort Knox www.knox.army.mil. Recruiting and Retention School www.rrs.army.mil. Public Transportation http kypublictransit.org

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. iii Text Prerequisites Active Army Officers selected for attendance by HRC and USAREC to serve as recruiting company commanders; master sergeants and sergeants first class selected for attendance by USAREC to assume first sergeant positions. 1 ii Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B162011</b>	<b>7C-F49/500-F74</b>	<b>U</b>	<b>2.0W</b>	<b>907</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MANPOWER AND FORCE MANAGEMENT  
Army

ARMY LOGISTICS MANAGEMENT COLLEGE  
FORT LEE, VA 23801

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-05-12

**Course Scope:**

This course underscores the strategic importance of manpower requirements determination for the Army's Generating Force. Subject areas covered during the manpower modules of instruction are tailored to the manpower management functions described in AR 570-4 and AR 71-32. These functions address the fundamental aspects of planning, programming, and manpower requirements determination using the Five-Phased Approach. In addition, the course emphasizes the important individual and joint roles of the US Army Manpower Analysis Agency and the Army G-3 in the validation of Generating Force Requirements. Manpower-specific subject areas include requirements determination, manpower documentation, the Total Army Analysis (TAA), Defense Financial Management, and Generating Force standardization. Force management-specific subject areas include the Force Design Update (FDU), the TAA, Table of Organization and Equipment (TOE) development, Basis of Issue Plan (BOIP) development, and Manpower Requirements Criteria (MARC). In addition, the course addresses HQDA automated manpower management information systems and current Army force structure issues. As part of the educational process, the Manpower and Force Management Course emphasizes the critical need for students to develop quality interpersonal and communicative skills for the purpose of articulating resource requirements to decision makers.

"All CASCOM courses will introduce the major principles of Character Development during in-processing, and will further reinforce that information in subsequent lessons as applicable."

**Course Prerequisite Text:**

**INTERNATIONAL NOTES**

FOREIGN MILITARY Required 88Text Prerequisites8This training product has been reviewed by the training developers in coordination with the Fort Lee, VA Foreign Disclosure Office foreign disclosure officer. This training product can be used to instruct international military students when the country meets specific criteria. Specify requirement s that each country must meet as appropriate 1 Must purchase equipment through FMS 2 Must be a member of a specific group or coalition 3 Must have an accepted clearance must be authorized under an identified general security agreement with the US 4 May not attend FD3 modules 5 Other SATFA contact the course manager for international students will be approved on a case by case basis.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country's dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016. Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a week, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car.

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish. Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI

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0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell  
1880 Yorktown Drive  
BLDG 10624

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804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

**ALU Mailroom**

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address



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#### Students Name

US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites  
[http www.virginia.gov](http://www.virginia.gov)  
[http www.virginia.org](http://www.virginia.org)  
[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)

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[http www.leemwr.com](http://www.leemwr.com)  
 Nearby States  
 Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http wvtourism.com default.aspx](http://wvtourism.com/default.aspx)

Cultural Organizations  
[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

Nearest Cities  
 Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

Nearest Military Bases  
 Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

National Holidays  
 Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.  
 Passport Visa  
 A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
 All students should must read the IMSO student handbook from  
[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

Verifiable Prerequisite Items  
 Prerequisite Item Value(s) or Range Description Constraint  
 Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required  
 Text Prerequisites  
 This training product has been reviewed by the training developers in coordination with the Fort Lee, VA Foreign Disclosure Office foreign disclosure officer. This training product can be used to instruct international military students when the country meets specific criteria. Specify requirement(s) that each country must meet (as appropriate):  
 1) Must purchase equipment through FMS; 2) Must be a member of a specific group or coalition; 3) Must have an accepted clearance (must be authorized under an identified general security agreement with the US); 4) May not attend FD3 modules; 5) Other SATFA contact the course manager for international students will be approved on a case by case basis.  
 Prerequisite Courses  
 There are currently no Prerequisites in the Prerequisite Courses section.

<b>B162519</b>	<b>500-42A30-C45</b>	<b>U</b>	<b>7.0W</b>	<b>604</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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HUMAN RESOURCES SPECIALIST ALC  
 Army

NCO ACADEMY - RECRUITING & RETENTION  
 FT JACKSON, SC 29207

**Course Description:**



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Effective 2017-12-15

Course Scope:

ALC produces NCOs who are mid-grade HR Leaders, both doctrinally sound and technically capable of delivering HR support as the Human Resources Sergeant within a Battalion/Brigade S-1 or SRC 12 organization who are also effective communicators and critical and creative thinkers.

EDUCATIONAL OUTCOMES:

1. Leadership: Mid-grade Leaders who exhibit character, accountability, resilience, adaptability, initiative, and sound judgment while capably serving in a Brigade/ Battalion S-1 or SRC 12 organization delivering HR support.
2. Doctrinally Sound: (a) Competently delivers timely and accurate HR support; (b) Able to coach, counsel, and advise other HR personnel; (c) Competent advisor to unit leadership, supported Soldiers and their families on the craft of HR.
3. Technically Capable: (a) Understands the capabilities of HR enabling systems and common computer applications; (b) Understands the Battalion/Brigade HR role in support of Unified Land Operations.
4. Critical and Creative Thinkers: Able to solve sometimes ambiguous problems using logical thinking and sound reasoning to develop viable recommendations or solutions.

Special Information:

N/A

**Course Prerequisite Text:**

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Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

Participation in PHYSICAL TRAINING and the FIELD TRAINING EXERCISE are MANDATOROY for this course.

Students should bring a laptop or consider purchasing one once they arrive. Computer access is not readily available outside of the classroom in off duty hours.

**Packing List**

- Army Combat Uniform ACU 3 sets
- Army Service Uniform ASU Class A's 1
- ACU Cap 1
- Combat Boots 2 pair
- Belt 1
- All-Weather Coat 1
- Cold Weather coat 1 Oct v Apr
- Gloves, Inserts 2 pair
- Gloves, Shell 1 pair
- Cap, Cold Weather 1
- Physical Fitness Jacket 1
- Physical Fitness Pants 1
- Physical Fitness Shirt, Long Sleeve 3
- Physical Fitness Shirt, Short Sleeve 3
- Physical Fitness Shorts 3
- Running Shoes 1 pair
- Dress shoes 1 pair
- Socks, White must come above ankle 5
- Socks, green tan black 7
- Socks, Black Dress 1
- Underwear
- Undershirt, tan 5
- Undershirt, white - 1
- Personal Hygiene Items
- All Authorized Awards and Decorations
- Casual Civilian Clothing

**Course International Notes:**

Verifiable Prerequisite Items | Prerequisite Item Value(s) or Range Description Constraint | Service Designator Z FOREIGN Required | Text Prerequisites | SATFA is responsible to coordinate with school to ensure FMS students meet prerequisites. Active Army or Reserve component enlisted personnel (SGT or SSG), selected by Human Resources Command(HRC) (Active Army) or recommended by unit commander (Reserve Component) and who are qualified in MOS 42A and meets requirements outlined in AR 351-1. First priority will be given to SGT(P)s, SSGs and CPL(P)/SPC(P) who, because of unit shortages, are performing in positions for which training is designed. All Soldiers must have completed Structured Self Development Level II prior to attending this course. All Soldiers must be able to pass the APFT and meet the body composition standards in AR 600-9 (The Army Body Composition Program) in order to attend and graduate the course.

<b>B162523</b>	<b>7C-F48/500-F35 (MC)</b>	<b>U</b>	<b>2.0W</b>	<b>805C</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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HUMAN RESOURCES PLANS AND OPERATIONS  
Army

ADJUTANT GENERAL SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

Effective 2017-10-01

**Course Scope:**

Purpose: To prepare human resources (HR) officers, warrant officers and noncommissioned officers to perform duties in HR support organizations (SRC 12) and staff elements with special emphasis on HR Operations Branch (HROB) (Sustainment Brigade and ESC), HR Sustainment Center (HRSC), Military Mail Terminal (MMT) Team, Theater Gateway (TG), and HR Company.

Phase Scope: This course provides tactical and operational Human Resource (HR) training to Branch/AOC 42 officers, 420A Warrant Officers, and CMF 42 NCOs. This course prepares Soldiers to interpret, integrate, coordinate, and implement Army HR programs and policies as HR Planners and Operators at the HRSC, ESC, Sustainment Brigade, HR Company and Theater Gateway level. HR Plans and Operations-focused training includes the HR core competencies of Man the Force (Personnel Readiness Management, Personnel Accountability, Strength Reporting, Personnel Information Management), Provide HR Services (Essential Personnel Services, Postal Operations, Casualty Operations), Coordinate Personnel Support (Morale, Welfare, and Recreation Operations), and HR Planning and Operations. This course also provides comprehensive, performance-oriented training on HR Enabling Systems.

**Course Prerequisite Text:**

Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

International students should complete the Adjutant General Captains Career Course AGCCC prior to attending HR Plans and Operations. This course builds on the HR technical skills and knowledge gained in AGCCC. It is designed to challenge seasoned HR professionals.

Travel and Living Allowance TLA Advances IMS should receive all authorized TLA prior to departing from home country. Meals and Incidental Expenses are 46 dollars per day.

Students should bring a laptop or consider purchasing one once they arrive. The school does not issue laptops to students. Writing assignments and presentations are extensive in this course. Computer access is not readily available outside of the classroom in off duty hours.

**Packing List**

- Army Combat Uniform ACU or Class B Uniform
- All-Weather Coat
- Cold Weather coat Oct - Apr
- Personal Hygiene Items
- Casual Civilian Clothing

School web site is <http://www.ags.army.mil>

**Course International Notes:**

Verifiable Prerequisite Items: There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites: READ AND PAY CLOSE ATTENTION TO THESE REQUIREMENTS!!! This course is open to: 1) All Branch/AOC 42 Officers in the grade of CPT, MAJ, and LTC who have successfully completed a Captains Career Course (CCC); 2) All 420A Warrant Officers who have successfully completed the AG Warrant Officer Basic Course (WOBC); 3) All 42A Noncommissioned Officers in the grade of SSG(P), SFC, MSG, and SGM who have successfully completed the AG Senior Leader Course (SLC). This course is open to DA Civilians GS 11-13 serving in, or projected to serve in, a valid Human Resources Management position on a space-available basis. A Civilians wishing to attend must call HR Plans and Operations Course Manager at (803) 751-8353 or DSN 734-8353 for more information on enrollment. The Commandant of the Adjutant General School has mandated that all personnel attending training at the AG School must read and become familiar with FM 1-0, Human Resources Support, prior to their arrival at Fort Jackson. Additionally, those attending the Human Resources Plans and Operations Course must read and become familiar with ADP 4-0, Sustainment, and ATP 1-0.2, Theater-Level Human Resources Support. Prerequisite Courses: There are currently no Prerequisites in the Prerequisite Courses section.

<b>B162524</b>	<b>7C-F47/500-F34 (MC)</b>	<b>U</b>	<b>2.0W</b>	<b>805C</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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BRIGADE S-1 OPERATIONS  
Army

ADJUTANT GENERAL SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

Effective 2017-10-01

Course Scope:

Purpose: Prepare Human Resources (HR) Officers, Warrant Officers and Noncommissioned Officers to perform duties at the Brigade S-1 level.

This course provides tactical and operational HR training to Branch/AOC 42 Officers, 420A Warrant Officers, and CMF 42 NCOs. This course prepares Soldiers to interpret, integrate, coordinate, and implement Army HR programs and policies at the Brigade S-1 level. Brigade-focused training includes the HR core competencies of Man the Force (Personnel Readiness Management, Personnel Accountability, Strength Reporting, Personnel Information Management), Provide HR Services (Essential Personnel Services, Postal Operations, Casualty Operations), Coordinate Personnel Support (Morale, Welfare, and Recreation Operations), and Conduct HR Planning and Operations. This course also provides comprehensive, performance-oriented training on brigade-centric HR Enabling Systems.

**Course Prerequisite Text:**

Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

International students should complete the Adjutant General Captains Career Course AGCCC prior to attending the Brigade S1 Operations Course. This course builds on the HR technical skills and knowledge gained in AGCCC. It is designed to challenge seasoned HR professionals.

Travel and Living Allowance TLA Advances IMS should receive all authorized TLA prior to departing from home country. Meals and Incidental Expenses are 46 dollars per day.

Students should bring a laptop or consider purchasing one once they arrive. The school does not issue laptops to students. Writing assignments and presentations are extensive in this course. Computer access is not readily available outside of the classroom in off duty hours.

**Packing List**

Army Combat Uniform ACU or Class B Uniform

All-Weather Coat

Cold Weather coat Oct - Apr

Personal Hygiene Items

Casual Civilian Clothing

School web site is <http://www.ags.army.mil>

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required  
iii Text Prerequisites i There are currently no Prerequisites in the Text Prerequisites section. See other sections. ii Prerequisite Courses i There are currently no Prerequisites in the Prerequisite Courses section.

<b>B163002</b>	<b>8E-F6/800-F8</b>	<b>U</b>	<b>1.0W</b>	<b>101</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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FOOD SERVICE MANAGEMENT  
Army

QUARTERMASTER SCHOOL  
FORT LEE, VA 23801

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2010-08-26

Course Scope:

General Management Operations: objectives of the Army food service program; Army food service update; develop a food service safety program; hazard communication standards (HAZCOM); management theory (marketing, customer service, personnel management); installation budgeting. Garrison management: contracting procedures; commercial business practices and prime vendor procedures; requisition and accounting procedures; records management; menu planning/nutrition principles; management by menu; food service management boards, and the Army food service management information system (AFMIS). Field operation area: the flow of rations in a theater of operation; subsistence supply units; class I operations in an NBC environment; selecting a class I supply point; subsistence supply planning; field sanitation; AFFS/AFFS-accountability, and class I development/exercise planning. Sanitation area: causes and effects of food borne illness and prevention; instruction will result in ServSafe certification. Brigade food operations team area: functions of the food operation management NCO; how to perform a garrison and field evaluation; prepare a quarterly action plan, and perform effective briefing techniques.

Special Information:

Prior to the start of each class, the instructor will provide vignettes to students covering Army values, ethics, and quartermaster history.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

Active Army, Reserve Component, and foreign military commissioned officers, 2LT through MAJ warrant officers with MOS 922A enlisted, SFC with two years time in grade and above, with MOS 92G40 50 and 91M40 50, who have completed ANCOG and civilian personnel, GS-7 or wage grade or equivalent and higher, who are assigned as a food advisor or to a position which requires the skills and knowledge of a food advisor. Non-Army must meet equivalent qualifications of Army personnel in appropriate categories.

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT, you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant's List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear's required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter. The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country's dress uniform is required for graduation.

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#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016. Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a week, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car.

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish. Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

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**IHG InterContinental Hotels Group**

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

**Climate**

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

**School Youth Services**

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your

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child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

**ALU Mailroom**

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

Students Name



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US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

**Contacting Your Embassy**  
 While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

**Medical Dental Care**  
 Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.  
 The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.  
 Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

**Miscellaneous Information**  
 Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

**Drugs and Alcohol**  
 Illegal use of drugs/narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

**Local Area Activities**  
 Visit the following websites  
[http www.virginia.gov](http://www.virginia.gov)  
[http www.virginia.org](http://www.virginia.org)  
[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)  
[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)  
 Nearby States

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	<p>Washington D.C. <a href="http://www.washington.org">http://www.washington.org</a>  Maryland <a href="http://www.maryland.gov">http://www.maryland.gov</a>  North Carolina <a href="http://www.visitnc.com">http://www.visitnc.com</a>  West Virginia <a href="http://www.wvtourism.com/default.aspx">http://www.wvtourism.com/default.aspx</a></p> <p>Cultural Organizations  <a href="http://www.visitrichmondva.com/about-richmond-region/diversity">http://www.visitrichmondva.com/about-richmond-region/diversity</a>  <a href="http://www.historicpetersburg.org/about-historic-petersburg-va">http://www.historicpetersburg.org/about-historic-petersburg-va</a>  <a href="http://www.psova.net">http://www.psova.net</a>  <a href="http://www.charlescivty.org/chickahominy-tribe.shtml">http://www.charlescivty.org/chickahominy-tribe.shtml</a>  <a href="https://www.icrva.org">https://www.icrva.org</a>  <a href="http://www.jewishrichmond.org/index.aspx">http://www.jewishrichmond.org/index.aspx</a></p> <p>Nearest Cities  Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.</p> <p>Nearest Military Bases  Fort A.P. Hill, Fort Eustis, Fort Story, and Langley Airforce Base</p> <p>National Holidays  Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.</p> <p>Passport Visa  A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.</p> <p>Helpful Links  All students should must read the IMSO student handbook from  <a href="http://www.alu.army.mil/imso/docs/imso-handbook.pdf">http://www.alu.army.mil/imso/docs/imso-handbook.pdf</a>  <a href="http://www.leemwr.com">http://www.leemwr.com</a></p> <p><b>Course International Notes:</b>  Active Army, Reserve Component, and foreign military; commissioned officers, 2LT through MAJ; warrant officers with MOS 922A; enlisted, SFC with two years time in grade and above, with MOS 92G40/50 and 91M40/50, who have completed ANCOC; and civilian personnel, GS-7 or wage grade or equivalent and higher, who are assigned as a food advisor or to a position which requires the skills and knowledge of a food advisor. Non-Army must meet equivalent qualifications of Army personnel in appropriate categories. Government contract personnel and other DoD military food service personnel may also attend.</p>										
<b>B164580</b>	<b>DINFOS-BMIC</b>	<b>U</b>	<b>9.4W</b>	<b>212</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

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	BASIC MULTIMEDIA ILLUSTRATOR COURSE Army										
	DEFENSE INFORMATION SCHOOL Ft. Meade, MD 20755										
	<b>Course Description:</b> Purpose of training is to provide students the skill required to perform the duties and fulfill the responsibilities of the graphics career field. Training includes principles of design and layout; fundamentals of color theory; fundamentals of drawing, color media; perspective; fundamentals of lettering; printing reproduction; electronic imaging systems; graphic design; image editing; desktop publishing; multimedia and telecommunications software; image scanners; digitizing devices; output to black and white and color printers; film and video recorders; plotters; image/data transmission; archiving data/image files; computer management; ethics; visual communications; combat/field graphics; customer relations; and operator maintenance.										
	<b>Course Prerequisite Text:</b> Family Members/Dependents NOT permitted.  INTERNATIONAL STUDENTS: Must have an English Comprehension Level (ECL) of 80. Suggest the individual have at least one year of experience in computer operations. Must have distance visual acuity correctable to 20/20 and normal color vision.  Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address: Fax # 301-677-3163 (DSN: 622-3163) Defense Information School 6500 Mapes Road ATTN: IMSO Ft. George G. Meade, MD 20755										
	<b>Course International Notes:</b> -----Itemized Prerequisites----- Must meet height weight std IAW AR 600-9 : REQUIRED Army: Enlisted: E1 through E6; ST & EL+95 (Min) ; Normal color vision; Moderately heavy physical demands; High school diploma/GED equivalent; Basic training. No security clearance required. Navy: Enlisted: E1 through E6; Civilian GS5 - GS11, 1200 series; Distance visual acuity correctable 20/20, normal color vision; Air Force: Enlisted: E1 through E7; Civilian GS4-GS8 (1001 Series) and wage grade equivalent; Normal color vision 20/20 as defined in AFI 48-123, Medical Examinations and Standards; High school graduate; Desired computer/art course; Produces AFSC E5ABD3V031-000 IAW AFMAN 36-2108 for award and retention of AFSC; eligibility for a Secret security clearance according to AFI 31-501, Personnel Security Program Management. Marine Corps: Enlisted: E1 through E5; GT-100 or higher; normal color vision; U.S. citizen; proof of artistic ability required, security clearance IAW US MC MOS Manual MCO P1200.7. International Students: Must have an ECL of 80; suggest the individual have at least one year of experience in computer operations to include the following: computer setup, mouse control, use of peripheral devices, file system navigation, file management, basic file creation, software menus and comparable charts in both the Windows and Macintosh environments. Must have distance visual acuity correctable to 20/20, and have normal color vision. NOTE: AFMAN 36-2108 (formerly AFR 39-1) requires eligibility for Secret Security Clearance in accordance with AFI 31-501 (formerly AFR 205-32) for award and retention of semi-skilled AFSCs. OLD COURSE NUMBERS: E5ABD3V031-000; G3ABR3V032-000; G3ABR23131-000; AFIS-BGR -----Special Information----- SECURITY: NONE SPECIAL INFORMATION: This course was formerly G3ABR23131-000, Graphics Documentation Specialist.										
<b>B164581</b>	<b>DINFOS-DMC</b>	<b>U</b>	<b>7.0W</b>	<b>212</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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DIGITAL MULTIMEDIA COURSE  
Army

DEFENSE INFORMATION SCHOOL  
Ft. Meade, MD 20755

**Course Description:**

To train selected officer/enlisted personnel and civilian employees of the Department of Defense in the principles, techniques, and skills required to perform the duties and functions of a digital multimedia technician.

The Digital Multimedia Course (DMC) provides training in the knowledge and skills needed to create text, graphics, sound, animation and full-motion video, then integrate these elements into multimedia and web-based packages. The course includes instruction in the operation of computer systems, input and output devices to acquire, enhance, design, manage, output, and archive digital imaging, graph design and multimedia files. Students use software to create, manage and output the following: composite layouts, graphic designs, page layouts, video productions, web pages and interactive multimedia solutions. The Digital Multimedia Course also includes theoretical and working instruction of computer fundamentals and functions, troubleshooting, networking, communications, color theory, and the principles and implementation of color management. Ethical considerations and practices are discussed as they pertain to the Department of Defense.

**Course Prerequisite Text:**

Family Members/Dependents NOT permitted. This course is open to military and civilian personnel with a fundamental knowledge of, and currently involved in daily operations in the visual information (VI) or public affairs (PA) career fields. A fundamental knowledge is defined as two years of computer experience within the last five years, including operational skills in the following types of software: Raster-based graphic design, Vector-based graphic design, and Digital page layout. Experience using these fundamental skills is necessary to prepare students for this fast-paced, intermediate level course. Prerequisites for the DMC course are non-waiverable and must be verified and approved before a seat in the DMC course can be reserved.

The Registrar and Quota Management Office will verify that students meet prerequisites via a Digital Multimedia Course Prerequisite Verification Letter. This Verification Letter is required to complete the registration process.

INTERNATIONAL PREREQUISITES: In addition to the above course prerequisites, international students must also meet the following requirements:

- Have an English Comprehension Level (ECL) of 80
- Distance visual acuity correctable to 20/20 and normal color vision
- Be in a career field/position with pay grades equivalent to Army E-4, officer O-1, or civilian

The POC for this action is DINFOS Registrar, 301-677-4648, dma.meade.dinfos.list.academic-records@mail.mil

**Course International Notes:**

-----Itemized Prerequisites----- Must meet height weight std IAW AR 600-9 : REQUIRED -----

This course is open to DoD military and civilian personnel in the Visual Information (VI) and Public Affairs (PA) career fields. All Services require at least one year of experience in computer operations to include the following: computer setup, mouse control, file system navigation, file management, basic file creation. In addition to these general prerequisites, the following service-specific prerequisites also apply:

Enlisted: E-4 through E-7 (PA-46Q; VI-25M, 25V, 25Z)	Civilian: GS-07 (Series 1035) and GS-11 (Series 1082)	
Navy:	Enlisted: E-3 through E-7, HM (8472), JO, PH, DM, LI. E-7 less than 16 years	Officer: O-1 through O-3, VI: 647X
Civilian: GS-05 through GS-11(Series 1082, 1084, 1060, 1001, 1071, 1035, 1020)		Air
Force:	Enlisted: E-3 through E-7	Civilian: GS-05 through GS-09 (Series 1070, 1071)
Marine Corps:	Enlisted: E-4 through E-9 (PA); E-4 through E-7 (VI)	Civilians GS-11 (PA Series 1035, VI Series 1001, 1081)
Coast Guard:	Enlisted: E-4 through E-7	
GIA:	Geospatial Intelligence Agency (formally NIMA):	Enlisted: E-4 through E-9; Officer:
O-1 through O-4	Civilians as determined by agency.	International:

International students attending this course must have an English Comprehension Level (ECL) of 80; suggest the individual have at least one year of experience in computer operations to include the following: computer setup, mouse control, use of peripheral devices, file system navigation, file management, basic file creation. Must be in a career field/position with pay grades equivalent to Army E-4, officer O-1 or civilian GS-5 or above; have distance visual acuity correctable to 20/20, and have normal color vision.

Old course number: AFIS-AEIC, AFIS-EIC

<b>B164585</b>	<b>DINFOS-IPC</b>	<b>U</b>	<b>8.0W</b>	<b>212</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INTERMEDIATE PHOTOJOURNALISM COURSE  
Army

DEFENSE INFORMATION SCHOOL  
Ft. Meade, MD 20755

**Course Description:**

Primary emphasis is placed on training photojournalism skills for photographers and journalists to effectively meet service public affairs and visual information objectives. Areas of instruction include: the inter-relationships of writing and photography, news and feature writing, layout and design principles, basic and advanced photographic techniques and production; including electronic imaging, desktop publishing, digital cameras, image transmission and archiving.

**Course Prerequisite Text:**

Family Members/Dependents NOT permitted.<br><br>Due to the extensive amount of writing required for the course, international students must have a solid understanding of English language usage, grammar and syntax. Students must score an 85 on the English Comprehension Level (ECL) Test and be able to type. These requirements cannot be waived.<br> a. Journalists: Graduate of AFIS-BJC, DINFOS-BPAS-W, DINFOS-BPASC, AFIS-PAOC, DINFOS-PAOQC, or DINFOS-PAQC, or a minimum of 15 hours credit for college journalism coursework. Student must have a minimum of one year of experience on a newspaper staff and be able to type 20 words per minute.<br> b. Photographers: Graduate of a Service school photography course, AFIS-BSP or DINFOS-BSP, or a minimum of 15 hours credit for college level coursework in related or comparable areas. Student must have a minimum of one year of photography experience in support of a newspaper staff/publication and be able to type 20 words per minute.<br><br>Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address:<br>Fax # 301-677-3163 (DSN: 622-3163)<br>Defense Information School<br>6500 Mapes Road<br>ATTN: IMSO<br>Ft. George G. Meade, MD 20755

**Course International Notes:**

-----Itemized Prerequisites-----  
-----Prerequisite Courses-----  
Must meet height weight std IAW AR 600-9 : REQUIRED  
The student must satisfy one of the following sets of Prerequisite Course requirements:  
Student Must: Be a graduate from: Course Number: DINFOS-BPAS-W Phase:  
Title: BASIC PUBLIC AFFAIRS SPECIALIST-WRITER  
----OR:  
Student Must: Be a graduate from: Course Number: AFIS-BJC Phase: Title:  
BASIC JOURNALIST  
----OR:  
Student Must: Be a graduate from: Course Number: DINFOS-BSP Phase:  
Title: BASIC STILL PHOTOGRAPHY  
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Military: E-3 ( USN, USAF) or above; E-4 (USMC, USCG,) or above; E-3 through E-6 (USA). Air Force: Students must have a fully qualified 5-level journeyman AFSC. Army: Students must have completed 6 months of journalism experience. Students must be a graduate of AFIS-BJC or DINFOS-BPAS-W; or have a minimum of 15 hours credit for college level coursework in related or comparable areas. Civilian: Employees of DoD or other federal agencies, GS-5 and above; graduate of DINFOS Basic Public Affairs Specialist - Writer Course (formerly known as AFIS Basic Journalist Course, AFIS-BJC) or a minimum of 15 hours credit for college level coursework in related or comparable areas; minimum of 1 year of service journalism experience; ability to type 20 words per minute.  
Photographers: Military: E-3 (USA, USN,) or above; E-4 (USMC, USCG, USAF) or above. Air Force: Students must have a fully qualified 5-level journeyman AFSC. Civilian: Employees of DoD or other federal agencies, GS-5 and above. Students must be a graduate of DINFOS-BSP; or have a minimum of 15 hours credit for college level coursework in related or comparable areas. Service Testing Scores:  
Army: GT of 110 Navy: Combined GCT and CLER of 110 or combined WK, AD and NO of 163 Air Force: AQE of 43  
Marine Corps: CL of 110 Coast Guard: Combined GCT and CLER of 110; graduate of a service school photography course, or a minimum of 15 hours credit for college level coursework in related or comparable areas; minimum of 1 year experience in a service photography laboratory; ability to type 20 words per minute.  
International students attending this course must have an English Comprehension Level (ECL) of 85; have a solid understanding of English language usage, grammar and syntax, and be able to type 20 words per minute.  
1. Journalists: graduate of DINFOS-BPAS-W/AFIS-BJC or DINFOS-PAOQC/AFIS-PAOQC, or a minimum of 15 hours credit for college journalism coursework, minimum of one year of experience on a newspaper staff.  
2. Photographers: graduate of a Service school photography course, or a minimum of 15 hours credit for college level coursework in related or comparable areas; minimum of one year of photography experience in support of a newspaper staff/publication.  
OLD COURSE NUMBER - 570-ASIJ8; AFIS-IPC  
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SECURITY: NONE

B164587	DINFOS-EJC	U	4.0W	212	85				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ELECTRONIC JOURNALISM COURSE  
Army

DEFENSE INFORMATION SCHOOL  
Ft. Meade, MD 20755

**Course Description:**

Emphasis of training is placed on Electronic Journalism (EJ) principles and techniques needed to produce television news and feature assignments. Students will learn writing for EJ, voice-over and stand-up reporting, EJ news coverage, decisions in the sphere of military activities, operation of battery operated television camera/recorder systems, lighting, site survey procedures and video tape editing.

**Course Prerequisite Text:**

Family Members/Dependents NOT permitted.<br><br>International Students attending this course must have an English Comprehension Level (ECL) of 85.<br><br>Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address:<br>Fax # 301-677-3163 (DSN: 622-3163)<br>Defense Information School<br>6500 Mapes Road<br>ATTN: IMSO<br>Ft. George G. Meade, MD 20755<br><br>

**Course International Notes:**

-----Itemized Prerequisites-----	Must meet height weight std IAW AR 600-9 : REQUIRED	Pay Grade: E1 - ENLISTED TO E7 - ENLISTED
-----Prerequisite Courses-----	The student must satisfy one of the following sets of Prerequisite Course requirements:	
Student Must: Title: BASIC PUBLIC AFFAIRS SPECIALIST-BROADCASTER	Be a graduate from:	Course Number: DINFOS-BPAS-B Phase:
Student Must: BASIC BROADCASTER	Be a graduate from:	----OR: Course Number: AFIS-BBC Phase: Title:
Student Must: Title: PA OFFICER QUALIFICATION COURSE	Be a graduate from:	----OR: Course Number: DINFOS-PAOQC Phase:
Student Must: Title: PUBLIC AFFAIRS OFFICER	Be a graduate from:	----OR: Course Number: AFIS-PAOC Phase:
Student Must: Title: BASIC PUBLIC AFFAIRS SPECIALIST-WRITER	Be a graduate from:	----OR: Course Number: DINFOS-BPAS-W Phase:
Student Must: BASIC JOURNALIST	Be a graduate from:	----OR: Course Number: AFIS-BJC Phase: Title:
Student Must: MANAGEMENT COURSE	Be a graduate from:	Course Number: DINFOS-BMC Phase: Title: BROADCAST
Student Must: BROADCAST MANAGEMENT COURSE	Be a graduate from:	----OR: Course Number: AFIS-BMC Phase: Title:
Student Must: Title: BROADCAST RECLASSIFICATION COURSE (BRC)	Be a graduate from:	----OR: Course Number: DINFOS-BRC Phase:
Student Must: INTRODUCTION TO BROADCASTING-RC	Be a graduate from:	----OR: Course Number: AFIS-IB-RC Phase: Title:

Enlisted personnel in the grades E-1 through E-7 with a PMOS of 46R/46Q or graduates of DINFOS-BPAS-B/AFIS-BBC(prior to 1 Oct 1986) may enroll in this course. Prior to attending the course students must have successfully completed Phase 1 (DINFOS-BRC, Broadcasting Reclassification/AFIS IB-RC, Introduction to Broadcasting) resident training at the Defense Information School. Students must have also completed Phase 2 (15 ACCP subcourses PAO100, PAO110, PAO120, DIO130, DIO140, DIO300, DI0310, DI0330, DI0340, DI0345, DIO350, DIO351, DIO370, and DIO390).

Graduate of DINFOS-BPAS-B/AFIS-BBC (prior to 1 Oct 86), DINFOS-BPAS-W/AFIS-BJC, DINFOS-BMC/AFIS-BMC, or DINFOS-PAOQC/AFIS-PAOC, or have 1 year television news department experience at an AFRTS station, or currently working in an electronic journalist assignment that requires this training; or currently projected for an AFRTS assignment that requires electronic journalism skills.

DoD Civilians: Civilian personnel requiring the need of electronic journalism skills. Waivers may be granted by the Commandant, DINFOS and must be obtained prior to arrival for training.

International: Students attending this course must have an English Comprehension Level (ECL) of 85, and be a graduate of the DINFOS-PAOQC course (officers) and DINFOS-BPAS-W SECURITY: NONE course (enlisted).

-----Special Information-----  
SPECIAL INFORMATION: As of 1 Oct 86, Electronic Journalism training was incorporated into the final two weeks of the DINFOS-BPAS-B/AFIS-BBC. DINFOS-BPAS-B/AFIS-BBC graduates with a completion date after 1 Oct 86 should not attend this course.  
OLD COURSE NUMBER - 570-F3

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B164589	DINFOS-BCS	U	15.4W	212	80				No		50.00

BROADCAST COMMUNICATION SPECIALIST  
Army

DEFENSE INFORMATION SCHOOL  
Ft. Meade, MD 20755

**Course Description:**

Course Scope:

The graduate is prepared to perform skills in video documentation and broadcast journalism. In Functional Area 1, the apprentice communicator is introduced to the basics of Public Affairs and can: interact with command, community and media representatives; and prepare and release information to report news and command information, among other tasks. In Functional Area 2 and 3, the graduate is prepared to write and announce broadcast news and spot information pieces. The graduate has learned voice dynamics and developed broadcast voice delivery skills for radio and video production. In Functional Area 4, the apprentice communicator is able to deliver various radio shows, including news and music, and has examined the principles of recording and editing. Functional Area 5 and 6 expose the graduate to basic video shooting and editing, lighting skills, and captioning, and studio operations, as well as more complex tasks such as spot and documentary production. In Functional Area 7, the graduate applies Public Affairs training, along with video production skills, to produce news stories for television, internal information dissemination, and prepare for satellite transmission.

Special Information:

The Air Force, Navy and Marine Corps require the submission of a voice analysis before reservations are made. The Voice Analysis is an official academic prerequisite and cannot be self-administered. Therefore, recruiters, PA specialists, or retraining NCO's must contact the Broadcast Operations and Maintenance Department Academic Director by email at BOMD-VA@dinfos.dma.mil or by phone at 301-677-3188 for a copy of the VA script. Voice Analysis instructions will accompany the script and are also available separately on the DINFOS website - <http://www.dinfos.dma.mil/Dinfosweb/students/bomd.aspx>.

SPECIALTY AWARDED: Air Force - AFSC 3N0X2; Navy - NEC MC-8150; Marine Corps - MOS 4313; Army - MOS 46R

**Course Prerequisite Text:**

Family Members/Dependents NOT permitted.  
International: International students attending this course must have an English Comprehension Level (ELC) of 80. Mandatory voice audition tape, from a script provided by the Defense Information School (DINFOS), must be submitted. Approval is a prerequisite to screen candidate with non-trainable voice deficiencies. The DINFOS staff and faculty will determine acceptable and trainable voice quality on the basis of a recorded audition. Voice audition must be provided to DINFOS and approved before candidate's reservation for training will be accepted. Suggest the individual be proficient in Microsoft Word, and must be able to type 20 words per minute.  
Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address:  
Fax # 301-677-3163 (DSN: 622-3163)  
Defense Information School  
6500 Mapes Road  
ATTN: IMSO  
Ft. George G. Meade, MD 20755

**Course International Notes:**

U.S. Air Force: E-1 - E-7. The DINFOS staff and faculty will determine acceptable trainable voice quality on the basis of a recorded voice analysis. Voice analyses must be provided to DINFOS and approval received by unit prior to making reservations in ATRRS. Student must have a minimum general AQE score of 72. Voice analyses will not be waived.  
U.S. Marine Corps: E-1 - E-5. Graduate of DINFOS Basic Public Affairs Specialist Course (BPASC) or DINFOS Basic Public Affairs Specialist- Writer (BPAS-W) course. The DINFOS staff and faculty will determine acceptable trainable voice quality on the basis of a recorded voice analysis. Voice analyses must be provided to DINFOS and approval received by unit prior to making reservations in ATRRS. Minimum GT score of 110.  
U.S. Navy: E-1 - E-6. Graduate of DINFOS Basic Public Affairs Specialist Course (BPASC) or DINFOS Basic Public Affairs Specialist - Writer (BPAS-W) course or Basic Mass Communication Specialist Course (BMCSC-USN). The DINFOS staff and faculty will determine acceptable trainable voice quality on the basis of a recorded voice analysis. Voice analyses must be provided to DINFOS and approval received by unit prior to making reservations in ATRRS. Minimum VE/AR score of 109.  
U.S. Army: E-1 - E-6, Minimum GT score of 107. Must be a high school graduate or have high school equivalency and be able to type 20 wpm. Must have successfully completed at least two years of high school English documented by official transcript. This course is mandatory for active component and non-prior service ARNG and USAR Soldiers for award of MOS 46R.  
Interagency: Grade, duty position description and selection in accordance with specific agency guidance, policy and procedures. The DINFOS staff and faculty will determine acceptable and trainable voice quality on the basis of a recorded audition. Voice analysis must be provided to DINFOS and approved before candidate's reservation for training will be accepted.  
International: International students attending this course must have an English Comprehension Level (ELC) of 80. Mandatory voice audition tape, from a script provided by the Defense Information School (DINFOS), must be submitted. Approval is a prerequisite to screen candidate with non-trainable voice deficiencies. The DINFOS staff and faculty will determine acceptable and trainable voice quality on the basis of a recorded audition. Voice audition must be provided to DINFOS and approved prior to candidate's reservation for training. Suggest the individual be proficient in Microsoft Word, and must be able to type 20 words per minute.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B164590	DINFOS-PAQC	U	9.0W	212	85	R	2+/2+		No		50.00

PA QUALIFICATION COURSE

Army

DEFENSE INFORMATION SCHOOL

Ft. Meade, MD 20755

**Course Description:**

The course material is organized into the following eight Functional Areas: Theory and Doctrine; Community Relations; Internal Information; Multimedia; Media Relations; Communication Skills; Public Affairs Operations and a capstone Operations Support Exercise. The material presented within each functional area builds a progressive format, which exposes students to essential foundational knowledge, and builds upon that knowledge through a series of case studies, assigned readings, guided discussions, and practical applications. Each functional area stresses the importance that public affairs practitioners in the DOD must maintain a high standard of integrity. The student assignments and exercises require the student to draw on learned knowledge and skills developed in previous lessons and apply critical thinking skills to achieve high goals in continuing assignments. The course culminates in a three (3) day final exercise in simulated military operations environment requiring the student to apply skills from knowledge and proficiencies gained throughout the course in order to perform the basic duties of a military public affairs professional.

**Special Information:**

Requests for waiver of prerequisites must be routed through the appropriate career field manager to the DINFOS Commandant and must be approved prior to the student's acceptance into training.

**Course Prerequisite Text:**

Family Members/Dependents NOT permitted.  
 International: International students attending this course must score an 85 on the English Comprehension Level (ECL) test, have completed Specialized English Training (SET); obtain a score of 2+/2+ on the Oral Proficiency Interview (OPI) and have basic keyboard skills. Due to the extensive amount of writing required for the course, international students must have a solid understanding of English language usage, grammar and syntax.  
 International students will be asked to do a country brief, so will need to be prepared to do a short presentation.  
 These requirements cannot be waived.  
 Special Requirements: Waivers of prerequisites must be obtained from the Commandant, DINFOS, in writing prior to arrival. Students arriving without acceptable prerequisites are subject to disenrollment and returned to parent unit.  
 Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address: Fax # 301-677-3163 (DSN: 622-3163) Defense Information School 6500 Mapes Road ATTN: IMSO Ft. George G. Meade, MD 20755

**Course International Notes:**

Army: Officer: O-1 - O-5, iEnlisted: E-6 - E-9ia. GS-9 and above OR GS-7 Intern in Public Affairs Field (GS-1035, 0301 (strategic communications positions), 1001 and 1082 series)ib. O-1 MUST HAVE COMPLETED Officer Basic Course before submitting into ATRRS.ic. E-6 with waiver request routed through and approved by APACiNavy: Officer: O-1 - O-4iEnlisted: E-6 - E-9ia. GS-5 Intern & above in Public Affairs field (includes GS-1035, 1082, 1083, 1087, 1001 and 301)iAir Force: Officer: O-1- O-5iEnlisted: E-7 - E-9ia. GS-7 & above (1035 series)ib. Officer AFSC: 35P1ic. Enlisted AFSC's (with SAF/PA concurrence): 3N071 and 3V072iMarine Corps: iOfficer: O-1 - O-4iOfficers must have completed "The Basic School"iEnlisted: E-6 and aboveiEnlisted personnel must have completed the Basic Public Affairs Specialist Writer's Course, (DINFOS BPASC, DINFOS BPASC-ADL-NR/R, DINFOS-BPAS-W, DINFOS-BJC, AFIS-BJC, or equivalent)iCivilian prerequisites are based on their billet description and authorization from HQMC PA.iCoast Guard: iOfficer: O-1 - O-4 & CWOiEnlisted: E-6 - E-9iGS-11 & aboveiInternational: International students attending this course must score an 85 on the English Comprehension Level (ECL) test, have completed Specialized English Training (SET); obtain a score of 2+/2+ on the Oral Proficiency Interview (OPI) and have basic keyboard skills. Due to the extensive amount of writing required for the course, international students must have a solid understanding of English language usage, grammar and syntax.iInteragency: GS-9 or above OR GS-7 Intern in Public Affairs Field (GS-1035 series)

B164591	DINFOS-VPD	U	14.4W	212	75				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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VIDEO PRODUCTION/DOCUMENTATION  
Army

DEFENSE INFORMATION SCHOOL  
Ft. Meade, MD 20755

**Course Description:**

Purpose is to train selected enlisted personnel in the principles, techniques, and skills required to perform the duties and functions of production and documentation specialists. This course provides training in the knowledge and skills needed to perform the duties required for visual information production assignments supporting video documentation of training and operations, public affairs, joint operations, and studio missions throughout the Armed Forces. The scope of training includes the operation of the DVC PRO video camera, a variety of editing systems, audio studios, lighting equipment, the principles of framing and composition, camera placement, audio and video editing, visualization, story telling, and a working knowledge of audio and video applications for television and studio operations.

**Course Prerequisite Text:**

Family Members/Dependents NOT permitted.<br><br>International students attending this course must have an English Comprehension Level (ECL) of 75; and have normal color vision.<br><br>Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address:<br>Fax # 301-677-3163 (DSN: 622-3163)<br>Defense Information School<br>6500 Mapes Road<br>ATTN: IMSO<br>Ft. George G. Meade, MD 20755

**Course International Notes:**

-----Itemized Prerequisites-----  
Must meet height weight std IAW AR 600-9 : REQUIRED  
International students attending this course must have an English Comprehension Level (ECL) of 75; must have completed the DINFOS-BSP prerequisite course, and have normal color vision.  
OLD COURSE NUMBERS : E5ABD3V033-001;  
G3ABR3V033-001; G3ABR23133-001; AFIS-VPD

<b>B164592</b>	<b>DINFOS-BPAS</b>	<b>U</b>	<b>11.2W</b>	<b>212</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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BASIC PUBLIC AFFAIRS SPECIALIST  
Army

DEFENSE INFORMATION SCHOOL  
Ft. Meade, MD 20755

**Course Description:**

**Course Scope:**

The graduate is prepared to perform skills as a military journalist (supervised). The successful student can interact with command, community and media, and prepare and release information to report news and command information in accordance with applicable directives. This apprentice has studied and practiced theory, concepts and principles of public affairs, media relations and community relations. The student has applied various research methods and fundamentals of journalism to include acceptable media English as it applies to news writing with emphasis on style, format and techniques, and practiced basic operation of the digital camera and photojournalism skills. This graduate has successfully written newspaper leads, headlines, news and feature stories, and practiced publication design and layout.

**Special Information:**

OLD COURSE NUMBERS - 570-46Q10; AFIS-BJC, DINFOS-BPAS-W

**Course Prerequisite Text:**

Family Members/Dependents NOT permitted.<br><br>International: Due to the extensive amount of writing required for the course, international students must have a comprehensive understanding of English language usage, grammar and syntax. Students must score an 85 on the English Comprehension Level (ECL) test and be able to type. These requirements cannot be waived.<br><br>Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address:<br>Fax # 301-677-3163 (DSN: 622-3163)<br>Defense Information School<br>6500 Mapes Road<br>ATTN: IMSO<br>Ft. George G. Meade, MD 20755<br><br>

**Course International Notes:**

Attending service members must meet the following Service specific requirements for enrollment: Requests for waiver of prerequisites must be routed through the appropriate career field manager to the DINFOS Commandant and must be approved prior to student's arrival for training.  
i.U.S. Army: Enlisted: E1 through E6; minimum 2 years of high school English; minimum GT score of 107.  
ii.U.S. Navy: Enlisted: E1 through E5; minimum GT score of 110; minimum VE score of 110; minimum VE score of 45.  
iii.U.S. Air Force: Enlisted: E1 through E7; minimum score of 72 on general area of the ASVAB; type minimum of 20 wpm.  
iv.U.S. Marine Corps: Enlisted: E1 through E6; minimum GT score of 110; minimum VE score of 110; minimum VE score of 45.  
v.U.S. Coast Guard: Enlisted: E3 through E6; ASVAB requirement of minimum VE+AR=109 and minimum VE score of 54; type minimum of 20 wpm.  
vi.Civilian: GS-05 and above. If below GS-05, the requester must be a high school graduate or have a certificate of equivalency.  
vii.International: Due to the extensive amount of writing required for the course, international students must have a comprehensive understanding of English language usage, grammar and syntax. Students must score an 85 on the English Comprehension Level (ECL) test and be able to type. These requirements cannot be waived.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B164593</b>	<b>DINFOS-IPASC</b>	<b>U</b>	<b>2.0W</b>	<b>212</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

INTERMEDIATE PUBLIC AFFAIRS SPECIALIST COURSE

DEFENSE INFORMATION SCHOOL

Army

Ft. Meade, MD 20755

**Course Description:**

COURSE DESCRIPTION: The students will be instructed on the higher level of public affairs activities required in a Joint/Deployed environment, including ethical norms and considerations, communications management and evaluation (to include civilian enterprise or CE contracts), and website requirements, use and assessment.

**Course Prerequisite Text:**

Family Members/Dependents NOT permitted.<br><br>International: <br>International students attending this course must have an English Comprehension Level (ECL) of 85 and must be a graduate of the DINFOS-BPASC, BPAS-W, BPAS-B, DINFOS BCC or AFIS BJC course.<br><br>Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address:<br>Fax # 301-677-3163 (DSN: 622-3163)<br>Defense Information School<br>6500 Mapes Road<br>ATTN: IMSO<br>Ft. George G. Meade, MD 20755

**Course International Notes:**

Army<br>Enlisted: E-5 - E-6 MOS 46Q or 46R <br>Civilians: GS07 - GS09 assigned to a Public Affairs billet (series 1001, 1035, 1082); approved by Service Chief of Information<br>Air Force<br>Enlisted: E-5 - E-7 AFSC 30N51<br>Civilians: GS07 - GS09 assigned to a Public Affairs billet (series 1001, 1035, 1082); approved by Service Chief of Information<br>Navy<br>Enlisted: E-5 - E-7 MC rating; minimum 1 year public affairs experience. Speciality awarded: NEC 8153 Public Affairs Supervisor<br>Civilians: GS07 - GS09 assigned to a Public Affairs billet (series 1001, 1035, 1082); approved by Service Chief of Information<br>Marines<br>Enlisted: E-4 - E-6 MOS 4341<br>Civilians: GS07 - GS09 assigned to a Public Affairs billet (series 1001, 1035, 1082); approved by Service Chief of Information<br>Coast Guard<br>Enlisted: E-5 - E-9 Public Affairs Specialist with minimum 18 months Public Affairs experience<br>Civilians: GS07 - GS09 assigned to a Public Affairs billet (series 1001, 1035, 1082); approved by Service Chief of Information<br>International: <br>International students attending this course must have an English Comprehension Level (ECL) of 85 and must be a graduate of the DINFOS-BPASC, BPAS-W, BPAS-B, DINFOS BCC or AFIS BJC course.<br>Interagency: Interagency students are not eligible to attend this course.

<b>B164596</b>	<b>DINFOS-CMC</b>	<b>U</b>	<b>4.0W</b>	<b>212</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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CONTENT MANAGEMENT COURSE

DEFENSE INFORMATION SCHOOL

Army

Ft. Meade, MD 20755

**Course Description:**

Course Scope:

The graduate is prepared to perform the duties of an editor/content manager of all communication products. The course covers the application of the latest techniques and theory from military and civilian experts in layout and design, journalism, imagery, graphics and Internet-based capabilities. It provides experienced military communicators with advanced instruction in determining and refining content, designing attractive and functional products, coaching writers and photographers, making ethical decisions, and staff management. Students receive comprehensive training in adapting techniques through publication redesigns and critiques. This course will culminate in an improvement presentation.

**Special Information:**

If applicable, students should bring 20 paper copies of the latest issue of the print or electronic publication they work on or contribute to, excluding special or anniversary issues. If applicable, bring the editorial policy statement, and the most recent readership survey and results. If applicable, students should have a working knowledge of desktop publishing software. Individuals not meeting course prerequisites must obtain a written waiver, coordinated through their service training officers/managers/detailers, from the DINFOS commandant prior to enrollment. Quota managers requesting waivers must coordinate training seats after waivers are granted.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family Members/Dependents NOT permitted.

International Students: Students must score an 85 on the English Comprehension Level (ECL) test. Due to the extensive amount of writing required for the course, international students must have a solid understanding of English language usage, grammar and syntax. Graduate of DINFOS-BPAS-W, DINFOS-BPASC, AFIS-BJC, DINFOS PAQC, DINFOS PAOQC, AFIS PAOC or have completed 15 or more college journalism credits or 1 year experience on a newspaper staff. These requirements cannot be waived.

**Special Information:**

If applicable, students should bring 20 paper copies of the latest issue of the print or electronic publication they work on or contribute to, excluding special or anniversary issues. If applicable, bring the editorial policy statement, and the most recent readership survey and results. If applicable, students should have a working knowledge of desktop publishing software. Individuals not meeting course prerequisites must obtain a written waiver, coordinated through their service training officers/managers/detailers, from the DINFOS commandant prior to enrollment. Quota managers requesting waivers must coordinate training seats after waivers are granted.

Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address:

Fax # 301-677-3163 (DSN: 622-3163)

Defense Information School

6500 Mapes Road

ATTN: IMSO

Ft. George G. Meade, MD 20755

**Course International Notes:**

Army: iEnlisted: E-4 through E-6 MOS 46 qualified; E-7 and above 46 Series MOS qualified at current rank with approval of APAC.iOfficers: Space available only with approval of HRC assignments officers and APAC. iCivilians: GS-07 or above, GS-1035, 1082, 1087, 1001; graduate of DINFOS-PAOQC, PAQC-ADL-NR/R, DINFOS-PAQC, AFIS-PAOC, DINFOS-BPAS-W, DINFOS-BPASC, DINFOS-BPASC-ADL-NR/R, or AFIS-BJC and serving in an editor position. iiNavy: iEnlisted: E-4 or above; In the MC rating and nominated by MC Enlisted detailer.iOfficers: Graduate of DINFOS-PAQC, DINFOS PAOQC or AFIS-PAOC or have completed 15 or more college journalism credits; nominated by PAO detailer.iCivilians: GS-09 or above; Series 1035 or 1082; graduate of DINFOS-PAOQC, DINFOS PAQC, AFIS-PAOC, DINFOS-BPAS-W, DINFOS-BPASC, DINFOS-BPASC-ADL-NR/R, DINFOS-BMCSN-USN or AFIS-BJC or have completed 15 or more college journalism credits; 1 year experience on a military news publication; nominated by CHINFO iiAir Force: iEnlisted: E-4 through E-6; AFSC 3N0X1; Graduate of DINFOS-BPAS-W, DINFOS-BPASC, DINFOS BPASC-ADL-NR/R or AFIS-BJC; completion of CDC 3N051; 6 months experience on a print or electronic publicationiCivilians: GS-07 and above; Graduate of DINFOS-PAOQC, DINFOS-PAQC, AFIS-PAOC, DINFOS-BPAS-W, DINFOS-BPASC, DINFOS-BPASC-ADL-NR/R or AFIS-BJC or 6 or more college Journalism credits; 6 months experience on a print or electronic publicationiiMarine Corps:iEnlisted: E-3 and above with MOS 43XX; Graduate of DINFOS-BPAS-W, DINFOS -BPASC, DINFOS-BPASC-ADL-NR/R, AFIS-BJC, DINFOS-PAOQC, DINFOS-PAQC or AFIS-PAOC. Requests for waivers must be routed through HQ DivPA to the DINFOS commandantiiCoast Guard:iEnlisted: E-4 and above; Graduate of DINFOS-BPAS-W, DINFOS-DINFOS-BPASC, DINFOS-BPASC-ADL-NR/R; or AFIS-BJC; and 6 months field experienceiiInternational Students: Students must score an 85 on the English Comprehension Level (ECL) test. Due to the extensive amount of writing required for the course, international students must have a solid understanding of English language usage, grammar and syntax. Graduate of DINFOS-BPAS-W, DINFOS-BPASC, AFIS-BJC, DINFOS PAQC, DINFOS PAOQC, AFIS PAOC or have completed 15 or more college journalism credits or 1 year experience on a newspaper staff. These requirements cannot be waived.iiiInteragency: GS-07 and above, series 1035 or 1082 in an editor position. i-----iThe Student must satisfy any one of the following Prerequisite Course Solution Sets:iiStudents Must:i Have Graduated from course: DINFOS-PAQC Phase : (none) (PA QUALIFICATION COURSE).i iOr iiStudents Must:i Have Graduated from course: AFIS-PAOC Phase : (none) (PUBLIC AFFAIRS OFFICER).iiOr iiStudents Must:i Have Graduated from course: DINFOS-BPAS-W Phase : (none) (BASIC PUBLIC AFFAIRS SPECIALIST-WRITER).iiOr iiStudents Must:i Have Graduated from course: DINFOS-PAOQC Phase : (none).iiOr iiStudents Must:i Have Graduated from course: AFIS-BJC Phase : (none) (BASIC JOURNALIST).iiOr iiStudents Must:i Have Graduated from course: DINFOS-BPASC Phase : (none) (BASIC PUBLIC AFFAIRS SPECIALIST COURSE).iiOr iiStudents Must:i Have Graduated from course: DINFOS-BPASC-ADL-R Phase : 2 (BASIC PUBLIC AFFAIRS SPECIALIST COURSE ADL-R).iiOr iiStudents Must:i Have Graduated from course: DINFOS-BMCSN-USN Phase : (none) (BASIC MASS COMMUNICATION SPC. COURSE-USN).

<b>B164597</b>	<b>DINFOS-JSPAC</b>	<b>U</b>	<b>2.0W</b>	<b>212</b>	<b>85</b>		<b>2+/2+</b>		<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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JOINT SENIOR PUBLIC AFFAIRS COURSE  
Army

DEFENSE INFORMATION SCHOOL  
Ft. Meade, MD 20755

**Course Description:**

The Joint Senior Public Affairs Course provides a capstone experience for senior public affairs leaders within the Department of Defense and U.S. government agencies. Students will explore and refine their role as senior communication counselors and strategic planners through panel and guided discussions with senior leader mentors, distinguished guest speakers, staff rides, and a series of case studies and group/individual exercises.

**Course Prerequisite Text:**

Family Members/Dependents NOT permitted.<br><br>International students attending this course must have an English Comprehension Level (ECL) of 85, obtain a 2+/2+ on the Oral Proficiency Interview (OPI), and possess basic typing skills. Students requesting enrollment must be O-4s or senior O-3s and graduates of the DINFOS PAQC/DINFOS PAOQC or AFIS-PAOQC, with a minimum of one year experience as a PAO. Students must have a solid understanding of English language usage, grammar and syntax.<br><br>Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address:<br>Fax # 301-677-3163 (DSN: 622-3163)<br>Defense Information School<br>6500 Mapes Road<br>ATTN: IMSO<br>Ft. George G. Meade, MD 20755

**Course International Notes:**

Students attending this course must be nominated by their service PA Chief or designate. Completion of one or more of the following courses is highly recommended for students attending the Joint Senior Public Affairs Course: DINFOS-PAQC; DINFOS-PAOQC; AFIS-PAOQC; DINFOS-PAQC-ADL-R; 7G-46A (after 1981); DINFOS-JIPAC;DINFOS-JEPAC.iiArmy: Officer: Sr. O-5/O-6, Civilian: GS-13-15, GS-1035 and 0301 (strategic communications positions) seriesiNavy: Officer: Sr. O-5/O-6, Civilian: GS-14/15iAir Force: Officer: Sr. O-5/O-6, Civilian: GS-13-15iMarine Corps: Officer: Sr. O-5/O-6, Civilian: GS-13-15iCoast Guard: Officer: Sr. O-5/O-6, Civilian: GS-13-15iInternational students attending this course must have an English Comprehension Level (ECL) of 85, obtain a 2+/2+ on the Oral Proficiency Interview (OPI), and possess basic typing skills. Students requesting enrollment must be O-4s or senior O-3s and graduates of the DINFOS PAQC/DINFOS PAOQC or AFIS-PAOQC, with a minimum of one year experience as a PAO. Students must have a solid understanding of English language usage, grammar and syntax.iiInteragency: Must be in a GS 1035 position at a grade of GS 13-15 with a minimum of five years' experience as a public affairs officer.

<b>B164598</b>	<b>DINFOS-VIM</b>	<b>U</b>	<b>2.0W</b>	<b>212</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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VISUAL INFORMATION MANAGEMENT  
Army

DEFENSE INFORMATION SCHOOL  
Ft. Meade, MD 20755

**Course Description:**

Provides training in the knowledge and skills needed to perform the duties of a visual information manager. The scope of training includes: identifying the mission and functions for a visual information center, deployment of VI assets, management of VI resources, budgeting, customer relations, ethics and safety considerations. Includes in-depth theoretical and working knowledge of how VI functions within the Department of Defense and the individual services. All students must be prepared to develop and conduct a persuasive power point briefing to improve their VI center. Students are highly recommended to bring a multimedia product (videotape, brochure, web site, cd) utilized for marketing their VI facility. A copy of their mission/vision statement and other descriptive literature or brochures would also be useful.

**Course Prerequisite Text:**

Family Members/Dependents NOT permitted.<br><br>International students attending this course must have an English Comprehension Level (ECL) of 70; be in a VI/PA/Communications career field.<br><br>Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address:<br>Fax # 301-677-3163 (DSN: 622-3163)<br>Defense Information School<br>6500 Mapes Road<br>ATTN: IMSO<br>Ft. George G. Meade, MD 20755

**Course International Notes:**

-----Itemized Prerequisites----- Must meet height weight std IAW AR 600-9 : REQUIRED -----

DoD military and civilian personnel in the VI/PA/Communications career fields.	Army:	
Enlisted: E-7 through E-9, 25Z	Civilian: GS-07 through GS-13 (1082)	
Navy:	Enlisted: E-5 through E-8, PH, DM, LI	Officer: O-1 through O-3, 647X,
GS-7 through GS-13 ,10XX Series		Civilian:
Enlisted: E-6 through E-9, AFSC 3VXXX	Officer: O-1 through O-3, 33XX	Air Force:
Marine Corps:	Enlisted: E-6 through E-9, 46XX	Civilian: GS-07 through GS-13, 10 Series
Civilian: GS-7 through GS-13		Warrant Officer: W-1 and W-2, 46XX
Comprehension Level (ECL) of 70; be in a VI/PA/Communications career field.		International students attending this course must have an English
G3AAR3V090-002; G3AZR23199-002; AFIS-VIM		OLD COURSE NUMBERS - E5AAD3V090-002;

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B164600	DINFOS-JIPAC	U	5.4W	212	85		2+/2+		No		50.00

JOINT INTERMEDIATE PUBLIC AFFAIRS COURSE

DEFENSE INFORMATION SCHOOL

Army

Ft. Meade, MD 20755

**Course Description:**

The JIPAC provides the knowledge and skills needed to perform the duties of a public affairs practitioner at the operational level. The scope of this training includes classroom discussion, guest speakers, and field trips.

**Course Prerequisite Text:**

Family Members/Dependents NOT permitted. International: International students attending this course must have an English Comprehension Level (ECL) of 85, obtain a 2+/2+ on the Oral Proficiency Interview (OPI), and possess basic typing skills. Students requesting enrollment must be O-4's or senior O-3's and graduates of the DINFOS PAQC/DINFOS PAOQC or AFIS PAOC, with a minimum of one year experience as a PAO. Students must have a solid understanding of English language usage, grammar and syntax. Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address: Fax # 301-677-3163 (DSN: 622-3163) Defense Information School 6500 Mapes Road ATTN: IMSO Ft. George G. Meade, MD 20755

**Course International Notes:**

Course Security Clearance F SECRET Required  
 Text Prerequisites: Previous education/training requirements for all services: Successful attendance of one of the following DINFOS courses: AFIS-PAOC; DINFOS-PAQC; DINFOS-PAOQC; DINFOS-PAOQC-ADL-NR/R; DINFOS-PAQC-ADL-NR/R.  
 Army: Officer: O-3 and above; Enlisted: E-6 thru E-9; Civilians: GS-11 to GS-14, GS-1035, 0301 (strategic communications positions) and 1001 series with DSCA approval. Enlisted personnel must be a graduate of ANCOG/SLC and DINFOS PAQC.  
 Air Force: Officer: O-3 to O-5; Enlisted: E-7 thru E-9; Civilians: GS-11 and above. Enlisted personnel that have not graduated from courses listed above must be a graduate of either DINFOS-BCC, DINFOS-BCC-60, DINFOS-BPAS-W, DINFOS-BPASC or DINFOS-BPASC-ADL-NR/R, DINFOS-BSP.  
 Navy: Officer: O-3 to O-5; Enlisted: Not open to enlisted personnel; Civilians: GS-11 to GS-14 in 1035 series. Officers must have a minimum of 4 years public affairs experience. Civilians must have a minimum of 5 years of public affairs experience.  
 Marine Corps: Officer: O-3 to O-4; Enlisted: E-7 thru E-9; Civilians: GS-11 and above.  
 Coast Guard: Officer: W-2 to O-5; Enlisted: Not open to enlisted personnel; Civilians: GS-11 to GS-14.  
 International: International students attending this course must have an English Comprehension Level (ECL) of 85, obtain a 2+/2+ on the Oral Proficiency Interview (OPI), and possess basic typing skills. Students requesting enrollment must be O-4's or senior O-3's and graduates of the DINFOS PAQC/DINFOS PAOQC or AFIS PAOC, with a minimum of one year experience as a PAO. Students must have a solid understanding of English language usage, grammar and syntax.  
 Interagency: Must be a GS 1035 position at a grade of GS-11-14, with a minimum of five years experience as public affairs officer.  
 Prerequisite Courses: The Student must satisfy any one of the following Prerequisite Course Solution Sets:  
 Students Must: Have Graduated from course: AFIS-PAOC Phase : (none) (PUBLIC AFFAIRS OFFICER).  
 Or: Students Must: Have Graduated from course: DINFOS-PAQC Phase : (none) (PA QUALIFICATION COURSE).  
 Or: Students Must: Have Graduated from course: DINFOS-PAOQC Phase : (none).  
 Or: Students Must: Have Graduated from course: DINFOS-PAOQC-ADL-R Phase : 2.  
 Or: Students Must: Have Graduated from course: DINFOS-PAQC-ADL-R Phase : 2 (PA QUALIFICATION COURSE-ADL-R).  
 Or: Students Must: Have Graduated from course: DINFOS-BCC Phase : (none) (BASIC COMBAT CORRESPONDENT COURSE).  
 Or: Students Must: Have Graduated from course: DINFOS-BCC-60 Phase : (none) (BASIC COMBAT CORRESPONDENT-60 COURSE).  
 Or: Students Must: Have Graduated from course: DINFOS-BPAS-W Phase : (none) (BASIC PUBLIC AFFAIRS SPECIALIST-WRITER).  
 Or: Students Must: Have Graduated from course: DINFOS-BPASC Phase : (none) (BASIC PUBLIC AFFAIRS SPECIALIST COURSE).  
 Or: Students Must: Have Graduated from course: DINFOS-BPASC-ADL-R Phase : 2 (BASIC PUBLIC AFFAIRS SPECIALIST COURSE ADL-R).  
 Or: Students Must: Have Graduated from course: DINFOS-BSP Phase : (none) (BASIC STILL PHOTOGRAPHY).

B164601	DINFOS-PACIS	U	5.0W	212	85		2/2		No		100.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PA COURSE FOR INTERNATIONAL STUDENTS  
Army

DEFENSE INFORMATION SCHOOL  
Ft. Meade, MD 20755

**Course Description:**

This course provides basic public affairs knowledge and skills to military and civilian personnel from partner nations. Through lectures, demonstrations, performance exercises, case studies, assigned readings, field trips and guest speakers, students will acquire a foundation in the latest public affairs concepts, tools and strategies that will be transferrable to each nation's military public affairs efforts. Emphasis will be placed on designing and teaching the curriculum in a culture-neutral manner.

**Course Prerequisite Text:**

Family Members/Dependents NOT permitted.<br><br>International military, both senior enlisted and officer, as well as, civilian personnel working for their nation's Ministry of Defense and operating within the SCETP framework are eligible to attend this course. Students must have an English Comprehension Level (ECL) of 85 and obtain a score of 2/2 on the Oral Proficiency Interview (OPI). Nations that currently have a formal Public Affairs Training Program are excluded from attending this course. <br><br>International students will be asked to do a country brief, so will need to be prepared to do a short presentation.<br><br>This course is NOT open to United States Department of Defense military or civilian personnel.<br><br>Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address:<br>Fax # 301-677-3163 (DSN: 622-3163)<br>Defense Information School<br>6500 Mapes Road<br>ATTN: IMSO<br>Ft. George G. Meade, MD 20755

**Course International Notes:**

International military, both senior enlisted and officer, as well as, civilian personnel working for their nation's Ministry of Defense and operating within the SCETP framework are eligible to attend this course. Students must have an English Comprehension Level (ECL) of 85 and obtain a score of 2/2 on the Oral Proficiency Interview (OPI). Nations that currently have a formal Public Affairs Training Program are excluded from attending this course.

<b>B164602</b>	<b>DINFOS-JCPAC</b>	<b>U</b>	<b>2.0W</b>	<b>212</b>	<b>85</b>	<b>R</b>	<b>2+/2+</b>		<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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JOINT CONTINGENCY PUBLIC AFFAIRS COURSE  
Army

DEFENSE INFORMATION SCHOOL  
Ft. Meade, MD 20755

**Course Description:**

The graduate will study and practice planning and execution of public affairs operations unique to an expeditionary environment. With an emphasis on operational planning and integration on a joint staff, this course reinforces basic and intermediate skills within the context of an expeditionary mission. Candidates who will benefit most from this course are those with minimum to no experience on a deployed joint staff.

**Course Prerequisite Text:**

Family Members/Dependents NOT permitted.<br><br>International: International students attending this course must have an English Comprehension Level (ECL) of 85, obtain a 2+/2+ on the Oral Proficiency Interview (OPI), and possess basic typing skills. Students requesting enrollment must be O-4's or senior O-3's and graduates of the DINFOS PAQC, DINFOS PAOQC or AFIS PAOC, with a minimum of one year experience as a PAO. Students must have a solid understanding of English language usage, grammar and syntax.<br><br>Please fax/mail healthcare coverage policies (if applicable) to the IMSO for review at the following number /address:<br>Fax # 301-677-3163 (DSN: 622-3163)<br>Defense Information School<br>6500 Mapes Road<br>ATTN: IMSO<br>Ft. George G. Meade, MD 20755

**Course International Notes:**

Previous education/training requirements for all services: The candidate must be a graduate of either DINFOS-JSPAC, DINFOS-JSEPAC, DINFOS-IPASC, DINFOS-PAOQC, DINFOS-PAQC, or DINFOS PAQC-ADL-NR/R and within the following grade range by service: Army: Officer: O-3 and above; Enlisted: E-6 thru E-9; Civilians: GS-11 to GS-14, 1035, 0301 (strategic communications positions) and 1001 series with DSCA approval; Enlisted personnel must be a graduate of ANCOC/SLC and DINFOS-PAQC; Air Force: Officer: O-2 to O-5; Enlisted: E-5 thru E-9; Civilian: 1035 series who are deploying; Enlisted personnel that have not graduated from courses listed above must be a graduate of either DINFOS-BCC, DINFOS BCC-60, DINFOS-BPAS-W, DINFOS-BPASC or DINFOS-BPASC-ADL-NR/R, DINFOS-BSP; Navy: Officer: O-3 to O-5 (1650, 1655 or 6470 designators); Enlisted: E-5 thru E-9 (MC rating); Civilians: GS-11 to GS-14, 1035 series; Officers must have a minimum of 4 years public affairs experience. Civilians must have a minimum of 5 years public affairs experience. If a waiver is required, it must include documented OJT, command endorsement and approved by CHINFO OI-8; Marine Corps: Officer: O-1 to O-4; Enlisted: E-5 thru E-9; Civilians: Not open to civilians; Enlisted personnel that have not graduated from courses listed above must be a graduate of either DINFOS-BPAS-W, DINFOS-BPASC or DINFOS-BPASC-ADL-NR/R; Coast Guard: Officer: W-2 to O-5; Enlisted: Not open to enlisted personnel; Civilians: GS-11 to GS-14; International: International students attending this course must have an English Comprehension Level (ECL) of 85, obtain a 2+/2+ on the Oral Proficiency Interview (OPI), and possess basic typing skills. Students requesting enrollment must be O-4's or senior O-3's and graduates of the DINFOS PAQC, DINFOS PAOQC or AFIS PAOC, with a minimum of one year experience as a PAO. Students must have a solid understanding of English language usage, grammar and syntax; Interagency: Must be in a GS 1035 position at a grade of GS-11-14, with a minimum of five years experience as a public affairs officer. Prerequisite Courses: The Student must satisfy any one of the following Prerequisite Course Solution Sets: Students Must: Have Graduated from course: DINFOS-JSEPAC Phase : (none) (JOINT SENIOR ENLISTED PUBLIC AFFAIRS COURSE); iOr Students Must: Have Graduated from course: DINFOS-IPASC Phase : (none) (INTERMEDIATE PUBLIC AFFAIRS SPECIALIST COURSE); iOr Students Must: Have Graduated from course: DINFOS-PAOQC Phase : (none); iOr Students Must: Have Graduated from course: DINFOS-PAQC Phase : (none) (PA QUALIFICATION COURSE); iOr Students Must: Have Graduated from course: AFIS-PAOC Phase : (none) (PUBLIC AFFAIRS OFFICER); iOr Students Must: Have Graduated from course: DINFOS-JSPAC Phase : (none) (JOINT SENIOR PUBLIC AFFAIRS COURSE); iOr Students Must: Have Graduated from course: DINFOS-PAQC-ADL-R Phase : 2 (PA QUALIFICATION COURSE-ADL-R).

B164608	DINFOS-PAQC-ADL-NR	U	26.0W	212	85	R	2+/2+	No	50.00
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	PA QUALIFICATION COURSE-ADL-NR Army										
	DEFENSE INFORMATION SCHOOL Ft. Meade, MD 20755										
	<b>Course Description:</b> Course Scope: The Public Affairs Qualification Course provides entry-level public affairs training for the Department of Defense, U.S. government agencies and selected foreign military communication professionals. Instruction focuses on the foundational elements of the communication planning process; principles and techniques associated with implementing effective communication strategies; and the process involved in integrating communication into military planning and operations.										
	Special Information: Students are required to complete the nonresident segment (PAQC-ADL-NR) before enrolling in the capstone resident segment (PAQC-ADL-R). Students must enroll in the PAQC-ADL-R within 2 years of completing the PAQC-ADL-NR phase.										
	<b>Course Prerequisite Text:</b> International students attending this course must serve in a public affairs position in the military, in the grade or civilian equivalent of O-1 to O-5, have an English Comprehension Level (ECL) of 85; obtain a 2+/2+ on the Oral Proficiency Interview (OPI); possess basic typing skills; and have a solid understanding of English language usage, grammar and syntax. Requests for a waiver of prerequisites must be in writing routed through the Security Assistance Training Field Activity (SATFA) and approved by the DINFOS Commandant prior to acceptance into training.										
	<b>Course International Notes:</b> Requests for waiver of prerequisites must be routed through the appropriate career field manager to the DINFOS Commandant and must be approved prior to the student's acceptance into training. International: International students attending this course must serve in a public affairs position in the military, in the grade or civilian equivalent of O-1 to O-5, have an English Comprehension Level (ECL) of 85; obtain a 2+/2+ on the Oral Proficiency Interview (OPI); possess basic typing skills; and have a solid understanding of English language usage, grammar and syntax. Requests for a waiver of prerequisites must be in writing routed through the Security Assistance Training Field Activity (SATFA) and approved by the DINFOS Commandant prior to acceptance into training.										
<b>B164609</b>	<b>DINFOS-PAQC-ADL-R</b>	<b>U</b>	<b>2.0W</b>	<b>212</b>	<b>85</b>	<b>R</b>	<b>2+/2+</b>		<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PA QUALIFICATION COURSE-ADL-R  
Army

DEFENSE INFORMATION SCHOOL  
Ft. Meade, MD 20755

**Course Description:**

Course Scope:

PAQC-ADL-R (Phase II) is designed to provide entry-level performance training for officers from all U.S. military services and U.S. government agency civilians selected for public affairs assignments at all levels of command to ensure those officers and civilians are capable of performing the basic duties of Department of Defense Public Affairs Officers. Course work includes: news writings, crisis communications, Defense PA Policies, environmental issues, media and community relations, Joint Information Bureau operations and news briefings.

Special Information:

Waivers of prerequisites must be obtained from the Commandant, DINFOS, in writing, prior to arrival. Students arriving without acceptable prerequisites are subject to disenrollment and return to parent unit.

OLD COURSENUMBER - 7G-F3-RC, AFIS-PAOC-RC,PAOQC-DL (PHASE 2)

**Course Prerequisite Text:**

Requests for waiver of prerequisites must be routed through the appropriate career field manager to the DINFOS Commandant and must be approved prior to the student's acceptance into training.

International students attending this course must serve in a public affairs position in the military, in the grade or civilian equivalent of O-1 to O-5, have an English Comprehension Level (ECL) of 85; obtain a 2+/2+ on the Oral Proficiency Interview (OPI); possess basic typing skills; and have a solid understanding of English language usage, grammar and syntax. Requests for a waiver of prerequisites must be in writing routed through the Security Assistance Training Field Activity (SATFA) and approved by the DINFOS Commandant prior to acceptance into training.

Students Must:

Have Graduated from course: DINFOS-PAQC-ADL-NR Phase : 1 (PA QUALIFICATION COURSE-ADL-NR).

**Course International Notes:**

Requests for waiver of prerequisites must be routed through the appropriate career field manager to the DINFOS Commandant and must be approved prior to the student's acceptance into training.iiStudents Must:i Have Graduated from course: DINFOS-PAQC-ADL-NR Phase : 1 (PA QUALIFICATION COURSE-ADL-NR).

<b>B165223</b>	<b>340-68G10</b>	<b>U</b>	<b>7.0W</b>	<b>083</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PATIENT ADMINISTRATION SPECIALIST  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Provides initial training of basic AMEDD medical records, medical statistical reports and procedures, and the mechanics of basic keyboard and microcomputer skills.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites-----

PULHES: 323221

Must meet height weight std IAW AR 600-9 : REQUIRED

Physical Demand Rating: MEDIUM - LIFT OCCASIONAL 50 LB, FREQUENT 25 LB Career Management Field: 91 - MEDICAL ASVAB CL Score: 090

Open to Active Army CPL/SPC non-promotable and below, National Guard and Army Reserve SSG (see special information) and below, and DOD civilians. Active Army and Reserve Component soldiers holding MOS 91A, 91K, 91P, 91V, and 91WM6 will not be considered. The service remaining requirement (SRR) for in-service Active Army soldiers upon completion of this course is 9 months IAW AR 614-200, Chapter 4, Table 4-1. NGR 351-1 (3 years) and AR 135-200 (2 years) govern SRR for the Reserve Component. As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Soldiers must have a high school diploma or a GED equivalency. Enlisted women who are pregnant must be processed IAW AR 635-200I. Prior to the departure from home station, soldiers are required to reenlist or extend their terms of enlistment in order to fulfill the SRR upon completion of the course. When reporting to the AMEDD Center & School for training, and it is determined that the soldiers do not meet the SRR, they will not be accepted into the course unless they reenlist or extend to meet the SRR. The physical profile serials (PULHES) applies to initial entry soldiers only, and is not to be used as a prerequisite for soldiers reclassifying into this MOS. A minimum score of 95 in aptitude area CL in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. A minimum score of 92 in aptitude area CL on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004. A minimum score of 90 in aptitude area CL on ASVAB tests administered on and after 1 July 2004.

SECURITY: None

-----Special Information-----

SPECIAL

INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Active Army must utilize DA Form 4187 and include ERB, DA Form 2-1, and letters of recommendation from the chain of command evaluating the applicant's potential and ability to complete this course. National Guard and Army Reserve SSGs' will receive a certificate of completion for attending this course, additional skill level 30 training is required to be awarded the MOS. SUBMIT ALL REQUEST S FOR WAIVERS TO: CDR, AMEDD Center & School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052.

<b>B165521</b>	<b>7C-420A</b>	<b>U</b>	<b>8.6W</b>	<b>805C</b>	<b>70</b>	<b>No</b>	<b>50.00</b>
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HUMAN RESOURCES TECHNICIAN WOBC  
Army

ADJUTANT GENERAL SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-12-16

**Course Scope:**

This course is designed to provide warrant officers with the Army officer foundation values, attributes, and skills while continuing to develop the basic leadership skills and individual self-confidence necessary to meet branch specific challenges. The course teaches fundamental individual skills (technical competence), basic proficiency in Army tactical doctrine, and the Warrior Ethos and ethics in order for the newly appointed warrant officer to be ready for their initial assignment in Brigades and Brigade Combat Teams. The course provides military human resources principles and procedures training in the four fundamental core competencies of HR personnel. The four core competencies are Man the Force, Provide HR Services, Coordinate Personnel Support, and Conduct HR Plans and Operations. The training includes Leadership, Human Resource technical subjects, Human Resource Systems, Common Military Training, and Military Pay Entitlements. EDUCATIONAL OUTCOMES HR Technicians

- o Skilled HR Technicians who exhibit character, confidence, composure, resilience, mental agility, and sound judgment, while capably serving in the S-1 office of a Brigade organizational structure.
- o Doctrinally Sound
- o Understand the relationship between doctrinal core competencies and supporting HR systems.
- o Able to coach, counsel, and provide advice to company / battalion / brigade level Soldiers and Army leaders in the craft of HR.
- o Technical Systems Expert
- o In HR enabling systems and other common computer applications.
- o Able to execute in deployed and garrison environment across all three components.
- o Effective Communicator
- o Who can communicate clearly, concisely, and confidently- who are active listeners.
- o Able to influence superiors, peers, and subordinates.
- o Critical Thinkers and HR Executor
- o Able to solve defined or ambiguous problems.
- o Proficient in the delivery of HR support in the operational environment at unit level.

NOTE: All USASSI courses will introduce the major principles of Character Development during in-processing, and will further reinforce that information in subsequent lessons as applicable.

**Special Information:**

N/A

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

Travel and Living Allowance TLA Advances IMS should have enough funds in U.S. dollars to cover expenses for 30days. Meals and Incidental Expenses are 46 dollars per day.

Participation in PHYSICAL TRAINING IS MANDATORY for this course. Passing the Army Physical Fitness Test is not a graduation requirement for international students.

This course contains a five-day Field Training Exercise. Participation in the FIELD TRAINING EXERCISE is MANDATOROY. IMS will remain in the field for the duration of the FTX. They will not return to their quarters in the evening.

Students should consider bringing a laptop or purchasing one once they arrive. Computer access is not readily available outside of the classroom in off duty hours.

**Packing List**

- Army Combat Uniform ACU 3 sets
- Army Service Uniform ASU - Class As 1
- ACU Cap 1
- Combat Boots 2 pair
- Belt 1
- All-Weather Coat 1
- Cold Weather coat 1 Oct - Apr
- Gloves, Inserts 2 pair
- Gloves, Shell 1 pair
- Cap, Cold Weather 1 Oct - Apr
- Physical Fitness Jacket or Sweatshirt 1
- Physical Fitness Pants or Sweatpants 1
- Physical Fitness Shirt, Long Sleeve 3
- Physical Fitness Shirt, Short Sleeve 3
- Physical Fitness Shorts 3
- Running Shoes 1 pair
- Dress shoes 1 pair
- Socks, White must come above ankle 5
- Socks, green tan black 7
- Socks, Black Dress 1
- Underwear
- Undershirt, tan 5
- Undershirt, white - 1
- Personal Hygiene Items
- All Authorized Awards and Decorations
- Casual Civilian Clothing

School web site is <http://www.ags.army.mil>

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.iiiText Prerequisites Active Army or Reserve Component and a graduate of the Warrant Officer Candidate School. Must meet mandatory prerequisites for MOS 420A as established by the current DA Warrant Officer procurement circular. DA Civilians GS-05 and above (GS 204; GS 205) requiring training for a Military Personnel Technician or management position, or any grade who has five or more years of experience in military personnel management. Submit MPM 97-1 found in MPM ACTEDS plan. iiSpecial Information: This is a TATS course only taught in residence for Active Army, Army Reserve and Army National Guard.iiiPrerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B165524	500-42A10	S	9.0W	805C	70				No		50.00

HUMAN RESOURCES SPECIALIST  
Army

ADJUTANT GENERAL SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

Effective 2018-04-13

**Course Scope:**

Purpose: To train selected enlisted personnel to become Human Resources (HR) Specialists to perform associated critical tasks at skill level 1 in a battalion or brigade S-1 section. Phase Scope: 42A AIT produces an HR Specialist that is disciplined, competent and confident in their ability to provide timely, accurate, and relevant manpower and personnel support for commanders at all echelons with a specific emphasis on two of the four HR core competencies - Man the Force and Provide HR Services. Course Competencies. 1. Character and Accountability. 2. Critical Thinking and Problem Solving (coupled with the ability to do research and develop viable solutions). 3. Tactical and Technical Competence (their job all aspects). 4. Teamwork and Collaboration (HR and associated processes). 5. Communication (peers, superiors, and customers). Educational Outcomes. 1. Soldiers. Valued member of the team who exhibit character, accountability, resilience, adaptability, initiative, and sound judgment while honorably serving in a brigade or battalion S-1 delivering HR Support. 2. Doctrinally Sound. Competently delivers timely, accurate, and relevant HR Support. 3. Technically Capable. Demonstrate the capabilities and perform basic functions of HR enabling systems and common computer and web-based applications. 4. Critical and Creative Thinkers. Able to solve sometimes ambiguous problems using logical thinking and sound reasoning to develop viable solutions or recommendations. NOTE: All USASSI courses will introduce the major principles of Character Development during in-processing, and will further reinforce that information in subsequent lessons, as applicable.

**Special Information:**

GRADUATION REQUIREMENTS: (Subject to provisions of TRADOC Regulation 350-6, Enlisted Initial Entry Training Policies and Administration). NOTE: All training specified below, as required for graduation, will be made up if missed, and must be recorded on the Individual Training Record (DA FORM 5286-R). The Soldier will be required to meet the performance / learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally. 1. Pass the APFT with a minimum of 60 points in each event. 2. Achieve an overall average of 70% or a GO for all tests and assessments as indicated on the Individual Student Assessment Plan (ISAP). 3. Maintain an overall cumulative average of 70%. 4. Participate in a full training shift in one of the Brigade / Battalion S-1 cells during the Culminating Training Event (CTE) - (AIT specific). 5. Soldiers in excess of one year from initial entry must meet height and weight standards IAW AR 600-9 (Army Body Composition Program). 6. Most Physically Demanding Tasks required for graduation (determined by AGS Proponent). a. Constantly lifts / lowers 70 pounds (mailbag) 4 feet and carries 15 feet while wearing/carrying ~80 pounds of uniform and personal protective equipment. b. Constantly pushes / pulls 210 pounds (3 mail bags) using a mail cart with wheels up to 15 feet while wearing / carrying ~80 pounds of uniform and personal protective equipment. c. Frequently lifts / lowers 161 pounds (Antenna Pedestal Case for VSAT) 4 feet and carry up to 50 feet as part of a 2 Soldier team (prorated 80.5 pounds per Soldier) while wearing / carrying ~80 pounds of uniform and personal protective equipment. d. Frequently lifts/lowers 137 pounds (Reflector Case for VSAT) 4 feet and carry up to 50 feet as part of a 2 Soldier team (prorated 68.5 pounds per Soldier) while wearing / carrying ~80 pounds of uniform and personal protective equipment. e. Frequently pushes / pulls 137 pounds (Reflector Case for VSAT) with wheels 50 feet while wearing/carrying ~80 pounds of uniform and personal protective equipment. f. Frequently lifts / lowers 118 pounds (RF equipment case for VSAT) 4 feet and carry up to 50 feet as part of a 2 Soldier team (prorated 59 pounds per Soldier) while wearing / carrying ~80 pounds of uniform of personal protective equipment. g. Frequently lifts / lowers 82 pounds (Indoor Equipment Case for VSAT) 4 feet and carry up to 50 feet as part of a 2 Soldier team (prorated 41 pounds per Soldier) while wearing / carrying ~80 pounds of personal protective equipment.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

This course is an Advanced Individual Training AIT course. US Soldiers who take this course are enlisted and their pay grades range from E1-E5. This course would NOT be appropriate for officers.

Travel and Living Allowance TLA Advances IMS should have enough funds in U.S. dollars to cover expenses for 30 days. The Meals and Incidental Expenses rate is 46 dollars per day.

**Packing List**

- Army Combat Uniform ACU - 3 sets
- Army Service Uniform ASU Class As 1
- ACU Cap - 1
- Combat Boots - 2 pair
- Belt - 1
- All-Weather Coat - 1
- Cold Weather coat - 1 Oct - Apr
- Gloves, Inserts - 2 pair
- Gloves, Shell - 1 pair
- Cap, Cold Weather 1 Oct - Apr
- Dress shoes - 1 pair
- Socks, green tan black - 7
- Socks, Black Dress - 1
- Underwear
- Undershirt, tan - 5
- Undershirt, white - 1
- Personal Hygiene Items
- All Authorized Awards and Decorations
- Casual Civilian Clothing

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i PULHES 323222 Required i Physical Demand Rating MODERATELY HEAVY LIFT OCCASIONAL 80 LB, FREQUENT 40 LB Required i Must be a U.S. Citizen YES Required i Course Security Clearance F SECRET Required i Pay Grade E1 Through E6 E1 - ENLISTED TO E6 - ENLISTED Required i ASVAB GT Score 100 Required i ASVAB CL Score 090 Required i Text Prerequisites Active or Reserve Component Soldiers must possess the following qualifications: 1. be in the grade SSG (E6) or below. 2. Be assigned or projected to be assigned to a 42A position. 3. Active Army or Reserve Component HR Specialists must possess the following qualifications: (a) A physical demands rating of Significant (Gray); ; A physical profile of 323222. (b) A minimum score of 95 in aptitude area CL in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. (c) A minimum score of 92 in aptitude area CL on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004. (d) A minimum score of 90 in aptitude area CL on ASVAB tests administered on and after 1 July 2004. (e) As of 1 September 2015, individuals enlisting into this MOS, must have a minimum score of 100 in aptitude area GT on the ASVAB. (f) A minimum OPAT score of Long Jump (LJ) - 0140 cm, Seated Power Throw (PT) - 0400 cm, Strength Deadlift (SD) - 0140 lbs., and Interval Aerobic Run (IR) - 0040 shuttles in Physical Demand Category in "Significant" (Gray). (g) Formal training (completion of a resident course of instruction for MOS 42A conducted under the auspices of the U.S. Army Adjutant General School) mandatory. Effective 1 June 2013, attendance to formal training is limited to personnel in the rank / grade of SSG / E6 non-promotable and below. Soldiers with contracts or reclassification packets approved prior to 1 April 2013 are excluded from this requirement and will be processed for training. Initial award of MOS 42A is limited to personnel in the ranks of SSG / E6 nonpromotable and below. (h) A security eligibility of SECRET. (i) Be a U.S. citizen. ii Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B166000</b>	<b>9E-SI5K/920-SQI8</b>	<b>U</b>	<b>2.0W</b>	<b>400</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMMON FACULTY DEVELOPMENT-INSTRUCTOR  
Army

SERGEANTS MAJOR ACADEMY  
El Paso, TX 79918

**Course Description:**

Effective 2017-12-19

**Course Scope:**

The Instructor Course, one of two courses that comprise the Common Faculty Development Program, is a ten-day/80 hour course designed for new faculty (e.g. instructors, trainers, and facilitators). It is a competency-based course: the learning objectives are based on internationally recognized instructor competencies published by the International Board of Standards for Training, Performance, and Instruction (ibstpi). The course prepares new faculty to teach, train, and facilitate learning in an adult learning environment. It introduces new faculty to Army instructor roles and responsibilities, teaching and learning models, and professional and ethical requirements. The course also introduces classroom management techniques, the process for building learning objectives and lesson plans, and characteristics of effective communication. Throughout the course, new faculty will have an opportunity to practice teaching, working from short, simple practicum exercises to increasingly longer and more complex ones, culminating in an end of course lesson presentation. The first half of the course focuses on characteristics of effective instructors, self-awareness-of differences in teaching and learning style preferences-and fundamentals of teaching and learning as they apply to adults. The second week focuses more on application of those fundamentals in various teaching and learning practicums, with both instructor, peer, and self-assessment in a collaborative learning environment. The summative assessment will occur at the end of the course and consist of an individual 30- to 50-minute practicum.

**Special Information:**

This course is included in the CP-32 Certificate Training Program that is accredited by the American National Standard Institute (ANSI).

**Course Prerequisite Text:**

IMMEDIATE ATTENTION Family Members Dependents NOT permitted Dependents are not authorized to accompany international students nor will they receive U.S. Army Command Sponsorship. DSCA Policy Memorandum supersedes DSCA Policy Memorandum 07-27. Use the new policy concurrently with DSCA Policy Memorandum 09-42, Medical Screening of IMS, Civilians and Authorized Dependents. Prior to issuing ITOs for attending students, health insurance documentation must be digitally sent or facsimiled to the IMSO, USASMA at michael.r.huffman4.civ@mail.mil or DSN 621-9055 CEL 915.443.6310. IMSO will notify the SCO or CPM upon review and acceptance of insurance prior to publishing an ITO. SCO will coordinate arrival of IMS NLT five working days prior to the course start date for in processing and issue of government issued identification cards, Information Awareness training and certificates, and AKO account activation. Students are required to bring their garrison and field duty uniforms. International student lodging is 67.50 per night for FY14 and the expected per-diem is 22.80 for MMIE Transportation is not necessary as the lodging is adjacent to the academy property.

**Course International Notes:**

Students must score a minimum of 75 on the ECL

<b>B166001</b>	<b>131-F13</b>	<b>U</b>	<b>1.0W</b>	<b>1019</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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SMALL GROUP INSTRUCTOR TRAINING  
Army

NG UNIT/SPEC SCHOOLS-VT  
COLCHESTER, VT 05446-3004

**Course Description:**

**Course Scope:**

Apply specified small group methods while developing team building skills, facilitating group process; developing decision making/problem solving skills; modeling army leader values and applying communication skills.

**Special Information:**

SPECIAL INFORMATION: STANDARD COURSE USED THROUGHOUT THE ARMY - BOTH ACTIVE AND RESERVE COMPONENTS.

**Course Prerequisite Text:**

**Course International Notes:**

Text Prerequisites MUST HAVE COMPLETED A TOTAL ARMY INSTRUCTOR COURSE OR TRADOC-APPROVED INSTRUCTOR TRAINING COURSE AND ASSIGNMENT AS GROUP LEADER/FACILITATOR. SECURITY: NONE

<b>B166002</b>	<b>5K-SI5K/012-SQI8</b>	<b>U</b>	<b>2.0W</b>	<b>1019</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ARMY BASIC INSTRUCTOR  
Army

NG UNIT/SPEC SCHOOLS-VT  
COLCHESTER, VT 05446-3004

**Course Description:**

Course Scope:

Army Basic Instructor Course (ABIC) is a 74 hour resident trained course, designed and developed to replace the Instructor Basic Course (IBC) and the Total Army Instructor Course (TAITC). ABIC is a comprehensive course that trains Army instructors to deliver training in the Army School System (TASS), and provides the requisite skills needed for platform delivery instruction through modeling, guided experiential learning, and practical exercises. Lessons address basic procedures and principles involving instructional preparation, delivery, management and evaluation of instruction. All lessons reflect current doctrine and the Contemporary Operational Environment.

**Course Prerequisite Text:**

**Course International Notes:**

Text Prerequisites: Assignment or pending assignment as an instructor. Military must meet height and weight standards IAW AR 600-9. Military must pass most recent APFT. Active and Reserve military (E-5(P) and above), DA civilians/defense contractors assigned as training instructors, developers, training managers, writers, and Career Program 32 personnel.

<b>B166003</b>	<b>9E-SI5K/920-SQ18</b>	<b>U</b>	<b>2.0W</b>	<b>113</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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COMMON FACULTY DEVELOPMENT-INSTRUCTOR COURS  
Army

SIGNAL SCHOOL  
Augusta, GA 30905

**Course Description:**

Effective 2017-12-19

Course Scope:

The Instructor Course, one of two courses that comprise the Common Faculty Development Program, is a ten-day/80 hour course designed for new faculty (e.g. instructors, trainers, and facilitators). It is a competency-based course: the learning objectives are based on internationally recognized instructor competencies published by the International Board of Standards for Training, Performance, and Instruction (ibstpi). The course prepares new faculty to teach, train, and facilitate learning in an adult learning environment. It introduces new faculty to Army instructor roles and responsibilities, teaching and learning models, and professional and ethical requirements. The course also introduces classroom management techniques, the process for building learning objectives and lesson plans, and characteristics of effective communication. Throughout the course, new faculty will have an opportunity to practice teaching, working from short, simple practicum exercises to increasingly longer and more complex ones, culminating in an end of course lesson presentation. The first half of the course focuses on characteristics of effective instructors, self-awareness-of differences in teaching and learning style preferences-and fundamentals of teaching and learning as they apply to adults. The second week focuses more on application of those fundamentals in various teaching and learning practicums, with both instructor, peer, and self-assessment in a collaborative learning environment. The summative assessment will occur at the end of the course and consist of an individual 30- to 50-minute practicum.

Special Information:

This course is included in the CP-32 Certificate Training Program that is accredited by the American National Standard Institute (ANSI).

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

Student Email

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them will have information stripped.

This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

"10" level courses.

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

Required In processing documents



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Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.  
 IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEB.

**Driving**

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

**Mailing Address**

Students should to use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.  
 Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.

**TAXIS**

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

- IMSO PRINate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 6020
- ADMIN ALT1SGT Devonn Rileydevonn.j.riley.mil@mail.mil706-791-4329
- ADMIN PRIYolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020
- FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020
- TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATE 11 FEB 19

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint Must meet height weight std IAW AR 600-9 YES Required i Pay Grade E1 Through E5 E1 - ENLISTED TO E5 - ENLISTED Disqualifying ii Text Prerequisites Students enrolled in CFDP-IC must be military E6 or above (Active Component/Reserve Component/National Guard Bureau) assigned or pending assignment as an instructor or Department of the Army civilian or authorized contract personnel assigned as training/education instructors, developers, training managers, and writers. Military personnel must meet height and weight standards in accordance with (IAW) Army Regulation (AR) 600-9 and (AR) 614-200 and pass their most recent Army Physical Fitness Test.

<b>B166006</b>	<b>9E-F95/920-F88 (X)</b>	<b>U</b>	<b>1.0W</b>	<b>720</b>					<b>Yes</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	HUMAN RIGHTS INSTRUCTOR Army										
	WESTERN HEMIS INSTITUTE FOR SECURITY COOP Ft Benning, GA 31905										
	<b>Course Description:</b> Purpose: To provide personnel with the skills and knowledge to impart human-rights instruction to military, security forces and civilian personnel.										
	Scope: The one-week Human Rights Instructor Course integrates human rights instruction (what to teach) with human rights training methodology (how to teach it). Topics covered include international human rights law, due process of law, rule of law, and international humanitarian law. Case studies, practical exercise, and discussion questions are used throughout the course. Students will be evaluated on topics and training methodologies using rubrics and written assessments to include substantive class participation. The course proponent is WHINSEC, located in Fort Benning, GA.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> Prereqs: iStudents must be a member of a professional security force. Research and writing skills are needed to successfully complete the course requirements.iGeneral:iRank/grade: No Minimum Rank Restriction, No Maximum Rank Restriction.iCareer field: N/AiAge: N/AiPhysical limitations: N/AiFuture duty position: N/AiEducation level: N/AiExperience level: N/AiSpecial qualifications: Research and writing skill are needed to successfully complete the course requirements.iEducation level: N/AiOccupation / Function: N/AiExperience level: N/A										
<b>B166007</b>	<b>9E-SI5K/920-SQI8</b>	<b>U</b>	<b>2.0W</b>	<b>061</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	COMMON FACULTY DEVELOPMENT-INSTRUCTOR COURSE Army										
	FIELD ARTILLERY SCHOOL Fort Sill, OK 73503										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B166018</b>	<b>9E-SI5K/920-SQI8</b>	<b>U</b>	<b>2.0W</b>	<b>604</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	COMMON FACULTY DEVELOPMENT-INSTRUCTOR COURSE Army										
	NCO ACADEMY - RECRUITING & RETENTION FT JACKSON, SC 29207										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B166024</b>	<b>9E-SI5K/920-SQI8</b>	<b>U</b>	<b>2.0W</b>	<b>692</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	COMMON FACULTY DEVELOPMENT-INSTRUCTOR COURSE Army										
	NCOA Hawaii (Schofield Barracks) Schofield Barracks, HI 96857										
	<b>Course Description:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-12-19

Course Scope:

The Instructor Course, one of two courses that comprise the Common Faculty Development Program, is a ten-day/80 hour course designed for new faculty (e.g. instructors, trainers, and facilitators). It is a competency-based course: the learning objectives are based on internationally recognized instructor competencies published by the International Board of Standards for Training, Performance, and Instruction (ibstpi). The course prepares new faculty to teach, train, and facilitate learning in an adult learning environment. It introduces new faculty to Army instructor roles and responsibilities, teaching and learning models, and professional and ethical requirements. The course also introduces classroom management techniques, the process for building learning objectives and lesson plans, and characteristics of effective communication. Throughout the course, new faculty will have an opportunity to practice teaching, working from short, simple practicum exercises to increasingly longer and more complex ones, culminating in an end of course lesson presentation. The first half of the course focuses on characteristics of effective instructors, self-awareness-of differences in teaching and learning style preferences-and fundamentals of teaching and learning as they apply to adults. The second week focuses more on application of those fundamentals in various teaching and learning practicums, with both instructor, peer, and self-assessment in a collaborative learning environment. The summative assessment will occur at the end of the course and consist of an individual 30- to 50-minute practicum.

Special Information:

This course is included in the CP-32 Certificate Training Program that is accredited by the American National Standard Institute (ANSI).

**Course Prerequisite Text:**

International Notes

International Notes Dependents are not permitted to accompany any International Military Students during training at the NCO Academy Hawaii

General Information After duty hours and on weekends please contact the Staff Duty Office at 808-656-0460.

Academy Address 6055 Higgins Rd., Schofield Barracks, HI 968578

Servicing Airport Honolulu International Airport HNL

Student Arrival Departure Instructions All International Military Students arriving at Honolulu International will be picked up on the day of arrival by The IMSO from the NCO Academy Hawaii. All departing students will be dropped off on the day of departure by the IMSO from the NCO Academy Hawaii.

Billeting All International Military Students will be housed in the barracks located at the NCO Academy Hawaii.

Dining Messing A mess facility is co-located with the NCO Academy Hawaii. Breakfast, lunch, and dinner are served Monday-Friday when class is in session. IMS will be required to pay for their meals in advance upon arrival. The cost is 13.85 USD per day. The cost for the 22 day Basic Leader Course BLC is 304.70 USD not including weekends. If IMS are staying for the Common Faculty Development-Instructor Course(CFD-IC) an additional 10 days , not including the weekend, the additional cost will be 138.50 USD, bringing the total to 443.20 USD. If IMS arrives early for training additional meal costs will be incurred at the rate of 13.85 USD, per day, depending on the length of time, not including weekends. Due to the fact that the NCOA DFAC is not open on weekends and when class is not in session, IMS are authorized full per diem on the weekends. In order to see most current per diem rates for this location you need to go to the defense travel website at <http://www.defensetravel.dod.mil/site/perdiemCalc.cfm>. The hyper link labeled Per Diem Rate Files (ASCII and PDF) is located below the per diem rates query. It will take you to the most current list of rates. Upon opening that list, you should locate Schofield Barracks, Hawaii. IMS should arrive with enough money to pay for all of their meals that will be consumed at the NCOA DFAC. The money will be collected during in-processing. Due to the strenuous physical requirements of the course, students are required to eat every meal.

Driving IMS are not authorized to drive privately owned vehicle while attending the Basic Leader Course. There are several forms of transportation to include a bus service and taxi. IMS will be transported on the weekends to available open dining facilities and religious service. Transport around the Island is the sole responsibility of the IMS by the means available.

Medical Dental A medical and dental facility is located on Schofield Barracks. IMS will be treated according to instructions in ITO and funded according to appropriate fund site.

Nearest City The nearest city to the NCO Academy Hawaii is the city of Wahiawa. The nearest major city is the city of Honolulu.

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Nearest Military Base The nearest Military Base to the NCO Academy Hawaii is Schofield Barracks. It is home to the Army's 25th Infantry Division.

The 25th Infantry Division Nicknamed "Tropic Lightning", is a U.S. Army division based in Hawaii. The division, which was activated on 1 October 1941 in Hawaii, conducts military operations in the Asia-Pacific region. Its present deployment is composed of Stryker, light infantry, airborne, and aviation units. The 25th Division was formed from the 27th and 35th Infantry regiments of the original Hawaiian Division. This was a pre-second World War "square division" composed of four infantry regiments. The remaining units of the Hawaiian Division were reorganized as the 24th Infantry Division. 25th Infantry Division falls under the major command called USARPAC United States Army Pacific Command. United States Army Pacific USARPAC is an Army Service Component Command ASCC of the United States Army and is the army component unit of the United States Pacific Command. The main areas that this command has jurisdiction in include Hawaii, Alaska, the Pacific Ocean, South Korea and Japan. It also performs missions in Southeast Asia, in the countries such as the Philippines and Bangladesh. Eighth United States Army in Korea has operational command and control on US Forces in Korea since January 2012, and USARPAC headquarters became its Army Component Command at the same date.

National and Religious Holidays Observance of national and religious holidays of IMS country will be determined by SATFA policy No 1-89 which standardizes the authorized holidays, as determined by each country. Holidays are permitted only if students are in good standing in class and will not miss any major training or exams. Release on these days is 100 percent dependent on instructor approval. Training will always take priority.

Passport Visa It is recommended that students carry their visa at all times. Upon entering the United States students are issued an I-93 from the Department of Homeland Security. This form must be maintained with the passport at all times. The I-93 will be required by the Department of Homeland Security upon departure. Each student is responsible for his or hers own passport. If there are any discrepancies students should contact their embassy immediately. Only the embassy can change a passport.

IMSO Contact The IMSO for the NCO Academy Hawaii is SFC Montijo, Luis I. @ 808-656-0460 and e-mail luis.i.montijo.mil@mail.mil.

Alternate point of contact SSG Lamb, William J. @808-656-0460 and e-mail william.j.lamb20.mil@mail.mil.  
Mailing Address NCO Academy Hawaii, 6005 Higgins Rd., Wahiawa, HI 96758

Uniform Requirements International Military Students IMS are required to have 4 sets of combat uniforms, 1 set of military dress uniform if possible, or civilian equivalent, 2 sets of physical training uniforms, 2 pair of combat boots, 1 pair of running shoes, enough clothing and undergarments to last the duration of your stay, civilian clothes appropriate and a record of medical examination arranged by SCO. All other equipment necessary to complete training will be issued.

Local Activities Oahu is the third largest island in the Hawaiian chain and home to some of the most famous and photographed sites in Hawaii. Flanked by the world-famous Diamond Head and the East Coast Cliffs, topped by Waimea Bay on the renowned North Shore and intersected by the Koolau Mountain Range, home of the Pali Lookout and Tantalus Drive. Almost three-fourths of the state's population reside on Oahu. Honolulu is the capitol and the eleventh largest metropolitan city in the United States. Few cities offer such a wide variety of cultural and historical sites such as Pearl Harbor, the Polynesian Cultural Center or the Mission House Museum. And no other American city boasts a royal palace or a gilded bronze statue dedicated to their famous monarch, King Kamehameha.

Climate Differences in temperature and rainfall are dependent on elevation across the island. The higher you are, the cooler and wetter it gets. When rain showers occur, they are usually brief and light. The months with the least amount of rainfall on Oahu are May through October, with June and July being the driest. Oahu's North Shore is famous for its tremendous waves in the winter months. The biggest waves usually occur between November and March. 8.

Average Temperature Honolulu - 73 F - 81 F 8Lowest Recorded Temperature 8Honolulu - 52 F in 1902 8Highest Recorded Temperature Honolulu - 95 F in 19948Rainfall 8Honolulu Annual Average - 28.41 inches.

MASL Notes

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Location Details (Schoolhouse and surrounding area general information)

Activities:Basic leadership skills, NCO duties, responsibilities and authority, and how to conduct performance-oriented training. It focuses on leader training for first time leaders. Produces

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	<p>battle competent junior NCOs who are qualified team/section/ squad leaders, trainers of leader and warfighting skills, evaluators and counselors, conductors/participants in individual and collective training, and performers/teachers of leader skills, knowledge, and attitudes. The course is non-MOS specific, taught in an NCO Academy live-in environment using small group instruction with practical application, followed by hands-on, performance-oriented training conducted in a field environment, culminating with a field training exercise. Cadre assess the student's leadership potential and evaluate their ability to apply lessons learned and effectively lead their classmates in a tactical environment</p> <p>Student Mailing Address:NCO Academy Hawaii_Building 6055 Higgins Rd._Schofield Barracks, HI 96857</p> <p>After Hours - Excluding Arrival/Departure Inst.:Students will be authorized to leave the installation when directed by the chain of command. Proper precautions will be taken and a safety brief will be given to all Soldiers. For the safety and accountability of all IMS, a curfew is usually initiated and a sponsor assigned.</p> <p>Billeting:Billeting: All International Military Students will be housed in the barracks located at the NCO Academy Hawaii.</p> <p>Climate:Temperature: Hawaii has a moderate tropical climate influenced by the warm Pacific Ocean and the prevailing northeasterly trade winds. Temperatures vary little from place to place, except at higher elevations. The average annual temperature of 75 degrees Fahrenheit (23.9 degrees Celsius) fluctuates only a few degrees from summer (May through October) to winter (November through April). The recorded temperature in the state has ranged from 12 degrees F (-11.1 degrees C) near the summit of Mauna Kea in 1979 to 100 degrees F (37.8 degrees C) at Pahala on the Big Island of Hawaii in 1931. __Rainfall__Unlike the temperature, Hawaii's rainfall varies tremendously according to location. The highest amount of rainfall is usually at moderate elevations on the windward (east) sides of the islands and is due to moisture-daden oceanic trade winds. Leeward (western) locations are drier, because they are shielded from the damp winds by mountains.</p> <p>Dependents:*Dependents are not permitted to accompany any International Military Students during training at the NCO Academy Hawaii*</p> <p>Driving:Driving: IMS are not authorized to drive privately owned vehicle while attending the Basic Leader Course. There are several forms of transportation to include a bus service and taxi. IMS will be transported on the weekends to available open dining facilities and religious service. Transport around the Island is the sole responsibility of the IMS by the means available.</p> <p>General Information:LEADERS: We welcome you to the United States Army Noncommissioned Officer Academy, Hawaii (NCOA-HI), and congratulate you on your selection to attend the Basic Leader Course (BLC). __The Basic Leader Course (BLC) is a non-Military Occupational Specialty (MOS) specific, leader-centric course that serves as the foundation of the NCO Education System (NCOES). The course will leverage technological and conventional face-to-face teaching and delivery methods to train private first class through sergeant to perform both tactical and garrison related team leader duties. __The curriculum will consist of three modules; leadership and management, training management, and operational war fighting. In addition, the leadership performance will be evaluated against the curriculum using core leader competencies, broadly skilled leader attributes, and battle command characteristics throughout the course. This course is taught at multiple locations. __Your performance will be evaluated under the policies and procedures outlined in AR 623-1. You must meet all academic course standards to graduate. You will receive an Academic Evaluation Report (AER), which will provide information regarding your accomplishments, potential, and limitations during your attendance at the NCOA. It is very important for you to be in good physical readiness condition and meet Army height and weightstandards IAW AR 600-9, prior to attending BLC. The NCO Corps is the Back Bone of the Army, we look forward to preparing you to take that next step of being part of our NCO Corps and a standard bearer for our Army. TRAIN TO LEAD! Commandant NCOA, Hawaii SCHOOL INFORMATION COURSE NUMBER: 600-C44, NAME: U.S. Army Noncommissioned Officers Academy, Hawaii _LOCATION: Schofield Barracks, Hawaii 96857-7000, EMAIL ADDRESS: william.j.lamb20.mil@mail.mil, DSN: 315-456-0577 _COMM: (808) 656-0577, FAX: (808) 656-9976</p> <p>Medical:Any medical issues will be treated by the Army Medical Treatment Facility and paid for through the appropriate funding source.</p> <p>Dining/Messing:Dining Messing A mess facility is co-located with the NCO Academy Hawaii. Breakfast, lunch, and dinner are served Monday-Friday when class is in session. IMS will be required to pay for their meals in advance upon arrival. The cost is 13.85 USD per day. The cost for the 22 day Basic Leader Course is 304.70 USD not including weekends. If IMS are staying for the Army Basic Instructor Course ABIC additional 10 days, not including the weekend, the additional cost will be 138.50 USD, bringing the total to 443.20 USD. If IMS arrives early for training additional meal costs will be incurred at the rate of 13.85 USD, per day, depending on the length of time, not including weekends. Due to the fact that the NCOA DFAC is not open on weekends and when class is not in session, IMS are authorized full per diem on the weekends at the rate 114.00 USD per day. IMS should arrive with enough money to pay for all of their meals that will be consumed at the NCOA DFAC. The money will be collected during in-processing. Due to the strenuous physical requirements of the course, students are required to eat every meal.</p> <p>Miscellaneous Information:Students will be evaluated on giving a physical training session. Students are also required to road march on foot in full combat gear with weapon for distances of 4-6 miles during the Situational Training Exercise. All student must be able to pass an Army APFT test, this is a graduation requirement. The APFT consists of a 2 minute push up event, 2 minute sit-up event and a two mile run assessment. Guidance on the APFT can be found in Army FM 7-22. IMS also must meet height and weight requirements, further information on height and weight requirements can be found in Army regulation AR 600-9.</p> <p>Nearest Military Base:Schofield Barracks, HI</p> <p>Nearest City:Wahiawa</p> <p>Student Arrival/Departure Instructions:IMS will arrive NO earlier than 7 days before the start of the Basic Leader Course. _ NCO Academy IMSO SSG Lamb @808-656-0460_Academy , IMSO ALT 1 SFC Montijo @ 520-437-1044_NCO Academy Commandant CSM Lowenthal @ 808-656-0228_NCO Academy Staff Duty 808-656-0460</p> <p>Servicing Airport:Honolulu (HNL) International</p>										

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Transportation:Transportation will be provided by the NCO Academy to and from the airport.  
 Uniform Requirements:Uniform Requirements: International Military Students (IMS) are required to have: 4 sets of combat uniforms, 1 set of military dress uniform (if possible), or civilian equivalent, 2 sets of physical training uniforms, 2 pair of combat boots, 1 pair of running shoes, enough clothing and undergarments to last the duration of your stay, civilian clothes (appropriate) and a record of medical examination (arranged by SCO).

Other Schoolhouse Points of Contact  
 SSG Lamb, William J.  
 Contact Type:IMSO  
 Function:IMSO  
 Role:ALT1  
 Effective Date:6/28/2017 12:00:00 AM  
 Address:6055 Higgins Rd.  
 WAHIAWA, HI, 96857

Email:william.j.lamb20.mil@mail.mil  
 Phone:786-972-0858  
 Phone DSN:808-656-0460  
 Fax:808-656-0577  
 Fax DSN:--  
 Message Address:--

SFC Montijo, Luis I.  
 Contact Type:IMSO  
 Function:IMSO  
 Role:PRI  
 Effective Date:6/28/2017 12:00:00 AM  
 Address:6055 Higgins Rd.  
 WAHIAWA, HI, 96857

Email:luis.i.montijo.mil@mail.mil  
 Phone:520-437-1044  
 Phone DSN:808-656-0460  
 Fax:808-656-0577  
 Fax DSN:--  
 Message Address:--

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i iMust meet height weight std IAW AR 600-9 YES Required i iPay Grade E1 Through E5 E1 - ENLISTED TO E5 - ENLISTED Disqualifying i iiiiText Prerequisites i Students enrolled in CFDP-IC must be military E6 or above (Active Component/Reserve Component/National Guard Bureau) assigned or pending assignment as an instructor or Department of the Army civilian or authorized contract personnel assigned as training/education instructors, developers, training managers, and writers. Military personnel must meet height and weight standards in accordance with (IAW) Army Regulation (AR) 600-9 and (AR) 614-200 and pass their most recent Army Physical Fitness Test. i iPrerequisite Courses i There are currently no Prerequisites in the Prerequisite Courses section.

B166025	9E-SI5K/920-SQI8	U	2.0W	699	70				No		50.00
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	COMMON FACULTY DEVELOPMENT - INSTRUCTOR COURSE Army										
	Northern Warfare Training Center-Ft. Greely Fort Wainwright, AK 99703										
	<b>Course Description:</b> Effective 2017-12-19 <b>Course Scope:</b> The Instructor Course, one of two courses that comprise the Common Faculty Development Program, is a ten-day/80 hour course designed for new faculty (e.g. instructors, trainers, and facilitators). It is a competency-based course: the learning objectives are based on internationally recognized instructor competencies published by the International Board of Standards for Training, Performance, and Instruction (ibstpi). The course prepares new faculty to teach, train, and facilitate learning in an adult learning environment. It introduces new faculty to Army instructor roles and responsibilities, teaching and learning models, and professional and ethical requirements. The course also introduces classroom management techniques, the process for building learning objectives and lesson plans, and characteristics of effective communication. Throughout the course, new faculty will have an opportunity to practice teaching, working from short, simple practicum exercises to increasingly longer and more complex ones, culminating in an end of course lesson presentation. The first half of the course focuses on characteristics of effective instructors, self-awareness-of differences in teaching and learning style preferences-and fundamentals of teaching and learning as they apply to adults. The second week focuses more on application of those fundamentals in various teaching and learning practicums, with both instructor, peer, and self-assessment in a collaborative learning environment. The summative assessment will occur at the end of the course and consist of an individual 30- to 50-minute practicum.										
	<b>Special Information:</b> This course is included in the CP-32 Certificate Training Program that is accredited by the American National Standard Institute (ANSI).										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Must meet height weight std IAW AR 600-9 YES Required i Pay Grade E1 Through E5 E1 - ENLISTED TO E5 - ENLISTED Disqualifying iii Text Prerequisites Students enrolled in CFDP-IC must be military E6 or above (Active Component/Reserve Component/National Guard Bureau) assigned or pending assignment as an instructor or Department of the Army civilian or authorized contract personnel assigned as training/education instructors, developers, training managers, and writers. Military personnel must meet height and weight standards in accordance with (IAW) Army Regulation (AR) 600-9 and (AR) 614-200 and pass their most recent Army Physical Fitness Test. i Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.										
<b>B166150</b>	<b>2E-F213/512-F1 (X)</b>	<b>U</b>	<b>4.0W</b>	<b>720</b>					<b>Yes</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INTERNATIONAL OPERATIONAL LAW (SPANISH)  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

Purpose: This course provides a joint, multinational, and multiservice professional forum for security force personnel to discuss aspects of international human rights law, rule of law, due process, and international humanitarian law to enhance their ability to analyze, apply, and resolve common legal issues encountered at the tactical level during successful multi-agency security force operations that are free of violations and abuses.

Scope: This course covers legal topics and issues encountered in the planning and executions of security force operations in the current environment. It focuses on international and domestic laws that impact the tactical aspects of security force operations during international armed conflicts, non-international armed conflicts, and other situations of instability. In-depth discussions include the lawful use of force in asymmetrical conflicts, both lethal and non-lethal; targeting principles to include warrant-based targeting; the proper drafting of the rules of engagement, and the rules on the use of force; the due process aspects of interrogating detainees, soliciting information from witnesses, and conducting tactical questioning at the scene; the legal requirements of the various types of detentions; the lawful execution of all types of searches; and the lawful treatment of all detained personnel. Other topical discussions include the prohibition against extrajudicial executions, forced disappearances, torture and cruel, inhuman, and degrading treatment. The emphasis of this course is on how to conduct security force operations that fully abide by international law.

**Course Prerequisite Text:**

Effective 2018-02-09 (Draft)

**Course Scope:**

Purpose: This course provides a joint, multinational, and multiservice professional forum for security force personnel to discuss aspects of international human rights law, rule of law, due process, and international humanitarian law to enhance their ability to analyze, apply, and resolve common legal issues encountered at the tactical level during successful multi-agency security force operations that are free of violations and abuses. Phase Scope: This course covers legal topics and issues encountered in the planning and executions of security force operations in the current environment. It focuses on international and domestic laws that impact the tactical aspects of security force operations during international armed conflicts, non-international armed conflicts, and other situations of instability. In depth discussions include the lawful use of force in asymmetrical conflicts, both lethal and non-lethal; targeting principles to include warrant-based targeting; the proper drafting of the rules of engagement, and the rules on the use of force; the due process aspects of interrogating detainees, soliciting information from witnesses, and conducting tactical questioning at the scene; the legal requirements of the various types of detentions; the lawful execution of all types of searches; and the lawful treatment of all detained personnel. Other topical discussions include the prohibition against extrajudicial executions, forced disappearances, torture and cruel, inhuman, and degrading treatment. The emphasis of this course is on how to conduct security force operations that fully abide by international law. Phase Prerequisites: Rank/grade: Students must be a member of a professional security force. No minimum rank restriction, no maximum rank Restriction. N/A Career field: N/A Age: N/A Physical limitations: Students with physical profile must provide medical documentation upon arrival. Future duty position: N/A Education level: N/A Experience level: N/A Special qualifications: Research and writing skills are needed to successfully complete the course. Education level: N/A Occupation / Function: N/A Experience level: N/A

**Special Information:**

This course is taught in Spanish.

**Course International Notes:**

Verifiable Prerequisite Items: There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. ii Text Prerequisites: Rank: Minimum: Senior NCO (civilian/law enforcement equivalent) Maximum: Officer (civilian/law enforcement equivalent) i Career Field/MOS: Battalion or brigade level officer or NCO i Experience: Currently assigned to a position that affords them the opportunity to implement a structured human rights training program i Age: Max: 50 years of age i Prerequisite Courses: There are currently no Prerequisites in the Prerequisite Courses section.

<b>B169351</b>	<b>2G-S17Y/551-AS17Y</b>	<b>U</b>	<b>2.0W</b>	<b>907</b>	<b>75</b>	<b>No</b>	<b>50.00</b>
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CAPABILITIES DEVELOPMENT  
Army

ARMY LOGISTICS MANAGEMENT COLLEGE  
FORT LEE, VA 23801

**Course Description:**



MasIIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-05-19

**Course Scope:**

This course introduces the processes used to achieve desired joint and Army warfighting capabilities needed for the 21st century. Processes focus on determining, documenting, and staffing warfighting concepts, required capabilities, warfighting gaps and doctrine, organization, training, materiel, leader development, personnel and facilities (DOTMLPF) requirements and cost-benefit analyses of those potential resource informed, integration focused, outcome based (RIO) solutions. This course concentrates on inputs to and outputs of the Joint Capabilities Integration and Development System (JCIDS) process and related organizations; its relationship to planning, programming and budget execution (PPBE) system; and its relationship to the acquisition process and organizations. The JCIDS capabilities based assessment (CBA), analysis, and critical thinking executed in support of preparing the required JCIDS documents (DOTMLPF Change Recommendation, Initial Capabilities Document, Capabilities Development Document, and Capabilities Production Document) form the basis for the course. The PPBE is presented as the means of prioritizing, funding, integrating and synchronizing solutions to the identified need. The JCIDS process and the Acquisition process and materiel Life Cycle Model provide the structure used to tie together blocks of instruction in the course. While the course focuses on the deliberate JCIDS process, instruction and discussion also covers the urgent and immediate requirements process(es) as well. All CASCOM courses will introduce the major principles of Character Development during in-processing, and will further reinforce that information in subsequent lessons as applicable.

**Special Information:**

GS-07 and GS-09 interns must attend ALMC-TI (Combat, Training, Doctrine Developers Integration Course (CTDDIC) prior to attendance at the Capability Developers Course. GS-07 interns will not be accepted into the Capability Developers Course (2G-SI7Y/551-ASI7Y) and GS-09 interns working in the combat developments career field may be accepted only after obtaining GS-09 and after obtaining approval from the course director. This course is not releasable to students from foreign countries unless assigned to a TRADOC Center of Excellence (CoE) as an exchange officer working as a Capability Developer. They must have the approval of their Capabilities Development & Integration Directorate (CDID) sponsor and must have signed all required non-disclosure statements as required for their position within the CDID. SI/ASI 7Y, Capability Developer for Officers, Warrant Officers and Non Commissioned Officers - Effective 1 June 2012, ALL U.S. Army military students (Officer, Warrant Officer, Non-Commissioned Officer), regardless of MOS or branch, who have successfully completed CDC, will be awarded SI/ASI 7Y. Contact your local S-1 or personnel manager upon course completion with proof of graduation in order to be awarded the SI/ASI. This course meets CP32 Capability Developer certification requirements for Level II CP32 Capability Developer certification and award of ANSI certification. The certification application is availability through the TRADOC CP32 Proponency Office. Those who completed the course prior to 1 June 2012 may also apply through their S-1 or personnel manager AFTER the 1 June 2012 effective date.  
2. ACE - 3 Semester hours undergraduate \*\*see www.militaryguides.acenet.edu3.

International Students are only approved on a case by case basis by the course manager. SAFTA please contact the course manager at (804) 765-4459 to discuss enrollment of any international student prior to enrolling them. If you do not call the course manager the International Student's reservation not be guaranteed. They will be sent home the first day of class.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

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**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

**Post Exchange**

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

**Social Dining**

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A clubprofessional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

**Fitness Centers**

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

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Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday. To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and

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watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com>

child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following: Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4'9" and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals: The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately \$36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must

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be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated (DWI) is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you

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intend to drink alcohol to get you home safely.

**Local Area Activities**

Visit the following websites

- [http www.virginia.gov](http://www.virginia.gov)
- [http www.virginia.org](http://www.virginia.org)
- [http www.hopewellva.gov](http://www.hopewellva.gov)
- [http www.petersburg-va.org](http://www.petersburg-va.org)
- [http www.colonial-heights.com](http://www.colonial-heights.com)
- [http www.richmondgov.com](http://www.richmondgov.com)
- [http www.leemwr.com](http://www.leemwr.com)

**Nearby States**

- Washington D.C. [http washington.org](http://www.washington.org)
- Maryland [http www.maryland.gov](http://www.maryland.gov)
- North Carolina [http www.visitnc.com](http://www.visitnc.com)
- West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

**Cultural Organizations**

- [http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)
- [http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)
- [http www.psova.net](http://www.psova.net)
- [http www.charlescivcity.org chickahominy-tribe.shtml](http://www.charlescivcity.org/chickahominy-tribe.shtml)
- [https www.icrva.org](https://www.icrva.org)
- [http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

- [http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)
- [http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint   i Pay Grade O3 Through O6 O3 - OFFICER TO O6 - OFFICER Required OR iW1 Through W5 W1 - WARRANT OFFICER TO W5 - WARRANT OFFICER Required OR IE7 Through E9 E7 - ENLISTED TO E9 - ENLISTED Required   ii Text Prerequisites Active Army Officers in the ranks of CPT to COL, Warrant Officers, Noncommissioned Officers (SFC or above) recently assigned to, or en route to their initial assignment in a capability development or materiel acquisition position. Civilian personnel (GS-11 through GS-14) in the fields of CP32 (Training, Capability, and Doctrine Warfighting Developers), 132 (intelligence), 301 (general), 343 (management), 345 (program), 346 (logistics management), 393 (communications), 801 (engineer), 803 (safety engineer), 1515 (operations research), or other appropriate career fields. Active National Guard or Reserve (AGR) officers assigned to force modernization positions. Prior to attendance, attendees must complete the following Capabilities Development Courses located at <a href="http://www.dau.mil/Training/default.aspx">http://www.dau.mil/Training/default.aspx</a> : CLR 101, Introduction to JCIDS; CLR 250, Capability Based Assessments; CLR252, Developing Performance Attributes.ii International Students are only approved on a case by case basis by the course manager. SAFTA please contact the course manager at (804) 765-4459 to discuss enrollment of any international student prior to enrolling them. If you do not call the course manager the International Student's reservation not be guaranteed. They will be sent home the first day of class. iii Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section. See										
<b>B169530</b>	<b>5-16-C20</b>	<b>U</b>	<b>3.8W</b>	<b>805D</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

CHAPLAIN BASIC OFFICER LEADER (BOLC-A)  
Army

CHAPLAIN SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

Effective 2017-03-16

**Course Scope:**

Initial military training including orientation to the Army, physical fitness, first aid, NBC survival techniques, map reading, and battlefield survival skills. Chaplain orientation skills including role and function of a unit chaplain and introduction to worship in the military environment.

**Special Information:**

Resident attendance is required for all chaplains and chaplain candidates. GRADUATION REQUIREMENTS (Subject to provisions of TRADOC Regulation 350-36). NOTE: All training required for graduation will be made up if missed. All identified graduation requirements and course assignments must be recorded Blackboard Grade Center or similar management system. Soldiers will meet performance/learning objectives specified in the POI for any instruction/training missed. Time required to make-up training is determined locally. a. Complete the GAT 2.0 (ArmyFIT Assessment) or equivalent. b. Receive a GO on all GO/NO GO assessments. c. Complete a 4 mile foot march as a class in ACH and OTV with a 10 pound (+/- 1 lb) assault pack in less than 1 hour 20 minutes. d. Attempt to negotiate all Confidence Tower elements. e. Complete the protective mask confidence exercise. f. Participate in all Team Development Course elements as a squad. g. Receive a GO on all trained Warrior Tasks and Battle Drills. h. Negotiate the Night Infiltration Course. i. Complete and receive a GO on the day land navigation course as a team. j. Complete and receive a GO on the night land navigation course as a team. k. Conduct Peer Evaluations at the end of the course. l. Complete all classroom instructional requirements. m. Demonstrate proficiency in all trained MOS individual critical tasks.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

Travel and Living Allowance TLA Advances IMS should have enough funds in U.S. dollars to cover expenses for 30 days. Meals and Incidental Expenses are 46 dollars per day.

Participation in PHYSICAL TRAINING and the FIELD TRAINING EXERCISE are MANDATOROY for this course.

Students should consider bringing a laptop or purchasing one once they arrive. The school does not issue laptops to students. Computer access is not readily available outside of the classroom in off duty hours.

Packing List

- Army Combat Uniform ACU 3 sets
- Army Service Uniform ASU Class A s 1
- ACU Cap 1
- Combat Boots 2 pair
- Belt 1
- All-Weather Coat 1
- Cold Weather coat 1 Oct Apr
- Gloves, Inserts 2 pair
- Gloves, Shell 1 pair
- Cap, Cold Weather 1
- Physical Fitness Jacket or Sweatshirt 1
- Physical Fitness Pants or Sweatpants 1
- Physical Fitness Shirt, Long Sleeve 3
- Physical Fitness Shirt, Short Sleeve 3
- Physical Fitness Shorts 3
- Running Shoes 1 pair
- Dress shoes 1 pair
- Socks, White must come above ankle 5
- Socks, green tan black 7
- Socks, Black Dress 1
- Underwear
- Undershirt, tan 5
- Undershirt, white - 1
- Personal Hygiene Items
- All Authorized Awards and Decorations
- Casual Civilian Clothing

School web site is <http://usachcs.tradoc.army.mil>

**Course International Notes:**



MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Verifiable Prerequisite Items|Prerequisite Item Value(s) or Range Description Constraint | iOfficer Area of Concentration 56A CMD UNIT CHAPLAIN Required OR i56X CHAPLAIN CANDIDATE Required |iText Prerequisites|GENERAL ENROLLMENT REQUIREMENTS. These requirements pertain to enrollment into a CHBOLC class (all Modules sequentially) or individual Modules.a. Only Chaplains and Chaplain Candidates may attend CHBOLC. Chaplains from other services and international Chaplains may attend CHBOLC as directed through Commander, US Army Training and Doctrine Command (TRADOC).b. Chaplain Candidates may attend no more than CIMT and Phase I consecutively.c. Chaplains and Chaplain Candidates are responsible for arriving with sufficient funds.d. Chaplains and Chaplain Candidates with a temporary profile that prevents full participation in CHOBOLC physical requirements, including physical training as well as the Army Physical Fitness Test, will not be enrolled. Chaplains and Chaplain Candidates with a permanent profile may be enrolled; if, they have a copy of a DA Form 3349 allowing physical activities to the level of CHBOLC requirements.Special Information: Resident attendance is required for all chaplains and chaplain candidates.GRADUATION REQUIREMENTS (Subject to provisions of TRADOC Regulation 350-36).NOTE: All training required for graduation will be made up if missed. All identified graduation requirements and course assignments must be recorded Blackboard Grade Center or similar management system. Soldiers will meet performance/learning objectives specified in the POI for any instruction/training missed. Time required to make-up training is determined locally.a. Complete the GAT 2.0 (ArmyFIT Assessment) or equivalent.b. Receive a GO on all GO/NO GO assessments.c. Complete a 4 mile foot march as a class in ACH and OTV with a 10 pound (+/- 1 lb) assault pack in less than 1 hour 20 minutes.d. Attempt to negotiate all Confidence Tower elements.e. Complete the protective mask confidence exercise.f. Participate in all Team Development Course elements as a squad.g. Receive a GO on all trained Warrior Tasks and Battle Drills.h. Negotiate the Night Infiltration Course.i. Complete and receive a GO on the day land navigation course as a team.j. Complete and receive a GO on the night land navigation course as a team.k. Conduct Peer Evaluations at the end of the course.l. Complete all classroom instructional requirements.m. Demonstrate proficiency in all trained MOS individual critical tasks. |iPrerequisite Courses|There are currently no Prerequisites in the Prerequisite Courses section.

<b>B169536</b>	<b>5-16-C20-56A</b>	<b>U</b>	<b>9.0W</b>	<b>805D</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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CHAPLAIN BASIC OFFICER LEADER  
Army

CHAPLAIN SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

Effective 2016-05-02

Course Scope:

Consists of basic skills and knowledge of military operations, staff officer skills, ethics, culture, memorial events, pastoral counseling, suicide intervention, and FTX.

Special Information:

GRADUATION REQUIREMENTS (Subject to provisions of TRADOC Regulation 350-36)NOTE: All training required for graduation will be made up if missed. All identified graduation requirements and course assignments must be recorded Blackboard Grade Center or similar management system. Soldiers will meet performance/learning objectives specified in the POI for any instruction/training missed. Time required to make-up training is determined locally.a. Pass the final APFT with a minimum score of 60 points in each event IAW AR 350-1.b. Receive a score of 70% or higher on all graded assignments.c. Achieve an overall grade average of 80% for the Course and each training phase.d. Receive a GO on all GO/NO GO assessments.e. Complete a 4 mile foot march as a class in ACH and OTV with a 10 pound (+/- 1 lb) assault pack in less than 1 hour 20 minutes.f. Complete a 4 mile foot march as a class in ACH and OTV with a 25 pound (+/- 2 lbs) assault pack in less than 1 hour 20 minutes.g. Complete a 6 mile foot march as a platoon in ACH and OTV with a 35 pound (+/- 2 lb) assault pack in less than 2 hours 30 minutes.Foreign Disclosure: FD1 - This training product has been reviewed by the training developers in coordination with the USACHCS foreign disclosure officer. This training product can be used to instruct international military students from all approved countries without restrictions.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

Travel and Living Allowance TLA Advances IMS should have enough funds in U.S. dollars to cover expenses for 30 days. Meals and Incidental Expenses are 46 dollars per day.

Participation in PHYSICAL TRAINING and the FIELD TRAINING EXERCISE are MANDATOROY for this course.

Students should consider bringing a laptop or purchasing one once they arrive. The school does not issue laptops to students. Computer access is not readily available outside of the classroom in off duty hours.

**Packing List**

- Army Combat Uniform ACU 3 sets
- Army Service Uniform ASU Class A s 1
- ACU Cap 1
- Combat Boots 2 pair
- Belt 1
- All-Weather Coat 1
- Cold Weather coat 1 Oct Apr
- Gloves, Inserts 2 pair
- Gloves, Shell 1 pair
- Cap, Cold Weather 1
- Physical Fitness Jacket or Sweatshirt 1
- Physical Fitness Pants or Sweatpants 1
- Physical Fitness Shirt, Long Sleeve 3
- Physical Fitness Shirt, Short Sleeve 3
- Physical Fitness Shorts 3
- Running Shoes 1 pair
- Dress shoes 1 pair
- Socks, White must come above ankle 5
- Socks, green tan black 7
- Socks, Black Dress 1
- Underwear
- Undershirt, tan 5
- Undershirt, white - 1
- Personal Hygiene Items
- All Authorized Awards and Decorations
- Casual Civilian Clothing

School web site is <http://usachcs.tradoc.army.mil>

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. iiText Prerequisites Newly commissioned officers endorsed for chaplain ministry by their respective denominational endorsing agencies and selected by the Department of the Army for active duty service. Must either have completed or possess a waiver for the Chaplain Initial Military Training course. Residence attendance is required. iiPrerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B169901</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	OJT ADMIN TNG-CONUS Army										UNKNOWN
	<b>Course Description:</b> This MASL is used when On-the-Job Training Administrative Training CONUS (within United States) is programmed. This MASL is used when On-the-Job Training Administrative Training CONUS (within United States) is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B169902</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OBS ADMIN TNG-CONUS Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B169905</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OJT ADMIN TNG-CONUS Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B169906</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	OBS ADMIN TNG-CONUS Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B169908</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	CONTRACT SOFTWARE DEV-CONUS Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B169909</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CONTRACT SYS TEST ENGR-CON  
Army  
UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B169930</b>	<b>SWIO</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
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SW IO MARITIME INITIATIVE  
Army  
UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B170028</b>	<b>4C-F69/260-F31 (P)</b>	<b>S</b>	<b>2.0W</b>	<b>112</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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CYBER OPERATIONS PLANNER (FVEY)  
Army  
Cyber School  
Fort Gordon, GA 30905

**Course Description:**

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them will have information stripped.

This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

**"10" level courses**

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

**Required In processing documents**

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEB.

**Driving**

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

**Mailing Address**

Students should to use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809. Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.

**TAXI**

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

IMSO PRI Mr. Nate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 0

ADMIN ALT1SGT Devonn Riley devonn.j.riley@mail.mil706-791-4329

ADMIN PRIMs. Yolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRI Mr. Greg Washington greg.washing2.civ@mail.mil 706-791-9709

TNMGR PRIMr. Thomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712

LAST UPDATED 11 FEB 19

**Course International Notes:**

<b>B170034</b>	<b>AS ASGD</b>	<b>U</b>	<b>0.0W</b>	<b>B502</b>					<b>No</b>		<b>50.00</b>
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SPECIAL FORMAL MEDICAL TNG  
Army

ARMED FORCES INSTITUTE OF PATHOLOGY  
WASHINGTON, DC 20306-6000

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B170035</b>	<b>AS ASGD</b>	<b>U</b>	<b>0.0W</b>	<b>837</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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SPECIAL FORMAL MEDICAL TNG  
Army

WILLIAM BEAUMONT ARMY MEDICAL CENTER  
EL PASO, TX 79920

**Course Description:**

**Course Prerequisite Text:**

The IMS will not have to participate in PT activities while at WBAMC. Cell phone use by the operator of a motor vehicle is not allowed on Ft. Bliss or WBAMC. IMS will have to pay for a Texas Driver's License if they wish to operate a motor vehicle. The written and driving portion of the test will be waived. IMS will have to pass a ECL test (80 or better) for English capability. Any bags that are overweight upon departure are the responsibility of the IMS.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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<b>B170036</b>	<b>AS ASGD</b>	<b>U</b>	<b>0.0W</b>	<b>877</b>					<b>No</b>		<b>50.00</b>
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SPECIAL FORMAL MEDICAL TNG  
Army

U.S. Army Medical Research Institute of Infec  
Fort Detrick, MD 21702

**Course Description:**

This MASL programs special formal medical training at the USA R&D Command, Fort Detrick, Maryland. This MASL programs special formal medical training at the USA R&D Command, Fort Detrick, Maryland.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B170037</b>	<b>AS ASGD</b>	<b>U</b>	<b>0.0W</b>	<b>831</b>					<b>No</b>		<b>50.00</b>
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SPECIAL FORMAL MEDICAL TNG  
Army

D D EISENHOWER ARMY MEDICAL CENTER  
FORT GORDON, GA 30905

**Course Description:**

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them will have information stripped.

This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

**"10" level courses**

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

**Required In processing documents**

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEB.

**Driving**

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

**Mailing Address**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Students should use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.  
 Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.

**TAXI**

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

IMSO PRI Mr. Nate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 0

ADMIN ALT1SGT Devonn Riley devonn.j.riley@mail.mil 706-791-4329

ADMIN PRIMs. Yolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRI Mr. Greg Washington greg.washing2.civ@mail.mil 706-791-9709

TNMGR PRIMr. Thomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712

LAST UPDATED 11 FEB 19

**Course International Notes:**

<b>B170038</b>	<b>AS ASGD</b>	<b>U</b>	<b>0.0W</b>	<b>878</b>					<b>No</b>		<b>50.00</b>
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SPECIAL FORMAL MEDICAL TNG  
 Army

CTR FOR HEALTH PROM & PREV MED  
 APG, MD 21010-5422

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B170039</b>	<b>AS ASGD</b>	<b>U</b>	<b>0.0W</b>	<b>834</b>					<b>No</b>		<b>50.00</b>
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SPECIAL FORMAL MEDICAL TNG  
 Army

MADIGAN ARMY MEDICAL CENTER  
 Tacoma, WA 98431

**Course Description:**

**Course Prerequisite Text:**

Country must identify candidate 60 days prior to start of course. In coming IMS's records will be reviewed by the Nursing Education Program Manager for educational background and clinical experience. Also during Phase 1, IMS will be assisted with pre-course materials. IMS must have automation skills.

**Course International Notes:**

<b>B170040</b>	<b>AS ASGD</b>	<b>U</b>	<b>0.0W</b>	<b>871</b>					<b>No</b>		<b>50.00</b>
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SPECIAL FORMAL MEDICAL TNG  
 Army

USA SCHOOL OF AVIATION MEDICINE  
 FORT RUCKER, AL 36362

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Prerequisite Text:**

1 Family members dependents accepted with coordination with SATFA and IMSO.

Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive.

Fort Rucker is unable to provide adequate life-cycle support for IMS dependents. The SCO can authorize dependents on an ITO only after obtaining IMSO concurrence and this is to be done solely on a case-by-case basis. IMS who elect to bring unauthorized dependents will do so at their own expense and these dependents must maintain self-sufficiency for the duration of their sponsor's U. S. Army sponsored training in CONUS. Additionally, these unauthorized dependents will not receive a U. S. Uniformed Services Identification and Privilege Card. If the IMSO authorizes the SCO to include IMS dependents on the ITO, then DSCA Policy Memorandum 10-39, 23 June 2010, the U. S. Army Supplement to DSCA Policy Memorandum 10-39, 2 September 2010, and the DSCA Policy Memorandum 11-32, 15 Aug 11, prevail. Prior to SCO including dependents on ITO line 12 a-b , they must first validate that the IMS has purchased proper, and sufficient healthcare coverage insurance if applicable . IMS whose authorized dependents arrive without proper healthcare coverage will not be issued a U.S. Common Access Card CAC . Additionally, these dependents will have a maximum of 10 working days in which to secure proper and sufficient healthcare coverage or obtain country indemnification via an ITO agreement. A copy of the healthcare coverage insurance policy is to be provided to the IMSO for review and approval. When it is confirmed that the policy includes proper and sufficient healthcare coverage, then the IMSO may proceed with issuing the U.S. Uniformed Services Identification and Privilege Card to the authorized dependents.

The SCO is required to provide the IMS IMS dependent's healthcare insurance policy in English to the IMSO at the first CONUS training location not later than 16 days prior to IMS report date. The policy may be mailed to the IMSO, but must be received by the IMSO not later than 16 days prior to the report date to the first CONUS training location

FAX Number 334 255-9168 or DSN 558-9168

E-mail gladys.martin.civ@mail.mil English Courses

or victor.d.oliver@mail.mil Spanish Courses

International Military Student Office

D Co 1-13th Avn Regt

ATTN Gladys Martin or Damien Oliver for Spanish Courses

Fort Rucker AL 36362

IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.

**2 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

**NON FLIGHT COURSES**

Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

3 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, Rotary Wing Instrument Course, and Rotary Wing Instrument Flight Examiner Course will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

4 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal. Please review Course Description and Prerequisites.

5 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

6 Students should be issued an A2 Visa in case their training is extended.

7 Students should bring an International Driver s License with them if available .

8 InterContinental Hotels Group IHG operates military lodging. Cost is 68.25 per day. Students staying at IHG 180 days or less will be charged a 4 Alabama State Sales Tax. Students who receive TLA will be exempt from the sales tax if their charges for lodging are Direct Billed by IHG. Directions to IHG are

From Daleville Gate You will be on 3rd Ave. Turn left at first red light onto Novosel Street. Go to the second light and turn left onto Ruf formally 5th Ave . Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

From Enterprise Gate You will be on Andrews Ave. Proceed through post for 2.5 miles. Turn left onto Tomahawk Street just past gas station . Cross over Ruf formally 5th Ave . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

From Ozark Gate You will be on Andrews Ave. Proceed through post for 5 miles. Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

Corvias Military Housing offers a variety of options for accompanied and unaccompanied students. They offer 2 or 3 bedroom homes, completely furnished to include washer and dryer, internet, and utilities. Visit them at [Rucker.CorviasMilitaryLiving.com](http://Rucker.CorviasMilitaryLiving.com) or 334-503-3644.

9 Travel and Living Allowance TLA is paid at the following rate for authorized IMS

A Flight Courses 41.00 per day On Post 57.00 per day Off Post

B Non-Flight Courses 24.85 per day On Post 57.00 per day Off Post

C Lodging will be paid according to actual charges of Post Housing not to exceed 93.00 per day.

Students attending courses 5 weeks or less must be paid in advance by SCOfor all costs prior to departure of country IAW AR 12-15. Ft Rucker does not have a Pay Facility. Any money given to the students requires opening of a bank account, submission of travel vouchers and at least a 10 day turn around in order for money to process.

10 Students and their dependents are required to furnish 2 forms of photo ID translated into English in order to be issued an ID Card. Examples include Passport, VISA, Military ID Card

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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in English , Driver s License in English , etc.

11 Baggage Fees. International Flights There is no charge for the first piece of luggage 50 lb limit . The cost for the second piece of luggage is based on final destination. Amounts range from 50 - 200 depending on final destination. The third bag and fourth bags will cost 200 - 285 each depending on final destination. There will be additional charges for any bag that weighs over 50 lbs. They allow one carry-on bag that is small enough to fit in the overhead compartment and 1 personal carry-on item handbag, computer, etc . Domestic Flights First bag 25. Second Bag 35. Third and fourth bags are charged according to weight and destination. Domestic flights are for itineraries with no connecting international flights i.e. students going to other training destinations within the Continental U. S.

12 Due to limited staff and resources, we request that all in-coming students arrive at the airport no later than 1800, Monday Friday all arrivals and departures need to be scheduled during regular duty hours, 0730 1615 if possible . If students require a taxi from the airport, they may call one of the following

Quick Service Cab334-774-8353

City Cab334-792-2138

Happy Cab 2334-390-0800

AAA Cab334-393-0499 or 334-794-6359

13 Early arrivals are discouraged unless ITO is amended to reflect the new report date. IMS are unable to get an ID card prior to the report date on their ITO.

14 IMSO cell phone number is 334 714-1896 for non-life threatening emergencies only .

15 Many courses are filled with curriculum and training up to the day of graduation. Some flying courses may be extended due to weather and other things beyond USAACE s control. Therefore, Country SCO should not purchase round trip tickets for the IMS with a specified end date. End date should be left open to avoid Country having to pay penalties in case training is delayed. We will not schedule IMS to leave on holidays or weekends unless it is an emergency. IMSO will make every effort to accommodate and assist students, but staff overtime resources required for student airport transportation are limited. Worst case, taxi service is available and IMSO can assist in coordination.

16 IMSO realizes that many of our IMS are accustomed to having domestic help in their homes. They need to be advised that domestic help in the US is very expensive. They should come here with basic laundry skills, cooking skills without setting off fire alarm , and cleaning skills including cleaning the kitchen, stove, refrigerator, and washing dishes .

17 Rental cars are recommended for Advanced Aircraft Courses AQC, IPC, MTP , FSXXI IERW Track Courses, Aviation Maintenance Officer Course, Basic Officer Leadership Course, and Aviation Captain s Career Course. Fort Rucker does not provide transportation to these courses flight line or academics . All students attending Spanish Courses are provided transportation to and from the Flight Line. Students attending FSXXI IERW are required to ride the bus due to limited parking space at the Flight Line. However, they do require transportation to and from the pickup and drop off points for safety reasons. The pickup schedule for morning flight line training is around 0430. Drop off schedule for evening flight line training is after 0100.

18 If IMS arrive after hours or on the weekend, they need to check into the hotel. Emergency contact number is 334-714-1896 IMSO cell phone . They will need to report to IMSO at 0800 on the first working day after their arrival. They will need to bring the following items with them when they report

ITO with any amendments

Passport VISA for IMS and accompanied dependents

Medical records

Flight records

Proof of medical coverage for any accompanied dependents

19 Questions may be addressed to the following

English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558

Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558

20 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

<b>B170041</b>	<b>AS ASGD</b>	<b>U</b>	<b>0.0W</b>	<b>081</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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SPECIAL FORMAL TRAINING  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

<b>B170042</b>	<b>4C-FA26B (CP)</b>	<b>U</b>	<b>29.8W</b>	<b>113</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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CYBERSPACE INFORMATION SYSTEMS ENGINEER  
Army

SIGNAL SCHOOL  
Augusta, GA 30905

**Course Description:**

Effective 2016-06-01

**Course Scope:**

FA 26B provides the Army with a corps of highly skilled Cyberspace Information Systems engineers, who manage, coordinate, and direct information services and network security at every level of operations. They manage the integration of enterprise services such as directory services, database management, configuration management, e-mail, Web-based applications, and collaboration services to form a seamless information environment that enables knowledge management and decision superiority for commanders and leaders. Utilizing an enterprise architecture, the FA 26B is responsible for developing continuous process improvement within a common enterprise and governance framework. Cyberspace Information Systems Engineers operate enterprise-wide together with Signal Operations (BR25), Cyberspace Systems Management (FA 26B) officers, Cyberspace Operations Engineering (FA26C) officers, within the Cyberspace Operations community ( i.e. Intelligence Community, Information Operations, Electronic Warfare, Fires and Effects, etc.) to provide the communications networks and information services necessary for unified land operations in an Army and Joint Interagency Intergovernmental and Multinational (JIIM) environment.

**Special Information:**

Completion of a Cyberspace Engineering Leveler Course and/or undergraduate degree in engineering, telecommunications, mathematics, physics or a related technical discipline. No security clearance is required for attending this course however a Top Secret clearance with Special Compartmented Information access (TS/SCI) will be required for FA26 officers before operating in their next unit of assignment. Physical Demands: 1. Occasionally lift/lower and carry 15 pound of Commercial Off The Self (COTS) equipment stacks. 2. Must possess finger dexterity in both hands for computer input requirements.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Student Email**

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them will have information stripped.

This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

**"10" level courses**

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

**Required In processing documents**

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEb.

**Driving**

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

**Mailing Address**

Students should use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.

Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.

**TAXI**

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

IMSO PRI Mr. Nate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 0

ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.mil 706-791-4329

ADMIN PRIMs. Yolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRI Mr. Greg Washington greg.washing2.civ@mail.mil 706-791-9709

TNMGR PRIMr. Thomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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LAST UPDATED 11 FEB 19

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Must meet height weight std IAW AR 600-9 YES Required i iCivilian Education Level G FOUR YEARS OF COLLEGE Required i iPay Grade O3 Through O6 O3 - OFFICER TO O6 - OFFICER Required iiText Prerequisites iFA26 designation, and/or undergraduate degree in engineering, telecommunications, mathematics, physics or a related technical discipline. iiPrerequisite Courses iThere are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B170043</b>	<b>AS ASGD</b>	<b>U</b>	<b>0.0W</b>	<b>836</b>					<b>No</b>		<b>50.00</b>
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SPECIAL FORMAL MEDICAL TNG  
Army

WALTER REED ARMY MEDICAL CENTER  
Washington D.C., DC

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B170050</b>	<b>TEMP</b>	<b>S</b>	<b>2.0W</b>	<b>112</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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CYBER OPERATIONS PLANNER (COALITION)  
Army

Cyber School  
Fort Gordon, GA 30905

**Course Description:**

Provides training to Coalition partner Nations on cyber planning and preparing for Offensive Cyberspace Operations (OCO) and Defensive Cyber Operations (DCO) missions.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them with have information stripped.

This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

**"10" level courses**

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

**Required In processing documents**

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEB.

**Driving**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

**Mailing Address**

Students should to use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809. Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.

**TAXI**

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

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ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.mil706-791-4329

ADMIN PRIMs. Yolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRI Mr. Greg Washington greg.washing2.civ@mail.mil 706-791-9709

TNMGR PRIMr. Thomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712

LAST UPDATED 11 FEB 19

**Course International Notes:**

<b>B170053</b>	<b>AS ASGD</b>	<b>U</b>	<b>0.0W</b>	<b>802</b>	<b>0</b>				<b>No</b>	<b>50.00</b>
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SPECIAL FORMAL TRAINING  
Army

National Geospatial Intelligence College  
SPRINGFIELD, VA 22150

**Course Description:**

Specialized Mapping Course.

EMAIL dated 2 Sep 10, the School of Geospatial-Intelligence (TSG) will not be accepting international students from December 2010 through September 2011 (1QTR thru 4QTR / FY11). The School will be unable to accommodate and logistically support international attendance during this timeframe.

**Course Prerequisite Text:**

Family members or dependents NOT authorized.

This MASL can ONLY be programmed in accordance with National Geospatial-Intelligence College and NGA Directorate of International Affairs.

**Course International Notes:**

None.iiEMAIL dated 2 Sep 10, the School of Geospatial-Intelligence (TSG) will not be accepting international students from December 2010 through September 2011 (1QTR thru 4QTR / FY11). The School will be unable to accommodate and logistically support international attendance during this timeframe.

<b>B170061</b>	<b>DITN</b>	<b>U</b>	<b>3.0W</b>	<b>B141</b>	<b>70</b>				<b>No</b>	<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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DISRUPTING ILLICIT TRAFFICKING NETWORK  
Army

Northeast Counterdrug Training Center  
Annville, PA 17003

**Course Description:**

**COURSE DESCRIPTION:**

The goal of this course is to provide techniques to enable the personnel working in the security and law enforcement capacity to safely discover and investigate illegal contraband activities and collect evidence for prosecution. This course will provide instruction to sworn security and LEA on managing narcotics informants, roadway traffic stops and interdiction, commercial transportation of narcotics, and physical surveillance.

**Module 1 (3 days)**

This module instructs new and experienced officers in the efficient, safe, and legal protocols for developing, managing, and deploying confidential informants in narcotics cases. Officers will be taught to identify and avoid potential "problem" informants and integrity issues. Developing and utilizing a variety of informants, such as informants working off new arrest, a sentence reduction, jail and prison inmates, probationers, parolees, and other categories will be covered in class. Briefing, debriefing, and interviewing informants will be instructed.

**Module 2 (2 days)**

This module is designed for veterans and newcomers alike. It focuses on the relationship between traffic enforcement and drug interdiction enforcement. Specific techniques are covered to assist officers in detecting drug trafficking activity. Students will receive extensive instruction in roadside interviews, which include hands-on training with vehicles equipped with aftermarket installed false compartments used to conceal drugs money, and weapons. Students will also participate in mock roadside interviews in an effort to detect deception.

**Module 3 (3 days)**

This module provides students with the skills necessary to conduct successful commercial vehicle drug interdiction. It will equip students with the ability to make a rapid assessment on whether narcotics activity is taking place. This rapid assessment can be enhanced by becoming familiar with current criminal trends and understanding how to use this information to confirm or deny one's suspicion. The skills learned during this module are taught, not only through the classroom, but through hands-on training and searching of commercial motor vehicles. Students are taught how to locate narcotics in hidden compartments and electronic traps on these vehicles, as well as learning the vehicle's natural voids.

**Module 4 (5 days)**

This module focuses on the categories of: physical surveillance, surveillance terminology, equipment, and skills. It addresses: conducting surveillance on drug traffickers, circumventing counter-surveillance, identifying terrorist counter-surveillance, tactical operation plans, investigative reports, and preparing for surveillance and operation scratch reports. After the first day of lecture, students will understand the rules, terminology, and tactics, which will prepare them for surveillance operations.

**MASL Notes:**

Students should be sworn government security forces, law enforcement, and military personnel who work in counter-narcotics.

**Course Prerequisite Text:**

Dependents are not authorized for personnel attending courses at the Northeast Counter Drug Training Center, Fort Indiantown Gap. Fort Indiantown Gap does not have family quarters. Extended stay hotels are all above per diem rate and short term furnished apartments are very difficult to find. Recommend rental car courses due to the fact that the closest restaurant is approximately one mile away. Government Meals not authorized. Flights to the Northeast Counter Drug Training Center should terminate at Harrisburg International Airport KMDT .

**Course International Notes:**

<b>B171000</b>	<b>521-F15</b>	<b>U</b>	<b>1.0W</b>	<b>400</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	COMMANDANT PRE-COMMAND Army										
	<b>Course Description:</b> Course Scope: A course of instruction designed to prepare SGMs or CSMs for positions of greater responsibility as commandant of a Noncommissioned Officer Academy (NCOA). Major subject areas include resource management, TRADOC Quality Assurance Program (QAO), Training Requirements Analysis System (TRAS), and training management. Emphasis throughout the course is on the assigned and inherent duties and responsibilities of an academy commandant.										
	<b>Special Information:</b> No honor or distinguished graduate designated; students are not ranked in order of merit. The Academy may eliminate students from the course under the provisions of AR 350-1.										
	<b>REMARKS:</b> Students must complete the course prior to or within six months of assignment as a commandant.										
	<b>Course Prerequisite Text:</b> IMMEDIATE ATTENTION Family Members Dependents NOT permitted Dependents are not authorized to accompany international students nor will they receive U.S. Army Command Sponsorship. DSCA Policy Memorandum supersedes DSCA Policy Memorandum 07-27. Use the new policy concurrently with DSCA Policy Memorandum 09-42, Medical Screening of IMS, Civilians and Authorized Dependents. Prior to issuing ITOs for attending students, health insurance documentation must be digitally sent or facsimiled to the IMSO, USASMA at michael.r.huffman4.civ@mail.mil or DSN 621-9055 CEL 915.443.6310. IMSO will notify the SCO or CPM upon review and acceptance of insurance prior to publishing an ITO. SCO will coordinate arrival of IMS NLT five working days prior to the course start date for in processing and issue of government issued identification cards, Information Awareness training and certificates, and AKO account activation. Students are required to bring their garrison and field duty uniforms. International student lodging is 88.00 per night for FY16 and the expected per-diem is 65.00 for MMIE Transportation is not necessary as the lodging is adjacent to the academy property.88Students will be housed in Army Hotels Lodging adjacent to the academy. Per-Diem for this location is 88 a day for lodging and international students for whom the IMSO does not pay lodging IMET , the students must be prepared to pay lodging at the time of registration.88ECL requirment for this course is a minimum of 80										
	<b>Course International Notes:</b> Verifiable Prerequisite ItemsPrerequisite ItemValue(s) or RangeDescriptionConstraintPay GradeE8 Through E9E8 - ENLISTED TO E9 - ENLISTEDRequiredText PrerequisitesA SGM or CSM who is a member of the Regular Army, Army National Guard, or US Army Reserve selected to serve as commandant of an NCOA. Phase prerequisites: Must meet physical fitness and weight standards as prescribed in AR 350-1 and AR 600-9. Must complete course number 2G-F94V3.1-Commander's Safety Course version 3.1 (Online), this course must be completed prior to graduation from CPCC. This course is available at https://crc.army.mil. Must complete Supervisory Development Course at https://cpolhrp.belvoir.army.mil/scr/functionalareas/CHRA/hrd/LdrShp/SDC.pdfMust complete GPC/GOVCC training at https://training.smartpay.gas.gov/IMust complete ATTRS user training at https://www.atrrs.army.milPrerequisite CoursesThere are currently no Prerequisites in the Prerequisite Courses section. See other sections.										
<b>B171001</b>	<b>2G-FA30</b>	<b>S</b>	<b>12.0W</b>	<b>150</b>	<b>80</b>				<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INFORMATION OPERATIONS (FA30)  
Army

US Army Combined Arms Center  
FORT LEAVENWORTH, KS 66027-1352

**Course Description:**

Effective 2017-11-07

**Course Scope:**

This course challenges students to learn, understand, apply, and analyze Army IO doctrine and TTPs across the spectrum of conflict. Students develop their planning skills and demonstrate their knowledge of IO in a series of practical exercises (PEs) and product development exercises. The training experience prepares the students for assignments at the tactical and operational echelons where they are expected to plan, coordinate, integrate, and synchronize IO activities. The course includes an in-depth review of IO doctrine, instruction and application of how to synchronize IO elements, study and application of IO planning, integration of IO with the fundamentals of operational warfighting, and study of joint and interagency operations to include extensive research into cultural awareness. The final week of the course is spent applying previously learned skills and knowledge through a capstone practical exercise as part of an IO working group.

An in-depth study of IO, including the elements of offensive and defensive IO; studied from the perspective of the FA 30 officer, who has integration, coordination, and synchronization responsibilities at the Division and Corps staff levels; OPSEC, Electronic Warfare, Military Information Support Operations (MISO), Civil Affairs, Public Affairs, Physical Destruction, Vulnerability Assessment, Military Deception, Combat Camera, Cyber Electromagnetic Activities, and Information Assurance; IO planning and planning products within the framework of the Military Decision Making Process (MDMP).

**Special Information:**

FA30 qualification and development: Information Operations officers will receive initial training and education before they begin an FA 30 assignment. After selection into FA 30, active duty officers will attend the 12-week Information Operations Qualification Course (IOQC) at Fort Leavenworth, Kansas. The Information Operations Qualification Course develops Information Operations Officers (FA 30) with the requisite competencies to serve successfully on staffs at the BCT through ASCC level. Information Operations Officer (FA 30) participation in other Army educational opportunities is based on Army needs. A limited number of officers will be selected for fully funded Advanced Civilian Schooling or Training with Industry Programs. Although it is not required for promotion consideration, a graduate degree should be a goal of every Information Operations Officer.

**Course Prerequisite Text:**

Family Members Dependents NOT authorized. Attendance is coordinated on a case by case basis. Purchase of round trip transportation is recommended for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment. IMS authorized TLA must be advanced no less than 30 days TLA entitlement and have that money immediately available to them upon arrival at Fort Leavenworth. IMSO s recommendation for 30 day advance is USD 4,500.

International Officers from Australia, Canada, and United Kingdom, who are assigned to information operations type assignments, are authorized to take the course upon approval of the course director. US equivalent secret clearance is required. Approximately five days of POI covering Military Deception will be taught at a Classified level. The school will substitute appropriate training for blocks of instruction unavailable to IMS.

To view this course as currently described in the Army Training Requirements and Resources System ATRRS go to [www.atrrs.army.mil](http://www.atrrs.army.mil). Click on the Course Catalog button, then enter 2G-FA30 in the Course Number box, then click on the Search the ATRRS Course Catalog button. At the ATRRS Course Catalog Search Results screen, click the 2G-FA30 link underneath the Course box to view Information for Course 2G-FA30 . NOTE the Information for School 150 box is general in nature and should NOT be given to or used for briefing International Military Students. Use the Location Remarks in SC-TMS for Pre-Departure Briefings.

Direct questions about this course or location to the IMSO, at [usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil](mailto:usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil)

**Course International Notes:**

Verifiable Prerequisite Items | Prerequisite Item Value(s) or Range Description Constraint | iService Designator Z FOREIGN Required | iText Prerequisitesia. The Information Operations Qualification Course (IOQC) is for U.S. Army Active and Reserve Component commissioned Officers in the grades O-3 through O-6 who are accessed in the Functional Area (FA) 30 career field or who have a valid requirement from the career field to attend the course. Secret Clearance is required. b. International Officers from Australia, Britain, New Zealand, and Canada (FVEYS) who are assigned to positions that are information operations related assignments are authorized to attend the course upon approval. U.S. equivalent secret clearance is required.

<b>B171003</b>	<b>JIOOC</b>	<b>U</b>	<b>4.0W</b>	<b>516</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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JOINT INFORMATION OPERATIONS ORIENTATION COUR (DL)  
Army

Joint Forces Staff College  
NORFOLK, VA 23511-6097

**Course Description:**

Description (Include Purpose and Scope):

The JOINT INFORMATION OPERATIONS ORIENTATION COURSE (JIOOC) is taught via distance learning at the UNCLASSIFIED level, and INVITATIONS ARE EXTENDED TO AUSTRALIA, CANADA, GREAT BRITAIN AND NEW ZEALAND. This course is a prerequisite for allied personnel attending the JOINT INFORMATION OPERATIONS PLANNERS COURSE (JIOPC) B171061. The course is synchronous with weekly student deliverables based upon faculty guided student discussion requirements. The objective of the JIOOC is to educate and train US and allied partner mid-grade officers and US Department of Defense Civilian equivalents, with a common baseline of IO knowledge. This course will provide the foundation upon which to develop practical IO skills and the ability to integrate and synchronize Information Related Capabilities (IRCs) within an IO cell in support of an operational-level Joint Planning Group.

The course is particularly relevant to those serving in support of IO cells or other staff positions within a Combined Joint Force requiring a basic knowledge of Joint IO. The course consists of an introduction to Joint planning, Joint IO doctrine and policy, Intelligence Support to IO, Information Related Capabilities (IRCs), Joint Targeting, and associated topics.

**Course Prerequisite Text:**

Notes:

Int'l Notes: THIS COURSE IS ONLY OPEN TO United Kingdom, Canada, New Zealand, Australia.

**Course International Notes:**

This is a prerequisite for our Joint Information Operations Course MASL#B171061.

<b>B171011</b>	<b>9E-SI/ASI7J/920-ASI7J</b>	<b>S</b>	<b>6.0W</b>	<b>159</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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RED TEAM MEMBER  
Army

UNIV OF FOREIGN MIL & CULTURAL STUDIES  
Fort Leavenworth, KS 66027-1352

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**GRADUATES OF UFMCS WILL:**

- a. Serve as the command's devil's advocate by providing critical reviews and analysis of concepts and plans as well as providing alternative and creative solutions.
- b. Anticipate the cultural perception of partners, adversaries and others by identifying the second and third order effects of operations in a cultural context and anticipating strategic and operational implications.
- c. Improve decision making during planning and operations by assisting in the development of problem definition and desired end states, identifying friendly and enemy vulnerabilities, challenging assumptions and offering alternative perspectives.

**Content**

1. Red Team TTP and Doctrine Block: Intro to Red Teaming and Doctrine; Negotiations; Group Dynamics; RT and the MDMP; Operational Exercise. Red Team TTPs/Red Team Tools (6 or more from the following)-Devils Advocacy, 4-Ways of Seeing, Deconstruct and Argument, SWOT, Cultural Perception Framework, Stakeholder Mapping, Pre-mortem Analysis, Key Assumptions Check, String of Pearls, 13 Critical Variables, 9-step Cultural Methodology, Critical MDMP Questions.
2. Critical Thinking & Reasoning Block: How We Think & Decide Module: What Happens When We Think & Decide; Mental Models and Framing. Why We Don't Think Very Well Module: Complexity and Systems Thinking; Cognitive Biases & Groupthink. How Can We Think Better Module: What is Critical Thinking; Argument Deconstruction. Western Military Theory Module; Introduction to Theory. Non-Western Thinking Module; Eastern vs. Western Thought.
3. Culture Block: Orientation Module: Meaning - Frameworks for Analysis; Views - Cognitive Frameworks; Religion; Social Structures; Economics; Politics; Globalization; PE-Country Studies: (2 from the following): Afghanistan; Colombia; Iran; Iraq; Lebanon; North Korea; Somalia; Yemen.
4. Operational Environment Block: Common Trends; Use of Force; Case Studies (2 from the following): American Airpower; Cuban Missile Crisis; Guderian-Reeves; Ko Je Do; Liberia Defense Sector Reform; Mexican Cartels; NASA Space Shuttle Program; Philippine Insurrection; Operation Arizona Market; Operation Iraqi Freedom; Operation Panther Shield; Operation Urgent Fury; Blacklist five day exercise.

Under the auspices of TRADOC DCSINT, UFMCS courses are analogous in intensity to other advanced military studies programs. Lessons are predicated on a small group seminar format with extensive reading (gauged at 150 words per minute), independent research, practical exercises, and mentoring. While some variations may occur, curriculum is delivered inside rigorous parameters: Schoolwork is in the context of the operational environment; critically think partner/adversary/other perspectives. Faculty includes in-house subject matter experts, guest speakers, and reputable specialists.

Foreign Disclosure: FD2 - The materials contained in this training event/course have been reviewed by the developers in coordination with the Ft Leavenworth FD authority. This training/event course is releasable to military students from foreign countries on a case-by-case basis. Foreign countries desiring to place students in this training/event/course will meet one or more of the following criteria: (a) Own a specific piece of equipment; (b) Have a signed letter of intent; (c) Have a waiver from HQ DA; (d) Have the U.S. Government release for training.

Course Scope: To educate, train, and provide the practical experience for Red Team Members to manage the Red Teaming process and collect, interpret, produce, and evaluate information from alternative sources and from alternative perspectives.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family Members Dependents NOT authorized. Attendance is coordinated on a case by case basis. Purchase of round trip transportation is recommended for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment. IMS authorized TLA must be advanced no less than 30 days TLA entitlement and have that money immediately available to them upon arrival at Fort Leavenworth. IMSO s recommendation for 30 day advance is USD 4,500.

Direct questions about this course or location to the IMSO, at usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil

To view this course as currently described in the Army Training Requirements and Resources System ATRRS go to <https://www.atrrs.army.mil>. Click on the Course Catalog button, then enter 9E-SI ASI7J 920-ASI7J in the Course Number box, then click on the Search the ATRRS Course Catalog button. At the ATRRS Course Catalog Search Results screen, click the 9E-SI ASI7J 920-ASI7J link underneath the Course box to view Information for Course 9E-SI ASI7J 920-ASI7J . NOTE the Information for School 159 box is general in nature and should NOT be given to or used for briefing International Military Students. Use the Location Remarks in SC-TMS for Pre-Departure Briefings.

The University of Foreign Military and Cultural Studies brings a unique, tailored approach to providing an education focused on decision support. The core of our curriculum is based on self-awareness, groupthink mitigation, critical thinking, and cultural apperception. Our premise us that people and organizations court failure in predictable ways, that they do so by degrees almost imperceptibly and that they do so according to their mindset, biases, and experience, which are formed in large part by culture and context. Our education involves more than Socratic discussion and brainstorming. We belief that good decision process are essential to good outcomes. To that end, our curriculum is rich in divergent process, Red Team tools, and liberating structures, all aimed at decision support. We borrow techniques, methods, frameworks, and best practices from several sources and disciplines to create an education and practical application method that we find to be the best safeguard against individual and organizational tendencies toward biases, errors in cognition, and groupthink. Our approach has proven effective in units and organizations from brigades to the Joint Staff.

Courseware is presented at a graduate level of study and students should plan for four hours of classroom discussion and experiential learning and four hours of homework to include reading and journaling.

Lesson topics for the six-week course include temperament and group dynamics, negotiations, perception and interpretation, cognitive biases and groupthink, mental models and framing, complexity and systems thinking, religion s role in culture, politics and economics, eastern versus western thought, country studies, and an operational exercise designed to apply the tools and concepts presented during the course.

A variety of offsite visits to the Kansas City area, along with subject matter expert participation, is scheduled to enhance and enrich the curriculum.

**Course International Notes:**

- Be able to listen, speak and write in English and read 250 pages English readings per night at an average of 150 words per minute.i- Minimum equivalent Secret or higher security clearance is required. Must be acceptable to the U.S. Government and verified by SATFA Headquarters TRADOC prior to enrollment into ATRRS.i- ITO must specify the individual by full name, identification information, country and organization, security clearance level, and authorize travel to the U.S. and Fort Leavenworth, KS, for attendance at MASL ID B171011.i- SATFA must ensure that International Student pay grades are equivalent or higher than U.S. pay grades established in ATRRS for attendance at the UFMCS, e.g., officers in grades O3 through O6, senior Warrant Officers in grades W3 through W5, and senior Enlisted in grades E7 through E9.

<b>B171012</b>	<b>9E-F16/920-F6</b>	<b>U</b>	<b>2.0W</b>	<b>159</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	CRITICAL THINKING FOR RED TEAM PRACTITIONER Army										UNIV OF FOREIGN MIL & CULTURAL STUDIES Fort Leavenworth, KS 66027-1352
	<b>Course Description:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2015-07-14

Course Scope:

Course is a basic review of the longer UFMCS courses, is tailorable to the audience, and includes two of the following four UFMCS pillars: Introspection and Self-Reflection; Groupthink Mitigation; Fostering Cultural Empathy; or Applied Critical Thinking. Introspection and self-reflection includes: Personality Dimensions, Introspective Life-Changing Event presentation, and daily journaling. Groupthink mitigation includes: Basic understanding of GT causes and methods to mitigate. Fostering cultural empathy includes: Basic introductory classes in cultural meaning and frameworks. Applied Critical Thinking includes: Basic introductory classes in Perception and Intuition, Mental Models, Framing and Argument Deconstruction. Course also includes 13 Tools and Methods.

Special Information:

POC: Gary Olson 913-684-4336gary.c.olson2.civ@mail.mil This course is offered twice a year at Ft Leavenworth. It is also offered as an MTT. When conducted as an MTT, instructor TDY and book shipping are paid for by the requesting unit. Course is open to: officers (O1-O6), enlisted (E4-E9), warrant officers (W1-W5), government civilians (GS7-GS15), and contractors

**Course Prerequisite Text:**

Family Members Dependents NOT authorized. Attendance is coordinated on a case by case basis. Purchase of round trip transportation is recommended for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment.

IMS authorized TLA must be advanced full TLA entitlement and have that money immediately available to them upon arrival at Fort Leavenworth. IMSO s recommendation is USD 2,240.00.

Direct questions about this course or location to the IMSO, at [usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil](mailto:usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil)

To view this course as currently described in the Army Training Requirements and Resources System ATRRS go to <https://www.atrrs.army.mil>. Click on the Course Catalog button, then enter 9E-F16 920-F6 in the Course Number box, then click on the Search the ATRRS Course Catalog button. At the ATRRS Course Catalog Search Results screen, click the 9E-F16 920-F6 link underneath the Course box to view Information for Course 9E-F16 920-F6. NOTE the Information for School 159 box is general in nature and should NOT be given to or used for briefing International Military Students. Use the Location Remarks in SC-TMS for Pre-Departure Briefings.

The University of Foreign Military and Cultural Studies brings a unique, tailored approach to providing an education focused on decision support. The core of our curriculum is based on self-awareness, groupthink mitigation, critical thinking, and cultural apperception. Our premise is that people and organizations court failure in predictable ways, that they do so by degrees almost imperceptibly and that they do so according to their mindset, biases, and experience, which are formed in large part by culture and context. Our education involves more than Socratic discussion and brainstorming. We believe that good decision processes are essential to good outcomes. To that end, our curriculum is rich in divergent process, Red Team tools, and liberating structures, all aimed at decision support. We borrow techniques, methods, frameworks, and best practices from several sources and disciplines to create an education and practical application method that we find to be the best safeguard against individual and organizational tendencies toward biases, errors in cognition, and groupthink. Our approach has proven effective in units and organizations from brigades to the Joint Staff.

Courseware is presented at a graduate level of study and students should plan for four hours of classroom discussion and experiential learning and four hours of homework to include reading and journaling.

The two-week course lessons include temperament and group dynamics, perception and interpretation, cognitive biases and groupthink, mental models and framing, complexity and systems thinking, and an operational exercise designed to apply the tools and concepts presented by the course.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint   iCivilian Education Level E TWO YEARS OF COLLEGE Required   iCourse Security Clearance F SECRET Required   iPay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required   iService Designator Z FOREIGN Required   iText Prerequisites There are currently no Prerequisites in the Text Prerequisites section. See other sections.ii- Be able to listen, speak and write in English and read 250 pages English readings per night at an average of 150 words per minute.i- Minimum equivalent Secret or higher security clearance is required. Must be acceptable to the U.S. Government and verified by SATFA Headquarters TRADOC prior to enrollment into ATRRS.i- ITO must specify the individual by full name, identification information, country and organization, security clearance level, and authorize travel to the U.S. and Fort Leavenworth, KS, for attendance at MASL ID B171012.i- SATFA must ensure that International Student pay grades are equivalent or higher than U.S. pay grades established in ATRRS for attendance at the UFMCS, e.g., officers in grades O3 through O6, senior Warrant Officers in grades W3 through W5, and senior Enlisted in grades E7 through E9.										
<b>B171013</b>	<b>9E-SI/ASI7G/920-ASI7G ALT</b>	<b>S</b>	<b>9.8W</b>	<b>159</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

RED TEAM LEADER  
Army

UNIV OF FOREIGN MIL & CULTURAL STUDIES  
Fort Leavenworth, KS 66027-1352

**Course Description:**

Course Description: GRADUATES OF UFMCS WILL:

- a. Serve as the command's devil's advocate by providing critical reviews and analysis of concepts and plans as well as providing alternative and creative solutions.
- b. Anticipate the cultural perception of partners, adversaries and others by identifying the second and third order effects of operations in a cultural context and anticipating strategic and operational implications.
- c. Improve decision making during planning and operations by assisting in the development of problem definition and desired end states, identifying friendly and enemy vulnerabilities, challenging assumptions and offering alternative perspectives.

Content

1. Red Team TTP & Doctrine Block: Intro to Red Teaming & Doctrine; Preview of Red Team Handbook; Negotiations; Group Dynamics; (2 from the following): Written Communication; Red Team Panel; Institutional & Strategic Red Teaming Panel; MAGTF Training Panel; Threat Emulation; RT and the MDMP; MDMP and COIN; Coalition Doctrine; Adversary Doctrine TTPs; (3) day Operational Exercise; Red Team TTPs/Red Team Tools (9 or more from the following)-Devil's Advocacy, 4-Ways of Seeing, Deconstruct and Argument, SWOT, Cultural Perception Framework, Stakeholder Mapping, Pre-mortem Analysis, 13 Critical Variables, 9-step Cultural Methodology, Critical MDMP Questions.
2. Critical Thinking & Reasoning Block: How We Think & Decide Module: Logic Emotion Patterns & Analogies; Decision-Making Optimizing vs. Minimizing; Memory Framing & Apperception. Why We Don't Think Very Well Module: Complexity and Systems Thinking; Cognitive Biases; Groupthink. How Can We Think Better Module: What is Critical Thinking; Argument Deconstruction; Guides to Improve Thinking: Western Military Theory Module; Introduction to Theory; Western Military Land Theory: Non-Western Thinking Module; Eastern vs. Western Thought; Eastern Military Theory Ethics of War Module; Western Ethics of Warfare.
3. Culture Block: Orientation Module: Meaning - Frameworks for Analysis; Views - Cognitive Frameworks; Physical Geography; Semiotics - Language & Symbols; Religion; Social Structures; Economics; Politics ; Globalization; PE-Country Studies (3 from the following) Afghanistan; Colombia; Iran; Iraq; Lebanon; North Korea; Somalia; Yemen
4. Operational Environment Block: Strategic Environment; Common Trends; Culture of Religion; Economic Factors; Use of Force; 1 from the following: Militias; Insurgency; Defining Terrorism; Psychology of Terrorism; Terrorism Panel. Blacklist (3) day exercise, and Freedonia (3) day, or (3) Case Studies from the following: American Airpower; Cuban Missile Crisis; Guderian-Reeves; Ko Je Do; Liberia Defense Sector Reform; Mexican Cartels; NASA Space Shuttle Program; Philippine Insurrection; Operation Arizona Market; Operation Iraqi Freedom; Operation Panther Shield; Operation Urgent Fury.

Course Scope: To educate, train, and provide practical experience for ASI awarded Red Team Leaders who lead trained Red Team members or tailored teams in critical thinking and decision support red teaming. Red teaming is defined as a function, executed by trained, educated, and practiced experts, to provide commanders an independent capability to fully explore alternatives in plans, operations, and capabilities in the context of the operational environment and from the perspective of both our partners and adversaries. The SG-RTL is a highly compressed and urgency-tailored version of the complete Red Team Leader's Course (RTL).

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family Members Dependents NOT authorized. Attendance is coordinated on a case by case basis. Purchase of round trip transportation is recommended for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment.

IMS authorized TLA must be advanced no less than 30 days TLA entitlement and have that money immediately available to them upon arrival at Fort Leavenworth. IMSO s recommendation for 30 day advance is USD 4,500.

Direct questions about this course or location to the IMSO, at [usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil](mailto:usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil)

To view this course as currently described in the Army Training Requirements and Resources System ATRRS go to <https://www.atrrs.army.mil>. Click on the Course Catalog button, then enter 9E-SI ASI7G 920-ASI7G ALT in the "Course Number" box, then click on the Search the ATRRS Course Catalog button. At the ATRRS Course Catalog Search Results screen, click the "9E-SI ASI7G 920-ASI7G ALT" link underneath the Course box to view "Information for Course 9E-SI ASI7G 920-ASI7G ALT". NOTE the Information for School 159 box is general in nature and should NOT be given to or used for briefing International Military Students. Use the Location Remarks in SC-TMS for Pre-Departure Briefings.

The University of Foreign Military and Cultural Studies brings a unique, tailored approach to providing an education focused on decision support. The core of our curriculum is based on self-awareness, groupthink mitigation, critical thinking, and cultural apperception. Our premise is that people and organizations court failure in predictable ways, that they do so by degrees almost imperceptibly and that they do so according to their mindset, biases, and experience, which are formed in large part by culture and context. Our education involves more than Socratic discussion and brainstorming. We believe that good decision processes are essential to good outcomes. To that end, our curriculum is rich in divergent process, Red Team tools, and liberating structures, all aimed at decision support. We borrow techniques, methods, frameworks, and best practices from several sources and disciplines to create an education and practical application method that we find to be the best safeguard against individual and organizational tendencies toward biases, errors in cognition, and groupthink. Our approach has proven effective in units and organizations from brigades to the Joint Staff.

Courseware is presented at a graduate level of study and students should plan for four hours of classroom discussion and experiential learning and four hours of homework to include reading and journaling.

Lesson topics for the nine-week course include temperament and group dynamics, negotiations, perception and interpretation, argument deconstruction, cognitive biases and groupthink, mental models and framing, complexity and systems thinking, religion's role in culture, politics and economics, eastern versus western thought, country studies, common trends in the operational environment, and an operational exercise designed to apply the tools and concepts presented during the course.

A variety of offsite visits to the Kansas City area, along with subject matter expert participation, is scheduled to enhance and enrich the curriculum.

**Course International Notes:**

- Be able to listen, speak and write in English and read 250 pages English readings per night at an average of 150 words per minute. i- Minimum equivalent Secret or higher security clearance is required. Must be acceptable to the U.S. Government and verified by SATFA Headquarters TRADOC prior to enrollment into ATRRS. i- ITO must specify the individual by full name, identification information, country and organization, security clearance level, and authorize travel to the U.S. and Fort Leavenworth, KS, for attendance at MASL ID B171013. i- SATFA must ensure that International Student pay grades are equivalent or higher than U.S. pay grades established in ATRRS for attendance at the UFMCS, e.g., officers in grades O3 through O6, senior Warrant Officers in grades W3 through W5, and senior Enlisted in grades E7 through E9.

<b>B171014</b>	<b>9E-SI/ASI7G/920-ASI7G</b>	<b>S</b>	<b>18.8W</b>	<b>159</b>	<b>80</b>		<b>No</b>				<b>50.00</b>
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RED TEAM LEADER  
Army

UNIV OF FOREIGN MIL & CULTURAL STUDIES  
Fort Leavenworth, KS 66027-1352

**Course Description:**

Introduction to Red Teaming; Reaction Course Practical Exercise; Red Teaming Group Dynamics, Communications, and Negotiations; Institutional and Strategic Red Teaming; Red Teaming Panelist Discussions; Iraqi Freedom Case Study; Western Military Theory; Non-Western Military Thought; Competitive Models; United States Red Teaming Doctrine and War Gaming Tactics, Techniques, and Procedures; Coalition Doctrine; Red Teaming and Military Decision-Making Process; Adversary Tactics, Techniques, and Procedures; Red Teaming Tactics, Techniques, and Procedures; Threat Emulation; General Anthropology; Anthropology of Violence; Operational Environment; Red Teaming Operational Experience; Red Teaming End of Course Practical Exercise.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Special Information:**

To educate, train, and provide the practical experience for Red Team Leaders to enable a force-wide understanding of decision making under conditions of strategic and operational uncertainty.

Red teaming is defined as a function, executed by trained, educated, and practiced experts, to provide commanders an independent capability to fully explore alternatives in plans, operations, and capabilities in the context of the operational environment and from the perspective of both our partners and adversaries

**GRADUATES OF UFMCS WILL :**

a. Serve as the commands devil's advocate by providing critical reviews and analysis of concepts and plans as well as providing alternative and creative solutions.

b. Anticipate the cultural perception of partners and adversaries by identifying the second and third order effects of operations in a cultural context and anticipating strategic and operational implications.

c. Improve decision making during planning and operations by assisting in the development of problem definition and end states, identifying friendly and enemy vulnerabilities, challenging assumptions and offering alternative

d. Ensure the adversary is appropriately portrayed in war gaming.

All candidates must possess a Secret security clearance. However, some prerequisites are waiver-able (\*) through negotiations with the Director of UFMCS and the gaining command, 913-684-3857 or 913-684-3836 (DSN 552).

The target students are graduates of the U.S. Army CGSC or equivalent intermediate and senior level school \* (Senior Captain thru Colonel, and Chief Warrant Officer 3/4/5 with MEL IV qualification or equivalent). Command must stipulate that the individual is capable of graduate level work \*.

Under the auspices of TRADOC DCSINT, UFMCS courses are analogous in intensity to other advanced military studies programs. Lessons are predicated on a classroom seminar format with extensive reading (gauged at 150 words per minute), independent research, practical exercises, and mentoring. While some variations may occur, curriculum is delivered inside rigorous parameters:

- A) Schoolwork is in the context of 'operational environment'; critically think partner/adversary perspectives.
- B) Assume 15 students organized into one section of smaller groups for collective participation.
- C) Faculty includes in-house subject matter experts, guest speakers, and reputable specialists.

Skill Code data: A recent update of DA Pam 611-21 establishes SI Code 7G for association with any officer area of Concentration (AOC) to identify personnel who have completed the Red Team Leader's Course and are trained and qualified by the University of Foreign Military and Cultural Studies at Ft Leavenworth, Kansas.

FD2. The materials contained in this course have been reviewed by the course developers in coordination with the UFMCS, Fort Leavenworth, KS foreign disclosure authority. This course is releasable to military students from foreign countries on a case-by-case basis. Foreign countries desiring to place students in this course must meet one or more of the following criteria: (1) Own (a specific piece of equipment); (2) Have a signed Letter of Intent (LOI); (3) Have waiver from HQDA; (4) Have USG release for training; (5) etc.

Service Obligation: Refer to AR 350-1 Para 3-7. Active Duty Officer students ADSO refer to (AR 350-100). National Guard and Reserve Officers refer to appropriate regulation. Active duty



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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NCOs refer to AR 614-200. National Guard and Reserve NCOs refer to correct regulation.

**Course Prerequisite Text:**

Family Members Dependents NOT authorized. Attendance is coordinated on a case by case basis. Purchase of round trip transportation is recommended for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment.

IMS authorized TLA must be advanced no less than 30 days TLA entitlement and have that money immediately available to them upon arrival at Fort Leavenworth. IMSO s recommendation for 30 day advance is USD 4,500.

Direct questions about this course or location to the IMSO, at usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil

To view this course as currently described in the Army Training Requirements and Resources System ATRRS go to <https://www.atrrs.army.mil>. Click on the Course Catalog button, then enter 9E-SI ASI7G 920-ASI7G ALT in the "Course Number" box, then click on the Search the ATRRS Course Catalog button. At the ATRRS Course Catalog Search Results screen, click the "9E-SI ASI7G 920-ASI7G ALT" link underneath the Course box to view "Information for Course 9E-SI ASI7G 920-ASI7G ALT". NOTE the Information for School 159 box is general in nature and should NOT be given to or used for briefing International Military Students. Use the Location Remarks in SC-TMS for Pre-Departure Briefings.

The University of Foreign Military and Cultural Studies brings a unique, tailored approach to providing an education focused on decision support. The core of our curriculum is based on self-awareness, groupthink mitigation, critical thinking, and cultural apperception. Our premise us that people and organizations court failure in predictable ways, that they do so by degrees almost imperceptibly and that they do so according to their mindset, biases, and experience, which are formed in large part by culture and context. Our education involves more than Socratic discussion and brainstorming. We belief that good decision process are essential to good outcomes. To that end, our curriculum is rich in divergent process, Red Team tools, and liberating structures, all aimed at decision support. We borrow techniques, methods, frameworks, and best practices from several sources and disciplines to create an education and practical application method that we find to be the best safeguard against individual and organizational tendencies toward biases, errors in cognition, and groupthink. Our approach has proven effective in units and organizations from brigades to the Joint Staff.

Courseware is presented at a graduate level of study and students should plan for four hours of classroom discussion and experiential learning and four hours of homework to include reading and journaling.

The 18-week course lessons topics include temperament and group dynamics, negotiations, perception and interpretation, argument deconstruction, cognitive biases and groupthink, mental models and framing, complexity and systems thinking, argument deconstruction, theory of cognition, religion s role in culture, politics and economics, eastern versus western thought, multiple country and case studies, special operations theory, adversary doctrine, joint operations, and an operational exercise designed to apply the tools and concepts presented during the course.

A variety of offsite visits to the Kansas City area, along with subject matter expert participation, is scheduled to enhance and enrich the curriculum.

**Course International Notes:**

- Be able to listen, speak and write in English and read 250 pages English readings per night at an average of 150 words per minute.i- Minimum equivalent Secret or higher security clearance is required. Must be acceptable to the U.S. Government and verified by SATFA Headquarters TRADOC prior to enrollment into ATRRS.i- ITO must specify the individual by full name, identification information, country and organization, security clearance level, and authorize travel to the U.S. and Fort Leavenworth, KS, for attendance at MASL ID B171014.i- SATFA must ensure that International Student pay grades are equivalent or higher than U.S. pay grades established in ATRRS for attendance at the UFMCS, e.g., officers in grades O3 through O6, senior Warrant Officers in grades W3 through W5, and senior Enlisted in grades E7 through E9.

<b>B171016</b>	<b>5G-FA56 (FOS)</b>	<b>U</b>	<b>2.0W</b>	<b>805D</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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OPERATIONAL RELIGIOUS SUPPORT LEADER  
Army

CHAPLAIN SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

Effective 2017-11-08

**Course Scope:**

The course focuses on key leadership, supervisory, and technical skills and competencies required for new field grade chaplain leaders serving as Brigade Chaplains. The course is divided into three modules: Religious Leadership for Field Grade Chaplains, Supervision and Management of UMT Personnel for Field Grade Chaplains, and Religious Support Operations for Field Grade Chaplains.

**Special Information:**

GRADUATION REQUIREMENTS: (Subject to provisions of TRADOC Regulations 350-36) NOTE: All training required for graduation will be made up if missed. All identified course assignments and graduation requirements will be recorded in Blackboard grade center or course management tool or system. Soldiers will meet performance and learning objectives specified in the POI for all missed instruction or training. Time required to make-up missed instruction or training is locally determined.a. Demonstrate congruence with Army Values, Chaplain Corps Values (SACRED), and professional standards of a military officer.b. Complete all mandatory classroom instructions and requirements.c. Receive a GO on all GO/NO GO practical exercises and learning activities.d. Receive a score of 70% or higher on all graded assignments.e. Must meet Height and Weight standards in accordance with AR 600-9 (The Army Body Composition Program).

**Course Prerequisite Text:**

Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

Travel and Living Allowance TLA Advances IMS should receive all authorized TLA prior to departing from home country. Meals and Incidental Expenses are 46 dollars per day.

Students should bring a laptop or consider purchasing one once they arrive. The school does not issue laptops to students. Writing assignments and presentations are extensive in this course. Computer access is not readily available outside of the classroom in off duty hours.

**Packing List**

Army Combat Uniform ACU or Class B Uniform

All-Weather Coat

Cold Weather coat Oct - Apr

Personal Hygiene Items

Casual Civilian Clothing

**Course International Notes:**

Verifiable Prerequisite Items|Prerequisite Item Value(s) or Range Description Constraint | Must meet height weight std IAW AR 600-9 YES Required | Pay Grade O4 Through O4 O4 - OFFICER TO O4 - OFFICER Required | Officer Branch CH CHAPLAINS Required | Officer Area of Concentration 56A CMD UNIT CHAPLAIN Required | Text Prerequisites|Successful completion of Chaplain Officer Basic Course, Chaplain Captain Career Course and Enrollment in Intermediate Level Education Course. | Prerequisite Courses|The Student must satisfy any one of the following Prerequisite Course Solution Sets:|Students Must:| Have Graduated from course: 5-16-C22 Phase : (none) (CHAPLAIN CAPTAINS CAREER).| |Or |Students Must:| Have Graduated from course: 5-16-C23 Phase : 2 (CHAPLAIN CAPTAINS CAREER),| and have Graduated from course: 5-16-C23 (DL) Phase : 1 (CHAPLAIN CAPTAINS CAREER).| |Or |Students Must:| Have Graduated from course: 5-16-C22 (A) Phase : (none) (CHAPLAIN OFFICER ADVANCED).| |Or |Students Must:| Have Graduated from course: 5-16-C22 Phase : 1,| and have Graduated from course: 5-16-C22 Phase : 2.| |Or |Students Must:| Have Graduated from course: 5-16-C26 Phase : (none) (CHAPLAIN OFFICER ADVANCED-RC).| |Or |Students Must:| Have Graduated from course: 5-16-C23 Phase : 2 (CHAPLAIN CAPTAINS CAREER),| and have Graduated from course: 805DA11 (5-16-C23) Phase : 1 (RC CHAPLAIN OFFICER ADVANCED).

<b>B171017</b>	<b>JCWS</b>	<b>U</b>	<b>10.0W</b>	<b>516</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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JOINT AND COMBINED WARFIGHTING SCHOOL  
Army

Joint Forces Staff College  
NORFOLK, VA 23511-6097

**Course Description:**

Course Description:

JOINT AND COMBINED WARFIGHTING SCHOOL - (JCWS) Provides study in joint and combined organization, planning, and operations, and in related aspects of national and international security to enhance the preparation of selected U.S. and international military officers and interagency civilians for duty in all echelons of joint and combined commands. Instruction includes: a) the characteristics, organization, and employment of the U.S. Armed Forces to include their respective capabilities and limitations; b) principles of the U.S. Unified Command structure and its strategic foundation; c) organization, composition, and functions of joint and combined commands including strategic guidance, and operational, planning, and logistic responsibilities of the commander; d) heavy emphasis on operational level planning to include the U.S. military decision making process, the Joint Operational Planning Process, and the requirements and tools associated with the Joint Operational Planning and Execution System (JOPES); e) role and capabilities of the U.S. interagency (non-DoD U.S. Government Agencies), non-governmental organizations (NGO), and coalition military forces in modern operations, and the planning and command and control challenges and opportunities they present; f) military, political, geographic, historical, economic, cultural, ideological, and other factors affecting U.S. national strategy and the U.S./Allied security environment. OBJECTIVES - The JCWS course of instruction (Joint Professional Military Education (JPME) Phase II) builds on the foundation provided by the Service Colleges (JPME Phase I). The intense faculty-student and student-student interaction in the fully joint environment of the JFSC campus cements the professional knowledge, attitudes and perspectives that are essential for individuals being assigned to joint or combined commands. JCWS curriculum is taught in a small (14-18 students) seminar format that uses exercises, case studies, and active student participation to achieve the application and higher levels of learning. Activities outside the classroom, including student social events, a sports program and shared student lodging (3 students per residence), significantly enhance the educational experience and seek to build lasting personal and professional relationships among the graduates.

Prerequisites:

Prerequisites: Joint Transition Course (MASL B171018).

**Course Prerequisite Text:**

Family members NOT permitted.

Roundtrip transportation is required for this course and should be annotated in the special conditions block of the ITO.

All in-coming IMS must bring their own computer, laptop or tablet, in order to complete training both in class and required homework.

IMS should be highly fluent in conversational English. IMS will be required to present a 1-hour briefing on the missions and capabilities of their Armed Forces. IMS will participate in team sports, volleyball or softball, with their seminar during the course.

Enrollment is open to all IMS in the rank of O-4 to O-6 rank waivers for O-3 will NOT be considered. The course will open to Senior Enlisted in the ranks of E-8 E-9 one per class beginning in CY18. Unless IMS are reporting from a U.S. Service School offering JPME I they are required to attend JTC MASL B171018 .

**Course International Notes:**

Prerequisites: Joint Transition Course (MASL B171018).

<b>B171018</b>	<b>JTC</b>	<b>U</b>	<b>1.0W</b>	<b>516</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	JOINT TRANSITION COURSE Army										
	<b>Course Description:</b> Course Description: JOINT TRANSITION COURSE Description: This is a one-week course that is a prerequisite for all international officers prior to attending the Joint and Combined Warfighting School except for those reporting directly from a U.S. Service School such as Naval Staff College, Newport, RI. The course covers the organization and the planning processes associated with the U.S. and its Department of Defense. It is a consolidation of a much broader curriculum and is intended to give a concise overview of the subject matter. The presentations and discussions that occur in this course are intended to review, or provide the basic elements of the Joint Professional Military Education (JPME) Phase I and introduce the subject matter that will be presented in JCWS (MASL B171017) and AJPME (MASL B471350).  <b>Prerequisites:</b> Prereqs - none available. <b>Course Prerequisite Text:</b> Family members dependents NOT permitted.  Roundtrip transportation is required for this course and should be annotated in the special conditions block of the ITO.  ALL in-coming IMS must bring their own computer, laptop or tablet, in order to complete training both in class and required homework.  IMSs should be highly fluent in conversational English.  Enrollment is open to all IMS in the rank of O-4 to O-6 rank waivers for O-3 will NOT be considered attending JCWS MASL B171017 and AJPME MASL B471350 . Beginning in CY18 the course will also be open to Senior Enlisted in the ranks of E-8 E-9 one per class . <b>Course International Notes:</b> Prereqs - none available.										
<b>B171019</b>	<b>1-250-C6</b>	<b>U</b>	<b>2.0W</b>	<b>400</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	MASTER LEADER Army										
	<b>Course Description:</b> Effective 2016-06-23 <b>Course Scope:</b> The course is designed to challenge and educate selected Sergeants First Class in the areas of professional writing, communication skills, public speaking, critical thinking, organizational and command leadership, management skills, joint and operational level of war fighting, discipline, readiness, health and administrative requirements. In addition, SFC will be exposed to topics like national security, Joint Intergovernmental and Multinational (JIM) and strategic thinking.  <b>Special Information:</b> Students are required to report with copies of their permanent profiles for in-processing and will receive training within the limitations of their profile. Students will undergo height/weight screening during in-processing as an enrollment requirement. Students will be administered the APFT on day 3. One APFT retest and/or height and weight screening is allowed and will be administered no earlier than 7 days and no later than 10 days after initial failure of the Army Physical Fitness Test (APFT) and/or height/weight screening. Soldiers who subsequently fail to meet APFT standards and/or height and weight standards may face removal from the course IAW AR 350-1. No honor or distinguished graduate designated; students are ranked in order of merit. The Academy may eliminate students from the course under the provisions of AR 350-1. All selectees must possess a "Secret" clearance as a minimum. The ARNG and USAR may deliver the course in the manner (days per week, hours per day) that best suits their time allocation for training. However, deviations from delivery sequence (course map) is not allowed. <b>Course Prerequisite Text:</b> <b>Course International Notes:</b> Verifiable Prerequisite Items   Prerequisite Item Value(s) or Range Description Constraint   Pay Grade E7 Through E8 E7 - ENLISTED TO E8 - ENLISTED Required   Text Prerequisites   Active Component, Active Guard Reserve, Army National Guard (ARNG), and U.S. Army Reserve (USAR) selectees attending MLC must meet the following prerequisites: Be a SFC promotable (SFC-P), meet service-remaining requirements IAW AR 614-200 Chap 6, Para 4-6g, and Table 4-1, be graduates of the Senior Leader Course (SLC) and Structured Self Development IV (SSD IV), meet the height and weight standards outlined in AR 600-9. If age 40 or over, have completed a cardio vascular screening as part of their PHA within the past 12 months to attend MLC. IAW AR 40-501, Chap 8-12d.   Prerequisite Courses   Students Must:   Have Graduated from course: 1-250-C49-4 (DL) Phase : (none) (STRUCTURED SELF-DEVELOPMENT - LEVEL 4).										
<b>B171020</b>	<b>1-250-ASEP-C</b>	<b>U</b>	<b>1.0W</b>	<b>701</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ARMY STRATEGIC EDUCATION PROGRAM - COMMAND  
Army

COMMAND & GENERAL STAFF COLLEGE  
FORT LEAVENWORTH, KS 66027-1352

**Course Description:**

**Course Prerequisite Text:**

Family members dependents authorized with prior coordination with SATFA and IMSO. Restricted to United Kingdom only.

To view this course as currently described in the Army Training Requirements and Resources System ATRRS go to [www.atrrs.army.mil](http://www.atrrs.army.mil). Click on the Course Catalog button, then enter 1-250-ASEP-C in the Course Number box, then click on the Search the ATRRS Course Catalog button. At the ATRRS Course Catalog Search Results screen, click the 1-250-ASEP-C link underneath the Course box to view Information for 1-250-ASEP-C. NOTE the Information for School 701 box is general in nature and should NOT be given to or used for briefing International Military Students. Use the Location Remarks in SC-TMS for Pre-Departure Briefings.

Direct questions about this course or location to the IMSO, at [usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil](mailto:usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil)

Target audience is select BGs MGs. The ARMY STRATEGIC EDUCATION PROGRAM - COMMAND ASEP-C is a developmental course for select General Officers to enhance their leadership capabilities and competencies prior to assuming select 1 and 2 Star level command assignments. The course is designed to complement Army and Joint GO educational courses by focusing on Army doctrinal concepts, systems and capabilities that enhance unit readiness and better prepare commanders to conduct Unified Land Operations. LO 1 GOs will understand key Army doctrinal concepts, systems, and capabilities that enhance their abilities, as commanders, to Understand, Visualize, Describe, Direct, Lead and Assess the division fight in the context of Unified Land Operations as a part of the Joint Force. LO 2 GOs will identify their individual educational and experience gaps IOT formulate Individual Developmental Plans that will enhance their ability to effectively command lead operational units and execute other command related responsibilities to build and sustain readiness.

**Course International Notes:**

<b>B171022</b>	<b>5-16-C23 (DL)</b>	<b>U</b>	<b>1.8W</b>	<b>805D</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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CHAPLAIN CAPTAINS CAREER  
Army

CHAPLAIN SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B171023</b>	<b>5-16-C23</b>	<b>U</b>	<b>2.0W</b>	<b>805D</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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CHAPLAIN CAPTAINS CAREER  
Army

CHAPLAIN SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B171024</b>	<b>IFCEP</b>	<b>U</b>	<b>4.0W</b>	<b>217</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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INT'L FELLOWS CONTINUING EDUCATION PGRM (DL)  
Army

ARMY WAR COLLEGE  
Carlisle Barracks, PA 17013-5239

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Must be a USAWC graduate within 15 years.

IFCEP is organized to provide updated material, instruction, and a means to dialog on contemporary issues including emerging leadership skills, changing national policies, updated military doctrine, and areas of regional concern. IFCEP focuses on the USAWC International Fellow Alumni network in order to strengthen established alumni bonds initially developed at Carlisle Barracks; launches new relationships using participation attendance at the US Army War College as a catalyst; and enhances stability by building relationships and promoting open dialog. The program introduces topics and issues for alumni to study from their home or workplace during an initial four-week phase. During this phase, participants develop a foundational background on select topics via online learning utilizing Blackboard as a learning management system. Along with readings, presentations and virtual meetings, alumni are expect to analyze and provide thoughts each week about the focus for the week. The course shares each participant's thoughts amongst the group and allows constructive dialog from differing perspectives on each week's topic. The group then travels to a regional location during the second phase to continue the discussion started previously. Seminars of 12 alumni expand on each of the four topics in weeklong symposium where each issue is the focus for a day of discussion and dialog. Participants depart with an understanding of the current environment, possible futures desired by regional players, and the tensions, challenges, and/or opportunities that may exist.

**Course Prerequisite Text:**

1. Candidates Alumnus should have graduated at least two years prior to the execution of the IFCEP course execution and are still serving on active duty.
2. Candidates should have access to a reliable Internet connection as all Phase I course work will be delivered on-line.
3. Phase II will be the Resident Phase of the course and will be held in the area of operations that the particular COHORT is located from. This information will be published when invitation are made.
4. Candidates should expect to devote an average of 10 hours a week towards the assigned readings and on-line written work discussion boards . This includes one forum initial posts of about 250 words and at least one feedback to a seminar mate of at least 150 words during each of the four weeks of distance education.
5. Course quota is limited to two sections of twelve for a total of 24 seats per IFCEP course.
6. Once the SCO receives the name of the nominated IMS for the IFCEP, please forward the name and IMS s working email address to the IF Program Administrative Officer, Mr. Emilio Montañez emilio.montanezrivera.civ@mail.mil . Mr. Montañez will coordinate with the Department of Distance Education and the US Army War College Registrar for enrollment into the course as well as begin the process to set up the IMS Blackboard Account.
7. SCO will need to work closely with SATFA CPM to ensure the costs for Phase II Resident portion are captured and loaded into the SCTMS.
8. The four week on-line portion would include the following topics delivered  
 WEEK 1 - Understanding new leadership concepts, doctrine, and techniques available to strategic leaders.  
 WEEK 2 - Understanding the implications of new U.S. Policies on regional relationships.  
 WEEK 3 - Understanding the implications of new U.S. Doctrine on regional relationships.  
 WEEK 4 - Understanding how regional issues could create tensions or opportunities in the region.
9. The Resident Week will reexamine each topic presented during the on-line portion. It will allow alumni face-to-face discussion in a small group symposium that will typically be based on an eight 8 hour symposium class room time . At the end of the Resident Week, IMS will depart with an understanding of the current environment, possible futures desired by regional players, the tensions, challenges, and or opportunities that may exist. Each of the four days of the symposium will link back to the studies presented during the on-line portion. Each seminar group will bring together alumni from diverse countries in the region to share differing standpoints and goals. The dialog exposes the alumni to concerns and viewpoints to help form the group s better understanding of the region and its operating environment.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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<b>B171025</b>	<b>EMERGING THREATS</b>	<b>U</b>	<b>2.0W</b>	<b>700</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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EMERGING THREATS IN COMTEMPORARY SECURITY ENVIRON  
Army

College of International Security Affairs  
Washington (Ft. McNair), DC 20319

**Course Description:**

Description: This two-week seminar is designed to reinforce what NDU International Fellows learn throughout the academic year. Given the rapidly changing international security environment, this course will cover subjects that evolved throughout the previous year, and include the latest faculty research on emerging threats. This workshop will also prepare students to return home to assume senior leadership positions. This workshop will engage mid- to senior-level security practitioners to share insights and work together to develop strategies to confront complex challenges. Finally, the event will further solidify relationships of alumni across all of Joint Professional Military Education (JPME) programs at National Defense University (NDU) for continued interaction, dialogue, and cooperation.

**Course Prerequisite Text:**

Effective 2017-11-03

Course Scope:

DESIGNED TO ENHANCE THE RC STUDENT APPRECIATION AND UNDERSTANDING OF THE FACTORS ON WHICH OUR NATIONAL SECURITY IS BASED, THE DEVELOPMENT PROCESS, AND THE ALLOCATION AND MANAGEMENT OF DEFENSE RESOURCES IN SUPPORT OF THAT POLICY. STARTING FY 92, USAR STUDENT SELECTION AND FUNDING WILL BE THE RESPONSIBILITY OF CDR, ARPERCEN. COURSE DATES AND THE ADMINISTRATIVE SUPPORT REQUIREMENTS FOR EACH CLASS WILL BE ANNOUNCED BY OCAR.

**Special Information:**

COURSE DATES AND THE ADMINISTRATIVE SUPPORT REQUIREMENTS FOR EACH CLASS WILL BE ANNOUNCED BY OCAR and/or NGB.

**Student Selection Criteria:**

- Senior Officers (O-4 and above), Senior NCOs (E-8 & E-9), Senior Warrant Officers00 comments awaiting moderation (CW03-CW05), and Civilians (GS-13 and above)
- Servicemembers apply to respective military service for date desired
- Servicemembers who have attended previous RCNSC are not eligible
- Servicemembers are by respective service process on demonstrated potential for positions for increased management and leadership responsibility
- Foreign Students: In addition to the above criteria, foreign students must be nominated by your country's defense establishment to the U.S. Defense Security Assistance Agency
- US Interagency Professionals (GS-13 and above) should contact the Col Ann Knabe at 202-685-9460. Interagency professionals must provide written documentation with permission to attend from their interagency supervisor.
- US Defense and National Security Industry Partners should contact Col Ann Knabe at 202-685-9460. Industry partners must provide written documentation with permission to attend from their defense industry supervisor.
- RCNSC is not open to the general public. All students must be in an approved status before attending.

**Course International Notes:**

Verifiable Prerequisite ItemsThere are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.iiiText PrerequisitesGRADE 05 AND ABOVE. MEET HEIGHT AND WEIGHT STANDARDS OF AR 600-9. HAVE AT LEAST TWO YEARS REMAINING SERVICE PRIOR TO MRD UPON COURSE COMPLETION. NOT HAVE ATTENDED A PREVIOUS RCNSC, AWC RESIDENT OR NONRESIDENT COURSE, OR BE A GRADUATE OF THE RC NATIONAL SECURITY ISSUES SEMINAR (RCNSIS). iiCOURSE IS OFFERED THREE TIMES A YEAR AT THREE LOCATIONS (MAXWELL AFB, AL NAS PENSACOLA, FL AND FT MCNAIR, WASHINGTON, DC). ATTENDANCE IS RESTRICTED TO THE CLASS CLOSEST TO CURRENT MAILING ADDRESS. APPLICATIONS FROM TPU/IMA/AGR OFFICERS(DA FORM 1058/4187 WITH A CURRENT MILITARY BIOGRAPHICAL SUMMARY) MUST BE SUBMITTED THROUGH THEIR CHAIN OF COMMAND TO CDR, ARPERCEN, ATTN: DARP-MOT-S, 9700 PAGE BLVD., ST LOUIS, MO 63132-5200. IRR OFFICERS WILL SUBMIT THEIR APPLICATION PACKETS DIRECTLY TO DARP-MOT-S. THE APPLICATION PACKETS MUST BE AT ARPERCEN 90 DAYS PRIOR TO THE CLASS START DATE FOR CONSIDERATION. REQUESTS WILL NOT BE SUBMITTED USING THE AATAS SYSTEM. POC IS MSG HARRY YOHE, COMMERCIAL (314) 538-5786 OR DSN 892-5786. i SECURITY: CLEARANCE OF SECRET REQUIRED

<b>B171026</b>	<b>IFCEP</b>	<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INT'L FELLOWS CONTINUING EDUCATION PGRM  
Army UNKNOWN

**Course Description:**

IFCEP is organized to provide updated material, instruction, and a means to dialog on contemporary issues including emerging leadership skills, changing national policies, updated military doctrine, and areas of regional concern. IFCEP focuses on the USAWC International Fellow Alumni network in order to strengthen established alumni bonds initially developed at Carlisle Barracks; launches new relationships using participation attendance at the US Army War College as a catalyst; and enhances stability by building relationships and promoting open dialog. The program introduces topics and issues for alumni to study from their home or workplace during an initial four-week phase. During this phase, participants develop a foundational background on select topics via online learning utilizing Blackboard as a learning management system. Along with readings, presentations and virtual meetings, alumni are expect to analyze and provide thoughts each week about the focus for the week. The course shares each participant's thoughts amongst the group and allows constructive dialog from differing perspectives on each week's topic. The group then travels to a regional location during the second phase to continue the discussion started previously. Seminars of 12 alumni expand on each of the four topics in weeklong symposium where each issue is the focus for a day of discussion and dialog. Participants depart with an understanding of the current environment, possible futures desired by regional players, and the tensions, challenges, and/or opportunities that may exist.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B171028</b>	<b>RLDP-P 1</b>	<b>U</b>	<b>4.0W</b>	<b>692</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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RLDP-P STRATEGIC LEADERSHIP/STRATEGIC THINKING  
Army NCOA Hawaii (Schofield Barracks)  
Schofield Barracks, HI 96857

**Course Description:**

RLDP-P Strategic Leadership/Strategic Thinking. This curriculum will enhance strategic leadership competencies and introduce students to the Indo-Asia-Pacific region. Students will undergo self-assessments directed by the U.S. Army Office of Economic Manpower Analysis and U.S. Army G1 Talent Management Task Force to better encapsulate their personal and professional strengths and weaknesses. Instruction will provide an orientation to the Pacific theater including regional diplomatic, information, military, and economic patterns. Interactive learning will provide students the tools and opportunity to critically analyze key geopolitical aspects of the Indo-Asia-Pacific in terms of regional geography, international law, national military forces, country strategies, and ways of war, and diplomacy. Additionally, students will be asked to analyze military capabilities of selected nations in the region, current and emerging technologies including cyberwarfare, ramifications of current and future deployments in the region, and current security issues in terms of U.S. interests, objectives, relationships, policies, and actions. By the end of this phase, participants will have deepened their knowledge of themselves a strategic leaders and enhanced their understanding of regional geopolitical topics.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B171029</b>	<b>RLDP-P 2</b>	<b>U</b>	<b>2.0W</b>	<b>692</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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RLDP-P IMMERSION  
Army NCOA Hawaii (Schofield Barracks)  
Schofield Barracks, HI 96857

**Course Description:**

Cultural immersion. To complete the in-depth learning aspect of the Regional Leader Development Program - Pacific, students will take part in in-country visits to immerse themselves into the Indo-Asia-Pacific region as a broadening experience to establish a deeper comprehension of USPACOM's strategies of building strong relationships through security cooperation, strategic leader engagements, and assuring those relationships through posture and forward presence. The end state of this phase is to foster a geo-political understanding of the region through diplomatic, information, military and economic (DIME) concept of analyzing the operational environment. The in-country visits stimulate strategic level thinking through USPACOM regional principles of international rules, bilateral and multilateral partnerships, presence, force projection, and unity of effort.

**Course Prerequisite Text:**

**Course International Notes:**

B171028 (RLDP-P Strategic Leadership/Strategic Thinking)

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<b>B171030</b>	<b>RLDP-P 3 (DL)</b>	<b>U</b>	<b>0.2W</b>	<b>692</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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RLDP-P CAPSTONE PROJECT (DL)  
Army

NCOA Hawaii (Schofield Barracks)  
Schofield Barracks, HI 96857

**Course Description:**

Capstone Project. Participants will submit the capstone project to culminate the Regional Leader Development Program - Pacific within two months of completing B171029 (Cultural Immersion). The capstone project will consist of a research paper pertaining to the U.S. Army War College's Key Strategic Issues List (KSIL) and the PACOM Area of Responsibility. Upon completion of the capstone project, students are encouraged to personally enroll in master's education program and continue to study about the region through distance learning at their own expense. The Regional Leader Development Program - Pacific has partnered with Webster University to award 15 credits towards a Master of Arts degree in International Relations (a 36-credit program) upon completing B171028, B171029, and B171030. This is a key part of the regional leader development program, as it shows that both the participants and the command are fully committed in the future development and lifelong learning of top performing leaders and preparing them for future leadership positions in the region.

**Course Prerequisite Text:**

**Course International Notes:**

B171028 (RLDP-P Strategic Leadership/Strategic Thinking) and B171029 (RLDP-P Capstone Project)

<b>B171035</b>	<b>4-9-C22-89E</b>	<b>U</b>	<b>20.6W</b>	<b>907B</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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EOD LOGISTICS CAPTAIN CAREER  
Army

ALU - Leader Courses  
Fort Lee, VA 23801

**Course Description:**

**Course Prerequisite Text:**

INTERNATIONAL NOTES

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include

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appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

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Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

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Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

Servicing Airport

Richmond International Airport RIC

Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

ALU Mailroom

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For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

Students Name  
 US Army Logistics University  
 Student's Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites  
<http://www.virginia.gov>  
<http://www.virginia.org>  
<http://www.hopewellva.gov>

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	<a href="http://www.petersburg-va.org">http www.petersburg-va.org</a> <a href="http://www.colonial-heights.com">http www.colonial-heights.com</a> <a href="http://www.richmondgov.com">http www.richmondgov.com</a> <a href="http://www.leemwr.com">http www.leemwr.com</a> Nearby States Washington D.C. <a href="http://www.washington.org">http washington.org</a> Maryland <a href="http://www.maryland.gov">http www.maryland.gov</a> North Carolina <a href="http://www.visitnc.com">http www.visitnc.com</a> West Virginia <a href="http://www.wvtourism.com/default.aspx">http wvtourism.com default.aspx</a>  Cultural Organizations <a href="http://www.visitrichmondva.com/about-richmond-region/diversity">http www.visitrichmondva.com about-richmond-region diversity</a> <a href="http://www.historicpetersburg.org/about-historic-petersburg-va">http www.historicpetersburg.org about-historic-petersburg-va</a> <a href="http://www.psova.net">http www.psova.net</a> <a href="http://www.charlescity.org/chickahominy-tribe.shtml">http www.charlescity.org chickahominy-tribe.shtml</a> <a href="https://www.icrva.org">https www.icrva.org</a> <a href="http://www.jewishrichmond.org/index.aspx">http www.jewishrichmond.org index.aspx</a>  Nearest Cities Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.  Nearest Military Bases Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base  National Holidays Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country. Passport Visa A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO. Helpful Links All students should must read the IMSO student handbook from <a href="http://www.alu.army.mil/imso/docs/imso-handbook.pdf">http www.alu.army.mil imso docs imso-handbook.pdf</a> <a href="http://www.leemwr.com">http www.leemwr.com</a> <b>Course International Notes:</b>										
<b>B171036</b>	<b>CIC IF (U)</b>	<b>U</b>	<b>44.0W</b>	<b>706</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	CIC INTERNATIONAL FELLOWS (U) Army										
	<p><b>Course Description:</b>            Description: The NDU College of Information and Cyberspace's (CIC) School of Joint Strategic Studies (SJSS) provides a JPME Phase II curriculum that produces national security leaders and advisors who develop the strategies and the necessary doctrine to successfully leverage information and cyberspace operations within the broader national security framework. The NDU CIC's SJSS curriculum focuses on the information/cyberspace instrument of national security. It provides graduate-level education to senior military and civilian leaders with an emphasis on the military, governmental, and private sector dimensions of information/cyberspace as a critical component of national security strategy. The CIC SJSS program concentrates on developing the habits of mind, conceptual foundations, and cognitive faculties graduates will need at their highest level of strategic responsibility. Students in the JPME II program earn a Master of Science in Government Information Leadership with a concentration in National Security and Cyberspace Studies. Students in SJSS will be able to:</p> <ul style="list-style-type: none"> <li>o Apply a perspective that is Joint, Interagency, Intergovernmental, and Multinational (JIIM)</li> <li>o Demonstrate an expertise in strategic leadership, creative and critical thinking, and decision-making, combined with a thorough understanding and commitment to ethical conduct and exemplary leadership</li> <li>o Evaluate and apply the lessons of history with special focus on the impact of information access and dissemination</li> <li>o Evaluate the dynamics of international relations and the formulation of the information/cyberspace aspects of foreign policy</li> <li>o Apply the JIIM perspectives for the employment of information/cyberspace instruments</li> <li>o Evaluate the man-made terrain that underpins information and cyberspace operations</li> </ul> <p>Evaluate how actions in cyberspace can at once be both strategic and tactical</p> <ul style="list-style-type: none"> <li>o Assess the health and strategic direction of the information/cyberspace industrial base</li> <li>o Evaluate the IT/cyber acquisition processes, resource policies, resources</li> </ul>										
	<p><b>Course Prerequisite Text:</b></p> <p><b>Course International Notes:</b>            Prerequisite Text: Students for the NDU CIC SJSS must be in the grade of 0-6 and 0-7 who have already received credit for completing a CJCS-accredited program of JPME Phase I or received equivalent JPME Phase 1 credit as articulated in CJCSI 1800.01E. Civilian students are equivalent to GS-15 and SES-1. The desired mix of seminar students includes military officers from all three Military Departments, the U.S. Coast Guard, international officers, DoD civilians, Federal Agency civilians, and the private sector. The curriculum is designed for students who currently serve in, have an interest in, or may have the need to develop strategy with those who serve in the information/cyberspace domain. A successful student does not need technical expertise, but must possess the intellectual curiosity that makes them receptive to new ideas and new approaches to understanding national security. iiPrerequisite MASLs:iB171805 IF Preparatory CourseiB171818 American Studies</p>										
<b>B171052</b>	<b>JIPC</b>	<b>U</b>	<b>0.6W</b>	<b>516</b>	<b>80</b>				<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	JOINT INTERAGENCY PLANNING CONSIDERATIONS Army										
	<p><b>Course Description:</b>            Course Description: The Joint Interagency Planning Considerations (JIPC) is a two and a half-day, 18-hour, seminar for Colombian military and civilian personnel. The course examines the planning skills necessary to more fully enable planners who engage with a combatant commander in answering the challenges of coherent interagency coordination when planning complex contingency operations and military support to Stability Operations. The course initially frames the strategic environment that faces this nation and our allies as we transform organizations and processes to more effectively answer the challenges of current defense planning scenarios. The seminar will examine the Ends, Ways and Means of present strategy by requiring participants to articulate national policy themes in answering a deteriorating and destabilizing situation taking place with an international partner. In addition to gaining an appreciation of the dynamics of strategic guidance, the seminar will examine the transforming processes in development that are designed to bring more coherence to our planning efforts. The foregoing lays the foundation for participants to interact in a final planning simulation. JIPC is conducted in a dynamic seminar environment, using informal lectures, guided discussions, as well as case studies to examine the adaptive planning processes as they pertain to interagency coordination and complex contingency operations. This provides a common framework and a shared understanding on how best to implement the various instruments of power in answering strategic challenges. The capstone of the course is an exercise which enables participants the opportunity to work within a model which simulates a Joint Planning Group (JPG), Joint Inter-Agency Coordination Group (JIACG), or an Integrated Planning Cell (IPC) as it advises the unified commander.</p> <p><b>Course Prerequisite Text:</b>            Family members/dependents NOT permitted.</p> <p><b>Course International Notes:</b>            None available.</p>										
<b>B171114</b>	<b>JCW</b>	<b>U</b>	<b>10.0W</b>	<b>516</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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JOINT AND COMBINE WARFIGHTING SCHOOL SATELLITE  
Army

Joint Forces Staff College  
NORFOLK, VA 23511-6097

**Course Description:**

THIS COURSE IS ONLY OPEN TO STUDENTS ASSIGNED TO USCENTCOM, USSOCOM IN CONUS AND TENANT COMMANDS IN THE VICINITY OF MACDILL AFB. Prerequisite MASL: B171018 (JOINT TRANSITION COURSE) Course Description: THIS COURSE IS ONLY OPEN TO STUDENTS ASSIGNED TO USCENTCOM, USSOCOM IN CONUS AND TENANT COMMANDS IN THE VICINITY OF MACDILL AFB. Provides study in joint and combined organization, planning, and operations, and in related aspects of national and international security to enhance the preparation of selected U.S. and international military officers and interagency civilians for duty in all echelons of joint and combined commands. Instruction includes: a) the characteristics, organization, and employment of the U.S. Armed Forces to include their respective capabilities and limitations; b) principles of the U.S. Unified Command structure and its strategic foundation; c) organization, composition, and functions of joint and combined commands including strategic guidance, and operational, planning, and logistic responsibilities of the commander; d) heavy emphasis on operational level planning to include the U.S. military decision making process, the Joint Operational Planning Process, and the requirements and tools associated with the Joint Operational Planning and Execution System (JOPES); e) role and capabilities of the U.S. interagency (non-DoD U.S. Government Agencies), non-governmental organizations (NGO), and coalition military forces in modern operations, and the planning and command and control challenges and opportunities they present; f) military, political, geographic, historical, economic, cultural, ideological, and other factors affecting U.S. national strategy and U.S./Allied security environment. OBJECTIVES - The JCWS course of instruction (Joint Professional Military Education (JPME) Phase II) builds on the foundation provided by the Service Colleges (JPME Phase I). The intense faculty-student and student-student interaction in the fully joint environment of the JFSC campus cements the professional knowledge, attitudes and perspectives that are essential for individuals being assigned to joint or combined commands. JCWS curriculum is taught in a small (16-18 students) seminar format that uses exercises, case studies, and active student participation to achieve the application and higher levels of learning. Activities outside the classroom to include: student social events, a sports program and shared student lodging (3 students per residence), significantly enhance the educational experience and seek to build lasting personal and professional relationships among the graduates. Prerequisites: Prerequisite Courses: B171018 (JOINT TRANSITION COURSE).

Prerequisite: B171018 (Joint Transition Course)

**Course Prerequisite Text:**

INTERNATIONAL STUDENTS SHOULD BE HIGHLY FLUENT IN CONVERSATIONAL ENGLISH.

IF THE INTERNATIONAL STUDENT HAS ATTENDED A U.S. PHASE I SERVICE SCHOOL, THE JOINT TRANSITION COURSE IS NOT REQUIRED, BUT OPTIONAL.

THIS COURSE IS ONLY OPEN TO INTERNATIONAL STUDENTS ASSIGNED TO THE COMBATANT COMMAND THAT IS HOSTING THE COURSE.

**Course International Notes:**

Prerequisite Courses: P171016 (JOINT TRANSITION COURSE).

B171131	2G-F50 (X)	U	3.4W	061	75				No		100.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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FA OFF ADVANCED PREPARATORY-ALLIED OFFICER  
Army

FIELD ARTILLERY SCHOOL  
Fort Sill, OK 73503

**Course Description:**

To provide allied officers with the fundamentals of fire direction, firing battery operations, and field artillery organizations. Allied officers also receive an orientation program designed to provide them with information and knowledge of U.S. social and government institutions, history and culture of the American people and the English language.

**Course Prerequisite Text:**

ACTIVITIES:<br>Because of Lawton/Fort SillÆs great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.<br><br>AFTER HOURS ù EXCLUDING ARRIVAL/DEPARTURE INST.<br>Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.<br><br>BILLETING:<br>There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS whoÆs Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.<br><br>POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.<br><br>CLIMATE:<br>The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.<br><br>DEPENDENTS:<br>Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.<br>There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. <br><br>DINNING/MESSING:<br>There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.<br><br>DRIVING:<br>IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.<br><br>GENERAL INFORMATION:<br>Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.<br><br>MEDICAL:<br>Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.<br><br>NEAREST CITY:<br>Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.<br><br>NEAREST MILITARY BASE:<br>Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.<br><br>SERVICING AIRPORT:<br>Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.<br><br>STUDENT MAILING ADDRESS:<br>Student Name<br>P.O. Box 33219<br>Fort Sill, Oklahoma 73503<br>TRANSPORTATION:<br>Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.<br><br>UNIFORM REQUIREMENTS:<br>IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.<br>

**Course International Notes:**

----- Allied officers selected for Field Artillery Officer Advanced course. -----Special Information-----  
None.

<b>B171200</b>	<b>1-250-C5 (CP)</b>	<b>U</b>	<b>41.4W</b>	<b>400</b>	<b>80</b>	<b>No</b>	<b>50.00</b>
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U.S. ARMY SERGEANTS MAJOR  
Army

SERGEANTS MAJOR ACADEMY  
El Paso, TX 79918

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The Sergeants Major course is a task-based, performance-oriented, scenario-driven course of instruction designed to prepare promotable Master Sergeants for Sergeants Major and Command Sergeants Major positions within a force projection army. Major subject areas include leadership, combat operations, and sustainment operations. Specific areas of study include team-building, communicative skills, national military strategy, training management, force projection, operations other than war, Reserve Components, and a professional development electives program. The course integrates the learning objectives from the Battle Staff NCO course, the Master Fitness Trainer course, and facilitator training. To identify battle-staff qualification, graduates will receive the ASI2s upon successful completion of the course. Additionally, qualified students who successfully complete master fitness training during extension studies will receive the ASIP5. Course emphasis is on skills, knowledge, and attitudes required for Sergeants Major to excel in positions of greater responsibility throughout the defense establishment.

Effective 2013-06-01

Course Scope:

Common Core instruction is designed to develop student critical reasoning/creative thinking and decision-making ability, character, self-expression, and teamwork; the student must recognize a problem, determine the basic issues involved, obtain the necessary information for a solution, and understand and properly apply principles; the student must also analyze problems based on available information and arrive at logical solutions or decisions with reasonable speed; the student must communicate reasoning and decisions with faculty both orally and in writing and know how to supervise and ensure proper execution; curriculum content includes strategic studies, operational studies, tactical studies, and history, leadership, and force management; Full Spectrum Operations (FSO) instruction is designed to develop the warfighting and leadership skills necessary for operations SGMs to be proficient at battalion, brigade, division, and joint force land component command, operating in full-spectrum operations in the contemporary operating environment; this includes information operations (IO); Joint, Interagency, Intergovernmental and Multinational (JIIM) Capabilities; battle space appreciation; component roles and responsibilities; shaping, decisive, and enabling operations at the tactical level, including asymmetric, and urban operations; students will develop requisite command and leadership skills through warfighting experiential learning applications, competency-based curriculum, and case study analysis.

**Course Prerequisite Text:**

IMMEDIATE ATTENTION All students with dependents requesting on post housing must have their ITO with family members annotated and request housing through the post housing website <http://www.fortblissfamilyhomes.com> Unaccompanied IMET students will be given a choice of lodging at the Army Hotels or request lodging at space available family housing through the IMSO. Family Members Dependents are encouraged DSCA Policy Memorandum supersedes DSCA Policy Memorandum 07-27. Use the new policy concurrently with DSCA Policy Memorandum 09-42, Medical Screening of IMS, Civilians and Authorized Dependents. Prior to issuing ITOs for attending students, health insurance documentation must be digitally sent or facsimiled to the IMSO, USASMA at [michael.r.huffman4.civ@mail.mil](mailto:michael.r.huffman4.civ@mail.mil) or DSN 621-9055 CEL 915.443.6310. IMSO will notify the SCO or CPM upon review and acceptance of insurance prior to publishing an ITO. SCO will coordinate arrival of IMS NLT five working days prior to the course start date for in processing and issue of government issued identification cards, Information Awareness training and certificates, and AKO account activation. Students are required to bring their garrison and field duty uniforms. International student lodging is 88.00 per night for FY16 and the expected per-diem is 65.00 for MMIE Transportation is not necessary as the lodging is adjacent to the academy property. Family Members Dependents accepted with coordination with SATFA and IMSO or Family Members Dependents Encouraged 8 See Training Activity information for more detailed information and procedures 88Sergeant Major Course Students who are IMET and arriving without dependents will be housed in on post lodging adjacent to the academy at 88.00 a night. Shuttle buses will be provided by Army Hotels for in and around travel.88SET IS NO LONGER A REQUIREMENT. International Students are encouraged to bring dependents to this course during which English as a second language and the Spouse Leader Development Course is facilitated. DSCA Policy Memorandum supersedes DSCA Policy Memorandum 07-27. Use the new policy concurrently with DSCA Policy Memorandum 09-42, Medical Screening of IMS, Civilians and Authorized Dependents. Prior to issuing ITOs for attending students, health insurance documentation must be digitally sent or facsimiled to the IMSO, USASMA at [michael.r.huffman4.civ@mail.mil](mailto:michael.r.huffman4.civ@mail.mil) or DSN 621-9810 CEL 915.443.6310. IMSO will notify the SCO or CPM upon review and acceptance of insurance prior to publishing an ITO. All IMS attend this ten week pre-course to prepare them for the nine-month SMC. Students arrive two-weeks prior to the pre-course for all inprocessing and acquiring of local apartments and personal transportation for the duration of their stay in El Paso. Students need to have adequate funding to off-set apartment and auto costs. The pre-course will provide orientation tours and classes to familiarize the students with U.S. culture, history, local and federal government, military doctrine and operations, facilities, command structure and organization, and nine-month course expectations.88 STUDENTS MUST PROVIDE THIER OWN TRANSPORTATION while at the academy IMSO will provide assistance in obtaining a Texas Drivers License, but students should be provided a stipen for transportation good used cars can be obtained for 3,000 to 4,000 and re-sold at the end of the course for a partial reimbursement when they return home. 2,000 for the one year of general maintenance is also reccomended.88Recommend all International Students and SCOs utilize the USASMA Web Page at [usasma.bliss.army.mil](http://usasma.bliss.army.mil) for detailed information. Utilize the drop boxes to locate the Sergeants Major Course, a further drop box for the Resident Course and then proceed to download each years Student Handbook. This handbook contains detailed information that sudents and or SCOs can download and digest prior to students departing their home country.88ITOs will indicate that IMS will participate in a rigourous physical training program throughout the duration of the course.

**Course International Notes:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint   iCourse Security Clearance F SECRET Required   iPay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required   iService Designator Z FOREIGN Required   iText Prerequisites Foreign Military Service personnel must be in the pay grade of FM through FM and have completed the Pre-course 1-250-C5X and meet service specific height/weight and physical fitness requirements.											
<b>B171201</b>	<b>1-250-C5X</b>	<b>U</b>	<b>9.4W</b>	<b>400</b>	<b>80</b>				<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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SGM INTERNATIONAL MIL STUDENTS PRE-CRS  
Army

SERGEANTS MAJOR ACADEMY  
El Paso, TX 79918

**Course Description:**

The Sergeants Major (International Fellows) Pre-Course consists of inprocessing; orientation; duties and functions of the International Military Student Office; federal, state, city, local, installation, and USASMA regulations and policies; currency; living allowances; conduct and personal appearance; dependant care; firearms; off-limits establishments; medical and dental examinations; emergency care; leaves and passes; and travel. General areas include an overview of the Sergeants Major Course (SMC), International Fellows Program (IFP), Informational Program (IP), and Physical Fitness Training Program. Specific areas include, but are not limited to: teambuilding and group process; preparation for class, briefings and presentations; using the Learning Resource Center; U.S. Army uniform equivalents; USASMA history and command briefing; techniques of military briefing; Army writing; military acronyms and abbreviations; country brief standards; NCO history and museum tour; American military culture; customs and courtesies; understanding and expecting cultural differences; human rights issues; computer training using Microsoft Office, Word, excel, and PowerPoint, and maintaining an email account on a newly issued notebook computer and printer. Informational Program training will familiarize students with history of El Paso, Fort Bliss, and the Southwestern area of the U.S.; city, county, state, and federal governments and law enforcement agencies; and provide an introduction to a ten month study of the culture and lifestyle of the American society. Pre-Course emphasis is to ensure that international fellows can comfortably and adequately integrate into an American military classroom and interact with American students.

**Course Prerequisite Text:**

IMMEDIATE ATTENTION All students with dependents requesting on post housing must have their ITO with family members annotated and request housing through the post hosing website [http www.fortblissfamilyhomes.com](http://www.fortblissfamilyhomes.com) Unaccompanied IMET students will be given a choice of lodging at the Army Hotels or request lodging at space available family housing through the IMSO. Family Members Dependents are encouraged DSCA Policy Memorandum supersedes DSCA Policy Memorandum 07-27. Use the new policy concurrently with DSCA Policy Memorandum 09-42, Medical Screening of IMS, Civilians and Authorized Dependents. Prior to issuing ITOs for attending students, health insurance documentation must be digitally sent or facsimiled to the IMSO, USASMA at [michael.r.huffman4.civ@mail.mil](mailto:michael.r.huffman4.civ@mail.mil) or DSN 621-9055 CEL 915.443.6310. IMSO will notify the SCO or CPM upon review and acceptance of insurance prior to publishing an ITO. SCO will coordinate arrival of IMS NLT five working days prior to the course start date for in processing and issue of government issued identification cards, Information Awareness training and certificates, and AKO account activation. Students are required to bring their garrison and field duty uniforms. International student lodging is 88.00 per night for FY16 and the expected per-diem is 65.00 for MMIE Transportation is not necessary as the lodging is adjacent to the academy property. Family Members Dependents accepted with coordination with SATFA and IMSO or Family Members Dependents Encouraged 8 See Training Activity information for more detailed information and procedures 88Sergeant Major Course Students who are IMET and arriving without dependents will be housed in on post lodging adjacent to the academy at 88.00 a night. Shuttle buses will be provided by Army Hotels for in and around travel.88SET IS NO LONGER A REQUIRMENT. International Students are encouraged to bring dependents to this course during which English as a second language and the Spouse Leader Development Course is facilitated. DSCA Policy Memorandum supersedes DSCA Policy Memorandum 07-27. Use the new policy concurrently with DSCA Policy Memorandum 09-42, Medical Screening of IMS, Civilians and Authorized Dependents. Prior to issuing ITOs for attending students, health insurance documentation must be digitally sent or facsimiled to the IMSO, USASMA at [michael.r.huffman4.civ@mail.mil](mailto:michael.r.huffman4.civ@mail.mil) or DSN 621-9810 CEL 915.443.6310. IMSO will notify the SCO or CPM upon review and acceptance of insurance prior to publishing an ITO. All IMS attend this ten week pre-course to prepare them for the nine-month SMC. Students arrive two-weeks prior to the pre-course for all inprocessing and acquiring of local apartments and personal transportation for the duration of their stay in El Paso. Students need to have adequate funding to off-set apartment and auto costs. The pre-course will provide orientation tours and classes to familiarize the students with U.S. culture, history, local and federal government, military doctrine and operations, facilities, command structure and organization, and nine-month course expectations.88 STUDENTS MUST PROVIDE THIER OWN TRANSPORTATION while at the academy IMSO will provide assistance in obtaining a Texas Drivers License, but students should be provided a stipen for transportation good used cars can be obtained for 3,000 to 4,000 and re-sold at the end of the course for a partial reimbursement when they return home. 2,000 for the one year of general maintenance is also reccomended.88Recommend all International Students and SCOs utilize the USASMA Web Page at [usasma.bliss.army.mil](http://usasma.bliss.army.mil) for detailed information. Utilize the drop boxes to locate the Sergeants Major Course, a further drop box for the Resident Course and then proceed to download each years Student Handbook. This handbook contains detailed information that sudents and or SCOs can download and digest prior to students departing their home country.88ITOs will indicate that IMS will participate in a rigourous physical training program throughout the duration of the course.

**Course International Notes:**

-----Itemized Prerequisites----- Course Security Clearance: Y - NONE -----  
 Noncommissioned officer in the equivalent rank of Master Sergeant or above, active member of the military service of the invited nation, meets physical fitness and weight standards IAW the requirements of their military service and appropriate medical screening prior to attendance. -----Special Information----- Have an entry English Comprehension Level (ECL) of 80. Recommend an Oral Proficiency Indicator Rating of 2/2. Oral Proficiency Indicator Rating is waiverable.

B171206	6-8-C22(INTERNATIONAL)	U	6.0W	081	80	A			No		100.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	AMEDD CAPTAINS CAREER PH 1 Army										
	<p>Army medical Department Center and School Hea JBSA FSH, San Antonio, TX 78234</p> <p><b>Course Description:</b> Course Scope: This resident phase IMS medical department officers and government civilians with a common knowledge base in preparation for the resident Phase 2.</p> <p>Special Information: Family members are not encouraged to accompany the student.</p> <p><b>Course Prerequisite Text:</b> Family members dependents NOT authorized</p> <p>Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment</p> <p>Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil</p> <p><b>Course International Notes:</b> The 6-8-C22(International) Phase 1 is open to multi-national, multi-service foreign national medical department officers and government civilians. Students must meet height and weight standards IAW host country military regulations. International students required to take the English Comprehension Level (ECL) Exam must score a minimum of 80. Waivers may be granted on a case-by-case basis.</p>										
<b>B171207</b>	<b>6-8-C22</b>	<b>U</b>	<b>9.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AMEDD CAPTAINS CAREER  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

This course is designed to enhance an officer's military frame of reference and to provide training in military medical service support operations with an overall working knowledge regarding the duties and responsibilities of AMEDD officers during periods of peace and hostilities. The intent is preparation for command and staff positions of greater responsibility.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Physical Fitness Training-

Participation in physical fitness training is required. Check SC-TMS Course Description, International Notes, and Prerequisites for prerequisite physical fitness requirements

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

----- Successful completion of Phase 1 prior to completion of Phase 2. Must meet height and weight standards IAW AR 600-9: students have 30 days from course start date to meet this requirement on a case by case basis. Must be able to pass the APFT required during Phase 2 to graduate. Soldiers who will exceed 20 weeks of pregnancy prior to course end are precluded from attending; for other pregnant soldiers, a physician's statement verifying that there are currently no medically related complications must be provided to AHS prior to arrival (FAX to DSN: 471-6456, COMM: (210) 221-6456). Officers with temporary profiles (other than pregnancy) that prohibit them from taking the APFT will not be allowed to attend Phase 2; IAW AR 40-501, the APFT requirement for pregnant soldiers is waived. Officers with permanent profiles will comply with the requirements in AR 40-501; copy of the profile must be presented during inprocessing. Those with valid permanent profiles must be able to pass the required APFT IAW their profiles.

----- SECURITY: None (see Special Information) -----Special Information----- An officer who cannot attend Phase 2 within 24 months of enrollment in Phase 1 must request a waiver. A 1-year waiver may be granted by the Course Director; waiver must be requested no later than 60 days prior to the residence phase. Continuing Medical Education credit is awarded to physicians. POC: Commandant, Academy of Health Sciences, ATTN: MCCS-HHO, 3151 Scott Rd, Fort Sam Houston, TX 78234-6139 (Leader Training Center), DSN 471-7453 or COMM 210-221-7453.

<b>B171420</b>	<b>2-7/17-C22 (X)</b>	<b>U</b>	<b>24.0W</b>	<b>720</b>					<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MANEUVER CAPTAINS CAREER  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

Effective 2018-02-09 (Draft)

**Course Scope:**

Purpose: The Maneuver Captains Career Course-WHINSEC (MCCC-W) trains and develops students to become creative, adaptive, agile and self-confident combined arms staff officers and commanders capable of performing combat tasks in a full spectrum environment against an adaptive enemy. Phase Scope: The MCCC-W officers receive the training on fundamentals, troop leading procedures and full spectrum company level operations in Infantry, Heavy and Stryker Brigade Combat Teams. The intent is that all officers will be able to develop company level plans for all types of company organizations for full spectrum operations in various environments. The course also prepares officers to serve as Battalion/Squadron Staff officers. All officers receive the same training on fundamentals, troop leading procedures and full spectrum company level operations for Light Infantry, SBCT Infantry, and Armor/mechanized companies and teams. The course divides the Captains into formation-based small groups to prepare officers to serve in an Infantry, Stryker or Heavy Brigade Combat Team. Additional instructions integrate training on human rights; the rule of law; rules of engagement; due process; civilian control of the military, and the role of the military in a democratic society. Phase Prerequisites: Rank / Grade: Minimum - Senior Lieutenant; Maximum - Captain Career Field / Branch / MOS: Infantry, Armor Age: Maximum - 40 Physical Fitness Level: Good physical condition. Physical Readiness Training is conducted 3 times per week Physical Limitations: Must be able to complete the US Army Physical Fitness Test Future Duty Position / Title: Company Commander, Battalion or Brigade Staff Officer Military Education Level: Officer Basic Branch Course Graduate Experience Level: Four to Twelve years of commissioned experience Special Qualifications: N/A Civilian Education Level: Equivalent to Bachelors Degree Civilian Occupation / Function: Police Officers in the rank of LT to CPT Civilian Experience Level: Worked as Supervisor or Staff Member

**Special Information:**

This course is taught in Spanish

**Course Prerequisite Text:**

Maneuver Captains Career Course - WHINSEC SPANISH MCCC-W 8 Duration 24 Weeks MASL ID B171420 Family members dependents NOT permitted \*\*Students attending the Maneuver Captains Career Course - WHINSEC must arrive with at least \$2,000. to cover hotel/housing expenses while future pay is \*\*ITOs must accurately reflect insurance and training. Purpose The Maneuver Captains Career Course-WHINSEC MCC-W trains and develops students to become creative, adaptive, agile, and self-confident combined arms staff officers and commanders capable of performing combat tasks in a full spectrum environment against an adaptive enemy. Phase Scope The MCCC-W officers receive the training on fundamentals, troop leading procedures and full spectrum company-level operations in Infantry, Heavy and Stryker Brigade Combat Teams. The intent is that all officers will be able to develop company-level plans for all types of company organizations for full spectrum operations in various environments. The course also prepares officers to serve as Battalion Squadron Staff Officers. All officers receive the same training on fundamentals, troop leading procedures, and full spectrum company-level operations for Light Infantry, SBCT Infantry, and Armor mechanized companies and teams. The course divides the Captains into formation-based small groups to prepare officers to serve in an Infantry, Stryker, or Heavy Brigade Combat Team. Additional instructions integrate training on human rights, the Rule of Law Rules of Engagement Due Process Civilian Control of the Military, and the Role of the Military in a Democratic Society. Phase Prerequisites Rank Grade Minimum - Senior Lieutenant Maximum - Captain 8 Career Field Branch MOS Infantry, Armor 8 Age Maximum - 40 8 Physical Fitness Level Good physical condition 8 Physical Readiness Training is conducted 3 times per week. Physical Limitations Must be able to complete the US Army Physical Fitness Test Future Duty Position Title Company Commander, Battalion or Brigade Staff Officer 8 Military 8 Military Education Level Officer Basic Branch Course graduate Experience Level Four to twelve years of commissioned experience Special Qualifications N A Civilian Education Level Equivalent to Bachelor Degree 8 Civilian Occupation Function Police Officers in the rank of LT to CPT Civilian Experience Level Worked as supervisor or Staff Member Special Information No Data \_\_\_\_\_

**Course International Notes:**

Student must be fluent in Spanish; course is conducted in the Spanish language. Be a senior LT or CPT, basic branch course graduate and have troop leading or battalion staff experience, have 4-12 years of commissioned service and be in good physical condition.

B171425	1-250-ILE (WHINSEC)	U	47.0W	720					No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INTERMEDIATE LEVEL EDUCATION  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

Effective 2018-02-09 (Draft)

**Course Scope:**

Purpose: To educate and train intermediate level Army, sister service, and partner nation officers to be prepared to operate in unified land operations, joint, interagency, and multinational environments as field grade commanders and staff officers. Phase Scope: The WHINSEC Command and General Staff Officers Course (CGSOC) uses the same Intermediate Level Curriculum as used by the proponent - Command and General Staff College (CGSC), Fort Leavenworth, KS. Students will become familiar with doctrine, tactics, and staff procedures, apply techniques, and become capable of serving as a member of, or leading, a high-performing staff organization. The course also includes an orientation tour of the United States, during which students visit major military installations, service schools, and Washington, D.C., as well as historical battlefields and other landmarks which have shaped the history of the U.S. Academic content is oriented to the university and post-graduate level of instruction. Additional instruction for each student integrates a mandated minimum of over forty hours of instruction in human rights, the rule of law, due process, civilian control of the military, and the role of the military in a democratic society. Phase Prerequisites: Students must be commissioned officers in the grade of major and above, or the equivalent civilian government officials. Rank / grade: Min MAJ Max LTC Career field/branch/MOS: Staff officer from battalion to army Age: Below 50 years of age Physical fitness level: Good physical condition, physical training x3 per week, 4 mile run once / week Physical limitations: Must be able to complete the US Army physical fitness test Future duty position / title: BN/BDE S-3 or XO, BN CDR, to include General staff positions. Military/Military education level: Have completed captains career course or country equivalent Experience level: At least completed company command and battalion staff job Special qualifications: N/A Civilian/Civilian education level: Equivalent to bachelor's degree Civilian occupation / function: Police officers in the rank of major or above Experience level: Worked as supervisor and staff member

**Special Information:**

\* U.S. personnel selected to attend must possess the ability to speak, write, and read in Spanish

**Course Prerequisite Text:**

THE POI CHANGES BELOW WILL BE EFFECTIVE FY19 Command and General Staff Officer Course - SPANISH CGSOC 1-250-ILE WHINSEC Duration 47 Weeks MASL ID B171425 Family members dependents encouraged \*\*ITOs must accurately reflect insurance and training. ALL ITOs will be screened prior to student arrivals. Any discrepancies will be reported to SATFA and country to update prior to student arrivals. \*\*NO student will arrive with family members who are not listed on the ITO. SATFA will be informed of this violation. \*\*Ensure students arrive with enough funds to cover ALL expenses until pay is processed. Purpose To educate and train intermediate level Army , sister service, and partner nation officers to be prepared to operate in unified land operations, joint, interagency, and multinational environments as field grade commanders and staff officers. Phase Scope The WHINSEC Command and General Staff officers Course CGSOC uses the same Intermediate Level Curriculum as used by the proponent - Command and General Staff College CGSC , Fort Leavenworth, KS. Students will become familiar with doctrine, tactics, and staff procedures, apply techniques, and become capable of serving as a member of, or leading, a high-performing staff organization. The course also includes an orientation tour of the United States, during which students visit major military installations , service schools, and Washington, D.C., as well as historical battlefields and other landmarks which have shaped the history of the United States. Academic content is oriented to the university and post-graduate level of instruction. Additional instruction for each student integrates a mandated minimum of over forty hours of instruction in Human Rights, the Rule of Law, Due Process, Civilian Control of the Military, and the Role of the Military in a Democratic Society. Phase Prerequisites Students must be commissioned officers in the grade of major and above, or the equivalent civilian government officials. Rank Grade Min MAJ Max LTC Career Field Branch MOS Staff Officer from battalion to Army Age Below 50 years of age Physical limitations Must be able to complete the US Army physical fitness test Physical Fitness level Good physical condition, physical training x3 per week, 4-mile run once week Future Duty Position Title BN BDE S3 or XO, BN CDR, to include General Staff Positions. Military Education Level Have completed Captains Career Course or country equivalent Experience Level At least completed company command and battalion staff job Special Qualifications N A Civilian Education Level Equivalent to bachelors degree Civilian Occupation Function Police officers in the rank of major or above Experience Level Worked as supervisor and staff member US personnel selected to attend must possess the ability to speak, write, and read in Spanish. Special Information No Data

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. i) Text Prerequisites Rank: Minimum: Major (O-4) Maximum: Lieutenant Colonel (O-5) Career Field/MOS: Staff officer from a battalion to Army Experience: Must have completed the Captains Career Course or its equivalent in the country of origin. United States personnel selected to attend this course should be able to speak, write, and read the Spanish language. i) Under 50 years of age i) Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B171500</b>	<b>8-10-C22 (LOG-COM)</b>	<b>U</b>	<b>20.6W</b>	<b>907B</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
LOGISTICS CAPTAINS CAREER (LOG-C3)				ALU - Leader Courses							

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Army

Fort Lee, VA 23801

**Course Description:**

Effective 2014-06-13

Course Scope:

The Logistics Captains Career Course (Log-C3) develops and educates adaptive sustainment leaders prepared to serve as company grade officers in order to enable Unified Land Operations.

This course prepares students to meet the following Educational Outcomes, each nested with the Logistics Leader Development Strategy.

- Plan and lead logistics operations at the tactical level to support combined arms maneuver and small scale movement within the context of operational and strategic environments.
- Design a concept of support enabling Unified Land Operations at the tactical level.
- Manage logistics operations at the tactical level during Unified Land Operations.
- Command logistics companies in support of combined arms maneuver and small scale movement.

The Logistics Captains Career Course is a twenty week, three day course that provides company grade officers an advanced learning environment focused on staff officer planning, company command, multifunctional logistics at the tactical and operational levels, and exposure to Unified Action Partners (UAP). The course is presented in two segments. The first segment of Log-C3 is Common Core. Common Core focuses on developing fundamental competencies for company grade officers, and preparing those officers for company command and staff positions.

The second segment of Log-C3 is the logistics aspect. The Logistics aspect primarily focuses on broadening the officer's understanding of the three levels of logistics and developing a concept of support. Student officers are exposed to tactical and operational multifunctional logistics (Transportation, Quartermaster, and Ordnance), and preparing sound logistics plans in the form of sustainment orders and annexes.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate

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or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

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Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

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**School Youth Services**

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell  
 1880 Yorktown Drive  
 BLDG 10624  
 804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

**Diet Restrictions**

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

**Driving**

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following: Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4'9" and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

**Transportation**

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

**Servicing Airport**

Richmond International Airport RIC

**Arrivals**

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the taxi should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

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#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.



MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Local Area Activities  Visit the following websites  <a href="http://www.virginia.gov">http www.virginia.gov</a>  <a href="http://www.virginia.org">http www.virginia.org</a>  <a href="http://www.hopewellva.gov">http www.hopewellva.gov</a>  <a href="http://www.petersburg-va.org">http www.petersburg-va.org</a>  <a href="http://www.colonial-heights.com">http www.colonial-heights.com</a>  <a href="http://www.richmondgov.com">http www.richmondgov.com</a>  <a href="http://www.leemwr.com">http www.leemwr.com</a></p> <p>Nearby States  Washington D.C. <a href="http://www.washington.org">http washington.org</a>  Maryland <a href="http://www.maryland.gov">http www.maryland.gov</a>  North Carolina <a href="http://www.visitnc.com">http www.visitnc.com</a>  West Virginia <a href="http://www.wvtourism.com/default.aspx">http wvtourism.com default.aspx</a></p> <p>Cultural Organizations  <a href="http://www.visitrichmondva.com/about-richmond-region/diversity">http www.visitrichmondva.com about-richmond-region diversity</a>  <a href="http://www.historicpetersburg.org/about-historic-petersburg-va">http www.historicpetersburg.org about-historic-petersburg-va</a>  <a href="http://www.psova.net">http www.psova.net</a>  <a href="http://www.charlescity.org/chickahominy-tribe.shtml">http www.charlescity.org chickahominy-tribe.shtml</a>  <a href="https://www.icrva.org">https www.icrva.org</a>  <a href="http://www.jewishrichmond.org/index.aspx">http www.jewishrichmond.org index.aspx</a></p> <p>Nearest Cities  Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.</p> <p>Nearest Military Bases  Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base</p> <p>National Holidays  Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.</p> <p>Passport Visa  A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.</p> <p>Helpful Links  All students should must read the IMSO student handbook from  <a href="http://www.alu.army.mil/imso/docs/imso-handbook.pdf">http www.alu.army.mil imso docs imso-handbook.pdf</a>  <a href="http://www.leemwr.com">http www.leemwr.com</a></p> <p><b>Course International Notes:</b>  Verifiable Prerequisite Items   Prerequisite Item Value(s) or Range Description Constraint   Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required      Text Prerequisites   This course is releasable to military students from foreign countries on a case-by-case basis. Foreign countries desiring to place students in this course must meet one or more of the following criteria:   (1) Own a specific piece of equipment;   (2) Have a signed Letter of Intent (LOI);   (3) Have waiver from HQDA;   (4) Have U.S. Government (USG) release for training;   (5) etc.     Prerequisite Courses   There are currently no Prerequisites in the Prerequisite Courses section.</p>										
<b>B171560</b>	<b>5-27-C22</b>	<b>U</b>	<b>42.0W</b>	<b>181</b>	<b>90</b>				<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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JUDGE ADVOCATE OFFICER GRADUATE  
Army

JAG'S LEGAL CENTER AND SCHOOL  
Charlottesville, VA 22903

**Course Description:**

Scope: This course prepares career military attorneys for future service in senior judge advocate positions. The course requirements equal or exceed those of graduate programs at other law schools. Students who successfully complete all Graduate Course requirements for a Master of Laws (LL.M.) degree receive an LL.M. in Military Law. The course is conducted over an academic year totaling approximately 36.5 credit hours. Core courses consist of 24.5 credit hours in criminal law; administrative and civil law; legal assistance; international and operational law; government contract and fiscal law; leadership and management; and professional writing. Electives consist of 12 credit hours (including writing requirements).

**Course Prerequisite Text:**

As of January 2007 the uniform for all classes is the Army Combat Uniform ACU. International Officers should wear their countries equivalent. All other uniform requirements remain the same. International officers attending the Judge Advocate Officer Graduate course are required to live on the local economy since housing is not available at the Legal Center and School. Additionally it should be noted that IMS are in direct competition with students from the University of Virginia for housing that is affordable and within walking distance to the School, it is crucial to start the search for housing as soon as possible. Please see attached links [www.ivygarden.com](http://www.ivygarden.com) Housing. Initial costs at move in should include first months rent plus equivalent deposit, furniture rental also requires a first month payment as well as first months deposit and the same is true for utilities. The IMS can expect to pay a minimum of 3600.00 US for all initial move-in requirements. It is very important to put your candidate in touch with the IMSO not later than February before the start of the up-coming School year. Releasable to IMS with restrictions. IMS are required to sit out 4 of the 480 course hours. Address The Judge Advocate General s Legal Center and School 600 Massie Road Charlottesville, Virginia 22903-17818

Commercial 434-971-3384  
Fax 434-971-3295 DSN 521  
larry.d.moore14.civ@mail.mil

**Course International Notes:**

----- Prerequisites: Commissioned career officers of the armed forces whose branch is the Judge Advocate Generalks Corps, or another serviceks equivalent, in their fifth to eighth year of active commissioned service; Army civilian attorneys; and selected international student officers. Army students are selected for attendance by The Judge Advocate General.

<b>B17156C</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>181</b>	<b>0</b>				<b>No</b>		<b>50.00</b>
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JAG SCH/CORRESPONDENCE CRS  
Army

JAG'S LEGAL CENTER AND SCHOOL  
Charlottesville, VA 22903

**Course Description:**

This MASL is used when JAG SCH/CORRESPONDENCE CRS is programmed.

**Course Prerequisite Text:**

Address  
The Judge Advocate General s Legal Center and School  
600 Massie Road  
Charlottesville, Virginia 22903-1781  
Commercial - 434-971-3384  
Fax 434-971-3295 DSN 521  
larry.d.moore14.civ@mail.mil

**Course International Notes:**

<b>B171590</b>	<b>7-12-C22</b>	<b>U</b>	<b>20.0W</b>	<b>805C</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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ADJUTANT GENERAL CAPTAINS CAREER  
Army

ADJUTANT GENERAL SCHOOL  
Fort Jackson, SC 29207-7050

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2016-07-01

Course Scope:

Purpose: To prepare human resources (HR) professionals in the Adjutant General Corps to perform duties at tactical and operational levels that include serving as HR staff officers (S1) at Battalion and Brigade levels, or as HR planners, integrators, and coordinators at Division, and Corps levels. Additionally, to prepare officers to serve in theater HR structure planning, coordinating and executing postal, personnel accountability and casualty operations.

Phase Scope: The primary emphasis of training is on providing tactical and operational level HR training to AOC 42B officers at the company grade level. This course prepares officers to develop, interpret, plan, integrate, coordinate, and implement the Army's HR programs and policies for the military and civilian work force at the Battalion and Brigade levels. The training will focus on HR technical and wartime functions to include: personnel accountability operations; casualty operations and systems; personnel readiness management (PRM); unit readiness; and strength reporting; essential personnel services; unit level HR and commanders' programs; HR personnel information management systems; human resources management operational planning; and joint doctrine overview and personnel services. Additionally, training will focus on developing advanced analytical and problem-solving capabilities, managerial techniques, and character attributes required in a good leader.

Special Information:

No Data

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

Travel and Living Allowance TLA Advances IMS should have enough funds in U.S. dollars to cover expenses for 30 days. The Meals and Incidental Expenses rate is 46 dollars per day.

Participation in PHYSICAL TRAINING IS MANDATORY for this course. International students should bring running shoes and appropriate clothing for physical training sweatshirt, sweatpants, shorts and T-shirts. Passing the Army Physical Fitness Test is not a graduation requirement for international students.

This course contains a five-day Field Training Exercise FTX. Participation in the FTX is mandatory. IMS will remain in the field for the duration of the FTX. They will not return to their quarters in the evening.

Students should consider bringing a laptop or purchasing one once they arrive. Computer access is not readily available outside of the classroom in off duty hours.

**Packing List**

- Army Combat Uniform ACU 3 sets
- Army Service Uniform ASU Class As 1
- ACU Cap - 1
- Combat Boots - 2 pair
- Belt - 1
- All-Weather Coat - 1
- Cold Weather coat - 1 Oct - Apr
- Gloves, Inserts - 2 pair
- Gloves, Shell - 1 pair
- Cap, Cold Weather - 1 Oct - Apr
- Physical Fitness Jacket or Sweatshirt - 1
- Physical Fitness Pants or Sweatpants - 1
- Physical Fitness Shirt, Long Sleeve - 3
- Physical Fitness Shirt, Short Sleeve - 3
- Physical Fitness Shorts - 3
- Running Shoes - 1 pair
- Dress shoes - 1 pair
- Socks, White must come above ankle - 5
- Socks, green tan black - 7
- Socks, Black Dress - 1
- Underwear
- Undershirt, tan - 5
- Undershirt, white - 1
- Personal Hygiene Items
- All Authorized Awards and Decorations
- Business Suit
- Casual Civilian Clothing

**Course International Notes:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint   iMust meet height weight std IAW AR 600-9 YES Required   iPay Grade O2 Through O3 O2 - OFFICER TO O3 - OFFICER Required OR iFM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required   iText Prerequisites Regular Army commissioned officers or Active Guard Reserve (AGR) officers in the grade of 1LT(P) or Captain, who have completed the Adjutant General Officer Basic Officer Leader Course, or an equivalent MEL 7 course. Officers must meet height and weight standards of AR 600-9. Officers possessing a temporary medical profile at the start of the course which will prevent full participation in the course will not be enrolled. This course is open to other personnel on a space available basis and requires the prior approval of the AG School Training Department Director.  iPrerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.											
<b>B171603</b>	<b>2-44-C22</b>	<b>S</b>	<b>20.0W</b>	<b>441S</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AIR DEFENSE ARTILLERY CAPTAINS CAREER  
Army

Air Defense Artillery School  
FT SILL, OK 73503

**Course Description:**

Topics on Air and Missile Defense (AMD) Doctrine, Tactics, Techniques, and Procedures, staff functions, threat, combined arms/warfighter, leadership/training management, military history/communicative skills, research, battery command and threat presented in conference and small group instruction modes.

**Course Prerequisite Text:**

ACTIVITIES:<br>Because of Lawton/Fort Sill's great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.<br><br>AFTER HOURS ù EXCLUDING ARRIVAL/DEPARTURE INST.<br>Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.<br><br>BILLETING:<br>There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who's Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.<br><br>POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.<br><br>CLIMATE:<br>The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.<br><br>DEPENDENTS:<br>Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.<br>There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. <br><br>DINNING/MESSING:<br>There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.<br><br>DRIVING:<br>IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.<br><br>GENERAL INFORMATION:<br>Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.<br><br>MEDICAL:<br>Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.<br><br>NEAREST CITY:<br>Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.<br><br>NEAREST MILITARY BASE:<br>Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.<br><br>SERVICING AIRPORT:<br>Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.<br><br>STUDENT MAILING ADDRESS:<br>Student Name<br>P.O. Box 33219<br>Fort Sill, Oklahoma 73503<br>TRANSPORTATION:<br>Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.<br><br>UNIFORM REQUIREMENTS:<br>IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.<br>

**Course International Notes:**

-----Itemized Prerequisites----- Course Security Clearance: F - SECRET -----  
Active Army (AA) or Reserve Components (RC) commissioned officers who are members of a combat arms branch in the grade of Captain or First Lieutenant (P) or designated Allied officers. Student must have completed an Air Defense Officer Basic or equivalent branch-qualifying course.

B171604	2G-F85 (X)	U	2.0W	441S	75				No		100.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ADA CAPTAINS CAREER PREPARATORY INTERNATIONAL  
Army

Air Defense Artillery School  
FT SILL, OK 73503

**Course Description:**

Course Scope:

Background information concerning U.S. Army organization and structure, air defense artillery operations and tactics; air defense threat information; map reading, military symbols and terms; military communications; overview of small group instruction methodology.

Special Information:

SPECIAL INFORMATION: Attendance of this training must take place immediately prior to and in conjunction with the international military officer's attendance at the Air Defense Artillery Officer Advanced Course (ADA OAC), 2-44-C22. Students must report a minimum of 3 weeks prior to start of the ADA OAC.

**Course Prerequisite Text:**

ACTIVITIES: Because of Lawton/Fort Sill's great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment. AFTER HOURS ð EXCLUDING ARRIVAL/DEPARTURE INST. Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed. BILLETING: There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who's Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished. POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office. CLIMATE: The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly. DEPENDENTS: Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval. There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. DINNING/MESSING: There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available. DRIVING: IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE. GENERAL INFORMATION: Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days. MEDICAL: Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival. NEAREST CITY: Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base. NEAREST MILITARY BASE: Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton. SERVICING AIRPORT: Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS. STUDENT MAILING ADDRESS: Student Name P.O. Box 33219 Fort Sill, Oklahoma 73503 TRANSPORTATION: Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily. UNIFORM REQUIREMENTS: IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.

**Course International Notes:**

International military commissioned officers in the grade of First Lieutenant through Major who have satisfactorily completed the Air Defense Artillery Basic course or an equivalent branch qualifying course. An English comprehension level of 75 or higher is required and it is recommended that nominees have specialized English training. SPECIAL INFORMATION: Attendance of this training must take place immediately prior to and in conjunction with the international military officer's attendance at the Air Defense Artillery Officer Advanced Course (ADA OAC), 2-44-C22. Students must report a minimum of 3 weeks prior to start of the ADA OAC.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B171630</b>	<b>2-1-C22</b>	<b>U</b>	<b>21.0W</b>	<b>011</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

AVIATION CAPTAINS CAREER - ALL  
Army

AVIATION SCHOOL  
Fort Rucker, AL 36362

**Course Description:**

Course Scope and Special Information

Effective 2018-03-09

Course Scope:

The Aviation Captains Career Course is a 21-week resident course and takes place in a small group setting. The first half of the course (company phase-11 weeks) focuses students on core doctrinal foundations including Unified Land Operations, Mission Command, and Leadership Principles. The students then begin a rigorous 6 weeks of company-level operational planning using Troop Leading Procedures (TLPs). During the second half of the course (battalion phase-10 weeks), students transition to Brigade/Battalion level planning and the MDMP process for ground and aviation units. Students then enter Anvil Operations (the capstone exercise) which puts students back in "the cockpit" as they plan, brief, rehearse, execute, and conduct after action reviews for four battalion-level missions using the Reconfigurable Collective Training Device (RCTD). Training management and command topics are presented throughout the course to prepare students for command.

Special Information:

The student handout for Aviation Mission Planning System (AMPS), when required, can be provided to foreign military students; however, the AMPS Mission Planning Pocket Guide and the AMPS software cannot be provided to foreign military students due to distribution restrictions.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

**NOTE OF IMPORTANCE** Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Questions may be addressed to the following

Training 334-255-9008 9501 0581 DSN 558

Administration 334-255-9145 2081 1352 DSN 558

5 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Text Prerequisites)Students must have completed a minimum of one aviation utilization assignment of 3-6 years. May also be a United States Marine Corps officer or selected international military student. Must have completed the Aviation Officer Basic Course (AVOBC) or equivalent branch qualifying course.International military students must have a minimum 80 English Comprehension Level (ECL).

<b>B171633</b>	<b>2-1-C22</b>	<b>U</b>	<b>21.0W</b>	<b>011</b>	<b>80</b>	<b>R</b>			<b>No</b>		<b>50.00</b>
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AVIATION CAPTAINS CAREER - EN

Army

**Course Description:**

AVIATION SCHOOL

Fort Rucker, AL 36362



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Course Scope and Special Information  
Effective 2018-03-09

**Course Scope:**

The Aviation Captains Career Course is a 21-week resident course and takes place in a small group setting. The first half of the course (company phase-11 weeks) focuses students on core doctrinal foundations including Unified Land Operations, Mission Command, and Leadership Principles. The students then begin a rigorous 6 weeks of company-level operational planning using Troop Leading Procedures (TLPs). During the second half of the course (battalion phase-10 weeks), students transition to Brigade/Battalion level planning and the MDMP process for ground and aviation units. Students then enter Anvil Operations (the capstone exercise) which puts students back in "the cockpit" as they plan, brief, rehearse, execute, and conduct after action reviews for four battalion-level missions using the Reconfigurable Collective Training Device (RCTD). Training management and command topics are presented throughout the course to prepare students for command.

**Special Information:**

The student handout for Aviation Mission Planning System (AMPS), when required, can be provided to foreign military students; however, the AMPS Mission Planning Pocket Guide and the AMPS software cannot be provided to foreign military students due to distribution restrictions.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**1 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

NOTE OF IMPORTANCE Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

2 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, and Senior IP Instrument Flight Examiner Course RW will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

3 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course setback or removal. Please review Course Description and Prerequisites.

4 Questions may be addressed to the following

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Administration 334-255-9145 2081 1352 DSN 558

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15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Text Prerequisites)Students must have completed a minimum of one aviation utilization assignment of 3-6 years. May also be a United States Marine Corps officer or selected international military student. Must have completed the Aviation Officer Basic Course (AVOBC) or equivalent branch qualifying course.International military students must have a minimum 80 English Comprehension Level (ECL).

<b>B171660</b>	<b>4-3-C22</b>	<b>S</b>	<b>21.0W</b>	<b>031</b>	<b>75</b>	<b>No</b>	<b>50.00</b>
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CBRN CAPTAINS CAREER

Army

**Course Description:**

CHEMICAL SCHOOL

Fort Leonard Wood, MO 65473

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2016-05-13

Course Scope:

Provides CBRN officers learning activities to further develop and reinforce skills and knowledge in the areas of leadership, training management, written and oral communications, Army Operations (fundamentals and doctrine), staff procedures, CBRN defense (fundamentals and doctrine), decontamination, reconnaissance, operational radiological safety, HAZMAT response, WMD non-proliferation / counter-proliferation, consequence management and threat doctrine and capabilities (to include current threat).

Special Information:

None

**Course Prerequisite Text:**

Physical training is required during Prep Course to help prepare students for mandatory course physical training.

CHEMICAL DEFENSE TRAINING FACILITY

SUBJECT Chemical Defense Training Facility Training Requirements

1. References

- a. AR 190-59, Chemical Agent Security Program.
- b. CDTF Respiratory Protective Program Document CDTF RPPD .
- c. CDTF Standard Operating Procedures
- d. DA PAM 385-61, Toxic Chemical Agent Safety Standards.
- e. DA PAM 40-8, Occupational Health Guidelines for the Evaluation and Control of Occupational Exposure to Nerve Agents GA, GB, GD, and VX.
- f. TC 3-41, Protective Assessment Test System.

2. The following guidelines and requirements for training at the Chemical Defense Training Facility CDTF are provided to help prepare the student for training. Due to the fact that training is conducted using significant quantities of actual nerve agents, adherence to these requirements is mandatory.

- a. Students will not bring prohibited items inside the CDTF, including, but not limited to cameras, cell phones, pagers, computers, personal data assistants PDAs , firearms, knives, alcohol, candy, gum, mints, or tobacco products. Any prohibited items are brought to the site will be surrendered to security personnel when presenting your ID card. Students found with prohibited items after leaving the security checkpoint will be subject to removal from the site and dismissal from training. AR 190-59, Chapter 13, Section 14
- b. Students are discouraged from bringing bags, purses, or brief cases to the site. Any bags, purses or brief cases brought to the site will be left at the security checkpoint. These items may then be retrieved by the student at the end of the days training. AR 190-59, Chapter 13, Section 14
- c. Students should not bring any "high dollar" items to training i.e. large amounts of cash, jewelry, etc. . The lockers available to students and cadre do not have locks.
- d. Students should eat a normal breakfast, but should not eat or use any tobacco products 15 minutes prior to entering the site. Additionally, students should refrain from heavy alcohol consumption 24 hours prior to training. These actions will reduce interference with the protective mask fit validation test TC 3-41, Page 14 .
- e. Facial hair Students will be cleanly shaven with the exception of a mustache if worn CDTF Respiratory Protection Program Document, 6.a.3.b . (It is policy and a requirement that all IMS attending these courses must be clean shaven to participate in CDTF training which is a requirement to receive a graduation diploma, no exception. Failure to do so will result in non-graduation+)
- f. Any personal items i.e. watches, rings, jewelry, hair clips, clothing items, etc. taken into the toxic agent training area will be confiscated and destroyed confiscated items will not be returned to the student DA PAM 385-61, Chapter 5, Section 1.e. . The only exceptions to this rule are medically required dentures and appliances. Students will not be allowed to train with nail polish nail extensions, hair extensions, beads, or any items woven into their own natural hair CDTF Respiratory Protection Program Document, 6.a.3.c , e f . Provisions will not

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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be made for removal of these adornments at the training site. These items must be removed prior to the students arrival at the CDTF.

g. Contact lenses are prohibited at the CDTF CDTF Respiratory Protection Program Document, 6.a.3.d . Students should bring with them a regular pair of glasses for use prior to and after toxic agent training, and a serviceable pair of optical inserts for use during training. Students will not be allowed to enter the toxic training areas unless they have at least 20/40 Vision near and far in at least one eye , uncorrected or corrected with optical inserts MEDDAC Reg 40-31, 6-2.a. 3 . Rule of thumb if you need glasses for distance or for reading, bring a pair of optical inserts with you.

h. Tattoos or piercings that are less than one week old may disqualify a student from training, pending medical evaluation by the Occupational Health Nurse.

i. Students taking over the counter medications or prescription drugs

j. Students enrolled in courses that require Live Agent Training at the CDTF facility will be required to shower after the live agent chamber and they must shower in a group under the visage of an instructor.

**Course International Notes:**

Verifiable Prerequisite Items | Prerequisite Item Value(s) or Range Description Constraint | Course Security Clearance F SECRET Required | Text Prerequisites | Active, Reserve, or National Guard component; U.S. and foreign, commissioned officers in the rank of first lieutenant and above, assigned a primary specialty/mission of AOC 74A. U.S. active Army officers incur a 1 year service obligation upon course completion; a "secret" security clearance level is required. Soldier must meet requirements outlined in AR 350-1 (para 3-20). Meeting height/weight standards IAW AR 600-9 is an enrollment requirement at student inprocessing. Soldier will take APFT within 72 hours of enrollment. If Soldier fails initial APFT, the Soldier will be provided one retest seven to twenty-four days after failure of the initial APFT. Active Army and AGR personnel over 40 must complete medical screening at their local installation before attending this course, and will hand carry a copy of their medical screen report. | For USAR/NG Soldiers, TRADOC Form 350-18-2-R-E, dated April 2016, The Army School System (TASS) Unit Pre-Execution Checklist, must be completed and signed by the commander. A diagnostic APFT must be administered with 60 days of scheduled departure for school."

<b>B171670</b>	<b>4-5-C22</b>	<b>S</b>	<b>23.0W</b>	<b>052</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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ENGINEER CAPTAINS CAREER  
Army

ENGINEER SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2018-03-12

**Course Scope:**

TRADOC has mandated 320 hours of Common Core instruction that encompasses leadership skills and development. This includes the introduction of the Experiential Learning Model in instructional methodologies and Common Core material. The course contains the MOS combat critical tasks and presents them in a sequence compatible with available training time.

**Course Prerequisite Text:**

ADDITIONAL SCOPE INFORMATION: Instruction based on small group instruction and interaction and is aimed at preparing students for positions such as company commanders, battalion staff officer, brigade engineer and assistant division engineer. Physical training is required during Prep Course to help prepare students for mandatory course physical training.

ADDITIONAL PREREQUISITE INFORMATION: Ensure ITO (DD Form 2285), dated Mar 94, para 12d, is checked (Physical Fitness Training). International students are requested to report not later than 2 weeks prior to the published course start date to attend a preparatory course. If bringing family, student is requested to arrive 3 weeks prior to the course start date, so that they may arrange for housing before starting the preparatory course. International students will attend the Engr OAC Preparatory Course (B174014).

**Course International Notes:**

Verifiable Prerequisite Items | Prerequisite Item Value(s) or Range Description Constraint | Course Security Clearance F SECRET Required | Text Prerequisites | Active Army or Reserve Component Officers in the rank of 1LT to CPT who have completed the Engineer Basic Officer Leader Course or its equivalent are eligible to attend the ECCC. The ECCC prepares Engineer Officers who in turn will function as commanders and staff officers to provide engineer support in BCT and below.

<b>B171680</b>	<b>2-6-C22</b>	<b>U</b>	<b>24.0W</b>	<b>061</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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FIELD ARTILLERY CAPTAINS CAREER  
Army

FIELD ARTILLERY SCHOOL  
Fort Sill, OK 73503

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Technical and tactical skills needed to provide effective and timely fire support for Army Operations Doctrine; fire support systems for levels of command from battery to corps; combined arms operations; threat forces and doctrine; combat service support; leadership; and command and control.

**Course Prerequisite Text:**

IMS do not attend 10 days of AFATDS (80 hours) and 28 days of FA Tech/TAC (224 hours).

ACTIVITIES:<br>Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.<br><br>AFTER HOURS ù EXCLUDING ARRIVAL/DEPARTURE INST.<br>Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.<br><br>BILLETING:<br>There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who/Es Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.<br><br>POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.<br><br>CLIMATE:<br>The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.<br><br>DEPENDENTS:<br>Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.<br>There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. <br><br>DINNING/MESSING:<br>There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.<br><br>DRIVING:<br>IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.<br><br>GENERAL INFORMATION:<br>Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.<br><br>MEDICAL:<br>Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.<br><br>NEAREST CITY:<br>Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.<br><br>NEAREST MILITARY BASE:<br>Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.<br><br>SERVICING AIRPORT:<br>Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.<br><br>STUDENT MAILING ADDRESS:<br>Student Name<br>P.O. Box 33219<br>Fort Sill, Oklahoma 73503<br>TRANSPORTATION:<br>Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.<br><br>UNIFORM REQUIREMENTS:<br>IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.<br>

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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-----Itemized Prerequisites-----  
 -----Prerequisite Courses-----  
 Student Must: Pay Grade: O2 - OFFICER TO O3 - OFFICER  
 Be a graduate from: The student must satisfy one of the following sets of Prerequisite Course requirements:  
 Course Number: 2-6-C20 Phase: Title:  
 FIELD ARTILLERY OFFICER BASIC Active Army or  
 Reserve component commissioned officer. Must have completed the Field Artillery Officer Basic Course or equivalent Branch qualifying course. -----Special Information-----  
 With the implementation of the new Field Artillery Captains Career Course, students will PCS to the Field Artillery School to receive approximately 2 weeks of common core instruction followed by 16 weeks of branch tactical, technical and warfighting instruction. Upon the completion of the 18 weeks, students would move TDY and return to Fort Leavenworth for the 6 weeks of staff process mix instruction. The new Field Artillery Captains Career Course (Resident) will consist of the following two phases:  
 - Phase I will consist of 18 weeks of common core and branch technical/tactical instruction and will be titled "Field Artillery Phase of the Captains Career Course". Automation Instruction will be tracked. Officers will be tracked on either IFSAS or AFATDS depending on the system fielded by the unit to which he will be assigned after graduation.  
 - Phase II will consist of the 6 weeks of staff process instruction and will be titled "Staff Process Phase of the Captains Career Course."  
 According to the present policy, IMS and sister US Service members will only attend the 18 weeks of branch specific portion unless other restrictions apply and be graduated upon successful completion of the 18 week branch specific phase. Combat arms officers may attend. Combat support and combat service support officers may attend on an exception basis. Marine Corps, Air Force, and allied officers may attend based on selection. RC officers may attend the full 18 week resident course at Fort Sill. RC officers will report 4 weeks, 3 days after class start and attend the last 13 weeks of the course with 2 days for inprocessing.

<b>B171690</b>	<b>7-14-C22</b>	<b>C</b>	<b>20.6W</b>	<b>805A</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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FINANCIAL MANAGEMENT CAPTAINS CAREER  
 Army FINANCE SCHOOL  
 Fort Jackson, SC 29207-7050

**Course Description:**

Effective 2016-03-10

**Course Scope:**

This course is designed to train FM officers to be technically and tactically proficient FM detachment commanders and staff officers. It incorporates the Army Learning Model 2015, which facilitates collaborative problem-solving events that reinforce comprehensive fitness, teamwork and collaboration, communication and engagement, critical thinking and problem solving, tactical and technical competency, and the character attributes required to meet the challenges of operational adaptability. All CASCOM courses will introduce the major principles of Character Development during in-processing, and will further reinforce that information in subsequent lessons as applicable.

**Special Information:**

The PPBE course (number 7D-36A/541-F13) will be taught within the Financial Management Captains Career Course; a certificate of training will be issued for PPBE.

After attending the FM Captain Career Course at the Army Financial Management School, US Officers will have the opportunity to attend the 4 week long SAP TERP10 course at the University of South Carolina, Columbia campus before reporting to their next duty station. Information will be made available during the course.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Int I Notes

Family Members Dependents accepted with coordination with SATFA and IMSO. See Training Activity information for more detailed information and procedures.

Travel and Living Allowance TLA Advances IMS should have enough funds in U.S. dollars to cover expenses for 30 days. The Meals and Incidental Expenses rate is 46 dollars per day.

Participation in PHYSICAL TRAINING IS MANDATORY for this course. International students should bring running shoes and appropriate clothing for physical training sweatshirt, sweatpants , shorts and T-shirts . Passing the Army Physical Fitness Test is not a graduation requirement for international students.

This course contains a five-day Field Training Exercise FTX . Participation in the FTX is mandatory. IMS will remain in the field for the duration of the FTX. They will not return to their quarters in the evening.

Students should consider bringing a laptop or purchasing one once they arrive. Computer access is not readily available outside of the classroom in off duty hours.

Packing List

- Army Combat Uniform ACU 3 sets
  - Army Service Uniform ASU Class As 1
  - ACU Cap - 1
  - Combat Boots - 2 pair
  - Belt - 1
  - All-Weather Coat - 1
  - Cold Weather coat - 1 Oct - Apr
  - Gloves, Inserts - 2 pair
  - Gloves, Shell - 1 pair
  - Cap, Cold Weather - 1 Oct - Apr
  - Physical Fitness Jacket or Sweatshirt - 1
  - Physical Fitness Pants or Sweatpants - 1
  - Physical Fitness Shirt, Long Sleeve - 3
  - Physical Fitness Shirt, Short Sleeve - 3
  - Physical Fitness Shorts - 3
  - Running Shoes - 1 pair
  - Dress shoes - 1 pair
  - Socks, White must come above ankle - 5
  - Socks, green tan black - 7
  - Socks, Black Dress - 1
  - Underwear
  - Undershirt, tan - 5
  - Undershirt, white - 1
  - Personal Hygiene Items
  - All Authorized Awards and Decorations
  - Business Suit
  - Casual Civilian Clothing
- Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Must meet height weight std IAW AR 600-9 YES Required i Pay Grade O2 Through O4 O2 - OFFICER TO O4 - OFFICER Required OR i FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required ii Text Prerequisites Purpose: To prepare Financial Management (FM) officers to identify, evaluate, and apply the latest managerial techniques plus technical, tactical, and leadership skills required for commissioned officers with a FM area of concentration (AOC). ii Prerequisites: Active Army or Reserve Component commissioned officers in the grade of First Lieutenant, Captain, or Major whose branch is Financial Management. Officers must have completed the Financial Management Basic Officer Leader's course or an equivalent course. In accordance with U.S. Army Directive 2012-20, officers must meet height and weight standards of AR 600-9.

<b>B171699</b>	<b>2E-F263 (X)</b>	<b>U</b>	<b>4.0W</b>	<b>809</b>	<b>75</b>				<b>No</b>		<b>100.00</b>
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MANEUVER CCC IMSO PREP  
Army

USATC-Benning  
FORT BENNING, GA 31905

**Course Description:**

Effective 2016-10-01

Course Scope:

Purpose: To prepare International Military Student Officers to successfully negotiate the Maneuver Captains Career Course (MCCC) by giving them the necessary skills and knowledge.

Scope: Familiarize International Military Student Officers with U.S. Army Armor, Infantry, and Combined Arms Doctrines, Army Operations and Organization, Operational Terms and Graphics, Troop Leading Procedures, the Military Decision Making Process, and the use of simulations in training.

Course Outcomes:

- (1) Apply critical and creative thinking strategies while analyzing mission and operational variables across volatile, uncertain, complex, and ambiguous environments, while accepting prudent risk.
- (2) Demonstrate adaptability and flexibility in solving problems, including tactical problems.
- (3) Demonstrate the ability to communicate in a way that is thoroughly understood and inspires confidence in subordinates.
- (4) Apply the core competencies of combined arms maneuver and wide area security within Unified Land Operations to seize, retain, and exploit the initiative.
- (5) Demonstrate knowledge of the role of simultaneous employment of offensive, defensive, stability, and direct support of civil authority operations within Decisive Action at the tactical level.

Special Information:

None.

**Course Prerequisite Text:**

FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED FOR THE MANEUVER CAPTAINS CAREER CCC AND MCCC IMSO PREP COURSE Information prepared by Fort Benning International Military Student Office IMSO .

MANEUVER CAPTAINS CAREER PREP COURSE MCCC PREP This course is appropriate for international students who are Maneuver Armor Infantry officers, serving in positions such as company commander, battalion staff officer, or brigade staff officer. Appropriate ranks include senior Lieutenants, Captains, and junior Majors. This course is open to female soldiers.

WARNING without medical requirements and packing list, students may not enroll in course. Fort Benning IMSO does not always have time resources to correct deficiencies in medical records and required equipment.

WARNING All US Army Maneuver Center of Excellence Schools require mandatory physical training. Students who arrive in poor physical condition greatly increase their risk of injury and or course failure.

Please read entire contents to brief international student prior to departure for the United States. Medical requirements and packing list must receive special attention.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Contents

1. Course Overview.
2. Special Considerations for International Students.
3. Medical Requirements.
4. Packing List.
5. Reporting Instructions.
6. Billeting, Pay, Messing.
7. Other Considerations.
8. Field Studies Program.
9. IMS Graduation Standards.
10. Internet Links.

1. COURSE OVERVIEW MCCC Prep trains International Lieutenants and Captains to serve as Maneuver Armor Infantry Company Commanders and Battalion Staff Officers. The course is conducted in a class-room environment. The focuses on U.S. Army organization and operations staff organization and procedures operation order U.S. military organization and Doctrine Tactics and Acronyms Graphic representation and map reading refresher.

2. SPECIAL CONSIDERATIONS FOR INTERNATIONAL STUDENTS Students must arrive in good physical condition. Daily physical training, lasting 90 minutes, occurs 5 mornings per week, with 1 day devoted to hand-to-hand combat, and an ability to certify as an instructor level 1 in the U.S. Army Combatives Program. Ability to comprehend spoken English and written US military manuals are of equal importance. Students must prepare and orally deliver complex operations orders for infantry armor companies and maneuver battalions.

3. MEDICAL REQUIREMENTS All IMS must have a current physical within 12 months and be medically cleared by a doctor to participate in the course.

4. PACKING LIST

SPECIAL EQUIPMENT

Upon arrival at Fort Benning, students must purchase

Alcohol Map markers, pens, pencils, notebooks, notepaper, alcohol bottles for erasing marked map sheets

FIELD EQUIPMENT

2 pair of boots, well broken in.

4 sets of combat uniforms.

8 t-shirts.

8 pair of wool socks.

2 patrol caps

1 wet weather parka

1 pair of gloves

1 black wool knit cap

1 Notebook

5 black pens

2 pencils

ATHLETIC EQUIPMENT must be national military or US Army. Strongly recommend that students purchase US Army PT gear upon arrival. Total cost will be around 150.

1 pair of running shoes

4 pair of white socks

2 running shorts

2 short sleeve PT shirts

2 long sleeve PT shirts

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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1 PT outer-shell trousers  
 1 PT outer-shell jacket  
 1 orange reflective vest purchase upon arrival at Fort Benning

FORMAL UNIFORMS CIVILIAN CLOTHES  
 National Formal Uniform equivalent to US Dress Blues, or Class A  
 Civilian Coat and Tie  
 Appropriate civilian clothes recommend three sets .

5. Reporting Instructions

Students will arrive at Columbus Airport CSG after transferring at Atlanta Hartsfield International. Students must contact the IMSO Admin Manager 706 575-2507, IMSO CDR 706 575-8510, IMSO Chief 706-575-9995. IMSO duty driver will arrive within 30 minutes. Fort Benning IMSO will drive students to Abrams Hall Billeting, regardless of FMS IMET status. Students will receive billeting at 68.25 per day. They will report the next morning at 0900 to the IMSO office, 7561 Michael St., BLDG 2651, Contact Telephone numbers IMSO Admin Manager 706 575-2507, IMSO CDR 706 575-8510, IMSO Chief 706-575-9995.

WARNING many students bags do not successfully transfer from Atlanta to Columbus. Students must file lost baggage claims at Columbus Airport. All lost bags, regardless of student, must be delivered to Abrams Hall Billeting Office at Fort Benning. Students must retain copy of their baggage claim voucher number.

6. Billeting, Pay, Messing We encourage students to live in Abrams Hall. IMET must live in Abrams Hall. Students should arrive with 500 to cover travel and incidentals until they begin receiving IMET pay. This money will also cover any deficiencies in the packing list, Students may mess at the Officer Candidate School DFAC, located in Bld. 200. Messing expenses per day are approximately 13.85. Abrams Hall rooms have a microwave for meals purchased at the commissary.

FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED There is NO family housing available on Fort Benning for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003 effective 1 Oct 03 If bachelor government or contracted gov t. quarters are available and dependents are not encouraged authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0 ZERO . IAW with the DoD Policy Guidance, Para C 6 , Fort Benning is NOT listed as a training location that encourages IMS to bring their dependents. Ensure students for whom the USG pays a living allowance understand the impact of the above policy. Please note that "authorized" is NOT the same as "encouraged."

7. Other Considerations FMS students may choose to live off-post. IMET students may not live out of Abrams Hall if single. Students living off-post are responsible for all expenses. They will be required to purchase or rent a car for commuting to work. IMSO will stop paying TLA to IMET students who choose to live off post.

SCO Please fax or mail healthcare coverage policies if applicable to the following address

CDR Chief, C Co IMSO, 7561 Michael St., BLDG 2651, Fort Benning, GA 31905 FAX 706 545-8325

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. ii Text Prerequisites International Military Student Officers in the grade equivalent of U.S. Army 1LT (P) or above. i Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B171701</b>	<b>2-7/17-C22</b>	<b>U</b>	<b>22.8W</b>	<b>809</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	MANEUVER CAPTAINS CAREER Army					USATC-Benning FORT BENNING, GA 31905					
	<b>Course Description:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2014-10-01

Course Scope:

Purpose: Maneuver Captains Career Course (MCCC) develops and educates students to lead company-sized units and serve on battalion and brigade level staffs in support of the full range of military operations.

Scope: Provide the operational force with company grade officers who possess the skills required to be agile and adaptive leaders and have the knowledge to confidently conduct operations across the operational environment. Graduates will demonstrate mastery in the science of tactical planning at the company and battalion level and an understanding at the brigade level. They will be physically and

mentally prepared to inspire and lead subordinates at the company and battalion level. The outcomes of the course are to:

1. Apply critical and creative thinking strategies while analyzing mission and operational variables across volatile, uncertain, complex, and ambiguous environments.
2. Demonstrate adaptability and flexibility in solving complex problems at the tactical level.
3. Demonstrate ability to communicate in a way that is thoroughly understood and inspires confidence in subordinates.
4. Apply the core competencies of combined arms maneuver and wide area security within Unified Land Operations to seize, retain, and exploit the initiative.
5. Demonstrate simultaneous employment of offensive, defensive, stability, and direct support of civil authority operations within Decisive Action at the tactical level.
6. Apply the operations process as an approach to understand, visualize, and describe their operational environment across multiple and varied cultures while enabling them to direct, lead, and assess within close combat warfare.
7. Demonstrate Mission Command in balancing the art of command with the science of control as a means to empower agile and adaptive leaders.
8. Demonstrate critical training management and leader functions of company commander.
9. Create critical and creative thinking and leader development strategies during the cultivation of a learning organization.
10. Produce tactically sound mission type orders that synchronize the massing of combat power at the decisive point while enabling adaptation at the tactical level.
11. Value collaboration and dialogue among individuals with differing perspectives.
12. Demonstrate tolerance of and comfort with uncertainty and ambiguity and accept prudent risk.

Special Information:

The Director of Training is the waiver approval authority for this course. Students requesting course prerequisite waivers will submit their request to the Director of Training:

Directorate of Training

U.S. Maneuver Center of Excellence

1 Karker St,

Ft Benning, GA 31905

Waivers must be submitted NLT 75 days prior to the class start date.

**Course Prerequisite Text:**

FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED Information prepared by Fort Benning International Military Student Office IMSO .

MANEUVER CAPTAINS CAREER COURSE MCCC This course is appropriate for international students who are Maneuver Armor Infantry officers, serving in positions such as company commander, battalion staff officer, or brigade staff officer. Appropriate ranks include senior Lieutenants, Captains, and junior Majors. This course is open to female soldiers.

WARNING v without medical requirements and packing list, students may not enroll in course. Fort Benning IMSO does not always have time resources to correct deficiencies in medical records and required equipment.

WARNING All US Army Maneuver Center of Excellence Schools require mandatory physical training. Students who arrive in poor physical condition greatly increase their risk of injury and or course failure.

Please read entire contents to brief international student prior to departure for the United States. Medical requirements and packing list must receive special attention.

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- 1.Course Overview.
- 2.Special Considerations for International Students.
- 3.Medical Requirements.
- 4.Packing List.
- 5.Reporting Instructions.
- 6.Billeting, Pay, Messing.
- 7.Other Considerations.
- 8.Field Studies Program.
- 9.IMS Graduation Standards.
- 10.Internet Links.

1. COURSE OVERVIEW MCCC trains senior US Lieutenants and junior US Captains to serve as Maneuver Armor Infantry Company Commanders and Battalion Staff Officers. The course is conducted in a class-room environment. Instruction is in 3 phases company, battalion, and training administrative. The focus of the company phase is teaching officers to rapidly and thoroughly analyze a mission and produce a detailed, effective, and tactically sound company operations order in a time constrained environment. The focus of battalion phase is learning MDMP military decision making process employed by battalion staffs to produce battalion level operations orders. The training administrative phase teaches training management and the administrative responsibilities of a junior captain.

2. SPECIAL CONSIDERATIONS FOR INTERNATIONAL STUDENTS Students must arrive in good physical condition. Daily physical training, lasting 90 minutes, occurs 5 mornings per week, with 1 day devoted to hand-to-hand combat, and an ability to certify as an instructor level 1 in the U.S. Army Combatives Program. Ability to comprehend spoken English and written US military manuals are of equal importance. Students must prepare and orally deliver complex operations orders for infantry armor companies and maneuver battalions. A personal laptop computer, printer, and internet access are strongly recommended, but not required. Students will receive a laptop computer for class-room work, but have to turn it in prior to departure. Internet functionality of this computer is limited. International students will attend a two-week preparation course prior to MCCC. This course familiarizes them with US Army Organization Doctrine Tactics and Acronyms.

3. MEDICAL REQUIREMENTS All IMS must have a current physical within 12 months and be medically cleared by a doctor to participate in the course.

#### 4. PACKING LIST

##### SPECIAL EQUIPMENT

Upon arrival at Fort Benning, students must purchase

Alcohol Map markers, pens, pencils, notebooks, notepaper, alcohol bottles for erasing marked map sheets

##### FIELD EQUIPMENT

2 pair of boots, well broken in.

4 sets of combat uniforms.

8 t-shirts.

8 pair of wool socks.

2 patrol caps

1 wet weather parka

1 pair of gloves

1 black wool knit cap

1 Notebook

5 black pens

2 pencils

ATHLETIC EQUIPMENT must be national military or US Army. Strongly recommend that students purchase US Army PT gear upon arrival. Total cost will be around 150.

1 pair of running shoes

4 pair of white socks

2 running shorts

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	2 short sleeve PT shirts 2 long sleeve PT shirts 1 PT outer-shell trousers 1 PT outer-shell jacket 1 orange reflective vest purchase upon arrival at Fort Benning										
	FORMAL UNIFORMS CIVILIAN CLOTHES National Formal Uniform equivalent to US Dress Blues, or Class A Civilian Coat and Tie Appropriate civilian clothes recommend three sets .										
	5. Reporting Instructions										
	Students will arrive at Columbus Airport CSG after transferring at Atlanta Hartsfield International. Students must contact the IMSO Admin Manager 706 575-2507, IMSO CDR 706 575-8510, IMSO Chief 706-575-9995. IMSO duty driver will arrive within 30 minutes. Fort Benning IMSO will drive students to Abrams Hall Billeting, regardless of FMS IMET status. Students will receive billeting at 68.25 per day. They will report the next morning at 0900 to the IMSO office, 7561 Michael St., BLDG 2651, Contact Telephone numbers IMSO Admin Manager 706 575-2507, IMSO CDR 706 575-8510, IMSO Chief 706-575-9995.										
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	6. Billeting, Pay, Messing We encourage students to live in Abrams Hall. IMET must live in Abrams Hall. Students should arrive with 500 to cover travel and incidentals until they begin receiving IMET pay. This money will also cover any deficiencies in the packing list, Students may mess at the Officer Candidate School DFAC, located in Bld. 200. Messing expenses per day are approximately 13.85. Abrams Hall rooms have a microwave for meals purchased at the commissary.										
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	7. Other Considerations FMS students may choose to live off-post. FMS students may bring both families and children health insurance strongly recommended . Visa responsibilities for families remain with the students. IMET students may not live out of Abrams Hall if single. If married, they must live on-post, in US family quarters. Students living off-post are responsible for all expenses. They will be required to purchase or rent a car for commuting to work. Students are responsible for their family members conduct and requirements. IMSO will stop paying TLA to IMET students who choose to live off post.										
	8. Field Studies Program Students will tour Washington DC for 1 week fully funded in the latter part of the course. Students will also be invited to seek sponsorship with local American families from Columbus, GA. Social functions include guest speakers, formal welcomes, and farewells. Additionally, there are numerous 1 to 4 day fully funded tours of the Southern US available. Families may participate in all events v students must pay for hotel rooms and meals for family members. Examples of visits include Ford Atlanta Assembly Plant, Columbus Police Department, Jackson State Prison, Andersonville Prisoner of War Museum, and the CNN Center in Atlanta.										
	9. IMS Graduation Standards Same as U.S. Officers, except for major English writing assignment not required of IMS.										
	10. Internet Links MCCC Homepage <a href="http://www.benning.army.mil/mcoe_dot_mc3">http://www.benning.army.mil/mcoe_dot_mc3</a>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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SCO Please fax or mail healthcare coverage policies if applicable to the following address

CDR Chief, C Co IMSO, 7561 Michael St., BLDG 2651, Fort Benning, GA 31905 FAX 706 545-8325

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i iService Designator Z FOREIGN Required iiText Prerequisites iThere are currently no Prerequisites in the Text Prerequisites section. See other sections. iiPrerequisite Courses iThere are currently no Prerequisites in the Prerequisite Courses section.

<b>B171740</b>	<b>7-19-C22</b>	<b>S</b>	<b>21.0W</b>	<b>191</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MILITARY POLICE CAPTAINS CAREER  
Army

MILITARY POLICE SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2017-03-28

**Course Scope:**

The Military Police Captain's Career Course provides focused and relevant training that is challenging, relevant, doctrinally sound and regulation compliant to the mid-grade level leaders preparing to serve as company commanders and staff officers. This course includes the new TRADOC mandated common core curriculum which is 320 hours of material deemed common for all captains in the US Army. This curriculum is presented as Outcomes Based Training and Education delivered using the Experiential Learning Model and blended through the course. The branch technical portion teaches the technical and tactical aspects of the three MP disciplines through lecture, discussion, written and oral requirements, practical exercises, and Tactical Exercises Without Troops (TEWTs). The lesson plans reflect; the continuing emphasis on the changes and challenges presented in the Operational Environment (OE), the requirements and benchmarks set forth in the Army Learning Model and specified requirement from Commandant USAMPS to ensure that the course is challenging, rigorous and emphasizes how to think, not what to think. Officers will apply critical and creative thinking and decision making skills in time and resource constrained settings equipping them to serve in a Joint, Interagency, Intergovernmental, and Multinational environment.

**Special Information:**

This course includes 320 academic hours of common core curriculum. The lessons contained in the common core curriculum are taught using the Outcome Based Training and Education method of delivery under the Experiential Learning Model. These lesson plans are authored by subject matter experts throughout the Army under the centralized leadership of the Combined Arms Center (CAC) and Center for Army Leadership (CAL). In accordance with Operations Order 09-05 IA , Captains' Career Course (CCC) Educational Model Redesign, and FRAGO I, 2 and HQ, TRADOC OPORD 11-008, Army Learning Concept 2015 Implementation Plan, 25 Mar 11. The High Physical Demands Testing (HPDT) requirements for AOC 31A were met in the 7-19-C20B Military Police Basic Officer Leader-Branch course. International Military Students (IMS) must meet the English Comprehension Level (ECL) requirements to attend this course. REMARKS: Within Level II of the Officer Foundations Standards System, DoD Reorganization Act, 1986, the MPCCC course is a part of the Officer Education System. The elimination of this course would degrade the mission capabilities of the Military Police Corps to support the good order and discipline of the Army, its mission, and the nation's effort to fight the Global War On Terrorism.

Foreign Disclosure: FD2

**Course Prerequisite Text:**

International Officers should generally meet the following prerequisites in their own country. To eligible for awards or honors international officers must pass the physical training test. International officers are required to complete the International Student Education Program (Prep course) prior to attending the MPCCC.

Daily Physical Training (PT) is required during Prep Course to help prepare students for mandatory course physical training. Officers must pass at least 5 written exams, demonstrate leadership skills and professional attitudes, demonstrate communicative skills by successfully accomplishing writing and speaking projects, participate in a formal physical training program, demonstrate their proficiency in land navigation skills, and familiarize with the M9 pistol. Knowledge of computers operations is highly recommended, and access to a personal or laptop computer is beneficial. All officers should arrive with a complete BDU uniform to wear during field training, and their formal dress uniform. visit us at [www.wood.army.mil](http://www.wood.army.mil)

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i iRequired Time in Service Remaining 012 Months Required i iCourse Security Clearance F SECRET Required iiText Prerequisites iActive Army and Reserve Component commissioned officers in the grade of ILT(P) or CPT whose branch is the Military Police Corps; must have completed the Military Police Officer Basic course or equivalent branch qualification course and have not attended a resident officer advanced course or captains career course.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B171764	1-250-C11 (SI6S)	S	44.4W	701	80				No		50.00

ADVANCED MILITARY STUDIES

Army

COMMAND & GENERAL STAFF COLLEGE

FORT LEAVENWORTH, KS 66027-1352

**Course Description:**

The Advanced Military Studies Program (AMSP) and it is considered the second year of a three year mid-career educational experience. The AMSP course is for field grade officers, generally at the rank of Major, who have completed their Intermediate Level Education requirement, with the majority coming to AMSP from the Command and General Staff College (CGSC). All are volunteers who compete for selection during a rigorous screening process. Each year, AMSP educates 144 of these student officers and interagency partners at the graduate level to become agile and adaptive leaders who are critical and creative thinkers and can produce viable options to solve operational problems. Upon graduation, these leaders will usually serve a tour in critical positions in Division, Corps, Army Service Component Commands, or combatant command headquarters, thus completing an apprenticeship that makes up the third year of their education in operational art. The expectations for AMSP graduates are that they:

- . Lead teams in support of military operations and are good teammates; Are effective planners who apply operational art and science;
- . Demonstrate critical and creative thinking in developing solutions to contemporary operational problems using Joint, Interagency, Intergovernmental, and Multinational (JIIM) approaches;
- . Understand the complexities of past and future operational environments;
- . Communicate effectively verbally, graphically, and in writing.

The AMSP curriculum consists of seven courses.

Theory of Operational Art, where students explore the relevance of military theory for planning and conducting operations in a complex contingency. The course begins with several foundational lessons on theory and method, leading to an analysis of theory's role in the development of operational art and its application in joint doctrine and military decision-making. It then examines examining military theory through the lens of its cultural and intellectual context, enabling a greater appreciation of the influences on and meaning of theory in the context of its own time and place, which in turn enables a better-informed critical evaluation of the applicability of theory in a context that differs from that of its origins. Finally, the course introduces systems theory, an explicit element of joint doctrine, and devotes several lessons to various frameworks, models, and theories that enable application of theory to assess complex contingencies.

The Evolution of Operational Art, where students evaluate the evolution of campaigning, operational art, and operational science since the mid-eighteenth century. The course focuses both operational art and operational science, helping students develop a clear understanding of the elements of this aspect of conflict, and how it has developed over time, and how that influences the status of both operational art and the operational level of war at the beginning of the twenty-first century. The course evaluates the nature of these campaigns, delving into the mind of commanders and staffs and see how they designed and executed their campaigns in order to discover what can be learned from their experiences. The course reinforces student understanding of current doctrine by using that doctrine as a framework for evaluating the past.

The Strategic Context of Operational Art, where students evaluate the strategic context for operational art. SCOA provides students with a deeper understanding of the ways in which the United States exists in the international arena, how the United States can make use of the various aspects of national power in its interactions with the rest of the world, and how American foreign policy and strategy developed over time. The course's focus on the strategic context for operational art complements the attention paid to the use of force throughout professional military education in general. The course reviews theoretical frameworks, empirical studies from the academic literature, historical and current examples of the application of American national power, and relevant United States Army and Joint Doctrine in order to better understand the broader environment in which decisions to use force are made. Throughout, instructors place a premium on the relative roles played by diplomacy, information, military force, and economics.

Design and Operational Art, where students learn new methods and tools for evaluating complex situations. The course teaches the application of conceptual planning in environments that pose complex military and socio-political problems by providing students reasoning and critical thinking methods that produce effective and adaptable operational concepts and plans. The 18-lesson academic phase uses an integrated approach, linking history, theory, doctrine, and practice within lessons and across the program. Students read, discuss, and apply conceptual planning principles to historical and contemporary situations. The lessons are cumulative, building student understanding of the Army Design. Methodology through repetition. Course readings emphasize the practice of operational art and the connection between conceptual and detailed planning. Application includes practical exercises during class and a visit to private-sector firms that use design methods in their business. The second phase, a two-week exercise, allows students to study an operational problem and to apply the full design methodology, developing an operational approach suited to their understanding of the situation.

Future Operational Art, where students synthesize elements of future operational art. Since no one commands a monopoly of knowledge on what the future holds, this course exposes students to a wide range of thought on future warfare, thus teaching him or her how to think about the future instead of what the future holds instead of attempting to prepare students for a

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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specific future. Student groups use readings and class discussion to generate a future military scenario, identify relevant enemy actions, and produce an information paper that outlines the concept of friendly operations. The course helps students develop skills to identify trends in conflict and change relevant to future operational art, analyze the strategic, operational, and tactical implications of future warfare, analyze American and non-American perspectives on major combat in future warfare, and analyze genetics, robotics, information, nanotechnologies, and the space domain in future warfare.

Applied Integrated Planning (Exercises) where students achieve program outcomes through practical application of joint and Army decision-making processes. Under the direction of Seminar Leaders acting as Joint Force or Army operational unit commanders, students are asked to critically evaluate and synthesize the sum total of the theory, history, and doctrine taught in the course to develop viable solutions to operational and strategic problems that demonstrate a mastery of operational art. In each of the seven AMSP exercises, doctrinal instruction, seminar leader-facilitated discussion on practical application, and the student's ability to draw from a broad range of theoretical constructs and historical examples help to further student skills in adaptive problem solving through critical and creative thinking, effective communication, and adaptive leadership.

Research Colloquium. Two of the skills essential to the future success are SAMS graduates are their ability to apply critical and creative thinking skills in order to solve complex problems, and then to effectively communicate the results of that thinking to others. The Research Colloquium directly relates to achieving these goals and provides AMSP students with an elective course in their individual areas of interest. In this structured program, students conceptualize and develop an idea, conduct individual research to refine and explain the idea through the interpretation and evaluation of evidence, and ultimately, publish their results. Students must critically evaluate sources, ideas, current doctrine, and the work of their peers. The resulting monograph becomes an element in the body of scholarship used by other military officers and students of military art. The individual colloquia provide a foundation in the literature, schools of thought, and research methodologies of relevant academic disciplines and subject fields, guide the pace of the writing through set deadlines, and serve as a monograph syndicate to allow the students will share and discuss their projects.

**Course Prerequisite Text:**

Family members dependents authorized with prior coordination with SATFA and IMSO following full compliance with SAMM Chapter 10.

Selection is competitive. International Military Student Applicants are required to sit for the Nelson Denny Reading Test regardless of ECL category. Applicants will submit goals statement, sit for an oral interview and complete a written exam during the application process. Official travel will take place as part of the curriculum. Invitational Travel Orders must state under paragraph 15 Special Conditions Remarks "The Government of the United States is responsible for IMS travel which is part of the training program and for which costs are part of the course tuition." The IMS will take the following trips over the course of the year, Vicksburg Mississippi for the Vicksburg Campaign Staff Ride and a DoD Field Studies Program trip to New York City. IMS do not need a Top Secret Clearance. A Secret equivalent is sufficient.

To view this course as currently described in the Army Training Requirements and Resources System ATRRS go to <https://www.atrrs.army.mil>. Click on the Course Catalog button, then enter 1-250-C11 SI6S in the Course Number box, then click on the Search the ATRRS Course Catalog button. At the ATRRS Course Catalog Search Results screen, click the 1-250-C11 SI6S link underneath the Course box to view Information for Course 1-250-C11 SI6S . NOTE the Information for School 701 box is general in nature and should NOT be given to or used for briefing International Military Students. Use the Location Remarks in SC-TMS for Pre-Departure Briefings.

Direct questions about this course or location to the IMSO, at [usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil](mailto:usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil)

**Course International Notes:**

B171768; CPT(P), MAJ, and MAJ(P); must volunteer for the program, and approved by the School Commandant. Must be currently enrolled in resident Command and General Staff Officer's Course (MASL B171768) to be eligible for selection and, when selected, must enroll in selected electives in CGSOC course. Candidates must demonstrate adequate reading comprehension and composition skills as well as possess an appropriately accredited undergraduate degree or possess other academic credits which may be evaluated for constructive credit.

<b>B171766</b>	<b>2G-F67X</b>	<b>U</b>	<b>3.0W</b>	<b>701</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INTERNATIONAL OFFICER PREPARATORY  
Army

COMMAND & GENERAL STAFF COLLEGE  
FORT LEAVENWORTH, KS 66027-1352

**Course Description:**

**Course Scope:**

The International Military Student Preparatory Course (IMSPC) is attended by all international military students (IMS) selected for CGSOC, to enhance the International Military Student's ability to participate in the CGSOC environment; to familiarize the student with College media resources (computers and library); to familiarize the student with Small Group Instruction methodology and resulting classroom environment; and to provide an appreciation of the political, social, and economic factors that have a bearing on US people, their society, and way of life. Training includes US military briefing and writing, classroom participation exercises, and local area trips.

**Course Prerequisite Text:**

Only authorized dependents who complete the required medical and security screen and have a medical healthcare coverage policy in place may be added to the ITO. Full compliance with SAMM Chapter 10 is mandatory. SCOs are cautioned to carefully evaluate each IMS individually in order to have confidence that IMS will be financially prepared to support dependents at Fort Leavenworth. IMS drawing TLA must be cautioned that TLS funds are not intended to support dependents. This course is a non-waiverable pre-requisite for all IMS scheduled to attend the Command and General Staff Officer course MASL B171768 . MASL D177014 Professional Military Education Preparatory language training is a pre-requisite to attending this course for all non ECL Category 1 and 2 countries. Please be sure to program candidates accordingly. SCO must ensure necessary sending nation concurrence and vetting and full compliance with applicable requirements of JSCET and SAMM Chapter 10. Security Cooperation Officers are advised to FAX 913 684-7333 or email scanned copies usarmy.leavenworth.tradoc.mbx@mail.mil of dependent medical insurance policies well in advance of authorizing dependent travel. In cases where difficulty in purchasing a qualifying policy is encountered, SCOs are advised to delay authorizing dependent travel until after the IMS has arrived at the training location, secured the necessary policy and family housing, and coordinated with the IMSO for a suitable dependent arrival date.

To view this course as currently described in the Army Training Requirements and Resources System ATRRS go to <https://www.atrrs.army.mil>. Click on the Course Catalog button, then enter 2G-F67X in the Course Number box, then click on the Search the ATRRS Course Catalog button. At the ATRRS Course Catalog Search Results screen, click the 2G-F67X link underneath the Course box to view Information for Course 2G-F67X . NOTE the Information for School 701 box is general in nature and should NOT be given to or used for briefing International Military Students. Use the Location Remarks in SC-TMS for Pre-Departure Briefings.

Direct questions about this course or location to the IMSO, at [usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil](mailto:usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil)

**Course International Notes:**

MASL D177014 Professional Military Education Preparatory language training is a mandatory pre-requisite to attending B171766 for all non ECL Category 1 and 2 countries unless properly waived in advance by CGSC IMSO.

<b>B171768</b>	<b>1-250-ILE</b>	<b>S</b>	<b>41.4W</b>	<b>701</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMMAND AND GENERAL STAFF OFFICER'S COURSE  
Army

COMMAND & GENERAL STAFF COLLEGE  
FORT LEAVENWORTH, KS 66027-1352

**Course Description:**

Instruction develops student critical reasoning/creative thinking and decision making ability, character, self-expression, and teamwork. It's oriented primarily on developing logical, practical, and original reasoning ability in military problem solving. The student must also analyze problems based on available information; arrive at logical solutions or decisions with reasonable speed; communicate reasoning and decisions orally and in writing; and supervise and ensure proper execution. Developing intellectual honesty, integrity, and professional values and standards is important. Curriculum includes self-awareness of the international strategic environment; applicability of critical reasoning; leader assessment and development; role of the media and culture in the contemporary operational environment; the impact of threats, challenges, and opportunities in the international security environment; strategic courses of action that integrate the instruments of national power; linkage between national strategic policy and guidance and outcomes at the tactical level of war; capabilities, roles and missions of the joint forces contribution to the military instrument of national power; joint operational doctrine; joint force capabilities with interagency and multinational considerations; joint functions; joint task force operational planning process; complex operational problems and solutions; Military Decision Making Process; warfighting doctrine and concepts; tactical operation plans; Army Force Management process; ARFORGEN; major historical factors that shaped military innovation and institutional transformation; organizational level leadership perspectives including foundations of service; organizational culture/climate; factors that influence soldiers and leaders; impact of training soldiers to kill; ethical and moral choices; reasons why war crimes occur; leaders' influence and philosophy; and media interview process.

**Course Prerequisite Text:**

Only authorized dependents who complete the required medical and security screen and have a medical healthcare coverage policy in place may be added to the ITO. Full compliance with SAMM Chapter 10 is mandatory. SCOs are cautioned to carefully evaluate each IMS individually in order to have confidence that IMS will be financially prepared to support dependents at Fort Leavenworth. IMS drawing TLA must be cautioned that TLS funds are not intended to support dependents.

MASL D177014 Professional Military Education Preparatory language training is a pre-requisite to attending this course for all non ECL Category 1 and 2 countries unless properly waived. Please be sure to program candidates accordingly.

Check appropriate paragraph of ITO for security clearance authorized. All international students must complete the International Officer Prep Course Course 2G-F67X, MASL ID B171766 , the Command and General Staff Officer Prep Course Course 2G-F68, MASL ID B171782 , and have previous credit for branch Officer Career Course or equivalent, in the rank of CPT O-3 or MAJ O-4 . International students will be excluded from certain classified portions of training. SCO must ensure necessary sending nation concurrence and vetting and full compliance with JSCET and SAMM Chapter 10 requirements. Security Cooperation Officers are advised to FAX 913 684-7333 or email usarmy.leavenworth.tradoc.mbx@mail.mil dependent medical insurance policies well in advance of authorizing dependent travel. In cases where difficulty in purchasing a qualifying policy is encountered, SCOs are advised to delay authorizing dependent travel until after the IMS has arrived at the training location, secured the necessary policy and family housing, and coordinated with the IMSO for a suitable dependent arrival date.

To view this course as currently described in the Army Training Requirements and Resources System ATRRS go to <https://www.atrrs.army.mil>. Click on the Course Catalog button, then enter 1-250-ILE in the Course Number box, then click on the Search the ATRRS Course Catalog button. At the ATRRS Course Catalog Search Results screen, click the 1-250-ILE link underneath the Course box to view Information for Course 1-250-ILE . NOTE the Information for School 701 box is general in nature and should NOT be given to or used for briefing International Military Students. Use the Location Remarks in SC-TMS for Pre-Departure Briefings.

Direct questions about this course or location to the IMSO, at [usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil](mailto:usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil)

**Course International Notes:**

Professional Military Education Preparatory language training -MASL D177014-is a pre-requisite to attending B171768 for all non ECL Category 1 and 2 countries unless properly waived. Program MASL B171766 to immediately follow D177104, followed immediately by B171782.iii -----Itemized Prerequisites----- iCourse Security Clearance: F - SECRET ----- iActive or Reserve Component commissioned officers, selected to the grade of MAJ by the OPMD Central Selectin Board, who have successfully completed any Branch-specific Captains Career course and the Combined Arms and Services Staff School (CAS3). i-----Special Information----- iAll majors, regardless of career field will take the Common core, either in residence at Fort Leavenworth or at a course location. The ILE Common core at course locations is delivered by instructors from Fort Leavenworth similar to the resident course. For course location information, go to the Course Location web page <https://cgsc2.leavenworth.army.mil/DSA/DE/Index.asp> (need an AKO account to access this page).

<b>B171769</b>	<b>2G-SI6M/500-ASI6M</b>	<b>S</b>	<b>2.0W</b>	<b>907B</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MOBILIZATION/DEPLOYMENT PLANNING  
Army

ALU - Leader Courses  
Fort Lee, VA 23801

**Course Description:**

Effective 2010-02-18

**Course Scope:**

This course addresses the mobilization and deployment processes at various levels of command within the Army. Focus of the course is on legal authorities, mobilization concepts, plans, policies, procedures, and the responsibilities for mobilization and deployment at DOD, HQ DA, MACOM, CONUSA, JFHQ USARC, and installation levels. Mobilization and deployment planning interfaces at various Army command levels and the dependency of mobilization and deployment activities on automated systems is emphasized.

**Special Information:**

Additional information for organizations requesting a Mobile Training Team of this course can be found at the following link under Annex B - Mobilization Deployment Planning Course (2G-SI6M/500-ASI6M): <http://www.transchool.eustis.army.mil/PDF/MTT%20OPORD.pdf>

a. ENVIRONMENTAL: AR 200-1 delineates TRADOC responsibilities to integrate environmental requirements across DOTMLPF and ensure all training procedures, training materials, and training doctrine includes sound environmental practices and considerations. The Army's environmental vision is to be a national leader in environmental and natural resource stewardship for present and future generations as an integral part of all Army missions. This program of instruction meets this standard.

b. SAFETY: Accidents are an unacceptable impediment to Army missions, readiness, morale, and resources. Decision makers at every level will employ risk management approaches to effectively preclude unacceptable risk to the safety of personnel and property affiliated with this course.

c. OPERATIONAL ENVIRONMENT: The learning objectives in Army training must comply with current Joint, Army, and Branch doctrine regarding the Contemporary Operational Environment (OE) and Opposing Force (OPFOR) scenarios. This Program of Instruction (POI) addresses this principle and incorporates current doctrine and lessons learned at the appropriate level, divesting of obsolescence, and implementing full spectrum operations in the OE in classrooms and training exercises.

d. MEDICAL SUPPORT TO TRAINING. Installation commanders and school commandants will assess and certify the adequacy of medical support to training at least annually. This responsibility is not delegable. Installation commanders and school commandants conducting high risk training shall rehearse their medical support (casualty response, evacuation, and treatment) plan at least annually, focused on responding to a training catastrophe. This Program of Instruction complies with the intent of the Army's Medical Support to Training policy.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

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#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features

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include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday. To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter

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months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information> Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell  
1880 Yorktown Drive  
BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following: Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport (RIC)

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately \$36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

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Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In



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the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

**Local Area Activities**

Visit the following websites

- http www.virginia.gov
- http www.virginia.org
- http www.hopewellva.gov
- http www.petersburg-va.org
- http www.colonial-heights.com
- http www.richmondgov.com
- http www.leemwr.com

**Nearby States**

- Washington D.C. http washington.org
- Maryland http www.maryland.gov
- North Carolina http www.visitnc.com
- West Virginia http wvtourism.com default.aspx

**Cultural Organizations**

- http www.visitrichmondva.com about-richmond-region diversity
- http www.historicpetersburg.org about-historic-petersburg-va
- http www.psova.net
- http www.charlescitiy.org chickahominy-tribe.shtml
- https www.icrva.org
- http www.jewishrichmond.org index.aspx

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

- http www.alu.army.mil imso docs imso-handbook.pdf
- http www.leemwr.com

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i iCourse Security Clearance Y NONE Required i iPay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required i iText Prerequisites iThere are currently no Prerequisites in the Text Prerequisites section. See other sections. i iPrerequisite Courses iThere are currently no Prerequisites in the Prerequisite Courses section.

<b>B171771</b>	<b>4-11-C22 (CP)</b>	<b>U</b>	<b>9.0W</b>	<b>113</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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SIGNAL CAPTAINS CAREER  
Army

SIGNAL SCHOOL  
Augusta, GA 30905

**Course Description:**

Effective 2019-04-01 (Draft)

**Course Scope:**

The Signal Captain's Career Course equips company grade officers with the preliminary knowledge and skills necessary to serve in direct level leadership positions. The educational outcome areas are designed to produce Critical and Creative Thinkers who are effective: Leaders- who can build and lead teams, and demonstrate character and competence and who speak and write clearly, concisely and persuasively; Across Cultures- who can conduct operations and shape perceptions considering prevailing values, beliefs, behaviors and norms; Tactical-level decisive action- who can plan, prepare, execute, and assess simultaneous operations; Battalion/Brigade Staff Officers- who understand staff organizations, and can apply MDMP and other processes in a JIM environment; Decision Makers and Practitioners of Mission Command- who can apply deliberate and intuitive judgment within an ambiguous and time constrained operational environment; Trainers- who can apply the principles of training and training management IAW FM 7-0; Signal Branch Experts- who can plan and manage the Upper Tactical Internet (UTI), the Lower Tactical Internet (LTI), and Mission Command Information Systems (MCIS). Successful completion of an Initial Assessment Exercise is required at the start of the course to assess the skill level of each student.

**Special Information:**

SCCC students PCS to Fort Gordon, GA due to the length of this course. International Military students are limited to 5 seats per class. US Army students must have an Interim Secret clearance or above for attendance. Physical Demands: 1 Occasionally lifts/lower and carries 150 pounds (communications transit cases) as part of a two person Soldier team (prorated 75 pounds per Soldier) a vertical distance of 5 feet and a horizontal distance of 100 feet while wearing/carrying ~80 pounds of uniform and combat equipment. Occasionally lift/lowers and carries 15 pounds of commercial off the shelf equipment (laptop computer with case) a vertical distance of 5 feet and a horizontal distance of 100 feet while wearing/carrying ~ 80 pounds of uniform and combat equipment.

Effective 2018-10-01

**Course Scope:**

The Signal Captain's Career Course equips company grade officers with the preliminary knowledge and skills necessary to serve in direct level leadership positions. The educational outcome areas are designed to produce Critical and Creative Thinkers who are effective: Leaders- who can build and lead teams, and demonstrate character and competence and who speak and write clearly, concisely and persuasively; Across Cultures- who can conduct operations and shape perceptions considering prevailing values, beliefs, behaviors and norms; Tactical-level decisive action- who can plan, prepare, execute, and assess simultaneous operations; Battalion/Brigade Staff Officers- who understand staff organizations, and can apply MDMP and other processes in a JIM environment; Decision Makers and Practitioners of Mission Command- who can apply deliberate and intuitive judgment within an ambiguous and time constrained operational environment; Trainers- who can apply the principles of training and manage training IAW FM 7-0; Signal Branch Experts- who can plan and manage the Warfighter Information Network-Tactical (WIN-T) networks, Army Battle Command Systems (ABCS), and Combat Net Radio (CNR) networks. Successful completion of an Initial Assessment Exercise is required at the start of the course to assess the skill level of each student.

**Special Information:**

SCCC students PCS to Fort Gordon, GA due to the length of this course. International Military students are limited to 4 seats per class. US Army students must have an Interim Secret clearance or above for attendance. NOTE: DOD Civilian personnel may attend on a case-by-case basis to include Interns GS7 and above.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them with have information stripped.

This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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"10" level courses.

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

**Required In processing documents**

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEB.

For SCCC, students are require to participate in "dinning out". The cost of the event average is 75 per student. Please provide students additional funds specifically for this event to provide embarrassment or financial hardships.

**Driving**

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

**Mailing Address**

Students should to use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.

Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.

**TAXIS**

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

IMSO PRINate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 6020

ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.milil 706-791-4329

ADMIN PRIYolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020

TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATE 11 FEB 19

**Course International Notes:**

Verifiable Prerequisite Items|Prerequisite Item Value(s) or Range Description Constraint | Service Designator Z FOREIGN Required | Text Prerequisites|International military students attend under the Security Assistance Training and related programs. Must score an 80 or above on the English Comprehension Language (ESL) Test. | SECURITY: UNCLASSIFIED

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B171772</b>	<b>4C-F36X (CP)</b>	<b>S</b>	<b>2.0W</b>	<b>113</b>	<b>80</b>				<b>No</b>		<b>100.00</b>

SIGNAL CAPTAINS CAREER PREP-INTERNATIONAL  
Army

SIGNAL SCHOOL  
Augusta, GA 30905

**Course Description:**

Instruction in Signal Unit structure, Corps and below; signal support on communications systems to include DGM, MSE, and CNR; and automation. The informational program includes the twelve designated IP subjects.

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them with have information stripped.

This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

**"10" level courses.**

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

**Required In processing documents**

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEB.

**Driving**

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

**Mailing Address**

Students should to use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.

Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.

**TAXIS**

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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IMSO PRINate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 6020

ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.mil706-791-4329

ADMIN PRIYolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020

FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020

TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATE 11 FEB 19

**Course International Notes:**

-----Itemized Prerequisites----- Officer Area of Concentration: 25A - SIGNAL GENERAL -----

Allied officers scheduled to attend the Signal Captains Career Course, 4-11-C22-25C.

SECURITY: UNCLASSIFIED

-----Special Information-----

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The number of international military students allowed to

attend the Signal Captains Career Course is limited to 7.

<b>B171777</b>	<b>4-11-C22 (CP)</b>	<b>U</b>	<b>12.2W</b>	<b>113</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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SIGNAL CAPTAINS CAREER (INCL LTI)  
Army

SIGNAL SCHOOL  
Augusta, GA 30905

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2019-04-01 (Draft)

Course Scope:

The Signal Captain's Career Course equips company grade officers with the preliminary knowledge and skills necessary to serve in direct level leadership positions. The educational outcome areas are designed to produce Critical and Creative Thinkers who are effective: Leaders- who can build and lead teams, and demonstrate character and competence and who speak and write clearly, concisely and persuasively; Across Cultures- who can conduct operations and shape perceptions considering prevailing values, beliefs, behaviors and norms; Tactical-level decisive action- who can plan, prepare, execute, and assess simultaneous operations; Battalion/Brigade Staff Officers- who understand staff organizations, and can apply MDMP and other processes in a JIM environment; Decision Makers and Practitioners of Mission Command- who can apply deliberate and intuitive judgment within an ambiguous and time constrained operational environment; Trainers- who can apply the principles of training and training management IAW FM 7-0; Signal Branch Experts- who can plan and manage the Upper Tactical Internet (UTI), the Lower Tactical Internet (LTI), and Mission Command Information Systems (MCIS). Successful completion of an Initial Assessment Exercise is required at the start of the course to assess the skill level of each student.

Special Information:

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Effective 2018-10-01

Course Scope:

The Signal Captain's Career Course equips company grade officers with the preliminary knowledge and skills necessary to serve in direct level leadership positions. The educational outcome areas are designed to produce Critical and Creative Thinkers who are effective: Leaders- who can build and lead teams, and demonstrate character and competence and who speak and write clearly, concisely and persuasively; Across Cultures- who can conduct operations and shape perceptions considering prevailing values, beliefs, behaviors and norms; Tactical-level decisive action- who can plan, prepare, execute, and assess simultaneous operations; Battalion/Brigade Staff Officers- who understand staff organizations, and can apply MDMP and other processes in a JIM environment; Decision Makers and Practitioners of Mission Command- who can apply deliberate and intuitive judgment within an ambiguous and time constrained operational environment; Trainers- who can apply the principles of training and manage training IAW FM 7-0; Signal Branch Experts- who can plan and manage the Warfighter Information Network-Tactical (WIN-T) networks, Army Battle Command Systems (ABCS), and Combat Net Radio (CNR) networks. Successful completion of an Initial Assessment Exercise is required at the start of the course to assess the skill level of each student.

Special Information:

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**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

Student Email

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them will have information stripped.

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"10" level courses.

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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Required In processing documents  
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Medical Notes  
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Please fill out bio completely for post in SANWEB.

For SCCC, students are require to participate in "dinning out". The cost of the event average is 75 per student. Please provide students additional funds specifically for this event to provide embarrassment or financial hardships.

Driving  
 The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

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 Students should to use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.  
 Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.

TAXIS  
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- Contact information
- IMSO PRINate Brown nathaniel.brown3.civ@mail.mil 706-791-9708 6020
  - ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.mil706-791-4329
  - ADMIN PRIYolanda Ballard yolanda.e.ballard.civ@mail.mil 706-791-6020
  - FSP PRIGreg Washington greg.washing2.civ@mail.mil 706-791-9709 6020
  - TNMGR PRIThomas J. Wilson thomas.j.wilson.civ@mail.mil 706-791-9712 6020

LAST UPDATE 11 FEB 19

**Course International Notes:**

Verifiable Prerequisite Items|Prerequisite Item Value(s) or Range Description Constraint | iService Designator Z FOREIGN Required | iText Prerequisites|International military students attend under the Security Assistance Training and related programs. Must score an 80 or above on the English Comprehension Language (ESL) Test. | iSECURITY: UNCLASSIFIED

<b>B171782</b>	<b>2G-F68</b>	<b>U</b>	<b>1.6W</b>	<b>701</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMMAND AND GENERAL STAFF OFFICER'S COURSE PREP  
Army

COMMAND & GENERAL STAFF COLLEGE  
FORT LEAVENWORTH, KS 66027-1352

**Course Description:**

Structure, roles, and missions of corps, divisions, brigades, and battalions in combat operations; the role of military doctrine in combat operations; mission orders; nested concepts; decisive shaping, and sustaining operations; decisive points; and commander's intent; the fundamentals of US Army combat service support operations; application of the military decision-making process, and military map reading, symbols, and graphics.

**Course Prerequisite Text:**

Only authorized dependents who complete the required medical and security screen and have a medical healthcare coverage policy in place may be added to the ITO. Full compliance with SAMM Chapter 10 is mandatory. SCOs are cautioned to carefully evaluate each IMS individually in order to have confidence that IMS will be financially prepared to support dependents at Fort Leavenworth. IMS drawing TLA must be cautioned that TLS funds are not intended to support dependents. This course is a prerequisite for all IMS selected to attend the Command and General Staff Officers Course, 1-250-ILE, MASL ID B171768. SCO must ensure necessary sending nation concurrence and vetting and full compliance with JCET and SAMM Chapter 10 requirements. Security Cooperation Officers are advised to FAX 913 684-7333 or email usarmy.leavenworth.tradoc.mbx@mail.mil dependent medical insurance policies well in advance of authorizing dependent travel. In cases where difficulty in purchasing a qualifying policy is encountered, SCOs are advised to delay authorizing dependent travel until after the IMS has arrived at the training location, secured the necessary policy and family housing, and coordinated with the IMSO for a suitable dependent arrival date.

To view this course as currently described in the Army Training Requirements and Resources System ATRRS go to <https://www.atrrs.army.mil>. Click on the Course Catalog button, then enter 2G-F68 in the Course Number box, then click on the Search the ATRRS Course Catalog button. At the ATRRS Course Catalog Search Results screen, click the 2G-F68 link underneath the Course box to view Information for Course 2G-F68. NOTE the Information for School 701 box is general in nature and should NOT be given to or used for briefing International Military Students. Use the Location Remarks in SC-TMS for Pre-Departure Briefings.

Direct questions about this course or location to the IMSO, at [usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil](mailto:usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil)

**Course International Notes:**

MASL D177014 Professional Military Education Preparatory language training is a pre-requisite to attending this course for all non ECL Category 1 and 2 countries unless properly waived. Program International Officer Preparatory (B171766) to immediately follow D177014. Program B171782 to immediately follow B171766.iii -----Itemized Prerequisites-----  
 - Course Security Clearance: F - SECRET ----- Non-Operations career field MAJ, USAF, -----  
 USMC, USN, & USCG officers, and international officers who have been selected to attend the Intermediate Leader Education resident course. -----  
 ----- SECURITY: SECRET -----Special Information----- None

<b>B171790</b>	<b>CISA-PREP</b>	<b>U</b>	<b>5.2W</b>	<b>700</b>	<b>90</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INT'L CNTRTERRORISM FELLOWS PRGM (PREP)  
Army

College of International Security Affairs  
Washington (Ft. McNair), DC 20319

**Course Description:**

The National Defense University supports the ASD SO/LIC Combating Terrorism Fellowship Program by offering fellowships to select senior officers and civilians from 40 nations to attend the College of International Security Affairs. Participation in this program is at the invitation of ASD SO/LIC. Country invitations are issued after recommendations have been obtained from the US Regional Unified Combatant Commands. The fellowships provide an opportunity to study and conduct research at CISA in the area of combating terrorism.

In the Prep Course, Fellows participate in a comprehensive four week summer orientation to facilitate their transition to living in Washington, D.C. and to prepare for the academic year. A special course, Introduction to Academic Writing, is conducted during this time to assist the officers in preparation for the intense writing requirements of the degree. Time is also devoted to help them with various administrative needs. The orientation program consists of various briefings, academic coursework, computer training, cultural activities and local area orientation in preparation for the academic year.

**Course Prerequisite Text:**

IMS who will be receiving Travel and Living Allowance from the USG are placed in fully furnished apartments approximately 5-7 miles away from National Defense University. This is a safe, and convenient area along the Metro line. Lodging costs are paid directly to the housing provider. TLA recipients will receive 75 day for meals and incidentals.

TLA recipients will also be picked up at the airport by the corporate housing company and shuttled to the billeting location. The pick-up will be arranged by ISMO, so it is important that the IMS notify ISMO of any changes in their flight itinerary, including cancelled or missed flights.

FMS officers that are enrolled in a year-long course should arrive at least two weeks in advance of the report date in order to find housing and get settled prior to reporting for the course. FMS officers are responsible for arranging their own lodging accommodations. Most embassies maintain contacts with local real estate agencies and can assist in making arrangements for leasing either furnished or unfurnished housing. Due to congested traffic in the DC area, FMS officers are encourage to live in the Northern Virginia area if commuting by car.

FMS officers are typically picked up from the airport by local embassy staff. FMS officers must notify ISMO if they will not be picked up by their embassy, and need an ISMO facilitated airport pick-up.

Dependents are authorized and encouraged, at no cost to the USG. Authorized dependents must follow DSCA requirements for medical screening and medical insurance in order to be placed on the ITO. ISMO will NOT facilitate military ID cards for any dependent who is not authorized on the ITO. Dependents over the age of 18 must have a secondary form of ID that uses Latin Characters in order to get a military ID card issued. IMS with school aged dependents should bring the following in order to enroll the dependent in school

1. Original birth certificate
2. Immunization records
3. Transcripts. Please bring complete school records for your children.

IMS should bring civilian business attire, Class B uniform, and Class A uniform. IMS do not need to bring their Battle Dress Uniform. During initial inprocessing, daily dress is Class B uniform, eventually transitioning to appropriate civilian attire- coat and tie for men suit, dress, or professional attire for females. Civilian business clothes are approved attire for NDU students on a daily basis during the academic year. Class A equivalent are required when attending official functions, participating directly in VIP visits, attending guest lectures by three star and above equivalent, or as otherwise required.

IMS attending this course will be provided with a laptop to use during the course of the year and take home with them after graduation.

IMS must apply to be accepted in the Master s Degree Program instead of the Certificate Program. IMS should bring hard copies of official transcripts and diplomas, and will be required to take the TOEFL unless specifically exempted by DSCA Memo 16-55.

**Course International Notes:**

Course must be taken prior to MASL B171798. Selected personnel of the program are expected to meet the minimum prerequisites of U.S. students attending CISA. Specifically, those selected must satisfy the following prerequisites: iMust have the rank of mid-senior level military or civilian official (rank level of 0-5/0-6 and 15 years+ experience) iMust have experience or a current combating terrorism practitioner OR designated position in a combating terrorism organization upon completion of the program iMust achieve an ECL of 90. DLI for candidates with less than an ECL of 82 are not advisable due to the difficult level of academic work. It will be impossible for the IMS to achieve the working use of English (regardless of making a target ECL) to perform to program standards. This is a thesis producing course that requires a very high level English skills. Defense Language Institute PME courses (including the DLI Marshall course) and TOEFL prep courses are additional courses an IMS may attend to improve his or her English language skills prior to the NDU start date. These courses are NOT required. iMust have a university or military academy degree equivalent to BA/BS degree (4 years of post-secondary education); as this is a Master's degree granting program. Officers without substantiating records (and TOEFL score) will not receive a Master's degree.

B171797	CTFPHD-S	U	12.0W	700	85				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CTFP HOMELAND DEFENSE SHORT COURSE  
Army

College of International Security Affairs  
Washington (Ft. McNair), DC 20319

**Course Description:**

Description: CISA offers a four-month Homeland Defense Fellowship certificate program that runs September through December annually. Fellows analyze emerging threats to their respective homelands and share best practices for the purpose of organizing effective law enforcement responses and protecting critical infrastructure. Fellows also visit U.S. military, law enforcement, and first responder organizations at all levels of government to supplement their coursework.

**Course Prerequisite Text:**

Family members dependents are not permitted to accompany IMS attending this course.

IMS who will be receiving Travel and Living Allowance from the USG are placed in fully furnished apartments approximately 5-7 miles away from National Defense University. This is a safe, and convenient area along the Metro line. Lodging costs are paid directly to the housing provider. TLA recipients will receive 75 day for meals and incidentals.

TLA payments are made retroactively, meaning the IMS will not receive initial TLA payments for an extended period of time. SCOs should issue an OCONUS TLA advance to the IMS in order to cover initial costs.

TLA recipients will also be picked up at the airport by the corporate housing company and shuttled to the billeting location. The pick-up will be arranged by ISMO, so it is important that the IMS notify ISMO of any changes in their flight itinerary, including cancelled or missed flights.

FMS officers should arrive in advance of the report date in order to find housing and get settled prior to reporting for the course. FMS officers are responsible for arranging their own lodging accommodations. Most embassies maintain contacts with local real estate agencies and can assist in making arrangements for leasing either furnished or unfurnished housing. Due to congested traffic in the DC area, FMS officers are encourage to live in the Northern Virginia area if commuting by car.

FMS officers are typically picked up from the airport by local embassy staff. FMS officers must notify ISMO if they will not be picked up by their embassy, and need an ISMO facilitated airport pick-up.

When possible, SCOs should purchase round trip airfare for IMS attending this course. Transportation arrangements should be clearly annotated in the special conditions block of the ITO to prevent duplication of transportation payment.

IMS should bring civilian business attire, Class B uniform, and Class A uniform. IMS do not need to bring their Battle Dress Uniform. During initial inprocessing, daily dress is Class B uniform, switching to civilian attire after in-processing is completed. Class A equivalent are required when attending official functions, participating directly in VIP visits, attending guest lectures by three star and above equivalent, or as otherwise required.

**Course International Notes:**

Prereqs: Students must be a rank of 0-5/0-6 or civilian equivalent with BA/BS four year undergraduate degree and a minimum ECL score of 85 or TOEFL score of 83. Students who have completed a baccalaureate degree in English are exempt from the ECL/TOEFL requirement. Original supporting documentation must be submitted (with accompanying English translation) to the CISA Registrar's Office.

<b>B171798</b>	<b>CISA</b>	<b>U</b>	<b>40.0W</b>	<b>700</b>	<b>90</b>				<b>No</b>		<b>100.00</b>
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INT'L COUNTERTERRORISM FELLOWS PRGM  
Army

College of International Security Affairs  
Washington (Ft. McNair), DC 20319

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The College of International Security Affairs educates and prepares civilian and military national security professionals and future leaders from the United States and partner nations for the strategic challenges of the contemporary security environment. CISA is the Department of Defense flagship for education and the building of partner capacity in combatting terrorism and irregular warfare at the strategic level. CISA prepares students for high-level policy and command and staff responsibilities through a graduate, multi-national, interagency, and Joint Professional Military Education Program.

The ten-month Master of Arts in Strategic Security Studies is comprised of three phases. Phase I, crafted based on the vision of the Chairman of the Joint Chiefs of Staff, is an NDU-wide "Foundations of Strategic Leadership." This course introduces CISA's diverse student body to various critical and strategic thinking tools to analyze topics such as national-level strategy, joint doctrine and operations in order to anticipate and manage complexity, uncertainty, change, and surprise in the contemporary security environment. Phase II blends innovative principles of security studies and research methodology with an Area of Concentration: such as International Security Studies, Irregular Warfare, Counterterrorism, Homeland Defense, or South and Central Asia. Phase III gives students the opportunity to explore their functional or regional subject of interest by selecting elective courses, taking part in a capstone exercise, and researching and writing of a thesis. Eligible students who successfully complete the 10-month full-time program will receive a Master of Arts in Strategic Security Studies.

Through seminar participation and independent study and research, students will develop strategies for working with other agencies, with the United States, and with other partner nations. Through the combination of theoretical and practical learning, the program prepares professionals to develop and implement national and international security strategies for use in conditions of peace, crisis, and war.

**Course Prerequisite Text:**

IMS who will be receiving Travel and Living Allowance from the USG are placed in fully furnished apartments approximately 5-7 miles away from National Defense University. This is a safe, and convenient area along the Metro line. Lodging costs are paid directly to the housing provider. TLA recipients will receive 75 day for meals and incidentals. TLA recipients will also be picked up at the airport by the corporate housing company and shuttled to the billeting location. The pick-up will be arranged by ISMO, so it is important that the IMS notify ISMO of any changes in their flight itinerary, including cancelled or missed flights. FMS officers that are enrolled in a year-long course should arrive at least two weeks in advance of the report date in order to find housing and get settled prior to reporting for the course. FMS officers are responsible for arranging their own lodging accommodations. Most embassies maintain contacts with local real estate agencies and can assist in making arrangements for leasing either furnished or unfurnished housing. Due to congested traffic in the DC area, FMS officers are encourage to live in the Northern Virginia area if commuting by car. FMS officers are typically picked up from the airport by local embassy staff. FMS officers must notify ISMO if they will not be picked up by their embassy, and need an ISMO facilitated airport pick-up. Dependents are authorized and encouraged, at no cost to the USG. Authorized dependents must follow DSCA requirements for medical screening and medical insurance in order to be placed on the ITO. ISMO will NOT facilitate military ID cards for any dependent who is not authorized on the ITO. Dependents over the age of 18 must have a secondary form of ID that uses Latin Characters in order to get a military ID card issued. IMS with school aged dependents should bring the following in order to enroll the dependent in school

1. Original birth certificate
2. Immunization records
3. Transcripts. Please bring complete school records for your children.

IMS should bring civilian business attire, Class B uniform, and Class A uniform. IMS do not need to bring their Battle Dress Uniform. During initial inprocessing, daily dress is Class B uniform, eventually transitioning to appropriate civilian attire- coat and tie for men suit, dress, or professional attire for females. Civilian business clothes are approved attire for NDU students on a daily basis during the academic year. Class A equivalent are required when attending official functions, participating directly in VIP visits, attending guest lectures by three star and above equivalent, or as otherwise required. IMS attending this course will be provided with a laptop to use during the course of the year and take home with them after graduation. IMS must apply to be accepted in the Master s Degree Program instead of the Certificate Program. IMS should bring hard copies of official transcripts and diplomas, and will be required to take the TOEFL unless specifically exempted by DSCA Memo 16-55.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>See MASL B171790 CT Pre-course. Selected personnel of the program are expected to meet the minimum prerequisites of U.S. students attending CISA. Specifically, those selected must satisfy the following prerequisites: Must have the rank of mid-senior level military or civilian official (rank level of 0-5/0-6 and 15 years+ experience) Must have experience or a current combating terrorism practitioner OR designated position in a combating terrorism organization upon completion of the program. Must achieve an ECL of 90. DLI for candidates with less than an ECL of 82 are not advisable due to the difficult level of academic work. It will be impossible for the IMS to achieve the working use of English (regardless of making a target ECL) to perform to program standards. This is a thesis producing course that requires a very high level English skills. Defense Language Institute PME courses (including the DLI Marshall course) and TOEFL prep courses are additional courses an IMS may attend to improve his or her English language skills prior to the NDU start date. These courses are NOT required. Must have a university or military academy degree equivalent to BA/BS degree (4 years of post-secondary education); as this is a Master's degree granting program. Officers without substantiating records (and TOEFL score) will not receive a Master's degree.</p>										
<b>B171800</b>	<b>1-250-C15</b>	<b>U</b>	<b>42.0W</b>	<b>217</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	ARMY WAR COLLEGE (RESIDENT COURSE) Army				ARMY WAR COLLEGE Carlisle Barracks, PA 17013-5239						
	<b>Course Description:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Scope:**

The USAWC resident program prepares students to assume strategic leadership responsibilities. Upon completion, graduates begin operating in the national strategic or theater strategic environment- either directly or as advisers to the senior leadership of the Armed Forces, the Department of Defense, other governmental agencies, or in foreign militaries. The USAWC is responsible for producing graduates who understand how to operate in strategic security environments, who can deal effectively with complex, unstructured problems involving national security, and who are prepared to make sound decisions or render sound advice when the application of military force is being considered as a policy option. The central academic focus is on strategic leadership and national security. Graduates are expected to understand the linkages between strategy and the other elements of power at the national level and the planning and conduct of warfare at the theater level. To this end, the USAWC:

- Challenges students to study the dynamics of the global strategic environment and introduces them to the critical thinking tools needed by strategic leaders. How to think will remain far more important than what to think as students understand the systems and processes used to manage change in the international strategic environment;
- Helps students understand the key tenets of national security strategy and how the elements of national power available to the President and Secretary of Defense - diplomatic, informational, military, and economic - may be used to promote and protect U.S. national interests. Students must also understand how to effectively wield the instruments of national security policy;
- Reinforces that defense strategy is derived from, and supports, national level strategic guidance. Students must grasp the processes by which the defense strategy establishes strategic direction and provides guidance for joint operations planning; and
- Continues to focus on theater-level, unified action, joint and single service, functional component commands, and multinational war fighting across the full spectrum of military operations. The critical link between the strategic and operational levels of war must be understood

The academic year consists of approximately 190 academic days. Six core courses, the Strategic Decision Making Exercise (SDME), the SRP, and the National Security Seminar (NSS) together constitute the "core" curriculum. All students participate in the carefully sequenced and functionally related courses in the core curriculum, each of which builds on and integrates material from earlier work. Following completion of SDME, students take 5 electives (one of which is a Regional Studies elective), requiring a total of 37 credit hours for the program.

**Special Information:**

The USAWC is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools to confer the Master of Strategic Studies Degree (MSS) upon program completion. The Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Council for Higher Education Accreditation. Enrollment in the USAWC MSS degree program requires the possession of a baccalaureate degree or equivalent from a regionally accredited institution. All students must request that their undergraduate transcript be mailed directly from their undergraduate institution to the USAWC Registrar's Office.

**Service Obligation**

Active Component Army officers incur a 2-year active duty service obligation (AR 135-91 and AR 350-100).

USAR and ARNG commissioned officers incur a 2-year service obligation (AR 350-1) not to exceed their mandatory retirement date (MRD). Reserve officers (not on extended active duty) attending service schools incur a Ready Reserve obligation of at least 2 years following course completion (AR 135-91).

DACs must agree to serve in the government for 30 months after completing the 10-month REP. DACs enrolled in DEP incur an obligation of 24 months.

Students from sister services or other government organizations are committed to the service obligations dictated by their respective components.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Information for the US Army War College can be obtained from the following web site <http://www.armywarcollege.edu> For additional information on the International Fellows Program please go to the following web site <http://www.armywarcollege.edu/programs/InternationalFellows/index.htm>

The following statement must be included in Paragraph 15 of the Invitational Travel Order ITO for all IMS attending this course

"The Government of the United States is responsible for IMS travel during this course and is part of the education and training program. Cost are part of the course tuition. The IMS is a U.S. Army War College International Fellow and will visit the following locations HQ US Central Command and HQ US Special Operations Command, MacDill AFB, Tampa, Florida HQ US Southern Command, Miami, FL HQ Air Combat Command and HQ USA TRADOC, Joint Base Langley-Eustis, VA HQ US Fleet Forces Command and NATO ATC, Norfolk Naval Station, Norfolk, VA HQ Department of the Army, The Pentagon, Washington, DC HQ US Pacific Command, Camp Smith, HI Commander, Pacific Fleet HQ, Pearl Harbor, HI HQ US Army Pacific, Ft Shafter, HI HQ 3rd Fleet, San Diego, CA Department of Homeland Security, Customs Border Patrol San Diego Sector, San Diego, CA and US Northern Command, US Space Command, Peterson AFB, CO."

In the event IMS is authorize to report early than the reporting date showing on ITO, additional instruction need to be added. You can make the statement on Paragraph 15 - Special Remarks

"IMS is authorized to report to School as early as type the actual arrival date at his own expense and responsibility and at no cost to U.S. Government."

**INITIAL FINANCIAL REQUIREMENTS** IMS MUST COME WITH A MINIMUM OF 6,500 DOLLARS IN AVAILABLE, READY CASH IN ORDER TO ESTABLISH A RESIDENCE. IMS attending the USAWC on a grant program e.g., IMET can request an advance on their living allowance however, that advance cannot exceed 3,000 dollars and will be repaid each month over the following 10 months at a reduced living allowance of 300 per month. If the IMS is returned early to home country, the remaining amount will be recouped from the final living allowance settlement. This advance must be requested before the IMS receives his/her first Living Allowance Reimbursement. After the first reimbursement is made, IMS become ineligible for an Advance.

**LIVING ALLOWANCE REIMBURSEMENT** IMS who attend on a U.S. Grant Program will receive a living allowance for housing and meals incidental expenses. The Housing Allowance is a reimbursable allowance that the IMS must file a voucher for through the Program Admin Officer. The first reimbursement voucher is typically filed at the completion of the first month on station. The reimbursement process typically takes 10-20 days from the time it arrives at the Defense Accounting Finance Service. In short, the IMS must have sufficient enough funds to live for the first 45 days after arriving at the USAWC.

**HOUSING** There is no on-post housing available for IMS whether single or with family members. A typical 3 bedroom, 2 bath home in the greater Carlisle area rents for about 2,000 dollars a month. Most landlords require a security deposit equal to one month's rent and the first month's rent up front before the IMS can occupy the residence. Some properties include utilities, but not all. To turn on electric, water, gas, trash pick-up, telephone and cable will cost about 500- 1,000 up front. So long as the property is in good shape, the IMS will be refunded the security deposit from the landlord at the end of the lease term.

**TRANSPORTATION** There is little public transportation available in the greater Carlisle area. One taxi service company and one public bus that services a very small part of the county are available. Therefore, privately owned vehicles POV are typically a necessity. Some IMS who chose to live a kilometer or less from Carlisle Barracks have typically relied on bicycle or ride sharing from class mates however, these IMS were geo-bachelors. If a family accompanies the IMS, a POV is required. The cost of a POV varies depending on age, type and availability. For instance, a 4-wheel drive Sport Utility Vehicle will cost much more than a 2-door compact sedan. A vehicle with 50k miles will cost more than the same vehicle with 100 k miles. On average, IMS attending the USAWC can expect to pay between 3,000 - 8,000 dollars for a well maintained POV.

**UNIFORMS** IMS must have Service Dress Class A Jacket with tie, all ribbons, badges and or authorized decorations Service Class B short sleeve shirt - no tie Combat Functional typical combat field uniform less tactical gear with proper field boots Mess Dress - there will be at least one opportunity to attend a black tie affair while at the USAWC. IMS will also be required to wear a civilian coat and tie or sport coat and tie for some off-post events.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Military students are selected to attend the USAWC by their respective Services. Officers are eligible for attendance after being promoted to O-5, through their 25th year of service. Applicants must have completed the Command and General Staff College, or equivalent, and should possess a baccalaureate degree. The USAWC does not accept individual applications into its Senior Service College programs except through special exceptions. Students are centrally selected by their component, thus USAWC receives its list of students by component, rather than receiving and processing individual applications. AR 350-1 governs Senior Service College selections for active duty Army, U.S. Army Reserve (USAR), and U.S. Army National Guard (ARNG). Senior Service College is voluntary for all Troop Program Unit (TPU), Individual Ready Reserve (IRR), Individual Mobilization Augmentee (IMA) officers, and Active Guard Reserve (AGR) officers. Eligible and interested AGR officers and non-AGR officers must submit a packet per the annually published "application instructions." Application instructions reside on the Reserve Human Resources Command web page under the HRC-St. Louis section at [www.hrc.army.mil](http://www.hrc.army.mil). Within the USAR, the Chief, Army Reserve (CAR) convenes a board annually in October that selects and ranks by competitive category qualified officers in the AGR program, TPU program, and IMA program. The board lists selected officers as either a primary or an alternate in an Order of Merit List (OML) for either the resident program or distance education program. The CAR is the approving authority for the board's recommendation and the results are usually announced in mid-December to early-January. Within the ARNG, the annual selection process starts with each state inviting all eligible colonels and lieutenant colonels to apply and submit required documents. The application and documents, along with the individual's personnel 201 file, are reviewed by a state board of colonels with the Assistant Adjutant General presiding over the board). The board develops an Order of Merit List (OML) that the Adjutant General approves. Each Adjutant General provides the list to the National Guard Bureau where a national board is convened. This board is made up of colonels and presided over by the Deputy Director of the Army National Guard. Two OML are then developed: Resident OML (with an alternate OML) and Distance Education OML (also with an alternate OML). The Chief, National Guard Bureau (CNGB) approves these lists. The Resident and the Distance Education OMLs (but not the alternate lists) are released to the states. The State Joint Force Headquarters of each state notifies the selected officers for both programs in the beginning of the year. The officer will accept or decline enrollment for the following academic year. Final lists are released to the Senior Service Colleges in March for both programs. International Fellows The Chief of Staff of the Army invites International Fellows (IF) from select countries to attend the USAWC REP and DEP each year. These programs offer an opportunity for IFs to participate in seminars, study, research, and write on subjects of significance to the security interests of their own and allied nations. The IFs establish mutual understanding and good working relationships with senior U.S. officers and senior officers of other foreign countries and enrich the educational environment of the USAWC. Since the IFs are immersed in U.S. culture, they have an opportunity to improve their firsthand knowledge of the U.S. and its institutions through study and travel throughout the Nation. Civilians Department of the Army Civilians (DAC) who wish to attend the program must apply according to the standards in AR 350-1. Other services should contact their appropriate personnel office to determine eligibility and admission procedures. Department of the Army Civilians Student allocations are available each year for DACs. Civilians are selected through a centralized selection board similar to Army officers. To attend the USAWC, DACs must be at the grade of GS/GM-14 or higher. Civilians under the National Security Personnel System (NSPS) must be in an equivalent pay band. Applicants need to have a minimum of three years in a full-time Department of the Army position and have leadership experience. The Office of the Assistant G-1 for Civilian Personnel handles applications. Details on the application process and eligibility requirements can be found in Chapter 2 of the Army Civilian Training, Education, and Development System Training Catalog at: <http://cpol.army.mil/library/train/catalog/ch02gen.html>. DACs may also compete within the Defense Senior Leader Development Program (DSLDP). DoD Civilians Applicants must submit their applications through their component DSLDP representative. Applicants are nominated for selection by a specific component selection process, participation in an assessment center, and by a DoD selection board. Applicants are evaluated and selected based on the information they submit in their nomination packages and their assessment center results. To attend the USAWC, DSLDP applicants must be at the grade of GS/GM-14 or higher. Civilians under NSPS must be in an equivalent pay band. Applicants must be full-time civilian employees of the DoD. Details may be found at Defense Senior Leader Development Program web site at [www.cpms.osd.mil/jlidd/dslldp/DSLDP\\_Program.aspx](http://www.cpms.osd.mil/jlidd/dslldp/DSLDP_Program.aspx). Non-DoD Civilians Civilian employees of other federal agencies wanting to enroll need to do so through their component's chain of command. For more information, contact the Registrar's Office, 717-245-4166.

<b>B171801</b>	<b>NWC-IF</b>	<b>U</b>	<b>42.0W</b>	<b>703</b>	<b>80</b>				<b>Yes</b>		<b>50.00</b>
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NWC INTERNATIONAL FELLOWS  
Army

NATIONAL WAR COLLEGE  
Washington (Ft. McNair), DC 20319

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Location - 703 / MASL B171801 / Course Title: NWC INTERNATIONAL FELLOWS

Description: NDU offers one year Fellowships to select senior officers and civilians from over 50 nations, all personally invited by the Chairman of the Joint Chiefs of Staff. The Fellowships provide an opportunity to study at the National War College. The Fellows are assigned to different seminars. This allows every U.S. student a change to interact with at least one of the Fellows. Fellows are encouraged to correspond with former and current Fellows as well as their U.S. classmates throughout their careers and remain connected to NDU through the alumni program. The program allows the IMS to: Participate in the core curriculum of the National War College. There are extensive reading and written requirements in the core curriculum of the college program, Participate in selected elective courses offered by ES, NWC, the College of International Security Affairs, and the Information Resources Management College, Participate in and conduct seminars and panels with U.S. civilian and military leaders, Participate in extensive field studies to military, cultural and industrial locations. The objectives of the program are to: Enrich the educational environment of NDU, Provide an understanding of factors and considerations that shape U.S. security policy and strategy, Develop firsthand knowledge of the social, political and economic factors that shape U.S. institutions, Provide an understanding of the factors and considerations that affect decision-making, mobilization planning, resource management and systems acquisition for national security, Further develop professional qualifications. The NWC mission is to educate future leaders of the Armed Forces, Department of State, and other civilian agencies for high-level policy, command and staff responsibilities by conducting a senior-level course of study in national security strategy. The curriculum emphasizes the joint and interagency perspective. Reflecting this emphasis, 59 percent of the student body is composed of equal representation from the land, air, and sea (including Marine and Coast Guard) Services. The remaining 41 percent are drawn from the Department of State and other federal departments and agencies, and international fellows from a number of foreign countries.

**Course Prerequisite Text:**

IMS who will be receiving Travel and Living Allowance from the USG are placed in fully furnished apartments approximately 5-7 miles away from National Defense University. This is a safe, and convenient area along the Metro line. Lodging costs are paid directly to the housing provider. TLA recipients will receive 75 day for meals and incidentals.

TLA recipients will also be picked up at the airport by the corporate housing company and shuttled to the billeting location. The pick-up will be arranged by ISMO, so it is important that the IMS notify ISMO of any changes in their flight itinerary, including cancelled or missed flights.

FMS officers that are enrolled in a year-long course should arrive at least two weeks in advance of the report date in order to find housing and get settled prior to reporting for the course.

FMS officers are responsible for arranging their own lodging accommodations. Most embassies maintain contacts with local real estate agencies and can assist in making arrangements for leasing either furnished or unfurnished housing. Due to congested traffic in the DC area, FMS officers are encourage to live in the Northern Virginia area if commuting by car.

FMS officers are typically picked up from the airport by local embassy staff. FMS officers must notify ISMO if they will not be picked up by their embassy, and need an ISMO facilitated airport pick-up.

Dependents are authorized and encouraged, at no cost to the USG. Authorized dependents must follow DSCA requirements for medical screening and medical insurance in order to be placed on the ITO. ISMO will NOT facilitate military ID cards for any dependent who is not authorized on the ITO. Dependents over the age of 18 must have a secondary form of ID that uses Latin Characters in order to get a military ID card issued. IMS with school aged dependents should bring the following in order to enroll the dependent in school

- 1.Original birth certificate
- 2.Immunization records
- 3.Transcripts. Please bring complete school records for your children.

IMS should bring civilian business attire, Class B uniform, and Class A uniform. IMS do not need to bring their Battle Dress Uniform. During initial inprocessing, daily dress is Class B uniform, eventually transitioning to appropriate civilian attire- coat and tie for men suit, dress, or professional attire for females. Civilian business clothes are approved attire for NDU students on a daily basis during the academic year. Class A equivalent are required when attending official functions, participating directly in VIP visits, attending guest lectures by three star and above equivalent, or as otherwise required.

IMS are not provided with a laptop or tablet and should plan on either bringing their own or purchasing a device once they arrive in the U.S.

IMS must apply to be accepted in the Master s Degree Program instead of the Certificate Program. IMS should bring hard copies of official transcripts and diplomas, and will be required to take the TOEFL unless specifically exempted by DSCA Memo 16-55.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Prereqs: B171805 IF Prep is pre-requisite. Selected personnel of the program are expected to meet the minimum prerequisites of U.S. students attending ES and NWC. Specifically, those selected must satisfy the following prerequisites: Must be an active-duty military officer of any Service (or a civilian employed in the Government Bureaucracy), Must currently serve in a rank equivalent to a U.S. colonel or Navy captain or one-star Flag Officer, Have completed a U.S. staff college or an equivalent staff college, Have completed 15 years of military or government service, Have attained a baccalaureate degree or equivalent, Have high-level command and staff or management experience, Have achieved a score of 80 or higher on the English Comprehension Level (ECL) Rest in those cases in which English is not the native language. Refresher training in the United States does not substitute for ECL of 80. International Fellows who qualify may compete for a Master of Science degree in National Security Strategy (NWC). To qualify for an advanced degree, Fellows must successfully complete the following requirements: Mail a copy of their undergraduate academic transcripts (in English) to the NDU Office of Academic Affairs. Qualified agents will review transcripts to verify that the candidate has successfully graduated from a U.S. equivalent baccalaureate program, Take the Test of English as a Foreign Language (TOEFL). A minimum score of 83 on the Internet-Based test is required for direct entry into the NDU Degree Program.

<b>B171804</b>	<b>ES-CANADA</b>	<b>U</b>	<b>43.0W</b>	<b>705</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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ES (SPECIAL)- CANADA  
Army

Eisenhower School for National Security  
Washington (Ft. McNair), DC 20319

**Course Description:**

MASL ID: B171804 (CANADA ONLY)

Description: EISENHOWER SCHOOL

The Dwight D. Eisenhower School for National Security and Resource Strategy (Eisenhower School), formerly known as the Industrial College of the Armed Forces (ICAF), prepares selected military and civilian students for strategic leadership and success in developing the national security strategy and in evaluating, marshalling, and managing resources in the execution of that strategy. The Eisenhower School conducts postgraduate, executive-level courses of study and associated research dealing with national security strategy and the resource component of national power, with special emphasis on acquisition, economics and joint logistics, and their integration into national security strategy. Upon successful completion of the academic program requirements, qualified candidates may earn a Master's degree in National Resource Strategy. Candidates not eligible for the Master's Degree are awarded a Diploma in National Resource Strategy from National Defense University.

**Course Prerequisite Text:**

Dependents are encouraged to accompany IFs, at no cost to the USG. Billeting on Fort McNair or military billets is not available. Fort McNair is accessible via DC area metro. International Fellows should report with copies of university transcripts and diplomas to determine academic standing. Evaluation of transcripts required to determine academic status.

**Course International Notes:**

Be an active duty military officer of any service or a civilian working in the Defense bureaucracy. Currently serving in a rank equivalent to a U.S. Colonel or Navy Captain, or one star flag officer. Have completed 15 years of military service. Have both high levels of command and staff experience. Have attained a baccalaureate degree or equivalent in order to earn a Master's degree.

<b>B171805</b>	<b>IFPC</b>	<b>U</b>	<b>8.0W</b>	<b>703</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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IF PREPARATORY COURSE  
Army

NATIONAL WAR COLLEGE  
Washington (Ft. McNair), DC 20319

**Course Description:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**NWC/ES COURSE REMARKS**

Location - 703 / MASL B171805 / Course Title: IF PREPARATORY COURSE

Description: The National Defense University offers one-year Fellowships to select senior officers and civilians from 53 nations. Participation in the National Defense University's International Fellow's Program is at the personal invitation of the Chairman, Joint Chiefs of Staff. Country invitations are issued after recommendations have been obtained from the US Regional Unified Combatant Commands. The fellowships provide an opportunity to study at either the Eisenhower School for National Resource Strategy or the National War College. The IF Prep Course will aid the IMS in transitioning life in the U.S. and prepare for the academic year. Fellows participate in a comprehensive summer orientation to facilitate their transition to living in Washington, D.C. and to prepare for the academic year. Time is devoted to help them with various administrative needs. The orientation program consists of various briefings, computer training, cultural activities and Field Study travel in preparation for the academic year. The International Fellows program also includes extensive Field Study travel throughout the United States designed to acquaint the Fellows with U.S. military, cultural, and industrial institutions. Fellows travel frequently during the program and visit approximately 15 states during the year. Family members are invited to participate in select Field Studies throughout the year. Field Study travel is integral to the American Studies academic program conducted by ISMO, where Fellows have the opportunity to put their travel experience into the larger context of learning about American society (see description listed under American Studies course). Fellows are highly encouraged to attend as many travel programs as possible. Field Study travel begins in the IF Prep course and continues through the entire program. Additionally, the ISMO conducts a course, NDU 6400 Graduate Writing, which provides specific assistance and guidance to the Fellows with their academic writing requirements.

**Course Prerequisite Text:**

IMS who will be receiving Travel and Living Allowance from the USG are placed in fully furnished apartments approximately 5-7 miles away from National Defense University. This is a safe, and convenient area along the Metro line. Lodging costs are paid directly to the housing provider. TLA recipients will receive 75 day for meals and incidentals.

TLA recipients will also be picked up at the airport by the corporate housing company and shuttled to the billeting location. The pick-up will be arranged by ISMO, so it is important that the IMS notify ISMO of any changes in their flight itinerary, including cancelled or missed flights.

FMS officers that are enrolled in a year-long course should arrive at least two weeks in advance of the report date in order to find housing and get settled prior to reporting for the course.

FMS officers are responsible for arranging their own lodging accommodations. Most embassies maintain contacts with local real estate agencies and can assist in making arrangements for leasing either furnished or unfurnished housing. Due to congested traffic in the DC area, FMS officers are encourage to live in the Northern Virginia area if commuting by car.

FMS officers are typically picked up from the airport by local embassy staff. FMS officers must notify ISMO if they will not be picked up by their embassy, and need an ISMO facilitated airport pick-up.

Dependents are authorized and encouraged, at no cost to the USG. Authorized dependents must follow DSCA requirements for medical screening and medical insurance in order to be placed on the ITO. ISMO will NOT facilitate military ID cards for any dependent who is not authorized on the ITO. Dependents over the age of 18 must have a secondary form of ID that uses Latin Characters in order to get a military ID card issued. IMS with school aged dependents should bring the following in order to enroll the dependent in school

1.Original birth certificate

2.Immunization records

3.Transcripts. Please bring complete school records for your children.

IMS should bring civilian business attire, Class B uniform, and Class A uniform. IMS do not need to bring their Battle Dress Uniform. During initial inprocessing, daily dress is Class B uniform, eventually transitioning to appropriate civilian attire- coat and tie for men suit, dress, or professional attire for females. Civilian business clothes are approved attire for NDU students on a daily basis during the academic year. Class A equivalent are required when attending official functions, participating directly in VIP visits, attending guest lectures by three star and above equivalent, or as otherwise required.

IMS are not provided with a laptop or tablet and should plan on either bringing their own or purchasing a device once they arrive in the U.S.

IMS must apply to be accepted in the Master s Degree Program instead of the Certificate Program. IMS should bring hard copies of official transcripts and diplomas, and will be required to take the TOEFL unless specifically exempted by DSCA Memo 16-55.

**Course International Notes:**

Prereqs: iCourse must be taken prior to either MASL B171801 or B171806. Selected personnel of the program are expected to meet the minimum prerequisites of U.S. students attending ES and NWC. Specifically, those selected must satisfy the following prerequisites: Must be an active-duty military officer of any Service (or a civilian employed in the Government Bureauarcy), Must currently serve in a rank equivalent to a U.S. colonel or Navy captain or one-star Flag Officer, Have completed a U.S. staff college or an equivalent staff college, Have completed 15 years of military or government service, Have attained a baccalaureate degree or equivalent, Have high-level command and staff or management experience, Have achieved a score of 80 or higher on the English Comprehension Level (ECL) Test for IMS whose native language is not English. Refresher training in the United States does not substitute for ECL of 80. International Fellows who qualify may apply for a Master of Science degree in National Security Strategy (NWC) or National Resource Strategy (ES). To qualify for an advanced degree, Fellows must successfully complete the following requirements: Mail a copy of their undergraduate academic transcripts (in English) to the NDU Office of Academic Affairs. Qualified agents will review transcripts to verify that the candidate has successfully graduated from a U.S. equivalent baccalaureate program, Take the Test of English as a Foreign Language (TOEFL). A minimum score of 83 on the Internet-Based test is required for direct entry into the NDU Degree Program.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B171806</b>	<b>ES</b>	<b>U</b>	<b>42.0W</b>	<b>705</b>	<b>80</b>				<b>Yes</b>		<b>50.00</b>

EISENHOWER SCHOOL  
Army

Eisenhower School for National Security  
Washington (Ft. McNair), DC 20319

**Course Description:**

Location - 705 / MASL B171806 / Course Title: EISENHOWER SCHOOL

Description: NDU offers one year Fellowships to select senior officers and civilians from over 50 nations, all personally invited by the Chairman of the Joint Chiefs of Staff. The Fellowships provide an opportunity to study at the Eisenhower School. The IMS are assigned to different committees. This allows every U.S. student a change to interact with at least one of the Fellows. Fellows are encouraged to correspond with former and current Fellows as well as their U.S. classmates throughout their careers and remain connected to NDU through the alumni program. The program allows the IMS to: Participate in the core curriculum of the Eisenhower School. There are extensive reading and written requirements in the core curriculum of the college program. Participate in selected elective courses offered by ES, NWC, the College of International Security Affairs, and the Information Resources Management College, Participate in and conduct seminars and panels with U.S. civilian and military leaders, Participate in extensive field studies to military, cultural and industrial locations. The objectives of the program are to: Enrich the educational environment of NDU, Provide an understanding of factors and considerations that shape U.S. security policy and strategy, Develop firsthand knowledge of the social, political and economic factors that shape U.S. institutions, Provide an understanding of the factors and considerations that affect decision-making, mobilization planning, resource management and systems acquisition for national security, Further develop professional qualifications. Under the guidance of the Chairman, Joint Chiefs of Staff (CJCS), the Eisenhower School Commandant and faculty prepare senior military officers, government civilians, and selected representatives from the private sector and international officers for the national security challenges of the 21st century. The goal is to leverage technological advances, integrate new strategic and operational concepts, identify and adapt to evolving global developments, and channel the vitality and innovation of the Services, the interagency, and allies to achieve a more seamless, coherent effect when confronting new national security challenges and the battlefields of the future.

**Course Prerequisite Text:**

IMS who will be receiving Travel and Living Allowance from the USG are placed in fully furnished apartments approximately 5-7 miles away from National Defense University. This is a safe, and convenient area along the Metro line. Lodging costs are paid directly to the housing provider. TLA recipients will receive 75 day for meals and incidentals. TLA recipients will also be picked up at the airport by the corporate housing company and shuttled to the billeting location. The pick-up will be arranged by ISMO, so it is important that the IMS notify ISMO of any changes in their flight itinerary, including cancelled or missed flights. FMS officers that are enrolled in a year-long course should arrive at least two weeks in advance of the report date in order to find housing and get settled prior to reporting for the course. FMS officers are responsible for arranging their own lodging accommodations. Most embassies maintain contacts with local real estate agencies and can assist in making arrangements for leasing either furnished or unfurnished housing. Due to congested traffic in the DC area, FMS officers are encourage to live in the Northern Virginia area if commuting by car. FMS officers are typically picked up from the airport by local embassy staff. FMS officers must notify ISMO if they will not be picked up by their embassy, and need an ISMO facilitated airport pick-up. Dependents are authorized and encouraged, at no cost to the USG. Authorized dependents must follow DSCA requirements for medical screening and medical insurance in order to be placed on the ITO. ISMO will NOT facilitate military ID cards for any dependent who is not authorized on the ITO. Dependents over the age of 18 must have a secondary form of ID that uses Latin Characters in order to get a military ID card issued. IMS with school aged dependents should bring the following in order to enroll the dependent in school

- 1.Original birth certificate
- 2.Immunization records
- 3.Transcripts. Please bring complete school records for your children.

IMS should bring civilian business attire, Class B uniform, and Class A uniform. IMS do not need to bring their Battle Dress Uniform. During initial inprocessing, daily dress is Class B uniform, eventually transitioning to appropriate civilian attire- coat and tie for men suit, dress, or professional attire for females. Civilian business clothes are approved attire for NDU students on a daily basis during the academic year. Class A equivalent are required when attending official functions, participating directly in VIP visits, attending guest lectures by three star and above equivalent, or as otherwise required. IMS are not provided with a laptop or tablet and should plan on either bringing their own or purchasing a device once they arrive in the U.S. IMS must apply to be accepted in the Master s Degree Program instead of the Certificate Program. IMS should bring hard copies of official transcripts and diplomas, and will be required to take the TOEFL unless specifically exempted by DSCA Memo 16-55.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Prereqs: B171805 IF Prep is pre-requisite. Selected personnel of the program are expected to meet the minimum prerequisites of U.S. students attending ES and NWC. Specifically, those selected must satisfy the following prerequisites: Must be an active-duty military officer of any Service (or a civilian employed in the Government Bureaucracy), Must currently serve in a rank equivalent to a U.S. colonel or Navy captain or one-star Flag Officer, Have completed a U.S. staff college or an equivalent staff college, Have completed 15 years of military or government service, Have attained a baccalaureate degree or equivalent, Have high-level command and staff or management experience, Have achieved a score of 80 or higher on the English Comprehension Level (ECL) Rest in those cases in which English is not the native language. Refresher training in the United States does not substitute for ECL of 80. International Fellows who qualify may compete for a Master of Science degree in National Resource Strategy (ES). To qualify for an advanced degree, Fellows must successfully complete the following requirements: Mail a copy of their undergraduate academic transcripts (in English) to the NDU Office of Academic Affairs. Qualified agents will review transcripts to verify that the candidate has successfully graduated from a U.S. equivalent baccalaureate program, Take the Test of English as a Foreign Language (TOEFL). A minimum score of 83 on the Internet-Based test is required for direct entry into the NDU Degree Program.

<b>B171807</b>	<b>1-250-IFO</b>	<b>U</b>	<b>6.0W</b>	<b>217</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
	INTERNATIONAL FELLOWS ORIENTATION Army					ARMY WAR COLLEGE Carlisle Barracks, PA 17013-5239					

**Course Description:**

Course Scope:

International Fellows (IFs) selected to attend the USAWC resident education program attend a mandatory 6-week orientation prior to the start of the Academic Year. This course is designed to facilitate the transition of the IF and his family to the U.S. and prepare the officer for the academic year ahead. The course allows time to establish residence in the Carlisle area and provides familiarization to the area by a variety of orientation trips. The Fellows receive computer skills instruction, introduction to the academic year, and begin initial readings and familiarization.

Special Information:

The Chief of Staff of the Army invites International Fellows (IF) from select countries to attend the USAWC REP and DEP each year. These programs offer an opportunity for IFs to participate in seminars, study, research, and write on subjects of significance to the security interests of their own and allied nations. The IFs establish mutual understanding and good working relationships with senior U.S. officers and senior officers of other foreign countries and enrich the educational environment of the USAWC. Since the IFs are immersed in U.S. culture, they have an opportunity to improve their firsthand knowledge of the U.S. and its institutions through study and travel throughout the Nation.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Upon arrival to this course, an IMS must have a minimum of 6,500.00 in order to pay for first month's rent, utilities and related living expenses. IMS reporting with no funds for these expenses will find it exceptionally difficult to get settled and will likely distract and take away their ability to concentrate on the graduate level education they will receive during this orientation period and the actual resident course.

The 42-day International Fellows Orientation Course will meet the course goals through a variety of educational means. The Course Director will adapt the specific lessons to meet the needs of the students in meeting course goals. This is a sample of a possible course outline and does not necessarily reflect the schedule for Academic Year 2020

DAYS 1-7 International Fellow in-processing Welcome from College leadership Military and civilian regulations, laws, and policies overview Consumer Protection Brief Sponsor Introductions Conduct required administrative actions - locate and secure residence turn on utilities and telephone driver's license medical examination driver's license written and practical exams search for and secure POV PA auto insurance briefing issue Military ID Cards issue AWC Security Badges AWC and Carlisle Barracks Administrative Policy Brief PX and Commissary Tour Carlisle Borough Tour.

DAYS 8-14 Department of Defense Informational Program Briefing (IF Ice Breaker+ Medical Briefs Deputy Commandant for International Affairs Welcome Brief Dean of Academics Curriculum and Masters of Strategic Studies Review Garrison Commander's Welcome English as a Second Language Briefing Conversation Culture Program Introduction for Spouses Course One Review and Materials Issue Softball Clinic and Senator's Baseball Game Sponsor's Welcome Picnic.

DAYS 15-21 Library and CBKS AWC Computer Systems Brief Computer Orientation and Training Army Physical Fitness Research Institute APFRI Assessments APFRI Brief and Facilities Tour Carlisle Area Schools Registration Spouses Welcome Tea State Capitol Visit Hershey Park Visit.

DAYS 22-28 Writing Diagnostic Exercise Writing the Strategic Research Project SRP briefing Effective Writing Instruction Exercises HersheyPark Visit.

DAYS 29-32 PA Army National Guard Briefings and Visit, Fort Indiantown Gap, PA U.S. Military and Civil Judicial Day Hershey Visits to include Factory, Milton Hershey School, Medical Center and Rotary Club Luncheon Lancaster County and Philadelphia Visit Washington, DC Orientation Visit Brief.

DAY 33-41 Washington, DC Tour Travel Voucher Processing. Orientation Course AAR Carlisle Barracks County Fair.

DAY 42 Seminar Assignments and Seminar Administrative Day Opening Ceremonies.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>THE INTERNATIONAL FELLOWS ORIENTATION COURSE, MASL ID B171807, IS A PREREQUISITE FOR THE RESIDENT COURSE (MASL ID, B171800). THE FOLLOWING PREREQUISITES MUST BE CONSIDERED FOR EARLY IDENTIFICATION OF QUALIFIED STUDENTS OF BOTH THE RESIDENT COURSE AND THE DEP: DESTINED TO HOLD NATIONAL LEVEL POLICY POSITIONS WITHIN THEIR RESPECTIVE ARMIES OR DEFENSE AGENCIES; COMPLETED FIFTEEN OR MORE YEARS OF ACTIVE SERVICE; SERVING IN THE RANK EQUIVALENT TO U.S. LIEUTENANT COLONEL, COLONEL, OR NEWLY PROMOTED BRIGADIER GENERAL; COMPLETED THE COUNTRY EQUIVALENT OF U.S. STAFF COLLEGE; HAVE REQUISITE ACADEMIC ABILITY AND MOTIVATION TO UNDERTAKE STUDY AND RESEARCH RELATING TO MILITARY PROBLEMS AND ISSUES. FELLOWS MUST MEET THE HEIGHT/WEIGHT AND PHYSICAL STANDARDS IN ACCORDANCE WITH THEIR HOME COUNTRY'S REQUIREMENTS AND MUST BE ON ACTIVE DUTY. ALL INTERNATIONAL FELLOWS ARE REQUIRED TO BE MEDICALLY AND DENTALLY FIT PRIOR TO DEPARTURE FROM THEIR HOME COUNTRY. FELLOWS FOUND MEDICALLY UNQUALIFIED MAY BE RETURNED TO THEIR HOME COUNTRY. LANGUAGE ENTRY REQUIREMENTS. PRIOR TO ADMISSION, INTERNATIONAL STUDENTS ARE EXPECTED TO HAVE THE REQUISITE ENGLISH SKILLS FOR THE RESIDENT COURSE AND THE DEP AS OUTLINED BELOW. THERE ARE NO EXEMPTIONS TO THESE REQUIREMENTS. THE USAWC WILL NOT CONDUCT FAMILIARIZATION OR REMEDIAL LANGUAGE INSTRUCTION DESIGNED TO UPGRADE THE OVERALL ENTRY QUALIFICATIONS OF THOSE SELECTED. RESIDENT COURSE STUDENTS. MUST MEET THE ENGLISH COMPREHENSION LEVEL (ECL) REQUIREMENT OF 80 PRIOR TO ENTRY INTO THE USAWC. STUDENTS NOT MEETING THIS PREQUISITE MUST BE PROGRAMMED FOR ENGLISH LANGUAGE TRAINING AT THE DEFENSE LANGUAGE INSTITUTE ENGLISH LEARNING CENTER (DLIELC) OR THE COUNTRY MUST SELECT ANOTHER CANDIDATE THAT MEETS ALL THE PREREQUISITES. STUDENTS WHO FAIL TO MEET THE ECL REQUIREMENT AFTER ARRIVAL FOR THE USAWC RESIDENT COURSE MAY BE RETURNED TO COUNTRY. SAOS ARE STRONGLY ENCOURAGED TO CONSIDER SENDING IFS TO THE TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL) INTEGRATED SKILLS FOR ACADEMIC PURPOSES COURSE, MASL IIN D177022. THE LISTING IS IN THE BLUE CATALOG ON PAGE 35 AND IN THE YELLOW SAO HANDBOOK ON PAGE 26. ADDITIONAL REQUIREMENTS FOR AWC RESIDENT COURSE. A. MANDATORY ATTENDANCE AT THE SIX WEEK ORIENTATION COURSE (1-250-IFO) BEGINNING 23 JUNE 2009 IS A PREREQUISITE TO ATTEND THE USAWC RESIDENT COURSE. B. FELLOWS MUST REPORT TO THE USAWC. C. IF THE INTERNATIONAL FELLOW DESIRES TO ENROLL FOR THE MASTERS OF STRATEGIC STUDIES DEGREE PROGRAM, HE OR SHE MUST SCORE THE EQUIVALENT OF AN 83 ON THE INTERNET-BASED VERSION OF THE TOEFL AND PROVIDE THIS SCORE TO THE USAWC (INSTITUTION CODE: 8274). THE FELLOW MUST ALSO HAVE COMPLETED THE COUNTRY EQUIVALENT OF 4 YEARS EDUCATION AT A U.S. COLLEGE OR UNIVERSITY (BACCALAUREATE LEVEL). EQUIVALENCY DETERMINATION IS COORDINATED BY THE USAWC THROUGH THE AMERICAN ASSOCIATION OF COLLEGIATE REGISTRARS AND ADMISSION OFFICERS (AACRAO).</p>										
<b>B171808</b>	<b>JSOMA</b>	<b>U</b>	<b>47.0W</b>	<b>331</b>	<b>90</b>				<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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JT SPECIAL OPNS MASTERS INT'L CNTRTERRORISM FELLOW  
Army

JFK SPECIAL WARFARE CENTER  
FT BRAGG, NC 28310

**Course Description:**

The Joint Special Operations Master/Es Program for International Fellows is hosted by the JFK Special Warfare Center and School under the auspices of National Defense University/Es College of International Security Affairs. It is also under the oversight of the Office of the Assistant Secretary of Defense for Special Operations/Low Intensity Conflict. This 11 month curriculum offers a strategic perspective on the global threat environment, including the rise of newly empowered and politicized ideological movements; the relationships between political objectives, strategy, and all instruments of national power; and the roles of power and ideology. Through seminar participation and independent study and research, students will develop strategies for working with other agencies, with the United States, and with other partner nations. Through the combination of theoretical and practical learning, the program prepares professionals to develop and implement national and international security strategies for use in conditions of peace, crisis, and war. The JSOMA program awards a Master of Arts in Strategic Security Studies with a concentration in counter terrorism to qualified IMS. CISA supports a robust alumni network after graduation.

Special Information:

An ECL of 90 is considered the minimum for effective participation. NDU requires the TOEFL test (score of 83 in newest format) for graduate degree seeking IMS. Those planning to enroll in the Master's degree program must provide copies of their undergraduate transcripts (in English and original language) to the NDU Registrar prior to arrival or NLT mid-September of the academic year.

Dependants are not authorized.

**Course Prerequisite Text:**

Dependents are authorized and encouraged, at no cost to the USG. Authorized dependents must follow DSCA requirements for medical screening and medical insurance in order to be placed on the ITO. IMSO will NOT facilitate military ID cards for any dependent who is not authorized on the ITO. Dependents over the age of 18 must have a secondary form of ID that uses Latin Characters in order to get a military ID card issued. IMS with school aged dependents should bring the following in order to enroll the dependent in school

1. Original birth certificate
2. Immunization records
3. Transcripts. Please bring complete school records for your children.

IMS must apply to be accepted in the Master s Degree Program instead of the Certificate Program. IMS should bring hard copies of official transcripts and diplomas, and will be required to take the TOEFL unless specifically exempted by DSCA Memo 16-55.

IMS should bring civilian business attire, Class B uniform, and Class A uniform. Business dress coat and tie is also standard wear.

**Course International Notes:**

Pre-requisites: Rank: 04 and above OR equivalent civilian rank with 10 years of experience in combating terrorism. University or college (Bachelor of Arts/Science) graduation required for Master/Es degree. TOEFL with score of 83 (administered at schoolhouse) Course

<b>B171810</b>	<b>IADC-1</b>	<b>U</b>	<b>52.0W</b>	<b>711</b>					<b>Yes</b>		<b>50.00</b>
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MS IN INTER AMERICAN DEFENSE AND SECURITY  
Army

INTER-AMERICAN DEFENSE COLLEGE  
Washington, DC 20319-5008

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The Inter-American Defense and Security Master of Science degree is a 12-month, fully accredited postgraduate program commensurate to the Department of Defense senior service college. The program is intended for military officers at the rank of Lieutenant Colonel and Colonel, or National Police and government civilians of equivalent ranks. The goal is to prepare senior government officials from member and observer states of the OAS to assume strategic-level advisors and leadership positions within their governments. The curriculum focuses on the comprehensive understanding of governmental systems, the current international environment, the structure and function of the Inter-American System, and a broad-based study of defense and security issues affecting the western hemisphere. In addition to the benefits of studying diverse ideas and perspectives, students are able to sharpen their critical thinking skills while developing close professional and personal relationships with classmates throughout the hemisphere. The overarching learning outcome is an in-depth understanding of the regional defense and security related disciplines, as well as enhanced abilities to do critical analysis, synthesis, research, and strategic communication skills. The themes are structured based on the four pillars of the OAS: Democracy, Human Rights, Multi-Dimensional Security, and Integral Development.

The academic program is conducted at the Inter-American Defense College, Fort Lesley J. McNair in Washington, D.C

The academic year is divided into two semesters. The first semester builds graduate-level academic skills; discusses theoretical and foundational concepts as well as the methodological tools required for conducting a diagnostic analysis of the international and regional geopolitical environment. The second semester focuses on assessing and applying these concepts through practically oriented classes and collaborative projects that highlight the challenges and opportunities for international cooperation in addressing the most important current and future defense and security issues in the Western Hemisphere. Seminars on Human Rights, Peace Support Operations and Complex Emergencies as well as trips to institutions such the United Nations and the OAS allow students to engage leading experts and hemispheric decision makers in complex issues such as human rights in non-traditional military missions, military judicial systems in the context of regional peace and stability. Additionally, visits to the Pentagon, Northern and Southern Commands, and Joint Interagency Task Force South emphasize the importance of civil-military relations and defense resource management.

The academic program is accomplished using a variety of teaching-learning modalities. The Program has six core modules comprising 6 weeks of lectures, group work, and visits to key local governmental institutions to observe the practical application of lessons studied in the classroom. The program also uses seminars, conferences, committees and workshops to provide a broader range of knowledge albeit in shorter time than the core courses (typically 2-8 days in length). Finally, there are three study trips aimed at grounding students' knowledge of abstract course concepts via field-based exposure to subject matter experts and institutions, providing them a professionally oriented platform for their analysis and synthesis and an experiential platform for cultural understanding and exchange. Location of study trips: New York City (1 week), Colorado and Florida (1 week), and typically 3-4 countries outside the United States (2 weeks).

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family Members/Dependents Encouraged. Since this is a yearlong program, the College encourages Students to bring their families with them for the duration of the course.

Dates of course do not change. Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment.

Students should be reminded of the high cost of living in the Washington, D.C. area. Depending on the number of family members accompanying the Student, considerable personal expense should be expected in addition to IMET (International Military Education Training) funding. Students accompanied by their families, and have school-age children, may wish to enroll their children in school. Immunization records will be required for school registration. The IMET staff can assist in determining additional local requirements and which school is appropriate for your child/children.

Language requirements: There are no English language training pre-requisites for this course. English and Spanish language proficiency is not required; however, some proficiency is preferred. On-site simultaneous interpretation and translation in Spanish, English, Portuguese and French is available.

Travel and Living Allowance (TLA): Billeting on Fort McNair is not available. TLA supported Students receive full TLA [\$69 M&IE and \$179 (November-February), \$226 (March-June), \$174 (July-August), \$195 (September-October) for Lodging] in the D.C. area. TLA Students are billeted in quarters near Metro Stations and the IADC is located close to the Waterfront Metro Station on the Green Line, for individuals without a personal mode of transportation.

Passport/Visa/I-94: Because of study trips outside the United States and the possibility of some students remaining as advisors at the College, prospective students should come with a passport that is valid for at least three (3) years. It is recommended that Students carry their passport and visa with them at all times. The U.S. Visa is the authority to travel to the United States during the valid period; it has no relation to the period of stay in the United States. The Form I-94 is the Department of Homeland Security's Arrival/Departure Record issued to the Student. Rather than distributing a paper Form I-94, the Student's passport will be scanned generating an electronic arrival record. The U.S. Citizenship and Immigration Services (USCIS) will issue an automated Form I-94 to the Student when they enter the United States their air or sea port of entry and place an admission stamp on their travel document (a paper version of the I-94 may be obtained at [www.cbp.gov/I94](http://www.cbp.gov/I94)). This date, in conjunction with their ITO, forms the documentation that governs the Student's status in the United States. Each Student is responsible for his/her own travel documents. If there are any discrepancies, Students should contact his/her embassy to correct the problem immediately. Only their embassy can change a passport. Mailing of passports should always be via Registered Mail, Return Receipt Requested. All Students are required to have a minimum of six (6) months remaining on their passport upon completion of training and returning to their country.

**Course International Notes:**

PRE-REQUISITES: i.Military: ia. Have been nominated by his/her country; ib. Have attained the rank of Lieutenant Colonel, Colonel, or their equivalent; ic. Have graduated from an advanced command and staff school, or hold an advanced college degree; id. Have adequate military training and experience at an advanced level. ii.Civilian: ia. Have been nominated by his/her country; ib. Be a government official or employee of a member or observer nation of the Organization of the American States; ic. Have a university degree; id. Have the rank, seniority, professional experience, and possibilities of future employment, comparable to those required for military Students.

<b>B171814</b>	<b>1-250-F59A</b>	<b>S</b>	<b>16.0W</b>	<b>217</b>	<b>0</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	BASIC STRATEGIC ART PROGRAM Army										
	<p><b>Course Description:</b>  BSAP is an intensive 14-week program designed to educate Army majors who are newly designated Functional Area 59 (strategic plans and policy) in the fundamentals of national strategy. It also introduces the officers to the unique skills, knowledge, and attributes needed as a foundation for their progressive development as Army strategists. BSAP is mandatory for all newly assigned FA 59 officers.</p> <p>The course is divided into six modules; Strategic Theory, Strategic Art, Joint and Army Systems, National Security Decision-making, Contemporary Strategic Challenges, and Joint and Army Planning. Integral to the course of instruction are two 1-week staff rides and a 6-day joint theater - strategic planning exercise. The first staff ride is a series of visits to critical government agencies (Department of State, Congress, the National Security Staff, the Army Staff, Joint Staff, and the Office of the Secretary of Defense) to observe firsthand how strategic policy and planning is conducted within the interagency process. The second staff ride is a capstone event that focuses on Grant's Overland Campaign of 1864-1865 to assess the strategic and operational lessons of war. The joint planning exercise reinforces course instructional lessons of war. The joint planning exercise reinforces course instruction using crisis action planning process to develop a theater-strategic campaign plan. Collectively, these modules, staff rides, and planning exercises provide the Basic Strategic Art Program graduate with the basic skills and understanding to critically assess and creatively develop strategic plans and policy.</p> <p><b>Course Prerequisite Text:</b>  Each officer will be required to bring Class A service uniform, Class B service uniform (primary duty uniform for class room), Army Combat Uniform (ACU equivalent) and boots. No field equipment is required. Family members are not authorized to accompany the IMS to this course.</p> <p><b>Course International Notes:</b>  Students must have completed the Defense Strategy Course prior to enrolling in BSAP IAW DA PAM 600-3 and Proponent / HRC policy. iiStudents Must:i Have Graduated from course: DSC Phase : (none) (DEFENSE STRATEGY COURSE (DSC)).iiThe USAWC has established the following as prerequisites for attending BSAP:ia. USA Rank Equivalent of Captain (O-3) or Major (O-4).ib. Be from one of the following countries: UK, Canada, Australia, and New Zealand.ic. Be destined to serve as a Strategic Planner on a Division or higher staff.iiid. Possess the academic ability and acuity at the graduate level to achieve success in a heavily evaluated course and be capable of passing: three (3) essay examinations, one (1) position paper, one (1) theater strategy paper, and one (1) oral examination.</p>										
<b>B171815</b>	<b>1-250-C/JFLCC</b>	<b>U</b>	<b>1.0W</b>	<b>217B</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMBINED/JOINT FORCE LAND COMPONENT CDR  
Army

USAWC - ASIP Joint  
Carlisle, PA 17013

**Course Description:**

The course focuses on preparing senior officers to function effectively as land component commanders in a joint/combined, interagency, intergovernmental, and multinational environment. These commanders will need to plan, prepare for, and execute land centric operations that provide coalition commanders with capabilities to achieve policy objectives through sustained land dominance.

This seminar-based course challenges senior officers to examine the key elements of developing and executing land component command functions at the theater level in support of joint force commanders and in conjunction with air, maritime, and special operations functional commands. Operation Iraqi Freedom is used as a primary case study, and other current operations are also addressed. Discussions are guided by senior advisors, who are retired general officers who have previously served as joint and combined force land component commanders. The course also explores the challenges of maintaining sustained unified land operations in a complex operating environment. It includes a rigorous exercise which is crafted to challenge the attendees to issue guidance and devise solutions to deploying, forming, controlling, protecting, operating, and sustaining a combined and joint land command at the theater and operational level of war.

**Course Prerequisite Text:**

This is a course and not a conference. Training provided to senior leaders (Brigadier through Lieutenant General) by INVITE ONLY and the expense is the responsibility of their government (travel, per diem, and associated expenses).

Course is releaseable with conditions. Presentations will have an FD review prior to the course to ensure all portions are releasable to IMS from Australia, Canada, and United Kingdom.

**Course International Notes:**

Course participants are selected by each individual Service, usually consisting of Army and Marine Corps general officers in the ranks of brigadier through lieutenant general. The course typically also includes Air Force, Navy, and coalition senior commanders and a senior Department of the State executive. The course is targeted at corps and division commanders and deputy/assistant commanders, as well as commanders of equivalent theater-level joint or Service commands. International coalition attendees are typically nominated through the theater U.S. Army Command in support of their theater campaign plan. The course is releaseable with conditions. Presentations will have an FD review prior to the course to ensure all portions are releasable to IMS from Australia, Canada, and United Kingdom.

B171818	IFAS	U	50.0W	703	80				Yes		0.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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IF AMERICAN STUDIES  
Army

NATIONAL WAR COLLEGE  
Washington (Ft. McNair), DC 20319

**Course Description:**

Description: The IF American Studies course assists the IMS in gaining a balanced and nuanced understanding of the United States and contributes to their professional and future leadership development. The course explores American history, identity, and systems of government, democracy, education, media, commerce, and human services through classroom sessions and a robust field practicum program to civic, cultural, and industrial locations around the country. Curriculum is drawn from the objectives of the DoD Field Studies Program (DoDI 5410.17) and DoD leadership development guidance (OPMEP and CJCS Instruction). Fellows analyze strengths and weaknesses of the American system through the lens of Human Rights and apply their findings in individual and group assignments. Knowledge gained through participation in the program is used in writing final assessments at the colleges such as Individual Strategic Research Project (ISRP) papers or home country strategies vis-a-vis the United States.

American Studies runs concurrent to the IF Preparatory Course (B171805) and ES International Fellows (B171806) or NWC International Fellows (B171801) courses. Students earn academic credit for their participation in the course as part of their graduation requirements. Participation in all Field Practicum travel programs throughout the year and the summer American Studies introductory class is mandatory. Students may also elect to participate in an American Studies elective concentration course during the fall and spring elective periods in order to further explore these themes. By successfully completing all phases of the program the IMS will earn an American Studies certificate at graduation.

**Course Prerequisite Text:**

IMS travel approximately 45 days and visit 10-15 states on field practicums throughout the year. IMS must be prepared to travel for periods of 5-10 days. Family members may participate on a few select trips according to the guidelines set forth by the schoolhouse.

All travel arrangements, accommodations and per diem will be provided to IMS during travel periods.

IMS travel via both military airlift and commercial air, thus IMS should anticipate airport security screening procedures.

Uniform for field practicum programs is civilian business attire with program jacket. Classroom sessions at NDU are dress of the day.

In order to avoid TLA duplication, the courses dates for American Studies have been set to mirror the course dates for IF Prep B171805. In reality, the American Studies course runs the entire academic year June through June.

**Course International Notes:**

Pre-reqs: iiCourse must be taken concurrently to B171805 and either B171806 or B171801iiSelected personnel of the program are expected to meet the minimum prerequisites of U.S. students attending ES and NWC. Specifically, those selected must satisfy the following prerequisites:iiMust be an active-duty military officer of any Service (or a civilian employed in the Government Bureaucracy)iiMust currently serve in a rank equivalent to a U.S. colonel or Navy captain or one-star Flag OfficeriiHave completed a U.S. staff college or an equivalent staff collegeiiHave completed 15 years of military or government serviceiiHave attained a baccalaureate degree or equivalentiiHave high-level command and staff or management experienceiiHave achieved a score of 80 or higher on the English Comprehension Level (ECL) Test for IMS whose native language is not English. Refresher training in the United States does not substitute for ECL of 80.

B172000	TTC	U	1.0W	B248	80				No		50.00
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THREAT TACTICS COURSE  
Army

TRADOC G-2 Analysis and Control Element (ACE)  
Fort Leavenworth, KS

**Course Description:**

The Threat Tactics Course's (TTC) curriculum is focused on understand and applying an opposing force (OPFOR) threat in support of US Army training, professional education, and leader development learning objectives. The course explores the OPFOR composite which consists of a combination of traditional, irregular forces, and criminal organizations that represent varying capabilities of actual worldwide adversaries in doctrine, tactics and techniques, organization, and equipment. The TTC enables members of the training and intelligence community such as OPFOR units, threat scenario developers, training planners, and analysts the ability to understand, describe, and replicate a hybrid threat in support of deployments or training exercises. The TTC defines and explains the concepts of threat tactics, threat actors, and operational environment conditions and subsequent impacts on decisive action operations. The OPFOR is tailored to replicate realistic, robust, and relevant hybrid threats in operational environments (OEs) as presented in Army Regulation 350-2 (2015) and the US Army Training Circular (TC) 7-100 series. The TTC uses the US Army's Decisive Action Training Environment (DATE) to provide consistency in presenting OE variables and the threat in products in support of the US Army's training and education proponents.

**Course Prerequisite Text:**

**Course International Notes:**

None

<b>B172089</b>	<b>HT-JCOE-C2X</b>	<b>S</b>	<b>1.2W</b>	<b>307</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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C2X OPERATIONS MANAGEMENT TRAINING COURSE  
Army

HUMINT Training Joint CoE  
Fort Huachuca, AZ 85613-6000

**Course Description:**

The C2X Operations Management Training Course is one-week, scenario-based, resident course that provides guidance for Five Eyes (FVEY), AUS, CAN, GBR, NZL, USA, planning and conduct of Counterintelligence (CI) and Human Intelligence (HUMINT) operations in support of combined operations and activities. It is designed to teach certified CI or HUMINT personnel the approved Combined CI & HUMINT core competencies associated with assignments to a C2X Staff.

**Description**

Students will be exposed to the inherent authorities, activities, mission, structure, organization, intelligence oversight, and management of CI & HUMINT in a FVEY Coalition environment. Students will be introduced to national capabilities briefings, C2X organization and responsibility, CI, HUMINT, source management, operational support, collection management, and planning during the one-week, scenario-based course with multiple practical exercises to reinforce learning. This course prepares students supporting C2X operations for deployments within FVEY Coalition environments globally.

**Course Prerequisite Text:**

**Point of Contact**

International Military Student Office POC Kika Grant 520-533-4135 or 520-351-9076

HTJCOE POCs Ms. Kelly Sanders HT-JCOE Operations Deputy 520.538.9003 day 520.249.7551 evening kelly.m.sanders8.civ@mail.mil

Mr. Steve Haas HT-JCOE C2X Course Manager 520.538.7488 day steven.m.haas1.civ@mail.mil

**PRE-DEPARTURE CHECK LIST**

- 1.Copy of this Welcome Letter with maps
- 2.Passed Security Clearance International Students via ITO US via SMO
- 3.Invitational Travel Orders ITO , fully processed international students only
- 4.Flight reservation all students, recommended into Tucson International Airport
- 5.Rental car reservation all students
- 6.Hotel reservation at Sierra Vista, Arizona hotel all students
- 7.Valid passport and visa as applicable
- 8.Uniform military , Business Casual attire civilians
- 9.Casual civilian clothes for course social event and non-training activities

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- 10. It is highly recommended to bring 60USD for course social ice-breaker dinner, and refreshments throughout the course
- 11. International Driver's License recommended, international students only
- 12. Emergency Contact Information Be sure to leave a copy of your ITO, flight itinerary, and POC phone numbers with a family member before leaving.

**Arriving for In-Processing and Training**

**International Students.** All international students must arrive at the Fort Huachuca Van Deman gate map below for in-processing at 0800 on Friday, 23 March 2018. International students must park on the outside of the gate, at the Visitor Center Parking Lot, where they will be greeted by HT-JCOE representatives. It is recommended that you arrange travel to arrive the day prior to the in-processing day. All international students must be in-processed through the International Military Students Office IMSO and the morning of Friday 23 March 2018 is scheduled to complete all in-processing requirements. After in-processing with IMSO, students will report for training at Rowe Hall, Room 111 map below at 1300. International students will then have the weekend to adjust to the new time zone and become acclimated.

**US Students.** US students must arrive at Rowe Hall, Rom 111 map below at 1300 on Friday, 23 March 2018. US students are NOT mandated to arrive by 0800 for in-processing. This is ONLY required for International students.

**Invitational Travel Orders.** International students must submit for Invitational Travel Orders ITO NO LESS THAN 30 days out from time of arrival. Officers must carry multiple copies of their Invitational Travel Orders. Keep the original with you at all times. You should keep a copy of your Invitational Travel Orders in each set of luggage, and with your passport. Your access to post will be granted using your passport and ITO orders at the main gate Van Deman aka East Gate . Please check your Invitational Travel Orders carefully for accuracy when you receive them. Points of extreme importance are

1. Name All records at the HT-JCOE use your name as it appears on the Invitational Travel Orders. Name changes are unauthorized after you arrive.
2. Rank Your equivalent U.S. rank is Second Lieutenant through Colonel for officers. Some privileges or accommodations are dependent upon rank grade.
3. Special Instructions Read the special instructions carefully. These also indicate some privileges authorized by your government.

**Security Clearance Information.**

**International Students.** Include your Foreign Visitor Clearance details with your Invitational Travel Orders. Please check your Invitational Travel Orders carefully for accuracy when you receive them.

**US Students.** Pass your security clearance information to the HT-JCOE Special Security Office SSO through Security Management Office SMO Code W1E8H0 last entry is a zero NOT the letter "O" , point of contact Mr. Charles Walker, 520-533-4086 DSN 821-4086 .

**Additional Details**

**Lodging.** All students, international and US, need to reserve their own lodging at a Sierra Vista, Arizona hotel or at the Candlewood Suites located on Fort Huachuca. International students WILL NOT be able to stay on Fort Huachuca until AFTER the in-processing is complete on 23 March 2018. Travel from Sierra Vista, AZ hotels to Rowe Hall is less than 30 minutes from most locations.

**Arrival by Air.** The closest airport option is Tucson International Airport TUC . Sierra Vista is located 70 miles southeast of Tucson and 20 miles north of the Mexico border. You should pick up your rental vehicle at TUS and travel to Sierra Vista. See map below. Phoenix Sky Harbor International Airport PHX is an alternate airport option but is not recommended because it is roughly 280 miles north 3 hour drive of Sierra Vista.

**Uniform Attire.** Military students will attend the course in military duty uniform. Government civilians attending the course will wear business casual attire that presents a professional image for the duration of the course. All students should also bring appropriate casual civilian clothing for non-duty activities and social functions.

**Driver's License** For international students to drive in the U.S, it is a good idea to obtain an International Driver's License before departing your country. National licenses from your home country may present problems with local insurance companies and may not be valid in the State of Arizona. All automobiles operating on Fort Huachuca must have appropriate registration documents issued by a state Motor Vehicle Registration. Students must have a valid driver's license, vehicle registration, and proof of insurance to drive on Fort Huachuca.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Funds All students should be prepared to provide Course cadre with 60USD on day one of the course. This is not required but will cover the cost of the social event held in the evening of Friday, 23 March 2018, a course gift, and light refreshments provided throughout the course. This is not a course fee and is covered in the traveler s per diem. International Military Student Office recommends international students use minimal cash and use a credit card or Traveler s Checks. You can easily convert Traveler s Checks to cash at any on-post bank. Please keep this in mind. Certified or Cashier s Checks are not paid until they clear through the international banking system this can take up to 15 days . Purchase Traveler s Checks prior to your departure. DO NOT put cash in checked baggage.

Climate. Sierra Vista residents enjoy a moderate climate. Most rainfall occurs during the monsoon season in July, August and September.

**Course International Notes:**

Prerequisites:ia. Service: Open to CI & HUMINT professionals from the FVEY nations.iaApplicants should be assigned to or supporting a FVEY C2X in support of a Combined Theater of Operations. .iib. Grade: must be a senior professional from respective country.ic. Clearance: SECRET security clearance. .iid. Courses: None. .iie. Other: .ii(1) Registration for the C2X Course IS NOT done through HT-JCOE's application website on SIPR. Due to the unique FVEY nature of this course, registration for US applicants is done through their respective Combatant Command (CCMD) J2X. From there, the CCMD J2X coordinates with the Joint Staff for seat allocations. Each FVEY partner is allocated four seats. Non-US students should apply through their respective country's procedures. .ii(2) Non-US students attend C2X under Foreign Military Sales (FMS). As part of the FMS requirement, non-US students are also required to obtain Invitation Travel Orders (ITO), which is an extensive process. Non-US applicants should afford themselves more than 30 days to complete the ITO requirements. The FMS and ITO requirement is subject to change.

<b>B172597</b>	<b>3-30-C20B</b>	<b>U</b>	<b>16.8W</b>	<b>301</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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MILITARY INTELLIGENCE BOLC-BRANCH  
Army

INTELLIGENCE SCHOOL  
Fort Huachuca, AZ 85613

**Course Description:**

Course description:

Effective 01 OCT 2018: Intelligence Officer All Source Intelligence course is a 628 hour (84 day) course that provides digital, hands-on, performance-based, scenario-driven training. This course trains and evaluates officers' ability to conduct and supervise intelligence operations at the battalion and brigade level, and solve multiple problem sets at various echelons. Leadership is emphasized throughout the course, as is tactical rigor. Students will spend approximately 30 days training in a field environment during the course REQUIRED. During this time, they conduct practical exercises in an austere environment and learn field-craft. The course culminates in a two week exercise, which enables students to conduct and supervise intelligence operations in a simulated Brigade Intelligence S2 focusing on both conventional and unconventional warfare. . Physical Training PT is REQUIRED for this course.. DEPENDENTS ARE NOT AUTHORIZED TO ACCOMPANY STUDENTS ATTENDING COURSES AT THIS INSTALLATION.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Military Intelligence Basic Course BOLC is 16 weeks.

DEPENDENTS ARE NOT AUTHORIZED TO ACCOMPANY STUDENTS ATTENDING COURSES AT THIS INSTALLATION. IMSO is not sufficiently manned to support dependents.

Rank requirements for this course are 01-03 2LT to CPT. All others require a waiver.

Physical Training PT is REQUIRED for this course.

Students should be medically fit and prepared for daily physical training.

Students will spend ONE WEEK in the field REQUIRED .

A minimum English Comprehension Level ECL 70.

The duty uniform for classes is the Battle Dress Uniform BDU . Schoolhouses do not issue uniforms.

Students attending the Military Intelligence Basic Officer Leadership Course need to bring their Class A uniform with a hat, a Physical Training uniform, and at least two sets of BDU. See JSCET paragraph 10-9b 8 a for full uniform recommendations.

IMSO recommends that students bring a computer. Advance notification of arrival information is critical. Once a student arrives at the Tucson International Airport, there is a Military Liaison Office MLO near the baggage area equal to a USO . If baggage is delayed, please give the hotel telephone number to the baggage claims area and let us know once you start in processing with us. After receiving bags, students will need to arrange a shuttle taxi from the airport to Fort Huachuca. A list of inexpensive shuttles is below in the Transportation section Taxi . Students can go online or call these services. They usually average 65.00- 80.00. Shuttle taxis from Tucson or the Airport to Ft Huachuca may cost up to 150.00-180.00. The drivers will need to know that you are going to the IHG Hotel on Fort Huachuca, 520 458-9066. If the front desk is closed, the driver will need to take students to the Candlewood Inn Suites on Ft Huachuca. When students get to the main gate of Fort Huachuca, they may need to stop and get a temporary ID card. If any flights are delayed, please notify IMSO using the After Hours Information that you are delayed and your expected arrival. PLEASE GET A RECEIPT FROM THE DRIVER OR I CANNOT REIMBURSE YOU.

#### AFTER HOURS

Blackberry numbers for afterhours contact

IMSO Chief520-351-9078

FSP Admin520-351-9077

Training 520-232-4477

Admin520-309-8466

Staff Duty Office520-538-1071

BILLETING On Post Housing International Military Student Officers will be assigned rooms at the IHG Hotel on Fort Huachuca.

MEAL There are two dining facilities available on Post for meals as Government Meal Rate GMR plus ME I .

#### Course International Notes:

Prerequisite: iDEPENDENTS ARE NOT AUTHORIZED TO ACCOMPANY STUDENTS ATTENDING COURSES AT THIS INSTALLATION. IMSO is not sufficiently manned to support dependents. iRank requirements for this course are 01-03 2LT to CPT. All others require a waiver. Physical Training PT is REQUIRED for this course. Students should be medically fit and prepared for daily physical training. A minimum English Comprehension Level ECL 70. iThe duty uniform for classes is the Battle Dress Uniform BDU . Schoolhouses do not issue uniforms. Students attending the Military Intelligence Basic Officer Leadership Course need to bring their Class A uniform with a hat, a Physical Training uniform, and at least two sets of BDU. See JSCET paragraph 10-9b 8 a for full uniform recommendations.

<b>B172599</b>	<b>3A-F29X</b>	<b>S</b>	<b>21.0W</b>	<b>301</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INTERNATIONAL OFF INTEL CAPTAINS CAREER  
Army

INTELLIGENCE SCHOOL  
Fort Huachuca, AZ 85613

**Course Description:**

Effective 1 Oct 2018: The Military Intelligence Captain Career course (MICCC) produces competent, skilled, and adaptive leaders capable of performing the duties of Battalion S2, Assistant Brigade S2, Brigade S2, S2 Operations, or Collection Manager. The MICCC's training audience is Army First Lieutenants (P) and Captains. Students receive instruction in leadership doctrine, the Military Decision Making Process, Intelligence Preparation of the Battlefield, Targeting, Information Collection, Intelligence Architecture, and intelligence support to Large Scale Combat Operations. The training provides an educational experience supporting the Army's Functional Concept for Intelligence, by training midgrade leaders to use all available intelligence capabilities to satisfy the commander and staff's situational awareness at BDE and below. Participation in physical training is required.

**Course Prerequisite Text:**

Military Intelligence Captain Career Course MICCC is 21 weeks long.

DEPENDENTS ARE NOT AUTHORIZED TO ACCOMPANY STUDENTS ATTENDING COURSES AT THIS INSTALLATION. IMSO is not sufficiently manned to support dependents.

Rank Requirement is O-2 to O-4 (1LT to MAJ). All others, to include Majors who will be promoted to Lieutenant Colonel during the training period, require a waiver. Students should be medically fit and prepared for daily physical training. DEPENDENTS NOT AUTHORIZED.

A minimum English Comprehension Level ECL 80.

All students are required to participate in the Washington, D.C., Field Studies Program Trip.

The duty uniform for classes is the Battle Dress Uniform BDU. Students attending the Military Intelligence Captain s Career Course must bring a Class A uniform with a hat, a Class B uniform with a hat, a Physical Training uniform, at least two sets of BDU and one set of business attire. See JSCET paragraph 10-9b. 8 a for full uniform recommendations.

Schoolhouses do not issue uniforms.

IMSO recommends that students bring a computer. Advance notification of arrival information is critical. Once a student arrives at the Tucson International Airport, there is a Military Liaison Office MLO near the baggage area equal to a USO. If baggage is delayed, please give the hotel telephone number to the baggage claims area and let us know once you start in processing with us. After receiving bags, students will need to arrange a shuttle taxi from the airport to Fort Huachuca. A list of inexpensive shuttles is below in the Transportation section Taxi. Students can go online or call these services. They usually average 65.00- 80.00. Shuttle taxis from Tucson or the Airport to Ft Huachuca may cost up to 150.00-180.00. The driver s will need to know that you are going to the IHG Hotel on Fort Huachuca, 520 458-9066. If the front desk is closed, the driver will need to take students to the Candlewood Inn Suites on Ft Huachuca. When students get to the main gate of Fort Huachuca, they may need to stop and get a temporary ID card. If any flights are delayed, please notify IMSO using the After Hours Information that you are delayed and your expected arrival. PLEASE GET A RECEIPT FROM THE DRIVER OR I CANNOT REIMBURSE YOU.

**AFTER HOURS**

Blackberry numbers for afterhours contact

IMSO Chief520-351-9078

FSP Admin520-351-9077

Training 520-232-4477

Admin520-309-8466

Staff Duty Office520-538-1071

**BILLETING** On Post Housing International Military Student Officers will be assigned rooms at the IHG Hotel on Fort Huachuca.

**MEAL** There are two dining facilities available on Post for meals as Government Meal Rate GMR plus ME I.

**Course International Notes:**

Prerequisites: International Military Students must complete the IO CCC Prep Course (3A-F87X) prior to attending the MICCC. Minimum ECL Requirement is 80. Rank Requirement is O-2 to O-4 (1LT to MAJ). All others, to include Majors who will be promoted to Lieutenant Colonel during the training period, require a waiver. Students should be medically fit and prepared for daily physical training. DEPENDENTS NOT AUTHORIZED.

<b>B172610</b>	<b>3A-F81X</b>	<b>S</b>	<b>6.0W</b>	<b>301</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INTERNATIONAL OFFICER TACTICAL INTELLIGENCE  
Army

INTELLIGENCE SCHOOL  
Fort Huachuca, AZ 85613

**Course Description:**

The International Officer Tactical Intelligence Course is a six week course in intelligence analysis organized into three modules. The first module, Structured Analytic Techniques, includes instruction on critical thinking processes, intelligence report writing, product presentation, and structured analytic techniques. The second module, Intelligence Support to the Military Decision Making Process (MDMP), includes instruction on MDMP, Intelligence Preparation of the Battlefield (IPB) at the brigade level, and information collection. The third module, Intelligence in Combating Terrorism, provides a basic overview of terrorism and the preparation of a terrorist threat analysis. The course is highly conceptual in nature, thus requiring excellent English skills in reading, writing, and speaking. Students will write papers, deliver oral presentations, and actively contribute to practical exercises throughout the course. This course is suitable for both introductory and mid-level intelligence professionals.

**Course Prerequisite Text:**

International Officer Tactical Intelligence Course IOTIC is 6 weeks.

DEPENDENTS ARE NOT AUTHORIZED TO ACCOMPANY STUDENTS ATTENDING COURSES AT THIS INSTALLATION. IMSO is not sufficiently manned to support dependents.

Rank requirements for this course are 01-04 2LT to MAJ . All others require a waiver.

Physical Training PT is NOT required for this course.

A minimum English Comprehension Level ECL 70.

The duty uniform for classes is the Battle Dress Uniform BDU . Schoolhouses do not issue uniforms.

Students attending the IOTIC need to bring at least two sets of BDU . See JSCET paragraph 10-9b 8 a for full uniform recommendations.

IMSO recommends that students bring a computer. Advance notification of arrival information is critical. Once a student arrives at the Tucson International Airport, there is a Military Liaison Office MLO near the baggage area equal to a USO . If baggage is delayed, please give the hotel telephone number to the baggage claims area and let us know once you start in processing with us. After receiving bags, students will need to arrange a shuttle taxi from the airport to Fort Huachuca. A list of inexpensive shuttles is below in the Transportation section Taxi . Students can go online or call these services. They usually average 65.00- 80.00. Shuttle taxis from Tucson or the Airport to Ft Huachuca may cost up to 150.00-180.00. The drivers will need to know that you are going to the IHG Hotel on Fort Huachuca, 520 458-9066. If the front desk is closed, the driver will need to take students to the Candlewood Inn Suites on Ft Huachuca. When students get to the main gate of Fort Huachuca, they may need to stop and get a temporary ID card. If any flights are delayed, please notify IMSO using the After Hours Information that you are delayed and your expected arrival. PLEASE GET A RECEIPT FROM THE DRIVER OR I CANNOT REIMBURSE YOU.

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Training 520-232-4477

Admin520-309-8466

Staff Duty Office520-538-1071

**BILLETING** On Post Housing International Military Student Officers will be assigned rooms at the IHG Hotel on Fort Huachuca. MEAL There are two dining facilities available on Post for meals as Government Meal Rate GMR plus ME I .

**Course International Notes:**

Prereqs text:IECL Minimum Requirement is 70. Rank Requirement is O-1 to O-4 (2LT to MAJ). All others require a waiver. Due to the short duration of this course, students should be free of any medical issues that would result in missed class time. DEPENDENTS NOT AUTHORIZED.

<b>B172622</b>	<b>3A-F87X</b>	<b>U</b>	<b>2.0W</b>	<b>301</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INTERNATIONAL OFFICER INTELLIGENCE CCC PREP  
Army

INTELLIGENCE SCHOOL  
Fort Huachuca, AZ 85613

**Course Description:**

As of 1 Oct 2018, The International Officer Intelligence Captains Career Course Prep Course is a two week course designed to prepare International Officers for the Captains Career Course they will attend alongside their U.S. counterparts. International Military Students are integrated in the US Army Military Intelligence Captains Career Course (MICCC) (3-30- C22) through the International Officer Captains Career Course (IOCCC)(3A-F29X). The International Officer CCC Prep Course provides training in intelligence preparation of the land battlefield, Information Collection and Army staff procedures. The course is highly conceptual in nature, requiring excellent English skills in listening and speaking. Students will deliver oral presentations as they actively contribute to multiple practical exercises throughout the course. This pre-requisite course trains the tasks, responsibilities and general intelligence skills required to enter the MICCC. In addition to general intelligence training this course will introduce the students to the intelligence disciplines of Imagery Intelligence (IMINT), Signals Intelligence (SIGINT), Human Intelligence (HUMINT), Measurements and Signatures Intelligence (MASINT).

**Course Prerequisite Text:**

DEPENDENTS ARE NOT AUTHORIZED TO ACCOMPANY STUDENTS ATTENDING COURSES AT THIS INSTALLATION. IMSO is not sufficiently manned to support dependents. ECL Minimum Requirement is 80. Rank Requirement is O-2 to O-4 (1LT to MAJ). All others, to include Majors who will be promoted to Lieutenant Colonel during the training period, require a waiver. Students should be medically fit and prepared for daily physical training. DEPENDENTS NOT AUTHORIZED.

The duty uniform for classes is the Battle Dress Uniform BDU . Schoolhouses do not issue uniforms.

Students attending the CCC forward by Military Intelligence Captain s Career Course must bring a Class A uniform with a hat, a Class B uniform with a hat, a Physical Training uniform, at least two sets of BDU and one set of business attire. See JSJET paragraph 10-9b. 8 a for full uniform recommendations.

IMSO recommends that students bring a computer. Advance notification of arrival information is critical. Once a student arrives at the Tucson International Airport, there is a Military Liaison Office MLO near the baggage area equal to a USO . If baggage is delayed, please give the hotel telephone number to the baggage claims area and let us know once you start in processing with us. After receiving bags, students will need to arrange a shuttle taxi from the airport to Fort Huachuca. A list of inexpensive shuttles is below in the Transportation section Taxi . Students can go online or call these services. They usually average 65.00- 80.00. Shuttle taxis from Tucson or the Airport to Ft Huachuca may cost up to 150.00-180.00. The driver s will need to know that you are going to the IHG Hotel on Fort Huachuca, 520 458-9066. If the front desk is closed, the driver will need to take students to the Candlewood Inn Suites on Ft Huachuca. When students get to the main gate of Fort Huachuca, they may need to stop and get a temporary ID card. If any flights are delayed, please notify IMSO using the After Hours Information that you are delayed and your expected arrival. PLEASE GET A RECEIPT FROM THE DRIVER OR I CANNOT REIMBURSE YOU.

**AFTER HOURS**

Blackberry numbers for afterhours contact

IMSO Chief520-351-9078

FSP Admin520-351-9077

Training 520-232-4477

Admin520-309-8466

Staff Duty Office520-538-1071

**BILLETING** On Post Housing International Military Student Officers will be assigned rooms at the IHG Hotel on Fort Huachuca.

**MEAL** There are two dining facilities available on Post for meals as Government Meal Rate GMR plus ME I .

**Course International Notes:**

Prerequisite: As a pre-requisite to ensure students are prepared for the training, IMS students will attend the International Officer Intelligence CCC Prep Course which will enable students to have the core basic training to succeed in the MI Captains Career Course. ECL Minimum Requirement is 80. Rank Requirement is O-2 to O-4 (1LT to MAJ). All others, to include Majors who will be promoted to Lieutenant Colonel during the training period, require a waiver. Students should be medically fit and prepared for daily physical training. DEPENDENTS NOT AUTHORIZED.

<b>B172630</b>	<b>9E-SI5K/920-SQI8</b>	<b>U</b>	<b>2.0W</b>	<b>301</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMMON FACULTY DEVELOPMENT-INSTRUCTOR COURSE  
Army

INTELLIGENCE SCHOOL  
Fort Huachuca, AZ 85613

**Course Description:**

The Instructor Course, one of two courses that comprise the Common Faculty Development Program, is a ten-day/80 hour course designed for new faculty (e.g. instructors, trainers, and facilitators). It is a competency-based course: the learning objectives are based on internationally recognized instructor competencies published by the International Board of Standards for Training, Performance, and Instruction (ibstpi). The course prepares new faculty to teach, train, and facilitate learning in an adult learning environment. It introduces new faculty to Army instructor roles and responsibilities, teaching and learning models, and professional and ethical requirements. The course also introduces classroom management techniques, the process for building learning objectives and lesson plans, and characteristics of effective communication. Throughout the course, new faculty will have an opportunity to practice teaching, working from short, simple practicum exercises to increasingly longer and more complex ones, culminating in an end of course lesson presentation. The first half of the course focuses on characteristics of effective instructors, self-awareness-of differences in teaching and learning style preferences-and fundamentals of teaching and learning as they apply to adults. The second week focuses more on application of those fundamentals in various teaching and learning practicums, with both instructor, peer, and self-assessment in a collaborative learning environment. The summative assessment will occur at the end of the course and consist of an individual 30- to 50-minute practicum.

**Special Information:**

This course is included in the CP-32 Certificate Training Program that is accredited by the American National Standard Institute (ANSI).

**Course Prerequisite Text:**

Students enrolled in CFDP-IC must be military E6 or above (Active Component/Reserve Component/National Guard Bureau) assigned or pending assignment as an instructor or Department of the Army civilian or authorized contract personnel assigned as training/education instructors, developers, training managers, and writers. Military personnel must meet height and weight standards in accordance with (IAW) Army Regulation (AR) 600-9 and (AR) 614-200 and pass their most recent Army Physical Fitness Test.

**Course International Notes:**

There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

<b>B172632</b>	<b>RCNSC</b>	<b>U</b>	<b>2.0W</b>	<b>700</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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RESERVE COMPONENTS NATIONAL SECURITY COURSE  
Army

College of International Security Affairs  
Washington (Ft. McNair), DC 20319

**Course Description:**

Effective 2017-11-03

**Course Scope:**

DESIGNED TO ENHANCE THE RC STUDENT APPRECIATION AND UNDERSTANDING OF THE FACTORS ON WHICH OUR NATIONAL SECURITY IS BASED, THE DEVELOPMENT PROCESS, AND THE ALLOCATION AND MANAGEMENT OF DEFENSE RESOURCES IN SUPPORT OF THAT POLICY. STARTING FY 92, USAR STUDENT SELECTION AND FUNDING WILL BE THE RESPONSIBILITY OF CDR, ARPERCEN. COURSE DATES AND THE ADMINISTRATIVE SUPPORT REQUIREMENTS FOR EACH CLASS WILL BE ANNOUNCED BY OCAR.

**Special Information:**

COURSE DATES AND THE ADMINISTRATIVE SUPPORT REQUIREMENTS FOR EACH CLASS WILL BE ANNOUNCED BY OCAR and/or NGB.

**Student Selection Criteria:**

- Senior Officers (O-4 and above), Senior NCOs (E-8 & E-9), Senior Warrant Officers00 comments awaiting moderation (CW03-CW05), and Civilians (GS-13 and above)
- Servicemembers apply to respective military service for date desired
- Servicemembers who have attended previous RCNSC are not eligible
- Servicemembers are by respective service process on demonstrated potential for positions for increased management and leadership responsibility
- Foreign Students: In addition to the above criteria, foreign students must be nominated by your country's defense establishment to the U.S. Defense Security Assistance Agency
- US Interagency Professionals (GS-13 and above) should contact the Col Ann Knabe at 202-685-9460. Interagency professionals must provide written documentation with permission to attend from their interagency supervisor.
- US Defense and National Security Industry Partners should contact Col Ann Knabe at 202-685-9460. Industry partners must provide written documentation with permission to attend from their defense industry supervisor.
- RCNSC is not open to the general public. All students must be in an approved status before attending.

**Course Prerequisite Text:**

Family members dependents are not permitted to accompany IMS attending this course.

CISA selects a hotel for each iteration of the course, secures a group rate, and utilizes the hotel for RCNSC course receptions. If the IMS lodging is paid for by the USG, they will stay at the CISA selected hotel with their fellow classmates. If the IMS is responsible for their own lodging, they are free to select any hotel, but are strongly recommended to stay at the CISA selected hotel. The IMS SCO should contact ISMO to confirm the hotel location and procedures for securing a room.

The hotel is usually within walking distance of NDU, and if it is not then a complimentary shuttle is provided.

SCOs should purchase roundtrip transportation for the IMS. Due to the duration of the course, the IMS should be forwarded all TLA costs they are entitled to.

The IMS should take a taxi from the airport to the billeting location. Upon arrival at the billeting location, the IMS should email or call the IMSO office to confirm safe arrival.

The attire for the course is civilian business attire coat and tie for men suit, dress, or professional attire for females, no jeans, no military uniforms. We recommend the IMS prepare for a variety of conditions and check the Washington weather forecast prior to departure.

There is mandatory pre-course work for this class. IMS enrolled in this class should visit the RCNSC webpage <http://rcnsc.dodlive.mil>, click on the assignments tab, and look at the pre-course assignment and reading list.

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.iiiText Prerequisites iGRADE 05 AND ABOVE. MEET HEIGHT AND WEIGHT STANDARDS OF AR 600-9. HAVE AT LEAST TWO YEARS REMAINING SERVICE PRIOR TO MRD UPON COURSE COMPLETION. NOT HAVE ATTENDED A PREVIOUS RCNSC, AWC RESIDENT OR NONRESIDENT COURSE, OR BE A GRADUATE OF THE RC NATIONAL SECURITY ISSUES SEMINAR (RCNSIS). iiCOURSE IS OFFERED THREE TIMES A YEAR AT THREE LOCATIONS (MAXWELL AFB, AL NAS PENSACOLA, FL AND FT MCNAIR, WASHINGTON, DC). ATTENDANCE IS RESTRICTED TO THE CLASS CLOSEST TO CURRENT MAILING ADDRESS. APPLICATIONS FROM TPU/IMA/AGR OFFICERS(DA FORM 1058/4187 WITH A CURRENT MILITARY BIOGRAPHICAL SUMMARY) MUST BE SUBMITTED THROUGH THEIR CHAIN OF COMMAND TO CDR, ARPERCEN, ATTN: DARP-MOT-S, 9700 PAGE BLVD., ST LOUIS, MO 63132-5200. IRR OFFICERS WILL SUBMIT THEIR APPLICATION PACKETS DIRECTLY TO DARP-MOT-S. THE APPLICATION PACKETS MUST BE AT ARPERCEN 90 DAYS PRIOR TO THE CLASS START DATE FOR CONSIDERATION. REQUESTS WILL NOT BE SUBMITTED USING THE AATAS SYSTEM. POC IS MSG HARRY YOHE, COMMERCIAL (314) 538-5786 OR DSN 892-5786. i SECURITY: CLEARANCE OF SECRET REQUIRED ii Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B173000</b>	<b>7H-ASIP8/832-ASIP8 (MC)</b>	<b>U</b>	<b>2.0W</b>	<b>191</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	SPECIAL VICTIMS CAPABILITY Army MILITARY POLICE SCHOOL Fort Leonard Wood, MO 65473 <b>Course Description:</b> Effective 2016-06-29 <b>Course Scope:</b> Training focuses on the conduct of sensitive victim interviews, understanding common victim responses, understanding sex offenders, interviews of sexual assault perpetrators, alcohol facilitated sexual assaults, false report research, sexual assault legal aspects, sexual assault investigations case reviews in accordance with (IAW) CIDR 195-1, sexual assault victimology, male on male sexual assaults, and marital sexual assaults.  <b>Special Information:</b> U.S Army personnel will receive ASI "P8" identifying them as Basic Special Victims Investigator only in MOS 31D and 311A who have successfully completed the course IAW DA Pam 611-21. In order to be awarded the Additional Skill Identifier(ASI) "Q8", identifying the personnel only in MOS 311A and 31D as Senior Special Victims Investigator, personnel must complete the Advanced Crime Scene Investigative Techniques Course, Child Abuse Prevention Intervention Techniques Course and Domestic Violence Intervention Training Course IAW DA Pam 611-21. <b>Course Prerequisite Text:</b> <b>Course International Notes:</b> Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint   iService Designator F AIR FORCES Required OR iG COAST GUARD Required OR iM MARINE FORCES Required OR iN NAVAL FORCES Required OR iW ARMY FORCES Required OR iD OTHER DOD Required iiText Prerequisites CID Criminal Investigators, MCIO accredited special agents, respectively with at least one year of investigative orsexual assault response experience. In order to be awarded the Additional Skill Identifier (ASI) "Q8", identifying the personnel only in MOS 311A and 31D as Senior Special Victims Investigator, personnel must complete the Advanced Crime Scene Investigative Techniques Course, Child Abuse Prevention Intervention Techniques Course and Domestic Violence Intervention Training Course IAW DA Pam 611-21. Foreign Disclosure: FD2 - This training product has been reviewed by the training developers in coordination with the MSCoE, Fort Leonard Wood, MO. 65473, Foreign Disclosure Authority foreign disclosure officer. This training product can be used to instruct international military students when the country meets specific criteria. Specify requirement(s) that each country must meet (select all that are appropriate): 1) Must purchase equipment through FMS None; 2) Must be a member of a specific group or coalition Australia, Great Britain, Canada, New Zealand, Germany, ROK, and Japan; 3) Must have an accepted clearance (must be authorized under an identified general security agreement with the US); 4) May not attend FD3 modules All modules are FD2; 5) Other N/A. i iCID Criminal Investigators, MCIO accredited special agents, respectively with at least one year of investigative orsexual assault response experience. In order to be awarded the Additional Skill Identifier (ASI) "Q8", identifying the personnel only in MOS 311A and 31D as Senior Special Victims Investigator, personnel must complete the Advanced Crime Scene Investigative Techniques Course, Child Abuse Prevention Intervention Techniques Course and Domestic Violence Intervention Training Course IAW DA Pam 611-21.										
<b>B173001</b>	<b>7H-F64/830-F24</b>	<b>U</b>	<b>2.0W</b>	<b>191</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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LAW ENFORCEMENT SENIOR LEADERS  
Army

MILITARY POLICE SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2012-01-26

**Course Scope:**

The Law Enforcement Senior Leader (LESEL) Course will instruct MP and Department of the Army Civilian (DAC) Senior Leaders in managing Law Enforcement Operations, Crisis Management, and Incident Command. Emphasis of the training will encompass managing the law enforcement mission, resourcing, and management of civilian personnel, legal guidelines, special operations, law enforcement intelligence operations, DAC law enforcement, corrections, interoperability with off-post civilian law enforcement, physical security and force protection, crisis management, weapons of mass destruction events, antiterrorism/ force protection, and the National Incident Management System. Throughout the course, each of these topic areas will be addressed in relation to the overall mission of the Military Police Corps' law enforcement mission.

**Special Information:**

The LESEL course requires the student to possess basic computer skills. The training involves out of class reading assignments with review questions. While USAMPS will ensure each student has adequate computer access through the computer lab, students are strongly encouraged to bring a laptop computer with CD ROM drive to the course.

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Pay Grade E8 Through E9 E8 - ENLISTED TO E9 - ENLISTED Required i Service Designator W ARMY FORCES Required ii Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Pay Grade O3 Through O5 O3 - OFFICER TO O5 - OFFICER Required i iii Text Prerequisites The Law Enforcement Senior Leaders Course is designed for senior Military Police personnel assigned to or projected to fill positions as Installation Provost Marshal (PM), Directors of Emergency Services (DES), as well as their Deputies, and PM SGM and Operations Staff. Address exceptions to the requirements to the Director of Training and Education (DOT&E), USAMPS, Fort Leonard Wood, Missouri 65473-8926. All personnel must have completed the FEMA online dL "Incident Command Course" (40 hours) prior to enrollment and arrival to the course.

<b>B173003</b>	<b>7H-F57/832-F21</b>	<b>U</b>	<b>1.8W</b>	<b>191</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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ADVANCED CRIME SCENE INVESTIGATIVE TECHNIQUES  
Army

MILITARY POLICE SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2014-05-08

**Course Scope:**

The course will entail advanced methods of collecting, preserving, identifying, and marking items of evidence. It will also focus on crime scene interpretation, advanced photography methods, advanced methods of crime scene documentation, DNA evidence collection, risk management, and crime scene task force operations.

**Special Information:**

This updated Program of Instruction shows 1 week and 4 days for the course length.

**Course Prerequisite Text:**

THIS COURSE IS NOT OPEN TO INTERNATIONAL MILITARY STUDENTS.

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Course Security Clearance Y NONE Required i Enlisted MOS CMF 31D 31 CID SPECIAL AGENT Required i iii Text Prerequisites This course is designed for CID Special Agents, Laboratory examiner, credentialed and employed by the US Army Criminal Investigation Laboratory (USACIL), and Other law enforcement personnel on a space available basis. All agents attending this course are required to read USACIDC Pamphlet 195-10, Criminalistics Handbook, and will be held accountable for this information during the testing portion of this course.

<b>B173015</b>	<b>5D-F14/570-F26 (X)</b>	<b>U</b>	<b>5.4W</b>	<b>720</b>					<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INTER-AGENCY CRISIS ACTION PLANNING  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

Effective 2018-02-09 (Draft)

**Course Scope:**

Course Name: Interagency Crisis Action Planning (IACAP) Purpose: This course prepares military and security forces personnel and civilian government officials to serve as civil-affairs or civil-military operations (CMO) advisors in support of military and CMO operations. Phase Scope: Understand the significance of serving in an organization essential to the conduct of unified land operations and be able to articulate the role of civil affairs in support of special, conventional, and joint forces operations. Execute and transition tactical level civil affairs operations (CAO) in support of civil-military operations (CMO). This course focuses on Updated Civil Affairs Core Tasks (Support to Civil Administration, Foreign Humanitarian Assistance, Populace and Resources Control, Nation Assistance and Civil Information Management); civil affairs engagements; and civil affairs methodology. Additional instruction for each student integrates a mandated minimum of over forty hours of instruction in human rights, the rule of law, due process, civilian control of the military, and the role of the military in a democratic society.

**Special Information:**

This course is taught in Spanish.

**Course Prerequisite Text:**

Civil Affairs Operations Course CAO

Duration 5.4 weeks

MASL B173015

Family members dependents NOT permitted

This course is designed to prepare students to serve as civil-affairs officers or civil-military operations CMO advisors, either as military officers or as government civilian officials interacting with the military on CMO activities. Principal instruction consists of training in civil affairs civil-military operations military civic action the proper role of the military in support of civilian authority civil defense disaster preparedness relief civil-affairs support of counterdrug operations and new United States military doctrine for organizing and integrating the entire gamut of governmental, international, and non-governmental agencies into coherent plans for disaster preparedness relief plans. Training culminates with a four-day practical exercise in which students learn to respond to an emergency and develop an integrated interagency plan. Further instruction that each student receives includes the Democracy and Human Rights Program an the Field-Studies Program. 88Phase Scope This course consists of specific lessons that establish the baseline of Civil Affairs knowledge required for success in Civil Affairs. The topic of instruction comes primarily from FM 3-57, Civil Affairs Operations OCT 2011 and they form the base to which all subsequent Civil Affairs learning is scaffolded. After completion of this course, students will be able to identify the significant elements of US Army Civil Affairs heritage, structure, organizations, functions, and doctrine with particular emphasis on the area study and assessments. The learning outcomes are cognitive and fall primarily in the knowledge and comprehension categories. Primary 21st Century Soldier Competencies are Adaptability and Initiative, Teamwork and Collaboration, Cultural and JIMM, Tactical and Technical competence.88Phase Prerequisites 8Rank Min Sergeant First Class Max Lieutenant Colonel8Career Field MOS MOS related to civil affairs or support for civil defense.8Experience Must have work experience in a staff group or in the area of civil affairs.8Age Under 50 years of age.8Future Duty position Title Students should have been identified by his Chain-of-Command to work in a CMO capacity upon his her return.88Military Education Be familiar with the US Army Military Decision Making Process experience with disaster mitigation and or crisis management.88Special Qualifications Civil Military Operations8Experience Computer and research skills required.88Civilian Education Undergraduate Degreee8Civilian Occupation Function Work in for a government level agency responsible for planning, preparing, executing emergency response plans.8Experience Experience in disaster mitigation and or crisis management worked in an agency dealing with emergency management at a local or regional level. Computer and research skills required.

**Course International Notes:**

Verifiable Prerequisite ItemsThere are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.iiText PrerequisitesStudent must be fluent in Spanish; course is conducted in the Spanish language. An officer in the grade of LT through MAJ or the civilian official equivalent and should be involved in planning and coordination of civil military operations. Students must be in good physical condition. iSECURITY: None iiPrerequisite CoursesThere are currently no Prerequisites in the Prerequisite Courses section.

B173573	7H-31D/830-ASIH3	U	2.0W	191	70				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CONVENTIONAL PHYS SECURITY/CRIME PREVENTION  
Army

MILITARY POLICE SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2010-06-28

**Course Scope:**

This course provides instruction to physical security specialists and supervisors of physical security sections on the planning and implementation of physical security measures. At the completion of this course, the student will be able to review and edit physical security plans; conduct physical security surveys, inspections, and risk analysis; and develop and recommend appropriate physical security solutions useful in hardening areas against criminal and terrorist acts.

**Special Information:**

This course is Interservice Training Review Organization (ITRO) with the United States Marine Corps.

Foreign Disclosure: FD3. The materials contained in this course have been reviewed by the course developers in coordination with the Fort Leonard Wood, MO 65473-8929 foreign disclosure authority. This course is NOT releasable to students from foreign countries.

Graduations will be on the Friday of the second week. Due to varying travel times, rental car returns, and heightened security requirements at airports; students should not plan early departures from either the Springfield or St. Louis airports (prior to 1800 hours on the day of graduation).

**Course Prerequisite Text:**

THIS COURSE IS NOT OPEN TO INTERNATIONAL MILITARY STUDENTS.

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Course Security Clearance Y NONE Required i Pay Grade E5 Through E9 E5 - ENLISTED TO E9 - ENLISTED Required i Service Designator W ARMY FORCES Required i Text Prerequisites Military personnel: E-5 through E-9, Active Army, National Guard, or Reserve Component. Must be assigned to or have been selected for a position involving physical security operations of military installations and activities. Security clearance: None. This course is NOT releasable to students from foreign countries.

<b>B173637</b>	<b>5D-38A (X/OS)</b>	<b>U</b>	<b>16.0W</b>	<b>331</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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CIVIL AFFAIRS TRAINING  
Army

JFK SPECIAL WARFARE CENTER  
FT BRAGG, NC 28310

**Course Description:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Scope:**

Prepare for the rigors of the Civil Affairs Qualification Course. Understand the significance of the Civil Affairs organization that is essential to the conduct of unified land operation and are able to articulate the role of Civil Affairs in support of special, conventional and joint forces operations. Plan, execute and transition tactical level civil affairs operations (CAO) in support of civil-military operations (CMO). CAO training focuses on the Civil Affairs Core Task (Support to Civil Administration, Foreign Humanitarian Assistance, Populace and Resources Control, Nation Assistance and Civil Information Management); Civil Affairs engagements including adaptive thinking and leadership and negotiations and mediations; Civil Affairs methodology including application of regional context; and Survive in CAO. Overall training is mission oriented allowing the maximum learning of CAO in support of CMO in the context of the contemporary operating environment. Apply knowledge of Civil Affairs by demonstrating proficiency in 38A (CPT/03) critical individual tasks; demonstrating technical and tactical skills integral to the leadership of a Civil Affairs Team and duties as a Civil Affairs Team Leader; demonstrating adaptive thinking and leadership attributes and abilities; and examining the environment and context in which CAO and CMO take place.

**Special Information:**

The Active Component Civil Affairs Officer Qualification (5D-38A(ZZ)) course is a five (5) phased course consisting of an Introduction to Civil Affairs (1 week), Basic Special Operations Language Training (25 weeks and 1 day), Regional Analysis (4 weeks), Civil Affairs Captains Career Course -Branch Technical (8 weeks and 2 days) and Civil Affairs Culmination Exercise (3 weeks and 3 days). The Civil Affairs Training course injects students into the Active Component Civil Affairs Officer Qualification course at the beginning of the Regional Analysis and will complete training through the Civil Affairs Culmination Exercise (15 weeks and 5 days). The Civil Affairs Training course is not a Civil Affairs Branch awarding course.

Sister Service and Allied Officers will report two (2) weeks prior to the start of the course and must report with completed physical documents.

Duty uniform is ACUs or Service/National equivalent. Graduation uniform is Class A or Service/National equivalent.

Sister Service and Allied Officers who are airborne qualified can participate in airborne operations as part of the course, if all required documentation is completed. Airborne status is not a requirement for attendance in course. For Allied Officers Invitational Travel Order (ITO) Department of Defense (DD) Form 2285 paragraph 12c(2) must be selected.

Sister Service and Allied Officers will be required to participate in physical readiness training (PRT). For Allied Officers ITO DD Form 2285 paragraph 12d must be selected. Complete a 5 mile run in 45 minutes or less and complete a 12 mile road march carrying 35 lbs (dry weight) in 3 hours or less.

**Course Prerequisite Text:**

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT. SAOs should ensure the ITC block stating physical fitness training is required is checked.

**Special Information**

1. Uniforms A minimum of 4 pairs of combat fatigues and 2 pairs of leather combat boots. Uniforms can be either US or native country. Students are encouraged to bring their own uniforms. Cost for ACUs fatigues and boots are not included in the course costs. Additional uniforms and some equipment may be required for field activities. In case you purchase uniforms upon arrival, one set of ACUs fatigues costs approximately 105 US and combat boots 100 a pair. ALL IMS must bring PT uniform with running shoes. If IMS decides to use the US Army PT uniform which includes jacket, pants, running shorts, t-shirt, the cost is approximately 300 and running shoes 60. IMS should arrive with a minimum of 1,000 in order to purchase required uniforms and equipment.

NOTE A complete and serviceable country dress uniform is required for graduation and Commanding General Receptions if not he she must wear a dress Black or Dark Blue suit to these events. Also IMS is required to have business and casual clothing for classroom activity.

2. Medical Waivers None

3. Medicals Requirements ALL DOCUMENTS MUST BE IN ENGLISH.

ALL LAB SLIPS RESULTS, HIV CERTIFICATES AND X-RAYS MUST ACCOMPANY THE DD 2807, DD 2808 AND DENTAL EXAM.

CHOLESTEROL

GLUCOSE

G6PD

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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HIV  
 HEP A, B, C  
 PPD  
 TETANUS  
 URINE  
 VALSALVA  
 DENTAL PHYSICAL EXAM WITH PANORAMAX  
 AUDIOLOGY WITHIN LIMITS Limits are as follows 35 35 35 45 55 x  
 OPTOMETRY WITHIN LIMITS For SF training, distant visual acuity of any degree that does not correct to 20 20 in both eyes with spectacle lenses. Any refractive error in spherical equivalent of more than plus or minus 8 diopters. AR 40-501 5 3 G 3  
 DD 2807-1 Signed by physician or PA  
 DD 2808 Signed by physician and dentist  
 Clinical exam blocks COMPLETED 17-39

4. Physical examinations will not be conducted at Ft. Bragg. On special cases SCO MUST contact IMSO for coordination. IMS s home country will be charged for the exam.

5. Non-medical waivers All waiver requests will be sent to CG, USAJFKSWCS ATTN AOJK-MS IMSO FT Bragg, NC 28310 NLT 45 days prior to the class start date.

6. The following information must be on the ITO  
 OPI NA ECL 80

7. AIRBORNE OPERATIONS Although it is not a mandatory requirement for the course. If IMS is Airborne qualified and country wishes for IMS to participate in airborne operations as part of the course curriculum it must be annotated on ITO to state that IMS is parachute qualified and authorized to participate in jumps from U.S. aircraft.

8. REPORTING INFO Local Airport Students reporting to Fort Bragg should be ticketed to Grannis Municipal Airport, Fayetteville, NC. Airport code FAY Raleigh-Durham National Airport is a two-hour drive from Fort Bragg and should not be used. PLEASE NOTIFY THE IMSO OF ARRIVAL DATE AND TIME AS SOON AS FLIGHT ARRANGEMENTS ARE CONFIRMED. Students who have flight delays should call the IMSO 910-432-2125 during work hours or Staff Duty 910-432-2201 after hours to report arrival delays. If no notification of arrival was given, the IMS should take a taxi from the airport to Moon Hall. The cost is approximately 30.00 one way. IMS should save the receipt for reimbursement if TLA is paid by the US. The SCO in country should make every attempt to notify the IMSO by fax, phone or email, of student s arrival as soon as possible. Flight numbers and arrival times should be confirmed at least five working days in advance, preferably by fax. Bus Service Bus transportation should not be used for IMS reporting to USAJFKSWCS. Train Trains should not be used for IMS reporting to USAJFKSWCS. The Amtrak schedule is inconsistent and changes without notice. REPORTING REQUIREMENTS Report dates for all courses at USAJFKSWCS are ten 10 working days prior to course start date. Students reporting for Freefall and Dive courses must have a completed G6PD test with values upon arrival at Fort Bragg. This test is critical for admission into these two courses. Please see course descriptions and International Notes for additional, specific prerequisites and requirements for USAJFKSWCS courses or Contact this office at BraggIMSO@soc.mil for details.

9. TRAINING LOCATION FT BRAGG and local training areas.

10. TRAVEL Fayetteville, North Carolina

11. BAGGAGE If When baggage are delayed, IMS should provide airlines with the following address Airborne Inn Moon Hall, Fort Bragg, NC 28310

12. MEALS Incidentals GMR 13.85 Incidentals 11.00

13. BILLETING IMS should report to IHG Army Hotel Airborne Inn Moon Hall to register. Rooms for IMS are typically located on the sixth floor of Hardy Hall Bldg. D-3705, located across the street from Airborne Inn Moon Hall and next to the IMSO building. Registration requires a copy of the ITO. Most students will have reservations in their names however, all IMS

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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will be provided a room regardless whether a reservation has been made or not. The daily rate for the rooms is 71.25 per day. Room cost is due in full at the end of each month. Hardy Hall and Moon Hall are within a 10-minute walk of the classrooms, medical clinic, dining facility, PX mini-mall, post office, bank, barbershop, food court, and bowling center. DEPENDANTS Family Member s Dependents NOT permitted. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003 effective 1 Oct 03 If bachelor government or contracted gov t quarters are available and dependents are not encouraged authorized, but the IMS chooses to bring his dependents and resides off base post, the Living Allowances Rate is 0 ZERO . IAW with the DoD Policy Guidance, Para C 6 , Fort Bragg is NOT listed as a training location that encourages IMS to bring their dependents. Ensure students for whom the USG pays a living allowance understand the impact of the above policy.

14. DEPENDANTS Family Members Dependents NOT permitted. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dtd April 2003 effective 1 Oct 03 If bachelor government or contracted gov t quarters are available and dependents are not encouraged authorized, but if IMS chooses to bring his her dependents and resides off base post, the Living Allowances Rate is 0 ZERO . In according with DSCA Policy 10-46, SAMM E-Change 156 , subject Dependents Accompanying an International Military Student IMS and DCSA Policy Memorandum 10-39, subject International Military Students, Civilians and Authorized Dependents Healthcare Coverage, References Security Assistance Management Manual SAMM , DoD 5105.38-M, Chapter 10, para 6c., All training at Special Warfare Center and School SWCS Fort Bragg is listed as Dependents are NOT permitted to accompany or join the IMS . Ensure students for whom the USG pays a living allowance understand the impact of the above policy.

16. EQUIPMENT PACKING LIST All students will receive a basic issue of U.S. tactical equipment that is sufficient for completing the Civil Affairs Course. Please go to http www.soc.mil swcs IMSO index.htm and or www.soc.mil swcs index.htm for a copy of packing list.

NOTE IMS must attend each phase of training

**MAILING ADDRESS**

International Military Student Office  
 USAJFKSWCS AOJK-MS  
 3004 Ardennes Street, Stop A  
 Fort Bragg, NC 28310

**Course International Notes:**

-----Itemized Prerequisites-----  
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 Must meet height weight std IAW AR 600-9 : REQUIRED Course Security Clearance: F - SECRET  
 Army Active Component or Reserve Component officers (1LT(P), CPTs, and MAJs) must be an OAC, CCC, or equivalent graduate.  
 Officers must be assigned to, or on orders to a Civil Affairs position. IT he officer must meet DA Pam 600-3 requirements for CA Branch. IM ust possess a  
 SECRET Security Clearance. IM ust possess a baccalaureate degree, preferably in a social/political science or discipline related to one of the CA functional  
 specialties. IA C officers must be airborne qualified or volunteer for airborne training. IA ny variation from the above standards requires a waiver from the Commanding General,  
 USAJFKSWCS. i -----Special Information----- The training path for  
 AC officers is CAQC, ARAC and SOLT with the Functional Area 39C (FA 38A) awarded upon completion of SOLT. IT he training path for RC officers O-3 and below is  
 CAQC with the Branch 38A awarded upon completion of the course. IT he training path for RC officers O-4 and above is CAQC and ARAC with the Branch 38A  
 awarded upon completion of the course. IA ll waiver requests will be sent to CG, USAJFKSWCS ATTN: AOJK-OP (G3) FT Bragg, NC 28310 NLT 45 days prior to the  
 class start date.

<b>B173642</b>	<b>9E-F4/950-F3</b>	<b>S</b>	<b>1.0W</b>	<b>191</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	ANTITERRORISM OFFICER (ADVANCED) Army										
	<p><b>Course Description:</b> Effective 2017-11-15</p> <p><b>Course Scope:</b> The ATO Basic course encompasses training students in the roles and responsibilities of an Antiterrorism Officer (ATO) at brigade level and below. Training includes: Conducting a risk assessment, analyzing the threat, conducting a criticality assessment, and conducting a vulnerability assessment.</p> <p><b>Special Information:</b> The optimum class size for the course is based on four instructors teaching at the optimum instructor to student ratio of 1:8. The maximum class size of 40 is based on four instructors teaching at the maximum instructor to student ration of 1:10. However, exceeding the optimum class size may result in increased training time and overtime pay for civilian instructors and students. To train personnel to perform the duties of an Antiterrorism Officer (ATO). The ATO Basic course trains ATOs for brigade or equivalent level, and below. FD3 - This training product has been reviewed by the developers in coordination with the MSCoE, Fort Leonard Wood, MO. 65473, Foreign Disclosure Authority foreign disclosure officer. This training product cannot be used to instruct international military students.</p> <p><b>Course Prerequisite Text:</b> THIS COURSE IS NOT OPEN TO INTERNATIONAL MILITARY STUDENTS.</p> <p><b>Course International Notes:</b> Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint   iService Designator F AIR FORCES Required OR iG COAST GUARD Required OR iN NAVAL FORCES Required iiText Prerequisites Personnel should be designated for assignment or already assigned as an Antiterrorism Officer (ATO).Requirements for attendance to the course are: Army enlisted, E6 to E9; Army Warrant Officer, WO1 to CW5; Army Officer, O1 to O5; DoD civilians from grade GS-05 to GS-14. This course also trains the US Marine Corps, US Air Force, US Navy, and US Coast Guard in the pay grades stated above.iiPrerequisite Courses The Student must satisfy any one of the following Prerequisite Course Solution Sets:iiStudents Must:i Have a Reservation, or be Attending, or be Graduated from course: 9E-F5/950-F4 Phase : (none) (ANTITERRORISM OFFICER (BASIC)) *.ii iOr iiStudents Must:i Have a Reservation, or be Attending, or be Graduated from course: 9E-F5/950-F4 (MC) Phase : (none) (ANTITERRORISM OFFICER (BASIC)) *.ii* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.</p>										
B173643	9E-F5/950-F4 (MC)	U	1.0W	191	70				No		50.00

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	ANTITERRORISM OFFICER (BASIC) Army										
	<p><b>Course Description:</b> Effective 2014-01-29</p> <p><b>Course Scope:</b> The ATOBC encompasses training students in the roles and responsibilities of an ATO at brigade level and below. Training includes: Conducting a risk assessment, preparing a local threat assessment, conducting a criticality assessment, conducting a vulnerability assessment, and active shooter-inside the wire threats.</p> <p><b>Special Information:</b> This course is designed to train personnel to perform the duties of an Antiterrorism Officer (ATO). The Antiterrorism Officer Basic Course (ATOBC) trains ATOs for brigade or equivalent level, and below duties.</p> <p>ATOBC &amp; ATOAC students should arrive to FLW on the Sunday prior to start of class. They should report to Bldg 470 on Sundays to get their room assignments. (If students call ahead, they can find out where they are going, but they will still need to go to Bldg 470 to get the information sheet). The in-processing for the course starts at 0700hrs on Mondays at Stem Village, Bldg 971, Parker Hall. AT Branch Staff hand carry 40-45 information sheets, with maps included to bldg 470 on Friday's prior to class. The sheets are given to the billeting staff separately, and are issued to each student.</p> <p><b>Course Prerequisite Text:</b> THIS COURSE IS NOT OPEN TO INTERNATIONAL MILITARY STUDENTS.</p> <p><b>Course International Notes:</b> Verifiable Prerequisite Items   Prerequisite Item Value(s) or Range Description Constraint   Pay Grade O1 Through O5 O1 - OFFICER TO O5 - OFFICER Required   Service Designator W ARMY FORCES Required   Text Prerequisites   Personnel should be designated for assignment or already assigned as an Antiterrorism Officer (ATO). This course is open to all MOS(s). Requirement for attendance to the course is: US Army Officer O1 to O5. Other Services officer personnel from US Air Force, US Navy, and US Coast Guard eligible to attend the course may attend if they are of equivalent Army grade or rank. This course is Interservice Training Review Organization (ITRO) with the US Marine Corps. Address exceptions to these prerequisites to the Director of Training and Education (DOT&amp;E), USAMPS, Fort Leonard Wood, MO 65473-8926. The Antiterrorism Officer Basic Course (ATOBC) is a requirement IAW AR 525-13, Chap 5, Para 5-27, Antiterrorism Standard 26 (Level II ATO Training) for Battalion and above ATOs, and ALARACT 005-13, that requires every Security Forces Assessment Team (SFAT) and partnered platoon sized unit and higher to deploy with two (2) designated ATOBC certified ATOs.</p>										
<b>B174000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>B382</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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SECURITY ENGINEERING  
Army

Humphreys Engineer Center  
Alexandria, VA 22315-3860

**Course Description:**

**PURPOSE:** To provide a basic understanding of security engineering principles so that security, antiterrorism, and engineering personnel can work together more effectively to address security and antiterrorism/force protection issues at the inception of construction projects for new or existing facilities.

**SCOPE:** This course covers the information contained in the Unified Facilities Criteria (UFC) documents 4-020-01, Security Engineering Planning Manual, and UFC 4-020-02, Security Engineering Design Manual. These UFC/AEs are updated and expanded versions of the 3 volume series of Technical Manuals/Air Force Manuals (TM/AFMAN) 5-853/AFMAN 32-1071 on Security Engineering published in 1994. In addition, the course will cover the contents of UFC 4-010-01, DoD Minimum Antiterrorism Standards for Buildings, and UFC 4-010-02, DoD Minimum Antiterrorism Standoff Distances for Buildings. These UFC/AEs present a process by which planning teams including security and antiterrorism personnel, engineers, and other appropriate personnel, along with facility users, can formulate security and antiterrorism related design criteria for facilities. The design criteria consist of the assets to be protected, the threat to those assets in terms of specific aggressor tactics, the degree to which the asset will be protected against the threat, and any user-imposed design constraints. The UFC/AEs further provide a process by which protective measures to mitigate the threats to assets can be identified and integrated into total protective systems. They also provide means to estimate preliminary costs for the systems. In addition, the course provides information on how risk analysis and regulatory requirements for physical security and antiterrorism/force protection are incorporated into facility planning. The course consists of formal instructional periods in applying the processes in the UFC/AEs with interspersed sample problem exercises. The course also includes a comprehensive practical problem solved by students divided into interdisciplinary groups and presented to the class.

**PERFORMANCE OBJECTIVE:** Students will learn the concepts and philosophies of security engineering. Engineers and security personnel will gain a better understanding of each others' different needs and approaches. This understanding will enable them to work together more effectively to address security problems. Students should be able to apply the concepts and philosophies of security engineering sufficiently to put together preliminary solutions to real security and antiterrorism problems and work as partners on interdisciplinary planning teams.

**WHO SHOULD ATTEND:** Civilian and military (commissioned officer, warrant officer, and enlisted) personnel involved in security, antiterrorism, or engineering support to security and antiterrorism. Security personnel may include people from provost marshal or other security and law enforcement offices, especially those personnel involved in physical security. Antiterrorism personnel may include antiterrorism officers or personnel on antiterrorism staffs. Engineer personnel may include planners and designers from Corps of Engineers offices and Directorates of Public Works. In addition, emergency management personnel and those responsible for key asset protection will benefit from this course. Personnel from installation level, major command level, and Corps of Engineers district and division levels are encouraged to attend. Representatives from other government agencies may also attend.

**Course Prerequisite Text:**

**Course International Notes:**

B174001	713-12N10 (NS)	U	1.2W	052	65				No		50.00
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HORIZONTAL CONSTRUCTION ENGINEER  
Army

ENGINEER SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2018-10-01

**Course Scope:**

Phase 1 of this course contains 8 hours of in-processing and 40.0 hours of MOS related training. Course Outcomes: At the conclusion of this phase, Soldiers will be able to: 1. Identify Safety Considerations. 2. Identify The Army Traffic Safety Program. 3. Identify the Army's Environmental Stewardship Program. 4. Interpret Construction Grade Stakes. 5. Identify Basic Soils Properties. 6. Perform Operator Preventive Maintenance Checks and Services.

**Special Information:**

This is not an ADT course and cannot be phased for the purpose of MOS-T training. Soldiers as well as other services members attending this course must complete all phases. This phase of the 12N MOS contains no High Physical Demands Tasks (HPDTs).

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items: There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. ii) Text Prerequisites: Army and Navy personnel must meet the prerequisites outlined in their service unique regulatory guidelines for classification training.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B174002</b>	<b>713-12N10 (NS)</b>	<b>U</b>	<b>1.0W</b>	<b>052</b>	<b>65</b>				<b>No</b>		<b>50.00</b>

HORIZONTAL CONSTRUCTION ENGINEER

ENGINEER SCHOOL

Army

Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2018-10-01

Course Scope:

Phase 2 of this course contains 40.0 hours of Dump Truck training. Course Outcomes: At the conclusion of this phase, Soldiers will be able to: 1. Drive a Dump Truck. 2. Dump Material with a Dump Truck. 3. Spread Material with a Dump Truck.

Special Information:

This is not an ADT course and cannot be phased for the purpose of MOS-T training. Soldiers as well as other services members attending this course must complete all phases. This phase of the 12N MOS contains no High Physical Demands Tasks (HPDTs).

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Must meet height weight std IAW AR 600-9 YES Required i iText Prerequisites Soldiers must meet current requirements listed in DA Pam 611-21 and AR 600-9.

<b>B174003</b>	<b>713-12N10 (NS)</b>	<b>U</b>	<b>5.0W</b>	<b>052</b>	<b>65</b>				<b>No</b>		<b>50.00</b>
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HORIZONTAL CONSTRUCTION ENGINEER

ENGINEER SCHOOL

Army

Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2018-10-01

Course Scope:

Phase 3 of this course consists of operating the Backhoe Loader, Operating the Hydraulic Excavator, Operating the Wheel Loader, Operating the Crawler Tractor and Operating the Wheel Tractor-Scraper. Course Outcomes: At the conclusion of this phase, Soldiers will be able to: 1. Load a Haul Unit with a Backhoe Loader. 2. Excavate with a Backhoe Loader. 3. Replace Attachments on a Backhoe Loader. 4. Load a Haul Unit with a Hydraulic Excavator. 5. Excavate with a Hydraulic Excavator. 6. Operate a Hydraulic Excavator with Attachments. 7. Load a Haul Unit with a Wheel Loader. 8. Excavate with a Wheel Loader. 9. Replace Attachments on a Wheel Loader. 10. Clear Land with a Crawler Tractor. 11. Excavate with a Crawler Tractor. 12. Push Load a Wheel Tractor-Scraper with a Crawler Tractor. 13. Construct a Berm with a Crawler Tractor. 14. Excavate a Sidehill Bench with a Crawler Tractor. 15. Excavate with a Wheel Tractor-Scraper. 16. Construct a Berm with a Wheel Tractor-Scraper.

Special Information:

This is not an ADT course and cannot be phased for the purpose of MOS-T training. Soldiers as well as other services members attending this course must complete all phases.

GRADUATION REQUIREMENTS (Subject to provisions of TRADOC Regulation 350-6) All training specified below, as required for graduation, will be made up if missed, and must be recorded on the Individual Training Record (DA FORM 5286-R) The Soldier will be required to meet the performance/learning objectives specified in the POI for the instruction missed.

Time required for makeup training will be determined locally. 1. Perform Operator Preventive Maintenance Checks and Services. This phase of the 12N MOS contains High Physical Demands Tasks (HPDTs). The task, Perform Operator Preventive Maintenance Checks and Services (PMCS), 052-12N-1006, is reinforced in this phase. The wheel loader has cutting edges and end bits on the on the bucket. The Crawler Tractor has cutting edges, end bits on the blade, and ripper shanks. The Wheel Tractor-Scraper has a cutting edges and end bits. The operator is responsible for changing these items when worn to replacement specifications. The operator must be capable of lifting and carrying cutting edges up to 91 lbs. for a continuous carry distance of 10 feet by themselves. Cutting edges weighting 92 lbs. to 199 lbs. becomes a two person carry.

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Must meet height weight std IAW AR 600-9 YES Required i iText Prerequisites Army and Navy personnel must meet the prerequisites outlined in their service unique regulatory guidelines for classification training. Army students must have successfully completed phase 1 and 2 of this course prior to attending phase 3 of training.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B174004</b>	<b>713-12N10 (NS)</b>	<b>U</b>	<b>1.2W</b>	<b>052</b>	<b>65</b>				<b>No</b>		<b>50.00</b>
HORIZONTAL CONSTRUCTION ENGINEER Army		ENGINEER SCHOOL Fort Leonard Wood, MO 65473									
<b>Course Description:</b>											
Effective 2018-10-01											
Course Scope:											
Phase 4 of this course consists of 8 hours of out-processing and 40.0 hours Motorized Grader operator training. Course Outcomes: At the conclusion of this phase, Soldiers will be able to:											
1. Perform Basic Grading Operations with a Motorized Grader. 2. Construct a Ditch with a Motorized Grader.											
Special Information:											
This is not an ADT course and cannot be phased for the purpose of MOS-T training. Soldiers as well as other services members attending this course must complete all phases.											
GRADUATION REQUIREMENTS (Subject to provisions of TRADOC Regulation 350-6) All training specified below , as required for graduation, will be made up if missed, and must be recorded on the Individual Training Record (DA FORM 5286-R) The Soldier will be required to meet the performance/learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally. 1. Perform Operator Preventive Maintenance Checks and Services. This phase of the 12N MOS contains High Physical Demands Tasks (HPDTs). The task, Perform Operator Preventive Maintenances Checks and Services (PMCS), 052-12N-1006, is reinforced in this phase. The motorized grader has cutting edges and end bits on the on the blade and scarifier shanks. The operator is responsible for changing these items when worn to replacement specifications. The operator must be capable of lifting and carrying cutting edges up to 91 lbs. for a continuous carry distance of 10 feet by themselves. Cutting edges weighting 92 lbs. to 199 lbs. becomes a two person carry.											
<b>Course Prerequisite Text:</b>											
<b>Course International Notes:</b>											
Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.iiText Prerequisites Army, Navy, Air Force and USMC personnel must meet the prerequisites outlined in their service uniqueregulatory guidelines for classification training. Army students must have successfully completed phase 1, 2 & 3 of this course prior to attending phase 4 of training.											
<b>B174008</b>	<b>4A-F16/030-F20</b>	<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>70</b>				<b>No</b>		<b>50.00</b>



MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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JOINT ENGINEER OPERATIONS

UNKNOWN

Army

**Course Description:**

Effective 2017-01-24

**Course Scope:**

Phase 2 consists of a 37.4 hour Resident Phase. It incorporates the new Army Learning Model supporting blended learning. In this resident phase, Service members will use the knowledge gained through distributed learning in the application of 19 hours of facilitator led small group conference discussion and associated practical exercises (PE) and 18.3 hours of Joint Task Force Engineer seminar discussion via VTC, guest speaker or panel discussions, of which 2.9 hours is administrative activities. The seven Seminars are aligned with six PE's built around likely JTF scenarios that will require the student to develop and demonstrate their ability to apply the correct solution set to given scenarios based on those capabilities of the different Service Engineer Capabilities. PE's include: Service Engineer Capabilities, Engineer Support Plan, Horizontal Staff Integration, Joint Engineer Functions, Facilities Engineering, Joint Engineer Considerations in Unified Action, Other topics are presented via SME or VTC. They include: COCOM Engineer presentations JTF Engineer presentations Coalition Engineer Panel discussion JTF Engineer Resource Considerations Senior Engineer (JSJ4) VTC discussion Geospatial Engineering Capabilities presentation Sourcing and the Request For Forces (RFF) process presentation USAID, OFDA, DoS Presentations Environmental Considerations for the JTF Engineer Senior Engineer Brief (Service Engineer Chief) Department of State Presentation Contractors on the Battlefield USACE, NAVFAC, AFCEC Reach-Back Presentations

**Special Information:**

This course is further supported by a Joint DOTMLPF Change Recommendation (DCR) Draft Version 2.0, dated 20 Sept 2007 established under the Joint Capability Integration and Development System (JCIDS) documentation. Phase 1 (dL) [4A-F16/030-F20 (DL)] is required prior to registering for Phase 2. Access to Phase 1 (Online-DL) is attained through the JEOC registration portal at <https://www.blackboard.wood.army.mil/JEOC> Service Representatives Contact information is listed below: USA- Com: 573-563-7065 DSN: 676-7065 USN- Com: 805-982-2873 DSN: 551-2873 USAF- Com: 937-255-5654 ext 3555 DSN: 785-5654 ext 3555 USMC- Com: 703-693-9257 DSN: 223-9257 Open enrollment-- Recommend selected Army, Navy, Air Force and Marine Corps engineer officers (O3-O4), senior noncommissioned officers (E7-E9) and selected civilians that require training to prepare them to work on or in support of a Joint Task Force Engineer Cell / Staff.

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. Text Prerequisites The prerequisites for this course is the 24 hour dL Phase consists of seven Modules with associated lessons that introduce the student to National Security Strategy Development, Joint Operations Planning, Joint Engineer Capabilities, JTF Engineer Staff Operations and Planning, Theater Engineer Operations, as well as considerations for working with interagency, intergovernmental and multinational organizations. Students must present a certificate of completion on day one of the resident phase. Completion of Phase 1 (dL) [4A-F16/030-F20 (DL)] is required prior to application for Phase 2 Resident [4A-F16/030-F20 (DL)]. Online registration for dL Phase 1 is through the JEOC Portal at [http://www.wood.army.mil/wood\\_cms/195.shtml](http://www.wood.army.mil/wood_cms/195.shtml). The POC for the course is: Mr. Dwayne Boeres @ Dwayne.boeres@us.army.mil. Phone: 573-563-7065. Prerequisite Courses Students Must: Have a Reservation, or be Attending, or be Graduated from course: 4A-F16/030-F20 (DL) Phase : 1 (JOINT ENGINEER OPERATIONS) \*.ii\* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

<b>B174013</b>	<b>4A-F8X</b>	<b>U</b>	<b>1.0W</b>	<b>807</b>	<b>75</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ENG BOLC-B INT'L STU PREP  
Army

MANSCEN ARMY TRAINING CENTER  
Fort Leonard Wood, MO 65473

**Course Description:**

Prep for Engineer BOLC. Familiarizes students with the U.S. Army, Engineer Corps history, military terminology and acronyms, equipment and organization. This prepares them to enter into the engineer officer training program.

**Course Prerequisite Text:**

Daily participation in Physical Training PT is mandatory to prepare students for mandatory course physical training. Course provides lectures, discussions, briefings and practical exercises designed to enhance international officers knowledge and skills prior to induction into the training environment. Topics include computer training, military briefings, briefing techniques, United States Constitution, Human Rights, bill of rights, U.S. Government structure and political process of Democracy. Students are lectured on Capitalism in a Democracy, the rule of law, ethics, counseling, study process, and other topics that touch upon the social and moral fabric of American Society. Additional classes are given on sexual harassment, preventive medicine, housing, billeting, Military Police, the information program. International Officers are also given a briefing on the security systems at the Post Exchange. The military structure, national defense, and local command channels are explained. Local tours are conducted to familiarize each officer with the installation and the resources available to them and their families. Several Informational Program activities are incorporated in to the two-week Prep Course. The officers go through an extensive administrative in-processing and Visas are verified. It is imperative that all three documents reflect each other accurately i.e. names and date of birth.

From the report date to the start date of the Prep Course students will be issued CAC IDs, Bank Accounts, prepare pay vouchers, orientation tours of the installation and off-post. Also the official In-Processing administrative processes, agency briefings, and front loaded FSP events tours. This will take up all the time that is available from report date to start date of the Prep Course.

**Course International Notes:**

Must be an international student assigned to an EOBC or EOAC class at the U.S. Army Engineer School.

<b>B174014</b>	<b>4A-F8X</b>	<b>U</b>	<b>1.0W</b>	<b>807</b>	<b>75</b>				<b>No</b>		<b>100.00</b>
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ENGR CCC INT'L STU PREP  
Army

MANSCEN ARMY TRAINING CENTER  
Fort Leonard Wood, MO 65473

**Course Description:**

Prep for Engineer CCC. Familiarizes students with the U.S. Army, Engineer Corps history, military terminology and acronyms, equipment and organization. This prepares them to enter into the engineer officer training program.

**Course Prerequisite Text:**

Daily participation in Physical Training PT is mandatory to prepare students for mandatory course physical training. Course provides lectures, discussions, briefings and practical exercises designed to enhance international officers knowledge and skills prior to induction into the training environment. Topics include computer training, military briefings, briefing techniques, United States Constitution, Human Rights, bill of rights, U.S. Government structure and political process of Democracy. Students are lectured on Capitalism in a Democracy, the rule of law, ethics, counseling, study process, and other topics that touch upon the social and moral fabric of American Society. Additional classes are given on sexual harassment, preventive medicine, housing, billeting, Military Police, the information program. International Officers are also given a briefing on the security systems at the Post Exchange. The military structure, national defense, and local command channels are explained. Local tours are conducted to familiarize each officer with the installation and the resources available to them and their families. Several Informational Program activities are incorporated in to the two-week Prep Course. The officers go through an extensive administrative in-processing and Visas are verified. It is imperative that all three documents reflect each other accurately i.e. names and date of birth.

From the report date to the start date of the Prep Course students will be issued CAC IDs, Bank Accounts, prepare pay vouchers, orientation tours of the installation and off-post. Also the official In-Processing administrative processes, agency briefings, and front loaded FSP events tours. This will take up all the time that is available from report date to start date of the Prep Course.

**Course International Notes:**

Must be an international student assigned to an EOBC or EOAC class at the U.S. Army Engineer School. iSECURITY: None

<b>B174015</b>	<b>4A-F8X</b>	<b>U</b>	<b>1.0W</b>	<b>807</b>	<b>75</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CHEM BOLC-B INT'L STU PREP  
Army

MANSCEN ARMY TRAINING CENTER  
Fort Leonard Wood, MO 65473

**Course Description:**

Familiarizes students with the U.S. Army, Chemical history, military terminology and acronyms, equipment and organization. This prepares them to enter into the chemical officer training program.

**Course Prerequisite Text:**

Daily participation in Physical Training PT is mandatory to prepare students for mandatory course physical training. Course provides lectures, discussions, briefings and practical exercises designed to enhance international officers knowledge and skills prior to induction into the training environment. Topics include computer training, military briefings, briefing techniques, United States Constitution, Human Rights, bill of rights, U.S. Government structure and political process of Democracy. Students are lectured on Capitalism in a Democracy, the rule of law, ethics, counseling, study process, and other topics that touch upon the social and moral fabric of American Society. Additional classes are given on sexual harassment, preventive medicine, housing, billeting, Military Police, the information program. International Officers are also given a briefing on the security systems at the Post Exchange. The military structure, national defense, and local command channels are explained. Local tours are conducted to familiarize each officer with the installation and the resources available to them and their families. Several Informational Program activities are incorporated in to the two-week Prep Course. The officers go through an extensive administrative in-processing and Visas are verified. It is imperative that all three documents reflect each other accurately i.e. names and date of birth.

From the report date to the start date of the Prep Course students will be issued CAC IDs, Bank Accounts, prepare pay vouchers, orientation tours of the installation and off-post. Also the official In-Processing administrative processes, agency briefings, and front loaded FSP events tours. This will take up all the time that is available from report date to start date of the Prep Course.

**Course International Notes:**

Must be an international student assigned to an COBC class at the U.S. Army Engineer School. **SPECIAL INFORMATION:** This course will be discontinued upon mobilization.

<b>B174016</b>	<b>4A-F8X</b>	<b>U</b>	<b>1.0W</b>	<b>807</b>	<b>75</b>				<b>No</b>		<b>100.00</b>
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CHEM CCC INT'L STU PREP  
Army

MANSCEN ARMY TRAINING CENTER  
Fort Leonard Wood, MO 65473

**Course Description:**

Familiarizes students with the U.S. Army, Chemical history, military terminology and acronyms, equipment and organization. This prepares them to enter into the chemical officer training program.

**Course Prerequisite Text:**

Daily participation in Physical Training PT is mandatory to prepare students for mandatory course physical training. Course provides lectures, discussions, briefings and practical exercises designed to enhance international officers knowledge and skills prior to induction into the training environment. Topics include computer training, military briefings, briefing techniques, United States Constitution, Human Rights, bill of rights, U.S. Government structure and political process of Democracy. Students are lectured on Capitalism in a Democracy, the rule of law, ethics, counseling, study process, and other topics that touch upon the social and moral fabric of American Society. Additional classes are given on sexual harassment, preventive medicine, housing, billeting, Military Police, the information program. International Officers are also given a briefing on the security systems at the Post Exchange. The military structure, national defense, and local command channels are explained. Local tours are conducted to familiarize each officer with the installation and the resources available to them and their families. Several Informational Program activities are incorporated in to the two-week Prep Course. The officers go through an extensive administrative in-processing and Visas are verified. It is imperative that all three documents reflect each other accurately i.e. names and date of birth.

From the report date to the start date of the Prep Course students will be issued CAC IDs, Bank Accounts, prepare pay vouchers, orientation tours of the installation and off-post. Also the official In-Processing administrative processes, agency briefings, and front loaded FSP events tours. This will take up all the time that is available from report date to start date of the Prep Course.

**Course International Notes:**

Must be an international student assigned to an CCCC class at the U.S. Army Engineer School. **SPECIAL INFORMATION:** This course will be discontinued upon mobilization.

<b>B174017</b>	<b>4A-F8X</b>	<b>U</b>	<b>1.0W</b>	<b>807</b>	<b>75</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MP BOLC-B INT'L STU PREP  
Army

MANSCEN ARMY TRAINING CENTER  
Fort Leonard Wood, MO 65473

**Course Description:**

Familiarizes students with the U.S. Army, Military Police history, military terminology and acronyms, equipment and organization. This prepares them to enter into the MP officer training program.

**Course Prerequisite Text:**

Daily participation in Physical Training PT is mandatory to prepare students for mandatory course physical training. Course provides lectures, discussions, briefings and practical exercises designed to enhance international officers knowledge and skills prior to induction into the training environment. Topics include computer training, military briefings, briefing techniques, United States Constitution, Human Rights, bill of rights, U.S. Government structure and political process of Democracy. Students are lectured on Capitalism in a Democracy, the rule of law, ethics, counseling, study process, and other topics that touch upon the social and moral fabric of American Society. Additional classes are given on sexual harassment, preventive medicine, housing, billeting, Military Police, the information program. International Officers are also given a briefing on the security systems at the Post Exchange. The military structure, national defense, and local command channels are explained. Local tours are conducted to familiarize each officer with the installation and the resources available to them and their families. Several Informational Program activities are incorporated in to the two-week Prep Course. The officers go through an extensive administrative in-processing and Visas are verified. It is imperative that all three documents reflect each other accurately i.e. names and date of birth.

From the report date to the start date of the Prep Course students will be issued CAC IDs, Bank Accounts, prepare pay vouchers, orientation tours of the installation and off-post. Also the official In-Processing administrative processes, agency briefings, and front loaded FSP events tours. This will take up all the time that is available from report date to start date of the Prep Course.

**Course International Notes:**

Must be an international student assigned to an MPOBC class at the U.S. Army MP School. ISPECIAL INFORMATION: This course will be discontinued upon mobilization.

<b>B174018</b>	<b>4A-F8X</b>	<b>U</b>	<b>1.0W</b>	<b>807</b>	<b>75</b>				<b>No</b>		<b>100.00</b>
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MP CCC INT'L STU PREP  
Army

MANSCEN ARMY TRAINING CENTER  
Fort Leonard Wood, MO 65473

**Course Description:**

Familiarizes students with the U.S. Army, Military Police history, military terminology and acronyms, equipment and organization. This prepares them to enter into the MP officer training program.

**Course Prerequisite Text:**

Daily participation in Physical Training PT is mandatory to prepare students for mandatory course physical training. Course provides lectures, discussions, briefings and practical exercises designed to enhance international officers knowledge and skills prior to induction into the training environment. Topics include computer training, military briefings, briefing techniques, United States Constitution, Human Rights, bill of rights, U.S. Government structure and political process of Democracy. Students are lectured on Capitalism in a Democracy, the rule of law, ethics, counseling, study process, and other topics that touch upon the social and moral fabric of American Society. Additional classes are given on sexual harassment, preventive medicine, housing, billeting, Military Police, the information program. International Officers are also given a briefing on the security systems at the Post Exchange. The military structure, national defense, and local command channels are explained. Local tours are conducted to familiarize each officer with the installation and the resources available to them and their families. Several Informational Program activities are incorporated in to the two-week Prep Course. The officers go through an extensive administrative in-processing and Visas are verified. It is imperative that all three documents reflect each other accurately i.e. names and date of birth.

From the report date to the start date of the Prep Course students will be issued CAC IDs, Bank Accounts, prepare pay vouchers, orientation tours of the installation and off-post. Also the official In-Processing administrative processes, agency briefings, and front loaded FSP events tours. This will take up all the time that is available from report date to start date of the Prep Course.

**Course International Notes:**

Must be an international student assigned to an MPCCC class at the U.S. Army MP School. ISPECIAL INFORMATION: This course will be discontinued upon mobilization.

<b>B174092</b>	<b>413-12T10 (A)</b>	<b>U</b>	<b>3.8W</b>	<b>052</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	TECHNICAL ENGINEER Army										
	<b>Course Description:</b> Effective 2018-12-11 <b>Course Scope:</b> The Technical Engineer Specialist course incorporates the new Army Learning Model through facilitated, collaborative learning events. In this phase, students will learn the application of Geodetic and Airfield Surveying tasks. Phase III Course Outcomes: At the conclusion of this phase, students will be able to - 1) Introduction to GPS. 2) Construction Site Operations Using GPS Equipment. 3) Introduction to Airfields. 4) Airfield Control. 5) Station Establishment With GPS Equipment. 6) Introduction to Airfield Survey Operations. 7) Procedures for an Airfield/Heliport Obstruction Chart and Navigational-Aid (Nav/Aid) Survey. 8) Course Completion Review. 9) Administration.										
	<b>Course Prerequisite Text:</b> <b>Course International Notes:</b> Verifiable Prerequisite Items   Prerequisite Item Value(s) or Range Description Constraint   Enlisted MOS CMF 12T 12 TECHNICAL ENGINEER Required   i) Text Prerequisites   Army personnel must meet the prerequisites outlined in their service unique regulatory guidelines for classification training.										
<b>B174097</b>	<b>413-12T10 (A/N/AF/M)</b>	<b>U</b>	<b>4.2W</b>	<b>052</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	TECHNICAL ENGINEER Army										
	<b>Course Description:</b> Effective 2018-12-11 <b>Course Scope:</b> The Technical Engineer Specialist course incorporates the new Army Learning Model through facilitated, collaborative learning events. In this phase, students will learn the application of drafting tasks. Module A Phase I Course Outcomes: At the conclusion of this phase, students will be able to - 1) Prepare Preliminary Drafting Sketches. 2) Auto CAD Basics. 3) Prepare Floor Plan and foundation Plan Drawings. 4) Prepare a Utility Plan Drawing. 5) Produce Architectural drawings.										
	<b>Course Prerequisite Text:</b> <b>Course International Notes:</b> Verifiable Prerequisite Items   There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. ii) Text Prerequisites   Army, Navy, Air Force, and Marine Corps personnel must meet the prerequisites outlined in their service unique regulatory guidelines for classification training.										
<b>B174098</b>	<b>413-12T10 (A/N)</b>	<b>U</b>	<b>9.8W</b>	<b>052</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	TECHNICAL ENGINEER Army										
	ENGINEER SCHOOL Fort Leonard Wood, MO 65473										
	<p><b>Course Description:</b> Effective 2018-12-11</p> <p><b>Course Scope:</b> The Technical Engineer Specialist course incorporates the new Army Learning Model through facilitated, collaborative learning events. In this phase, students will learn the application of Material Testing and Construction Surveying tasks. Phase II Course Outcomes: At the conclusion of this phase, students will be able to - Module B: 1) Obtain Concrete Strength Test Specimens. 2) Determine the Quality of Hardened Concrete. 3) Identify Basic Soils Properties. 4) Classify a Soil Using the Unified Soils Classification System. 5) Determine Laboratory Compaction Characteristics of a Soil. 6) Determine the In-Place Density of a Soil. 7) Determine the California Bearing Ratio (CBR) of a Soil. Module C: 1) Apply Surveying Basics. 2) Establish Vertical Control. 3) Establish Project Control. 4) Perform a preliminary Site Survey. 5) Produce Horizontal Construction Site Drawings. 6) Perform Layout of a Horizontal Construction Project. 7) Perform Building and Utility Layout.</p> <p><b>Special Information:</b> This is not an ADT course and cannot be phased for the purpose of MOS-T training. Soldiers as well as other services members attending this course must complete all phases. GRADUATION REQUIREMENTS (Subject to provisions of TRADOC Regulation 350-6) NOTE: All training specified below, as required for graduation, will be made up if missed, and must be recorded on the Individual Training Record (DA FORM 5286-R) The Soldier will be required to meet the performance/learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally. 1) Cast a Concrete Beam. 2) Cast a Concrete Cylinder. 3) Determine the Compressive Strength of Concrete. 4) Determine the Flexural Strength of Concrete. 5) Obtain a Representative Soil Sample.</p> <p><b>Course Prerequisite Text:</b></p> <p><b>Course International Notes:</b> Verifiable Prerequisite Items: There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. ii) Text Prerequisites: Army and Navy personnel must meet the prerequisites outlined in their service unique regulatory guidelines for classification training.</p>										
<b>B174099</b>	<b>413-12T30-C45</b>	<b>U</b>	<b>8.2W</b>	<b>652</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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TECHNICAL ENGINEER SUPERVISOR ALC  
Army

NCO ACADEMY - LWOOD  
FT LEONARD WOOD, MO

**Course Description:**

Effective 2018-03-14

**Course Scope:**

Technical Engineer ALC incorporates the new Army Learning Model (ALM) supporting facilitator led and small group instruction. It integrates the 21st competencies into learning content by engaging the student experiences and Subject Matter Expertise (SME) into problem solving events verified through criterion based tests. Course Outcomes: At the conclusion of the tactical module, NCOs will be able to- Understand the role of leadership in preventing sexual harassment and the application of resilience training to prepare leaders and Soldiers for the unique demands of military life. Prepare for an IED threat prior to movement, integrate CREW concepts, conduct a person search, how to react to an IED attack and vehicle recovery requirements. At the conclusion of the technical module, NCOs will be able to-1) Geology Process. 2) Conduct technical construction analysis involving reconnaissance, construction use of rock, maintaining project information and preliminary construction site analysis. 3) Produce construction site designs from the Army Facilities Component System (AFCS) data base and review drawing and sketches. 4) Perform construction management involving materials takeoff lists, work schedules, developing a QA-QC program and determining technical project support requirements. 5) Perform soils supervisory duties in the determination of design California Bearing Ratio (CBR), designing a concrete mix, determining soils stabilization and writing a soils technical report. 6) Determine a concrete and asphalt mix design to meet project specifications. 7) Prepare a roadway design that includes proposed routes, horizontal curves, vertical curves and grade line requirements. 8) Perform quality control checks of survey data to ensure proper procedures were followed and project specifications have been met. 9) Supervise a FAA airfield survey, verify survey data and compile reports on the survey. Culminating event: The culminating event in this course is a 72.0 hr Situational Training Exercise (STX) consisting of Pre-Combat Checks, troop leading procedures, surveying (Geodetic and general surveying), construction reconnaissance, and Re-Fit to Fight.

**Special Information:**

NOTE: New Requirement IAW AR 350-1, Appendix K. Effective 1 September 2013, ALC and SLC students are required to initiate their MSAF360 NLT 45 days prior to their report date and bring their MSAF360 results to the course. NOTE: Effective 1 OCT 14, STRUCTURED SELF DEVELOPMENT LEVEL 2 (SSD 2) is a prerequisite to attend Advanced Leader Course (ALC). Reference: SSD ALARACT 126/2014.

**Course Prerequisite Text:**

Students should bring a minimum of two pair of servicable combat boots, 4 BDU uniforms, one pair of work gloves, during cold weather student should have field jacket and winter work gloves. Dress uniform is required. Participation in physical training is mandatory. Students bringing family should arrive 3 weeks prior to course start date.

**Course International Notes:**

Verifiable Prerequisite Items | Prerequisite Item Value(s) or Range | Description | Constraint | Must meet height weight std IAW AR 600-9 | YES | Required | Pay Grade E5 Through E6 | E5 - ENLISTED TO E6 - ENLISTED | Required | Text | Prerequisites | Active Army or Reserve Component enlisted personnel in the grade of E-5/E-6 selected by DA (Active Army) or recommended by the unit Commander (Reserve Component). Soldiers must be qualified in MOS 12T and meet requirements outlined in DA Pam 611-21. Soldiers must also have successfully completed the Warrior Leader Course (WLC)/Basic Leader Course (BLC), Structured Self Development (SSD) Level 2, meet the height and weight requirements stated in AR 600-9 and are eligible for promotion to skill level 3. | Prerequisite Courses | The Student must satisfy any one of the following Prerequisite Course Solution Sets: | Students Must: | Have Graduated from course: 1-250-C49-2 (DL) Phase : (none) (STRUCTURED SELF-DEVELOPMENT - LEVEL 2). | Or | Students Must: | Have Graduated from course: 600-C45 (DL) Phase : (none) (ADV LDR COMMON CORE). | Or | Students Must: | Have Graduated from course: 600-BNCOC (DL-PILOT) Phase : 1. | Or | Students Must: | Have Graduated from course: 600-BNCOC (F) Phase : 1. | Or | Students Must: | Have Graduated from course: 600-BNCOC Phase : 1. | Or | Students Must: | Have Graduated from course: 600-BNCOC (DL) Phase : 1. | Or | Students Must: | Have Graduated from course: 600-BNCOC (DL-VTT) Phase : 1. | Or | Students Must: | Have Graduated from course: 400-BNCOC Phase : 1 (TATS BNCOC COMMON LEADER TRAINING). | Or | Students Must: | Have Graduated from course: 400-BNCOC (F) Phase : 1.

B174104	713-12N30-C45	U	7.6W	652	65				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	HORIZONTAL CONSTRUCTION SUPERVISOR ALC Army										
	<p><b>Course Description:</b> Effective 2010-12-08 <b>Course Scope:</b> The Soldier receives training in Shared Engineer, MOS Specific, Mandatory, and a Situational Training Exercise (STX): 73.5 hours of Shared Engineer Training (SET) consisting of instruction in Urban Breaching Operations, Conduct a Road Reconnaissance, Conduct a Tunnel Reconnaissance, Conduct a Ford Reconnaissance, Conduct a Bridge Reconnaissance, Conduct an Engineer Reconnaissance, Conduct a Route Reconnaissance, Prepare a Route Reconnaissance Overlay, Prepare for IED Threats Prior to Movement, React to an IED Attack, Organize a Booby Trap Search Team, Counter Explosive Hazards, and Organize Military Search Teams, and Supervise the Installation of a TCP.</p> <p>185.3 hours of MOS specific training consisting of instruction for section and squad leaders in the planning and the managing of construction projects, including Interpret a Construction print, Select Construction Equipment and Production Techniques, Direct Drainage Operations, Plan Surface Treatment Operations, Determine Construction Equipment Production Estimates, Interpret a Critical path Method (CPM), Direct Equipment Operations, Using the Laserplane Leveling System, and Conduct Horizontal Construction Projects. 7.2 hours of FBCB2 Senior Leader Overview. 72.0 hours of Situational Training Exercise (STX).</p> <p><b>Course Prerequisite Text:</b> Students should bring a minimum of two pair of servicable combat boots, 4 BDU uniforms, and work gloves, during cold weather student should have field jacket and winter work gloves. Dress uniform is required.</p> <p><b>Course International Notes:</b> Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i iEnlisted MOS CMF 12N 12 HORIZONTAL CONSTRUCTION ENGINEER Recommended OR i12G 12 QUARRYING SPECIALIST Recommended OR i12V 12 CONCRETE AND ASPHALT EQUIPMENT OPERATOR Recommended i iText Prerequisites iSoldiers who have successfully completed the Warrior Leader Course (WLC), and who have been promoted to skill level 3 or are eligible for promotion to skill level 3 and meet the requirements of DA PAM 611-21. Soldiers over 40 years of age must complete a medical screening at their local installation, then hand carry a copy of the medical screening report to the course chief of Engineer ALC. i12N skill level 3 Soldiers must be SGT(P) or SSG prior to attending the resident course. i i713-12N30-C45 (DL) phase 1 HORIZONTAL CONSTRUCTION ENGINEER ALC must be complete prior to attending phase 2. iDo not enroll the Soldier in the DL phase. Enroll the Soldier in the ADT phase. Upon obtaining a reservation in the ADT phase, the Soldier is automatically enrolled into the DL phase. iEnsure the AKO email address for the Soldier receiving reservation is used in ATRRS. iUpon enrollment in the DL phase, Soldier will be sent an email to their AKO email address recorded in ATRRS. The email to the Soldier will provide instructions with the next steps to begin and complete the DL course material. Once the Soldier completes the DL material ATRRS will record Soldier as a Graduate. i iNOTE: New Requirement IAW AR 350-1, Appendix K. Effective 1 September 2013, ALC and SLC students are required to initiate their MSAF360 NLT 45 days prior to their report date and bring their MSAF360 results to the course. i iNOTE: Effective 1 OCT 14, STRUCTURED SELF DEVELOPMENT LEVEL 2 (SSD 2) is a prerequisite to attend Advanced Leader Course (ALC). Reference: SSD ALARACT 126/2014. iiPrerequisite Courses iThe Student must satisfy any one of the following Prerequisite Course Solution Sets: iStudents Must: i Have Graduated from course: 1-250-C49-2 (DL) Phase : (none) (STRUCTURED SELF-DEVELOPMENT - LEVEL 2). iiOr iStudents Must: i Have Graduated from course: 600-C45 (DL) Phase : (none) (ADV LDR COMMON CORE). iiOr iStudents Must: i Have Graduated from course: 600-BNCOC (DL-PILOT) Phase : 1. iiOr iStudents Must: i Have Graduated from course: 600-BNCOC (F) Phase : 1. iiOr iStudents Must: i Have Graduated from course: 600-BNCOC Phase : 1. iiOr iStudents Must: i Have Graduated from course: 600-BNCOC (DL) Phase : 1. iiOr iStudents Must: i Have Graduated from course: 600-BNCOC (DL-VTT) Phase : 1. iiOr iStudents Must: i Have Graduated from course: 400-BNCOC Phase : 1 (TATS BNCOC COMMON LEADER TRAINING). iiOr iStudents Must: i Have Graduated from course: 400-BNCOC (F) Phase : 1.</p>										
B174110	721-12R10	U	6.0W	052	65				No		50.00



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INTERIOR ELECTRICIAN  
Army

ENGINEER SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2016-06-01

**Course Scope:**

Course Outcomes: At the conclusion of this phase, Soldiers will be able to- 1) Rescue an Electrical Shock Victim. 2) Prepare an Electrical Materials Takeoff List. 3) Install Service Entrance Systems. 4) Install Circuit Protective Devices. 5) Install Conduit Systems. 6) Install Cable Systems. 7) Install Receptacles. 8) Install Fixtures. 9) Maintain Electrical Tools. 10) Troubleshoot Malfunctions in Electrical Circuits. 11) Interpret Electric Prints and Drawings. 12) Perform Generator Operations. 13) Interpret International Codes and Standards.

**Special Information:**

GRADUATION REQUIREMENTS (Subject to provisions of TRADOC Regulation 350-6) NOTE: All training specified below, as required for graduation, will be made up if missed, and must be recorded on the Individual Training Record (DA FORM 5286-R) The Soldier will be required to meet the performance/learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally. 1) Perform Generator Operations 2) Rescue an Electrical Shock Victim

**Course Prerequisite Text:**

ADDITIONAL PREREQUISITE INFORMATION: Ensure ITO (DD Form 2285), dated Mar 94, para 12d, is checked (Physical Fitness Training). If bringing a family, student is requested to arrive 3 weeks prior to the course start date so that they may arrange for housing before starting the preparatory course. If not accompanied by family, request students to report 2 weeks prior to preparatory course published start date.

**UNIFORM REQUIREMENTS:**

The following items are required for all IMS.

Listed are the minimum required items for IMS.

**QUANTITY ITEM**

2 FIELD SOFT CAP

4 ARMY BDU SHIRTS (2 HOT/2 TEMPERATE) or COUNTRY FIELD SHIRT

4 ARMY BDU PANTS (2 HOT/2 TEMPERATE) or COUNTRY FIELD PANTS

1 US ARMY BDU FIELD JACKET or COUNTRY FIELD JACKET

7 COTTON BROWN T-SHIRTS or APPROPRIATE FOR COUNTRY UNIFORM

2 WEB BELT WITH BLACK TIP or APPROPRIATE FOR COUNTRY UNIFORM

1 BELT BUCKLE SUBDUED or APPROPRIATE FOR COUNTRY UNIFORM

2 PR ARMY COMBAT BOOT or COUNTRY BOOTS

1 PR BLACK WORK GLOVES

2 PR GLOVE INSERTS, WOOL (GREEN)

1 PR RUNNING SHOES (NO HIGH TOPS)

2 PT SWEAT PANTS (GRAY)

2 PT TRUNKS GENERAL PURPOSE (GRAY)

2 PT T-SHIRT (GRAY)

2 PT SWEAT SHIRT (GRAY)

1 KNIT CAP (BLACK)

Dress Uniform with all accessories

**Course International Notes:**

Verifiable Prerequisite Items | Prerequisite Item Value(s) or Range | Description | Constraint | PULHES 111221 Required | Normal Red/Green (RG) Perception YES Required | Physical Demand Rating HEAVY LIFT OCCASIONAL 100 LB, FREQUENT 50 LB Required | Text Prerequisites | Qualifying scores. i(a) A minimum score of 95 in aptitude area EL in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. i(b) A minimum score of 93 in aptitude area EL on ASVAB tests administered on and after 2 January 2002. | Resident Component Course students must meet current requirements listed in DA Pam 611-21 and AR 600-9, and completion of 721-12R10. | SECURITY: None

<b>B174113</b>	<b>811-88M10</b>	<b>U</b>	<b>6.6W</b>	<b>807</b>	<b>65</b>				<b>No</b>		<b>50.00</b>
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MOTOR TRANSPORT OPERATOR  
Army

MANSCEN ARMY TRAINING CENTER  
Fort Leonard Wood, MO 65473

**Course Description:**

Effective 2016-04-25

**Course Scope:**

Operate medium tactical vehicles, with/without semitrailer, on/off road, over a tactical convoy route within a convoy. Operate vehicle using night vision devices; perform vehicle preventive maintenance checks; perform operator records maintenance and accident forms; perform cargo tiedown procedures. Identify and react to Improvised Explosive Devices, conduct individual and vehicle crew battle drills. Identify, engage, and neutralize enemy targets under simulated combat conditions with the use of weapons simulators. Identify, engage, and neutralize enemy stationary and moving targets from stationary and moving vehicle platforms.

**Special Information:**

Graduation Requirements: (Subject to provisions of TR 350-6)

NOTE: All training specified below, as required for graduation, will be made up if missed, and must be recorded on the Individual Training Record for IET Soldiers and DA Form 1059 for MOS-T Soldiers. The Soldier will be required to meet the performance/learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally.

- a. Pass the APFT with a minimum of 60 points in each event.
- b. Complete all mandatory classroom instruction
- c. Pass all Hands-on/Written evaluations as written in the Individual Student Assessment Plan (ISAP)
- d. Operate Vehicle in Convoy requiring Soldiers to continuously set for up to 8 hours with only 15 minutes rest every 2 hours, also continuously climb approximately 4 ft in and out of a wheeled vehicle with over 80lbs of individual equipment on.
- e. Perform Tie-Down procedures requiring Soldiers to lift, bend, stoop, crouch and kneel to secure and hook up chains weighing up to 160lbs, binders weighing up to 15lbs when performing this task on a wheeled or track vehicle while wearing 80lbs of individual equipment.

ENVIRONMENTAL. TRADOC responsibilities to integrate environmental requirements across DOTML-PF and ensure all training procedures, training materials, and training doctrine includes sound environmental practices and considerations. The Army's environmental vision is to be a national leader in environmental and natural resource stewardship for present and future generations as an integral part of all Army missions. This program of instructions meets this standard.

SAFETY. Accidents are an unacceptable impediment to Army missions, readiness, morale, and resources. Decision makers at every level will employ risk management approaches to effectively preclude unacceptable risk to the safety of personnel and property affiliated with this course. Toward this objective, the Motor Transport Operator course will adhere to the provisions delineated in AR600-55. Soldiers in the 88M10 course will be issued special purpose learner permits (OF 346 or DA Form 5984-E) that are valid only during regular training periods and only under the following conditions: a. A qualified driver, equipment instructor, or examiner accompanies the trainee in the vehicle, or b. The vehicle is operated within a controlled driving range (no other vehicular traffic) or training area under the supervision of a licensed driver of operator.

MEDICAL SUPPORT TO TRAINING. Installation commanders and school commandants will assess and certify the adequacy of medical support to training at least annually. This responsibility is not delegable. Installation commanders and school commandants conducting high risk training shall rehearse their medical support (casualty response, evacuation, and treatment) plan at least annually, focused on responding to a training catastrophe. This Program of Instruction complies with the intent of the Army's Medical Support to Training policy.

OPERATIONAL ENVIRONMENT - The learning objectives in Army training must comply with current Joint, Army, and Branch doctrine regarding the Operational Environment (OE) and Opposing Force (OPFOR) scenarios. This Program of Instruction (POI) addresses this principle and incorporates current doctrine and lessons learned at the appropriate level, divesting of obsolescence, and implementing full spectrum operations in the OE in classrooms and training exercises.

LESSONS LEARNED. Competent leaders must understand and apply the techniques and procedures that produce the best possible performance. The Center for Army Lessons Learned (CALL) collects and analyzes data from a variety of current and historical sources, including Army operations and training events, and produces lessons for military commanders, staff, and

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students. The Transportation School draws upon the CALL resources as well as from experienced staff and faculty to inculcate the most recent operational and OE lessons learned, particularly those lessons related to the Overseas Contingency Operations(OCS) and survival on the battlefield, into resident and non-resident training materials. This Program of Instruction (POI) complies with this objective. The battalion commander at the Army Training Center has the authority to organize, reorganize, and structure POI training lessons within each module to provide a logical sequence based on location, facilities, equipment, resources, or other contingencies, which might impact upon course presentation. All tasks/lessons will be trained to job performance standards.

**Course Prerequisite Text:**

Students must have a drivers license to enter this course.<br><br>ADDITIONAL PREREQUISITE INFORMATION: Ensure ITO (DD Form 2496), is checked (Physical Fitness Training). If bringing a family, student is requested to arrive 3 weeks prior to the course start date so that they may arrange for housing before starting the preparatory course. If not accompanied by family, request students to report 2 weeks prior to preparatory course published start date.<br>UNIFORM REQUIREMENTS:<br>The following items are required for all. <br>Listed are the minimum required items for IMS.<br>QUANTITYITEM<br>2FIELD SOFT CAP<br>4ARMY BDU SHIRTS (2 HOT/2 TEMPERATE) or COUNTRY FIELD SHIRT<br>4ARMY BDU PANTS (2 HOT/2 TEMPERATE) or COUNTRY FIELD PANTS<br>1US ARMY BDU FIELD JACKET or COUNTRY FIELD JACKET <br>7 COTTON BROWN T-SHIRTS or APPROPRIATE FOR COUNTRY UNIFORM <br>2WEB BELT WITH BLACK TIP or APPROPRIATE FOR COUNTRY UNIFORM<br>1BELT BUCKLE SUBDUED or APPROPRIATE FOR COUNTRY UNIFORM<br>2PRARMY COMBAT BOOT or COUNTRY BOOTS <br>1PRBLACK WORK GLOVES<br>2PRGLOVE INSERTS, WOOL (GREEN)<br>1PR RUNNING SHOES (NO HIGH TOPS)<br>2PT SWEAT PANTS (GRAY)<br>2PT TRUNKS GENERAL PURPOSE (GRAY) <br>2 PT T-SHIRT (GRAY) <br>2 PT SWEAT SHIRT (GRAY) <br>1KNIT CAP (BLACK) <br>Dress Uniform with all accessories<br><br>

**Course International Notes:**

Verifiable Prerequisite Items|Prerequisite Item Value(s) or Range Description Constraint | Pay Grade E1 Through E7 E1 - ENLISTED TO E7 - ENLISTED Required | Text Prerequisites|DOD Active and Reserve Component personnel must meet licensing requirements IAW AR 600-55 by possessing a civilian driver's license that will not expire prior to completion of course. Must meet the requirements in DA Pam 611-21 by meeting the physical demands rating of very heavy, possess a minimum physical profile of 222222, have red/green visual color discrimination, and minimum of 90 in area OF. If ASVAB battery is taken after 2 Jan 2002, the minimum OF score is 85. DoD Active or Reserve Component personnel authorized to reclassify as a Motor Transport Operator (MOS-T) must bring (if licensed) their DA Form 348 (Equipment Operator's Qualification Record) for proof of qualification and to waive requirement to undergo the physical evaluation measures. | SECURITY: None

<b>B174120</b>	<b>662-91D10</b>	<b>U</b>	<b>7.6W</b>	<b>091L</b>	<b>70</b>	<b>No</b>	<b>50.00</b>
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TACTICAL POWER GENERATION SPECIALIST  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

Safety consideration; malfunction; diagnosing; organizational, direct and general support concepts for repair to replacement of defective components and assemblies of gasoline and diesel engines, electrical control systems of electric power generation and associated equipment.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened by 7-10 days earlier than date in ATRRS due to non participation of IMS in the FTX Commander's Time.

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

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Fax Number 804 765-8163  
 Email usarmy.lee.tradoc.mbx.lee@alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

All international students must participate in physical fitness training and take the Army Physical Fitness Test. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandants List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination. Appropriate running shoes and appropriate athletic wear is required.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear is required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter. The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

**Post Exchange**

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

**Social Dining**

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016. Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car.

**Fitness Centers**

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Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS  
 MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600  
 Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.  
 Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.  
 To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

**IHG InterContinental Hotels Group**

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

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Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

SchoolRequirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are

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several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left



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in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

#### Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

#### Helpful Links

All students should must read the IMSO student handbook from

[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)

[http www.leemwr.com](http://www.leemwr.com)

#### Course International Notes:



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Active Army (AA) or Reserve Component (RC), E4 or below.

<b>B174500</b>	<b>4A-F18/030-F22 (X)</b>	<b>U</b>	<b>6.2W</b>	<b>720</b>					<b>No</b>		<b>50.00</b>
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ENGINEER AND CRISIS RESPONSE

Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP

Ft Benning, GA 31905

**Course Description:**

Effective 2018-02-09 (Draft)

Course Scope:

Course Name: Engineer and Crisis Response Course Purpose: To provide a joint, multinational, and multiservice professional forum that enhances the student's ability to conduct full spectrum engineer operations during military activities and humanitarian assistance/disaster response multi-agency activities. Course Scope: The course uses a combination of classroom instruction and practical exercises in order to actively engage students in the learning process. The course focuses on horizontal/vertical engineering, deliberate humanitarian demining activities, water distribution systems and disaster response. Additional instruction integrates introduction to ethical decision making, human rights, rule of law, due process, civilian control of the military, and the role of the military in a democratic society.

Special Information:

No Data.

**Course Prerequisite Text:**

Engineer Operations Course - SPANISH ENGOPS 4A-F18 030-F228Duration 6.2 Weeks

MASL ID B174500

Family members dependents NOT permitted

Purpose To train engineers or police officers and noncommissioned officers to use conventional demolitions, mobility, countermobility, survivability, and humanitarian demine operations that support counterdrug operations.88Phase Scope Presented in accordance with U.S. doctrine, the main subject areas of the course are basic engineer operations basic medical skills basic counter-drug operations and pathfinder operations. Additional instruction integrates Human Rights the Rule of Law Due Process Civilian Control of the Military and the role of the Military in a Democratic Society.88Phase Prerequisites Students must be engineers or other combat-arms officers or noncommissioned officers in the grade of corporal through captain.88Rank Grade Min Corporal Max Captain8Current Duty Position Title Team Leader - Company Commander8Age 21-358Physical Fitness Level Excellent physical condition8Physical Limitations Must be able to complete strenuous, extended field training and live in communal male barracks. Must be capable of participating in daily physical training.8Future Duty Position Title Platoon Sergeant88Military 8Military Education Level Warrior Leader Course8Unit of Assignment Type Engineer Unit8Experience Level 5-10 years8Special Qualifications Student must be able to solve basic mathematical problems.88Civilian 8Civilian Education Level High School8Civilian Occupation Function Police Officer8Experience Level 5-10 years88Special Information No Data

**Course International Notes:**

Verifiable Prerequisite ItemsiThere are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.iiText PrerequisitesiRank: Minimum: Specialist (E-4) Maximum: Captain (O3)iCareer Field/MOS: Military Engineer or MOS related to work with explosivesiAge: Between 21 and 35 years of age.iNote: This course requires that students possess the ability to resolve basic mathematical problems iiiPrerequisite CoursesiThere are currently no Prerequisites in the Prerequisite Courses section.

<b>B174857</b>	<b>713-12G10</b>	<b>U</b>	<b>5.0W</b>	<b>052</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
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QUARRYING SPECIALIST  
Army

ENGINEER SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

The student receives 24 administration hours and 176 academic hours of MOS specific training in Crushing Operations, Drilling Operations and Quarry Blasting.

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint IPULHES 222221 Required iNormal Red/Green (RG) Perception YES Required iPhysical Demand Rating VERY HEAVY LIFT OCCASIONAL OVER 100 LB, FREQUENT 50 LB Required iiText Prerequisites iQualifying scores.i(a) A minimum score of 95 in aptitude area GM in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.i(b) A minimum score of 93 in aptitude area GM on ASVAB tests administered on and after 2 January 2002. i IMOS qualification may be attained by meeting the civilian acquired skills criteria per paragraph 9-5b(5)(b) of this pamphlet and i iActive Army and Reserve Component enlisted personnel. i iSECURITY: None iiStudents must meet current requirements listed in DA Pam 611-21, AR 600-9 and AR 350-1 (paragraph 3-6). Instructors must be FIT, OPACITY and Blast certified.

B174861	720-92W10	U	12.0W	101	60				No		50.00
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WATER TREATMENT SPECIALIST  
Army

QUARTERMASTER SCHOOL  
FORT LEE, VA 23801

**Course Description:**

Effective 2016-06-01

**Course Scope:**

The course provides training in water quality analysis, reconnaissance, water treatment operations, storage and distribution operations, issue operations, equipment maintenance and troubleshooting, and various general water subjects required for Soldiers entering the 92W career management field.

**Special Information:**

Graduation requirements IAW TRADOC Regulation 350-6. Soldiers graduating AIT must be prepared to contribute to the successful mission accomplishment of the first unit of assignment and operate effectively in an operational environment. a. Complete the following requirements:(1) Demonstrate proficiency in MOS by achieving the minimum passing score for written examination and GOs on the hands-on examinations as identified in the Individual Student Assessment Plan (ISAP).(2) Pass an APFT with a minimum of 60 points in each event.(3) Complete the MOS specific Physical demand; frequently lift/lower ~175 pounds (hypo-chlorination unit) ~2.5 feet and carry ~100 feet as part of a four Soldier team (prorated 43.75 pounds per Solider) while wearing/carrying ~80 pounds of PPE. b. Participate professional military reinforcement training in the following areas:(1) Army values.(2) Physical readiness training.(3) Personal finance (8 hours).(4) Drill and ceremonies.(5) Comply with UCMJ/1 Hr.(6) Resilience.(7) Quartermaster branch history/museum tour.(8) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours.(9) Army customs and courtesies.(10) Army Traffic Safety Training Program IAW AR 385-10, paragraph 11-7a (Introductory Training Course I).(11) Warrior Task & Battle Drill (WTBD) (Determined by Commandant).

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

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Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

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Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS  
 MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600  
 Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.  
 Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.  
 To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

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Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

Arrivals

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**Arrivals** The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

**ALU Mailroom**

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

**Students Name**

US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

**Contacting Your Embassy**

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

**Medical Dental Care**

**Medical.** Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

**Miscellaneous Information**

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only

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and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescivty.org chickahominy-tribe.shtml](http://www.charlescivty.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

#### Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

#### Helpful Links

All students should must read the IMSO student handbook from

[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)

[http www.leemwr.com](http://www.leemwr.com)



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course International Notes:**

Active Army or Reserve Component enlisted personnel. Must possess the following qualifications: physical demands rating of very heavy; physical profile of 211221; normal color vision; minimum score of 90 in aptitude area GM; and mandatory formal training or meet the civilian acquired skills criteria listed in AR 601-201. iSECURITY: None

<b>B175000</b>	<b>011-18D30-C45</b>	<b>U</b>	<b>16.0W</b>	<b>331</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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SF QUAL (SF MEDICAL SERGEANT) ALC  
Army

JFK SPECIAL WARFARE CENTER  
FT BRAGG, NC 28310

**Course Description:**

Effective 2014-08-26: Course Scope: The course teaches 18D and Navy students the advanced skills and knowledge required to perform as supervised providers in CONUS environments, and as independent providers OCONUS. Independent provider means the 18D and Navy SM is supervised indirectly after diagnosis. The course consists of 10 academic modules: Administrative, Laboratory Subjects, Veterinary Medicine, Surgery, Anesthesia (to include Monitored Anesthesia Care (MAC), Total Intravenous Anesthesia (TIVA), and Regional Anesthesia), Perioperative Care, Principals of Radiology and Ultrasound, a 24 day Special Operations Clinical Training rotation, and Special Forces Medic Roles and Responsibilities. Special Information: The Commander, AMEDDC&S, has the proponency for Army medical doctrine, training operations, and material development. As an agent to the Commander, the Dean of Joint Special Operations Medical Training Center (JSOMTC) will certify the medical competency of each special operations medic by monitoring the successful completion of mutually agreed-upon medical tasks. The CDR USSOCOM has charter to conduct and provide oversight for SOF training. (Army) All courses inherent to the Special Forces Qualification Course must be completed, prior to the 18D MOS being awarded. Personnel already qualified in an MOS of the CMF 18 may attend the SFMS Course, after successful completion of the SOCM Course. Upon successful completion of the SFMS Course the SM will be awarded the 18D MOS. (Navy) Special Amphibious Reconnaissance Independent Duty Corpsman (NEC 8403) is awarded upon successful completion of the Special Operations Independent Duty Corpsman (SOIDC) Course. Currently no further NEC is given to SEAL Medics upon completion of this portion of training. ATRRS Info: Army has 34 and Navy has 6 of the 40 OCS seats.

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisites iPrerequisite Item Value(s) or Range Constraint iCourse Security Clearance G - INTERIM SECRET Required iService Designator N - NAVAL FORCES Required OR Z - FOREIGN Required i Prerequisite Courses iThere are no Prerequisites in the Prerequisite Courses section. See other sections.iText Prerequisites iAll SFMS students must be an enlisted male (E3-E7) and a graduate from one of the following: Special Operations Combat Medic Course (300-ASIW1 or 300-F8), or Phase I of the Special Operations Medical Sergeant Course (300-F1). If a perspective student graduated from either of the aforementioned courses more than two years prior to completion date of his assigned SFMS course, then he must have completed the two week Special Operations Combat Medical Skills Sustainment Course (SOCMSSC) prior to entering the assigned SFMS course.iSpecial Forces Qualification Course 18D candidate: The student must have successfully passed SOCM, Special Operations Forces Orientation Course, Special Forces Qualification (Individual Training), and Survival, Evasion, Resistance, and Escape (SERE), before entering MOS training. The student must have in his possession a current Special Forces physical valid for duration of the course.iNavy IDC candidate: Male only Special Amphibious Reconnaissance Corpsman (SARC) (NEC 8427) and SEAL Medics (NEC 5392) that have completed SOCM Advanced Tactical Practitioner (ATP) Certification, assigned to a Marine Recon or Marine Corps Special Operations Command (MARSOC) unit, Naval Special Warfare Command (NSW).

<b>B175003</b>	<b>CLC-06</b>	<b>U</b>	<b>0.8W</b>	<b>1019</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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COMBAT LIFESAVER COURSE - 06 EDITION  
Army

NG UNIT/SPEC SCHOOLS-VT  
COLCHESTER, VT 05446-3004

**Course Description:**

Course Scope:

On the battlefield, the ability of trained medical personnel to provide immediate, far forward care is limited. The combat lifesaver (CL) is a nonmedical soldier trained to provide emergency care as a secondary mission. Each squad and crew should have at least one member trained to be a CL. There have been major revisions to the Combat Lifesaver Course. AR 350-1, Army Training and Education, governs the Combat Lifesaver program and supercedes AR 350-41, Training in Units. See paragraph 4-12, AR 350-1 for additional information on the Combat LifeSaver program. The changes to this program are consistent with the tenets of Tactical Combat Casualty Care and reflect the current thought of the Army Medical Department Center and School while conforming to printed Department of the Army doctrine as closely as currently possible.

**Course Prerequisite Text:**

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B175004</b>	<b>6H-F20</b>	<b>U</b>	<b>1.0W</b>	<b>081</b>					<b>No</b>		<b>50.00</b>
	FUNDAMENTALS OF OCCUPATIONAL MEDICINE Army										
	Army medical Department Center and School Hea JBSA FSH, San Antonio, TX 78234										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b> Family members dependents NOT authorized										
	Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment										
	Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil										
	<b>Course International Notes:</b>										
<b>B175005</b>	<b>DMRTI-US002</b>	<b>U</b>	<b>1.0W</b>	<b>767</b>					<b>No</b>		<b>50.00</b>
	JOINT MEDICAL OPERATIONS COURSE (JMOC) Army										
	Defense Medical Readiness Training Institute JBSA FSH, San Antonio, TX 78234										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b> Family members dependents NOT authorized										
	Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment										
	Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil										
	<b>Course International Notes:</b>										
<b>B175006</b>	<b>6A-F12/300-F26</b>	<b>U</b>	<b>8.0W</b>	<b>871</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	JOINT ENROUTE CARE (DL) Army										
	USA SCHOOL OF AVIATION MEDICINE FORT RUCKER, AL 36362										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b> 1 Family members dependents accepted with coordination with SATFA and IMSO. Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive. Fort Rucker is unable to provide adequate life-cycle support for IMS dependents. The SCO can authorize dependents on an ITO only after obtaining IMSO concurrence and this is to be done solely on a case-by-case basis. IMS who elect to bring unauthorized dependents will do so at their own expense and these dependents must maintain self-sufficiency for the duration of their sponsor's U. S. Army sponsored training in CONUS. Additionally, these unauthorized dependents will not receive a U. S. Uniformed Services Identification and Privilege Card. If the IMSO authorizes the SCO to include IMS dependents on the ITO, then DSCA Policy Memorandum 10-39, 23 June 2010, the U. S. Army Supplement to DSCA Policy Memorandum 10-39, 2 September 2010, and the DSCA Policy Memorandum 11-32, 15 Aug 11, prevail. Prior to SCO including dependents on ITO line 12 a-b , they must first validate that the IMS has purchased proper, and sufficient healthcare coverage insurance if applicable . IMS whose authorized dependents arrive without proper healthcare coverage will not be issued a U.S.										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Common Access Card CAC . Additionally, these dependents will have a maximum of 10 working days in which to secure proper and sufficient healthcare coverage or obtain country indemnification via an ITO agreement. A copy of the healthcare coverage insurance policy is to be provided to the IMSO for review and approval. When it is confirmed that the policy includes proper and sufficient healthcare coverage, then the IMSO may proceed with issuing the U.S. Uniformed Services Identification and Privilege Card to the authorized dependents.

The SCO is required to provide the IMS dependent's healthcare insurance policy in English to the IMSO at the first CONUS training location not later than 16 days prior to IMS report date. The policy may be mailed to the IMSO, but must be received by the IMSO not later than 16 days prior to the report date to the first CONUS training location

FAX Number 334 255-9168 or DSN 558-9168  
 E-mail gladys.martin.civ@mail.mil English Courses  
 or victor.d.oliver@mail.mil Spanish Courses

International Military Student Office  
 D Co 1-13th Avn Regt  
 ATTN Gladys Martin or Damien Oliver for Spanish Courses  
 Fort Rucker AL 36362

IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.

## 2 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

## NON FLIGHT COURSES

Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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3 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, Rotary Wing Instrument Course, and Rotary Wing Instrument Flight Examiner Course will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

4 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal. Please review Course Description and Prerequisites.

5 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

6 Students should be issued an A2 Visa in case their training is extended.

7 Students should bring an International Driver s License with them if available .

8 InterContinental Hotels Group IHG operates military lodging. Cost is 68.25 per day. Students staying at IHG 180 days or less will be charged a 4 Alabama State Sales Tax. Students who receive TLA will be exempt from the sales tax if their charges for lodging are Direct Billed by IHG. Directions to IHG are  
 From Daleville Gate You will be on 3rd Ave. Turn left at first red light onto Novosel Street. Go to the second light and turn left onto Ruf formally 5th Ave . Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Enterprise Gate You will be on Andrews Ave. Proceed through post for 2.5 miles. Turn left onto Tomahawk Street just past gas station . Cross over Ruf formally 5th Ave . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Ozark Gate You will be on Andrews Ave. Proceed through post for 5 miles. Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

Corvias Military Housing offers a variety of options for accompanied and unaccompanied students. They offer 2 or 3 bedroom homes, completely furnished to include washer and dryer, internet, and utilities. Visit them at [Rucker.CorviasMilitaryLiving.com](http://Rucker.CorviasMilitaryLiving.com) or 334-503-3644.

9 Travel and Living Allowance TLA is paid at the following rate for authorized IMS

A Flight Courses 41.00 per day On Post 57.00 per day Off Post

B Non-Flight Courses 24.85 per day On Post 57.00 per day Off Post

C Lodging will be paid according to actual charges of Post Housing not to exceed 93.00 per day.

Students attending courses 5 weeks or less must be paid in advance by SCO for all costs prior to departure of country IAW AR 12-15. Ft Rucker does not have a Pay Facility. Any money given to the students requires opening of a bank account, submission of travel vouchers and at least a 10 day turn around in order for money to process.

10 Students and their dependents are required to furnish 2 forms of photo ID translated into English in order to be issued an ID Card. Examples include Passport, VISA, Military ID Card in English , Driver s License in English , etc.

11 Baggage Fees. International Flights There is no charge for the first piece of luggage 50 lb limit . The cost for the second piece of luggage is based on final destination. Amounts range from 50 - 200 depending on final destination. The third bag and fourth bags will cost 200 - 285 each depending on final destination. There will be additional charges for any bag that weighs over 50 lbs. They allow one carry-on bag that is small enough to fit in the overhead compartment and 1 personal carry-on item handbag, computer, etc . Domestic Flights First bag 25. Second Bag 35. Third and fourth bags are charged according to weight and destination. Domestic flights are for itineraries with no connecting international flights i.e. students going to other training destinations within the Continental U. S.

12 Due to limited staff and resources, we request that all in-coming students arrive at the airport no later than 1800, Monday Friday all arrivals and departures need to be scheduled during regular duty hours, 0730 1615 if possible . If students require a taxi from the airport, they may call one of the following

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Quick Service Cab334-774-8353

City Cab334-792-2138

Happy Cab 2334-390-0800

AAA Cab334-393-0499 or 334-794-6359

13 Early arrivals are discouraged unless ITO is amended to reflect the new report date. IMS are unable to get an ID card prior to the report date on their ITO.

14 IMSO cell phone number is 334 714-1896 for non-life threatening emergencies only .

15 Many courses are filled with curriculum and training up to the day of graduation. Some flying courses may be extended due to weather and other things beyond USAACE s control. Therefore, Country SCO should not purchase round trip tickets for the IMS with a specified end date. End date should be left open to avoid Country having to pay penalties in case training is delayed. We will not schedule IMS to leave on holidays or weekends unless it is an emergency. IMSO will make every effort to accommodate and assist students, but staff overtime resources required for student airport transportation are limited. Worst case, taxi service is available and IMSO can assist in coordination.

16 IMSO realizes that many of our IMS are accustomed to having domestic help in their homes. They need to be advised that domestic help in the US is very expensive. They should come here with basic laundry skills, cooking skills without setting off fire alarm , and cleaning skills including cleaning the kitchen, stove, refrigerator, and washing dishes .

17 Rental cars are recommended for Advanced Aircraft Courses AQC, IPC, MTP , FSXXI IERW Track Courses, Aviation Maintenance Officer Course, Basic Officer Leadership Course, and Aviation Captain s Career Course. Fort Rucker does not provide transportation to these courses flight line or academics . All students attending Spanish Courses are provided transportation to and from the Flight Line. Students attending FSXXI IERW are required to ride the bus due to limited parking space at the Flight Line. However, they do require transportation to and from the pickup and drop off points for safety reasons. The pickup schedule for morning flight line training is around 0430. Drop off schedule for evening flight line training is after 0100.

18 If IMS arrive after hours or on the weekend, they need to check into the hotel. Emergency contact number is 334-714-1896 IMSO cell phone . They will need to report to IMSO at 0800 on the first working day after their arrival. They will need to bring the following items with them when they report

ITO with any amendments

Passport VISA for IMS and accompanied dependents

Medical records

Flight records

Proof of medical coverage for any accompanied dependents

19 Questions may be addressed to the following

English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558

Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558

20 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

<b>B175007</b>	<b>6A-F12/300-F26</b>	<b>U</b>	<b>2.0W</b>	<b>871</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
JOINT ENROUTE CARE COURSE						USA SCHOOL OF AVIATION MEDICINE					

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Army

FORT RUCKER, AL 36362

**Course Description:**

This course provides knowledge and skills related to the specialized clinical care of critical casualties during tactical conditions on ground and air medical evacuation platforms, and prepares graduates to recognize and limit the stressors encountered in the transport environment. Medical skill competencies are at the Critical Care Emergency Medical Technician (CCEMT-P) level.

**Course Prerequisite Text:**

1 Family members dependents accepted with coordination with SATFA and IMSO.

Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive.

Fort Rucker is unable to provide adequate life-cycle support for IMS dependents. The SCO can authorize dependents on an ITO only after obtaining IMSO concurrence and this is to be done solely on a case-by-case basis. IMS who elect to bring unauthorized dependents will do so at their own expense and these dependents must maintain self-sufficiency for the duration of their sponsor's U. S. Army sponsored training in CONUS. Additionally, these unauthorized dependents will not receive a U. S. Uniformed Services Identification and Privilege Card. If the IMSO authorizes the SCO to include IMS dependents on the ITO, then DSCA Policy Memorandum 10-39, 23 June 2010, the U. S. Army Supplement to DSCA Policy Memorandum 10-39, 2 September 2010, and the DSCA Policy Memorandum 11-32, 15 Aug 11, prevail. Prior to SCO including dependents on ITO line 12 a-b, they must first validate that the IMS has purchased proper, and sufficient healthcare coverage insurance if applicable. IMS whose authorized dependents arrive without proper healthcare coverage will not be issued a U.S. Common Access Card CAC. Additionally, these dependents will have a maximum of 10 working days in which to secure proper and sufficient healthcare coverage or obtain country indemnification via an ITO agreement. A copy of the healthcare coverage insurance policy is to be provided to the IMSO for review and approval. When it is confirmed that the policy includes proper and sufficient healthcare coverage, then the IMSO may proceed with issuing the U.S. Uniformed Services Identification and Privilege Card to the authorized dependents.

The SCO is required to provide the IMS dependent's healthcare insurance policy in English to the IMSO at the first CONUS training location not later than 16 days prior to IMS report date. The policy may be mailed to the IMSO, but must be received by the IMSO not later than 16 days prior to the report date to the first CONUS training location

FAX Number 334 255-9168 or DSN 558-9168

E-mail gladys.martin.civ@mail.mil English Courses

or victor.d.oliver@mail.mil Spanish Courses

International Military Student Office

D Co 1-13th Avn Regt

ATTN Gladys Martin or Damien Oliver for Spanish Courses

Fort Rucker AL 36362

IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.

**2 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards. Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

**NON FLIGHT COURSES**

Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

3 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, Rotary Wing Instrument Course, and Rotary Wing Instrument Flight Examiner Course will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

4 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal. Please review Course Description and Prerequisites.

5 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

6 Students should be issued an A2 Visa in case their training is extended.

7 Students should bring an International Driver s License with them if available .

8 InterContinental Hotels Group IHG operates military lodging. Cost is 68.25 per day. Students staying at IHG 180 days or less will be charged a 4 Alabama State Sales Tax. Students who receive TLA will be exempt from the sales tax if their charges for lodging are Direct Billed by IHG. Directions to IHG are

From Daleville Gate You will be on 3rd Ave. Turn left at first red light onto Novosel Street. Go to the second light and turn left onto Ruf formally 5th Ave . Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

From Enterprise Gate You will be on Andrews Ave. Proceed through post for 2.5 miles. Turn left onto Tomahawk Street just past gas station . Cross over Ruf formally 5th Ave . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

From Ozark Gate You will be on Andrews Ave. Proceed through post for 5 miles. Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

Corvias Military Housing offers a variety of options for accompanied and unaccompanied students. They offer 2 or 3 bedroom homes, completely furnished to include washer and dryer, internet, and utilities. Visit them at [Rucker.CorviasMilitaryLiving.com](http://Rucker.CorviasMilitaryLiving.com) or 334-503-3644.

9 Travel and Living Allowance TLA is paid at the following rate for authorized IMS

A Flight Courses 41.00 per day On Post 57.00 per day Off Post

B Non-Flight Courses 24.85 per day On Post 57.00 per day Off Post

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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C Lodging will be paid according to actual charges of Post Housing not to exceed 93.00 per day.

Students attending courses 5 weeks or less must be paid in advance by SCO for all costs prior to departure of country IAW AR 12-15. Ft Rucker does not have a Pay Facility. Any money given to the students requires opening of a bank account, submission of travel vouchers and at least a 10 day turn around in order for money to process.

10 Students and their dependents are required to furnish 2 forms of photo ID translated into English in order to be issued an ID Card. Examples include Passport, VISA, Military ID Card in English, Driver's License in English, etc.

11 Baggage Fees. International Flights There is no charge for the first piece of luggage 50 lb limit. The cost for the second piece of luggage is based on final destination. Amounts range from 50 - 200 depending on final destination. The third bag and fourth bags will cost 200 - 285 each depending on final destination. There will be additional charges for any bag that weighs over 50 lbs. They allow one carry-on bag that is small enough to fit in the overhead compartment and 1 personal carry-on item handbag, computer, etc. Domestic Flights First bag 25. Second Bag 35. Third and fourth bags are charged according to weight and destination. Domestic flights are for itineraries with no connecting international flights i.e. students going to other training destinations within the Continental U. S.

12 Due to limited staff and resources, we request that all in-coming students arrive at the airport no later than 1800, Monday - Friday all arrivals and departures need to be scheduled during regular duty hours, 0730 - 1615 if possible. If students require a taxi from the airport, they may call one of the following

Quick Service Cab 334-774-8353

City Cab 334-792-2138

Happy Cab 2334-390-0800

AAA Cab 334-393-0499 or 334-794-6359

13 Early arrivals are discouraged unless ITO is amended to reflect the new report date. IMS are unable to get an ID card prior to the report date on their ITO.

14 IMSO cell phone number is 334 714-1896 for non-life threatening emergencies only.

15 Many courses are filled with curriculum and training up to the day of graduation. Some flying courses may be extended due to weather and other things beyond USAACE's control. Therefore, Country SCO should not purchase round trip tickets for the IMS with a specified end date. End date should be left open to avoid Country having to pay penalties in case training is delayed. We will not schedule IMS to leave on holidays or weekends unless it is an emergency. IMSO will make every effort to accommodate and assist students, but staff overtime resources required for student airport transportation are limited. Worst case, taxi service is available and IMSO can assist in coordination.

16 IMSO realizes that many of our IMS are accustomed to having domestic help in their homes. They need to be advised that domestic help in the US is very expensive. They should come here with basic laundry skills, cooking skills without setting off fire alarm, and cleaning skills including cleaning the kitchen, stove, refrigerator, and washing dishes.

17 Rental cars are recommended for Advanced Aircraft Courses AQC, IPC, MTP, FSXXI IERW Track Courses, Aviation Maintenance Officer Course, Basic Officer Leadership Course, and Aviation Captain's Career Course. Fort Rucker does not provide transportation to these courses flight line or academics. All students attending Spanish Courses are provided transportation to and from the Flight Line. Students attending FSXXI IERW are required to ride the bus due to limited parking space at the Flight Line. However, they do require transportation to and from the pickup and drop off points for safety reasons. The pickup schedule for morning flight line training is around 0430. Drop off schedule for evening flight line training is after 0100.

18 If IMS arrive after hours or on the weekend, they need to check into the hotel. Emergency contact number is 334-714-1896 IMSO cell phone. They will need to report to IMSO at 0800 on the first working day after their arrival. They will need to bring the following items with them when they report

ITO with any amendments

Passport VISA for IMS and accompanied dependents

Medical records

Flight records

Proof of medical coverage for any accompanied dependents

19 Questions may be addressed to the following

English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558

20 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

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 Enrollment is open to all DOD and DHS components. Army enrollees should possess MOS 91WF or 91W currently assigned to a 91WF position, 66H8A, 66HM5, 66F, 60-62 or 65D. Navy Corpsman 8404, Nurses who possess NOBC 0904 or 0906 and Physicians are eligible to apply. Current Advanced Cardiac Life Support (ACLS) certification is required. Pediatric Advanced Life Support (PALS) or equivalent, and Basic Trauma Life Support (BTLS) or equivalent certification is recommended. Other DOD/DHS applicants must possess, at a minimum, current Emergency Medical Technician-Basic (EMT-B) and ACLS. PALS or equivalent is recommended. -----Special Information-----  
 Active duty Navy personnel request training through the Navy Operational Medicine Institute (NOMI) located at NAS Pensacola, Florida, Coml (850) 452-2292. Navy Reservists request training through BUMED at (202) 762-3399. Requests for waiver of a prerequisite must be addressed to Dean, US Army School of Aviation Medicine, Fort Rucker, AL 36362-5377. Questions or concerns may be addressed by calling Coml (334) 255-7464/7457/7460 (DSN 558) or email USASAM.jmercc@se.amedd.army.mil.IC  
 lass A uniforms are NOT required. Flight suit is optional for flight training days.

<b>B175008</b>	<b>6G-F21/321-F21</b>	<b>U</b>	<b>2.0W</b>	<b>081</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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SURVEILLANCE FOOD LABORATORY  
 Army

Army medical Department Center and School Hea  
 JBSA FSH, San Antonio, TX 78234

**Course Description:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-10-01

**Course Scope:**

This course is designed to give 68R junior enlisted Soldiers, 68R Noncommissioned Officers, and Veterinary Corps Officers the technical tasks, knowledge, and skills to conduct rapid and automated tests for indicators of food safety and wholesomeness at surveillance food laboratories. Officers and senior NCOs will also be trained to manage these programs within their units in accordance with the US Army Surveillance Food Laboratory Program Guide (SFLPG). Junior enlisted personnel will be trained as laboratory technicians while more senior personnel will be trained as managers. Training for junior enlisted includes the use and limitations of the assays; equipment use and maintenance; supplies and inventory; results determinations, recording, and interpretations; presumptive positive results; and reporting of results. Training for managers includes laboratory roll out, setup, and maintenance; personnel certification requirements; familiarization with testing methodologies; review and assessment of laboratory documents; establishing a food testing program and applied targeted testing; evaluation, response, and reporting of laboratory results; and laboratory audits. The majority of the course consists of hands-on technical wet labs for both technicians and managers, culminating in the grading of laboratory worksheets for technicians and a graded practical exercise for managers. Personnel that complete the course and subsequent proficiency testing through the DOD Food Analysis and Diagnostic Laboratory (FADL) will be designated as certified Surveillance Food Laboratory Technicians or Managers IAW the SFLPG. Individual subjects and laboratory methodologies emphasized are dependent upon the changing technology and mission of the contemporary operating environment.

**Special Information:**

1. Students with immunocompromised conditions, including pregnancy or who are potentially pregnant, are not allowed to attend this course. Culture methods of food products are used throughout the course. Although no foodborne pathogens are intentionally added during the course, and the capability to isolate and identify pathogens is not part of the course, it cannot be guaranteed that pathogens would not be present within the food or bottled water samples collected at the time of procurement. There is, therefore, the possibility of exposure to potential pathogens during instruction on general laboratory culture techniques.
2. Surveillance Food Laboratory Training certificates will be awarded by the Department of Defense Food Analysis and Diagnostic Laboratory (FADL) to students receiving a 70% or greater on all quizzes, 80% or above on the final examination, and an overall 80% or higher grade point average. The awarded training certificate meets the training requirement towards FADL designation as a certified Surveillance Food Laboratory Technician in accordance with the US Army Surveillance Food Laboratory Program Guide.
3. Surveillance Food Laboratory Manager Certification certificates will be awarded by the FADL to students receiving an 80% or greater on all quizzes, 80% or above on the final examination, and an overall 80% or higher grade point average.
4. Students can attend this course again after 18 months in the field as a laboratory technician, with the goal of acquiring the next level of responsibility as a laboratory manager. These students must still satisfy the prerequisites to become a laboratory manager.
5. Course specific information can be obtained at Comm (210) 221-4933 or DSN 471-4933. Apply for training via DA Form 3838 to the Department of Veterinary Science, ATTN: MCCS-WAA-V, 3630 Stanley Road, JBSA, Fort Sam Houston, TX 78234-6145.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address [usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil)

**Course International Notes:**

Must meet height weight std IAW AR 600-9 YES Required   
 iText Prerequisites: Active and Reserve Components Veterinary Corps Officers and Military Occupational Specialist (MOS) 68R (with at least 1 year of service in the 68R MOS) assigned or on assignment to a surveillance food laboratory within a MDVSS. Waiver requests must be submitted to: CDR, AMEDD Center & School, AMEDD Personnel Proponency Directorate ATTN: MCCS-DE, 2727 Hood Street, Fort Sam Houston, TX 78234-7584.   
 iiPrerequisite Courses: The Student must satisfy any one of the following Prerequisite Course Solution Sets:   
 iStudents Must: Have Graduated from course: 6-8-C20B (VC64) Phase : 2 (VC -BASIC OFFICER LEADER).   
 iOriStudents Must: Have Graduated from course: 6-8-C20B (HPSP/RC/VC64) Phase : 2 (HPSP RC VC64-BASIC OFFICER LEADER).   
 iOriStudents Must: Have Graduated from course: 6G-640A (WO) Phase : (none) (VETERINARY SVCS TECH WO BASIC).   
 iOriStudents Must: Have Graduated from course: 6-8-C9(RC) Phase : (none) (VETERINARY SERVICES OPERATIONS (RC)).   
 iOriStudents Must: Have Graduated from course: 321-68R10 Phase : (none) (VETERINARY FOOD INSPECTION SPECIALIST).   
 iOriStudents Must: Have Graduated from course: 321-91R10 Phase : (none) (VETERINARY FOOD INSP SP (BASIC)).

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B175011</b>	<b>6H-70F67(DL)</b>	<b>U</b>	<b>52.0W</b>	<b>081</b>					<b>No</b>		<b>50.00</b>

HLTH SVC HUMAN RESOURCES MGR (HRM)(DL)

Army medical Department Center and School Hea

Army

JBSA FSH, San Antonio, TX 78234

**Course Description:**

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

<b>B175016</b>	<b>326-68A10</b>	<b>U</b>	<b>41.4W</b>	<b>083</b>	<b>75</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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BIOMEDICAL EQUIPMENT SPECIALIST

Medical Education Training Campus

Army

JBSA FSH, San Antonio, TX 78234

**Course Description:**

----- Course Scope-----

this training will consist of the skills and knowledge necessary to enable a unit level maintainer to perform medical equipment maintenance service characterized by: repair by module replacement, to include simple circuit board repair, the repair of general medical, dental, or optical equipment malfunctions; the adjustment of medical, dental, or optical equipment utilizing common and special purpose tools, and Test, Measurement, and Diagnostic Equipment (TMDE); and the performance of scheduled preventive maintenance checks and services (PMCS), calibration, verification, certification, (CVC) and electrical safety tests. Upon successful completion of the course, graduates are awarded MOS 68 A.

-----Special Information-----

The 4B-F2/198-68A10 course is taught as a Tri-Service course conducted at Fort Sam Houston, San Antonio, Texas.

**Course Prerequisite Text:**

Family members dependents NOT authorized. Exceptions to this rule to allow family members to accompany IMS will only be considered if provisions are met to support family members and the exceptions are supported by SCO and approved by IMSO. The following should be considered for IMS that desire to bring family members to accompany them during their course courses demand the student spend long hours in class and many hours after class studying therefore securing a privately owned vehicle POV and driver's license for family members is highly recommended, health care insurance for family members is a must, suitable housing accommodations for family members, viable family care plan for emergencies, plans for children still attending grade school or high school. Early arrival is encouraged in order for IMS to prepare for aforementioned.

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please note that selected officers countries may attend this course.

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

----- Itemized Prerequisites-----iPULHES:222221; Must meet height and weight std IAW AR 600-9; Physical Demand Rating: Moderately Heavy; Lift Occasional 80 LB; Frequent: 40 LB; Career Management Field: 68 MEDICAL

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B175020</b>	<b>6H-300/A0811</b>	<b>U</b>	<b>1.0W</b>	<b>081</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	MEDICAL MINISTRY SUPERVISORY MGMT Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b> Family members dependents NOT authorized										
	Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment										
	Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil										
	<b>Course International Notes:</b>										
<b>B175022</b>	<b>5G-CPE-7R</b>	<b>U</b>	<b>49.0W</b>	<b>830</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CLINICAL PASTORAL EDUCATION  
Army

BROOKE ARMY MEDICAL CENTER  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

This course provides AOC 56A personnel clinical pastoral skills which will enable them to function effectively in institutional ministries at Medical Centers, Medical Department Activities, Medical Brigades, and, as appropriate, in Disciplinary Barracks. The 49-week curriculum offers instruction in interdisciplinary relationships and team concepts, the capacity to evaluate one's ministry, pastoral tools for hospital ministry, and prophetic perspectives in functions such as: preaching, teaching, leadership, management, pastoral care, and pastoral counseling. Graduates of the course will receive the 7R Skill Identifier.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

The course is primarily intended for Active Component and Reserve Component (RC) chaplains who have been selected for Voluntary Indefinite Status (VI) and whose assignments will require ministry during combat and peacetime tragedies in hospital and battlefield settings. Reserve Component students will be funded by the RC. Likewise, the course is open to the Chaplain Candidate on a space available basis with funding incurred by the Army Personnel Center. The course is also open to other service personnel on a space available basis; however, a memorandum of understanding must be established between the receiving service and the Army Clinical Pastoral Education (CPE) Program host activity. Applicants must meet physical fitness, height, and weight standards as prescribed by the Department of the Army and/or other services, as appropriate.

**SPECIAL INFORMATION: Eligibility:** The top fifteen chaplains on the order of merit list (OML) based on the Spring Voluntary Indefinite (VI) Selection Board and the top fifteen from the previous Selection Boards will constitute the eligible population to be screened for the year's CPE Program. **APPLICATION AND SELECTION PROCESS:** The selected chaplains from the VI Selection Boards will be notified by the Personnel Actions Officer, DACH-PER, and offered the opportunity to apply for the CPE Program. All applicants will complete the CPE Packet, including Form 1-1987, Application for Clinical Pastoral Education. Applications will be submitted through channels to: Chief of Chaplains, DACH-PER, 2700 Army Pentagon, Washington, DC 20330-2700; questions may be addressed by calling DSN: 225-1195. Applicants will be screened by the CPE Selection Committee. The best qualified applicants will be selected and assigned to CPE Centers. **SERVICE OBLIGATION:** Following graduation, Army AC chaplains will incur a three-year active duty service obligation (ADSO) and serve a utilization tour as determined by the DA Chief of Chaplains and/or the MEDCOM Chaplaincy. The service obligation for other graduates will be determined by the RC and other service commands respectively. The course is not open to Department of Defense Civilians.

<b>B175023</b>	<b>5G-CMM-7S</b>	<b>U</b>	<b>2.0W</b>	<b>081</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMBAT MEDICAL MINISTRY  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

This course qualifies chaplains, who have completed one unit of CPE, in the practice of six core chaplain competencies: Trauma Ministry; Crisis Ministry; Mass Casualty Ministry; Biomedical and Battlefield Ethics; Grief/Loss Ministry, and Suicide Prevention Ministry. Brooke Army Medical Center is the training site for the CMM Course. The training is intended for Active Component (AC) and Reserve Component (RC) chaplains. This course is also open to chaplain candidates and other service personnel, on a space available basis, who meet the Course prerequisites.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

Army students must possess the 56A AOC or OA56 AOC and have completed at least one of the Clinical Pastoral Education (CPE) unit. This CPE unit may be taken in civilian or military CPE training centers in regular unit or extended unit formats. Army students must also meet physical fitness, height, and weight standards as prescribed by the Department of the Army. Other service personnel must meet service-specific criteria. As appropriate, the following criteria also apply:

1. Hold status as an AC or RC chaplain or Chaplain Candidate.
  2. Must have completed the Chaplain Basic Course.
  3. Must have enrolled in the CMM Course via ATRRS through the local unit.
  4. Must receive local funding to pay TDY costs.
  5. Army students must have successfully completed the APFT within 12 months prior to attending the course.
- SPECIAL INFORMATION: Chaplain "candidates" may apply and be considered for enrollment. The course is also open to other service personnel on a space available basis; however, a memorandum of understanding must be established between the receiving service and the Army CPE host activity. The course is not open to Department of Defense Civilians.

REMARKS: In addition to the 87 academic hours, students will be required to complete, as a minimum, one 15-hour, on-call "Trauma Team" duty period. Weight and physical training assessments will be conducted during the first week of training.

<b>B175024</b>	<b>5G-F9/561-F9</b>	<b>U</b>	<b>2.0W</b>	<b>830</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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EMERGENCY MEDICAL MINISTRY  
Army

BROOKE ARMY MEDICAL CENTER  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

<b>B175025</b>	<b>6H-300/A0804</b>	<b>U</b>	<b>1.0W</b>	<b>081</b>					<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	MEDICAL MINISTRY SUBSTANCE ABUSE Army										
	<b>Course Description:</b> <b>Course Prerequisite Text:</b> Family members dependents NOT authorized  Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment  Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil <b>Course International Notes:</b>										
<b>B175026</b>	<b>6H-300/A0816</b>	<b>U</b>	<b>1.0W</b>	<b>081</b>					<b>No</b>		<b>50.00</b>
	MEDICAL MINISTRY SENIOR MORAL INJURY Army										
	<b>Course Description:</b> <b>Course Prerequisite Text:</b> Family members dependents NOT authorized  Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment  Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil <b>Course International Notes:</b>										
<b>B175093</b>	<b>6I-70H</b>	<b>U</b>	<b>3.0W</b>	<b>081</b>					<b>No</b>		<b>100.00</b>
	HEALTH SVCS PLANS, OPRS, INTEL, SEC & TNG Army										
	<b>Course Description:</b> <b>Course Prerequisite Text:</b> Family members dependents NOT authorized  Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment  Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil <b>Course International Notes:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B175094</b>	<b>6A-F14</b>	<b>U</b>	<b>0.6W</b>	<b>767</b>					<b>No</b>		<b>50.00</b>
	EMERGENCY WAR SURGERY COURSE Army										
	Defense Medical Readiness Training Institute JBSA FSH, San Antonio, TX 78234										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b> Family members dependents NOT authorized										
	Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment										
	Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil										
	<b>Course International Notes:</b>										
<b>B175111</b>	<b>3-68-C10</b>	<b>U</b>	<b>4.0W</b>	<b>081</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	INTRODUCTION TO BASIC ARMY MEDICINE Army										
	Army medical Department Center and School Hea JBSA FSH, San Antonio, TX 78234										
	<b>Course Description:</b>										
	The course is designed to fill the needs of the Active Army and Army Reserves by providing highly trained and qualified Soldiers. Instruction is delivered in a Blended Learning environment with interactive multimedia instruction; facilitated group discussions; and computer based instruction, demonstrations, and practical exercises with outcome based assessment and evaluations. Subject areas include anatomy and physiology; medical terminology; basic emergency procedures; and medical evacuation techniques. Warrior Tasks and Battle Drills will be reinforced during this training.										
	<b>Course Prerequisite Text:</b> Family members dependents NOT authorized										
	Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment										
	Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil										
	<b>Course International Notes:</b>										
<b>B175203</b>	<b>6F-F2</b>	<b>U</b>	<b>1.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	ENTRY LEVEL EXECUTIVE NURSE COURSE(ELENC) Army										
	<p>Army medical Department Center and School Hea JBSA FSH, San Antonio, TX 78234</p> <p><b>Course Description:</b> Major areas of instruction include leadership, management, productivity, organizational structure, utilization of resources, and decision making.</p> <p><b>Course Prerequisite Text:</b> Distance Learning Course. Please ensure that your computer has the capability to access this course.</p> <p><b>Course International Notes:</b> ----- Active and Reserve ANs in the rank of MAJ and above and Department of the Army Civilian RNs whose actual or anticipated AMEDD assignment involves advanced nursing administration and management responsibilities. Completion of AMEDD Officer Advanced Course for ANs. Current and unrestricted RN License. ANs must be in compliance with AR 600-9 and AR 350-41. -----Special Information----- SPECIAL INFORMATION: Selected prerequisites may be waived on an individual basis by Army Nurse Corps Branch. Active Component: To enroll, fax a DA 3838 to HRC at 1-703-325-2392. For additional information contact your MTF education branch. Reserve Components: POC for ALL USAR Soldiers (TPU, IRR, IMA) is Human Resources command, Health Services Directorate, 1-800-325-4729, option 2. Civilian Enrollments: POC is Ms. Cindy Champagne at DSN 471-7349 (commercial 210-221-7349) FAX DSN 471-8711.</p>										
<b>B175204</b>	<b>6E-F5/300-F42</b>	<b>U</b>	<b>2.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
	CLINICAL NURSE OIC/NCOIC LEADER DEVELOPMENT Army										
	<p>Army medical Department Center and School Hea JBSA FSH, San Antonio, TX 78234</p> <p><b>Course Description:</b> Course instruction is presented through guest speakers, lectures, conference, discussion, and practical exercises. Major areas of instruction include management of personnel, training, logistics, and financial resources.</p> <p><b>Course Prerequisite Text:</b> Family members dependents NOT authorized</p> <p>Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment</p> <p>Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil</p> <p><b>Course International Notes:</b> ----- Active/Reserve ANs and Department of the Army Civilians (DAC) RNs with an actual or anticipated assignment to a Clinical Head Nurse role, or a company grade staff role, or junior field grade position within a medical unit. Completion of AMEDD Officer Basic Course for ANs. Current and unrestricted RN license. Minimum of one year of experience in military nursing. ANs must be in compliance with AR 600-9 and AF 35041 -----Special Information----- Selected SECURITY: None prerequisites may be waived on an individual basis by the Army Nurse Corps Branch. Prospective applicants should contact their local Nursing Education and Training branches for application procedures. Since this course is conducted at a local hotel in San Antonio, Texas military personnel will be required to wear the Army Class B uniform, civilians may wear appropriate business casual dress. Enrolled students DO NOT need to make hotel reservations through the Lodging Success Program, the course director WILL make ALL reservations. Students will also need to bring a copy of their CBRNE completion certificate to register on the first day of class.</p>										
<b>B175205</b>	<b>6-8-C20B (MS70B/67J)</b>	<b>U</b>	<b>2.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
	MS-FLD MED ASST/MEDEVAC BASIC OFFICER LEADER Army										
	<p>Army medical Department Center and School Hea JBSA FSH, San Antonio, TX 78234</p> <p><b>Course Description:</b></p>										



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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This course meets the requirements of Initial Entry Training mandated by Title 10, U.S. Code, the completion of which is required before an officer can be deployed outside the Continental United States (OCONUS). The course is divided into three modules: Preparatory, Common Core, and Track.

Preparatory (1 week in duration). This module must be attended by those officers who have:

NOT had prior ARMY service or pre-commissioning training (e.g., U.S. Military Academy, Reserve Officer Training Corps, Officer Candidate School) within the past 4 years OR

b. Served less than 12 months in their Army National Guard or U.S. Army Reserve Unit.

(NOTE: Assignment officers should also consider sending officers with special circumstances who would also benefit from attending this Preparatory Module.)

2. Common Core (8 weeks in duration).

Common Core Module along with those OBC students who have had prior Army experience.

weeks of general military subjects, a 1-week field training exercise (FTX), and 4 weeks of Leader Competencies Training.

3. Track.

a. The Track Module begins immediately following the Common Corps Module.

b. There are 16 Track that run concurrently with students attending the Track that pertains to their specific Area of concentration (AOC). (For track lengths, see below.) There is NO track training during mobilization.

c. Track lengths are as follows:

Length	ZA Army Nurse Corps (AN)	2wks	ZB Army Dental Corps (DC)	2wks	ZC Medical Corps (MC)
lwk	ZD Medical Svc Corps (MS)/(70B/67J) Platoon Leader	2wks	ZE Medical Svc Corps (MS)/(71A,B,E) Laboratory	2wks	ZF Medical Svc Corps (MS)/(72C67) Audiology
2wks	ZG Medical Svc Corps (MS)/(72D/72E) Envir Sci/Engineer	2wks	ZH Medical Svc Corps (MS)/(72A67) NBC	2wks	ZI Medical Svc Corps (MS)/(73A/B) Behavioral Science
2wks	ZJ Medical Svc Corps (MS)/(67E) Pharmacy	2wks	ZK Medical Svc Corps (MS)/(67F) Optometry	2wks	ZL Army Med Spec Corps (SP)/(65A) Occupational Therapy
lwk	ZM Army Med Spec Corps (SP)/(65B) Physical Therapy	lwk	ZN Army Med Spec Corps (SP)/(65C) Dietitian	lwk	ZO Army Med Spec Corps (SP)/(65D) Physician Assistant
2wks	ZP Veterinary Corps (VC)	5wks			

**Course Prerequisite Text:**  
Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Physical Fitness Training-  
Participation in physical fitness training is required. Check SC-TMS Course Description, International Notes, and Prerequisites for prerequisite physical fitness requirements

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddc.list.intl-military-student-office@mail.mil

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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-----Itemized Prerequisites----- Officer Branch: MS - MEDICAL SERVICE CORPS -----

- Prerequisites are in accordance with (IAW) AR 350-1, and DA PAM 611-21. However, officers must not have received credit for any other AMEDD OBC.
- To attend this course all students must be entry level, Active Duty, AMEDD commissioned officers, including those who are members of the Active- Guard Reserve (AGR) Program.
  - Army National Guard and U.S. Reserve AMEDD officers may attend this course on a space available basis.
  - All Reserve Component (RC) Medical Service Corps officers possessing any 70 series Area of Concentration (AOC) or 67J AOC MUST attend this course instead of the OBC for the Reserve Component (i.e., 6-8-C20 (RC)).
- Officers must attend the Preparatory course of instruction prior to participating in the OBC Common Core if they have NO prior ARMY service or pre-commissioning training (e.g., USMA, ROTC, OCS) within the past 4 years or served less than 12 months in the Army National Guard or the U.S. Army Reserve.
- OBC (All Corps) includes: a physical training program (which includes a mandatory Record Army Physical Fitness Test), and a field training exercise exercise (FTX). The FTX includes the following: nuclear, biological and chemical warfare defense, land navigation, weapons training and Combat Health Health Support. These areas have been determined to be crucial to the mission of the Army to the extent that non-performance in the field might constitute a life-threatening situation or cause mission failure of the individual officer and/or his/her unit. Therefore, officers WILL NOT BE ENROLLED in this course if they have a medical or physical condition, or a valid physical profile (to include a pregnancy profile), that precludes them from participating in these areas.
  - SPECIAL INFORMATION: Students are enrolled according to their AMEDD corps due to the varying lengths of the AOC-specific tracks. The entire course, to include the appropriate track, must be completed for a student to receive credit for this course.
    - Obligated service requirements for Reserve Component officers are IAW NGR 350-1 and AR 135-200. Active Component officers incur no additional service obligation for course attendance, IAW AR 350-10.

SECURITY: None

<b>B175206</b>	<b>6-8-C20B (AN66)</b>	<b>U</b>	<b>2.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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AN-BASIC OFFICER LEADER COURSE  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

This course meets the requirements of Initial Entry Training mandated by Title 10, U.S. Code, the completion of which is required before an officer can be deployed outside the Continental United States (CONUS). The course is divided into three modules: Preparatory, Common Core, and Track.

- Preparatory (1 week in duration). This module must be attended by those officers who have:
  - NOT had prior ARMY service or pre-commissioning training (e.g., U.S. Military Academy, Reserve Officer Training Corps, Officer Candidate School) within the past 4 years OR
  - Served less than 12 months in their Army National Guard or U.S. Army Reserve unit.
 (NOTE: Assignment officers should also consider sending officers with special circumstances who would also benefit from attending this Preparatory Module.)
- Common Core (8 weeks in duration).
  - After students complete the Preparatory Module, they attend the Common Core Module along with those CEO students who have had prior Army experience.
  - The Common Core consists of 3 weeks of general military subjects, a 1-week field training exercise (FTX), and 4 weeks of Leader Competencies Training.
- Track.
  - The Track Module begins immediately following the Common Corps Module.

b. There are 16 Tracks that run concurrently with students attending the Track that pertains to their specific Area of Concentration (AOC). (For track lengths, see below.) There is NO track training during mobilization.

c. Track lengths are as follows:

Length	ZB Army Dental Corps	2wks	ZC Medical Corps (MC)	1wk	ZD Medical Svc Corps (MS)/(70B/67J)	
Platoon Leader	2wks	ZE Medical Svc Corps (MS)/(71A,B,E) Laboratory	2wks	ZF Medical Svc Corps (MS)/(72C67) Audiology	2wks	ZG
Medical Svc Corps (MS)/(72D/72E) Envir Sci/Engineer	2wks	ZH Medical Svc Corps (MS)/(72A67) NBC	2wks	ZI Medical Svc Corps (MS)/(73A/B)		
Behavioral Science	2wks	ZJ Medical Svc Corps (MS)/(67E) Pharmacy	2wks	ZK Medical Svc Corps (MS)/(67F) Optometry	2wks	ZL
Army Med Spec Corps (SP)/(65A) Occupational Therapy	1wk	ZM Army Med Spec Corps (SP)/(65B) Physical Therapy	1wk	ZN Army Med Spec Corps (SP)/(65C)		
Dietitian	1wk	ZO Army Med Spec Corps (SP)/(65D) Physician Assistant	2wks	ZP Veterinary Corps (VC)	5wks	

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Physical Fitness Training-

Participation in physical fitness training is required. Check SC-TMS Course Description, International Notes, and Prerequisites for prerequisite physical fitness requirements

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites----- Officer Branch: AN - ARMY NURSE CORPS -----

- Prerequisites are in accordance with (IAW) AR 350-1, and DA PAM 611-21. However, officers must not have received credit for any other AMEDD OBC.
- To attend this course all students must be entry level, Active Duty, AMEDD commissioned officers, including those who are members of the Active- Guard Reserve (AGR) Program.
  - Army National Guard and U.S. Reserve AMEDD officers may attend this course on a space available basis.
  - All Reserve Component (RC) Medical Service Corps officers possessing any 70 series Area of Concentration (AOC) or 67J AOC MUST attend this course instead of the OBC for the Reserve Component (i.e., 6-8-C20 (RC)).
- Officers must attend the Preparatory course of instruction prior to participating in the OBC Common Core if they have NO prior ARMY service or pre-commissioning training (e.g., USMA, ROTC, OCS) within the past 4 years or served less than 12 months in the Army National Guard or the U.S. Army Reserve.
- OBC (All Corps) includes: a physical training program (which includes a mandatory Record Record Army Physical Fitness Test), and a field training exercise (FTX). The FTX includes the following: nuclear, biological and chemical warfare defense, land navigation, weapons training, and Combat Health Support. These areas have been determined to be crucial to the mission of the Army to the extent that non-performance in the field might constitute a life-threatening situation or cause mission failure of the individual officer and/or his/her unit. Therefore, officers WILL NOT BE ENROLLED in this course if they have a medical or physical condition, or a valid physical profile (to include a pregnancy profile), that precludes them from participating in these areas.

-----Special Information----- SPECIAL INFORMATION: 1. Students are enrolled according to their AMEDD corps due to the varying length of the AOC-specific tracks. The entire course, to include the appropriate track, must be completed for a student to receive credit for this course. 2. Obligated service requirements for Reserve Component officers are IAW NGR 350-1 and AR 135-200. Active Component officers incur no additional service obligation for course attendance, IAW AR 350-100.

<b>B175208</b>	<b>6H-F27</b>	<b>U</b>	<b>3.0W</b>	<b>871</b>	<b>80</b>	<b>A</b>	<b>No</b>	<b>50.00</b>
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AEROMEDICAL PSYCHOLOGY TRAINING  
Army

USA SCHOOL OF AVIATION MEDICINE  
FORT RUCKER, AL 36362

**Course Description:**

The course covers aviation medicine, flight psychology regulations, psychological issues of flight and combat, aircraft accident investigation, physiological effects of flight, experience a 25,000 foot altitude chamber flight, back seat flight time to include night vision goggles, and MEDECVAC hoist operations training.

**Course Prerequisite Text:**

- Family members dependents accepted with coordination with SATFA and IMSO. Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive. Fort Rucker is unable to provide adequate life-cycle support for IMS dependents. The SCO can authorize dependents on an ITO only after obtaining IMSO concurrence and this is to be done solely on a case-by-case basis. IMS who elect to bring unauthorized dependents will do so at their own expense and these dependents must maintain self-sufficiency for the duration of their sponsor's U. S. Army sponsored training in CONUS. Additionally, these unauthorized dependents will not receive a U. S. Uniformed Services Identification and Privilege Card. If the IMSO authorizes the SCO to include IMS dependents on the ITO, then DSCA Policy Memorandum 10-39, 23 June 2010, the U. S. Army Supplement to DSCA Policy Memorandum 10-39, 2 September 2010, and the DSCA Policy Memorandum 11-32, 15 Aug 11, prevail. Prior to SCO including dependents on ITO line 12 a-b, they must first validate that the IMS has purchased proper, and sufficient healthcare coverage insurance if applicable. IMS whose authorized dependents arrive without proper healthcare coverage will not be issued a U.S.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Common Access Card CAC . Additionally, these dependents will have a maximum of 10 working days in which to secure proper and sufficient healthcare coverage or obtain country indemnification via an ITO agreement. A copy of the healthcare coverage insurance policy is to be provided to the IMSO for review and approval. When it is confirmed that the policy includes proper and sufficient healthcare coverage, then the IMSO may proceed with issuing the U.S. Uniformed Services Identification and Privilege Card to the authorized dependents.

The SCO is required to provide the IMS dependent's healthcare insurance policy in English to the IMSO at the first CONUS training location not later than 16 days prior to IMS report date. The policy may be mailed to the IMSO, but must be received by the IMSO not later than 16 days prior to the report date to the first CONUS training location

FAX Number 334 255-9168 or DSN 558-9168  
 E-mail gladys.martin.civ@mail.mil English Courses  
 or victor.d.oliver@mail.mil Spanish Courses

International Military Student Office  
 D Co 1-13th Avn Regt  
 ATTN Gladys Martin or Damien Oliver for Spanish Courses  
 Fort Rucker AL 36362

IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.  
 2 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

#### NON FLIGHT COURSES

Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots  
[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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3 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, Rotary Wing Instrument Course, and Rotary Wing Instrument Flight Examiner Course will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

4 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal. Please review Course Description and Prerequisites.

5 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

6 Students should be issued an A2 Visa in case their training is extended.

7 Students should bring an International Driver s License with them if available .

8 InterContinental Hotels Group IHG operates military lodging. Cost is 68.25 per day. Students staying at IHG 180 days or less will be charged a 4 Alabama State Sales Tax. Students who receive TLA will be exempt from the sales tax if their charges for lodging are Direct Billed by IHG. Directions to IHG are  
 From Daleville Gate You will be on 3rd Ave. Turn left at first red light onto Novosel Street. Go to the second light and turn left onto Ruf formally 5th Ave . Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Enterprise Gate You will be on Andrews Ave. Proceed through post for 2.5 miles. Turn left onto Tomahawk Street just past gas station . Cross over Ruf formally 5th Ave . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Ozark Gate You will be on Andrews Ave. Proceed through post for 5 miles. Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

Corvias Military Housing offers a variety of options for accompanied and unaccompanied students. They offer 2 or 3 bedroom homes, completely furnished to include washer and dryer, internet, and utilities. Visit them at [Rucker.CorviasMilitaryLiving.com](http://Rucker.CorviasMilitaryLiving.com) or 334-503-3644.

9 Travel and Living Allowance TLA is paid at the following rate for authorized IMS

A Flight Courses 41.00 per day On Post 57.00 per day Off Post

B Non-Flight Courses 24.85 per day On Post 57.00 per day Off Post

C Lodging will be paid according to actual charges of Post Housing not to exceed 93.00 per day.

Students attending courses 5 weeks or less must be paid in advance by SCO for all costs prior to departure of country IAW AR 12-15. Ft Rucker does not have a Pay Facility. Any money given to the students requires opening of a bank account, submission of travel vouchers and at least a 10 day turn around in order for money to process.

10 Students and their dependents are required to furnish 2 forms of photo ID translated into English in order to be issued an ID Card. Examples include Passport, VISA, Military ID Card in English , Driver s License in English , etc.

11 Baggage Fees. International Flights There is no charge for the first piece of luggage 50 lb limit . The cost for the second piece of luggage is based on final destination. Amounts range from 50 - 200 depending on final destination. The third bag and fourth bags will cost 200 - 285 each depending on final destination. There will be additional charges for any bag that weighs over 50 lbs. They allow one carry-on bag that is small enough to fit in the overhead compartment and 1 personal carry-on item handbag, computer, etc . Domestic Flights First bag 25. Second Bag 35. Third and fourth bags are charged according to weight and destination. Domestic flights are for itineraries with no connecting international flights i.e. students going to other training destinations within the Continental U. S.

12 Due to limited staff and resources, we request that all in-coming students arrive at the airport no later than 1800, Monday Friday all arrivals and departures need to be scheduled during regular duty hours, 0730 1615 if possible . If students require a taxi from the airport, they may call one of the following

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	Quick Service Cab334-774-8353 City Cab334-792-2138 Happy Cab 2334-390-0800 AAA Cab334-393-0499 or 334-794-6359										
	13 Early arrivals are discouraged unless ITO is amended to reflect the new report date. IMS are unable to get an ID card prior to the report date on their ITO.										
	14 IMSO cell phone number is 334 714-1896 for non-life threatening emergencies only .										
	15 Many courses are filled with curriculum and training up to the day of graduation. Some flying courses may be extended due to weather and other things beyond USAACE s control. Therefore, Country SCO should not purchase round trip tickets for the IMS with a specified end date. End date should be left open to avoid Country having to pay penalties in case training is delayed. We will not schedule IMS to leave on holidays or weekends unless it is an emergency. IMSO will make every effort to accommodate and assist students, but staff overtime resources required for student airport transportation are limited. Worst case, taxi service is available and IMSO can assist in coordination.										
	16 IMSO realizes that many of our IMS are accustomed to having domestic help in their homes. They need to be advised that domestic help in the US is very expensive. They should come here with basic laundry skills, cooking skills without setting off fire alarm , and cleaning skills including cleaning the kitchen, stove, refrigerator, and washing dishes .										
	17 Rental cars are recommended for Advanced Aircraft Courses AQC, IPC, MTP , FSXXI IERW Track Courses, Aviation Maintenance Officer Course, Basic Officer Leadership Course, and Aviation Captain s Career Course. Fort Rucker does not provide transportation to these courses flight line or academics . All students attending Spanish Courses are provided transportation to and from the Flight Line. Students attending FSXXI IERW are required to ride the bus due to limited parking space at the Flight Line. However, they do require transportation to and from the pickup and drop off points for safety reasons. The pickup schedule for morning flight line training is around 0430. Drop off schedule for evening flight line training is after 0100.										
	18 If IMS arrive after hours or on the weekend, they need to check into the hotel. Emergency contact number is 334-714-1896 IMSO cell phone . They will need to report to IMSO at 0800 on the first working day after their arrival. They will need to bring the following items with them when they report  ITO with any amendments Passport VISA for IMS and accompanied dependents Medical records Flight records Proof of medical coverage for any accompanied dependents										
	19 Questions may be addressed to the following  English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558 Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558										
	20 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.										
	15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.										
	15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.										
	15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.										
	<b>Course International Notes:</b> Active and Reserve Component Army, Navy, Air Force and allied nation clinical psychologists. IAW AR 40-501, the student must possess a valid Class 3 Flight Physical. Army personnel must meet height and weight standards IAW AR 600-9. SPECIAL INFORMATION: N/A										
<b>B175211</b>	<b>300-68W10</b>	<b>U</b>	<b>16.0W</b>	<b>083</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMBAT MEDIC SPECIALIST  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Scope: To prepare enlisted personnel to become soldier medics and provide emergency medical treatment, limited primary care, force health protection and evacuation in a variety of operational and clinical settings from point of injury or illness through the continuum of military health care. The trainee receives specific training in combat and military operations other-than-war casualty care, medical care for patients exposed to weapons of mass destruction, deployable medical systems, aircraft and ground evacuation, and casualty triage and processing. The course trains the requirements of the National Registry of Emergency Medical Technicians - Basic (EMT-B) as a foundation for the Health Care Specialist. Upon successful completion of this course soldiers will be National Registry certified as an EMT-B. Scope: To prepare enlisted personnel to become soldier medics and provide emergency medical treatment, limited primary care, force health protection and evacuation in a variety of operational and clinical settings from point of injury or illness through the continuum of military health care. The trainee receives specific training in combat and military operations other-than-war casualty care, medical care for patients exposed to weapons of mass destruction, deployable medical systems, aircraft and ground evacuation, and casualty triage and processing. The course trains the requirements of the National Registry of Emergency Medical Technicians - Basic (EMT-B) as a foundation for the Health Care Specialist. Upon successful completion of this course soldiers will be National Registry certified as an EMT-B.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

**Physical Fitness Training-**

Participation in physical fitness training is required. Check SC-TMS Course Description, International Notes, and Prerequisites for prerequisite physical fitness requirements.

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>-----Itemized Prerequisites----- iPULHES: 111121 Must meet height weight std IAW AR 600-9 : REQUIRED Physical Demand Rating: MODERATELY HEAVY - LIFT OCCASIONAL 80 LB, FREQUENT 40 LCareer Management Field: 91 - MEDICAL i----- Prerequisites: Open to Active Army CPL/SPC non-promotable and below. Army Reserve and Army National Guard soldiers may attend if they are a Sergeant or below. RC Soldiers SGT(P) and above must request a waiver from APPD to attend this course. Soldiers holding MOS 91A, 91K, 91P, or 91V will not be considered. A minimum score of 105 in aptitude area ST, minimum GT of 110 in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to January 2002 and a minimum score of 102 in aptitude area ST, minimum GT of 110 on (ASVAB) tests administered on or after 2 January 2002 is required. ASVAB Test administered on or after 01 July 2004, will have an ST requirement of 101 and a GT of 107. The service-remaining requirement (SRR) for in-service AA soldiers upon completion of this course is 14 months, IAW AR 614-200, Chapter 4, Table 4-1. The TIS remaining requirement for the Army Reserve is 24 months and 36 months for the National Guard. As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Soldiers who do not meet the TIS remaining requirements must extend or re-enlist prior to departing their duty station. Applicants may substitute a GED equivalency for a High School Diploma. Enlisted women who are pregnant will be processed IAW AR 635-200. Applicants who have an aversion to blood or body fluids are encouraged not to apply. Soldiers must have no history of a felony conviction, no history of conviction of crimes involving an out of hospital patient or a patient or resident of a medical care facility, financial exploitation of a person entrusted to the care of the applicant, any weapons/ammunition/explosives/arson charges, any drug activity involving illegal possession, buying, selling, or distribution (dealing) of controlled substances or synthetics, violence against person or property and no sexual misconduct. The physical profile serials (PULHES) applies to initial entry soldiers only and is not be used as a prerequisite for soldiers reclassifying into this MOS.i-----Special Information----- iSPECIAL INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Applicants requiring a waiver for any of the prerequisites must submit a DA Form 4187 requesting a waiver(s) along with a copy of their Form 2-1 and ERB to the CDR, AMEDD Center &amp; School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 East Grayson St., Fort Sam Houston, Texas 78234-5052.-----Itemized Prerequisites----- iPULHES: 111121 Must meet height weight std IAW AR 600-9 : REQUIRED Physical Demand Rating: MODERATELY HEAVY - LIFT OCCASIONAL 80 LB, FREQUENT 40 LCareer Management Field: 91 - MEDICAL i----- Prerequisites: Open to Active Army CPL/SPC non-promotable and below. Army Reserve and Army National Guard soldiers may attend if they are a Sergeant or below. RC Soldiers SGT(P) and above must request a waiver from APPD to attend this course. Soldiers holding MOS 91A, 91K, 91P, or 91V will not be considered. A minimum score of 105 in aptitude area ST, minimum GT of 110 in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to January 2002 and a minimum score of 102 in aptitude area ST, minimum GT of 110 on (ASVAB) tests administered on or after 2 January 2002 is required. ASVAB Test administered on or after 01 July 2004, will have an ST requirement of 101 and a GT of 107. The service-remaining requirement (SRR) for in-service AA soldiers upon completion of this course is 14 months, IAW AR 614-200, Chapter 4, Table 4-1. The TIS remaining requirement for the Army Reserve is 24 months and 36 months for the National Guard. As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Soldiers who do not meet the TIS remaining requirements must extend or re-enlist prior to departing their duty station. Applicants may substitute a GED equivalency for a High School Diploma. Enlisted women who are pregnant will be processed IAW AR 635-200. Applicants who have an aversion to blood or body fluids are encouraged not to apply. Soldiers must have no history of a felony conviction, no history of conviction of crimes involving an out of hospital patient or a patient or resident of a medical care facility, financial exploitation of a person entrusted to the care of the applicant, any weapons/ammunition/explosives/arson charges, any drug activity involving illegal possession, buying, selling, or distribution (dealing) of controlled substances or synthetics, violence against person or property and no sexual misconduct. The physical profile serials (PULHES) applies to initial entry soldiers only and is not be used as a prerequisite for soldiers reclassifying into this MOS.i-----Special Information----- iSPECIAL INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Applicants requiring a waiver for any of the prerequisites must submit a DA Form 4187 requesting a waiver(s) along with a copy of their Form 2-1 and ERB to the CDR, AMEDD Center &amp; School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 East Grayson St., Fort Sam Houston, Texas 78234-5052.</p>										
<b>B175212</b>	<b>321-F14</b>	<b>U</b>	<b>2.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ADVANCED FOOD TECHNOLOGY  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

<b>B175215</b>	<b>6F-66G</b>	<b>U</b>	<b>16.0W</b>	<b>839</b>	<b>80</b>	<b>R</b>			<b>No</b>		<b>50.00</b>
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OB/GYN NURSING  
Army

Darnell Army Medical Center  
Fort Hood, TX 76544

**Course Description:**

Course instruction is presented through lectures, conferences, discussion, practical exercises, examinations, and clinical practicum. Major areas of instruction include Fundamentals of OB/GYN nursing, high risk and complicated pregnancy, assessment and care of newborn, family planning and gynecology, leadership and readiness training, legal considerations in OB/GYN nursing, and identifying and managing OB/GYN emergencies.

**Course Prerequisite Text:**

**Course International Notes:**

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Active and Reserve ANS and Department of the Army civilian Registered Nurses with an interest in the field of Obstetric-Gynecological nursing. ANs must have completed the AMEDD Officer Basic Course. Active Duty ANs must complete a one year utilization tour after graduating from the course. Applicants must have a current and unrestricted RN license. AN Officers must meet the height and weight standards IAW AR 600-9 and APFT standards IAW AR 350-41. Obligated service for Reserve Components, IAW NGR 350-1, AR 135-200, AR 600-9 and AR 350-41. ----- SECURITY: None

-----Special Information-----

SPECIAL INFORMANTION:

<b>B175217</b>	<b>7M-F3</b>	<b>U</b>	<b>5.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PATIENT ADMIN/ASSOC HEALTHCARE ADMIN COURSE  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

The program is conducted at the U.S. Army Medical Department Center and School (AMEDDC&S), Fort Sam Houston, Texas. Instruction focuses on three major areas: (1) Healthcare Administration covers topics on Principles of Managed Care; Introduction to Health Care Systems; Total Quality Management; Resource Allocation and Management; Healthcare Law and Ethics; Information Systems for Healthcare Management; Introduction to Productivity; Healthcare Statistics & Benchmarking; Civilian Employee Management; Labor-Management Relations; and TRICARE; (2) Patient Administration covers topics on Healthcare Entitlements; Patient Accountability; Patient Affairs: Uniform Business Office; Disposition of the Medically Unfit; Outpatient and Inpatient Coding; Casualty and Data Reporting; (3) Patient Movement and Tracking covers Domestic Patient Movement and Theater Regulating; and TRANSCOM Regulating and Command & Control Evacuation System (TRAC2ES). Training strategies used include conference/discussion, hands-on automation, and web-based training. Students have opportunities to observe a Physical Evaluation Board in session and to receive training at Brooke Army Medical Center. The course provides mandatory CBRNE training.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

The course is open to AMEDD Active Component (AC) Medical Service Corps (MSC) officers in the grade of O3 or below and Reserve Component (RC) MSC officers in the grade of O4 or below. Must have successfully completed an AMEDD Officer Basic Course, AMEDD Basic Officer Leader Course, or equivalent. AC officers above O3 and RC officers above O4 must receive a waiver from the 70E OTSG Consultant. RC officers, except those on extended active duty, incur a Ready Reserve obligation of at least 2 years following course completion. RC officers must be able to complete the obligated service requirements before mandatory removal from active status because of age or service. See Special Information for award of AOC 70E67. Selection priority is to individuals with current or tentative assignment in 70E67. Students must meet height and weight standards IAW AR 600-9. SECURITY: NONE

Special Information----- Students should bring a Class A Uniform, two sets of BDU's (Battle Dress Uniforms) with boots, and Army or civilian attire suitable for physical training. Also, recommend students bring a personal computer in addition to 10 copies of orders. IA After successfully completing the course and serving one year in a 70E position, AC officers are eligible to request award of AOC 70E67 by submitting DA Form 4187 with supporting course completion documentation through their chain of command and the 70E OTSG Consultant, to their Career Manager, HRC-Alexandria. USAR officers must submit DA Form 1059 with a written request for award of AOC 70E67 through their chain of command to HRC-St Louis, Team AMEDD: ARNG officers must submit DA Form 1059 with a written request for award of AOC 70E67 through their chain of command to their MILPO. IA Additional information and Points of Contact for the Patient Administration/Associated Healthcare Administration Course may be accessed at <https://pad.amedd.army.mil/pab>.

B175218	9E-SI5K/920-SQI8	U	2.0W	081	80	A			No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMMON FACULTY DEVELOPMENT-INSTRUCTOR COURSE  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Emphasis is placed on the Systems Approach to Training process, communication skills, audiovisual support, writing lesson plans in the ASAT format, writing objectives, writing test items, and presenting instruction.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please try to schedule all arrival flights during normal duty days hours Monday through Friday from 0600 to 1700 hours. By doing so, it will ensure that a staff member is available to meet your student at the airport.

Finally, if the students flight is delayed, please tell the student to notify the IPD NCOIC as soon as possible. Their phone number is 210 889-1232.

Uniform Requirements This is a short course. Recommended bringing only the amount of uniforms needed for the duration of the course, to include raincoat.

Students may consider bringing a laptop or purchasing one once they arrive for personal use in the room. Internet is provided free of charge. During off duty hours, free Wireless Internet access is available in lodging.

Students may want to bring a cell phone with international capabilities or plan on purchasing a prepaid cell phone, international calling card or use Skype on personal laptops. Pay phones are not available.

If applicable, please email Healthcare Coverage Policy information to intl-military-student-office@mail.mil or fax the information to 210 221-8968 DSN 471-8968.

For courses that are two weeks or less in duration, it is strongly recommended that respective countries provide to their personnel a Travel Living Allowance TLA prior to their departure. The reason behind this request, is that this office does not have enough time to process a payment prior to the persons scheduled departure.

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**Course International Notes:**

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Officers, Warrant Officers, Enlisted personnel whose prospective assignment is duty at the AHS as instructors and/or supervisors of instructors. Qualified civilians recommended by the the appropriate department chief or branch chief. Students must meet physical and mental standards in accordance with DA Pamphlet 611-21. Fitness Test must indicate a PASS. Students should also be proficient in word processing as well as a graphics program. Security clearance in not required. Minimum service time remaining upon completion of class is 6 months.

<b>B175219</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>99.0W</b>	<b>B501</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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SPECIAL DENTAL TNG-CANADA  
Army

OFFICE OF THE SURGEON GENERAL  
FALLS CHURCH, VA 22015-

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B175221</b>	<b>3-68-C45</b>	<b>U</b>	<b>3.0W</b>	<b>082</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>

AMEDD ADVANCED LEADER COURSE

Army

NCO ACADEMY - MEDICAL DEPT CENTER SCHOOL

JBSA FSH, San Antonio, TX 78234

**Course Description:**

Leadership skills; NCO duties, responsibilities, and authority, and how to conduct performance oriented training.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Physical Fitness Training-

Participation in physical fitness training is required. Check SC-TMS Course Description, International Notes, and Prerequisites for prerequisite physical fitness requirements

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT . SAOs should ensure the ITO block stating physical fitness training is required is checked.

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

Active Army or Reserve Component enlisted soldiers that meet enlistment requirements. Selected by PERSCOM (Active Army) or recommended by unit commander (Reserve Component). Qualified in any MOS. Meets requirements outlined in AR 351-1, para 5-14, and met TABE requirements. Active and Reserve soldiers over 40 must complete required medical screening and received status prior to attending. Only SSGs and promotable SGTs will attend. Successfully completed PLDC or equivalent unless promoted prior to linkage of NCOES to promotion. Successfully completed PLDC at least 6 months prior to attending this phase. Meet requirements listed in AR 351-1 (Being replaced by AR 350-1), TR 351-10, and TR 351-18.

SPECIAL INFORMATION: This phase is non-MOS specific, taught in an NCO academy environment using small group instruction. Cadre assesses the students' leadership potential and evaluates their ability to apply lessons learned and effectively lead their classmates in various leadership environments. This phase will be conducted in resident mode to AC/AT/ADT/IDT students.

<b>B175225</b>	<b>301-68D10</b>	<b>U</b>	<b>12.0W</b>	<b>830</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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OPERATING ROOM SPECIALIST PH 2  
Army

BROOKE ARMY MEDICAL CENTER  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

The 91D, Operating Room Specialist Course Phase 2 clinical Practicum is designed to provide the student with clinical experiences in performing entry level surgical technology skills, while enabling the student to apply theories, concepts, and procedural foundations from Phase 1. Supervised on the job training focuses on the principles of surgical technology practice, and the instruments, supplies, and equipment for surgical procedures. Clinical study and practicum includes anatomy and physiology; vital signs; cardiopulmonary resuscitation; principles and methods of sterilization and disinfection; storage and handling of sterile supplies; identification and care of surgical instruments, specialized equipment, sutures, needles, blades, linen, and corrosion-resistant metalware; duties of the scrub and circulating technician; principles and practices of sterile technique and standard precautions; transporting and positioning patients, operating room safety; handling of specimens, medications, dyes and hemostatic agents; and surgical specialties as they relate to selected surgical procedures.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address [usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil)

**Course International Notes:**

Must have successfully completed Phase 1.

<b>B175226</b>	<b>301-68D10</b>	<b>U</b>	<b>9.6W</b>	<b>083</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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OPERATING ROOM SPEC PH 1  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

The 91D10, Operating Room Specialist Course is designed to provide the student with a working knowledge of principles of surgical technology practice, and the instruments, supplies, and equipment for surgical procedures. Phase 1 (9 weeks) didactic study includes: basic anatomy and physiology; vital signs, cardiopulmonary resuscitation; principles and methods of decontamination, sterilization and disinfection; storage and handling of sterile supplies; identification and care of surgical instruments, specialized equipment, sutures, needles, blades, linen, and corrosion-resistant metalware; duties of the scrub and circulating technician; principles and practices of sterile technique and standard precautions; transporting and positioning patients; operating room safety; handling of specimens, medications, dyes and hemostatic agents; and surgical specialties as they relate to selected surgical procedures. A field training exercise (FTX) is also incorporated into the course. Phase 2 (10 weeks) is on-the-job training in the clinical environment. Total course length: 19 weeks.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites----- PULHES: 222221 Must meet height weight std IAW AR 600-9 : REQUIRED  
Normal Red/Green (RG) Perception: REQUIRED Physical Demand Rating: MEDIUM - LIFT OCCASIONAL 50 LB, FREQUENT 25 LB Career Management  
Field: 91 - MEDICAL ASVAB ST Score: 091 -----  
CPL/SPC non-promotable and below, National Guard and Army Reserve SSG (see special information) and below, and DOD civilians. Active Army and Reserve Component soldiers holding MOS 91A, 91K, 91P, 91V, and 91WM6 will not be considered. The service remaining requirement (SRR) for in-service Active Army soldiers upon completion of this course is 16 months IAW AR 614-200, Chapter 4, Table 4-1. NGR 351-1 (3 years) and AR 135-200 (2 years) govern SRR for the Reserve Component. As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial MobilizationMental and physical standards IAW DA PAM 611-21. No aversion to the sight of internal organs or blood; no history of chronic or recurrent skin disorders; and no allergic conditions to cleaning agents, antiseptics, or disinfectants. All soldiers must be able to stand for long periods of time, and with no temporary disability including pregnancy or postpartum complications at anytime during the course. Enlisted women who are pregnant must be processed IAW AR 635-200. Prior to the departure from home station, soldiers are required to reenlist or reenlist or extend their terms of enlistment in order to fulfill the SRR upon completion of the course. When reporting to the AMEDD Center & School for training, and it is determined that the soldiers do not meet the SRR, they will not be accepted into the course unless they reenlist or extend to meet the SRR. The physical profile serials (PULHES) applies to initial entry soldiers only, and is not to be used as a prerequisite for soldiers reclassifying into this MOS. A minimum score of 92 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. A minimum score of 95 in aptitude area ST on ASVAB tests administered on and after 2 January 2002 and prior to 1 July 2004. A minimum score of 91 in aptitude area ST on ASVAB tests administered on and after 1 July 2004. ---

----- SECURITY: None -----Special Information----- SPECIAL  
INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. DOD civilians must be assigned to MEDCOM and unit commanders incur all TDY and travel costs associated with civilian training. Active Army must utilize DA Form 4187 and include ERB, DA Form 2-1, and letters of recommendation from an Operating Room surgeon or nurse, and letters of commendation from the chain of command evaluating applicant's potential and ability to complete the training. National Guard and Army Reserve SSGs' will receive a certificate of completion for attending this course, additional skill level 30 training is required to be awarded the MOS. SUBMIT ALL REQUESTS FOR WAIVERS TO: CDR, AMEDD Center & School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052.

B175227	302-68X10	U	16.8W	083	80	A	No	50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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BEHAVIORAL HEALTH SPECIALIST  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

To provide entry level knowledge, skills, and communication techniques required to assess/evaluate military personnel and their family members in need of mental health care; and provide communication techniques in the areas of human development, psychopathological disorders, psychological testing, consultation, interviewing, and counseling. The course combines didactic classroom instruction, closely supervised practical exercises, and an intensive closely supervised clinical practicum. Emphasis is on communication skills, psychological testing, assessment procedures, interviewing and counseling approaches.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please note that selected officers countries may attend this course.

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites-----  
 Normal Red/Green (RG) Perception: REQUIRED  
 Management Field: 91 - MEDICAL  
 Army SPC non-promotable and below, Reserve Component SGT and below, and DoD civilians. RC Soldier SGT (P) and above must request a waiver from APPD to attend this course. Active and Reserve Component Soldiers holding PMOS 91A, 91K, 91P, 91V and 91WM6 will not be considered. Minimum time in service (TIS) remaining requirement upon completion of the course is 17 months for active Army. Time in service remaining requirements for Reserve components is governed by NGR 351-1 (4 Years) or USAR 135-20 (2 Years). As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Soldiers must extend or re-enlist to meet time in service remaining requirement before starting the course. Soldiers height and weight must be IAW AR 600-9. Minimum score of 105 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) if tested prior to 2 January 2002. Minimum ST 102 if tested after 2 January 2002 and before 1 July 2004. Minimum ST score of 101 if tested after 1 July 2004 and a minimum Physical profile of 11121. Soldiers must be a High School Graduate or have a GED Equivalency. SOLDIERS WILL NOT BE PREGNANT. Prior to the departure from home station, soldiers are required to reenlist or extend their term of enlistment in order to fulfill the time in service remaining requirement upon completion of the course. When reporting to the AMEDDC&S for training, and it is determined that soldiers do not meet the TIS remaining requirement, they will not be accepted into the course they requested unless the TIS requirements are fulfilled.  
 None

PULHES: 11121  
 Physical Demand Rating: MODERATELY HEAVY - LIFT OCCASIONAL 80 LB, FREQUENT 40 L  
 Must meet height weight std IAW AR 600-9 : REQUIRED  
 Career

Active

SECURITY:

<b>B175228</b>	<b>300-68C10</b>	<b>U</b>	<b>11.6W</b>	<b>081</b>	<b>70</b>	<b>A</b>	<b>No</b>	<b>50.00</b>
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PRACTICAL NURSE - PHASE 1  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Scope: This three-phased course trains the Licensed Practical Nurse, ASI M6 in skills and knowledge necessary to become a proficient entry level nursing care provider. The students training encompasses nursing for in/outpatient care, emergent and minor acute treatments, and casualty care management. The ASI M6 graduate will be trained to the licensing standards of the Texas Board of Vocational Nurse Examiners. Additionally, the student receives specific training in military hospital field nursing, force medical protection, deployable medical systems and equipment and critical care. This course is taught in three Phases: Phase 1 at the Academy of Health Sciences, Fort Sam Houston (8 weeks) and Phase 2 and 3 at designated MTFs (44 weeks). The total course length is 52 weeks .

P                   hase 1 provides an expansion of basic Anatomy and Physiology presented in the primary MOS Health Care Specialist Course and introduces the fundamentals of Microbiology, Nutrition, and pharmacological mathematic concepts, fundamentals of nursing, train field-nursing skills/tasks, allow for set-up and use of ICU field medical equipment, instruction on set-up and storage of DEPMEDS, and introduce computer/information systems used for patient tracking and documentation such as Medical Communications for Combat Causality Care (MC4) and Composite Health Care System (CHCS I and II).

P                   hase 2 affords the student the opportunity to acquire the skills necessary to be a practical nurse in a variety of community-based and acute care settings. This training includes: advanced anatomy and physiology; expanded use of principles in microbiology; integration of pharmacology and nutrition care; as well as pathophysiology of the body systems and its manifestations. Medication administration is an essential component throughout training. The nursing process provides the framework for the acquisition of knowledge and application of skills. Emphasis is placed on the students ability to integrate concepts and perform skills in a variety of clinical settings. The clinical rotations include, but are not limited to, medical-surgical, pre-and postoperative settings, pediatrics, obstetrics, gerontology, emergency room, and critical care management environments.

P                   hase 3 affords the student the opportunity to acquire the beginning skills necessary to function in a critical care environment. The training includes 40 hours of classroom instruction focusing on advanced anatomy and physiology; pathophysiology of critical disease processes and integration of pharmacology, and medical and nursing management/treatment modalities for the critically injured/ill patient. Students will also receive 80 hours of clinical instruction in a critical care/intermediate care environment. In addition during this phase the student will receive NCLEX preparation through a structured review and NCLEX predictor exam. Prior to completion of Phase 3, students will be required to sit for and complete the NCLEX-PN examination.

**Course Prerequisite Text:**

Family members dependents NOT authorized

IMS do not qualify for licensure

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address [usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil)

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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-----Itemized Prerequisites----- Must meet height weight std IAW AR 600-9 : REQUIRED Physical Demand Rating: MODERATELY HEAVY -  
 LIFT OCCASIONAL 80 LB, FREQUENT 40 LCareer Management Field: 91 - MEDICAL ASVAB GT Score: 107 ASVAB ST  
 Score: 101  
 Prerequisites: This course is available to Active Army and Army Reserve soldiers  
 Sergeant and below, whose primary MOS is 91W. RC Soldier SGT (P) and above must request a waiver from APPD to attend this course. The service-remaining requirement (SRR) for  
 in-service AA soldiers upon completion of this course is 30 months, IAW AR 614-200, Chapter 4, Table 4-1. All Active Component Soldiers who apply to attend the M6 Course starting 1  
 June 2005 (USAR Soldiers 1 June 2007) must be a fully transitioned MOS 91W (with ASI Y2 removed and valid, unrestricted NREMT-B certification) prior to attending the course. A  
 minimum score of 105 in aptitude area ST, minimum GT of 110 in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to January 2002 and a minimum score of  
 102 in aptitude area ST, minimum GT of 110 on (ASVAB) tests administered on or after 2 January 2002 is required. ASVAB Test administered on or after 01 July 2004, will have an ST  
 requirement of 101 and a GT of 107. The service-remaining requirement for the Army Reserve is 24 months, IAW AR 135-200. As an exception to policy, USAR Soldiers are  
 TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Army  
 Reserve soldiers must serve their obligation in the Selected Reserves. Prior to departure from home station, soldiers are required to re-enlist or extend their term of enlistment in order to  
 meet the SRR. Soldiers reporting to the AMEDD C&S not meeting this requirement will not be enrolled for training. Female soldiers should not be pregnant. Enlisted women with a valid  
 reservation who become pregnant prior to arrival at the 300-M6 Phase 1 Course will be processed IAW AR 40-501. Enlisted women who become pregnant during the course will be  
 processed IAW AR 635-200. The physical demand for this ASI has a lifting requirement of 40 lbs. constant and 80 lbs. short term, have no chronic limited mobility of joints, muscular  
 weakness and/or other musculoskeletal disabilities/disorders which would prevent lifting, pulling or pushing up to 80lbs, and must have no walking restrictions. The physical profile serials  
 (PULHES) applies to initial entry soldiers only and is not to be used as prerequisite for soldiers reclassifying into this MOS. Soldiers must have a documented physical examination within  
 one year of course application and be current with (or have initiated) Hepatitis B vaccine series, documented Tetanus vaccine within 10 years, Varicella vaccine or documented history of  
 illness, TBST (Tubercullin Skin Test), MMR (Measles, Mumps, and Rubella) and have no aversion to blood or body fluids. Prior to completion of the course students will be required to sit  
 for and complete the NCLEX-PN examination. Practical Nurse course graduates must obtain licensure as either a Practical Nurse or a Vocational Nurse prior to being awarded the ASI M6.  
 i

SECURITY: None  
 -----Special Information----- SPECIAL INFORMATION: 300- M6 is a THREE PHASED Course,  
 Soldier MUST SUCCESSFULLY COMPLETE ALL THREE PHASE to be awarded the M6 ASI. There is no change in the course length of 52 weeks. Reserve Component soldiers will  
 arrive at Fort Sam Houston with the following items MPRJ 201file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Active Army soldiers must  
 request training by submitting a DA Form 4187, a copy of their ERB to PERSCOM. ALL REQUEST FOR WAIVERS MUST BE SUBMITTED TO: CDR, AMEDD C&S, AMEDD Personnel  
 Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052. This training program replaces the 300-91C10 Course. Prior to completion of the  
 course students will be required to sit for and complete the NCLEX-PN examination. Practical Nurse course graduates must obtain licensure as either a Practical Nurse or a Vocational  
 Nurse to maintain the ASI M6 IAW AR 40-68, DA PAM 611-21, and MEDCOM Circular 40-14. The NCLEX examination fee is \$200.00, and Texas licensure fee is \$88.00 for each student  
 completing course requirements. To retain the M6 ASI, soldiers must maintain their 91W MOS, EMT certification, and hold a current, valid, unrestricted Practical or Vocational Nurse  
 license.

<b>B175230</b>	<b>300-68C10</b>	<b>U</b>	<b>40.0W</b>	<b>830</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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PRACTICAL NURSE  
 Army  
**Course Description:** BROOKE ARMY MEDICAL CENTER  
 JBSA FSH, San Antonio, TX 78234

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Scope: This two-phased course trains the Licensed Practical Nurse, in skills and knowledge necessary to become a proficient entry level nursing care provider. The student's training encompasses nursing for in/outpatient care, emergent and minor acute treatments, and casualty care management. The graduate will be trained to the licensing standards of the Texas Board of Vocational Nurse Examiners. Additionally, the student receives specific training in military hospital field nursing, force medical protection, deployable medical systems and equipment and critical care. This course is taught in twoPharma Phases: Phase 1 at the Academy of Health Sciences, Fort Sam Houston (11.3 weeks) and Phase 2 at a MTF's (40 weeks). The total course length is 51.3 weeks. Phase 1 provides an expansion of basic Anatomy and Physiology presented in the primary MOS Health Care Specialist Course and introduces the fundamentals of Microbiology, Nutrition, and pharmacological mathematic concepts, fundamentals of nursing, train field-nursing skills/tasks, allow for set-up and use of ICU field medical equipment, instruction on set-up and storage of DEPMEDS, and introduce computer/information systems used for patient tracking and documentation such as Medical Communications for Combat Casualty Care (MC4) and Composite Health Care System (CHCS I and II). Phase 2 affords the student the opportunity to acquire the skills necessary to be a practical nurse in a variety of community-based and acute care settings. This training includes: advanced anatomy and physiology; expanded use of principles in microbiology; integration of pharmacology and nutrition care; as well as pathophysiology of the body systems and its manifestations. Medication administration is an essential component throughout training. The nursing process provides the framework for the acquisition of knowledge and application of skills. Emphasis is placed on the student's ability to integrate concepts and perform skills in a variety of clinical settings. The clinical rotations include, but are not limited to, medical-surgical, pre-and postoperative settings, pediatrics, obstetrics, gerontology, emergency room, and critical care management environments.

**Course Prerequisite Text:**  
Family members dependents NOT authorized

IMS do not qualify for licensure

Ensure IMS is programmed for this phase at BAMC-SAMMC location code 830 to receive continued IMSO support after Phase I.

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address [usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil)

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>The student must complete Phase 1 course requirement prior to entering Phase 2 training. This course is available to Active Army and Army Reserve soldiers Sergeant and below, whose primary MOS is 91W or 91WY2. The minimum Service Remaining Requirement (SRR) upon completion of this course is 36 months for Active Army and 24 months for Army Reserve soldiers. Army Reserve soldiers must serve their obligation in the Selected Reserves. Prior to departure from home station, soldiers are required to re-enlist or extend their term of enlistment in order to meet the SRR. Soldiers reporting to the AMEDD C&amp;S not meeting this requirement will not be enrolled for training. Female soldiers should not be pregnant. Enlisted women with a valid reservation who become pregnant prior to arrival at the 300-M6 Phase 1 Course will be processed IAW AR 40-501. Enlisted women who become pregnant during the course will be processed IAW AR 635-200. The physical demand for this ASI has a lifting requirement of 40 lbs. constant and 80 lbs. short term, have no chronic limited mobility of joints, muscular weakness and/or other musculoskeletal disabilities/disorders which would prevent lifting, pulling or pushing up to 80lbs, and must have no walking restrictions. Soldiers must have a documented physical examination within one year of course application and be current with (or have initiated) Hepatitis B vaccine series, documented Tetanus vaccine within 10 years, Varicella vaccine or documented history of illness, TBST (Tuberculin Skin Test), MMR (Measles, Mumps, and Rubella) and have no aversion to blood or body fluids. Prior to completion of the course students will be required to sit for and complete the NCLEX-PN examination. Practical Nurse course graduates must obtain licensure as either a Practical Nurse or a Vocational Nurse prior to being awarded the ASI M6.</p> <p>-----Special Information-----  SPECIAL INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Active Army soldiers must request training by submitting a DA Form 4187 to PERSCOM. A copy of their ERB and letters of recommendation from either a practical nurse, registered nurse, physician's assistant, or a physician evaluating the soldier's potential and ability to complete this course should be included in their packet. Soldiers not having a Skills Technical score of 102 or higher and a General Technical score of 110 or higher must submit an approved waiver with their packet. ALL REQUEST FOR WAIVERS MUST BE SUBMITTED TO: CDR, AMEDD C&amp;S, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052. This training program replaces the 300-91C10 Course. Prior to completion of the course students will be required to sit for and complete the NCLEX-PN examination. Practical Nurse course graduates must obtain licensure as either a Practical Nurse or a Vocational Nurse to maintain the ASI M6 IAW AR 40-68, DA PAM 611-21, and MEDCOM Circular 40-14. The NCLEX examination fee is \$200.00, and Texas licensure fee is \$88.00 for each student completing course requirements. To retain the M6 ASI, soldiers must maintain their 91W MOS, EMT certification, and hold a current, valid, unrestricted Practical or Vocational Nurse license.</p>										
<b>B175231</b>	<b>330-68E10</b>	<b>U</b>	<b>8.4W</b>	<b>083</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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DENTAL SPECIALIST  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Provides the student with the skills necessary to perform tasks required of a dental assistant in the examination, care and treatment of dental diseases and disorders. Subjects include preventive dentistry, dental records and equipment and basic dental sciences..

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

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Active Army Corporal or SPC and below, National Guard and Army Reserve SSG (see special information) and below, and DoD civilians. Active Army soldiers holding a MOS of 91A, 91P, 91K, 91V and 91WM6 are not eligible. The service remaining requirement for in-service AA soldiers upon completion of this course is 9 months. IAW AR 614-200, Chapter 4, Table 4-1. Time in service remaining requirements for Reserve Component is governed by NGR 351-1 or AR 135-200. As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization Height and weight must be IAW AR 600-9. Soldiers must have a high school diploma or GED equivalency. Mental and physical standards are: 1) A physical demands rating of moderately heavy. 2) A physical profile of 222221. 3) Normal color vision. 4), a. A minimum score of 95 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to January 2002. b. A minimum score of 92 in aptitude area ST on ASVAB tests administered on or after 2 January 2002 and prior to 1 July 2004. c. A minimum score of 91 in aptitude area ST on ASVAB tests administered on or after 1 July 2004. Enlisted women who are pregnant must be processed IAW AR 635-200. Prior to departure from home station, soldiers are required to reenlist or extend their term of enlistment to meet the TIS remaining requirements upon completion of the course. When reporting for training and it determined soldiers do not meet TIS remaining requirements they will not be accepted into the course they requested unless they reenlist or extend to meet the TIS remaining requirements..  
The physical serials (PULHES) applies to initial entry soldiers only, and is not to be used as a prerequisite for soldiers reclassifying into this MOS.  
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SECURITY: None SEE NOTES -----

-----Special Information-----

SPECIAL INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Serves as a prerequisite training for the 24-week Dental Laboratory Course, 331-N5 (ASI N5), the 12--week Preventive Dentistry Course, 330-X2 (ASI X2). The course is 7 weeks in duration. Active Army applicants utilize DA Form 4187, DA Form 2 and 2-1, and recommendation from chain of command evaluating the soldier's potential and ability to complete the course to CDR, PERSCOM TAPC-EPT-F, 2461 Eisenhower Ave Alexandria, VA 22331-0400. National Guard and Army Reserve SSGs' will receive a certificate of completion for attending this course, additional skill level 30 training is required to be awarded the MOS. ALL REQUESTS FOR WAIVERS MUST BE SUBMITTED TO: CDR AMEDD Center & School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052.

<b>B175232</b>	<b>303-68F10</b>	<b>U</b>	<b>10.0W</b>	<b>830</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PHYSICAL THERAPY SPECIALIST  
Army

BROOKE ARMY MEDICAL CENTER  
JBASA FSH, San Antonio, TX 78234

**Course Description:**

The 303-N9 Course is an introduction to delivery of health care and physical therapy services in relation to other patient-oriented services. In Phase 2 training (10 weeks U.S. Army and Coast Guard/eight weeks U.S. Navy) students receive on-the-job (OJT) training in a clinical environment under the direct supervision of a qualified physical therapist. Students receive a minimum of experience in the following settings: outpatient modalities, outpatient orthopedics, inpatient rehabilitation, inpatient orthopedics, and hydrotherapy. Students are encouraged to seek out additional experiences in geriatrics, pediatrics, sports medicine, and amputee care as they become available in the various clinical settings. Students are evaluated using the Blue Macs "Master & Assessment of Clinical Skills" for the physical therapist assistant. Students are additionally required to complete one case study presentation and one inservice presentation. Upon satisfactory completion of 303-N9 Phase 2 training, Army students are awarded the Additional Skill Identifier (ASI) of N9, Navy students are awarded the Navy Enlisted Classification (NEC) 8466, and Coast Guard students are awarded QC 15.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

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**Course International Notes:**

Must have successfully completed the 303-N9 Phase 1 Course.

<b>B175233</b>	<b>303-68F10</b>	<b>U</b>	<b>18.2W</b>	<b>083</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PHYSICAL THERAPY SPECIALIST  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Scope: Phase 1 (17 weeks) is conducted at the AMEDDC&S, Fort Sam Houston, Texas. Phase 2 (10 weeks) is conducted at designated medical treatment facilities. The total course length is 27 weeks with three iterations conducted annually. The 303-N9 Course is an introduction to delivery of health care and physical therapy services in relation to other patient-oriented services. In Phase 1 training students are instructed in mechanisms of normal movement and functions of the human body and consideration of how these are altered in selected congenital, traumatic, and pathological conditions. Theory and use of physical agents, specific methods of physical assessment, advanced techniques of exercise, ambulation, patient transfer, and impact of psychological problems in rehabilitation are presented. Enlisted students are provided with a solid foundation in the basic science of physical therapy techniques. Phase 2 training consists of on-the-job (OJT) training in a clinical environment. United States Navy students attend an 8-week Phase 2 OJT at Naval facilities. Upon satisfactory completion of the 303-N9 training Army students are awarded the additional skill identifier of N9, Navy students are awarded the Navy Enlisted Classification of 8466, and Coast Guard students are awarded QC 15. During mobilization, the course does not require a Phase 2 training component.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites----- Must meet height weight std IAW AR 600-9 : REQUIRED Physical Demand Rating: MODERATELY HEAVY -  
LIFT OCCASIONAL 80 LB, FREQUENT 40 LCareer Management Field: 91 - MEDICAL ----- Prerequisites:  
This course is available to Active Army Soldiers Sergeant (non-promotable) and below and Army Reserve Soldiers Sergeant and below, whose primary MOS is 91W. This course is also available to United States Navy personnel, United States Coast Guard personnel, and DOD Civilians. All Active Component Soldiers (Reserve Component Soldiers beginning on 1 October 2008) who apply to attend the N9 course must be a fully transitioned MOS 91W (with ASI Y2 removed and valid, unrestricted NREMT-B certification) prior to attending the course. DOD Civilians are screened for eligibility by their respective hospital Commander. The service-remaining requirement (SRR) for in-service AA soldiers upon completion of this course is 22 months, IAW AR 614-200, Chapter 4, Table 4-1. The service-remaining requirement for the Army Reserve is 24 months, IAW AR 135-200. As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Prior to departure from home station, soldiers are required to re-enlist or extend their term of enlistment in order to meet the time in service remaining requirement. Soldiers reporting to the AMEDD C&S not meeting this requirement will not be enrolled for training. Enlisted women who are pregnant must be processed IAW AR 635-200. Soldiers may substitute a GED for high school completion.

Information----- SECURITY: None -----Special  
SPECIAL INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Active Army soldiers must request training by submitting a DA Form 4187 and a copy of their ERB to PERSCOM. This is an inter-service training course. Navy students must meet equivalent course prerequisites unless modified by an agreement with the host service and must have completed the B-300-0010, Basic Hospital Corpsman Course and have a minimum ASVAB score of 110. The minimum service remaining time requirement for Navy personnel is 36 months. Coast Guard students must meet equivalent course prerequisites unless modified by an agreement with the host service and must have completed the 210090, Health Services Technician Course. The minimum service remaining time requirement for Coast Guard personnel is 24 months for CONUS, or tour length for OCONUS. ALL REQUEST FOR WAIVERS BY ARMY PERSONNEL MUST BE SUBMITTED TO: CDR, AMEDD C&S, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052

<b>B175234</b>	<b>311-68K10</b>	<b>U</b>	<b>26.4W</b>	<b>083</b>	<b>80</b>	<b>A</b>	<b>No</b>	<b>50.00</b>
	MEDICAL LABORATORY SPECIALIST Army							Medical Education Training Campus JBSA FSH, San Antonio, TX 78234

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The course provides graduates with technical skills necessary to achieve medical laboratory technician entry-level competencies, and meets basic personnel requirements of the Clinical Laboratory Improvement Amendments of 1988 and the DoD Clinical Laboratory Improvement Program. Graduates are qualified to take certification examinations as medical laboratory Technicians. The 91K training program is 52 weeks, a Phase 1 (26 weeks) resident portion at the Academy of Health Sciences and a Phase 2 (26 weeks) clinical practicum conducted at military hospitals. Curriculum includes clinical chemistry, hematology, immunohematology, immunology, microbiology, parasitology, mathematics, and safety. Instruction during Phase 1 is presented through conferences, discussions, case studies, demonstrations, practical exercises, and written and practical examinations. During Phase 2, students achieve psychomotor proficiency through structured hands-on training in a clinical setting. Graduates earn MOS 91K or NEC 8506. The course provides graduates with technical skills necessary to achieve medical laboratory technician entry-level competencies, and meets basic personnel requirements of the Clinical Laboratory Improvement Amendments of 1988 and the DoD Clinical Laboratory Improvement Program. Graduates are qualified to take certification examinations as medical laboratory Technicians. The 91K training program is 52 weeks, a Phase 1 (26 weeks) resident portion at the Academy of Health Sciences and a Phase 2 (26 weeks) clinical practicum conducted at military hospitals. Curriculum includes clinical chemistry, hematology, immunohematology, immunology, microbiology, parasitology, mathematics, and safety. Instruction during Phase 1 is presented through conferences, discussions, case studies, demonstrations, practical exercises, and written and practical examinations. During Phase 2, students achieve psychomotor proficiency through structured hands-on training in a clinical setting. Graduates earn MOS 91K or NEC 8506.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please note that selected officers countries may attend this course

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>-----Itemized Prerequisites----- iPULHES: 323222 iMust meet height weight std IAW AR 600-9 : REQUIRED iNormal Red/Green (RG) Perception: REQUIRED iPhysical Demand Rating: MODERATELY HEAVY - LIFT OCCASIONAL 80 LB, FREQUENT 40 LiCareer Management Field: 91 - MEDICAL i----- Open to Active Army (AA) CPL/SPC non-promotable and below, National Guard and Army Reserve SSG (see special information) and below, and DoD civilians. AA and RC soldiers holding MOS 91A, 91P, 91V and 91WM6 will not be considered. 91K is a two phase MOS training. Phase 1 is 26 weeks and Phase 2 is 26 weeks, for a total of 52 weeks. The service remaining requirement (SRR) for in-service AA soldiers upon completion of this course is 30 months, IAW AR 614-200, Chapter, Table 4-1. SRR for the RC is governed by NGR 351-1 (4 Years) or AR 135-200 (2 Years). As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Soldiers must have a minimum of one year of chemistry, high school or college credit and one year algebra, high school or college credit, with a "C" grade or higher in both subjects. Official high school/college transcripts required. Candidates will not have an aversion to blood, blood products, body fluids or needles. Soldiers must have no history of a felony conviction, no history of conviction of crimes involving an out of hospital patient or a patient or resident of a medical care facility, financial exploitation of a person entrusted to the care of the applicant, any weapons/ammunition/explosives/arson charges, any drug activity involving illegal possession, buying, selling, or distribution (dealing) of controlled substances or synthetics, violence against person or property and no sexual misconduct. Enlisted women who are pregnant will be processed IAW AR 635-200. The physical profile serials (PULHES) applies to initial entry soldiers only and is not to be used as a prerequisite for soldiers reclassifying into this MOS. Prior to the departure from home station, soldiers are required to reenlist or extend their term of enlistment in order to fulfill the TIS remaining requirement upon completion of the course. When reporting to the AMEDDC&amp;S for training, and it is determined that soldiers do not meet the TIS remaining requirement, they will not be accepted into the course unless the TIS requirement is fulfilled. A minimum score of 110 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to January 2002. A minimum score of 107 in aptitude area ST on (ASVAB) tests administered on and after 2 January 2002, and prior to 1 July 2004. A Minimum score of 106 in aptitude area ST on ASVAB Tests administered on and after 01 July 2004. i----- SECURITY: None i-----Special Information----- iSPECIAL INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. This is an inter-service course and the Navy Enlisted Code (NEC) is 8506. DoD civilians must submit a DA1556 requesting attendance at this course. The Unit of assignment for DoD civilians will incur all costs associated with attendance at this course. Active Army soldiers must submit DA Form 4187, ERB, DA Form 2-1, transcripts, letters of recommendations from the chain of command, and the laboratory officer evaluating applicants potential and ability to complete this course. National Gu ard and Army Reserve SSGs will receive a certificate of completion for attendi ng this course, additional skill level 30 training is required to be awarded the MOS. SUBMIT ALL REQUESTS FOR WAIVERS TO: CDR, AMEDD Center &amp; School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-----Itemized Prerequisites----- iPULHES: 323222 iMust meet height weight std IAW AR 600-9 : REQUIRED iNormal Red/Green (RG) Perception: REQUIRED iPhysical Demand Rating: MODERATELY HEAVY - LIFT OCCASIONAL 80 LB, FREQUENT 40 LiCareer Management Field: 91 - MEDICAL i----- Open to Active Army (AA) CPL/SPC non-promotable and below, National Guard and Army Reserve SSG (see special information) and below, and DoD civilians. AA and RC soldiers holding MOS 91A, 91P, 91V and 91WM6 will not be considered. 91K is a two phase MOS training. Phase 1 is 26 weeks and Phase 2 is 26 weeks, for a total of 52 weeks. The service remaining requirement (SRR) for in-service AA soldiers upon completion of this course is 30 months, IAW AR 614-200, Chapter, Table 4-1. SRR for the RC is governed by NGR 351-1 (4 Years) or AR 135-200 (2 Years). As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Soldiers must have a minimum of one year of chemistry, high school or college credit and one year algebra, high school or college credit, with a "C" grade or higher in both subjects. Official high school/college transcripts required. Candidates will not have an aversion to blood, blood products, body fluids or needles. Soldiers must have no history of a felony conviction, no history of conviction of crimes involving an out of hospital patient or a patient or resident of a medical care facility, financial exploitation of a person entrusted to the care of the applicant, any weapons/ammunition/explosives/arson charges, any drug activity involving illegal possession, buying, selling, or distribution (dealing) of controlled substances or synthetics, violence against person or property and no sexual misconduct. Enlisted women who are pregnant will be processed IAW AR 635-200. The physical profile serials (PULHES) applies to initial entry soldiers only and is not to be used as a prerequisite for soldiers reclassifying into this MOS. Prior to the departure from home station, soldiers are required to reenlist or extend their term of enlistment in order to fulfill the TIS remaining requirement upon completion of the course. When reporting to the AMEDDC&amp;S for training, and it is determined that soldiers do not meet the TIS remaining requirement, they will not be accepted into the course unless the TIS requirement is fulfilled. A minimum score of 110 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to January 2002. A minimum score of 107 in aptitude area ST on (ASVAB) tests administered on and after 2 January 2002, and prior to 1 July 2004. A Minimum score of 106 in aptitude area ST on ASVAB Tests administered on and after 01 July 2004. i----- SECURITY: None i-----Special Information----- iSPECIAL INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. This is an inter-service course and the Navy Enlisted Code (NEC) is 8506. DoD civilians must submit a DA1556 requesting attendance at this course. The Unit of assignment for DoD civilians will incur all costs associated with attendance at this course. Active Army soldiers must submit DA Form 4187, ERB, DA Form 2-1, transcripts, letters of recommendations from the chain of command, and the laboratory officer evaluating applicants potential and ability to complete this course. National Gu ard and Army Reserve SSGs will receive a certificate of completion for attendi ng this course, additional skill level 30 training is required to be awarded the MOS. SUBMIT ALL REQUESTS FOR WAIVERS TO: CDR, AMEDD Center &amp; School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-</p>										
<b>B175236</b>	<b>6A-F5</b>	<b>U</b>	<b>9.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PRIN OF MILITARY PREV MEDICINE  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Provide Army Medical Department (AMEDD) officers with the skills and knowledge to function in preventive medicine specialty areas at an entry level. Subjects common to all preventive medicine are presented in a common core for all students. In addition, each group receives instruction unique to their specialty.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

Course prerequisites vary for each AMEDD specialty group as indicated below. Common prerequisites include the following which apply to the Active Component (AC) and Reserve Component (RC). Commissioned AMEDD officers whose actual or anticipated assignment is to a preventive medicine program. Satisfactory completion of the Office Basic Course or its equivalent. Must Meet height and weight standards IAW AR 600-9 and APFT standards IAW AR 350-15. Obligated service time remaining upon completion of the course for AC personnel is one year. Obligated service requirement for RC personnel is IAW NGR 350-1 or AR 135-200. (1) COMMUNITY HEALTH NURSE (CHN): Only Active Duty component nurses are allowed to take the course. Must possess a minimum of a BSN degree from a school accredited by an agency recognized by the U.S. Secretary of Education and DA; a minimum of one year's experience in military nursing (any clinical specialty) within a military hospital; interview with an active-duty, Senior Community Health Nurse; letters of recommendation required from both the Chief, Department of Nursing and the Chief, Community Health Nursing at MEDCEN/MEDDAC at the current assignment; must possess current and valid RN license. (2) MEDICAL SERVICE CORPS (except entomologists): Must possess ACO 72D67 Environmental Science Officer; or AOC 72E67 Sanitary Engineer and a Bachelor's Degree in a health science discipline (i.e. biological, physical sciences, public health, environmental health, industrial hygiene, or engineering specialties). Other AOCs with a Bachelor's Degree in other sciences will be considered on a case-by-case basis. (3) MEDICAL/VETERINARY/ PHYSICIAN ASSISTANT (MC/VC/PA) Corps specific prerequisite AOCs are as follows: Medical Corps (60E), Veterinary Corps (64E), and Physician Assistant (65D). Other AMEDD AOCs will be considered on an individual basis. (4) ENTOMOLOGISTS(ENTO): Must possess AOC 72B67 as an Entomologist; must not be scheduled for or have attended the U.S. Navy course, Operational Entomology, conducted at the Navy Disease Vector, Ecology and Control Center. Other AMEDD AOCs will be considered on an individual basis. (5) NUCLEAR MEDICAL SCIENCE OFFICER (NMSO): Must possess AOC 72A67C. (6) AUDIOLOGISTS: Must possess AOC 72C67. (7) INTERNATIONAL MILITARY STUDENTS (IMS): Requirements identified in DA PAM 351-4. Must have a Bachelor's Degree. Security clearances are not required. Must possess AOC as a Nuclear Medical Science Officer, Environmental Sciences Officer, or a Sanitary Engineer. MSC prerequisites AOC are as follows: 72A, 72D, and 72E. Candidate must have a Bachelor's Degree in a health science discipline, i.e., biological, physical sciences, public health, environmental health, industrial hygiene or engineering specialties. Other AOC with a Bachelor's Degree in other sciences will be considered on a case-by-case basis. INTERNATIONAL MILITARY STUDENTS (IMS) must have a Bachelor's Degree.

B175237	322-68S10	U	15.4W	083	70	A			No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PREVENTIVE MEDICINE SPECIALIST  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Inspect and evaluate sanitation and safety of living quarters, food service facilities, water supplies, industrial operations, and other facilities and operations as required. Evaluate adequacy of wastewater and solid waste disposal operations. Perform various entomological functions in support of insect and rodent control programs. Help collect data for communicable and occupational disease investigations.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites----- PULHES: 222221 Must meet height weight std IAW AR 600-9 : REQUIRED  
Normal Red/Green (RG) Perception: REQUIRED Physical Demand Rating: MEDIUM - LIFT OCCASIONAL 50 LB, FREQUENT 25 LB Career Management  
Field: 91 - MEDICAL ----- Open to Active Army CPL/SPC non-promotable and below, National Guard and Army Reserve SSG (see special information) and below, and DOD civilians. Active Army and Reserve Component soldiers with a MOS 91A, 91K, 91P, 91V and 91WM6 will not be considered. The service remaining requirements (SRR) for Active Army soldiers upon completion of the course is 13 months, IAW AR 614-200, Chapter 4, Table 4-1. The SRR for Reserve Components is governed by NGR 351-1 (NGB, 3 years) and AR 135-200 (USAR, 2 years). As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Enlisted women who are pregnant must be processed IAW AR 635-200. Soldiers will not have a record of severe allergic reactions to insect bites or stings. Applicants must have credit for one year each of chemistry, and algebra or equivalent with a "C" grade or higher (pre-algebra is not acceptable). Algebra and chemistry courses and proficiency exams recognized by an Army Education Center fulfill this requirement. Official documentation i.e. high school/college transcripts are required. Prior to departure from home station, soldiers are required to reenlist or extend their term of enlistment in order to fulfill the SRR. The physical profile serials (PULHES) applies to initial entry soldiers only and is not to be used as a prerequisite for soldiers reclassifying into this MOS. A minimum score of 105 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to January 2002. A minimum score of 102 in aptitude area ST on (ASVAB) tests administered on and after 2 January 2002 and prior to July 2004. A minimum score of 101 in aptitude area ST on ASVAB tests administered on and after 1 July 2004. -----

----- SECURITY: None -----Special Information----- SPECIAL  
INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Records, Dental Record with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Waiver request must be submitted utilizing DA Form 4187. and include copies of their DAForm 2A (or ERB), DA Form 2-1, and any letters of recommendation from the chain of command. National Guard and Army Reserve SSGs' will receive a certificate of completion for attending this course, additional skill level 30 training is required to be awarded the MOS. ALL REQUEST FOR WAIVERS MUST BE SUBMITTED TO:CDR, AMEDD Center & School, AMEDD Personnel Proponent Directorate ATTN:MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052. NOTE: It is recommended that the applicants complete a refresher course in biology or equivalent at any Army Education Center prior to attendance. It is also recommended that you have your official transcripts in hand upon reporting for training.

B175238	6A-F6/322-F32	U	1.8W	081	80	A			No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	PREVENTIVE MEDICINE SENIOR LEADERS Army										
	<p>Army medical Department Center and School Hea JBSA FSH, San Antonio, TX 78234</p> <p><b>Course Description:</b> This course emphasizes management skills and problem solving in preventive medicine. General subjects include managing Preventive Medicine operations in TDA and TO&amp;E organizations; knowledge of population health for force health protection; employment of Operational Risk Management techniques for Preventive Medicine and health surveillance; identification of current issues impacting Preventive Medicine; and managing Preventive Medicine support for homeland security operations. Technical competence in a specialty area is necessary for attendees, as this is not a refresher course. Personnel in both TDA and TO&amp;E Preventive Medicine will benefit from this course.</p> <p><b>Course Prerequisite Text:</b> Family members dependents NOT authorized</p> <p>Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment</p> <p>Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil</p> <p><b>Course International Notes:</b> ----- Army Medical Department (AMEDD) officers (O-4 and above), senior enlisted (E-7 and E-8), and Department of the Army Civilians or international military officers with actual or anticipated assignments to leadership positions in a preventive medicine activity. Officers must have completed the 6A-F5, Principles of Military Preventive Medicine Course and have a minimum of one year experience in the preventive medicine field. Exceptions include AMEDD physicians currently enrolled in a Preventive Medicine, Occupational Medicine, or Aerospace Medicine residency program and Preventive Medicine Detachment Commanders. Individuals not meeting these prerequisites may request to attend if they provide information regarding equivalent education or have primary responsibilities in preventive medicine. The Course Director will consider such requests on an individual basis. Military personnel must meet height and weight standards IAW AR 600-9.</p>										
<b>B175239</b>	<b>321-68R10</b>	<b>U</b>	<b>8.0W</b>	<b>081</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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VETERINARY FOOD INSPECTION SPECIALIST  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Provides a working knowledge of techniques used to determine identity, condition, and quantity in the food groups: red meats (to include pork), waterfoods, poultry, eggs, dairy products, fresh fruits, and vegetables, and semi-perishables. Also includes sampling procedures, forms, contract administration, basic food inspection procedures (including sensory evaluation), basic food establishment sanitation, food safety and quality assurance, surveillance inspection and veterinary preventive medicine. Other subjects include animal medicine, and selected military subjects. The training will stress the competencies required to perform assigned food inspection responsibilities. Participates in a minimum of 72 hour, scenario-driven, tactical Situational-Field Training Exercise to demonstrate MOS and common Task reinforcement and evaluation.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please note that selected officers countries may attend this course

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites----- PULHES: 222221 Must meet height weight std IAW AR 600-9 : REQUIRED  
Normal Red/Green (RG) Perception: REQUIRED Physical Demand Rating: MODERATELY HEAVY - LIFT OCCASIONAL 80 LB, FREQUENT 40 LCareer  
Management Field: 91 - MEDICAL ----- Open to Active Army CPL/SPC non-promotable and below, National  
Guard and Army Reserve SSG (see special information) and below, and DOD civilians. Active Army and Reserve Component soldiers holding MOS 91A, 91K, 91P, 91V and 91WM6 will not be considered. The service remaining requirements (SRR) for in-service Active Army soldiers upon completion of this course is 9 months. IAW AR 614-200, Chapter 4, Table 4-1. The (SRR) for the Reserve Component are governed by NGR 351-1 (2 Years) or AR 135-200(2 Years). As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Enlisted women who are pregnant must be processed IAW AR 635-200. Soldiers should possess normal olfactory senses. No pattern of undesirable behavior as evidenced by civilian or military record. Soldiers will have a high school diploma or GED with credit for general sciences or mathematics with a "C" or higher. A minimum score of 45 on GED Test 5, high school level, is satisfactory for math requirement. Official high school/collegetranscripts are required. Possess a valid state motor vehicle operator's permit. Prior to the departure from home station, soldiers are required to reenlist or extend their term of enlistment in order to fulfill the SRR upon completion of the course. When reporting to the AMEDDC&S for training, and it is determined that soldiers do not meet the SRR, they will not be accepted into the course they requested unless the SRR requirements are fulfilled. The physical profile serials (PULHES) applies to initial entry soldiers only and is not to be used as a prerequisite for soldiers reclassifying into this MOS. A minimum score of 100 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to January 2002. A minimum score of 96 in aptitude area ST on (ASVAB) tests administered on and after 2 January 2002, and prior to July 2004. A minimum score of 95 in aptitude area ST on ASVAB tests administered on and after 1 July 2004.

----- SECURITY: None -----Special Information----- SPECIAL INFORMATION:  
Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Other services must meet equivalent course prerequisites unless waived by host service. Active Army utilize DA Form 4187 and include DA Form 2A (or ERB), DA Form 2-1, and letters of recommendation evaluating the soldiers potential and ability to complete this course. National Guard and Army Reserve SSG's will receive a certificate of completion for attending this course, additional skill level 30 training is required to be awarded the MOS. ALL REQUESTS FOR WAIVERS MUST BE SUBMITTED TO: CDR, AMEDD Center & School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052.

<b>B175240</b>	<b>321-68R30-C45</b>	<b>U</b>	<b>2.0W</b>	<b>082</b>	<b>70</b>	<b>A</b>	<b>No</b>	<b>50.00</b>
VET FOOD INSPECTION ALC Army				NCO ACADEMY - MEDICAL DEPT CENTER SCHOOL JBSA FSH, San Antonio, TX 78234				

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Provides an opportunity for soldiers selected for promotion to Sergeant SGT (P) or Staff Sergeants (SSG) to acquire the leader, technical, and tactical skills needed to lead squad size units:

- a. Prepare unit and subordinate elements for peace and wartime missions and contingencies.
- b. Plan, supervise, and execute tasks and missions assigned to squad size units.
- c. Lead, supervise, discipline, train, and develop subordinates. The lessons are Career Management Field (CMF) 68 in scope as opposed to the United States Army Sergeants Major Academy (USASMA) Stand Alone Common Core (SACC) OI, or MOS-specific.

The following skill level 30: AMEDD MOSs (68A, 68D, 68E, 68G, 68H, 68J, 68M, 68P, 68Q, 68R, 68S, 68T, 68V, and 68X) have 21 hour tracks.

The MOS-specific portion of the course reinforces the material covered in the 80 hour distance learning portion and trains veterinary food inspection NCOs to provide quality leadership in the management of food products, budgets, workload, personnel, and logistical resources; procurement, surveillance, and deterioration of subsistence; veterinary aspects of nuclear, biological, and chemical operations; veterinary preventive medicine; current food hygiene, sanitation, safety, and quality assurance procedures; food establishment sanitation; and meat/waterfood technology. Additionally, emphasis will be placed upon leadership situations involving practical problems in veterinary TO&E units.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

**Physical Fitness Training-**

Participation in physical fitness training is required. Check SC-TMS Course Description, International Notes, and Prerequisites for prerequisite physical fitness requirements

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address [usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil)

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Active Component and Reserve Components. Soldier must qualify in career management field 68 and be selected by Department of the Army Basic Noncommissioned Officer Education System (NCOES) selection board or RC selection process. Minimum service time remaining requirement for active component, 6 months. Service remaining requirement for reserve component is governed by AR 135-91 and AR 135-200. Soldiers must meet the physical fitness and weight control standards outlined in AR 350-1 and AR 600-9. Soldiers must not have a temporary profile (including pregnancy) that precludes physical training, drill and field exercises in excess of 72 hours continuous operations. Soldiers who have permanent (Category III and IV) profiles must have been approved for retention by a medical screening board. A copy of board results must be presented when reporting for training. Students must bring copies of the Enlisted Records Brief, Pre-Execution Checklist, DD Form 93 (Notification of Next of Kin), as well as an initial issue of uniforms as prescribed in iA R 700-84. Per DA message dated 9 Jun 2004, the time requirement between Phase 1, Common Core Training (CCT) completion and enrollment into the CMF 68 phase is suspended. The Stand Alone Common Core (SACC) is no longer a requirement to attend the CMF 68 phase. Soldiers may attend Phase 1 in residence, via video teletraining (VTT) or at the nearest TASS training site. ii i1 . Active and Reserve Component SGTs or SSGs who hold MOS 68R. Selection to attend Phase 1, 400-BNCOC or 600-BNCOC for the active component (AC) and completion of Phase 1, 400-BNCOC or 600-BNCOC for the Reserve Component (RC). Soldiers must meet the physical fitness and weight control standards outlined in AR 350-41 and AR 600-9. ii 2. In addition to the above prerequisites, all students must complete the Distance Learning portion prior to attending the resident portion. i3 . Minimum service time remaining upon completion of the course for Active Army students is 6 months; time in service for students in the Reserve Components are IAW AR 135-91 or AR 135-600. Selection to attend phase 1, 400-BNCOC or 600-BNCOC for the active component and completion of phase 1, 400-BNCOC or 600-BNCOC for the reserve component.</p> <p>SECURITY: NONE -----Special Information----- 1. This course is under the jurisdiction of the Commandant of the AMEDD NCO Academy, US Army Medical Department Center and School. Students should complete course 6-8-C40 (DL) to receive CMF Student Instructions. Effective 1 October 2004, completion of this Internet instruction (46 hours) is a requirement for graduation from, not enrollment in, BNCOC. When a reservation is made for the CMF 68 phase, the student will be automatically enrolled in the DL instruction ia nd notified via AKO email. Website for this DL instruction is <a href="http://ncoa.amedd.army.mil">http://ncoa.amedd.army.mil</a>. Students are allowed 6 weeks to complete the 6- 8C40 (DL) course. ii2 . Students will self-enroll in 6-8-C40 (68R30)(DL) 6 months to 1 year prior to selection by the Department of the Army Basic Noncommissioned Officer Education System (NCOES) selection board or RC selection process. This will allow adequate time for registration and delivery of materials as well as completion of lessons and exams. 3. All students must have access to a computer with a CD ROM drive and/or the internet. i4 . Recommend commanders/supervisors allow one (1) day per week for studies (8 curriculum hours per week).</p>										
<b>B175241</b>	<b>313-68P10</b>	<b>U</b>	<b>24.4W</b>	<b>083</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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RADIOLOGY SPECIALIST PH 1  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Phase 1 (24 weeks): Provides skill and knowledge training in radiography principles, with emphasis on radiographic procedures, principles of radiographic exposure, radiation protection, imaging equipment and techniques, radiographic film processing, evaluation of radiographs, and quality assurance. Foundational didactics include radiation biology, radiation physics, human structure and function, medical terminology, concepts of patient care, radiographic pathology, medical ethics and law, the role of radiography in the health care delivery system, and computer literacy. This phase includes laboratory practical exercises designed to test the validity of theories and concepts presented in the classroom. Manual skills are developed, refined and evaluated prior to clinical application. Phase 2 (22 weeks): Applicatory clinical training under the supervision of qualified radiographers and radiologists at selected U.S. Army medical facilities. Emphasis is to acquire competency in performing procedures/exams on actual sick and injured patients.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please note that selected officers countries may attend this course

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites-----  
Normal Red/Green (RG) Perception: REQUIRED  
Management Field: 91 - MEDICAL  
Active Army (AA) SPC non-promotable and below, National Guard and Army Reserve SSG (see special information) and below, and DoD civilians. AA and RC soldiers holding MOS 91A, 91K, 91V and 91WM6 will not be considered. The service-remaining requirement (SRR) for in-service AA soldiers upon completion of this course is 29 months, IAW AR 614-200, Chapter 4, Table 4-1. SRR for the RC is governed by NGR 351-1 (4 Years) or AR 135-200 (2 Years). As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Soldiers must have a minimum of one year of algebra, high school or college credit, with a "C" grade or higher. Official high school or college transcripts are required. Enlisted women who are pregnant will be processed IAW AR 635-200. Prior to the departure from home station, soldiers are required to reenlist or extend their term of enlistment in order to fulfill the SRR upon completion of the course. When reporting to the AMEDDC&S for training, and it is determined that soldiers do not meet the SRR, they will not be accepted into the course unless the SRR is fulfilled. The physical profile serials (PULHES) applies to initial entry soldiers only, and is not to be used as a prerequisite for soldiers reclassifying into this MOS. A minimum score of 110 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. A minimum score of 107 in aptitude area ST on ASVAB tests administered on and after 2 January 2002, and prior to 1 July 2004. A minimum score of 106 in aptitude area ST on ASVAB tests administered on and after 1 July 2004.

PULHES: 222221

Must meet height weight std IAW AR 600-9 : REQUIRED

Physical Demand Rating: MODERATELY HEAVY - LIFT OCCASIONAL 80 LB, FREQUENT 40 LCareer

ASVAB ST Score: 106

Open to

SECURITY: None

-----Special Information-----

SPECIAL

INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. DoD civilians must submit a DA1556 requesting attendance at this course. The Unit of assignment for DoD civilians will incur all costs associated with attendance at this course. AA and RC soldiers must submit DA Form 4187, ERB, DA Form 2-1, transcripts, and letters of recommendations from the chain of command. National Guard and Army Reserve SSGs' will receive a certificate of completion for attending this course, additional skill level 30 training is required to be awarded the MOS. SUBMIT ALL REQUESTS FOR WAIVERS TO: CDR, AMEDD Center & School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052.

<b>B175242</b>	<b>313-68P10</b>	<b>U</b>	<b>22.0W</b>	<b>830</b>	<b>70</b>	<b>A</b>	<b>No</b>	<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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RADIOLOGY SPECIALIST PH 2  
 Army  
 BROOKE ARMY MEDICAL CENTER  
 JBSA FSH, San Antonio, TX 78234

**Course Description:**

Phase 2 (22 weeks): Applicatory clinical training under the supervision of qualified radiographers and radiologists at selected U.S. Army medical facilities. Emphasis is to acquire competency in performing procedures/exams on actual sick and injured patients.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

Successfully completed Phase 1 of the 313-91P10 course.

<b>B175243</b>	<b>6H-F18/322-F18</b>	<b>U</b>	<b>2.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MEDICAL X-RAY SURVEY TECHNIQUES  
 Army  
 Army medical Department Center and School Hea  
 JBSA FSH, San Antonio, TX 78234

**Course Description:**

Emphasis is placed on the physical principles of x-ray production and imagery, JCAHO and quality assurance, biological effects of radiation, organ dose estimation, and federal x-ray system performance standards. Practical exercises on survey procedures are an integral part of the course.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please note that selected officers countries may attend this course

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

Active and Reserve Component officers and enlisted members of all military services, DOD civilians and contractor personnel. Applicants must be military and/or civilians assigned to a position which requires knowledge of medical x-ray survey techniques. Obligated servicefor commissioned and/or warrant officers: None.

SPECIAL INFORMATION: This is not a MOS or AOC producing course. This functional course teaches skills required to perform instrumented radiation protection surveys of diagnostic x-ray systems. Such skills are critical to ASI N4 and AOC 72A, without which individuals could not fully perform their respective job duties. IAW TB MED 521, DA policy directs that personnel conducting surveys of diagnostic medical x-ray equipment be adequately trained. Costs for non-DOD federal and other nonfederal personnel will be charged appropriate current rates maintained by the Directorate of Resource Management.

<b>B175244</b>	<b>325-68M10</b>	<b>U</b>	<b>7.4W</b>	<b>083</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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NUTRITION CARE SPECIALIST  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

To train enlisted personnel in nutrition care operations to include clinical dietetic concepts and functions, therapeutic and regular patient diet preparation, assembly and service, and Army medical field feeding concepts and functions in a mobile environment.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites-----  
 Normal Red/Green (RG) Perception: REQUIRED  
 Management Field: 91 - MEDICAL  
 Active Army (AA) SPC non-promotable and below, National Guard and Army Reserve SSG (see special information) and below, and DOD civilians. AA and RC soldiers holding MOS 91A, 91K, 91P, 91V and 91WM6 will not be considered. The service-remaining requirement (SRR) for in-service AA soldiers upon completion of this course is nine (9) months, IAW AR 614-200, Chapter 4, Table 4-1. SRR for RC is governed by NGR 351-1 (2 Years) or AR 135-200 (2 Years). As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Soldiers must successfully complete the 92G training prior to attending 91M training. Enlisted women who are pregnant will be processed IAW AR 635-200. Prior to the departure from home station, soldiers are required to reenlist or extend their term of enlistment in order to fulfill the SRR upon completion of the course. When reporting to the AMEDDC&S for training, and it is determined that soldiers do not meet the SRR they will not be accepted into the course unless the SRR is fulfilled. The physical serials (PULHES) applies only to initial entry soldiers, and is not to be used for soldiers reclassifying into this MOS. A minimum score of 100 in aptitude area OF in Armed Forces Vocational Aptitude Battery (ASVAB) tests administered prior to January 2002. A minimum score of 95 (OF) after January 2002, and a minimum score of 95 (OF) on or after 1 July 2004.  
 -----Special Information-----  
 Reserve Component soldiers will arrive at Fort Sam Houston with the following items: MPRJ 201file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. DoD civilians must submit a DA1556 requesting attendance at this course. The Unit of assignment for DoD civilians will incur all costs associated with attendance at this course. AA and RC soldiers must submit DA Form 4187, ERB, DA Form 2-1, transcripts, and letters of recommendations from the chain of command. National Guard and Army Reserve SSGs' will receive a certificate of completion for attending this course; additional skill level 30 training is required to be awarded the MOS. SUBMIT ALL REQUESTS FOR WAIVERS TO: CDR, AMEDD Center & School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052.

PULHES: 222332  
 Must meet height weight std IAW AR 600-9 : REQUIRED  
 Physical Demand Rating: MODERATELY HEAVY - LIFT OCCASIONAL 80 LB, FREQUENT 40 LCareer

ASVAB OFSC Score: 095  
 ----- Open to

SECURITY: None

B175245	325-68M30-C45	U	2.0W	082	70	A	No	50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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NUTRITION CARE ALC  
Army

NCO ACADEMY - MEDICAL DEPT CENTER SCHOOL  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Provide selected AMEDD enlisted personnel with the skills and knowledge required to perform duties as appropriate to the rank of SSG within the AMEDD. Apply relevant principles, concepts and techniques of resource management to resolve problems normally encountered at unit level. Participate in planning, organizing, and conducting mission specific operations under peacetime and combat conditions. Provides the Hospital Food Service NCO with the ability to integrate the leadership and technical skills in the areas of nutrition and dietetics principles, food production, subsistence management, dietary management of food service, and patient care.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

**Physical Fitness Training-**

Participation in physical fitness training is required. Check SC-TMS Course Description, International Notes, and Prerequisites for prerequisite physical fitness requirements

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

----- Active Component and Reserve Components. Soldier must qualify in career management field 91 and be selected by Department of the Army Basic Noncommissioned Officer Education System (NCOES) selection board or RC selection process. Minimum service time remaining requirement for active component, 6 months. Service remaining requirement for reserve component is governed by NGR 351-1 and AR 135-200. Soldiers must meet the physical fitness and weight control standards outlined in AF 350-41 and AR 600-9. Soldiers must not have a temporary profile (including pregnancy) that precludes physical training, drill and field exercises in excess of 72 hours continuous operations. Soldiers who have permanent (Category III and IV) profiles must have been approved for retention by a medical screening board. A copy of board results must be presented when reporting for training. Students must bring copies of the Enlisted Records Brief, Pre-Execution Checklist, DD Form 93 (Notification of Next of Kin), as well as an initial issue of uniforms as prescribed in AF 700-84. Students must complete Phase 1, Common Core Training (CCT) before attending Phase 2 (MOS specific). Phase 1 is administered under a separate stand-alone POI. At this time Phase 1 and Phase 2 are taught sequentially at the AMEDD NCO Academy. SECURITY: None

-----Special Information-----

SPECIAL INFORMATION: This course is under the jurisdiction of the Commandant of the AMEDD NCO Academy, U.S. Army Medical Department Center and School. PERSCOM identifies and notifies unit commanders of qualified soldiers approximately nine months prior to each class.

<b>B175246</b>	<b>304-68B10</b>	<b>U</b>	<b>8.4W</b>	<b>083</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ORTHOPEDIC SPECIALIST  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Scope: Phase 1 (6 weeks) is conducted at the AMEDDC&S, Fort Sam Houston, Texas. Phase 2 (6 weeks) is conducted at designated medical treatment facilities. The total course length is 12 weeks. The 304-P1 Course provides students with a general knowledge of anatomy and physiology, medical terminology, and the care and handling of orthopedic patients. Students assist in the management and operations of the Orthopedic Clinic and in the treatment and care of patients with orthopedic conditions and injuries, under the supervision of a/an Orthopedic Physician, Orthopedic Physician Assistant, or Podiatrist. Students assist in minor surgery; fabricate, modify, and remove casts and splints; perform traction procedures; and provide education on proper care and use of orthopedic appliances, soft goods, equipment and materials.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites-----  
LIFT OCCASIONAL 80 LB, FREQUENT 40 L  
Career Management Field: 91 - MEDICAL  
SECURITY: None  
-----Special Information-----  
SPECIAL INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Active Army soldiers must request training by submitting a DA Form 4187 and a copy of their ERB to PERSCOM. This is an inter-service training course. Air Force students complete their Phase 2 training through on the job training at the next assigned duty station. The Navy uses Audie Murphy Veterans Hospital, San Antonio, Texas as its sole Phase 2 training site. Air Force and Navy students must meet equivalent course prerequisites unless modified by agreement with the host service. USAF students must have a minimum GT of 60 or higher and must complete USAF Course J3AOR4N131 OOO, Surgical Service Apprentice Course, at Sheppard AFB, Texas. Navy students must have completed the B-300-0010, Basic Hospital Corpsman Course and have a minimum ASVAB score of 100. The minimum service remaining time requirement for Air Force is 24 months. The minimum service remaining time requirement for Navy personnel is 36 months. ALL REQUEST FOR WAIVERS BY ARMY PERSONNEL MUST BE SUBMITTED TO: CDR, AMEDD C&S, AMEDD Personnel Proponent Directorate, ATTN: MCCA-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052.

B175247	303-68L10	U	18.4W	083	70	A			No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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OCCUPATIONAL THERAPY SPECIALIST  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Scope: Phase 1 (17 weeks) is conducted at the AMEDDC&S, Fort Sam Houston, Texas. Phase 2 (16 weeks) is conducted at designated medical treatment facilities. The total course length is 33 weeks. This course is designed to meet the standards of program approval established by the American Occupational Therapy Association. Graduates of this program are eligible to sit for the national certification examination and qualify for the designation, Certified Occupational Therapy Assistant. Certification and licensure are mechanisms separate and unrelated to graduation. Phase 1 provides a general knowledge of physical and behavioral sciences; a working knowledge of the principles, concepts, and skills utilized to assist the occupational therapist in the implementation of remedial health maintenance and prevention programs for psychiatric as well as physical disability patients. Upon satisfactory completion of the 303-N3 training Army students are awarded the additional skill identifier of N3 and Navy students are awarded Navy Enlisted Classification of 8467. Phase 2 consists of a continuation of written and oral assignments as well as application (hands-on) of skills learned in phase 1. The phase 2 segment consists of fieldwork experience with at least 1 physical disabilities rotation and 1 mental health rotation. As time permits, students may also participate in specialized rotations such as pediatrics and burn treatment and management.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please note that selected officers countries may attend this course

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites-----  
LIFT OCCASIONAL 80 LB, FREQUENT 40 L  
Career Management Field: 91 - MEDICAL  
Must meet height weight std IAW AR 600-9 : REQUIRED  
Physical Demand Rating: MODERATELY HEAVY -  
Prerequisites:  
This course is not available to AA Sergeants in (P) status. RC Soldier SGT (P) and above must request a waiver from APPD to attend this course. This course is also available to United States Navy personnel and DoD Civilians. All Active Component Soldiers (Reserve Component Soldiers beginning on 1 October 2008) who apply to attend the N3 course must be a fully transitioned MOS 91W (with ASI Y2 removed and valid, unrestricted NREMT-B certification) prior to attending the course. The service-remaining requirement (SRR) for in-service AA soldiers upon completion of this course is 26 months, IAW AR 614-200, Chapter 4, Table 4-1. The service-remaining requirement for the Army Reserve is 24 months, IAW AR 135-200. As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Prior to departure from home station, soldiers are required to re-enlist or extend their term of enlistment in order to meet the time in service remaining requirement. Soldiers reporting to the AMEDDC&S not meeting this requirement will not be enrolled for training. Enlisted women who are pregnant must be processed IAW AR 635-200. Normal manual dexterity and good near vision (with or without corrective lenses) are required.

SECURITY: None  
-----Special Information-----  
SPECIAL  
INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Active Army soldiers must request training by submitting a DA Form 4187 and ERB to PERSCOM. This is an inter-service training course. All requests for waivers must be submitted to: CDR, AMEDD Center & School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 East Grayson Street, STE 213, Fort Sam Houston, Texas 78234-5052. The Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), 4720 Montgomery Lane, Bethesda, Maryland 20814-3425, phone number 1-301-652-2682, accredits this course. This is a certificate awarding program and students must successfully complete the Phase 1, including Level I fieldwork, and Phase 2 (Level II fieldwork) training to be eligible to take the national certification examination. The examination is given and certification awarded by the National Board for Certification in Occupational Therapy (NBCOT), 800 South Frederick Ave., Ste. 200, Gaithersburg, Maryland, 20877-4150, phone number 1-301-990-7979. Additionally, upon completion of the course and/or awarding of certification, graduate may be eligible to obtain state licensure to practice as an Occupational Therapy Assistant. Information: a felony conviction may affect a graduate's ability to sit for the certification examination or attain state licensure.

<b>B175248</b>	<b>312-68Q10</b>	<b>U</b>	<b>22.2W</b>	<b>083</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PHARMACY SPECIALIST  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Provide a working knowledge of drugs, their sources, preparation, uses, incompatibilities, and doses; pharmaceutical symbols and terms; interpretation of prescriptions and medication orders; storage, control procedures, and dispensing procedures performed under supervision of a pharmacy officer (AOC 67E) or a medical corps officer. Subjects include pharmacy administration, pharmaceutical calculations and chemistry, therapeutics, pharmaceutical preparation, sterile products, and pharmacy practice.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please note that selected officers countries may attend this course

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

----- Active Army Corporal or SPC and below, National Guard and Army Reserve SSG (see special information) and below, and DOD civilians. The service remaining requirement for in-service AA soldiers upon completion of this course is 16 months. IAW AR 614-200, Chapter 4, Table 4-1. Time in service remaining requirement for Reserve Component is governed by NGR 351-1 (3 years) or AR 135-200 (2 years). As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Height and weight must be IAW AR 600-9. Soldiers must have a high school diploma or GED equivalency, and a minimum physical profile of 222221. No history of alcoholism, drug addiction, or indiscriminate use of habit-forming or dangerous drugs. Good color vision and hand-eye dexterity, and a final "C" average or higher in high school or college level algebra and chemistry. Soldiers who do not meet the Chemistry requirement, but have received credit for the basic sciences may request a waiver from the AMEDD Personnel Proponent. (Refer to Special Information). The physical demands rating for this MOS is moderately heavy. Enlisted women who are pregnant must be processed IAW AR 635-200. Prior to the departure from home station, soldiers are required to reenlist or extend in order to fulfill the time in service (TIS) remaining requirement upon completion of the course. When reporting for training, and it is determined that soldiers do not meet the TIS remaining requirements, they will not be accepted into the course they requested unless they reenlist or extend to meet the TIS remaining requirements. The physical profile serials (PULHES) applies to initial entry soldiers only, and is not to be used as a prerequisite for soldiers reclassifying into this MOS. A minimum score of 95 in aptitude area ST in Armed Services Vocational Aptitude Battery (ASVAB) tests administered prior to 2 January 2002. A minimum score of 92 in aptitude area ST on ASVAB tests administered on and after 2 January 2002. A minimum score of 91 in aptitude area ST on ASVAB tests administered on and after July 1, 2004.

----- SECURITY: None

-----Special Information-----

SPECIAL INFORMATION: Reserve

Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Active Army utilize DA Form 4187 and include DA Form 2A, DA Form 2-1, and letters of recommendation from the chain of command evaluating the soldier's potential and ability to complete the course to CDR, PERSCOM TAPC-EPT-F, 2461 Eisenhower Ave. Alexandria, VA. 22331-0400. National Guard and Army Reserve SSGs' will receive a certificate of completion for attending this course, additional skill level 30 training is required to be awarded the MOS. REQUEST FOR WAIVER MUST BE SUBMITTED TO: CDR, AMEDD Center & School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052. Course is 19 weeks in duration. Note: This course is accredited by the American Society of Health Systems Pharmacists.

NOTE: HIGH SCHOOL OR COLLEGE TRANSCRIPTS ARE REQUIRED

WHEN REPORTING TO THE AMEDDC&S, SO SUCCESSFULL COMPLETION OF REQUIRED COURSES CAN BE VERIFIED.

<b>B175249</b>	<b>303-68L10</b>	<b>U</b>	<b>16.0W</b>	<b>830</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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OCCUPATIONAL THERAPY SPECIALIST  
Army

BROOKE ARMY MEDICAL CENTER  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

This course is designed to meet the standards of program approval established by the American Occupational Therapy Association. Graduates of this program are eligible to sit for national certification examination and qualify for the designation, Certified Occupational Therapy Assistant. Certification and licensure are mechanisms separate and unrelated to graduation. Phase 1 consists of 17 weeks of general knowledge of physical and behavioral sciences; a working knowledge of the principles, concepts, and skills utilized to assist the occupational therapist in the implementation of remedial health maintenance and prevention programs for psychitric as well as physical disability patients. Upon satisfactory completion of the 303-N3 training Army students are awarded the additional skill identifier of N3, Navy students are awarded the Navy Enlisted Classification of 8467, and the Air Force students are awarded the Air Force Specialty Code of 4J031.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address [usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil)

**Course International Notes:**

Must have successfully completed 303-N3 Phase 1.

<b>B175251</b>	<b>311-68K10</b>	<b>U</b>	<b>26.0W</b>	<b>830</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MEDICAL LAB SPEC  
Army

BROOKE ARMY MEDICAL CENTER  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Course Scope:

The course provides graduates with the technical skills and knowledge necessary to achieve medical laboratory technician entry-level competencies, and meets the basic personnel requirements established by the Clinical Laboratory Improvement Amendments of 1988 and the DoD Clinical Laboratory Improvement Program. Graduates are qualified to take national certification examinations as medical laboratory technicians. The training program includes a Phase 1 resident portion conducted at the U.S. Army Medical Department Center and school, Fort Sam Houston, TX and a Phase 2 clinical practicum offered at accredited hospital laboratories. Technical subjects include clinical chemistry, urinalysis, hematology, immunohematology, immunology, bacteriology, parasitology, mathematics, and safety. Instruction during Phase 1 presented through conferences, discussions, case studies demonstrations, practical exercises, and written and practical examinations. During Phase 2, students achieve psychomotor proficiency through structured hands-on training in a clinical setting. Course graduates earn MOS 91K or NEC 8506.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address [usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil)

**Course International Notes:**

Successfully completed Phase 1 of the 311-91K10 course



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B175253	321-68T10	U	11.0W	081	70	A			No		50.00

ANIMAL CARE SPECIALIST

Army medical Department Center and School Hea

Army

JBSA FSH, San Antonio, TX 78234

**Course Description:**

Provide training for enlisted veterinary personnel to assist in the care, management and treatment of animals in veterinary service teams, veterinary treatment facilities, and/or research facilities. Subjects include administration, basic sciences and diagnostic laboratory procedures, anatomy, physiology, radiology, pharmacology, veterinary pathology and disease, laboratory animals, anesthesiology, surgical procedures, and the handling, care and management of animals. Participation in a minimum of 72-120 hour, scenario-driven, tactical Situational Training Exercise to demonstrate MOS and Common Task reinforcement and evaluation.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please note that selected officers countries may attend this course

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites-----

PULHES: 222221

Must meet height weight std IAW AR 600-9 : REQUIRED

Normal Red/Green (RG) Perception: REQUIRED

Physical Demand Rating: MODERATELY HEAVY - LIFT OCCASIONAL 80 LB, FREQUENT 40 LCareer

Management Field: 91 - MEDICAL

Open to Active Army CPL/SPC non-promotable and below, National

Guard and Army Reserve SSG (see special information) and below, and DOD civilians. Active Army and Reserve Component soldiers holding MOS 91A, 91K, 91P, 91V and 91WM6 will not be considered. The service remaining requirements (SRR) for in-service Active Army soldiers upon completion of this course is 9 months. IAW AR 614-200, Chapter 4, Table 4-1. SRR for the Reserve Component is governed by NGR 351-1 (2 Years) or AR 135-200 (2 Years). As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Enlisted women who are pregnant must be processed IAW AR 635-200. Soldiers may not have undergone a splenectomy. Soldiers must not have specific aversions, personal beliefs, or moral reservations that would prevent them from being able to fulfill their duties as Animal Care Specialists, as follows: 1) soldiers must not have an aversion to blood, body fluids, body tissues, needles, or sharp instruments, and must be capable after training of collecting blood, body fluids, and body tissues from animals using needles and other medical instruments; 2) soldiers must not have an aversion or moral reservation to the use of animals in approved biomedical research and medical training, and must be capable after training of providing complete and competent veterinary care for such animals and of providing veterinary support to research and training protocols as directed by competent authorities; 3) soldiers must not have an aversion to humane euthanasia of animals, and must be capable after training of assisting in the euthanasia of animals as directed by competent authorities. Applicants must have credit for one of the biological sciences of "C" grade or higher. A minimum of a high school diploma or GED is required. Official high school/college transcripts are required. Prior to the departure from home station, soldiers are required to reenlist or extend their term of enlistment in order to fulfill the SRR upon completion of the course. When reporting to theAMEDDC&S for training, and it is determined that soldiers do not meet the SRR they will not be accepted into the course they requested unless the SRR are fulfilled. The physical profile serials (PULHES) applies to initial entry soldiers only and is not to be used as a prerequisite for soldiers reclassifying into this MOS. A minimum score of 95 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to January 2002. A minimum score of 92 in aptitude area ST on (ASVAB) tests administered on and after 2 January 2002 and prior to July 2004. A minimum score of 91 in aptitude area ST on ASVAB tests administered on and after 1 July 2004.

SECURITY: None

-----Special Information-----

SPECIAL INFORMATION: Reserve Component soldiers will arrive

at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Active Army utilize DA Form 4187 and include DA Form 2A (or ERB), DA Form 2-1, and letters of recommendation from the chain of command evaluating applicants potential and ability to complete this course. National Guard and Army Reserve SSGs' will receive a certificate of completion for attending this course, additional skill level 30 is required to be awarded the MOS. ALL REQUESTS FOR WAIVERS MUST BE SUBMITTED TO: CDR, AMEDD Center & School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052. Note: One year of high school/college level algebra is desirable to enhance the applicant's potential to successfully complete this course.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B175260	6A-61N9D	U	6.0W	871	80	A			No		50.00

USA FLIGHT SURGEON (PRIMARY)

Army

USA SCHOOL OF AVIATION MEDICINE

FORT RUCKER, AL 36362

**Course Description:**

The course covers Army regulations pertaining to aviation medicine, Army flight surgeon responsibilities and procedures, Army Flying Duty Medical Exam administration, Army aviation organization and operations, rotary wing aerodynamics, aviation safety, aircraft accident investigation, flight physiology, aviation medicine issues of clinical specialties, health service support of aviation units and operations, aeromedical evacuation, and deployment medicine issues of the aviation operation environment.

**Course Prerequisite Text:**

1 Family members dependents accepted with coordination with SATFA and IMSO.

Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive.

Fort Rucker is unable to provide adequate life-cycle support for IMS dependents. The SCO can authorize dependents on an ITO only after obtaining IMSO concurrence and this is to be done solely on a case-by-case basis. IMS who elect to bring unauthorized dependents will do so at their own expense and these dependents must maintain self-sufficiency for the duration of their sponsor's U. S. Army sponsored training in CONUS. Additionally, these unauthorized dependents will not receive a U. S. Uniformed Services Identification and Privilege Card. If the IMSO authorizes the SCO to include IMS dependents on the ITO, then DSCA Policy Memorandum 10-39, 23 June 2010, the U. S. Army Supplement to DSCA Policy Memorandum 10-39, 2 September 2010, and the DSCA Policy Memorandum 11-32, 15 Aug 11, prevail. Prior to SCO including dependents on ITO line 12 a-b, they must first validate that the IMS has purchased proper, and sufficient healthcare coverage insurance if applicable. IMS whose authorized dependents arrive without proper healthcare coverage will not be issued a U.S. Common Access Card CAC. Additionally, these dependents will have a maximum of 10 working days in which to secure proper and sufficient healthcare coverage or obtain country indemnification via an ITO agreement. A copy of the healthcare coverage insurance policy is to be provided to the IMSO for review and approval. When it is confirmed that the policy includes proper and sufficient healthcare coverage, then the IMSO may proceed with issuing the U.S. Uniformed Services Identification and Privilege Card to the authorized dependents.

The SCO is required to provide the IMS dependent's healthcare insurance policy in English to the IMSO at the first CONUS training location not later than 16 days prior to IMS report date. The policy may be mailed to the IMSO, but must be received by the IMSO not later than 16 days prior to the report date to the first CONUS training location

FAX Number 334 255-9168 or DSN 558-9168

E-mail gladys.martin.civ@mail.mil English Courses

or victor.d.oliver@mail.mil Spanish Courses

International Military Student Office

D Co 1-13th Avn Regt

ATTN Gladys Martin or Damien Oliver for Spanish Courses

Fort Rucker AL 36362

IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.

**2 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards. Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

**NON FLIGHT COURSES**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

3 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, Rotary Wing Instrument Course, and Rotary Wing Instrument Flight Examiner Course will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

4 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal. Please review Course Description and Prerequisites.

5 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

6 Students should be issued an A2 Visa in case their training is extended.

7 Students should bring an International Driver s License with them if available .

8 InterContinental Hotels Group IHG operates military lodging. Cost is 68.25 per day. Students staying at IHG 180 days or less will be charged a 4 Alabama State Sales Tax. Students who receive TLA will be exempt from the sales tax if their charges for lodging are Direct Billed by IHG. Directions to IHG are

From Daleville Gate You will be on 3rd Ave. Turn left at first red light onto Novosel Street. Go to the second light and turn left onto Ruf formally 5th Ave . Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

From Enterprise Gate You will be on Andrews Ave. Proceed through post for 2.5 miles. Turn left onto Tomahawk Street just past gas station . Cross over Ruf formally 5th Ave . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

From Ozark Gate You will be on Andrews Ave. Proceed through post for 5 miles. Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

Corvias Military Housing offers a variety of options for accompanied and unaccompanied students. They offer 2 or 3 bedroom homes, completely furnished to include washer and dryer, internet, and utilities. Visit them at [Rucker.CorviasMilitaryLiving.com](http://Rucker.CorviasMilitaryLiving.com) or 334-503-3644.

9 Travel and Living Allowance TLA is paid at the following rate for authorized IMS

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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A Flight Courses 41.00 per day On Post 57.00 per day Off Post  
 B Non-Flight Courses 24.85 per day On Post 57.00 per day Off Post

C Lodging will be paid according to actual charges of Post Housing not to exceed 93.00 per day.

Students attending courses 5 weeks or less must be paid in advance by SCO for all costs prior to departure of country IAW AR 12-15. Ft Rucker does not have a Pay Facility. Any money given to the students requires opening of a bank account, submission of travel vouchers and at least a 10 day turn around in order for money to process.

10 Students and their dependents are required to furnish 2 forms of photo ID translated into English in order to be issued an ID Card. Examples include Passport, VISA, Military ID Card in English, Driver's License in English, etc.

11 Baggage Fees. International Flights There is no charge for the first piece of luggage 50 lb limit. The cost for the second piece of luggage is based on final destination. Amounts range from 50 - 200 depending on final destination. The third bag and fourth bags will cost 200 - 285 each depending on final destination. There will be additional charges for any bag that weighs over 50 lbs. They allow one carry-on bag that is small enough to fit in the overhead compartment and 1 personal carry-on item handbag, computer, etc. Domestic Flights First bag 25. Second Bag 35. Third and fourth bags are charged according to weight and destination. Domestic flights are for itineraries with no connecting international flights i.e. students going to other training destinations within the Continental U. S.

12 Due to limited staff and resources, we request that all in-coming students arrive at the airport no later than 1800, Monday - Friday all arrivals and departures need to be scheduled during regular duty hours, 0730 - 1615 if possible. If students require a taxi from the airport, they may call one of the following

Quick Service Cab 334-774-8353

City Cab 334-792-2138

Happy Cab 2334-390-0800

AAA Cab 334-393-0499 or 334-794-6359

13 Early arrivals are discouraged unless ITO is amended to reflect the new report date. IMS are unable to get an ID card prior to the report date on their ITO.

14 IMSO cell phone number is 334 714-1896 for non-life threatening emergencies only.

15 Many courses are filled with curriculum and training up to the day of graduation. Some flying courses may be extended due to weather and other things beyond USAACE's control. Therefore, Country SCO should not purchase round trip tickets for the IMS with a specified end date. End date should be left open to avoid Country having to pay penalties in case training is delayed. We will not schedule IMS to leave on holidays or weekends unless it is an emergency. IMSO will make every effort to accommodate and assist students, but staff overtime resources required for student airport transportation are limited. Worst case, taxi service is available and IMSO can assist in coordination.

16 IMSO realizes that many of our IMS are accustomed to having domestic help in their homes. They need to be advised that domestic help in the US is very expensive. They should come here with basic laundry skills, cooking skills without setting off fire alarm, and cleaning skills including cleaning the kitchen, stove, refrigerator, and washing dishes.

17 Rental cars are recommended for Advanced Aircraft Courses AQC, IPC, MTP, FSXXI IERW Track Courses, Aviation Maintenance Officer Course, Basic Officer Leadership Course, and Aviation Captain's Career Course. Fort Rucker does not provide transportation to these courses flight line or academics. All students attending Spanish Courses are provided transportation to and from the Flight Line. Students attending FSXXI IERW are required to ride the bus due to limited parking space at the Flight Line. However, they do require transportation to and from the pickup and drop off points for safety reasons. The pickup schedule for morning flight line training is around 0430. Drop off schedule for evening flight line training is after 0100.

18 If IMS arrive after hours or on the weekend, they need to check into the hotel. Emergency contact number is 334-714-1896 IMSO cell phone. They will need to report to IMSO at 0800 on the first working day after their arrival. They will need to bring the following items with them when they report

ITO with any amendments

Passport VISA for IMS and accompanied dependents

Medical records

Flight records

Proof of medical coverage for any accompanied dependents

19 Questions may be addressed to the following

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558  
 Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558

20 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

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 Active duty US and foreign military officers who are Commissioned Medical Corps Officers in grades 03-06. On space available basic, physician assistants (Medical Specialist Corps Officers 01-06/W01-MW5) and senior medical students (Medical Service Corps Officers 01-03). Graduate of the AMEDD Officer Basic Course or equivalent. Meet the requirements of AR 616-110 to include possessing a current and qualified Army Class 2 Flying Duty Exam. This exam must be completed IAW AR 40-501 and received by the approving authority: Army Aeromedical Activity, ATTN: MCXY-A, Fort Rucker, AL 36362, 30 days prior to course start date. Army personnel must meet height and weight standards IAW AR 600-9.

SECURITY: None  
 -----Special Information-----  
 Report date for this course is on a Sunday and start date for course curriculum items is on Monday. Administrative time in the POI exceeds the normal 4 hours per week (or 10 percent of total course hours). For course application refer to DA Pam 351-4 .  
 Active Duty send request to Human Relations Command (HRC) Branch Managers and submit the application to the following address:ii Commander, HRC Health Services  
 Division,IA TTN: TAPC-OPH-MC12 00 Stovall St. Alexandria, VA 22332-0417ID SN: 221-2347/2341,  
 Commercial: 703-325-2347/2341ii For further assistance, contact the Course Director/NCOIC at DSN 558-7306/7448/7467, commercial:334-255-06/7448/7467. i-  
 Reserve Component send requests thru normal command channels/unit training officers.

<b>B175261</b>	<b>301-68U10</b>	<b>U</b>	<b>7.4W</b>	<b>083</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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EAR, NOSE, AND THROAT (ENT) SPECIALIST  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Scope: Phase 1 (6 weeks) is conducted at the AMEDDC&S, Fort Sam Houston, Texas. Phase 2 (7 weeks) is conducted at designated military treatment facilities. The total length of the course is 13 weeks. Phase 1 covers anatomy and physiology of ear, nose and throat (ENT), pathological conditions; ENT equipment; diagnostic and audiometric testing; hearing conservation; sterilization of supplies and equipment; pharmacology; assisting medical doctors; administration; minor surgery; medical emergencies; and history-taking. Phase 2 is on-the-job training in a clinical setting at a medical treatment facility. Soldiers will be awarded ASI P2 upon completion of this course and may apply for National Certification in Occupational Hearing Conservation.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites-----  
LIFT OCCASIONAL 80 LB, FREQUENT 40 L  
Career Management Field: 91 - MEDICAL  
Must meet height weight std IAW AR 600-9 : REQUIRED  
Physical Demand Rating: MODERATELY HEAVY -  
Prerequisites:  
This course is not available to AA Sergeants in (P) status. RC Soldier SGT (P) and above must request a waiver from APPD to attend this course. All Active Component Soldiers (Reserve Component Soldiers beginning on 1 October 2008) who apply to attend the P2 course must be a fully transitioned MOS 91W (with ASI Y2 removed and valid, unrestricted NREMT-B certification) prior to attending the course. This course is also available to DoD Civilians. The minimum service- remaining requirement (SRR) for in-service Active Army soldiers is 12 months, IAW AR 614-200, Chapter 4, Table 4-1. The minimum service remaining requirement (SRR) for Army Reserve soldiers is 24 months, IAW AR 135-200. As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Prior to departure from home station, soldiers are required to re-enlist or extend their term of enlistment in order to meet the time in service remaining requirement. Soldiers reporting to the AMEDDC&S not meeting this requirement will not be enrolled for training. Enlisted women who are pregnant must be processed IAW AR 635-200.  
-----SECURITY: None-----  
-----Special Information-----  
SPECIAL INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Active Army soldiers must request training by submitting a DA Form 4187 a copy of their ERB to PERSCOM. ALL REQUEST FOR WAIVERS MUST BE SUBMITTED TO: CDR, AMEDD C&S, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052.

<b>B17526C</b>	<b>PER SUB CRS</b>	<b>U</b>	<b>0.0W</b>	<b>081</b>					<b>No</b>		<b>50.00</b>
	ACAD OF HLTH SC/CORRES CRS Army										Army medical Department Center and School Hea JBSA FSH, San Antonio, TX 78234
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	N/A										
	<b>Course International Notes:</b>										
<b>B175271</b>	<b>330-X2</b>	<b>U</b>	<b>12.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PREVENTIVE DENTISTRY SPECIALTY  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

To provide the student with the necessary knowledge and skills to perform the duties of a Preventive Dentistry Specialist under the supervision of a Dental Corps Officer. Instructional objectives include, but are not limited to: Performing oral hygiene prophylactic procedures; conducting individual oral disease control programs; applying pit and fissure sealants to the teeth; evaluating dental radiographs, and cleaning and sterilizing dental instruments and equipment.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

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Active Army SGT non-promotable and below, Reserve Component SGT and below. Soldiers must be a graduate of the Basic Dental Specialist course. Minimum Time in Service remaining requirement is 11 months for active duty. Consecutive training in MOS 91E and ASI X2 results in a Time in Service remaining requirement of 16 months. Service remaining requirement for Reserve Component is governed by NGR 351-1 or AR 135-200. As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Soldiers who hold ASI N5 are ineligible to apply. Meet height and weight requirement IAW AR 600-9. Have a minimum physical profile of 222221, normal color vision, and a minimum score of 91 in aptitude area ST. No disciplinary action in the past 12 months prior to start date of course. CPR certification valid through graduation. Hepatitis A and B vaccine completed or series started. This MOS has a physical demands rating of moderately heavy. Enlisted women who are pregnant must be processed IAW AR 635-200. Prior to the departure from home station, soldiers are required to reenlist or extend their term of enlistment in order to fulfill the time in service (TIS) remaining requirement upon completion of the course. When reporting for training, and it is determined that soldiers do not meet the TIS remaining requirements, they will not be accepted into the course they requested unless they reenlist or extend to meet the TIS remaining requirements.

-----Special Information-----  
SPECIAL INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Submit application with DA form 4187. Include DA form 2 and 2-1 along with commander's recommendation through chain of command to Commander,PERSCOM, TAPC-EPT-F, 2461 Eisenhower Ave, Alexandria, VA 22331-0400. REQUEST FOR WAIVERS MUST BE SUBMITTED TO CDR, AMEDDC&S, AMEDD Personnel Proponent Directorate ATTN: MCCS-DE, 1400 E. Grayson St. Fort Sam Houston, TX 78234-5052.

B175273	330-68E30-C45	U	2.0W	082	70	A			No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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DENTAL ALC  
Army

NCO ACADEMY - MEDICAL DEPT CENTER SCHOOL  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Provide selected AMEDD enlisted personnel with the skills and knowledge required to perform duties as appropriate to the rank of SSG within the AMEDD. Apply relevant principles, concepts and techniques of resource management to resolve problems normally encountered at unit level. Participate in planning, organizing, and conducting mission specific operations under peacetime and combat conditions. Provide career oriented NCOs with the technical skills necessary to manage a dental facility on a modern battlefield or in a garrison environment. Course incorporates subjects in areas of Dental Science, Health Care Administration, Health Care Organization and Analysis, and Military and Medical Jurisprudence.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

**Physical Fitness Training-**

Participation in physical fitness training is required. Check SC-TMS Course Description, International Notes, and Prerequisites for prerequisite physical fitness requirements

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

----- Active Component and Reserve Components. Soldier must qualify in career management field 91 and be selected by Department of the Army Basic Noncommissioned Officer Education System (NCOES) selection board or RC selection process. Minimum service time remaining requirement for active component, 6 months. Service remaining requirement for reserve component is governed by NGR 351-1 and AR 135-200. Soldiers must meet the physical fitness and weight control standards outlined in AF 350-41 and AR 600-9. Soldiers mustnot have a temporary profile (including pregnancy) that precludes physical training, drill and field exercises in excess of 72 hours continuous operations. Soldiers who have permanent (Category III and IV) profiles must have been approved for retention by a medical screening board. A copy of boardresults must be presented when reporting for training. Students must bring copies of the Enlisted Records Brief, Pre-Execution Checklist, DD Form 93 (Notification of Next of Kin), as well as an initial issue of uniforms as prescribed in AF 700-84. Students must complete Phase 1, Common Core Training (CCT) before attending Phase 2 (MOS specific). Phase 1 is administered under a separate stand-alone POI. At this time Phase 1 and Phase 2 are taught sequentially at the AMEDD NCO Academy.

----- SECURITY: None

-----Special Information-----

under the jurisdiction of the Commandant of the AMEDD NCO Academy, U.S. Army Medical Department Center and School. PERSCOM identifies and notifies unit commanders of qualified soldiers approximately nine months prior to each class. The course is 5 weeks in length. However, MOSs 76J, 91B, 91E, 91K, 91M, 91R, and 91T have additional technical training which is covered in separate POIs.

-----SPECIAL INFORMATION: This course is

B175275	300-68V20	U	28.4W	083	70				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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RESPIRATORY SPECIALIST  
Army

Medical Education Training Campus  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

To provide the student with skills and basic knowledge of aerosol/humidity therapy, ventilation therapy, pulmonary function testing, infection control and cardiopulmonary drug administration. Subject matter will consist of basic sciences, anatomy and physiology, microbiology, gas therapy, cardiopulmonary resuscitation, airway management, physical therapy, clinical medicine, ventilation therapy, ethics, hospital law, and responsibilities of a Respiratory Specialist. A two-phase course: Phase 1 (20 weeks) consists of didactic study to include lecture, conference, demonstration, and practical exercise with both written and performance examinations. Phase 2 (16 weeks) consist of clinical environment training providing patient care under the supervision of a physician. Total course length: 36 weeks.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

-----Itemized Prerequisites-----  
 Normal Red/Green (RG) Perception: REQUIRED  
 - MEDICAL ASVAB ST Score: 102  
 PULHES: 222221  
 Physical Demand Rating: N/A - NO SIGNIFICANT PHYSICAL DEMAND  
 Must meet height weight std IAW AR 600-9 : REQUIRED  
 Career Management Field: 91  
 Open to Active Army SGT non-promotable and below, Reserve Component SGT and below, and DOD Civilians. RC Soldier SGT (P) and above must request a waiver from APPD to attend this course. Active Army and Reserve Component soldiers holding MOS 91A, 91P, 91K, and 91WM6 will not be considered. The service remaining requirement (SRR) for in-service Active Army soldiers upon completion of this course is 26 months IAW AR 614-200, Chapter 4, Table 4-1. NGR 351-1 (4 years) and AR 135-200 (2 years) govern SRR for the Reserve Component. As an exception to policy, USAR Soldiers are TEMPORARILY waived the requirement to fulfill the Ready Reserve obligation upon completion of the course. This policy will be effective for the duration of Partial Mobilization. Soldiers must have a high school diploma or a GED equivalency. Academic requirements include 1 year algebra and chemistry, high school or college with a passing grade of "C" or higher. Soldiers who have not taken algebra and chemistry may submit a passing CLEP score in both subjects. Soldiers must have good eye-hand coordination. Enlisted women who are pregnant must be processed IAW AR 635-200. Prior to the departure from home station, soldiers are required to reenlist or extend their terms of enlistment in order to fulfill the SRR upon completion of the course. When reporting to the AMEDD Center & School for training, and it is determined that soldiers do not meet the SRR, they will not be accepted into the course unless they reenlist or extend to meet SRR. The physical profile serials (PULHES) applies to initial entry soldiers only, and is not to be used as a prerequisite for soldiers reclassifying into this MOS. A minimum score of 105 in aptitude area ST in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. A minimum score of 102 in aptitude area ST on ASVAB tests administered on and after 2 January 2002.

Special Information-----  
 SPECIAL INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201 file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. The following preparatory medical sub-courses are recommended prior to attending the course: 802, 803, 806, 851, and 900. DOD civilians must be assigned to a MEDCEN or MEDDAC and that facility will incur all costs associated with TDY training and travel. Active Army must utilize DA Form 4187 and include ERB, DA Form 2-1, and letters of recommendation from a physician or a certified therapist, and letters of commendation from the chain of command evaluating applicant's potential and ability to complete the training. SUBMIT ALL REQUESTS FOR WAIVERS TO: CDR, AMEDD Center & School, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052.

<b>B175280</b>	<b>2C-F7/300-F10</b>	<b>U</b>	<b>2.0W</b>	<b>871</b>	<b>80</b>	<b>R</b>	<b>No</b>	<b>50.00</b>
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MEDICAL EVACUATION DOCTRINE  
Army

USA SCHOOL OF AVIATION MEDICINE  
FORT RUCKER, AL 36362

**Course Description:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Employ the health support system in support of a combat maneuver brigade in conventional offensive and defensive campaigns as well as the operations other than war IAW current doctrine. Employ the evacuation and treatment capabilities, the evacuation system, and medical regulating from site of injury to COMMZ. Identify aviation and patient care issues as they pertain air and ground evacuation in an NBC environment. Brief an evacuation mission to Army Airspace Command and control (A2C2), logistical support, risk assessment for CHS in the theater of operations. Identify key issues concerning on board, treatment of battlefield injuries to include triage, assessment of sick and wounded, various traumas, IV fluids and vital signs.

**Course Prerequisite Text:**

1 Family members dependents accepted with coordination with SATFA and IMSO.

Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive.

Fort Rucker is unable to provide adequate life-cycle support for IMS dependents. The SCO can authorize dependents on an ITO only after obtaining IMSO concurrence and this is to be done solely on a case-by-case basis. IMS who elect to bring unauthorized dependents will do so at their own expense and these dependents must maintain self-sufficiency for the duration of their sponsor's U. S. Army sponsored training in CONUS. Additionally, these unauthorized dependents will not receive a U. S. Uniformed Services Identification and Privilege Card. If the IMSO authorizes the SCO to include IMS dependents on the ITO, then DSCA Policy Memorandum 10-39, 23 June 2010, the U. S. Army Supplement to DSCA Policy Memorandum 10-39, 2 September 2010, and the DSCA Policy Memorandum 11-32, 15 Aug 11, prevail. Prior to SCO including dependents on ITO line 12 a-b, they must first validate that the IMS has purchased proper, and sufficient healthcare coverage insurance if applicable. IMS whose authorized dependents arrive without proper healthcare coverage will not be issued a U.S. Common Access Card CAC. Additionally, these dependents will have a maximum of 10 working days in which to secure proper and sufficient healthcare coverage or obtain country indemnification via an ITO agreement. A copy of the healthcare coverage insurance policy is to be provided to the IMSO for review and approval. When it is confirmed that the policy includes proper and sufficient healthcare coverage, then the IMSO may proceed with issuing the U.S. Uniformed Services Identification and Privilege Card to the authorized dependents.

The SCO is required to provide the IMS dependent's healthcare insurance policy in English to the IMSO at the first CONUS training location not later than 16 days prior to IMS report date. The policy may be mailed to the IMSO, but must be received by the IMSO not later than 16 days prior to the report date to the first CONUS training location

FAX Number 334 255-9168 or DSN 558-9168

E-mail gladys.martin.civ@mail.mil English Courses  
or victor.d.oliver@mail.mil Spanish Courses

International Military Student Office

D Co 1-13th Avn Regt

ATTN Gladys Martin or Damien Oliver for Spanish Courses

Fort Rucker AL 36362

IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.

**2 REQUIREMENTS FOR MEDICAL SCREENING**

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards. Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

**NON FLIGHT COURSES**

Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots  
[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

3 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, Rotary Wing Instrument Course, and Rotary Wing Instrument Flight Examiner Course will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

4 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal. Please review Course Description and Prerequisites.

5 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

6 Students should be issued an A2 Visa in case their training is extended.

7 Students should bring an International Driver s License with them if available .

8 InterContinental Hotels Group IHG operates military lodging. Cost is 68.25 per day. Students staying at IHG 180 days or less will be charged a 4 Alabama State Sales Tax. Students who receive TLA will be exempt from the sales tax if their charges for lodging are Direct Billed by IHG. Directions to IHG are  
 From Daleville Gate You will be on 3rd Ave. Turn left at first red light onto Novosel Street. Go to the second light and turn left onto Ruf formally 5th Ave . Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Enterprise Gate You will be on Andrews Ave. Proceed through post for 2.5 miles. Turn left onto Tomahawk Street just past gas station . Cross over Ruf formally 5th Ave . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Ozark Gate You will be on Andrews Ave. Proceed through post for 5 miles. Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

Corvias Military Housing offers a variety of options for accompanied and unaccompanied students. They offer 2 or 3 bedroom homes, completely furnished to include washer and dryer, internet, and utilities. Visit them at [Rucker.CorviasMilitaryLiving.com](http://Rucker.CorviasMilitaryLiving.com) or 334-503-3644.

9 Travel and Living Allowance TLA is paid at the following rate for authorized IMS

- A Flight Courses 41.00 per day On Post 57.00 per day Off Post
- B Non-Flight Courses 24.85 per day On Post 57.00 per day Off Post

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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C Lodging will be paid according to actual charges of Post Housing not to exceed 93.00 per day.  
 Students attending courses 5 weeks or less must be paid in advance by SCO for all costs prior to departure of country IAW AR 12-15. Ft Rucker does not have a Pay Facility. Any money given to the students requires opening of a bank account, submission of travel vouchers and at least a 10 day turn around in order for money to process.  
 10 Students and their dependents are required to furnish 2 forms of photo ID translated into English in order to be issued an ID Card. Examples include Passport, VISA, Military ID Card in English, Driver's License in English, etc.

11 Baggage Fees. International Flights There is no charge for the first piece of luggage 50 lb limit. The cost for the second piece of luggage is based on final destination. Amounts range from 50 - 200 depending on final destination. The third bag and fourth bags will cost 200 - 285 each depending on final destination. There will be additional charges for any bag that weighs over 50 lbs. They allow one carry-on bag that is small enough to fit in the overhead compartment and 1 personal carry-on item handbag, computer, etc. Domestic Flights First bag 25. Second Bag 35. Third and fourth bags are charged according to weight and destination. Domestic flights are for itineraries with no connecting international flights i.e. students going to other training destinations within the Continental U. S.

12 Due to limited staff and resources, we request that all in-coming students arrive at the airport no later than 1800, Monday - Friday all arrivals and departures need to be scheduled during regular duty hours, 0730 - 1615 if possible. If students require a taxi from the airport, they may call one of the following  
 Quick Service Cab 334-774-8353  
 City Cab 334-792-2138  
 Happy Cab 2334-390-0800  
 AAA Cab 334-393-0499 or 334-794-6359

13 Early arrivals are discouraged unless ITO is amended to reflect the new report date. IMS are unable to get an ID card prior to the report date on their ITO.

14 IMSO cell phone number is 334 714-1896 for non-life threatening emergencies only.

15 Many courses are filled with curriculum and training up to the day of graduation. Some flying courses may be extended due to weather and other things beyond USAACE's control. Therefore, Country SCO should not purchase round trip tickets for the IMS with a specified end date. End date should be left open to avoid Country having to pay penalties in case training is delayed. We will not schedule IMS to leave on holidays or weekends unless it is an emergency. IMSO will make every effort to accommodate and assist students, but staff overtime resources required for student airport transportation are limited. Worst case, taxi service is available and IMSO can assist in coordination.

16 IMSO realizes that many of our IMS are accustomed to having domestic help in their homes. They need to be advised that domestic help in the US is very expensive. They should come here with basic laundry skills, cooking skills without setting off fire alarm, and cleaning skills including cleaning the kitchen, stove, refrigerator, and washing dishes.

17 Rental cars are recommended for Advanced Aircraft Courses AQC, IPC, MTP, FSXXI IERW Track Courses, Aviation Maintenance Officer Course, Basic Officer Leadership Course, and Aviation Captain's Career Course. Fort Rucker does not provide transportation to these courses flight line or academics. All students attending Spanish Courses are provided transportation to and from the Flight Line. Students attending FSXXI IERW are required to ride the bus due to limited parking space at the Flight Line. However, they do require transportation to and from the pickup and drop off points for safety reasons. The pickup schedule for morning flight line training is around 0430. Drop off schedule for evening flight line training is after 0100.

18 If IMS arrive after hours or on the weekend, they need to check into the hotel. Emergency contact number is 334-714-1896 IMSO cell phone. They will need to report to IMSO at 0800 on the first working day after their arrival. They will need to bring the following items with them when they report

- ITO with any amendments
- Passport VISA for IMS and accompanied dependents
- Medical records
- Flight records
- Proof of medical coverage for any accompanied dependents

19 Questions may be addressed to the following  
 English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558  
 Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
20	IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.										
15P	Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.										
15Q	Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.										
15H	Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.										
<b>Course International Notes:</b>											
<p>-----  U.S Army active and reserve component commissioned Medical Service Corps officers (O1-O4), rated warrant officers (WO1-CW4), and noncommissioned officers (E6-E9) on orders or assigned to an air or ground ambulance detachment or company or medical planning/staff position at battalion through corps level. The course is open to U.S. Air Force, Navy, Coast Guard and Allied Nation medical Service Corps personnel. Army personnel must meet height and weight standards IAW AR 600-9. -----Special Information----- Warrant officer aviators may be awarded "D" SQI to MOS by their career management authority.ii For additional course information visit the web site at <a href="http://usasam.amedd.army.mil/2CF7/index.htm">http://usasam.amedd.army.mil/2CF7/index.htm</a>.</p>											
<b>B175281</b>	<b>6A-C4</b>	<b>U</b>	<b>0.8W</b>	<b>767</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMBAT CASUALTY CARE  
Army

Defense Medical Readiness Training Institute  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

The Combat Casualty Care Course (C4) is a tri-service, continuing medical education course designed to enhance medical readiness of physicians, physician assistants, nurses, and dentists by providing training in field leadership, knowledge and skills that may be necessary for direct medical support in conditions related to any combat condition. Contemporary Operational Environment and humanitarian issues. Training is based on a multi-phased scenario-based operation escalating to a high-intensity conflict testing first and second echelons of care capabilities.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please note that there is required programming prior to this course under one of the following courses listed below which will depend on the students specialty or area of expertise

Advanced Trauma Life Support ATLS -MASL B175481-normally for physicians that will attend this course

Trauma Nurse Core Course TNCC -MASL B175483-normally for nurses that will attend this course

Pre-hospital Trauma Life Support PHTLS -MASL B175482-normally for Emergency Medical Technicians EMTs Health Care Specialists or equivalent that will attend this course

All officers, as well as FMS enlisted, are required to pay for their meals. IMS will be required to make payment in cash, upon entering dining facility. Price for breakfast is 3.45, lunch 5.60 and the dinner cost is 4.85. In order to utilize these facilities IMS will be required to produce an ID card. Commercial or public dining facilities are located at several establishments on and off base. Officers, attending 6A-C4 Combat Casualty Care Course, are responsible for their meals at the standard government rate JFTR U4125. You are required to pay for your first two meals upon consumption, then a lump sum payment will be required to cover all remaining meals. For additional information, regarding subject course, you can check the following web-site <https://health.mil/Training-Center/Defense-Medical-Readiness-Training-Institute>.

This course is physically demanding in nature and will require heavy lifting.

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address [usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil)

**Course International Notes:**

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The Trainee must be a member of the Medical Corps (MC), Dental Corps (DC), Veterinary Corps (VC), Speciality Corps (SP), Nurse Corps (NC/AN), Medical Service Corps (MSC-MS) or clinician in the Biomedical Service Corps (BSC) and have one year retainability after completion of the course. The target audience is O-1 to O-4 and new accession officers. International military students that meet the requirements for their military services may attend on space availability. Students must meet medical worldwide qualification and cannot be on temporary or permanent medical waiver. Students must be enrolled in one of the following courses, 6A-C4 (ATLS) Advanced Trauma Life Support, 6A-C4 (TNCC) Trauma Nursing Core Course, 6A-C4 (PHTLS) Pre Hospital Trauma Life Support. Physician Assistants may be permitted to attend ATLS if there is space available.

None -----Special Information-----  
Welcome Letter, Reporting Information, Packing list, etc.

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SECURITY:  
All students are required to go to DMRTI's website, <http://www.dmrti.us.mil> for

<b>B175283</b>	<b>6-250-C1 (INTERNATIONAL)</b>	<b>U</b>	<b>3.2W</b>	<b>081</b>	<b>80</b>	<b>A</b>		<b>Yes</b>	<b>100.00</b>
	MEDICAL STRATEGIC LEADERSHIP PROGRAM Army								Army medical Department Center and School Hea JBSA FSH, San Antonio, TX 78234

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The 6-250-C1 (International) is a multinational, postgraduate level course. For international officers the course is 3 weeks long. The course focuses on strategic planning in the medical arena with emphasis on coalition operations. Major areas of instruction include US Army Medical Policy and Organization, Military Readiness, Medical Observer Training, International Law, Nongovernmental Organizations, Counterterrorism, Intercultural Relations, Nongovernmental Organizations, Strategic Lessons Learned, Media Relations, Force Health Protection, Research and Development, Interagency Planning, and Government Policy. Understanding of and concern for human rights is an integral part of the course. A primary goal is for senior U.S. and International military officers to form close professional and personnel bonds that allow a long-term relationship to develop. Through these relationships U.S. and international officers maintain contacts and work together to support seamless global medical operations. This is extremely important due to the steadily increasing incidence of coalition operations. This goal is accomplished using a management technique known as a "retreat". Students spend as much time as possible together discussing pertinent issues and sharing experiences. During the final week, when relationships solidify, students stay in the same lodging, eat all meals together, and participate in evening functions, both structured and unstructured. This program is divided into three segments. Segment One is for International students only and consists of five days of U.S. Army medical policy and organization, military readiness, and medical observation training. Segment Two is five days of in-residence instruction at the Army Medical Department Center and School, at Fort Sam Houston, Texas focusing on International Law, Counterterrorism, Intercultural Relations, Nongovernmental Organizations, and Strategic Lessons Learned. US Army students join the course at the beginning of Segment Two. Segment Three is convened in New York and Washington D.C. during which students spend five days participating in briefings and guided discussions on force health protection, research and development, media relations, interagency planning, and government policy.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course Description**

The Medical Strategic Leadership Program, 6-250-C1, is a joint, multi-national, postgraduate, continuing medical education program designed for US military and international medical officers Lieutenant Colonel and above or U.S. equivalent. The program provides healthcare related training to prepare attendees for strategic leadership challenges in combined health service support operations and within coalition and alliance operations. Major areas of focus include Strategic Leadership, Military Medical Readiness, Health Resources Allocation and Management, Medical Observer Training, Homeland Security, Counter-terrorism, U.S. Combatant Commands, Host Nation Coalition Partner Support, the United Nations, International Law, Non-governmental organizations, and Think-tanks. The MSLP consists of three weeks of instruction. Week one is for international students only and consists of five days of US Army medical and Joint and policy, medical observation training and tours including a day trip to Ft. Hood. Week two is five days of in-residence instruction at the Army Medical Department Center and School at Ft. Sam Houston in San Antonio, Texas and consists of strategic level health care and leadership presentations. US students join the course at the beginning of week two. Week three is convened in Washington, D.C. and New York City and where students spend five days participating in briefings and discussions on international medical issues and visit the US government agencies including the Joint Staff at the Pentagon, The State Department, US Congressional leaders, and the United Nations. The MSLP also visits civilian organizations such as think tanks, international media outlets and other organizations with international implications. The MSLP is offered 3 times per year, in April, July and October.

**Prerequisites**

The Course is open to multinational, multi-service, foreign national medical officers grade O-5 and above. This is an Expanded International Military Education and Training E-IMET approved course thus, foreign civilians O-5 and above equivalents are eligible to attend. Students must meet height and weight standards IAW his/her country military regulations. International students are required to take the English Comprehension Level ECL Exam and must score a minimum of 80. Waivers may be granted on a case-by-case.

**Special Information**

**Family Members** Due to the duration and content of this course, family members are NOT permitted to accompany MSLP students during the course.

**Accommodations** In San Antonio, students will stay at the LaQuinta Inn Suites in downtown San Antonio unless otherwise stated. MSLP will make your room reservations therefore, students do not need to call and hold rooms with credit cards. In Washington D.C. students will stay at the Grand Hyatt at Washington Center, 1000 H St, NW and in New York City, students will stay at the Marriot Marquis on Times Square unless otherwise stated. Hotel rooms in Washington DC and New York City are under contract and included in course costs therefore, no payment will be required in Washington D.C. or New York City. Students will pay for incidental charges made to their rooms.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Transportation** At Ft. Sam Houston, transportation will be provided with group escort officers and drivers. IMS will be picked up at the airport upon arrival. Escorts may take groups to meals, group activities and limited shopping taxis are available for personal entertainment. If students rent a car while in San Antonio, it is at their own expense. In Washington D.C. and New York City, MSLP will use a commercial chartered bus. Rental cars in these locations are not authorized.

**Dress** The duty uniform for most days is the equivalent of the U.S. Army Class B uniform consisting of shirt and pants and open collar or with tie. IMS also need to bring the equivalent of the U.S. Class A - Army Service Uniform coat and tie it will be worn 2 or 3 times during the duration of the course. IMS will need a civilian coat and tie for the day at the United Nations and slacks and open collar shirt for social occasions. During off-duty times, dress is casual including jeans. Additionally, consider bringing a sweater, especially the ladies.

**Meals** There will be several hosted paid for meals in San Antonio, Washington D.C. and New York City. In San Antonio there will be group opportunities to go to dinner in the evenings on a pay as you go basis with prices ranging, on average, from 10 to 15. The La Quinta in San Antonio offers a continental breakfast Monday through Friday which is included in the cost of the room.

Escorts can take students to a grocery store to purchase items if desired. There are laundry facilities in the hotel.

Normally there are 2 or 3 hosted meals in the evening and 2 or 3 hosted lunches during the D.C. week. Otherwise, meals are not hosted. Meals in most of the restaurants very near the hotel are expensive and average 20 and up. There are moderately priced fast food restaurants within walking distance. In New York City, breakfast is available in the hotel for a cost. There is a reasonably priced restaurant across the street called Juniors that offers breakfast and there is a Starbucks in the hotel.

**Smoking** At Ft. Sam Houston, smoking is only permitted within designated areas of the Army Medical Department Center and School and Brooke Army Medical Center. This policy is strictly enforced. If there are smokers, MSLP Staff can direct you to the approved areas. Smoking is also prohibited in military vehicles and includes vans that you will be using at Ft. Sam Houston and the bus that we will use in Washington D.C. In Washington D.C. and New York City, smokers will need to inquire about smoking areas depending on location. There is a no smoking ordinance in the restaurants and all indoor buildings in Washington D.C. and New York City. None of the hotels have designated smoking rooms. The US Army Surgeon General has directed that all Army Medical facilities, schools, etc as non-smoking.

**Departure Travel Arrangements** Attendees are responsible for making and confirming their return travel arrangements. Please schedule departure flights for the final Tuesday. For international students the Security Cooperation Officer at the US Embassy will assist you with these arrangements especially if you are I-MET funded. If you have return ticket issues when you arrive, the International Military Assistance Office will assist you.

**Class Material** At Ft. Sam Houston you will be provided with a CD of all presentations and referenced material that you may keep. Limited reference material will be printed and provided as hard copy to facilitate guest speakers presentations these are classroom copies that you may use in order to prepare for classes but they must be returned prior to departing Fort Sam Houston. According to Army Regulation 12-15, you are authorized shipment of Retainable Instruction Material RIM upon departure to your homeland. Your RIM package must only contain course related materials and you will receive specific instructions for packing and shipment before you depart Joint Base San Antonio, Fort Sam Houston.

**Gifts** Gifts are not expected however, many students bring small gifts to exchange with other students. Please feel to contact the MSLP Staff if you have questions. Official presentations to the command are encouraged and in San Antonio, we usually have a dinner hosted by the Commanding General, Army Medical Department Center and School Health Readiness Center of Excellence AMEDDC S HRCoE and in Washington D.C. we will have a dinner hosted by the Army Surgeon General. These are appropriate functions to present a country gift. If you plan to present a gift, please let the Course Director know during the first week of the course.

**Credit and Debit Cards** Please notify your bank in advance that you will be located in the United States in San Antonio, Texas, Washington, D.C. and New York City if you intend to use your cards. This is an issue and cards have been declined by the issuing bank because they were not aware of overseas travel.

**Communications** You may contact the MSLP Staff at any time to ask questions. Point of Contact information is below.

**Incoming Calls** Messages can be left with the International Military Student Office IMSO at 210-221-8178 8838 8747 DSN 471, fax 210-221-8968. In

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Internet Access At Ft. Sam Houston Internet access is available in the International Military Student Office. Ask for assistance. You may use computers in the International Military Student Office. In New York City and Washington D.C. the hotels have high speed Internet available in the rooms but at cost.

This information must be included on the ITO for IMS attending MSLP so they may be granted access to the various locations while attending this course

"Course locations may include Joint Base San Antonio Fort Sam Houston and Camp Bullis and other nearby Department of Defense locations in Texas including III Corps and Fort Hood. Washington, D.C. and Military District of Washington locations visited by the Medical Strategic Leadership Program may include The Pentagon, Fort Meyer, Fort McNair Fort Belvoir and the Office of the Army Surgeon General in Falls Church, Virginia"

Points of Contact POC

Mr. Oscar Ramos-Rivera, IMSO, Director, International Programs Division, G-3 and is responsible for international student administrative requirements, 1- 210-221-6020 DSN 471 , e-mail oscar.r.ramosrivera.civ@mail.mil

Sergeant First Class Anuj Kainth, NCOIC, International Programs Division, 210-221-8747 office or 210-889-1232 cell. e-mail anuj.kainth.mil@mail.mil

Mr. Jon Cohen, Course Director, 1-210-221-7476 DSN 471 , work cell 210-439-5833, civilian cell 1-915-401-5424 home number 1-210-444-9127 e-mail jonathan.m.cohen3.civ@mail.mil Fax 1-210-221-6014.

Mr. Jeff Seaney, Asst Course Director, 1-210-221-7094 cell is 1-210-410-4033. Fax 1-210-221-6014 or -mail jeffrey.s.seaney.civ@mail.mil.

Mr. Ken Wade, International Programs, Office of the Army Surgeon General, Washington D.C. e-Mail ken.wade@otsg.amedd.army.mil phone 703-304-6107 or Mr. Garfield Skyers, International Programs, Office of the Army Surgeon General, e-Mail garfield.d.skyers.civ@mail.mil phone 703-681-1147

**Course International Notes:**

----- The 6-250-C1 (International) Course is open to multinational, multi-service, foreign national medical officers grade 0-5 and above. This is an Expanded International Military Education and Training (E-IMET) approved course. Thus, foreign civilians (equivalent 0-5 and above) are eligible to attend. Students must meet height and weight standards IAW host country military regulations. International students required to take the English Comprehension Level (ECL) Exam must score a minimum of 80. Waivers may be granted on a case-by-case basis by SATFA. |

----- SECURITY: NONE -----Special Information----- Students should arrive at the San Antonio International Airport on the Thursday before the course start date. Students will be met at the airport by an official escort officer. iD ue to the short duration of the course, IMET students should be paid in advance and should arrive with enough funds to pay for all of their meals throughout the entire course. At Fort Sam Houston, on-post lodging for IMET students may be charged to their Invitational Travel Order. All others must arrive with enough funds to cover the cost of lodging (16 days) at Fort Sam Houston. Lodging in New York City and Washington DC is covered in the course cost. IS tudents should make flight arrangements from Washington DC to their duty station on the Sunday following the last class day. Transportation from San Antonio to New York and New York to Washington DC is made by the Program Director and covered under the course costs. For additional information please contact the Program Director, Ken Knight at 210-221-8571 or Vickie Connolly 210-221-7094. iU NIFORM AND CLOTHING REQUIREMENTS: The duty uniform for most days is the Class B uniform. The Class A uniform is required on 2-3 occasions. A civilian coat and tie is also required for at least one social function. During the spring and fall students need to bring a civilian overcoat due to the likelihood of cold weather. iP RESENTATION REQUIREMENT: Students must come prepared to give a brief presentation (no longer than 30 minutes) about their country, focusing on the geography, government, culture, military medical structure, and the most significant issue facing their military medical forces. (a) Power Point 95 or later version (b) 20 slides or less (c) No video or DVD (due to compatibility issues) (d) a copy of the presentation is due on the first day of class in any of the following format: Floppy A, CD, Zip disk 100mg or 250mg, or USB storage card.

<b>B175285</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>830</b>	<b>80</b>	<b>No</b>	<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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OBS MED/HEALTH/HYG-CONUS  
Army

BROOKE ARMY MEDICAL CENTER  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

This MASL programs observer medical training at the Office of the Surgeon General, Alexandria, VA This MASL programs observer medical training at the Office of the Surgeon General, Alexandria, VA

**Course Prerequisite Text:**

Family Members Dependents are not authorized by U.S. authority to accompany or join the IMS while in training. Exceptions will not be considered without prior approval from SATFA or IMSO.

Please ensure that the students biography and training objectives are sent to this email address [usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil) to ensure training is properly scheduled and desired training objectives may be met for students that would like to attend observer training

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address [usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil)

**Course International Notes:**

<b>B175286</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>B501</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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OBS MED/HEALTH/HYG-CONUS  
Army

OFFICE OF THE SURGEON GENERAL  
FALLS CHURCH, VA 22015-

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B175287</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>837</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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OBS MED/HEALTH/HYG-CONUS  
Army

WILLIAM BEAUMONT ARMY MEDICAL CENTER  
EL PASO, TX 79920

**Course Description:**

This MASL programs observer medical training at William Beaumont Army Medical Center, Fort Bliss, Texas. Observer Training is tailored to meet the unique/specific needs of the individual when no formal course exists. This training provides an opportunity for reciprocal exchange of practices and procedures with other healthcare professionals. Since students are not licensed in the USA and cannot treat patients, OBS TNG allows them the freedom to focus on educational goals rather than attending to patients but observe those who are.

OBS TNG can be scheduled following or between formal courses to view clinical practices and further enhance formal training in a state-of-the-art US Army Medical Center.

OBS TNG may also be used as a short-term "clinical clerkship" to focus on learning new techniques, protocols and equipment.

Requirement: Student will provide a written statement of training objectives, listing medical specialties, procedures or any other requirements they wish to train on. A sample format can be obtained via your SATFA CPM.

Length: 4-10 weeks

Location may vary based on the requested speciality training.

**Course Prerequisite Text:**

**Course International Notes:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B175288</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>831</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

OBS MED/HEALTH/HYG CONUS  
Army

D D EISENHOWER ARMY MEDICAL CENTER  
FORT GORDON, GA 30905

**Course Description:**

**Course Prerequisite Text:**

Family Members Dependents are NOT permitted at Fort Gordon.

There is NO family housing available on Fort Gordon for international military students who are accompanied by family members for training. NOTE IMET FUNDED TRAINING - IAW Travel and Living Allowances TLA Policy Guidance for Security Cooperation Training Programs P3 Policy 03-01, Para 3B 12 , dated April 2003 effective 1 Oct 03

**Student Email**

Please ensure that all IMS traveling to Fort Gordon have a valid email address, preferably GMAIL, HOTMAIL, YAHOO or one with a .com extension. Please, no foreign military email extensions as information sent to or from them with have information stripped.

This allows the IMSO to prepare AKO accounts, ID card paperwork prior to their arrival as well as communicate with IMS while in transit to training location.

**"10" level courses**

No field grade officers will be permitted in 10 level courses. Company Grade Officers may be considered by the Director, IMSO, Fort Gordon, on a case-by-case basis.

**Required In processing documents**

Students should hand carry the following documents with them to expedite in processing medical screening records, passport, airline tickets, student biography, and any authorized reimbursable receipts.

**Medical Notes**

IMS must have medical records for review by IMSO upon arrival. A copy will be maintained in student s confidential record.

IMS should have a US equivalent Identification Neck Tag, which reflects their name, blood type, and religion in English. A Medical Alert bracelet should also be worn in case of emergencies.

Please fill out bio completely for post in SANWEB.

**Driving**

The State of Georgia will honor a "valid" International driver s license that is printed in English. The State of Georgia will not allow international students to use certified translations of their country s driving license. It is recommended that, if authorized to drive by home country, that international students obtain an international driver s license prior to departure from the home country.

**Mailing Address**

Students should to use the following address for mail STUDENT RANK NAME, 461 8th Ave, BLDG 29811 Room 211, Saltzman Hall, Fort Gordon, GA 30809.

Mail can also be sent to Ring Hall, which is where students will be billeted. That address is 36700 O Club Drive, Fort Gordon, GA 30905.

**TAXI**

In the unlikely event that a student should need to hire a taxi to Fort Gordon, students are advised to use Yellow Cab ONLY. The rates are fixed and only Yellow Cab can access Fort Gordon. IMS should obtain a receipt for the cost of transportation so that they may be properly reimbursed.

**Contact information**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
IMSO PRI	Mr. Nate Brown nathaniel.brown3.civ@mail.mil	706-791-9708	0								
	ADMIN ALT1SGT Devonn Riley devonn.j.riley.mil@mail.mil	706-791-4329									
	ADMIN PRIMs. Yolanda Ballard yolanda.e.ballard.civ@mail.mil	706-791-6020									
FSP PRI	Mr. Greg Washington greg.washing2.civ@mail.mil	706-791-9709									
TNMGR PRIMr.	Thomas J. Wilson thomas.j.wilson.civ@mail.mil	706-791-9712									
LAST UPDATED 11 FEB 19											
<b>Course International Notes:</b>											

<b>B175289</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>878</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	OBS MED/HEALTH/HYG-CONUS Army					CTR FOR HEALTH PROM & PREV MED APG, MD 21010-5422					
<b>Course Description:</b>											
<b>Course Prerequisite Text:</b>											
<b>Course International Notes:</b>											

<b>B175290</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>834</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	OBS MED/HEALTH/HYG-CONUS Army					MADIGAN ARMY MEDICAL CENTER Tacoma, WA 98431					
<b>Course Description:</b>											
This MASL programs observer medical training at Madigan Army Medical Center, Tacoma, Washington.This MASL programs observer medical training at Madigan Army Medical Center, Tacoma, Washington.											
<b>Course Prerequisite Text:</b>											
<b>Course International Notes:</b>											

<b>B175291</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>871</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	OBS MED/HEALTH/HYG-CONUS Army					USA SCHOOL OF AVIATION MEDICINE FORT RUCKER, AL 36362					
<b>Course Description:</b>											
<b>Course Prerequisite Text:</b>											
1 Family members dependents accepted with coordination with SATFA and IMSO.											
Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive.											
Fort Rucker is unable to provide adequate life-cycle support for IMS dependents. The SCO can authorize dependents on an ITO only after obtaining IMSO concurrence and this is to be done solely on a case-by-case basis. IMS who elect to bring unauthorized dependents will do so at their own expense and these dependents must maintain self-sufficiency for the duration of their sponsor's U. S. Army sponsored training in CONUS. Additionally, these unauthorized dependents will not receive a U. S. Uniformed Services Identification and Privilege Card. If the IMSO authorizes the SCO to include IMS dependents on the ITO, then DSCA Policy Memorandum 10-39, 23 June 2010, the U. S. Army Supplement to DSCA Policy Memorandum 10-39, 2 September 2010, and the DSCA Policy Memorandum 11-32, 15 Aug 11, prevail. Prior to SCO including dependents on ITO line 12 a-b , they must first validate that the IMS has purchased proper, and sufficient healthcare coverage insurance if applicable . IMS whose authorized dependents arrive without proper healthcare coverage will not be issued a U.S.											

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Common Access Card CAC . Additionally, these dependents will have a maximum of 10 working days in which to secure proper and sufficient healthcare coverage or obtain country indemnification via an ITO agreement. A copy of the healthcare coverage insurance policy is to be provided to the IMSO for review and approval. When it is confirmed that the policy includes proper and sufficient healthcare coverage, then the IMSO may proceed with issuing the U.S. Uniformed Services Identification and Privilege Card to the authorized dependents.

The SCO is required to provide the IMS dependent's healthcare insurance policy in English to the IMSO at the first CONUS training location not later than 16 days prior to IMS report date. The policy may be mailed to the IMSO, but must be received by the IMSO not later than 16 days prior to the report date to the first CONUS training location

FAX Number 334 255-9168 or DSN 558-9168  
 E-mail gladys.martin.civ@mail.mil English Courses  
 or victor.d.oliver@mail.mil Spanish Courses

International Military Student Office  
 D Co 1-13th Avn Regt  
 ATTN Gladys Martin or Damien Oliver for Spanish Courses  
 Fort Rucker AL 36362

IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.

## 2 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

## NON FLIGHT COURSES

Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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3 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, Rotary Wing Instrument Course, and Rotary Wing Instrument Flight Examiner Course will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

4 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal. Please review Course Description and Prerequisites.

5 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

6 Students should be issued an A2 Visa in case their training is extended.

7 Students should bring an International Driver s License with them if available .

8 InterContinental Hotels Group IHG operates military lodging. Cost is 68.25 per day. Students staying at IHG 180 days or less will be charged a 4 Alabama State Sales Tax. Students who receive TLA will be exempt from the sales tax if their charges for lodging are Direct Billed by IHG. Directions to IHG are  
 From Daleville Gate You will be on 3rd Ave. Turn left at first red light onto Novosel Street. Go to the second light and turn left onto Ruf formally 5th Ave . Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Enterprise Gate You will be on Andrews Ave. Proceed through post for 2.5 miles. Turn left onto Tomahawk Street just past gas station . Cross over Ruf formally 5th Ave . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Ozark Gate You will be on Andrews Ave. Proceed through post for 5 miles. Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

Corvias Military Housing offers a variety of options for accompanied and unaccompanied students. They offer 2 or 3 bedroom homes, completely furnished to include washer and dryer, internet, and utilities. Visit them at Rucker.CorviasMilitaryLiving.com or 334-503-3644.

9 Travel and Living Allowance TLA is paid at the following rate for authorized IMS

A Flight Courses 41.00 per day On Post 57.00 per day Off Post

B Non-Flight Courses 24.85 per day On Post 57.00 per day Off Post

C Lodging will be paid according to actual charges of Post Housing not to exceed 93.00 per day.

Students attending courses 5 weeks or less must be paid in advance by SCO for all costs prior to departure of country IAW AR 12-15. Ft Rucker does not have a Pay Facility. Any money given to the students requires opening of a bank account, submission of travel vouchers and at least a 10 day turn around in order for money to process.

10 Students and their dependents are required to furnish 2 forms of photo ID translated into English in order to be issued an ID Card. Examples include Passport, VISA, Military ID Card in English , Driver s License in English , etc.

11 Baggage Fees. International Flights There is no charge for the first piece of luggage 50 lb limit . The cost for the second piece of luggage is based on final destination. Amounts range from 50 - 200 depending on final destination. The third bag and fourth bags will cost 200 - 285 each depending on final destination. There will be additional charges for any bag that weighs over 50 lbs. They allow one carry-on bag that is small enough to fit in the overhead compartment and 1 personal carry-on item handbag, computer, etc . Domestic Flights First bag 25. Second Bag 35. Third and fourth bags are charged according to weight and destination. Domestic flights are for itineraries with no connecting international flights i.e. students going to other training destinations within the Continental U. S.

12 Due to limited staff and resources, we request that all in-coming students arrive at the airport no later than 1800, Monday Friday all arrivals and departures need to be scheduled during regular duty hours, 0730 1615 if possible . If students require a taxi from the airport, they may call one of the following

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Quick Service Cab334-774-8353

City Cab334-792-2138

Happy Cab 2334-390-0800

AAA Cab334-393-0499 or 334-794-6359

13 Early arrivals are discouraged unless ITO is amended to reflect the new report date. IMS are unable to get an ID card prior to the report date on their ITO.

14 IMSO cell phone number is 334 714-1896 for non-life threatening emergencies only .

15 Many courses are filled with curriculum and training up to the day of graduation. Some flying courses may be extended due to weather and other things beyond USAACE s control. Therefore, Country SCO should not purchase round trip tickets for the IMS with a specified end date. End date should be left open to avoid Country having to pay penalties in case training is delayed. We will not schedule IMS to leave on holidays or weekends unless it is an emergency. IMSO will make every effort to accommodate and assist students, but staff overtime resources required for student airport transportation are limited. Worst case, taxi service is available and IMSO can assist in coordination.

16 IMSO realizes that many of our IMS are accustomed to having domestic help in their homes. They need to be advised that domestic help in the US is very expensive. They should come here with basic laundry skills, cooking skills without setting off fire alarm , and cleaning skills including cleaning the kitchen, stove, refrigerator, and washing dishes .

17 Rental cars are recommended for Advanced Aircraft Courses AQC, IPC, MTP , FSXXI IERW Track Courses, Aviation Maintenance Officer Course, Basic Officer Leadership Course, and Aviation Captain s Career Course. Fort Rucker does not provide transportation to these courses flight line or academics . All students attending Spanish Courses are provided transportation to and from the Flight Line. Students attending FSXXI IERW are required to ride the bus due to limited parking space at the Flight Line. However, they do require transportation to and from the pickup and drop off points for safety reasons. The pickup schedule for morning flight line training is around 0430. Drop off schedule for evening flight line training is after 0100.

18 If IMS arrive after hours or on the weekend, they need to check into the hotel. Emergency contact number is 334-714-1896 IMSO cell phone . They will need to report to IMSO at 0800 on the first working day after their arrival. They will need to bring the following items with them when they report

ITO with any amendments

Passport VISA for IMS and accompanied dependents

Medical records

Flight records

Proof of medical coverage for any accompanied dependents

19 Questions may be addressed to the following

English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558

Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558

20 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1 5 they do not attend Phases 6 8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

<b>B175292</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>081</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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OBS MED/HEALTH/HYG-CONUS  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Provides training for enlisted and officers where no other course exists. This training is tailored to the student s personal specialties, desires, specific country needs. Duration is normally one week but can be extended.Provides training for enlisted and officers where no other course exists. This training is tailored to the student s personal specialties, desires, specific country needs. Duration is normally one week but can be extended.

**Course Prerequisite Text:**

Family Members Dependents are not authorized by U.S. authority to accompany or join the IMS while in training. Exceptions will not be considered without prior approval from SATFA or IMSO.

Please ensure that the students biography and training objectives are sent to this email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil to ensure training is properly scheduled and desired training objectives may be met for students that would like to attend observer training

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

Military physicians, dentists, nurses, and select Medical Service Corps. iMilitary physicians, dentists, nurses, and select Medical Service Corps. i

<b>B175293</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>835</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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OBS MED/HEALTH/HYG-CONUS  
Army

TRIPLER ARMY MEDICAL CENTER  
HONOLULU, HI 96859-5000

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B175294</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>766</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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OBS MED/HEALTH/HYG-CONUS  
Army

UNIFORMED SERVICES UNIV HEALTH SCIENCES  
BETHESDA, MD

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B175295</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>836</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	OBS MED/HEALTH/HYG-CONUS Army										
	<b>Course Description:</b> This MASL programs observer medial training at Walter Reed Medical Center, Washington, DCThis MASL programs observer medial training at Walter Reed Medical Center, Washington, DC										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B175296</b>	<b>300-68V20</b>	<b>U</b>	<b>16.0W</b>	<b>830</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	RESPIRATORY SPECIALIST Army										
	<b>Course Description:</b> BROOKE ARMY MEDICAL CENTER JBASA FSH, San Antonio, TX 78234										
	<b>Course Prerequisite Text:</b> Family members dependents NOT authorized										
	Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment										
	Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil										
	<b>Course International Notes:</b>										
<b>B175300</b>	<b>6G-640A</b>	<b>U</b>	<b>5.0W</b>	<b>081</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
	VETERIANRY CORPS FOOD SAFETY WO BASIC COURSE Army										
	<b>Course Description:</b> Army medical Department Center and School Hea JBASA FSH, San Antonio, TX 78234										
	<b>Course Prerequisite Text:</b> Family members dependents NOT authorized										
	Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment										
	Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil										
	<b>Course International Notes:</b>										
<b>B175302</b>	<b>6H-F26</b>	<b>S</b>	<b>0.6W</b>	<b>879</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MED MGT OF CHEM & BIOL CASUALTIES PH 1  
Army

US ARMY MED RESEARCH INST OF CHEM DEF  
EDGEWOOD PROVING GROUND, MD 21005

**Course Description:**

This 6 day course is taught at two separate sites, simultaneously. The biological portion (Phase 1) is taught at the United States Army Medical Research Institute of Infectious Diseases (USAMRIID) at Fort Detrick, Maryland. The chemical portion (Phase 2), which includes a field exercise, is taught at the United States Army Medical Research Institute of Chemical Defense (USAMRICD) at the Edgewood area of Aberdeen Proving Ground (APG-EA), Maryland. The order in which students receive Phase 1 and Phase 2 instruction is unimportant, but each student must be a registered for both phases and must complete both phases.

**Course Prerequisite Text:**

This phase of the course is taught at Ft Detrick, MD

**Course International Notes:**

-----Prerequisite Courses-----  
 requirements: The student must satisfy one of the following sets of Prerequisite Course  
 Student Must: Have a reservation in:  
 Course Number: 6H-F26 Phase: 1 Title: MED MGT CHEM/BIOLOGICAL CASUALTIES  
 -----  
 The Medical Management of Chemical and Biological Casualties Course (6H-F26) is a triservice course designed for Medical Corps and Nurse Corps officers, physician assistants, Medical Service Corps officers in specialties 67B, C, or E, and other selected medical professionals. Civilian medical personnel (i.e., physicians, physician assistants, and nurses) and other governmental agencies are also eligible to attend. iU nit must make reservation for both phases of this course.  
 -----Special Information-----  
 Individuals requiring glasses should bring their protective masks with inserts. Special consideration will be given concerning enrollment of the noncommissioned officers who have received advanced training and who are catergorized as "other first responders." These individuals are required to receive this training as a part of their civil defense mission. All civilians attendees must complete the Protective Mask/Respirator Medical Clearance form prior to attending the course.

<b>B175304</b>	<b>6H-F10/322-F10</b>	<b>U</b>	<b>2.0W</b>	<b>878</b>	<b>70</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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INTERMEDIATE INDUS HYGIENE TOPICS  
Army

CTR FOR HEALTH PROM & PREV MED  
APG, MD 21010-5422

**Course Description:**

Advanced and refresher training in industrial hygiene techniques for evaluation and control of occupational health hazards at U.S. Army installations. Emphasis is on determinants of air contaminant toxicity, occupational health standards, hazard recognition, survey/sampling strategy, exposure documentation, data collection and interpretation of exposure control alternatives, ventilation system measurement, design and balancing and medical surveillance with indepth discussion of applying these principles to complex occupational operations, e.g., welding, spray finishing, abrasive blasting, and other military unique operations.

**Course Prerequisite Text:**

**Course International Notes:**

Active and Reserve Components, other services (officer/enlisted), and Department of the Army Civilians (DAC). Previous training or expereince in recognition, evaluation and control of occupational health hazards (completion of 6A-F5 or 6H-F11/323-F11 courses or equivalent training). Must be engaged (to a significant degree) in industrial hygiene evaluations or supervisors of such personnel. Members of other services must be engaged in similar activities. Military personnel must meet height and weight standards IAW AR 600-9. SPECIAL INFORMATION: Applications from Active Army enlisted personnel should be forwarded to the Commander, MC, ATTN: MCHO-CL-W, Fort Sam Houston, TX 78234-6000.

<b>B175306</b>	<b>6F-66E</b>	<b>U</b>	<b>16.0W</b>	<b>837</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	PERIOPERATIVE NURSING Army										
	WILLIAM BEAUMONT ARMY MEDICAL CENTER EL PASO, TX 79920										
	<b>Course Description:</b> Course instruction is presented through lectures, conferences, discussions, practical exercises, examinations, literature review and clinical practicum. Major areas of instruction include principles of microbiology and sterilization, preparation of surgical supplies, environmental responsibilities and hazards in the environment, specialized equipment, perioperative nursing in surgical specialties, readiness training and perioperative nursing skills, and the role of the perioperative nurse in ensuring patient safety, patient teaching, and supervisory roles and responsibilities in the management of the perioperative nursing environment.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> ----- Active/Reserve Officers; Department of the Army civilian Registered Nurses with an interest in the field of Perioperative nursing. ANs must have completed the AMEDD Officer Basic Course. Active Duty ANs must complete a one year utilization tour after graduating from the course. Applicants must have a current and unrestricted RN license. AN Officers must meet the height and weight standards IAW AR 600-9 and APFT standards IAW AR 350-41. Obligated service for Reserve Components, IAW NGR 350-1, AR 135-200, AR 600-9 and AR 350-41. ----- SECURITY: None										
<b>B175307</b>	<b>6F-66E</b>	<b>U</b>	<b>16.0W</b>	<b>834</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
	PERIOPERATIVE NURSING Army										
	MADIGAN ARMY MEDICAL CENTER Tacoma, WA 98431										
	<b>Course Description:</b> Course instruction is presented through lectures, conferences, discussions, practical exercises, examinations, literature review and clinical practicum. Major areas of instruction include principles of microbiology and sterilization, preparation of surgical supplies, environmental responsibilities and hazards in the environment, specialized equipment, perioperative nursing in surgical specialties, readiness training and perioperative nursing skills, and the role of the perioperative nurse in ensuring patient safety, patient teaching, and supervisory roles and responsibilities in the management of the perioperative nursing environment.										
	<b>Course Prerequisite Text:</b> Country must identify candidate 60 days prior to start of course. In coming IMS's records will be reviewed by the Nursing Education Program Manager for educational background and clinical experience. Also during Phase 1, IMS will be assisted with pre-course materials. IMS must have automation skills.  PLEASE INSTRUCT IMS TO BRING RAIN GEAR/CLOTHING. BILLETS ARE A LONG WALK FROM THE SCHOOL AND OTHER FACILITIES AND A RENTAL CAR IS RECOMMENDED.  										
	<b>Course International Notes:</b> ----- Active/Reserve Officers; Department of the Army civilian Registered Nurses with an interest in the field of Perioperative nursing. ANs must have completed the AMEDD Officer Basic Course. Active Duty ANs must complete a one year utilization tour after graduating from the course. Applicants must have a current and unrestricted RN license. AN Officers must meet the height and weight standards IAW AR 600-9 and APFT standards IAW AR 350-41. Obligated service for Reserve Components, IAW NGR 350-1, AR 135-200, AR 600-9 and AR 350-41. ----- SECURITY: None										
<b>B175308</b>	<b>6F-66E</b>	<b>U</b>	<b>16.0W</b>	<b>830</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PERIOPERATIVE NURSING  
Army

BROOKE ARMY MEDICAL CENTER  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Course instruction is presented through lectures, conferences, discussions, practical exercises, examinations, literature review and clinical practicum. Major areas of instruction include principles of microbiology and sterilization, preparation of surgical supplies, environmental responsibilities and hazards in the environment, specialized equipment, perioperative nursing in surgical specialties, readiness training and perioperative nursing skills, and the role of the perioperative nurse in ensuring patient safety, patient teaching, and supervisory roles and responsibilities in the management of the perioperative nursing environment.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

----- Active/Reserve Officers; Department of the Army civilian Registered Nurses with an interest in the field of Perioperative nursing.  
ANs must have completed the AMEDD Officer Basic Course. Active Duty ANs must complete a one year utilization tour after graduating from the course. Applicants must have a current and unrestricted RN license. AN Officers must meet the height and weight standards IAW AR 600-9 and APFT standards IAW AR 350-41. Obligated service for Reserve Components, IAW NGR 350-1, AR 135-200, AR 600-9 and AR 350-41. ----- SECURITY: None

<b>B175310</b>	<b>6F-F5</b>	<b>U</b>	<b>18.0W</b>	<b>830</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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CRITICAL CARE NURSING  
Army

BROOKE ARMY MEDICAL CENTER  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Major areas of instruction include Fundamentals of Critical Care to include the aspects of nursing in the following areas: respiratory, basic cardiovascular, advanced cardiovascular, acute renal failure, hepatic disorders, hematology/oncology, neurological and endocrine, trauma management, pediatrics, infectious disease, OB/GYN and genitourinary, eye, ear, nose and throat, musculoskeletal, environmental, integumentary, psychological/psychiatric, and core emergency care across the life span in any critical care setting. Portions of this course are jointly instructed with the 6F-F6 Emergency Nursing Course. The courses run concurrently and are jointly resourced.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

----- Active/Reserve Officers; civilians Registered Nurses with an interest in the care of acutely ill patients. ANs must have completed the AMEDD Officer basic course. Active duty ANs must complete a one year utilization tour after graduating from the course. Applicants must have a current and unrestricted RN license. AN officers must meet the height and weight standards IAW AR 350-41. Obligated service for Reserve Components, IAW NGR 350-1, AR 135-200, AR 600-9 and AR 350-41. ----- SECURITY: None -----Special Information----- To generate your orders for Phase 2, PERSCOM must receive your certificate of completion for Phase 1 no later than 30 days prior to the start date of the Phase 2 in-residence course. Phase 2 is taught out school codes 830, 834, and 836.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B175313	6F-F6 EMERGENCY ROOM NURSING Army	U	16.0W	830	80	A			No		50.00
	<b>Course Description:</b> <b>Course Prerequisite Text:</b> Please ensure all International Military Students (IMS) fully review the Location Remarks for important information about the International Programs Division (IPD) Office, After Hours Information, Billeting, Climate, Dining/Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival/Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address: usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil <b>Course International Notes:</b>										
B175314	6I-F10/340-F5 HM CBRNE INCIDENT Army	S	1.0W	879					No		50.00
	<b>Course Description:</b> <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
B175320	6H-F37/300-F31 FIELD MGT OF CHEM & BIOLOGICAL CASUALTIES Army	U	1.0W	879	80				No		50.00
	<b>Course Description:</b> <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
B175322	6H-F26	U	0.6W	877	80				No		50.00

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MED MGT OF CHEM & BIOL CASUALTIES PH 2  
Army

U.S. Army Medical Research Institute of Infec  
Fort Detrick, MD 21702

**Course Description:**

This 6 day course is taught at two separate sites, simultaneously, to two separate groups of students. The biological portion (Phase 1) is taught at the United States Army Medical Research Institute of Infectious Diseases (USAMRIID) at Fort Detrick, Maryland. The chemical portion (Phase 2), which includes a field exercise, is taught at the United States Army Medical Research Institute of Chemical Defense (USAMRICD) at the Edgewood area of Aberdeen Proving Ground (APG-EA), Maryland. The order in which students receive Phase 1 and Phase 2 instruction is unimportant, but each student must complete both phases.

**Course Prerequisite Text:**

There is no IMSO at this location. AS soon as possible, Please contact the school for course registration sheets and reporting instructions, Chemical Casualty Care Division at (410) 436-2230/3393 or DSN 584-2230/3393, email: usamricdcccmail@amedd.army.mil  
Students report and fly into Baltimore Washington Airport, Baltimore MD on Saturday. Students go to the USO office to meet the school representative and for transportation. If they arrive on a different than the report date, they will have to obtain their own transportation via the "Blue Shuttle" service for about \$65.  
Students reside in a commercial hotel at \$85/day and transportation to and from the school is provided.

**CLOTHING & OPTICAL INSERTS**

The military chemical protective ensemble will be worn on several occasions during the chemical portion of the course. Some of the chemical protective ensembles contain charcoal residue and occasionally clothing worn under it is accidentally stained or cut. Therefore, all students must bring at least one set of old clothes, to be worn under protective gear that can be cut or stained. Students will not be reimbursed if this clothing is damaged during decontamination procedures.

ò Military should wear field uniform (BDUs/ACUs/DCUs/Operational Duty Uniform/PT Uniform)

ò Civilians should wear clothing that you do not want soiled with charcoal: i.e. denim or sweats.

If you wear glasses and require optical inserts for a protective mask, you should bring them. If you require inserts and do not have them, we urge that you postpone taking the course until you obtain them, because you will be severely handicapped during the field exercise without them. You should be familiar with MOPP donning procedures. Those who wear contact lenses need not worry about the optical inserts.

**Course International Notes:**

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The 6H-F26 Medical Management of Chemical and Biological Casualties Course is a triservice course designed for medical corps and nurse corps officers, physician assistants, Medical Service Corps officers in specialties 67B, C, or E, and other selected medical professionals. Civilian medical personnel (i.e., physicians, physician assistants, and nurses) and other governmental agencies are also eligible to attend. iU nit must make reservation for both phases of this course.

SECURITY: None

-----Special Information-----

SPECIAL INFORMATION: Individuals requiring glasses should

bring their protective masks with inserts. Special consideration will be given for enrollment of the noncommissioned officers who have received advanced training and who are categorized as "other first responders." These individuals are required to receive this training as a part of their civil defense mission. All civilian attendees must complete the Protective Mask Respirator Medical Clearance form prior to attending the course.

<b>B175325</b>	<b>331-F1</b>	<b>U</b>	<b>3.4W</b>	<b>083</b>	<b>75</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	ADVANCED DENTAL LABORATORY SPECIALTY Army										
	<p><b>Course Description:</b> -----Course Scope----- Thsi course provides supplemental career training for dental laboratory technicians. Instruction includes studies of the fabrication of metal-ceramic substructures, color, porcelain application with emphasis on enternal modifications, porcelain laminate veneers, pressable ceramics, and metal-free infiltration ceramics.</p> <p><b>Course Prerequisite Text:</b> Family members dependents NOT authorized</p> <p>Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment</p> <p>Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil</p> <p><b>Course International Notes:</b> -----Itemized Prerequisites-----iPULHES: 222221 Must meet height and weight std IAW AR 600-9.iphysical demand Rating: Medium - Lift occasional 50 LB, Frequent 25 LB. Career Management Field: 68 - DENTAL.i-----Text Prerequisites-----itechnicians should be cmpetent in the fabrication of basic single and multiple unit metal-ceramic restorations. Previous experience should include a minimum of 4 years in fixed prosthodontics, of which 2 years should be in dental ceramics. Individuals must must have successfully completed the 331-N5 course (or equivalent). i----- Course Scope and Special Information-----iThis course provides supplemental career training for dental laboratory technicians. Instruction includes studies of the fabrication of metal-ceramic substructure, color, porcelain application with emphasis on internal modifications, porcelain laminate veneers, pressable ceramics, and metal-free infiltration ceramics.</p>										
<b>B175350</b>	<b>2E-F215/011-F125 (X)</b>	<b>U</b>	<b>9.0W</b>	<b>720</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MEDICAL ASSISTANCE  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

Effective 2018-02-09 (Draft)

**Course Scope:**

Purpose: To train selected Partner Nations (PNs) military, police, and government civilian forces to provide medical treatment in a variety of operational settings from the point of injury or illness through the continuum of health care. Scope: This course develops medical skills required of personnel serving in military or law-enforcement units. Major subject areas include basic lifesaver measures; force health protection; treatment of complicated injuries; fluid replacement; splinting; cardiopulmonary resuscitation; combat trauma treatment invasive skills; limited primary care; combat evacuation; and physical fitness. Additional, students receive instruction in human rights; the rule of law; due process; civilian control of the military; profession of arms, and the role of the military in a democratic society. Course Learning Objectives: Students will: -Perform cardiopulmonary resuscitation (CPR)-Identify patient vital signs-Perform OB-GYN emergencies treatment-List medical terminology-Perform abdominal primary care, infection asepsis and sterile technique, injections, medication administration, orthopedic primary care, pharmacology, and respiratory primary care-Evacuate casualties-Perform combat casualty assessment-Control bleedings-Maintain casualty's airway-Treat ballistic, blast, thoracic trauma, and shock injuries-Establish vascular access-Treat specific trauma associated with battlefield injuries (head, spinal, burn, ocular and musculoskeletal trauma)-Treat suicidal patients-Identify individuals with behavioral health issues-Identify the effect environmental threats have on military operations-Triage the casualty-Manage a casualty-Operate a Battalion Aid Station (BAS)-Conduct dismounted patrols-Perform Tactical Combat Casualty Care (TC3) in an urban environment Phase Prerequisites: Students must be in the ranks of private to captain and in good physical condition. Students must be able to complete strenuous and extended field training exercises to include a very demanding litter obstacle course. Additionally, students will live in communal barracks and conduct daily physical training.

**Special Information:**

This course is taught in Spanish. The target audience for this course is Spanish speaking students from the Western Hemisphere Partner Nations.

**Course Prerequisite Text:**

Medical Assistance Course - SPANISH MEDAC

Duration 9 Weeks

MASL ID B175350

**Family members dependents NOT permitted**

Purpose To train selected Partner Nation PN military, police, and government civilian forces to provide medical treatment in a variety of operational settings from the point of injury or illness through the continuum of health care.88Phase Scope This course develops medical skills required of personnel serving in military or law-enforcement units. Major subject areas include basic lifesaver measures force health protection treatment of complicated injuries fluid replacement splinting cardiopulmonary resuscitation combat trauma treatment invasive skills limited primary care combat evacuation and physical fitness. Students also receive instruction in Human Rights the Rule of Law Due Process Civilian Control of the Military Profession of Arms and the Role of the Military in a Democratic Society. 88Course Learning Outcomes 8Students will 88-Perform cardiopulmonary resuscitation CPR 8-Identify patient vital signs.8-Perform OB-GYN emergency treatment8-List medical terminology8-Perform abdominal primary care, infection asepsis and sterile technique, injections, medication administration, orthopedic primary care, pharmacology, and respiratory primary care8-Evacuate casualties8-Perform combat casualty assessment8-Control bleedings8-Maintain a casualty's airway8-Treat ballistic, blast, thoracic trauma, and shock injuries8-Establish vascular access8-Treat specific trauma associated with battlefield injuries head, spinal, burn, ocular, and musculoskeletal trauma 8-Treat suicidal patients8-Identify individuals with behavioral health issues8-Identify the effect environmental threats have on military operations8-Triage a casualty 8-Manage a casualty8-Operate a Battalion Aid Station BAS 8-Conduct dismounted patrols8-Perform Tactical Combat Casualty Care TC3 in an Urban Environment88Phase Prerequisites Students must be in the ranks of private to Major and in good physical condition. Students must be able to complete strenuous and extended field training exercises to include a very demanding litter obstacle course. Additionally, students will live in communal barracks and conduct daily physical training. 88Special Information This course is taught in Spanish. The target audience for this course is Spanish speaking students from the Western Hemisphere Partner Nations.

**Course International Notes:**

Verifiable Prerequisite ItemsThere are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.iiText PrerequisitesRank: Minimum: Private (E-3) Maximum: Captain (O3)iCareer Field/MOS: MOS related to ground operations (no need to be in a medical MOS)iExperience: Must have been assigned to a squad or patrol ground unit.iAge: Between 21 and 40 years of age.iNote: This course integrates demanding daytime and nighttime field training iPrerequisite CoursesThere are currently no Prerequisites in the Prerequisite Courses section.

<b>B175370</b>	<b>6I-F9/302-F31</b>	<b>U</b>	<b>1.0W</b>	<b>081</b>	<b>75</b>	<b>A</b>		<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMBAT AND OPERATIONAL STRESS CONTROL (COSC)  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

<b>B175400</b>	<b>6H-F40/311-F4</b>	<b>U</b>	<b>4.0W</b>	<b>877</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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FIELD IDENTIFICATION OF BIO WARFARE AGENTS  
Army

U.S. Army Medical Research Institute of Infec  
Fort Detrick, MD 21702

**Course Description:**

The FIBWA course is a 20 working day course conducted inside a medical laboratory in teams of 4 personnel. The course integrates real world scenarios that challenge the understanding and skills of the identification of biological warfare agents. Students are trained to set up and operate a deployable confirmatory laboratory in field conditions. Training individuals in polymerase chain reactions and enzyme linked immunosorbant assays. The course offers the most advanced fieldable technologies for confirming biological warfare agents.

**Course Prerequisite Text:**

International medical students must have an excellent understanding of medical scientific terminology. The course is conducted in an isolated area where we do not have an assigned IMSO so the student must be fairly independent. The Office of the Surgeon General, Mr Lemon will serve as their IMSO, however he is 70 miles away. There is no commercial transportation therefore a rental car is required. Students reside downtown in a commercial hotel. The Office of the Surgeon General, Mr Lemon will serve as their IMSO. Duty uniform. Requests student fly into Baltimore Washington International Airport. Frederick Maryland is approximately 1 hour from the airport.

**Course International Notes:**

<b>B175406</b>	<b>6H-300/A0608</b>	<b>U</b>	<b>1.0W</b>	<b>081</b>					<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MANAGEMENT OF BURNS AND MULTIPLE TRAUMA  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Course is conducted once a year, normally in August, if course funds are available. Conducted in a class room setting and in a commerical hotel in San Antonio, TX. Students are also required to register on line.

Course covers treatment protocols associated with Physical and Occupational Therapy for burn patients and trauma patients.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

<b>B175411</b>	<b>300-F23</b>	<b>U</b>	<b>2.0W</b>	<b>871</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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ARMY AVIATION MEDICINE CLINIC NCO COURSE  
Army

USA SCHOOL OF AVIATION MEDICINE  
FORT RUCKER, AL 36362

**Course Description:**

The course covers Army regulatory guidance for aviation medicine, the Aviation Medicine Program, Army flight surgeon responsibilities and procedures, Army flying duty medical exam administration, Army aviation organization and operations, and clinic practicums.

**Course Prerequisite Text:**

1 Family members dependents accepted with coordination with SATFA and IMSO.

Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive.

Fort Rucker is unable to provide adequate life-cycle support for IMS dependents. The SCO can authorize dependents on an ITO only after obtaining IMSO concurrence and this is to be done solely on a case-by-case basis. IMS who elect to bring unauthorized dependents will do so at their own expense and these dependents must maintain self-sufficiency for the duration of their sponsor's U. S. Army sponsored training in CONUS. Additionally, these unauthorized dependents will not receive a U. S. Uniformed Services Identification and Privilege Card. If the IMSO authorizes the SCO to include IMS dependents on the ITO, then DSCA Policy Memorandum 10-39, 23 June 2010, the U. S. Army Supplement to DSCA Policy Memorandum 10-39, 2 September 2010, and the DSCA Policy Memorandum 11-32, 15 Aug 11, prevail. Prior to SCO including dependents on ITO line 12 a-b, they must first validate that the IMS has purchased proper, and sufficient healthcare coverage insurance if applicable. IMS whose authorized dependents arrive without proper healthcare coverage will not be issued a U.S. Common Access Card CAC. Additionally, these dependents will have a maximum of 10 working days in which to secure proper and sufficient healthcare coverage or obtain country indemnification via an ITO agreement. A copy of the healthcare coverage insurance policy is to be provided to the IMSO for review and approval. When it is confirmed that the policy includes proper and sufficient healthcare coverage, then the IMSO may proceed with issuing the U.S. Uniformed Services Identification and Privilege Card to the authorized dependents.

The SCO is required to provide the IMS IMS dependent's healthcare insurance policy in English to the IMSO at the first CONUS training location not later than 16 days prior to IMS report date. The policy may be mailed to the IMSO, but must be received by the IMSO not later than 16 days prior to the report date to the first CONUS training location

FAX Number 334 255-9168 or DSN 558-9168

E-mail gladys.martin.civ@mail.mil English Courses

or victor.d.oliver@mail.mil Spanish Courses

International Military Student Office

D Co 1-13th Avn Regt



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ATTN Gladys Martin or Damien Oliver for Spanish Courses  
Fort Rucker AL 36362

IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.

## 2 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

## NON FLIGHT COURSES

Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army\\_APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army_APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

3 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, Rotary Wing Instrument Course, and Rotary Wing Instrument Flight Examiner Course will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

4 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal. Please review Course Description and Prerequisites.

5 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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6 Students should be issued an A2 Visa in case their training is extended.

7 Students should bring an International Driver s License with them if available .

8 InterContinental Hotels Group IHG operates military lodging. Cost is 68.25 per day. Students staying at IHG 180 days or less will be charged a 4 Alabama State Sales Tax. Students who receive TLA will be exempt from the sales tax if their charges for lodging are Direct Billed by IHG. Directions to IHG are  
 From Daleville Gate You will be on 3rd Ave. Turn left at first red light onto Novosel Street. Go to the second light and turn left onto Ruf formally 5th Ave . Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Enterprise Gate You will be on Andrews Ave. Proceed through post for 2.5 miles. Turn left onto Tomahawk Street just past gas station . Cross over Ruf formally 5th Ave . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Ozark Gate You will be on Andrews Ave. Proceed through post for 5 miles. Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

Corvias Military Housing offers a variety of options for accompanied and unaccompanied students. They offer 2 or 3 bedroom homes, completely furnished to include washer and dryer, internet, and utilities. Visit them at [Rucker.CorviasMilitaryLiving.com](http://Rucker.CorviasMilitaryLiving.com) or 334-503-3644.

9 Travel and Living Allowance TLA is paid at the following rate for authorized IMS

A Flight Courses 41.00 per day On Post 57.00 per day Off Post

B Non-Flight Courses 24.85 per day On Post 57.00 per day Off Post

C Lodging will be paid according to actual charges of Post Housing not to exceed 93.00 per day.

Students attending courses 5 weeks or less must be paid in advance by SCO for all costs prior to departure of country IAW AR 12-15. Ft Rucker does not have a Pay Facility. Any money given to the students requires opening of a bank account, submission of travel vouchers and at least a 10 day turn around in order for money to process.

10 Students and their dependents are required to furnish 2 forms of photo ID translated into English in order to be issued an ID Card. Examples include Passport, VISA, Military ID Card in English , Driver s License in English , etc.

11 Baggage Fees. International Flights There is no charge for the first piece of luggage 50 lb limit . The cost for the second piece of luggage is based on final destination. Amounts range from 50 - 200 depending on final destination. The third bag and fourth bags will cost 200 - 285 each depending on final destination. There will be additional charges for any bag that weighs over 50 lbs. They allow one carry-on bag that is small enough to fit in the overhead compartment and 1 personal carry-on item handbag, computer, etc . Domestic Flights First bag 25. Second Bag 35. Third and fourth bags are charged according to weight and destination. Domestic flights are for itineraries with no connecting international flights i.e. students going to other training destinations within the Continental U. S.

12 Due to limited staff and resources, we request that all in-coming students arrive at the airport no later than 1800, Monday Friday all arrivals and departures need to be scheduled during regular duty hours, 0730 1615 if possible . If students require a taxi from the airport, they may call one of the following

Quick Service Cab334-774-8353

City Cab334-792-2138

Happy Cab 2334-390-0800

AAA Cab334-393-0499 or 334-794-6359

13 Early arrivals are discouraged unless ITO is amended to reflect the new report date. IMS are unable to get an ID card prior to the report date on their ITO.

14 IMSO cell phone number is 334 714-1896 for non-life threatening emergencies only .

15 Many courses are filled with curriculum and training up to the day of graduation. Some flying courses may be extended due to weather and other things beyond USAACE s control. Therefore, Country SCO should not purchase round trip tickets for the IMS with a specified end date. End date should be left open to avoid Country having to pay penalties in case training is delayed. We will not schedule IMS to leave on holidays or weekends unless it is an emergency. IMSO will make every effort to accommodate and assist students, but staff overtime resources required for student airport transportation are limited. Worst case, taxi service is available and IMSO can assist in coordination.

16 IMSO realizes that many of our IMS are accustomed to having domestic help in their homes. They need to be advised that domestic help in the US is very expensive. They should come here with basic laundry skills, cooking skills without setting off fire alarm , and cleaning skills including cleaning the kitchen, stove, refrigerator, and washing dishes .

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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17 Rental cars are recommended for Advanced Aircraft Courses AQC, IPC, MTP, FSXXI IERW Track Courses, Aviation Maintenance Officer Course, Basic Officer Leadership Course, and Aviation Captain's Career Course. Fort Rucker does not provide transportation to these courses flight line or academics. All students attending Spanish Courses are provided transportation to and from the Flight Line. Students attending FSXXI IERW are required to ride the bus due to limited parking space at the Flight Line. However, they do require transportation to and from the pickup and drop off points for safety reasons. The pickup schedule for morning flight line training is around 0430. Drop off schedule for evening flight line training is after 0100.

18 If IMS arrive after hours or on the weekend, they need to check into the hotel. Emergency contact number is 334-714-1896 IMSO cell phone. They will need to report to IMSO at 0800 on the first working day after their arrival. They will need to bring the following items with them when they report

- ITO with any amendments
- Passport VISA for IMS and accompanied dependents
- Medical records
- Flight records
- Proof of medical coverage for any accompanied dependents

19 Questions may be addressed to the following

English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558  
 Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558

20 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1-5 they do not attend Phases 6-8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

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 NCOIC duties of an Army Aviation Medicine Clinic. All military applicants must comply with AR 40-501 and meet the height and weight standards in AR 600-9.  
 -----Special Information----- U.S. Army Reserve. Submit DA Form 1058 to Commander, ARPERCEN, ATTN: DARP-OPS-TM, 9700 Page Boulevard, St. Louis, MO 63132-5200, Phase DSN 892-2066 or commercial 1-800-325-2513. U.S. Army National Guard, Submit NGB Form 64 through your individual unit to State POTO. For further assistance, call DSN 327-7349 or commercial (703) 607-7349.  
 Applicants with ATRRS reservation for training at Fort Rucker, AL may arrange for BEQ accommodations by calling commercial (334) 255-3780/2626 or DSN 558-3780/2626.

<b>B175412</b>	<b>300-F3</b>	<b>U</b>	<b>4.0W</b>	<b>871</b>	<b>80</b>	<b>No</b>	<b>50.00</b>
<b>Course Description:</b>				AMEDD AVIATION CREWMEMBER Army USA SCHOOL OF AVIATION MEDICINE FORT RUCKER, AL 36362			

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-10-01

Course Scope:

This course covers the basics of Army Aviation including the introduction to the Army aircrew training program, aeromedical training, aircrew coordination training, aviation safety, aviation life-support systems-survival education, water survival (Dunker) and aircrew training requirements for the H-60 series helicopter. This course also serves to introduce working in and around Army aircraft to include day and night operations, as well as the high performance hoist rescue operations, air ambulance operations and operationalize the principles and practices of aeromedical evacuation for Point of Injury to after evacuation and Critical Care Post Surgical Transports. This is a four week course taught at the US Army School of Aviation Medicine (USASAM) utilizing a state-of-the art high fidelity small group simulation center in a combat environment and instructional strategies as adaptable as our operational forces.

Special Information:

Report date for this course is on a Sunday and start date for course curriculum items is on Monday.

Active Army Soldiers must request training by submitting a DA Form 4187 to U.S. Army Human Resources Command (HRC). A copy of the following items must be included with the DA Form 4187:

- (1.) Current NRP Certification
- (2.) Current Basic Life Support Certification
- (3.) Current Advanced Cardiac Life Support Certification.
- (4.) Complete Critical Care Course (300-F2) or equivalent.
- (5.) Army Aeromedical Activity (AAMA) Qualified Class 3 Flying Duty Medical Examination
- (6.) ERB
- (7.) DA Form 705 within 90 days of attending the course

Soldiers welcome packet and information about the course can be found at <http://www.cs.amedd.army.mil/usasam/>

ALL REQUEST FOR GRADE WAIVERS MUST BE SUBMITTED TO: CDR, AMEDDC&S HRCoE, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052

A student must be enrolled through ATRRS to take this course. Once enrolled through ATRRS for the 300-F2, Critical Care Flight Paramedic Course (F2), a student will contact the staff at COM: 334-255-7463, DSN: 558-7463.

**Course Prerequisite Text:**

1 Family members dependents accepted with coordination with SATFA and IMSO.

Students must make sure they have adequate medical insurance for themselves and their dependents. Medical care in the U.S. is very expensive.

Fort Rucker is unable to provide adequate life-cycle support for IMS dependents. The SCO can authorize dependents on an ITO only after obtaining IMSO concurrence and this is to be done solely on a case-by-case basis. IMS who elect to bring unauthorized dependents will do so at their own expense and these dependents must maintain self-sufficiency for the duration of their sponsor's U. S. Army sponsored training in CONUS. Additionally, these unauthorized dependents will not receive a U. S. Uniformed Services Identification and Privilege Card. If the IMSO authorizes the SCO to include IMS dependents on the ITO, then DSCA Policy Memorandum 10-39, 23 June 2010, the U. S. Army Supplement to DSCA Policy Memorandum 10-39, 2 September 2010, and the DSCA Policy Memorandum 11-32, 15 Aug 11, prevail. Prior to SCO including dependents on ITO line 12 a-b, they must first validate that the IMS has purchased proper, and sufficient healthcare coverage insurance if applicable. IMS whose authorized dependents arrive without proper healthcare coverage will not be issued a U.S. Common Access Card CAC. Additionally, these dependents will have a maximum of 10 working days in which to secure proper and sufficient healthcare coverage or obtain country indemnification via an ITO agreement. A copy of the healthcare coverage insurance policy is to be provided to the IMSO for review and approval. When it is confirmed that the policy includes proper and sufficient healthcare coverage, then the IMSO may proceed with issuing the U.S. Uniformed Services Identification and Privilege Card to the authorized dependents.

The SCO is required to provide the IMS dependent's healthcare insurance policy in English to the IMSO at the first CONUS training location not later than 16 days prior to IMS report date. The policy may be mailed to the IMSO, but must be received by the IMSO not later than 16 days prior to the report date to the first CONUS training location

FAX Number 334 255-9168 or DSN 558-9168

E-mail [gladys.martin.civ@mail.mil](mailto:gladys.martin.civ@mail.mil) English Courses  
or [victor.d.oliver@mail.mil](mailto:victor.d.oliver@mail.mil) Spanish Courses

International Military Student Office  
D Co 1-13th Avn Regt

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ATTN Gladys Martin or Damien Oliver for Spanish Courses  
Fort Rucker AL 36362

IMS are also required to bring immunization records for dependent children in order to allow them to attend school or day care.

## 2 REQUIREMENTS FOR MEDICAL SCREENING

All students, to include fast track countries, who will be attending FLIGHT COURSES must bring a copy of their current Flight Physical in English in accordance with AR 40-501, Chapter 4 Initial Aviation Standards . Forms required are DD Form 2808, Report of Medical Exam, signed by a U. S. certified Flight Surgeon, and DD 2807-1, Report of Medical History. Medical Exam should also include results of HIV, Hepatitis, and Sickle Cell Anemia. Please insure that all forms are filled out completely. Forms are available on the internet. No student will begin flight courses without proper medical exam documentation. Student should also bring a panoramic dental x-ray. If dental x-rays are unavailable in their country, one may be obtained at Ft Rucker.

DD 2808 DD 2807-1 are required for all IMS and their authorized dependents. IMS from an approved fast track country may provide alternate certification of their medical examination and history in writing, except for students attending flight courses. Certification must be in English.

## NON FLIGHT COURSES

Some NON FLIGHT COURSES require DD 2808 DD 2807-1 and up-slips even if the student is not serving as a pilot student pilot. Please review Course Descriptions and Prerequisites.

Flight Physical guidance is available at the following links

Security Assistance Management Manual SAMM Chapter 10, Paragraph 8

AR 40-501

[http://armypubs.army.mil/epubs/pdf/r40\\_501.pdf](http://armypubs.army.mil/epubs/pdf/r40_501.pdf)

Aeromedical Policy Letters and Technical Bulletins

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs\\_Mar08\\_v4.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/Army/APLs_Mar08_v4.pdf)

Policy Letter Management of International Military Pilots and Student International Pilots

[https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB\\_Intl\\_Flight\\_Students.pdf](https://aamaweb.usaama.rucker.amedd.army.mil/AAMAWeb/policyltrs/ATB_Intl_Flight_Students.pdf)

3 Students must bring adequate duty uniforms minimum of 3 . Flight suits will be issued for FSXXI Initial Entry Rotary Wing students only. Students coming for advanced aircraft training i.e., AQC, IPC, MTP, Rotary Wing Instrument Course, and Rotary Wing Instrument Flight Examiner Course will not be issued flight suits. Those students must bring their own flight suits. Students in non-flight courses are not allowed to wear flight suits during training. Uniforms for non-flight courses are not available at Ft Rucker. Duty uniforms for all courses are required for in and out processing. Students need to bring their Class A uniform to be worn at graduations or other formal events.

4 Students who do not meet the prerequisites for their scheduled course must submit a waiver through your Country Program Manager, SATFA, in advance of their arrival for training. Waiver requests take several days. Failure to submit waiver prior to arrival may result in course set-back or removal. Please review Course Description and Prerequisites.

5 Students must hand carry a copy of the flight records. Records should indicate total number of flight hours per aircraft, Instructor Pilot time, and Pilot-In-Command time. Students attending a flight course, or have previously attended flight training in the United States, and requiring an upgrade of their aviator wings to either Senior or Master level must bring verification of their flight time in English. Senior wings upgrade requires 1000 DOD flight hours and 7 years as a rated aviator. Master wings upgrade requires 2000 DOD flight hours and 15 years as a rated aviator.

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6 Students should be issued an A2 Visa in case their training is extended.

7 Students should bring an International Driver s License with them if available .

8 InterContinental Hotels Group IHG operates military lodging. Cost is 68.25 per day. Students staying at IHG 180 days or less will be charged a 4 Alabama State Sales Tax. Students who receive TLA will be exempt from the sales tax if their charges for lodging are Direct Billed by IHG. Directions to IHG are  
 From Daleville Gate You will be on 3rd Ave. Turn left at first red light onto Novosel Street. Go to the second light and turn left onto Ruf formally 5th Ave . Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Enterprise Gate You will be on Andrews Ave. Proceed through post for 2.5 miles. Turn left onto Tomahawk Street just past gas station . Cross over Ruf formally 5th Ave . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.  
 From Ozark Gate You will be on Andrews Ave. Proceed through post for 5 miles. Turn right onto Tomahawk Street by large water tower . Turn right onto 6th Ave. IHG check-in is located in Bldg 308 on your right.

Corvias Military Housing offers a variety of options for accompanied and unaccompanied students. They offer 2 or 3 bedroom homes, completely furnished to include washer and dryer, internet, and utilities. Visit them at [Rucker.CorviasMilitaryLiving.com](http://Rucker.CorviasMilitaryLiving.com) or 334-503-3644.

9 Travel and Living Allowance TLA is paid at the following rate for authorized IMS

A Flight Courses 41.00 per day On Post 57.00 per day Off Post

B Non-Flight Courses 24.85 per day On Post 57.00 per day Off Post

C Lodging will be paid according to actual charges of Post Housing not to exceed 93.00 per day.

Students attending courses 5 weeks or less must be paid in advance by SCO for all costs prior to departure of country IAW AR 12-15. Ft Rucker does not have a Pay Facility. Any money given to the students requires opening of a bank account, submission of travel vouchers and at least a 10 day turn around in order for money to process.

10 Students and their dependents are required to furnish 2 forms of photo ID translated into English in order to be issued an ID Card. Examples include Passport, VISA, Military ID Card in English , Driver s License in English , etc.

11 Baggage Fees. International Flights There is no charge for the first piece of luggage 50 lb limit . The cost for the second piece of luggage is based on final destination. Amounts range from 50 - 200 depending on final destination. The third bag and fourth bags will cost 200 - 285 each depending on final destination. There will be additional charges for any bag that weighs over 50 lbs. They allow one carry-on bag that is small enough to fit in the overhead compartment and 1 personal carry-on item handbag, computer, etc . Domestic Flights First bag 25. Second Bag 35. Third and fourth bags are charged according to weight and destination. Domestic flights are for itineraries with no connecting international flights i.e. students going to other training destinations within the Continental U. S.

12 Due to limited staff and resources, we request that all in-coming students arrive at the airport no later than 1800, Monday Friday all arrivals and departures need to be scheduled during regular duty hours, 0730 1615 if possible . If students require a taxi from the airport, they may call one of the following

Quick Service Cab334-774-8353

City Cab334-792-2138

Happy Cab 2334-390-0800

AAA Cab334-393-0499 or 334-794-6359

13 Early arrivals are discouraged unless ITO is amended to reflect the new report date. IMS are unable to get an ID card prior to the report date on their ITO.

14 IMSO cell phone number is 334 714-1896 for non-life threatening emergencies only .

15 Many courses are filled with curriculum and training up to the day of graduation. Some flying courses may be extended due to weather and other things beyond USAACE s control. Therefore, Country SCO should not purchase round trip tickets for the IMS with a specified end date. End date should be left open to avoid Country having to pay penalties in case training is delayed. We will not schedule IMS to leave on holidays or weekends unless it is an emergency. IMSO will make every effort to accommodate and assist students, but staff overtime resources required for student airport transportation are limited. Worst case, taxi service is available and IMSO can assist in coordination.

16 IMSO realizes that many of our IMS are accustomed to having domestic help in their homes. They need to be advised that domestic help in the US is very expensive. They should come here with basic laundry skills, cooking skills without setting off fire alarm , and cleaning skills including cleaning the kitchen, stove, refrigerator, and washing dishes .

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17 Rental cars are recommended for Advanced Aircraft Courses AQC, IPC, MTP, FSXXI IERW Track Courses, Aviation Maintenance Officer Course, Basic Officer Leadership Course, and Aviation Captain's Career Course. Fort Rucker does not provide transportation to these courses flight line or academics. All students attending Spanish Courses are provided transportation to and from the Flight Line. Students attending FSXXI IERW are required to ride the bus due to limited parking space at the Flight Line. However, they do require transportation to and from the pickup and drop off points for safety reasons. The pickup schedule for morning flight line training is around 0430. Drop off schedule for evening flight line training is after 0100.

18 If IMS arrive after hours or on the weekend, they need to check into the hotel. Emergency contact number is 334-714-1896 IMSO cell phone. They will need to report to IMSO at 0800 on the first working day after their arrival. They will need to bring the following items with them when they report

- ITO with any amendments
- Passport VISA for IMS and accompanied dependents
- Medical records
- Flight records
- Proof of medical coverage for any accompanied dependents

19 Questions may be addressed to the following

English Courses 334-255-9008 255-0310 255-2081 255-1352 DSN 558  
 Spanish Courses 334-255-9145 255-9501 255-0581 DSN 558

20 IMS attending the following will complete training earlier than the dates posted in ATRRS. Final portion of training is for U. S. students only.

15P Aviation Operations Specialist IMS will attend 4 weeks of training, Phase 1-5 they do not attend Phases 6-8 or FTX.

15Q Air Traffic Control Operator IMS will attend 13 weeks of training, CTO, Tower, and RADAR they do not attend Equipment Training or FTX.

15H Aircraft Pneudraulic System Repair IMS will finish 1 week early. They do not participate in FTX.

**Course International Notes:**

Verifiable Prerequisite Items: Must meet height weight std IAW AR 600-9 YES Required. Enlisted MOS CMF 68W 68 HEALTH CARE SPECIALIST Required. Text Prerequisites: Additional Skill identifier (ASI) "F-2" is open to qualified 68W Active Army E-3 to E-5 and Reserve components who at a minimum are NRP qualified per the US Department of Transportation Emergency Medical Technician guidelines and regulations and possess a current Basic Life Support (BLS), Advanced Cardiac Life-Support (ACLS), and Critical Care training (course 300-F2 or constructive award of critical care). Soldiers in the pay grade of E-6 to E-8 will be considered on a case-by-case basis. United States Army School of Aviation Medicine will make the final decision. Minimum time in service remaining requirement for Active Duty Soldiers is 24 months. Time in service remaining requirements for Reserve Components is governed by NGB 350-1 and AR 135-200. Soldiers must extend or reenlist to meet service remaining requirement. Enlisted women who are pregnant will be processed IAW AR 635-200. Height and weight must be IAW AR 600-9. Applicants must have a current Class 3 Flying Duty Medical Examination, all waivers will be approved through USASAM. Applicants must be able to complete an APFT without an event substitution and a minimum physical profile of a 111121 and be on assignment or assigned to a 68WF-2 authorization. The physical demands rating for this MOS are moderately heavy. Soldiers must not have a record of a felony conviction.

<b>B175441</b>	<b>6H-F13/322-F13</b>	<b>U</b>	<b>1.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	DOD PEST MGT RECERTIFICATION Army										
	Army medical Department Center and School Hea JBSA FSH, San Antonio, TX 78234										
	<b>Course Description:</b> Instruction presented updates personnel regarding changes in technology; reviews category and general pest management information; discusses various problem areas; and evaluates competency through examination. Personnel certified in pest management operations and practices are required by the DOD and Department of the Army instructions to be recertified every three years.										
	<b>Course Prerequisite Text:</b> Family members dependents NOT authorized										
	Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment										
	Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil										
	<b>Course International Notes:</b> Applicants for this course may come from Active and Reserve Components, other services (officers/enlisted), DOD civilians, Non-Appropriated Funds (NAF), or other U.S. Government employees who are certified in at least one of the following categories: Industrial, Institutional, Structural and Health-Related Pest Control; Public Health Pest Control; Ornamental and Turf Pest Control; Aquatic Pest Control; Right of Way Pest Control; or Forest Pest Control. SPECIAL INFORMATION: All students must attend all 5 days of the course. Grades will be given only for those categories in which the student was originally certified. Certification and recertification is tracked by Department of Preventive Services.										
<b>B175450</b>	<b>6H-F11/322-F11</b>	<b>U</b>	<b>2.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
	FUNDAMENTALS OF INDUSTRIAL HYGIENE TECHNIQUES Army										
	Army medical Department Center and School Hea JBSA FSH, San Antonio, TX 78234										
	<b>Course Description:</b> This is a two-week course available for personnel performing primary duties in an industrial hygiene program or a supervisor of such personnel. This course trains the individual in basic techniques for ventilation, survey and sample collection, and use of basic industrial hygiene equipment. This course is conducted twice a year at the Academy of Health Sciences, Fort Sam Houston, Texas.										
	<b>Course Prerequisite Text:</b> Family members dependents NOT authorized										
	Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment										
	Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil										
	<b>Course International Notes:</b> ----- Personnel attending this course must be performing primary duties in an industrial hygiene program or supervising such personnel. Enlisted specialists must be E-5 or above (waiverable by course director). Other service personnel may attend this course on a space available basis. All military personnel must meet height and weight standards IAW AR 600-9. ----- SECURITY: None										
<b>B175461</b>	<b>7M-F8</b>	<b>U</b>	<b>1.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>



MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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DIVISION SURGEON  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

The Division Surgeon course is targeted for Medical Corps officers assigned as Division Surgeons. Major areas of instruction include command and staff duties and responsibilities of the Division Surgeon, the organization of a division, doctrinal health service support to a division, and division-level health service support to a division. The course is designed to build upon previous experiences and training received in the Officer Basic Course, the Brigade Surgeon Course, the Officer Advanced Course, and to set the stage for subsequent MC education and training in pre-command and senior service college.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

Active Army: Commissioned Medical Corps Officer in the grade 04/05 (MAJ/LTC) with actual or anticipated assignment as a Division Surgeon. The officer must possess a SECRET security clearance IAW 380-5 and AR 380-67. There may be selected portions of instruction within the course that require it. The officer must meet height and weight standards IAW AR 600-9. RESERVE COMPONENTS: Officers must meet prerequisites as stated for Active Component. ARNG officers must apply through their state chain of command to NGB-ARO-TI; USAR officers will be selected by the Surgeon's office of the U.S. Army Reserve Command (USARC).

<b>B175462</b>	<b>7M-F12</b>	<b>U</b>	<b>2.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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BRIGADE HEALTHCARE PROVIDER COURSE  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

The course is designed to emphasize the skills and knowledge needed by individuals assuming the role of Brigade Surgeon. Major areas covered include command and staff duties, responsibilities of the Brigade Surgeon, the organization of a brigade, doctrinal employment of brigade assets, combat service support in a brigade, division-level combat service support, and brigade-level professional development.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

ACTIVE ARMY: Commissioned Medical Corps officer in the grade O3/O4 (CPT/MAJ) with actual or anticipated assignment as a Brigade Surgeon. The officer must possess a SECRET security clearance IAW AR 380-5 and AR 380-67. There may be selected portions of instruction within the course that require it. The officer should be an OBC graduate and must meet height and weight standards IAW AR 600-9.

RESERVE COMPONENTS: Officer must meet prerequisites as stated for Active Component. ARNG officers must apply through their state chain of command to NGB-ARO-TI; USAR officers will be selected by the Surgeon's office of the U.S. Army Reserve Command (USARC).

SPECIAL INFORMATION: Course enrollees should complete and submit a Medical Occupational Data Systems (MODS) form in order to obtain a MODS password prior to attending the course. It is necessary for the hands-on MODS training in the curriculum. The MODS ACCESS form is available from the following address: MODS Support Team  
ATTN: Information Center Hamaker Court, Suite 300 Fairfax, VA 22031 (703)  
681-4976 DSN: 761-4976 (703) 681-4983 DSN: 761-4983 Submit the  
form to the same address when completed.

<b>B175480</b>		<b>U</b>	<b>2.0W</b>	<b>B501</b>					<b>No</b>		<b>100.00</b>
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OPERATIONAL MEDICINE EMERGENCY SKILLS  
Army

OFFICE OF THE SURGEON GENERAL  
FALLS CHURCH, VA 22015-

**Course Description:**

This course is designed for Special Forces Medics, Physician Assistants and Physicians who require emergency skills for operating in the theater of operations under isolated and austere conditions where no medial facility exists. Curriculum is focused on Advance trauma. Students may bring their own medical kits if desired. Course is composed of 1 week classroom and one week of Field operations. Once enrolled, we will send uniform and special classroom requirements.

Location is in a commercial hotel 50 miles south of Washington DC

**Course Prerequisite Text:**

**Course International Notes:**

<b>B175481</b>	<b>6A-C4(ATLS)</b>	<b>U</b>	<b>0.6W</b>	<b>767</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ADVANCED TRAUMA LIFE SUPPORT  
Army

Defense Medical Readiness Training Institute  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

The Advanced Trauma Life Support (ATLS) (this is a registered trademark of the American College of Surgeons), provides a 3-day course located at Fort Sam Houston, Texas in conjunction with the Combat Casualty Care Course (C4). The content and skills presented in the materials are designed to assist doctors in providing emergency care for the trauma patient. The Advanced Trauma Life Support Course provides the essential information and skills that a physician may apply to the identification and treatment of life-threatening or potentially life-threatening injuries.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please note that there is required follow on training with this course as follows

Combat Casualty Care C-4 -MASL B175281

All officers, as well as FMS enlisted, are required to pay for their meals. IMS will be required to make payment in cash, upon entering dining facility. Price for breakfast is 3.45, lunch 5.60 and the dinner cost is 4.85. In order to utilize these facilities IMS will be required to produce an ID card. Commercial or public dining facilities are located at several establishments on and off base. Officers, attending 6A-C4 Combat Casualty Care Course, are responsible for their meals at the standard government rate JFTR U4125. You are required to pay for your first two meals upon consumption, then a lump sum payment will be required to cover all remaining meals. For additional information, regarding subject course, you can check the following web-site <https://health.mil/Training-Center/Defense-Medical-Readiness-Training-Institute>

This course is physically demanding and may require heavy lifting

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address [usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil)

**Course International Notes:**

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Care Course (C4) concurrently with completion of the class. Must be a Medical Corps Officer or an Oral Surgeon. The target audience is O-3 to O-6. Must be enrolled in the Combat Casualty Course (C4) concurrently with completion of the class. i

-----Special Information-----  
SPECIAL INFORMATION: Course material will be mailed to students 30 days prior to class start date. After receipt of the course material, students are expected to study the course content prior to arrival. Students who receive material and cancel from course attendance must return all material to student registration within 10 days of cancellation.ii This course can be taken multiple times as needed for certification.ii Continuing Education Credits are granted for this course.

<b>B175482</b>	<b>6A-C4(PHTLS)</b>	<b>U</b>	<b>0.6W</b>	<b>767</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PRE-HOSP TRAUMA LIFE SUPPORT  
Army

Defense Medical Readiness Training Institute  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

The Defense Medical Training Institute (DMRTI) located at Fort Sam Houston, TX provides the Pre-Hospital Trauma Support Course which is based upon the Advanced Trauma Life Support (ATLS) course for physicians developed by the Committee on Trauma of the American College of Surgeons. Students participant in an intensive 2-1/2 day experience with lecture and skill stations content to identify the need for life saving interventions for the multi system trauma patient. The intent is to provide the student with a specific body of knowledge related to the pre-hospital care of the trauma patient. This course includes practical exercises and examinations, which reinforce the material presented in the lecture and practical sessions.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please note that there is required follow on training with this course as follows

Combat Casualty Care C-4 -MASL B175281

All officers, as well as FMS enlisted, are required to pay for their meals. IMS will be required to make payment in cash, upon entering dining facility. Price for breakfast is 3.45, lunch 5.60 and the dinner cost is 4.85. In order to utilize these facilities IMS will be required to produce an ID card. Commercial or public dining facilities are located at several establishments on and off base. Officers, attending 6A-C4 Combat Casualty Care Course, are responsible for their meals at the standard government rate JFTR U4125. You are required to pay for your first two meals upon consumption, then a lump sum payment will be required to cover all remaining meals. For additional information, regarding subject course, you can check the following web-site <https://health.mil/Training-Center/Defense-Medical-Readiness-Training-Institute>

This course is physically demanding and may require heavy lifting

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address [usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil)

**Course International Notes:**

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Must be Medical Corps Officer, Nurse Corps Officer, Physician Assistant, Dental Corp Officer or any health care provider trained to the level of Emergency Medical Technician Basic in one of the three respective services, Active or Reserve, (Army, Navy, Air Force). Must be registered concurently in 6A-C4 Combat Care Course (C4).  
-----Special Information-----  
Course material will be mailed to students 30 days prior to class start date. After receipt of the course materials, students are expected to review the course content prior to their arrival. Students who receive material and cancel prior to course attendance must return all material to student registration within 10 days of cancellation.ii  
Continuing Education Credits are awarded for this course. This course can be taken multiple times as needed for certification.ii

<b>B175483</b>	<b>6A-C4(TNCC)</b>	<b>U</b>	<b>0.6W</b>	<b>767</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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TRAUMA NURSING CORE COURSE  
Army

Defense Medical Readiness Training Institute  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

The Defense Medical Readiness Training Institute (DMRTI) located at Fort Sam Houston, Texas provides a 2-1/2 day Trauma Nurse Core Course (TNCC) in conjunction with a Combat Casualty Care Course (C4). The intent of the TNCC course is to enhance the nurses ability to assess, rapidly and accurately, the patient s responses to the trauma event. It is anticipated that the use of the knowledge and skills learned in the TNCC will ultimately contribute to a decrease in morbidity and mortality associated with trauma. The course provides the learner with cognitive knowledge and pyschomotor skills. Participants receive continuing education credit hours for attendance.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Please note that there is required follow on training with this course as follows

Combat Casualty Care C-4 -MASL B175281

All officers, as well as FMS enlisted, are required to pay for their meals. IMS will be required to make payment in cash, upon entering dining facility. Price for breakfast is 3.45, lunch 5.60 and the dinner cost is 4.85. In order to utilize these facilities IMS will be required to produce an ID card. Commercial or public dining facilities are located at several establishments on and off base. Officers, attending 6A-C4 Combat Casualty Care Course, are responsible for their meals at the standard government rate JFTR U4125 . You are required to pay for your first two meals upon consumption, then a lump sum payment will be required to cover all remaining meals. For additional information, regarding subject course, you can check the following web-site <https://health.mil/Training-Center/Defense-Medical-Readiness-Training-Institute>

This course is physically demanding and may require heavy lifting

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address [usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil](mailto:usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil)

**Course International Notes:**

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Must be a Registered Nurse (RN) in the Nurse Corps of the uniformed medical services or be a Registered Nurse in their civilian capacity. Any other healthcare provider may attend as an auditor on a space available basis. Auditors are not eligible for testing of the course or for verification receipt. Must be registered in the 6A-C4 Combat Casualty Care Course (C4) concurrently with the completion of the class.

-----Special Information-----  
Course material will be mailed to students 30 days prior to class start date. After receipt of their material, students are expected to review and read the course content prior to their arrival. Students who receive material and cancel prior to course attendance must return all material to student registration within 10 days of cancellation.ii This course can be taken multiple times as needed for certification.ii Continuing Education Credits are granted for this class.

<b>B175499</b>		<b>U</b>	<b>0.0W</b>	<b>766A</b>					<b>No</b>		<b>50.00</b>
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SPECIAL FORMAL MEDICAL TRAINING  
Army

Walter Reed Army Institute of Research  
Silver Spring, MD 20910

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B175701</b>	<b>6-8-C20B (BOLC)</b>	<b>U</b>	<b>7.6W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AMEDD BASIC OFFICER LEADER COURSE COMMON CORE  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

Course Scope

The AMEDD Basic Officer Leader Course (BOLC) consists of four phases. Completion of all four phases of the course meets the requirements of Initial Entry Training mandated by Title 10, U.S. Code, the completion of which is required before an officer can be deployed outside the Continental United states (OCONUS).

Phase 1: 6-8-C20 (PREP) is initial military orientation and skills for Officers with no prior military experience or training.

Phase 2: 6-8-C20 (AWLC) offers basic field and survival skills training for those students who will not attend the Army Basic Officer Leader Course (BOLC).

Phase 3: 6-8-C20 (AMEDD) consists of leadership and military skills training, Field Training Exercise (FTX), and AMEDD-specific training culminating in a Health Service Support Exercise.

Phase 4: Is AMEDD Area of Concentration specific training to prepare the officer for initial assignment.

The AMEDD Basic Officer Leader Course (BOLC) consists of four phases. Completion of all four phases of the course meets the requirements of Initial Entry Training mandated by Title 10, U.S. Code, the completion of which is required before an officer can be deployed outside the Continental United states (OCONUS).

Phase 1: 6-8-C20 (PREP) is initial military orientation and skills for Officers with no prior military experience or training.

Phase 2: 6-8-C20 (AWLC) offers basic field and survival skills training for those students who will not attend the Army Basic Officer Leader Course (BOLC).

Phase 3: 6-8-C20 (AMEDD) consists of leadership and military skills training, Field Training Exercise (FTX), and AMEDD-specific training culminating in a Health Service Support Exercise.

Phase 4: Is AMEDD Area of Concentration specific training to prepare the officer for initial assignment.

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Physical Fitness Training-

Participation in physical fitness training is required. Check SC-TMS Course Description, International Notes, and Prerequisites for prerequisite physical fitness requirements

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

Verifiable Field Prerequisites iThere are no Verifiable Field Prerequisites at this time. iText Prerequisites iPrerequisites are accordance with (IAW) ar 350-1 and DA PAM 611-21. However, officers must not have received credit for any other AMEDD OBC. To attend this course all students must be entry level, Active Duty, AMEDD commissioned officers, including those who are members of the Active-Guard Reserve (AGR) Program. All Reserve Component (RC) Medical Service Corps officers possessing any 70 series Area of Concentration (AOC) or 67J AOC MUST attend this course instead of the 6-8-C20 (RC). Officers will not be enrolled in this course if they have a medical or physical condition, or a valid physical profile (to include a pregnancy profile), that precludes them from participating in field training exercises and Army Physical Fitness Testing (APFT). i iPrerequisites Courses iThere are no Prerequisite Courses at this time.Verifiable Field Prerequisites iThere are no Verifiable Field Prerequisites at this time. iText Prerequisites iPrerequisites are accordance with (IAW) ar 350-1 and DA PAM 611-21. However, officers must not have received credit for any other AMEDD OBC. To attend this course all students must be entry level, Active Duty, AMEDD commissioned officers, including those who are members of the Active-Guard Reserve (AGR) Program. All Reserve Component (RC) Medical Service Corps officers possessing any 70 series Area of Concentration (AOC) or 67J AOC MUST attend this course instead of the 6-8-C20 (RC). Officers will not be enrolled in this course if they have a medical or physical condition, or a valid physical profile (to include a pregnancy profile), that precludes them from participating in field training exercises and Army Physical Fitness Testing (APFT). i iPrerequisites Courses iThere are no Prerequisite Courses at this time.

B175703	6-8-C20B (MC60-62/MS67G)	U	1.0W	081	80	A			No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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MC-BASIC OFFICER LEADER  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Physical Fitness Training-

Participation in physical fitness training is required. Check SC-TMS Course Description, International Notes, and Prerequisites for prerequisite physical fitness requirements

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

<b>B175712</b>	<b>6-8-C20B (VC64)</b>	<b>U</b>	<b>5.0W</b>	<b>081</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
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VC -BASIC OFFICER LEADER  
Army

Army medical Department Center and School Hea  
JBSA FSH, San Antonio, TX 78234

**Course Description:**

**Course Prerequisite Text:**

Family members dependents NOT authorized

Roundtrip transportation is authorized for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment

Physical Fitness Training-

Participation in physical fitness training is required. Check SC-TMS Course Description, International Notes, and Prerequisites for prerequisite physical fitness requirements

Please ensure all International Military Students IMS fully review the Location Remarks for important information about the International Programs Division IPD Office, After Hours Information, Billeting, Climate, Dining Messing, Driving, Medical, Miscellaneous Information, Nearest City, Nearest Military Base, Servicing Airport, Student Arrival Departure Instructions, Student Mailing Address, Transportation, Uniforms and Activity Web Address. Questions may be addressed by sending an email to the following email address usarmy.jbsa.medcom-ameddcs.list.intl-military-student-office@mail.mil

**Course International Notes:**

<b>B175837</b>	<b>300-68C10</b>	<b>U</b>	<b>40.0W</b>	<b>837</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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PRACTICAL NURSE  
Army

WILLIAM BEAUMONT ARMY MEDICAL CENTER  
EL PASO, TX 79920

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Scope: This two-phased course trains the Licensed Practical Nurse, in skills and knowledge necessary to become a proficient entry level nursing care provider. The student's training encompasses nursing for in/outpatient care, emergent and minor acute treatments, and casualty care management. The graduate will be trained to the licensing standards of the Texas Board of Vocational Nurse Examiners. Additionally, the student receives specific training in military hospital field nursing, force medical protection, deployable medical systems and equipment and critical care. This course is taught in two Phases: Phase 1 at the Department of Nursing Science is 11.3 weeks and Phase 2 at a MERDCOM MTF is 40 weeks for a total of 51.3 weeks.

Phase 1 provides an expansion of basic Anatomy and Physiology presented in the primary 68W MOS and introduces the fundamentals of Microbiology, Nutrition, and Pharmacological mathematic concepts, fundamentals of nursing, train filed nursing skills/tasks, allow for set-up and use oof ICU filed medical equipment, instruction on set-up and storage of DEPMEDS, and introduce computer/information systems used for patient tracking and documentation such as Medical Communications for Combat Casualty Care (MC4) and Composite Health care System (CHCS I and II).

Phase 2: Affords the student the opportunity to acquire the skills necessary to be a practical nurse in a variety of community-bbased and acute care setting. This training includes: advanced anatomy and physiology; expanded use of principles in microbiology; integratyion of pharmacology and nutrition care; as well as pathophysiology oof the body systems and it manifestations. Medication administration is an essential component throughout training. The nursing process provides the framework for the acquisition of knowledge and application of skills. Emphasis is placed on the students's ability to integrate concepts and perform skills in a variety of clinical settings. The clinical rotations include, but are not limited to, medical-surgical, pre- and postoperative settings, pediatrics, obstetrics, gerontology, emergency room, and critical care management environments.

**Course Prerequisite Text:**

Dependents

Family Members/Dependents accepted with coordination with SATFA and IMSO

**After Hours - Excluding Arrival/Departure Inst.**

IMSO is typically in operation from 0730 - 1730 Monday through Friday, except Federal Holidays. It is highly recommended that SCOs coordinate to have their IMS arrive during the weekday, and preferably during the typical hours of operation. SCOs should update the SAN with IMS/Es flight information. In the event flight is canceled or delayed, the following numbers should be provided to IMS. NCOIC: 210-889-5083, International Military Student Officer (IMSO): 210-273-5083, Dep. IMSO: 210-240-2506

**Billeting**

All students are currently billeted on post at International Hotels Group IHG Army Hotels Joint Base San Antonio, Fort Sam Houston, at three separate locations. Billeting is determined on training requirements. -

Building 592 is located on 2350 Dickman Road -Building 1384 is located on 3325 William Hardee Road -Building 2426 Candlewood Suites is located on 2800 Winfield Scott Road. Daily rate for all rooms is 86.25 USD. The hotel offers a free Continental breakfast 7 days a week, shuttle service to SAMMC, DFAC, PX, Commissary, as well as other facilities on post. Laundry room, and free internet service are also available. Be advised that hotel is unable to accommodate family members.

Billeting exception to the rules FMS and in some cases IMET students are afforded a second option, to stay at our contracted hotel, Drury Inn Suites San Antonio Airport located at 95 NE Loop 410 210-308-8100. Daily room rate is 63.00 USD. The hotels offers full breakfast, plus afternoon kick-back light dinner, 7-days a week at no additional charge. Student will be required to provide their own form of transportation, since this office no longer provides shuttle service.

Be advised that hotel is unable to accommodate family members.

**Climate**

The AMEDDC&S area weather is known for its hot summers, and mild winters. The sun shines an average of 300 days a year in San Antonio. The temperature ranges from 30-64 degrees F (-1.1 ù 17.7 Celsius) in winter and 73-103 degrees F (22.7 ù 39.4 Celsius) in the summer. The heaviest rainfall months are May and June, snow is rare, but, winter days can be very cold.

**Dining/Messing**

Dining facilities are opened Monday-Friday, and there are limited services on weekends. All officers, as well as FMS enlisted, are required to pay for their meals. IMS will be required to make payment in cash, upon entering dining facility. Price for breakfast is \$2.60, and there is a \$4.60 charge for lunch as well as dinner. In order to utilize these facilities IMS will be required to produce an ID card. - Commercial or public dining facilities are located at several establishments on and off base. - Officers, attending 6A-C4 Combat Casualty Care Course, are responsible for their meals at the standard government rate (JFTR U4125). You are required to pay for your first two meals upon consumption, then a lump sum payment will



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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be required to cover all remaining meals. - For additional information, regarding subject course, you can check the following web-site: <http://www.dmrti.army.mil>

#### Driving

All International students must have a valid and current Texas or International license (translated into English) in order to operate a motorized vehicle. - To qualify for a Texas drivers license, IMS will be required to take a written test, produce a military ID card (DD1172), or picture ID, such as a passport or VISA, with a completed I-94 (Immigration and Naturalization Service). - If you are authorized to drive, remember that you will be required to produce a copy of car registration, or lease agreement (rental), as well as proof of insurance. IMS will be responsible for obeying all state and local traffic rules, and AMEDDC&S regulations. The local communities rigidly enforced all "traffic laws". All passengers in the vehicle, to include children, are required to wear seatbelts at all times. Of particular concern is violation of the rule prohibiting "driving while under the influence of drugs or alcohol". This rule is strictly enforced and carries very strong penalties, if violated by IMS while in training, consequences will be extreme; termination of training and return to home-country.

#### Medical

Brooke Army Medical Center (BAMC) is physically located on Fort Sam Houston and operates an extensive, comprehensive medical treatment facility which provides all the medical services IMS and their family members are entitled to.

#### Miscellaneous Information

ò National and Religious Holiday: The IMS in training with U.S. personnel will not be routinely excused from class for prayer or holidays. However, schools are encouraged to permit IMS in good academic standing to observe the two holidays per year selected by their countries provided critical training or testing is not scheduled. The two holidays are chosen by the countries, and published in the Combined Education and Training Program Plan. The DISAM places the compiled list on the SAN Web. Holidays are permitted only if a student is in good standing in class and classes missed do not include a major requirement or exam. Release from training during these holidays are 100% dependent upon instructor approval. Training will always take priority.

ò Passport/Visa/I-94: It is recommended that IMS carry their passport and visa with them at all times. The U.S. Visa is the authority to travel to the United States during the valid period; it has no relation to the period of stay in the United States. The Form I-94 is the Department of Homeland Security's Arrival / Departure Record issued to the IMS. Rather than distributing a paper Form I-94, the IMS's passport will be scanned generating an electronic arrival record. The U.S. Citizenship and Immigration Services (USCIS) will issue an automated Form I-94 to the IMS when they enter the United States at air or sea ports of entry and place an admission stamp on their travel document (a paper version of the I-94 may be obtained at [www.cbp.gov/I94](http://www.cbp.gov/I94)). IMS arriving via ground transportation will receive a paper Form I-94 and the USCIS Inspector will write a date or "D/S" (duration of status) on the Form I-94. This date, in conjunction with the ITO, forms the documentation that governs the IMS status in the United States. Each IMS is responsible for his/her own travel documents. If there are any discrepancies IMS should contact his / her embassy to correct the problem immediately. Only their embassy can change a passport. Mailing of passports should always be via Registered Mail, Return Receipt Requested.ò All IMS are required to have minimum six (6) months remaining on their passport upon completion of training and returning to their country.

ò Schools: IMS accompanied by their families, including school-age children, may wish to enroll the children in school. Immunization records will be required for school registration. IMSO staff will assist you in determining additional local requirements and which school is appropriate for your child/children.

ò The AMEDDC&S does not conduct routine operations or training on weekends, or legal holidays. Normal working hours are Monday-Friday, 0730-1730. Security Cooperation Officers (SCO) should ensure that the receiving IMSO is provided a minimum 5 day notice for all IMS arrivals; this information should include flight itinerary, as well as any other pertinent information regarding IMS. In order to ensure that the IMS is properly in-processed, IMS report date on the Invitational Travel Orders (ITO) should be at least 3 working days prior to the course start date. This information can be e-mailed, entered in SAN, faxed 210-221-8968, or called commercial 210-221-8178 or (DSN 471). Upon notification, arrangements can be made for student to be properly met at the airport. IMS arriving without notification should proceed immediately to the airport Military Reception Desk, or the nearest telephone; and call (210) 889-1232 or 210-240-2506 for assistance. More information can be obtained at the airports USO. The International Military Student Office (IMSO), is primarily responsible for all incoming International Military Students (IMS). Please ensure that all copies of Invitational Travel Orders (ITO), are either e-mailed or fax to the following: International Military Student Office (IMSO), ATTENTION: Blanca.L.Wheeler.civ@MAIL.MIL or Oscar.R.RamosRivera.civ@MAIL.MIL. THEY CAN ALSO BE FAXED TO 210-221-8968 (DSN: 471)

Nearest City  
San Antonio

Nearest Military Base  
Fort Sam Houston

Servicing Airport

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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San Antonio International Airport, San Antonio, Texas (SAT)

**Student Arrival/Departure Instructions**

San Antonio International Airport, San Antonio, Texas, Airport Code (SAT), is located approximately 15 minutes from Fort Sam Houston (FSH) Army Post. If appropriate information is provided to the International Military Student Office, of pending arrival, IMS will be met / greeted at the airport by an IMSO representative. If IMS is delayed while in route, they should call (210) 889-1232 or (210) 240-2506 to notify Representative of any flight change. In the event that IMS is unable to connect with an IMSO representative. To announce IMS arrival, you may either post arrival information via SAN, e-mail this office at: intl-military-student-office@mail.mil, or fax your information to DSN 471-8968. During normal duty hours you may call the IMSO at (210) 221-8178/8747. For scheduled arrivals, IMS will be met / greeted by a member of the IMSO office and transported to FSH for lodging. For unscheduled arrivals: If IMS arrives after normal duty office hours (Mon-Fri/0730-1730) he/she should proceed to the Airport Military Reception desk, for instructions/directions to Ft Sam Houston. IMS can also contact the IMSO NCOIC at (210) 889-1232, to inform them of their arrival. IMS must provide their name, and native country, to Duty Officer; at which time IMS will be provide further with instructions. In the event that the Student is unable to contact a representative from the IMSO at the airport, IMS will hire a taxi to Fort Sam Houston, IHG Army Hotels Building 592, 2350 Dickman Road. Inform the front desk receptionist that you are an International Military Student who has arrived for training at Joint Base San Antonio Fort Sam Houston. Student should inform the IMSO (221-6020 / 273-5083) of their arrival the following workday.

**Student Mailing Address**

YOUR MAILING ADDRESS DEPENDS ON YOUR LODGING BUILDING, SEE BELOW:

**\*\*EXAMPLE ONLY\*\*** Candlewood Suites Bldg. 2426 John Doe 2800 Winfield Scott Road, Room 111 Fort Sam Houston, TX 78234

**\*\*EXAMPLE ONLY\*\*** IHG Army Hotel Bldg. 1384 Jane Doe 3325 William Hardee Road, Room 222 Fort Sam Houston, TX 78234

FOR OFFICIAL MAIL (BUSINESS) USE: AMEDD ATTN: MCCS-HC-IM (Student Name) 3630 STANLEY ROAD, SUITE 10 FT. SAM HOUSTON, TEXAS 78234-6100

**Transportation**

IMSO normally provides transportation for arriving and departing students from and to the San Antonio International Airport. - Commercial taxi Yellow Cab (222-2222) - VIA transit services are no longer allowed to run through the post. IMS can walk from post to designated bus stops to utilize public bus transportation - If a student is authorized to drive a vehicle while in training, there are several car rental services in and around the post.

**Uniforms**

International Military Students are required to wear the uniform of their respective countries. Students will be issued a nametag the will reflect US equivalent rank, branch and country. Recommended minimum clothing includes four complete summer uniforms (BDU or equivalent utility uniform; appropriate year-round); two complete winter uniforms; one set of wet weather gear; one winter topcoat or jacket (for November through February); one pair of boots; one pair of duty shoes; two physical fitness uniforms, and other items such as socks, underwear, caps, gloves, etc. - In honor of IMS, a semi-formal reception is hosted at twice a year by the AMEDDC&S Commanding General (CG); attendance is mandatory for all students. Students are encouraged to bring the equivalent of our Army Dress blues uniform. Dress for the evening festivities is formal, country military uniform. If available, IMS are encouraged to wear their traditional country dress. In instances where proper uniforms are not available, a coat and tie must be worn.

**Activity Web Address**

<http://www.cs.amedd.army.mil/ahs.aspx>

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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 The student must complete Phase 1 course requirement prior to entering Phase 2 training. This course is available to Active Army and Army Reserve soldiers Sergeant and below, whose primary MOS is 91W or 91WY2. The minimum Service Remaining Requirement (SRR) upon completion of this course is 36 months for Active Army and 24 months for Army Reserve soldiers. Army Reserve soldiers must serve their obligation in the Selected Reserves. Prior to departure from home station, soldiers are required to re-enlist or extend their term of enlistment in order to meet the SRR. Soldiers reporting to the AMEDD C&S not meeting this requirement will not be enrolled for training. Female soldiers should not be pregnant. Enlisted women with a valid reservation who become pregnant prior to arrival at the 300-M6 Phase 1 Course will be processed IAW AR 40-501. Enlisted women who become pregnant during the course will be processed IAW AR 635-200. The physical demand for this ASI has a lifting requirement of 40 lbs. constant and 80 lbs. short term, have no chronic limited mobility of joints, muscular weakness and/or other musculoskeletal disabilities/disorders which would prevent lifting, pulling or pushing up to 80lbs, and must have no walking restrictions. Soldiers must have a documented physical examination within one year of course application and be current with (or have initiated) Hepatitis B vaccine series, documented Tetanus vaccine within 10 years, Varicella vaccine or documented history of illness, TBST (Tubercullin Skin Test), MMR (Measles, Mumps, and Rubella) and have no aversion to blood or body fluids. Prior to completion of the course students will be required to sit for and complete the NCLEX-PN examination. Practical Nurse course graduates must obtain licensure as either a Practical Nurse or a Vocational Nurse prior to being awarded the ASI M6.

-----Special Information-----  
 SPECIAL INFORMATION: Reserve Component soldiers will arrive at Fort Sam Houston with the following items MPRJ 201file, Medical Record, Dental Record and complete basic clothing issue, to include running shoes. Active Army soldiers must request training by submitting a DA Form 4187 to PERSCOM. A copy of their ERB and letters of recommendation from either a practical nurse, registered nurse, physician's assistant, or a physician evaluating the soldier's potential and ability to complete this course should be included in their packet. Soldiers not having a Skills Technical score of 102 or higher and a General Technical score of 110 or higher must submit an approved waiver with their packet. ALL REQUEST FOR WAIVERS MUST BE SUBMITTED TO: CDR, AMEDD C&S, AMEDD Personnel Proponent Directorate, ATTN: MCCS-DE, 1400 E. Grayson Street, Fort Sam Houston, TX 78234-5052. This training program replaces the 300-91C10 Course. Prior to completion of the course students will be required to sit for and complete the NCLEX-PN examination. Practical Nurse course graduates must obtain licensure as either a Practical Nurse or a Vocational Nurse to maintain the ASI M6 IAW AR 40-68, DA PAM 611-21, and MEDCOM Circular 40-14. The NCLEX examination fee is \$200.00, and Texas licensure fee is \$88.00 for each student completing course requirements. To retain the M6 ASI, soldiers must maintain their 91W MOS, EMT certification, and hold a current, valid, unrestricted Practical or Vocational Nurse license.

<b>B175999</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	SPECIAL FORMAL MEDICAL TRAINING Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B176000</b>	<b>DAIG</b>	<b>U</b>	<b>3.0W</b>	<b>015</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INSPECTOR GENERAL  
Army

ARMY INSPECTORS GENERAL SCHOOL  
Fort Belvoir, VA 22060

**Course Description:**

Provides detailed Inspectors General, assistant Inspectors General and other qualified personnel instruction on the fundamental concepts, techniques, and issues relating to the Army Inspector General system. The course examines basic policies and procedures pertaining to the mission, and functions of the Army IG system, which includes inspections, investigations, assistance, and teaching and training. Practical exercises illustrate all aspects of the Inspector General functions and enhance student ability to make the transition from classroom theory to operational application.

**Course Prerequisite Text:**

Must have a minimum of 75 ECL.

Students must come fully funded with a return ticket when arriving at the IG School on Fort Belvoir whether they are coming from country or DLI. We have no IMSO on post. The school is trying to take care of things the best they can. We have no capability to fund anything.

We will pick up at the airports, with coordination of the School Registrar, but the return flight the students will be on the their own. Please make sure they have taxi fare.

**Course International Notes:**

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Commissioned officers, Department of the Army civilians, warrant officers, and noncommissioned officers (SSG(P)-SGM) assigned to Army Inspector General offices worldwide. Requirement of graduation from the course for all detailed, assistant IGs serving longer than 180 days. Active component and Full Time AGR detailed and assistant IGs in these categories will graduate from the course before assuming their duties. RC M-Day soldiers in these categories will attend and graduate from the course as soon as possible after being appointed as an IG. Other categories of Inspectors General and personnel assigned to IG duties in other services or Department of Defense agencies may attend on a space-available basis.

<b>B176001</b>	<b>DAIG-A</b>	<b>U</b>	<b>1.0W</b>	<b>015</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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INSPECTOR GENERAL ADVANCED COURSE  
Army

ARMY INSPECTORS GENERAL SCHOOL  
Fort Belvoir, VA 22060

**Course Description:**

The IG Advanced Course is a five-day resident course designed to enhance the skills of experience IGs in selected aspects of Inspections, Assistance, and Investigations and to teach strategies to improve the quality of the written IG products. The course is for officers, noncommissioned officers, warrant officers and civilians.

**Course Prerequisite Text:**

The course is for officers, noncommissioned officers, warrant officers and civilians.

On 30 Jan 2017, per Dean of Academics, Mr. Rusiecki stated, "currently all of our regulations state this advance course is only for Army students who are actually Graduates of the Basic course (DAIG/MASL B176000) and all allocations currently are only slated for Army MIL and Department of Army Civilians. However, we will accept IMS for the Advanced course (DAIG-A/MASL B176001) by EXCEPTION ONLY."

Must have a minimum of 75 ECL. Students must come fully funded with a return ticket when arriving at the IG School on Fort Belvoir whether they are coming from country or DLI. We have no IMSO on post. The school is trying to take care of things the best they can. We have no capability to fund anything.

We will pick up at the airports, but the return flight the students will be on the their own. Please make sure they have taxi fare.

**Course International Notes:**

A graduate of the Basic course (DAIG/MASL B176000).

<b>B176021</b>	<b>2E-SIS4/030-ASIS4</b>	<b>U</b>	<b>4.0W</b>	<b>052</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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SAPPER LEADER  
Army

ENGINEER SCHOOL  
Fort Leonard Wood, MO 65473

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-10-01

Course Scope:

The Sapper Leader Course prepares junior leaders to lead and execute combat engineer tasks & missions in a physically demanding, stressful, and austere contemporary operating environment. Sapper leaders require an in-depth level of training on patrol orders, small unit movement and the associated risks on today's battlefield. The course reinforces combat engineer skills that young leaders learn during other phases of professional military education (PME), such as the Advanced Leader Course (ALC), while focusing their learning on the small unit leadership skills and techniques needed to lead combat engineer units at the squad through company level. This course is taught over 28 consecutive days and combines both classroom instruction and hands-on application. The course includes intense field training exercises to reinforce the use of battle drills, patrolling, and specialized techniques learned throughout the course. Students, serving in various leadership positions, are presented with challenging combat engineer related missions requiring the utilization of patrol orders, inspections, rehearsals, battle drills, and movement techniques (both mounted and dismounted) in order to successfully execute the mission. Primary areas of focus are demolitions (conventional and expedient), route reconnaissance and clearance, counter improvised explosive device (CIED) operations, search operations, combatatives, technical and tactical engineer reconnaissance, urban mobility operations including structural breaching, explosive hazards, small unit mobility through restricted/mountainous terrain, aerial operations, water borne operations, troop leading procedures and combat orders.

Special Information:

Packing List: See Sapper Leader Course Website for most up to date packing list, [www.wood.army.mil/sapper](http://www.wood.army.mil/sapper)

Phase Remarks: Results of follow-up will be forwarded with medical examination to the Sapper Leader Course for review. Original lab work must accompany the physical. All Soldiers require a dental examination with Dentist signature on block #83b of DD Form 2808. Additionally, the unit must provide a letter signed by the commander or DENTAC supervisor verifying that a current PANOREX (Xray) exists at home station and is available from sending unit upon request. Applicants must pass the Army Physical Fitness test and meet height and weight requirements in accordance with AR 600-9. The applicant's battalion commander will certify that the applicant is proficient in the following tasks: combat water survival test, 5-mile run (8-minute/mile pace), 8-mile foot march (15-minute/mile pace) with 35-pound rucksack, and day and night land navigation.

**Course Prerequisite Text:**

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COURSE CLOSED TO INTERNATIONAL MILITARY STUDENTS.....SPECIAL APPROVAL REQUIRED

Passing the U.S. Army Physical Fitness Test (APFT) is a requirement for attendance and/or graduation. Course requires participation in physical training (PT). SAOs should ensure the ITO block stating physical fitness training is required is checked.

The Sapper Leader Course is designed to train one group of 50 personnel. Training is conducted in a team building environment to build leadership skills, learn specialized engineer techniques, and perform battle drills necessary to perform the engineer missions of a engineer element. The course is also designed to build cohesion and esprit de corps by training elements in troop leading procedures, demolitions (Conventional and Expedient), mountaineering operations, aerial operations airborne operations, foreign weapons, land navigation, waterborne operations, and contingency threat. The course culminates in an intense field training exercise that reinforces the use of the battle drills and specialized engineer techniques learned throughout the course. The course is open to Sergeant (E-5) and above and to officers.<br>this is a extremely physical course demanding high level of strength and endurance in all areas.<br>PREREQUISITES. All attendees of the course must meet the Army Physical Fitness Test (APFT) standards with a minium of 210 total points and at least 60% in each PT event in their age group and meet the height and weight standards IAW AR 600-9 for their age group. PREVIOUS HEAT CASUALTIES ARE PROHIBITED FROM ATTENDING THE SUMMER CLASSES (MAY-AUGUST)AND PREVIOUS COLD WEATHER INJURIES ARE PROHIBITED FROM ATTENDING THE WINTER CLASSES (SEPTEMBER-APRIL).<br><br>MEDICAL REQUIREMENTS. All students are required to bring their Medical Records. Under no circumstance will Sapper Leader Course attendees be permitted to consume any type of dietary supplement (Herbal supplements, Creatine, Ripped fuel, etc) while attending the course. This will be grounds for immediate removal from the course. It is highly encouraged and recommended that all students discontinue use of any supplements at least 30 days prior to attending this course.<br><br>TRAINING DAY. The normal Training Day si from 0500-2200 seven(7) days a week. The last 14 days are spent in the field conducting 24 Hours operations<br><br>PHYSICAL FITNESS. ALL PERSONNEL MUST ARRIVE IN EXCELLENT PHYSICAL CONDITION. Physical training is conducted 1.5 hours each training day. This will be followed by 14 hours of rigorous training that is as demanding as the Physical Training (PT) as the daily PT session. Its highly recommended that SAOs ensure that applicants are in top physical conditions when reporting for this course. Applicants should concentrate on improving upper body strength and foot marching in properly fitted boots, with a full ALICE Pack (40 Lbs) for distances up 12 miles/19.32 K. <br><br>MANDATORY TRAINING. Successful completion of the following training is a prerequisite MUST for graduation:<br><br>MEET HEIGHT/WEIGHT STANDARDS<br>ARMY PHYSICAL FITNESS TEST<br>DAY/NIGHT LAND NAVIGATION COURSE (NIGHT VISION GOGGLES RECOMMENDED)<br>DEMOLITIONS WRITTEN EXAM<br>12 MILES MARCH (3 HOURS OR LESS)<br>LEADERSHIP GRADES(RECEIVE GO ON 50% OF GRADES)<br>OVERALL EVALUATION POINTS(RECEIVE 70% OF POINTS AVAILABLE)<br>PARTICIPATE IN ALL TRAINING<br><br>NOTES: NOT MEETING THE HEIGHT/WEIGHT STANDARDS, FAILING THE APFT AND RECEIVING A MEDICAL PROFILE WILL RESULT IN IMMEDIATE RELEASE FROM THE COURSE AND RETURN TO COUNTRY. ONLY ONE RE-TEST IS AUTHORIZE. ims WHO REFUSE TO PARTICIPATE IN ANY TRAINING EVENT WILL BE COUNSELED AND RELEASED FROM THE COURES AND SENT HOME.<br><br>IMS should review the packing list for the course located on line at <br>http://www.wood.army.mil/eschool/Schools.htm. IMS should bring <br>necessary personal items or have funds to purchase upon arrival. <br>

**Course International Notes:**

Verifiable Prerequisite ItemsPrerequisite Item Value(s) or Range Description Constraint i iCourse Security Clearance Y NONE Required i iPay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required i iiiiText PrerequisitesActive or Reserve Component Engineer officer (O1-O2) or enlisted (E5-E7) in Area of Concentration/MOS 12A/12B. USMC officer (O-2 or below) or enlisted (CPL E-4 or above). Medical fitness standards will be in accordance with AR 40-501, chapter 2 and 5-3 and performed IAW chapter 8. All personnel must arrive with an original physical examination (DD 2807-1 and DD2808) signed by a physician (MD or DO), dated within 18 months of their reporting date, stating the applicant is medically qualified for attendance at the Sapper Leader Course. EFFECTIVE IMMEDIATELY ALL students must arrive with a completed Medical Screening for the Sapper Leader Course which can be found at https://www.wood.army.mil/sapper/. For age 35 and older: The above criteria with the addition of Fasting Blood Sugar, Fasting Lipid Panel, Complete Blood Count (CBC), Electrocardiogram and rectal exam with Hemocult testing. The requirements in paragraph 8-25d, AR 40-501, for indications of medical follow-up for elevated or abnormal tests will be followed on the Sapper Leader applicants age 35 and older.Results of follow-up will be forwarded with medical examination to the Sapper Leader Course for review. Original lab work must accompany the physical. All soldiers require a dental examination with Dentist signature on block #83b of DD Form 2808. Additionally, the unit must provide a letter signed by the commander or DENTAC supervisor verifying that a current PANOREX (X-Ray) exists at home station and is available from sending unit upon request. Applicants must pass the Army Physical Fitness test and meet height and weight requirements in accordance with AR 600-9. The applicant's battalion commander will certify that the applicant is proficient in the following tasks: combat water survival test, 5-mile run (8-minute/mile pace), 8-mile foot march (15-minute/mile pace) with 35-pound rucksack, and day and night land navigation. i iABCA - Australia, Britain, Canada and New Zealand.

<b>B176101</b>	<b>512-27D10</b>	<b>U</b>	<b>10.6W</b>	<b>101</b>	<b>75</b>	<b>No</b>	<b>50.00</b>
	PARALEGAL SPECIALIST Army				QUARTERMASTER SCHOOL FORT LEE, VA 23801		
	<b>Course Description:</b>						

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Nonjudicial punishment, pretrial and post-trial procedures for summary, special, general courts-martial and administrative separations, claims and legal automation plus an FTX.

**Course Prerequisite Text:**

**INTERNATIONAL NOTES**

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable. Your country s dress uniform is required for graduation.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

**Post Exchange**

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.



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Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT



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ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

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To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass. SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://www.washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region/diversity>

<http://www.historicpetersburg.org/about-historic-petersburg-va>

<http://www.psova.net>

<http://www.charlescivcity.org/chickahominy-tribe.shtml>

<https://www.icrva.org>

<http://www.jewishrichmond.org/index.aspx>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>

<http://www.leemwr.com>

**Course International Notes:**

Course Title: Paralegal Specialist  
 Prerequisites: Active Army and Reserve Component, including National Guard, enlisted personnel SGT and below. Request for waiver for SSG through MSG may be submitted to OTJAG, Regimental Sergeant Major, ATTN: DAJA-SM for Reserve and National Guard Soldiers only.  
 Soldiers seeking to attend this course and hold MOS 27D, and must meet the following requirements:  
 Physical profile - PULHES must be 222121.  
 ASVAB Aptitude area and minimum score: CL 105 (If ASVAB was taken before 1 Jul 04, please contact TJAGLCS for additional information).  
 A minimum typing speed of 25 net words-per minute.  
 To qualify, applicants must:  
 Be A High School graduate.  
 Be A US Citizen  
 Hold a SECRET clearance.  
 Have no court-marital convictions or disciplinary actions under formal Article 15 proceedings. Formal Article 15 waivable by HQDA (AHRC-EPM-A,) with TJAG approval.  
 Must have no record of civil conviction other than minor traffic offenses. Minor non-traffic offense civil conviction waivable by HQDA (AHRC-EPM-A), with OTJAG approval.  
 Must have no record of time lost under Section 972, 10 USC, (see appendix 3, MCM). (Lost time waivable by Cdr, HRC-DAPC-EPM-A, with TJAG approval).  
 No pattern of undesirable behavior as evidenced by civilian or military records.  
 No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24.

<b>B176230</b>	<b>7C-F51</b>	<b>U</b>	<b>4.4W</b>	<b>720</b>					<b>No</b>		<b>50.00</b>
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CADET LEADERSHIP DEVELOPMENT

Army

**Course Description:**

WESTERN HEMIS INSTITUTE FOR SECURITY COOP

Ft Benning, GA 31905

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2018-02-09 (Draft)

Course Scope:

Purpose: To train and educate U.S. and Partner Nations' cadets on U.S. Army doctrine, develop their leadership skills, reinforce individual confidence and evaluate their professional competencies. Scope: Cadets will phase through team development, small arms density, complex decision making scenarios, and a fully immersive tactical scenario. Cadets will be evaluated individually and collectively. Additional instructions integrate training on human rights; the rule of law; rules of engagement; due process; civilian control of the military, and the role of the military in a democratic society.

Special Information:

No Data.

Effective 2018-02-09 (Draft)

Course Scope:

Purpose: To train and educate U.S. and Partner Nations' cadets on U.S. Army doctrine, develop their leadership skills, reinforce individual confidence and evaluate their professional competencies. Scope: Cadets will phase through team development, small arms density, complex decision making scenarios, and a fully immersive tactical scenario. Cadets will be evaluated individually and collectively. Additional instructions integrate training on human rights; the rule of law; rules of engagement; due process; civilian control of the military, and the role of the military in a democratic society.

Special Information:

No Data.

**Course Prerequisite Text:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Cadet Leadership Development Course - SPANISH CLD 7C-F51  
Duration 4.4 Weeks  
MASL ID B176230

The course introduces both US and Partner Nation cadets to Army Leadership. Core leadership competencies are addressed in a cross-cultural environment exposing cadets to the challenges of leading a multi-national unit to achieve organizational goals. Cadets use language and regional knowledge while developing leadership skills such as goal setting, time management, and physical mental fitness resiliency training . Leadership competence and team work are measured through the application of leadership training exercises cross-cultural competence, APFT, Combat Water Survival Test, Leaders Reaction Course, Land Navigation, and Marksmanship Qualification , and the ability to forge the team-building process during challenging scenarios. The Army Profession, democracy and human rights instruction are emphasized throughout all aspects of training. The fundamentals of US Army Infantry tactics and doctrine are the core principles used to teach, coach, and mentor the cadets throughout the course. Phase Prerequisites Students should be cadets already legally bound to remain cadets through to commissioning. ROTC cadets should be contracted

.GENERAL Rank Grade Cadet  
Current Duty Position  
Cadet Age 18-27  
Physical Fitness Level None  
Physical Limitations None  
Future Duty Position Title Platoon Leader or Ensign 01Military  
Education Level Basic  
Unit of Assignment Type No restrictions  
Experience Level Minimum  
Special Qualifications N A  
Civilian Education Level 11-12Civilian  
Occupation Function N A  
Experience Level N A

Phase Remarks This course allows Partner Nation and US Cadets to further cross-cultural competence and foreign language skills to better prepare them as future military leaders. Provides cadets with multiple opportunities to display their leadership abilities and spirit of mutual cooperation while conducting confidence building events and training. Based around the themes of human rights, the rule of law, due process, civilian control of the military, and the rule of military in a democratic society Nested with the US Army Cadet Command's Leadership Development and Assessment LDAC

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. iText Prerequisites Rank: Minimum: Cadet Maximum: Second Lieutenant/Ensign (O-1) Career Field/MOS: Infantry or MOS related to ground operations Experience: Must be a cadet in the third or fourth year of studies Age: Between 18 and 25 years of age i Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B176560</b>	<b>5F-F33</b>	<b>U</b>	<b>3.0W</b>	<b>181</b>	<b>90</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	MILITARY JUDGE COURSE Army										
	<b>Course Description:</b> Scope: Provides military attorneys with advanced schooling required to qualify as full-time military judges at courts-martial. Topics covered include the following: substantive military criminal law; trial procedures; defenses; instructions; evidence; current military judicial problems; and professional responsibility. For additional information about the School visit our website at: <a href="http://www.jagcnet.army.mil/tjagsa">www.jagcnet.army.mil/tjagsa</a> Updated: 19 February 2003 <b>Course Prerequisite Text:</b> Address The Judge Advocate General s Legal Center and School 600 Massie Road Charlottesville, Virginia 22903-1781 Commercial 434-971-3384 DSN 521 Fax 434-971-3295 <b>Course International Notes:</b> Prerequisites: This course is limited to judge advocates who are military judges or about to begin assignments as military judges. Army officers are selected for attendance by the Chief Trial Judge, U.S. Army Judiciary. Students from other services are nominated by the chiefs of their respective services' judiciaries. Attendance at this course is by invitation only. Updated: 19 February 2003										
<b>B176566</b>	<b>5F-F47NS</b>	<b>S</b>	<b>2.0W</b>	<b>181</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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NATIONAL SECURITY AND LAW OF ARMED CONFLICT  
Army

JAG'S LEGAL CENTER AND SCHOOL  
Charlottesville, VA 22903

**Course Description:**

Scope: This course, which is offered once a year, focuses on the role of lawyers in joint and multinational military operations. Lectures cover topics such as: the law of armed conflict, rules of engagement and targeting; rule of law in stability operations; comparative law; human rights; war crimes; investigations in the deployed environment; operational funding; international agreements; intelligence law; interrogation operations; information and cyber operations law; domestic operations; and air and sea law. Small group seminars complement lectures and students can chose from various electives to focus their area of study.

**Course Prerequisite Text:**

Course is by INVITE only. No security clearance is required for international students. Per the Chairman of the Joint Chiefs of Staff Legal Office, the class on US Standing Rules of Engagement must be classified US SECRET ONLY. Therefore the international students will not be able to attend this block of instruction. They will, however, be taught an alternate, unclassified class on rules of engagement. As of January 2007 the uniform for all classes is the Army Combat Uniform ACU . International Officers should wear their countries equivalent. All other uniform requirements remain the same.

Address The Judge Advocate General s Legal Center and School, 600 Massie Road, Charlottesville, Virginia 22903-1781 Fax 434-971-3233 DSN 521 Subject course open to foreign students with one restriction - they will attend an alternate block of unclassified training in lieu of classified block which is taught to US students only. There is a three hour block of restricted instruction that the IMS will have to sit out.

Address 600 Massie Road, Charlottesville, VA 22903  
Commercial 434-971-3384  
Fax 434-971-3295

5 April 2017 Please make the following course description change. The Operational Law of Armed Conflict Course is offered only once a year.

**Course International Notes:**

Military or civilian attorneys employed by the U.S. Government and Department of Defense paralegals serving in or pending assignment to a position that requires knowledge of international and operational law. This course requires a SECRET security clearance, confirmation of which must be received by the School before the course begins. Security clearances must be confirmed through JPAS or in writing by the sending unit's security manager. Individuals who have completed this course, the Judge Advocate Officer Basic Course (5-27-C20), or the Judge Advocate Officer Graduate Course (5-27-C22) within the preceding two years are not eligible to attend absent compelling circumstances (e.g., a pending deployment). Students may request an exception from the Chair, International and Operational Law Department.

<b>B176567</b>	<b>5F-F10</b>	<b>U</b>	<b>2.0W</b>	<b>181</b>	<b>80</b>				<b>Yes</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CONTRACT ATTORNEYS COURSE  
Army

JAG'S LEGAL CENTER AND SCHOOL  
Charlottesville, VA 22903

**Course Description:**

Scope: The focus of the symposium is to update government attorneys on significant changes in government contract law and policy by providing attendees the opportunity to obtain the view of prominent individuals from the government and private sectors. The course features guest speakers and seminars with emphasis on the following: new developments; reiteration of selected contract topics; and policy insights. The symposium serves as the focal point for the continuing education needs of program manager attorneys and includes seminars designed to meet the interests of senior military and civilian attorneys.

**Course Prerequisite Text:**

As of January 2007 the uniform for all classes is the Army Combat Uniform ACU. International Officers should wear their countries equivalent. All other uniform requirements remain the same.

**Address**

The Judge Advocate General's Legal Center and School  
600 Massie Road  
Charlottesville, Virginia 22903-1781  
Commercial 434-971-3384 DSN 521  
Fax 434-971-3295  
E-mail larry.d.moore14.civ@mail.mil

**Course International Notes:**

----- Prerequisites: Military or civilian attorneys employed by the U.S. Government with one year or less of recent contract experience.

Individuals who have completed this course within the three years preceding the course starting date are not eligible to attend. Army Judge Advocate General's Corps officers must have completed the Judge Advocate Officer Basic Course (5-27-C20) prior to attending this course.

<b>B176568</b>	<b>5F-F48</b>	<b>U</b>	<b>0.6W</b>	<b>181</b>	<b>80</b>	<b>R</b>			<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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EMERGENT TOPICS IN INTL & OPERATIONAL LAW  
Army

JAG'S LEGAL CENTER AND SCHOOL  
Charlottesville, VA 22903

**Course Description:**

This course addresses emerging and/or emergent legal issues that are likely to confront Judge Advocates and other practitioners assigned to international and operational law billets. Although the course is held in conjunction with the Operational Law of Armed Conflict Course (OPLOAC) (5F-F47), it is also intended to serve as a stand-alone course for experienced practitioners who may not be able to attend the two-week OPLOAC, and who wish to examine the selected focus area in depth. (Of note, students attending OPLOAC will also be attending the Emergent Topics in International and Operational Law Course.) The course provides TJAGLCS and the JAG Corps with operational flexibility to address emergent topics in international and operational law, and therefore the focus of instruction for each course will change in accordance with evolving legal issues. As such, the course description will be updated on a course-by-course basis in the Army Training Requirements and Resources System (ATRRS) in advance of each session. For the August 2013 session, the course will focus on the evolution of the DoD Rule of Law mission and security cooperation and assistance operations. Lectures will reference previous DoD Rule of Law missions associated with stability and counterinsurgency operations, but the primary focus of instruction will be on security cooperation and assistance efforts by the various geographic combatant commands that will serve as the future foundation of DoD Rule of Law missions. Additionally, lectures will provide a comparative analysis of several legal traditions that exist in areas where attendees may find themselves conducting operations to develop the Rule of Law. Speakers from the Department of Defense, Geographic Combatant Commands, Department of State, Department of Justice, U.S. Agency for International Development (USAID), U.S. Army Civil Affairs and other government agencies will explain their respective organizations' roles in such operations. The speakers will also help attendees understand how to coordinate interagency efforts to improve unity of action in operations to develop the Rule of Law. At the conclusion of the course, attendees will have a better understanding of how joint and interagency operations to promote and develop the Rule of Law are conducted in various regions of the world.

**Course Prerequisite Text:**

As of January 2007 the uniform for all classes is the Army Combat Uniform ACU . International Officers should wear their countries equivalent. All other uniform requirements remain the same.88Address 8The Judge Advocate General s Legal Center and School

Address 8600 Massie Road8Charlottesville, Virginia 22903-17818  
Commercial 434-971-3384 DSN 521  
Fax 434-971-3295

**Course International Notes:**

Military attorneys and U.S. Government civilian attorneys serving in or pending assignment to a position that requires knowledge of the selected emergent international and operational legal issue. Prior attendance of an OPLOAC Course (5F-F47) is preferred but not required. Prior attendance of the Judge Advocate Officer Basic Course (5-27-C20) is preferred but not required as well. Because attendees will be joining in with OPLOAC students who will have had a prior week of background instruction on the fundamentals of international and operational law, attendees will be required to review basic international and operational law material prior to the commencement of the course. Course coordinators will make this material available on-line in advance.

<b>B176569</b>	<b>512-27D/20/30</b>	<b>U</b>	<b>2.0W</b>	<b>181</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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LAW FOR PARALEGAL COURSE  
Army

JAG'S LEGAL CENTER AND SCHOOL  
Charlottesville, VA 22903

**Course Description:**

This course focuses on essential legal principles and practical skills for Army Paralegals, both military and civilian, within the core practice areas of the Judge Advocate General's Corps (JAGC). Classes will focus on specific areas of emphasis within current JAGC operations. The curriculum is designed to provide an understanding of the substantive legal framework for the area of practice and also techniques, procedures, and best practices regarding practical Paralegal skills to best support Judge Advocates and attorneys in the field. Practice areas addressed may include Military Justice, Administrative & Civil Law, Contract and Fiscal Law, Operational Law, Legal Assistance, and Claims.

**Course Prerequisite Text:**

Paralegals in the grade of E4 - E5 with a minimum of three years of time in service as a paralegal specialist or GS6 - GS9 or other service military personnel of equivalent grade and specialty, who are assigned Paralegal Specialist/NCO or employed by the U.S. government as a civilian Paralegal.

**Course International Notes:**

Paralegals in the grade of E4 - E5 with a minimum of three years of time in service as a paralegal specialist or GS6 - GS9 or other service military personnel of equivalent grade and specialty, who are assigned Paralegal Specialist/NCO or employed by the U.S. government as a civilian Paralegal.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B176570</b>	<b>512-27D/DCSP</b>	<b>U</b>	<b>2.0W</b>	<b>181</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	ADVANCED LAW FOR PARALEGAL COURSE Army					JAG'S LEGAL CENTER AND SCHOOL Charlottesville, VA 22903					
	<b>Course Description:</b> This course focuses on more complex legal principles and practical skills for Army Paralegals, both military and civilian, within the core practice areas of the Judge Advocate General's Corps (JAGC). Additionally, the course emphasizes leadership and management techniques and best practices within those legal practice areas, as well as the more nuanced understanding of law and policy required at Corps and higher levels of command. Classes will focus on specific areas of emphasis within current JAGC operations. The curriculum is designed to provide enhanced understanding of the substantive legal framework for the area of practice and best practices for teaching, managing, and leading subordinate Paralegals to accomplish the practical Paralegal skills to best support Judge Advocates and attorneys in the field. Practice areas addressed may include Military Justice, Administrative & Civil Law, Contract and Fiscal Law, Operational Law, Legal Assistance, and Claims.										
	<b>Course Prerequisite Text:</b> Paralegals in the grade of E6 - E7 with a minimum of six years of time in service as a Paralegal NCO or GS9 - GS11 or other service military personnel of equivalent grade and specialty, who are assigned as a Paralegal NCO or employed by the U.S. government as a civilian Paralegal.										
	<b>Course International Notes:</b> Paralegals in the grade of E6 - E7 with a minimum of six years of time in service as a Paralegal NCO or GS9 - GS11 or other service military personnel of equivalent grade and specialty, who are assigned as a Paralegal NCO or employed by the U.S. government as a civilian Paralegal.										
<b>B177000</b>	<b>ECL TEST</b>	<b>U</b>	<b>0.2W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	ENGLISH LANGUAGE COMPREHENSION TEST Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B177001</b>	<b>1-250-IFAP</b>	<b>U</b>	<b>9.0W</b>	<b>217</b>	<b>75</b>				<b>No</b>		<b>100.00</b>
	INTERNATIONAL FELLOWS ACADEMIC PREP Army					ARMY WAR COLLEGE Carlisle Barracks, PA 17013-5239					
	<b>Course Description:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Scope:**

This course instructs International Fellows who have been selected to attend the US Army War College in the English and writing skills required for successfully completing the academic requirements for the US Army War College resident program.

**Objectives for this course include:**

1. Learn or relearn the fundamentals of English grammar and structure.
2. Practice of all four English language skills (reading, speaking, listening, and writing) to include a better understanding of usage of all four skills.
3. Identify and demonstrate standards of American academic work, specifically with regard to expectations at the USAWC.
4. Improve understanding of American English idiomatic expressions to include academic and military specific vocabulary and terminology.
5. Incorporate reading techniques and strategies to manage the volume of reading required for academic study.
6. Read actively to contribute to class discussions and seminars in core courses and electives.
7. Develop understanding of the writing process and build the knowledge and skills necessary to successfully complete USAWC writing requirements.
8. Conduct research and understand the requirement for accurate and complete source citation.
9. Understand plagiarism and recognize how to avoid it.
10. Complete a graduate-level paper or essay consistent with the strategic focus of the USAWC.
11. Practice and become comfortable with the TOEFL and the skills needed to complete the test successfully.

**Special Information:**

The course commences with introductions and team building exercises in order to create a positive learning dynamic in the classroom. The first two weeks of the course will focus on English grammar, covering both basic and advanced fundamentals of the language. Week three will include practice in participating in group discussion and presenting material as a group and individually. The objectives for this module will prepare students for interaction in their respective core course seminars at the USAWC. Preparation for integration into the USAWC resident course continues with study and practice in reading effectively and thinking critically, skills that are necessary to negotiate the volume of reading required, as well as a focus on exposure to research opportunities and help in understanding the process of research to be incorporated into writing. The Pre-writing, Documentation and Plagiarism module follows, with an emphasis on how to properly document sources and avoid plagiarism. This week also begins delving into the early stages of the writing process through pre-writing-exercises and techniques to create and synthesize topic ideas. The course continues with two weeks of writing instruction focused on building a piece of writing from topic selection, through the writing process of developing an outline, to drafting an introduction. The next module will focus on the Test of English as a Foreign Language (TOEFL). Students will become more familiar with the test itself, learn to manage the time restriction of the test, and practice the skills and exercises included within the test. While the last week is an opportunity for students to combine all they have learned into a final research paper-meant to mimic the requirements and standards of USAWC core course papers that they will be assigned throughout the year, it is also a culmination of all prior study and practice. This concluding module includes a full day of peer and instructor review of final papers to help students understand the value of peer review, followed by two more days of TOEFL preparation and a practical exercise, one day of summaries of the writing and research process, and a final Graduate Skills Diagnostic. The last week will conclude with collection of final papers and graduation. This final week also includes a one-on-one student teacher conference which provides an opportunity for individualized feedback and allows for specific recommendations designed to aid student efforts to successfully integrate into the USAWC and complete required academic work. In addition to the respective core focus for each week, some activities will be completed on a continuing basis in order to cement skills and develop core competencies necessary for success in the USAWC resident course.

**Course Prerequisite Text:**

Officers attending this course should be familiar with the requirements for the US Army War College Resident Course. Information for this course can be found at [www.armywarcollege.edu](http://www.armywarcollege.edu).

Family members are NOT authorized to accompany the IMS to this course. IMS will be required to pass the course with an 75 ECL to matriculate to the Orientation and the resident Courses. Only after the officer is confirmed that he she will enter the Orientation Course will family members be authorized to accompany the IMS. It is strongly recommended that IMS do not purchase private civilian Health Insurance if required until the officer will matriculate into the Orientation and Resident Courses.

Temporary Lodging will be coordinated by the International Student Management Office. The Greater Carlisle Area has a limited Rental Housing Market, upon arrival for the Academic Preparation Course, there will be little, if any, permanent housing available.

IMS should bring one full field uniform less tactical equipment in addition to the uniform requirements listed at the link above.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>Course International Notes:</b> Attendees of this course must score a minimum of 75 on the English Comprehension Level test (ECL) and be selected for attendance to the USAWC resident program of instruction.											
<b>B178000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	GENERIC CONTRACTOR Army			UNKNOWN							
	<b>Course Description:</b> <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B178017</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B688</b>					<b>No</b>		<b>50.00</b>
	RAYTHEON INTEGRATED DEFENSE SYSYSTEMS (ANDOVER) Army			Raytheon Integrated Defense Systems Andover, MA 01810							
	<b>Course Description:</b> <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B178027</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B689</b>					<b>No</b>		<b>50.00</b>
	AEROVIRONMENT INC Army			AeroVironment Redstone Arsenal, AL 35898							
	<b>Course Description:</b> This is used when training at AEROVIRONMENT INC is programmed. <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B178055</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B633</b>					<b>No</b>		<b>50.00</b>
	BELL HELICOPTER OZARK, AL Army			BELL HELICOPTER TNG INSTITUTE OZARK, AL							
	<b>Course Description:</b> This MASL is used when Contractor Training for BELL HELICOPTER - Ozark, AL is programmed. <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B178056</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B660</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	BELL TRAINING ACADEMY (FTW) Army										
	<b>Course Description:</b> This MASL is used when Contractor Training for Bell Training Academy - FTW is programmed. <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B178071</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B619</b>					<b>No</b>		<b>50.00</b>
	AM GENERAL SOUTH BEND IN Army										
	<b>Course Description:</b> This MASL is used when Contractor Training for AM GENERAL - South Bend, IN is programmed. <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B178088</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B632</b>					<b>No</b>		<b>50.00</b>
	HARRIS RADIOS ROCHESTER NY Army										
	<b>Course Description:</b> This MASL is used when Contractor Training for HARRIS RADIOS - Rochester, NY is programmed. <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B179000</b>	<b>PMT 257</b>	<b>U</b>	<b>0.6W</b>	<b>VAR</b>	<b>80</b>	<b>A</b>			<b>No</b>		<b>50.00</b>
	PROGRAM MANAGEMENT TOOLS COURSE PART II Army										
	<b>Course Description:</b> <b>Course Prerequisite Text:</b> <b>Course International Notes:</b>										
<b>B179002</b>	<b>1-250-C6G</b>	<b>U</b>	<b>1.0W</b>	<b>701</b>	<b>80</b>				<b>No</b>		<b>100.00</b>

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INITIAL FACULTY DEVELOPMENT  
Army

COMMAND & GENERAL STAFF COLLEGE  
FORT LEAVENWORTH, KS 66027-1352

**Course Description:**

The Instructor Preparation Course addresses the main education areas within the College: methodology, processes, resources, and group dynamics. The course objectives focus on: Understanding the organization and functions of the CGSC and the resources available to assist instructors; Understanding the educational process in general, including Joint Professional Military Education, and the CGSC educational process in particular. The course includes some theory, but emphasis is on practical knowledge and skills. Active student participation and homework are essential parts of the course.

**Course Prerequisite Text:**

Family Members Dependents NOT authorized. Attendance is coordinated on a case by case basis. Round trip transportation is recommended for this course and if used should be annotated in the special conditions block of the ITO to prevent duplication of transportation payment. IMS authorized TLA must be advanced full TLA entitlement and have that money immediately available to them upon arrival at Fort Leavenworth. IMSO recommendation is USD 1,100.00.

To view this course as currently described in the Army Training Requirements and Resources System ATRRS go to <https://www.atrrs.army.mil>. Click on the Course Catalog button, then enter 1-250-C6G in the "Course Number" box, then click on the Search the ATRRS Course Catalog button. At the ATRRS Course Catalog Search Results screen, click the 1-250-C6G link underneath the Course box to view Information for Course 1-250-C6G. NOTE the Information for School 701 box is general in nature and should NOT be given to or used for briefing International Military Students. Use the Location Remarks in SC-TMS for Pre-Departure Briefings.

Direct questions about this course or location to the IMSO, at [usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil](mailto:usarmy.leavenworth.tradoc.mbx.cgsc-imsd@mail.mil)

**Course International Notes:**

<b>B179010</b>	<b>7B-F11</b>	<b>U</b>	<b>1.0W</b>	<b>131</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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SENIOR TRAINING MANAGER  
Army

STAFF TRAINING CENTER  
FT MONROE, VA

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B179020</b>	<b>1-250-C16</b>	<b>U</b>	<b>2.0W</b>	<b>217</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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DISTANCE EDUCATION COURSE (1ST YR RES. PHASE)  
Army

ARMY WAR COLLEGE  
Carlisle Barracks, PA 17013-5239

**Course Description:**

Closely parallels scope of resident course. Curriculum consists of eleven correspondence courses, two two-week resident phases, and an optional writing program. Like the resident course, it focuses on the study of the role of landpower, as part of a unified, joint or combined force, in support of the U.S. national military strategy. Prepares selected military officers and civilians for leadership responsibilities in a strategic security environment during wartime and peacetime. Curriculum focuses on national security and strategy issues, concepts and processes; military strategy, plans and operations; theater level warfare and campaign planning and command, leadership and management.

**Course Prerequisite Text:**

Family members are NOT authorized to accompany the IMS to the two resident courses held at the end of the first year of studies and at the end of the second year of studies. If the officer elects to have a family member join to attend the graduation at the end of the second residency, it must be at NO expense to the US Government.

The First Resident Course includes a one-week administrative and field studies program itinerary and is MANDATORY. IMS should plan for a three-week First Residency one week run exclusively by the IMSO and the following two-weeks executed by the Department of Distance Education .

Department of Distance Education web site <http://ssl.armywarcollege.edu/dde>

**Course International Notes:**

Applicant will be Lieutenant Colonel or higher and be Regular Army Officer in active status; or an Army Resident Component Officer on extended active duty; or Reserve Component Officer not on extended active duty. Applicant will have successfully completed U.S. Army Command and General Staff College Resident or Nonresident Course, or equivalent. Applicant will have completed 15 but not more than 25 years service as of course starting date; years service be promotion list service for regular army officers; active Federal Commissioned Service for Army Medical Department, Judge Advocate General's Corps and Chaplain Officers; active Federal Commission Service for Reserve Component Officers on active duty; and total commissioned service for Reserve Component Officers not on active duty. Years of service prerequisite may be waived for deserving officers. Request for waiver, if required, must be submitted for enrollment and be endorsed by applicable immediate commander. Civilian agencies are invited to nominate civilian employees in the grade of GS/GM 14 or above, or GS/GM 13 with high potential to attend the Corresponding Studies Course. Service obligation: None.

<b>B179021</b>	<b>1-250-C16</b>	<b>U</b>	<b>2.0W</b>	<b>217</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
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DISTANCE EDUCATION COURSE (2ND YR RES. PHASE)  
Army

ARMY WAR COLLEGE  
Carlisle Barracks, PA 17013-5239

**Course Description:**

Closely parallels scope of resident course. Curriculum consists of eleven correspondence courses, two two-week resident phases, and an optional writing program. Like the resident course, it focuses on the study of the role of landpower, as part of a unified, joint or combined force, in support of the U.S. national military strategy. Prepares selected military officers and civilians for leadership responsibilities in a strategic security environment during wartime and peacetime. Curriculum focuses on national security and strategy issues, concepts and processes; military strategy, plans and operations; theater level warfare and campaign planning and command, leadership and management.

**Course Prerequisite Text:**

Family members are NOT authorized to accompany the IMS to the two resident courses held at the end of the first year of studies and at the end of the second year of studies. If the officer elects to have a family member join to attend the graduation at the end of the second residency, it must be at NO expense to the US Government.

Department of Distance Education web site <https://ssl.armywarcollege.edu/dde>

**Course International Notes:**

Applicant will be Lieutenant Colonel or higher and be Regular Army Officer in active status; or an Army Resident Component Officer on extended active duty; or Reserve Component Officer not on extended active duty. Applicant will have successfully completed U.S. Army Command and General Staff College Resident or Nonresident Course, or equivalent. Applicant will have completed 15 but not more than 25 years service as of course starting date; years service be promotion list service for regular army officers; active Federal Commissioned Service for Army Medical Department, Judge Advocate General's Corps and Chaplain Officers; active Federal Commission Service for Reserve Component Officers on active duty; and total commissioned service for Reserve Component Officers not on active duty. Years of service prerequisite may be waived for deserving officers. Request for waiver, if required, must be submitted for enrollment and be endorsed by applicable immediate commander. Civilian agencies are invited to nominate civilian employees in the grade of GS/GM 14 or above, or GS/GM 13 with high potential to attend the Corresponding Studies Course. Service obligation: None. SECURITY: TOP SECRET



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B179023</b>	<b>1-250-C16 (DL)</b>	<b>U</b>	<b>50.0W</b>	<b>217</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
	DISTANCE EDUCATION COURSE (1ST YEAR STUDIES)				ARMY WAR COLLEGE						
	Army				Carlisle Barracks, PA 17013-5239						
	<b>Course Description:</b>										
	Closely parallels scope of resident course. Curriculum consists of eleven correspondence courses, two two-week resident phases, and an optional writing program. Like the resident course, it focuses on the study of the role of landpower, as part of a unified, joint or combined force, in support of the U.S. national military strategy. Prepares selected military officers and civilians for leadership responsibilities in a strategic security environment during wartime and peacetime. Curriculum focuses on national security and strategy issues, concepts and processes; military strategy, plans and operations; theater level warfare and campaign planning and command, leadership and management.										
	<b>Course Prerequisite Text:</b>										
	UNIFORM REQUIREMENTS INCLUDE: Class B for most classes. A coat and tie may be required for a reception. Family members are NOT authorized to accompany the IMS to the two resident courses held at the end of the first year of studies and at the end of the second year of studies. If the officer elects to have a family member join to attend the graduation at the end of the second residency, it must be at NO expense to the US Government.										
	<b>Course International Notes:</b>										
	Applicant will be Lieutenant Colonel or higher and be Regular Army Officer in active status; or an Army Reserve Component Officer on extended active duty; or Reserve Component Officer not on extended active duty. Applicant will have successfully completed U.S. Army Command and General Staff College Resident or Nonresident Course, or equivalent. Applicant will have completed 15 but not more than 25 years service as of course starting date; years service be promotionis t service for regular army officers; active Federal Commissioned Service for Army Medical Department, Judge Advocate General's Corps and Chaplain Officers; active Federal Commission Service for Reserve Component Officers on active duty; and total commissioned service for Reserve Component Officers not on activeduty. Years of service prerequisite may be waived for deserving officers. Request for waiver, if required, must be submitted for enrollment and be endorsedby applicable immediate commander. Civilian agencies are invited to nominate civilian employees in the grade of GS/GM 14 or above, or GS/GM 13 with high potential to attend the Corresponding Studies Course. Service obligation: None. SECURITY: TOP SECRET										
<b>B179024</b>	<b>1-250-C16 (DL)</b>	<b>U</b>	<b>50.0W</b>	<b>217</b>	<b>80</b>				<b>No</b>		<b>100.00</b>
	DISTANCE EDUCATION COURSE (2ND YEAR STUDIES)				ARMY WAR COLLEGE						
	Army				Carlisle Barracks, PA 17013-5239						
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	MANDATORY completion of 1st Year Studies and 1st Year Residency is required before enrolling in the 2nd Year Studies of this the course. Deferments are considered on a case by case basis for extreme circumstances; however, are highly discouraged.										
	<b>Course International Notes:</b>										
<b>B179025</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>061</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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SYSTEMS APPROACH TRAINING BASIC COURSE  
Army

FIELD ARTILLERY SCHOOL  
Fort Sill, OK 73503

**Course Description:**

This MASL is used when Systems Approach Training Basic Course is programmed.

**Course Prerequisite Text:**

ACTIVITIES:<br>Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.<br><br>AFTER HOURS ù EXCLUDING ARRIVAL/DEPARTURE INST.<br>Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.<br><br>BILLETING:<br>There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who/Es Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.<br><br>POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.<br><br>CLIMATE:<br>The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.<br><br>DEPENDENTS:<br>Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.<br>There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. <br><br>DINNING/MESSING:<br>There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.<br><br>DRIVING:<br>IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.<br><br>GENERAL INFORMATION:<br>Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.<br><br>MEDICAL:<br>Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.<br><br>NEAREST CITY:<br>Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.<br><br>NEAREST MILITARY BASE:<br>Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.<br><br>SERVICING AIRPORT:<br>Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.<br><br>STUDENT MAILING ADDRESS:<br>Student Name<br>P.O. Box 33219<br>Fort Sill, Oklahoma 73503<br>TRANSPORTATION:<br>Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.<br><br>UNIFORM REQUIREMENTS:<br>IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.<br>

**Course International Notes:**

B179026	9E-SI5K/920-SQI8	U	2.0W	061	80				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMMON FACULTY DEVELOPMENT-INSTRUCTOR COURSE  
Army

FIELD ARTILLERY SCHOOL  
Fort Sill, OK 73503

**Course Description:**

This MASL is used when Army Basic Instructor Course is programmed.

**Course Prerequisite Text:**

ACTIVITIES:<br>Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.<br><br>AFTER HOURS ù EXCLUDING ARRIVAL/DEPARTURE INST.<br>Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.<br><br>BILLETING:<br>There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who/Es Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.<br><br>POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.<br><br>CLIMATE:<br>The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.<br><br>DEPENDENTS:<br>Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.<br>There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. <br><br>DINNING/MESSING:<br>There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.<br><br>DRIVING:<br>IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.<br><br>GENERAL INFORMATION:<br>Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.<br><br>MEDICAL:<br>Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.<br><br>NEAREST CITY:<br>Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.<br><br>NEAREST MILITARY BASE:<br>Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.<br><br>SERVICING AIRPORT:<br>Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.<br><br>STUDENT MAILING ADDRESS:<br>Student Name<br>P.O. Box 33219<br>Fort Sill, Oklahoma 73503<br>TRANSPORTATION:<br>Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.<br><br>UNIFORM REQUIREMENTS:<br>IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.<br>

**Course International Notes:**

B179027	7B-F13/012-F39	U	2.0W	061	80				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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SMALL GROUP INSTRUCTOR TRAINING  
Army

FIELD ARTILLERY SCHOOL  
Fort Sill, OK 73503

**Course Description:**

Class orientation; student and instructor roles and responsibilities; SGI definitions; adult learning theory; group development concepts; SGI methodologies presented by students through conference and practical exercise.

**Course Prerequisite Text:**

ACTIVITIES: Because of Lawton/Fort Sill's great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment. AFTER HOURS ð EXCLUDING ARRIVAL/DEPARTURE INST. Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed. BILLETING: There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who's Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished. POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office. CLIMATE: The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly. DEPENDENTS: Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval. There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. DINNING/MESSING: There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available. DRIVING: IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE. GENERAL INFORMATION: Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days. MEDICAL: Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival. NEAREST CITY: Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base. NEAREST MILITARY BASE: Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton. SERVICING AIRPORT: Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS. STUDENT MAILING ADDRESS: Student Name P.O. Box 33219 Fort Sill, Oklahoma 73503 TRANSPORTATION: Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily. UNIFORM REQUIREMENTS: IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.

**Course International Notes:**

Completion of BFITC or another TRADOC approved instructor training course. SECURITY: None

B179045	2E-F217/011-F127	U	2.0W	720					No		50.00
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CADET PROFESSIONAL DEVELOPMENT  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

Effective 2018-02-09 (Draft)

**Course Scope:**

Purpose: To provide an overview of U.S. Army's training and installation, new technology and simulations. Additional instructions integrate training on human rights; the rule of law; rules of engagement; due process; civilian control of the military, and the role of the military in a democratic society.Scope: Students receive instruction on troop leading procedures, combat lifesaving skills, use of simulators, conduct a physical fitness test, and execute a confidence course. In addition, instruction includes training on the army profession, human rights, due process, civilian control of the military, and the role of the military in a democratic society.Scope: Students receive instruction on troop leading procedures, combat lifesaving skills, use of simulators, conduct a physical fitness test, and execute a confidence course. In addition, instruction includes training on the army profession, human rights, due process, civilian control of the military, and the role of the military in a democratic societyPrerequisites: Students should be cadets in their third or fourth year of training and be in excellent physical condition.

**Special Information:**

Course is taught in Spanish

**Course Prerequisite Text:**

Cadet Professional Development Course

Duration 2.0 weeks

MASL B176230

Family members dependents NOT permitted

Purpose To provide training on US Army's Combined Arms Doctrine, new technology, and leadership development.88Phase Scope Students receive instruction on the use of vehicle simulator and displays, troop leading procedures, physical fitness, and medical skills training. In addition, instruction includes training on the Army Profession, Human Rights, Due Process, Civilian Control of the Military, and the Role of the Military in a Democratic Society.88Phase Prerequisites Students should be cadets in their third or fourth year of training and be in excellent condition.88Special Information No Data

**Course International Notes:**

Verifiable Prerequisite ItemsiThere are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.iiText PrerequisitesiRank: Minimum: Cadet Maximum: Second LieutenantiCareer Field/MOS: Infantry or combat-arms related functionsiExperience: Must be a service-academy cadet in the third or fourth year of studies, or a junior leader, and be in excellent physical conditioniAge: Between 18 and 25 years of age iiiPrerequisite CoursesiThere are currently no Prerequisites in the Prerequisite Courses section.

<b>B179052</b>	<b>2-7-F1</b>	<b>U</b>	<b>12.0W</b>	<b>071</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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OFFICER CANDIDATE SCHOOL  
Army

INFANTRY SCHOOL  
Fort Benning, GA 31905

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2015-12-21

Course Scope:

Purpose: To develop selected personnel to be Second Lieutenants in the United States Army. To produce adaptive officers with increased maturity, confidence and competence that share a common bond with their combined arms peers and are prepared to lead small units upon arrival at their first assignments. OCS seeks to develop in Candidates the leader attributes described in ADRP 6-22: Character, presence, and intellectual capacity. OCS accomplishes this task by focusing on both TR 350-6 Common Core Critical Task List (CCCTL) outcomes and the Army Learning Coordination Council (ALCC) General Learning Outcomes (GLOs) for Candidates that align with the 21st Century Soldier Competencies and Attributes described in The Army Learning Model: Character and Accountability, Professional Competence, Critical Thinking & Problem Solving, Adaptability and Initiative, Teamwork and Collaboration, Culture and JIIM (Joint, Interagency, Intergovernmental, and Multinational) Competence, Communication & Engagement (oral, written, negotiation), Lifelong Learner (includes digital literacy), and Comprehensive Fitness.

Scope: Introduction to Army Doctrine focusing on Leadership, Ethics, Squad and Platoon level tactics. The context and organization of the light Infantry Squad and Platoon provide the framework for learning how to integrate individual and collective tasks to accomplish assigned missions. The training culminates with a FLX utilizing Squad and Platoon STX.

Course Outcomes for the Officer Candidate School:

- a. Values and Ethics. Newly commissioned officer who knows and understands Army Values and begins to demonstrate them.
- b. Leadership. Newly commissioned/appointed officer who demonstrates knowledge of core leadership attributes and competencies and who applies fundamentals of leadership with peers and in small units.
- c. Army Profession. Understands and embraces the concept of being a member of the Profession of Arms, and the requirements of Army Profession and their oath of commission.
- d. Personal Development. Understands responsibilities of an officer for self-development (physical, mental, spiritual, and emotional) outside the institutional and organizational domains.
- e. Technical Competence. Possesses fundamental knowledge and understanding of basic military skills and Army management systems required of a junior officer.
- f. Tactical Competence. Possesses basic military skills and demonstrates knowledge of the orders process and troop leading procedures while executing small unit tactics. Experiences an introduction to Warrior Tasks and Battle Drills (WTBD) and fundamentals of Unified Land Operations.

Special Information:

Effective: 6 August 2013

Course Waiver (Student/Program of Instruction)

The Infantry Commandant is the waiver approval authority for this course.

- Students requesting course/phase prerequisite waivers (e.g. AOC/MOS, Rank/Grade, Medical/Physical Standards, etc.) will submit their request through the first LTC Commander in their chain of command via email. Waivers (minus Medical/Physical) must be submitted NLT 75 days prior to the class start date. Waivers for Medical/Physical requirements must be submitted NLT 90 days prior to class start date.

Send Request to: [usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil](mailto:usarmy.benning.mcoe.mbx.usais-training-waivers@mail.mil)

**Course Prerequisite Text:**

Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT . SAOs should ensure the ITC block stating physical fitness training is required is checked.

FAMILY MEMBERS DEPENDENTS NOT AUTHORIZED

WARNING Without medical requirements and packing list, students may not enroll in course. Fort Benning IMSO does not always have time resources to correct deficiencies in medical records and required equipment. Each IMS student is required to have a completed medical and dental examination by a medical authority from their country on DD Forms 2807-1 2808, in English. Forms and instructions are located at <https://www.discs.dsca.mil> pages itm TRAINING PREREQUISITE - International Students must have completed home country equivalent of Basic Combat Training course before arriving at Fort Benning. WARNING All US Army Infantry Schools require mandatory physical training. Students who arrive in poor physical condition greatly increase their risk of injury and or course failure. Male and female must pass the Army Physical Fitness Test APFT with a score of 180 points 60 points in each event using the 17-21 year age group scale and meet the height and weight standard IAW AR 600-9.8- Males will have to complete 42 correct pushups, 53 sit-ups and run two miles in 15 min and 54 seconds. Females will have to complete 19 pushups, 53 sit-ups and run two miles in 18 54 WARNING - All students US and International reporting to OCS must follow the

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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appearance and grooming standards laid out in AR 670-1 Chapters 1-7 and 1-8. Excerpts from AR 670-1 are detailed below, this is not the entire regulation, just the important highlights Chapter 1-78b. Exceptions to appearance standards based on religious practices. 8 3 Personal grooming. Hair and grooming practices are governed by paragraph 1v8 of this regulation, and exceptions or accommodations based on religious practices will not be granted. Chapter 1- 2 Male haircuts will conform to the following standards.8 a The hair on top of the head must be neatly groomed. The length and bulk of the hair may not be excessive or present a ragged, unkempt, or extreme appearance. The hair must present a tapered appearance. A tapered appearance is one where the outline of the soldier s hair conforms to the shape of the head, curving inward to the natural termination point at the base of the neck. When the hair is combed, it will not fall over the ears or eyebrows, or touch the collar, except for the closely cut hair at the back of the neck. The block-cut fullness in the back is permitted to a moderate degree, as long as the tapered look is maintained.88 b Males will keep sideburns neatly trimmed. Sideburns may not be flared the base of the sideburn will be a clean-shaven, horizontal line. Sideburns will not extend below the lowest part of the exterior ear opening. c Males will keep their face clean-shaven when in uniform or in civilian clothes on duty. Mustaches are permitted if worn, males will keep mustaches neatly trimmed, tapered, and tidy.

Please read entire contents to brief international student prior to departure for the United States. Medical requirements and packing list must receive special attention. Class A Uniform Required, <http://www.benning.army.mil/MCoE/199thOCS/Content/PDF/PackingList.pdf> IMS should bring adequate number of country duty uniforms accessories, for the duration of the course, and their service uniform. If country has physical Fitness uniform, this is authorized for wear, if not IMS will have to purchase an Army PT uniform. IMS should have about 400.00 to spend on necessary course equipment. There is a school link above with valuable course information, to include an equipment packing list. There are some items such as OCS insignia, PT reflective belt, which IMS will have to purchase.

Minimum adequate number of uniforms should include

- 4 Duty uniforms
  - 1 Dress Uniform for Graduation
  - 1 Belt, Duty Uniform,
  - 2 pair boots.
  - 1 pair dress shoes
  - 2 Duty Caps
    - 1 Service Dress Cap
  - 7 pair socks, Boot,
  - 7 pair dress Socks
  - 7 T-shirt, moisture wicking
  - 7 Drawers, Briefs, Male
  - 7 Underpants, white, black other neutral color Female
  - 7 Brassieres, white, black or other neutral color sports brassieres authorized Female
  - 1 Gloves, leather shell pr. unisex
  - 2 pair Insert, Gloves, cold weather

Required General Use Items Equipment

- 1 Laundry bag, barracks
- 2 brown towels, cotton
- 2 brown towels, face cloth, cotton
- 1 Bag, toiletry, green black tan ACU pattern with personal hygiene items
- 1 Shower shoes, Black, no leather or designs allowed
- 1 Laundry kit, Detergent 6 week supply
- 3 Lock, combination w 2.5 in shackle key locks, luggage locks are not allowed
- 12 Matching Hangers
- 10 Pen, ball point, black
- 5 Pencil, mechanical
- 1 Army Officer's Guide, book latest version
- 2 Permanent marker, black



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	2 Cloth tape, white, 1" wide TM to mark equipment										
	1 Soap dish and toothbrush holder										
	1 Wrist watch										
	1 Shaving Cream required for male										
	1 Ballistic eyewear for field operations clear lens are mandatory, additional dark lenses are optional										
	1 Camelback type hydration system ACU UCP or OCP TWO Liters or more										
	1 Set of 4 x Super-fine and or fine alcohol pens for marking maps Black, Blue, Red, Green										
	1 Eraser Pen for alcohol markers										
	1 Military Protractor										
	1 Flashlight with batteries red and white lens capable										
	1 Headlamp with batteries red and white lens capable										
	1 Set extra batteries										
	1 Camouflage Pack or Stick light green loam colors										
	1 Foot Powder										
	1 ACH Helmet Band 1 100 FT 550 parachute cord										
	1 12 inch ruler, wooden										
	1 Sewing kit										
	1 Box zip lock type bags quart size										
	1 Box zip lock type bags gallon size										
	1 Insect repellent										
	1 Bottle sunscreen 1 APR - 30 SEP classes										
	1 Roll, OD green 100 mph tape										
	3 pair Dress pants slacks Chino style, neutral colors, tan, brown, grey or black. No Capri										
	1 pair Leather dress shoes										
	1 Leather dress belt										
	3 Conservative Collared shirt, season appropriate										
	1 Civilian jacket Must be appropriate for social events. No hoodies no sweaters no fleece no denim										
	1 Whistle 1 M4 M16 Weapons cleaning kit										

SCO Please fax or mail healthcare coverage policies if applicable to the following address

C Company 3-81 AR,  
Chief CDR  
International Military Student Office  
7561 Michael Street, BLDG 2651,  
Fort Benning, GA 31905  
FAX 706 545-8325

**Course International Notes:**

a. Physical Fitness: Candidates must meet Army height, weight, and body fat standards IAW AR 600-9 and AR 40-501. Candidates who do not meet these standards will not be enrolled and either returned to their parent unit or assigned IAW the needs of the Army based on their status as prescribed by AR 350-1. Within 72 hours of arrival, cadre will administer a record APFT to all potential Candidates. This APFT will determine entrance into an OCS training company. All Candidates must achieve a minimum of 60 points per event within their respective age group to pass the initial APFT. Candidates failing to meet the 60 point per event standard may be dismissed from the course without a retest or receive one retest at the discretion of the OCS Commandant. b. Incoming candidates must meet the appearance standards prescribed in AR 670-1, specifically as it pertains to the Army's new tattoo policy. c. Commissioned Officers must have a Secret security clearance or higher. Therefore, candidates must have been granted at least an interim Secret clearance prior to attending OCS. d. Active Army Officer Candidate: Must meet the requirements specified in AR 350-51. e. National Guard Officer Candidate: Must meet the requirements specified in National Guard Regulation 600-100 and NGB Pamphlet 350-51. f. Army Reserve Officer Candidate: Must meet the requirements specified in AR 140-50.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B179110</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>720</b>					<b>No</b>		<b>50.00</b>
	CADET LEADER ESCORT Army										
	<b>Course Description:</b> This MASL is used when training is programmed for liaison officer.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B179115</b>	<b>011-F142</b>	<b>U</b>	<b>7.6W</b>	<b>720</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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NCO PROFESSIONAL DEVELOPMENT  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

Effective 2018-02-09 (Draft)

**Course Scope:**

Course Title: NCO Professional Development Course (ENGLISH AND SPANISH) Purpose: Course provides a joint, multinational, and multiservice professional forum to educate adaptive leaders to be critical and creative thinkers, armed with the technical, tactical, administrative, and logistical skills necessary to serve successfully as first-line supervisors of groups of 30 to 100 military or security forces personnel. Students will enhance the 21st Century Soldier Competencies in critical thinking problem solving within a multi-cultural and Joint, Interagency, Intergovernmental, and Multinational (JIIM) environment. Phase Scope: The course consists of classroom dynamics and practical application that involves discussions and hands-on experiences. The major subject areas include leadership, training management, operations planning and execution, and administrative and warfighting functions. Students receive formal instruction and discuss ethical and human rights issues that affect the participation of military and law enforcement personnel in operations during war conflict and peace within the framework of the profession of arms. Additional instructions integrate training on human rights; the rule of law; rules of engagement; due process; civilian control of the military, and the role of the military in a democratic society. Phase Prerequisites: Students must be a mid-career service member of a professional military or security force responsible for supervising, managing, or leading military or security forces organizations. Course is not meant for military officers. Rank / grade: Min. Staff Sergeant/E-6 Max. Sergeant First Class/E-7 Career field/branch/MOS: Squad leader/ Platoon Sergeant/ First Sergeant Age: N/A Physical fitness level: Medium, capable of actively participate in daily Army style physical fitness training. Physical limitations: Students with physical profile must provide medical documentation upon arrival. Future duty position title: Platoon Sergeant - First Sergeant Military education level: Basic military skills Experience level: Previous or future leadership position Special qualifications: None Civilian education level: N/A Civilian occupation / function: Law enforcement Experience level: N/A Special Information: This course is delivered in English at the Western Hemisphere Institute for Security Cooperation, Fort Benning, GA Phase Remarks: This POI contains lessons from the USASMA ALC Common Core Program of Instruction and the Maneuver ALC and SLC Programs of Instruction.

**Special Information:**

This course is taught in Spanish

**Course Prerequisite Text:**

Noncommissioned-Officer Professional-Development Course - SPANISH NCOPD 011-F142 Duration 7.6 Weeks MASL ID B179115 Family members dependents NOT permitted  
\*\*Students will stay at the WHINSEC barracks while attending course. \*\*Students who are allowed to drive MUST have this annotated on the ITO. \*\*Graduation uniform is duty uniform.  
Purpose To educate Non-Commissioned Officers to be adaptive leaders, critical and creative thinkers, armed with the technical, tactical, administrative, and logistical skills necessary to serve successfully at the platoon and company levels. NCOs with a principal understanding of platoon sergeant and first sergeant duties and responsibilities. 88 Phase Scope The course develops leadership skills required by platoon sergeants and first sergeants. It consists of classroom dynamics and practical application that involves discussions and hands-on experiences. The major subject areas include leadership, training management, operations, administrative and war fighting functions. Students receive formal instruction and discuss ethical and human rights issues that affect the participation of military and law enforcement personnel in operations during war conflict and peace within the framework of the profession of arms. 88 The course provides graduates who can visualize, describe, and execute platoon and company level operations in varied operational environment it is a leader course that produces a predictive, adoptive, and innovative combat leader capable of leading Soldiers in any situation. The instructional design methods of delivery consists of face-to-face instruction, learner-centered outcomes, based on the current contemporary operational environment. 88 21st Century Soldier Competencies that apply to this course 88 Character and Accountability 8 Comprehensive Fitness 8 Adaptability Initiative 8 Lifelong Learner includes digital literacy 8 Teamwork and Collaboration 8 Communication and Engagement oral, written, negotiation 8 Critical Thinking and Problem Solving 8 Cultural and JIIM Competence 8 Tactical and Technical Competence 88 Phase Prerequisites 8 Rank Grade Min Staff Sergeant Max Sergeant First Class 8 Career Field branch MOS Squad Leader Platoon Sergeant First Sergeant 88 Military Education Level Basic military skills 8 Experience Level Previous or future leadership position 8 Special Qualifications None 88 Civilian Education Level N A 8 Civilian Occupation Function Law enforcement 8 Experience Level N A 88 Special Information No Data

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. i) Text Prerequisites i Rank: Minimum: Staff Sergeant (E-6) Maximum: Sergeant First Class (E-7) i Career Field/MOS: Squad Leader - Platoon Sergeant i Experience: Previous or future assignment in a leadership position i Age: Between 18 and 35 years of age i Note: This course integrates both daytime and nighttime field training i i Prerequisite Courses i There are currently no Prerequisites in the Prerequisite Courses section.

B179116	011-F128	U	7.6W	720	70				No		50.00
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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NCO PROFESSIONAL DEVELOPMENT (ENGLISH)  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

Effective 2011-02-10

**Course Scope:**

The course graduates leave equipped with standard-based training that support squad level operations; it provides their units with a leader who can visualize, describe, and execute squad and platoon level operations in varied operations environments; it is a leader course that produces a predictive, adaptive, and innovative combat leader capable of leading Soldiers in any situation. The instructional design and methods of delivery consist of face-to-face instruction, learner-centered outcomes, based on today's contemporary environment (COE). The course incorporates recent lessons learned, battle drills, warrior tasks, and a 50-hour situational training exercise (STX); The STX centers on competency, battle focused combat scenarios, and troop leading procedures; evaluation centers on their ability to demonstrate troop leading procedures in current threat-based scenarios that will enhance their 360-degree assessment. The American Council on Education (ACE) has recommended eight (8) university credit hours for this course.

**Course Prerequisite Text:**

APPROVED POI WILL BE EFFECTIVE FY19 Noncommissioned-Officer Professional-Development Course - ENGLISH NCOPD-E 011-F128 Duration 7.3 Weeks MASL ID B179116  
 \*\*Students will stay at the WHINSEC barracks while attending course. \*\*Students who are allowed to drive MUST have this annotated on the ITO. \*\*Graduation uniform is duty uniform. Family members dependents NOT permitted Purpose To educate Non-Commissioned officers to be adaptive leaders, critical and creative thinkers, armed with the technical, tactical, administrative, and logistical skills necessary to serve successfully at platoon and company levels. NCOs with a principal understanding of platoon sergeant and first sergeant duties and responsibilities.88Phase Scope The course develops leadership skills required by platoon sergeants and first sergeants. It consists of classroom dynamics and practical application that involves discussions and hands-on experiences. The major subject areas include leadership, training management, operations, administrative and war fighting functions. Students receive formal instruction and discuss ethical and human rights issues that affect the participation of military and law enforcement personnel in operations during war conflict and peace within the framework of the Profession of Arms.88The course provides graduates who can visualize, describe, and execute platoon and company level operations in varied operational environments it is a leader course that produces a predictive, adoptive, and innovative combat leader capable of leading Soldiers in any situation. The instructional design methods of delivery consists of face-to-face instruction, learner-centered outcomes, based on the current contemporary operational environment.88Phase Prerequisites 8Rank Grade Min Staff Sergeant Max Sergeant First Class8Career field branch MOS Squad leader Platoon Sergeant First Sergeant8Age N A8Physical Fitness Level Medium, capable of actively participating in daily Army style physical fitness training.8Physical limitations Students with physical profile must provide medical documentation upon arrival.8Future duty position title Platoon Sergeant - First Sergeant88Military Education level Basic military skills8Experience level Previous or future leadership position8Special qualifications None88Civilian education level N A8Civilian occupation function Law enforcement8Experience level N A88Special Information This course is delivered in English at the Western Hemisphere Institute for Security Cooperation, Fort Benning, GA.

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.iiiText Prerequisites Rank, Minimum: Staff Sergeant (E-6), Maximum: Sergeant First Class (E-7)iCareer Field/MOS: Squad Leader - Platoon SergeantiExperience: Previous or future assignment in a leadership position. Must possess mastery of the English language (be able to speak, read, and write it.iAge: Between 18 and 35 years of age.iNote: This course is presented in English and integrates both daytime and nighttime field training 1 iiPrerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

B179117	9E-F90/920-F82 (X)	U	3.0W	720					No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMMON FACULTY DEVELOPMENT INSTRUCTOR (WHIN)  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

Effective 2011-02-09 (Draft)

**Course Scope:**

This course consists of performance-oriented training on how to plan, implement and evaluate instruction, including methods of instruction, training aids, communication techniques, control and intervention, testing, and composite risk management among many other subjects integrating the ADDIE process. The course consists of two phases; in the first, students learn theories and concepts related to enhancing their instructional abilities, and in the second phase, students present three presentations of 20, 40 and 50 minutes wherein they implement what they have learned in Phase 1. All students experience the unique opportunity to see and hear themselves instruct, as one of their presentations is filmed and shown to the class as part of the feedback process during the course. Additional instruction for each student integrates eleven (11) hours of instruction in Democracy and Human Rights, the Rule of Law, due Process, Civilian Control of the Military, and The Control of the Military in a Democratic Society. The American Council on Education (ACE) has recommended three (3) university credit hours for this course.

**Course Prerequisite Text:**

Instructor Training Course - SPANISH (DEV-2)

Duration: 2 Weeks, 3 Days

MASL ID # B179117

Purpose: To provide students with the theory and practice of concepts, methods, techniques, and technology of performance-oriented training.

Scope: This course consists of performance-oriented training on how to present classroom instruction, including methods of instruction, training aids, questioning techniques, and communication skills, among many other subjects. The course consists of two phases of training; in the first, students learn theories and concepts related to enhancing their instructional abilities. In the second phase, students present three classes wherein they implement what they learned in phase I. All students experience the unique opportunity to see and hear themselves instruct, as one of their presentations is filmed and shown to the students as part of the feedback process during the course. Additional instruction for each student integrates a mandated minimum of eleven hours of instruction in human rights, the rule of law, due process, civilian control of the military, and the role of the military in a democratic society. The American Council on Education (ACE) has recommended three university credit hours for this course.

Prerequisites: Students must be officers, noncommissioned officers, enlisted personnel, or civilian officials. Students must be in good physical condition.

**Objectives:**

Instructor Training: To prepare students on how to write a mission task list, identify the principles of the learning process, apply counseling and questioning techniques, develop tests, develop and use training aids, apply communication techniques, and present classes before an audience.

Mandatory Democracy and Human-Rights Awareness Training: Students receive formal instruction and discuss human-rights issues that affect the participation of military and law-enforcement personnel in operations during war, conflict, and peace. Students receive theoretical training in the definition, concepts, and historical development of present-day human-rights and international humanitarian-law precepts, and discuss human-rights case studies. Students receive instruction on the concepts of civilian control over the armed forces and the U.S. democratic process. Theoretical training is followed by a written exam, and where appropriate, situational exercises are embedded in tactical training.

**Course International Notes:**

Rank: Minimum: N/A Maximum: N/A Career Field/MOS: Officer/enlisted or civilian officials Experience: Current or future position as instructors Age: N/A

B179118	9E-F90/920-F82 (X)	U	10.0W	720					No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMMON FACULTY DEVELOPMENT INSTRUCTOR (WHIN)  
Army

WESTERN HEMIS INSTITUTE FOR SECURITY COOP  
Ft Benning, GA 31905

**Course Description:**

Effective 2018-02-09 (Draft)

**Course Scope:**

Purpose: Course provides a joint, multinational, and multiservice professional forum for senior enlisted military and security force personnel to perform at higher levels of leadership in teams of 100 or more service members or in advisory roles. The course further develops the tools to visualize, describe and execute greater responsibility throughout various Joint, Interagency, Intergovernmental, and Multinational (JIIM) environments through the use of decision-making models and critical thinking scenarios. Students discuss ethical and human rights issues that affect the participation of security force personnel in JIIM operations. Phase Scope: The course consists of classroom and practical application that involves discussion and hands on experience in the areas of training, leadership, national studies, and the operations process. Student will enhance their strategic reasoning and competencies in critical thinking/problem solving, and teambuilding/collaboration within a JIIM environment. This is a leadership course producing adaptive and innovative individuals capable of leading subordinates or advising decision-makers in any situation. Additional instructions integrate training on human rights; the rule of law; rules of engagement; due process; civilian control of the military, and the role of the military in a democratic society. Phase Prerequisites: Students must be a senior member of a professional military or security force. Course is not meant for military officers

**Special Information:**

Course is taught in Spanish

**Course Prerequisite Text:**

Senior Enlisted Advisor Course SEA 720-NPME-9 Duration 10 weeks MASL B179118 Family members dependents NOT permitted \*\*Senior personnel attending this course MUST bring Class A (equivalent) for Cresting Ceremony and official photos. \*\*If students are permitted to drive while in the United States it MUST be annotated on the ITO. Purpose To conduct professional military training and education to the Master Sergeants and Sergeants Major of the Western Hemisphere in the areas of Training Leadership National Studies and Operations, within the Profession of Arms framework, at a strategic level in a joint environment through the use of decision making and critical thinking scenarios, in order to simplify the duties, responsibilities, and increase authority of the senior enlisted personnel. 88Phase Scope The Senior Enlisted Advisor Course is a 10 weeks course taught in Spanish. The intent in developing the Senior Enlisted Advisor Course is to assist our partner nations from the Western Hemisphere in preparing senior NCOs for the challenges and implications of the operating environment and the current military and police missions in relation to the planning, coordination, and execution and the assessment of any phase during the operation. 88Specific areas of study include, but not limited to team-building communication skills national military strategy training management and assessment and operations planning. Course emphasis is on skills, knowledge, and attitudes required for senior enlisted to excel in positions of greater responsibility throughout the defense establishment. The students will receive instruction on Ethics, Democracy and Human Rights, the Rule of Law, Due Process, Civilian Control of the Military, and the Role of the Military in a Democratic Society within the framework of the Profession of Arms. 88Phase Prerequisites Students should be a graduate of the WHINSEC NCO course or an equivalent advanced Non-Commissioned Officer course. 88Special Information No Data.

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections. iiiText Prerequisites Be a noncommissioned officer, minimum grade of E-8 or equivalent with at least 17 years of service experience. Students must be physically fit. i SECURITY: None i Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

B179535	632-24T10X MODIFIED	S	24.8W	441S	70				No		100.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PATRIOT OPERATOR & SYSTEM MECHANIC-GERMAN  
Army

Air Defense Artillery School  
FT SILL, OK 73503

**Course Description:**

Provide general block and functional theory of operation on the PATRIOT Air Defense Missile System. Subjects include system operation, operational checks and adjustments, fault isolation procedures, and maintenance management functions.

**Course Prerequisite Text:**

German Air Force students only.<br><br>Please read below:<br><br>ACTIVITIES:<br>Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.<br><br>AFTER HOURS ù EXCLUDING ARRIVAL/DEPARTURE INST.<br>Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.<br><br>BILLETING:<br>There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who/Es Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.<br><br>POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.<br><br>CLIMATE:<br>The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.<br><br>DEPENDENTS:<br>Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.<br><br>There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. <br><br>DINNING/MESSING:<br>There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.<br><br>DRIVING:<br>IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.<br><br>GENERAL INFORMATION:<br>Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.<br><br>MEDICAL:<br>Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.<br><br>NEAREST CITY:<br>Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.<br><br>NEAREST MILITARY BASE:<br>Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.<br><br>SERVICING AIRPORT:<br>Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.<br><br>STUDENT MAILING ADDRESS:<br>Student Name<br>P.O. Box 33219<br>Fort Sill, Oklahoma 73503<br>TRANSPORTATION:<br>Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.<br><br>UNIFORM REQUIREMENTS:<br>IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.<br>

**Course International Notes:**

-----Itemized Prerequisites-----  
German Air Force students only.

Course Security Clearance: F - SECRET

B179901	FIX-PRICE	U	0.0W	VAR	70	No	50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	OJT PROFL/SPEC-CONUS Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B179902</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	OBS PROFL/SPEC-CONUS Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B179903</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>1.0W</b>	<b>877</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	OBS MED/HEALTH/HYG-CONUS Army					U.S. Army Medical Research Institute of Infec Fort Detrick, MD 21702					
	<b>Course Description:</b>										
	This MASL is programmed when scheduling observer medical/health/hygiene CONUS training.This MASL is programmed when scheduling observer medical/health/hygiene CONUS training.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B179904</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	OJT MED/HLTH/HYG-CONUS Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B179919</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>2.0W</b>	<b>331</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	INSTRUCTOR TRAINING Army					JFK SPECIAL WARFARE CENTER FT BRAGG, NC 28310					
	<b>Course Description:</b>										
	MASL programmed when instructor training required.										
	<b>Course Prerequisite Text:</b>										
	ATTENDEES: Officers (LT to LTC), NCOs, and DoD civilians. Duty uniform is ACU, BDU or fatigues. IMS should arrive with a prepared lesson outline for a 50 minute class.										
	<b>Course International Notes:</b>										
<b>B179923</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B872</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	INTERPRETER-OFFICER Army										
	NATIONAL DEFENSE UNIVERSITY Washington (Ft. McNair), DC 20319										
	<b>Course Description:</b> This MASL is used when Interpreter-Officer is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B179925</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	LIAISON OFFICER CONUS Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B179941</b>	<b>VARI-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	OBS PROFL/SPEC-CONUS Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B179942</b>	<b>VARI-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	OBS MED/HEALTH/HYG-CONUS Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B179944</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	OJT PROFL/SPEC-CONUS Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B179946</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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OJT MED/HEALTH/HYG-CONUS  
Army

UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B179947</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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OBS MED/HEALTH/HYG-CONUS  
Army

UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B179948</b>	<b>9E-SI5K/920-SQI8</b>	<b>U</b>	<b>2.0W</b>	<b>809</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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COMMON FACULTY DEVELOPMENT-INSTRUCTOR COURSE  
Army

USATC-Benning  
FORT BENNING, GA 31905

**Course Description:**

Effective 2017-12-19

Course Scope:

The Instructor Course, one of two courses that comprise the Common Faculty Development Program, is a ten-day/80 hour course designed for new faculty (e.g. instructors, trainers, and facilitators). It is a competency-based course: the learning objectives are based on internationally recognized instructor competencies published by the International Board of Standards for Training, Performance, and Instruction (ibstpi). The course prepares new faculty to teach, train, and facilitate learning in an adult learning environment. It introduces new faculty to Army instructor roles and responsibilities, teaching and learning models, and professional and ethical requirements. The course also introduces classroom management techniques, the process for building learning objectives and lesson plans, and characteristics of effective communication. Throughout the course, new faculty will have an opportunity to practice teaching, working from short, simple practicum exercises to increasingly longer and more complex ones, culminating in an end of course lesson presentation. The first half of the course focuses on characteristics of effective instructors, self-awareness-of differences in teaching and learning style preferences-and fundamentals of teaching and learning as they apply to adults. The second week focuses more on application of those fundamentals in various teaching and learning practicums, with both instructor, peer, and self-assessment in a collaborative learning environment. The summative assessment will occur at the end of the course and consist of an individual 30- to 50-minute practicum.

Special Information:

This course is included in the CP-32 Certificate Training Program that is accredited by the American National Standard Institute (ANSI).

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The Army Basic Instructor Course ABIC is a 10-day, 80 hour course designed to train and educate instructor facilitators in the principles of adult learning. Effective learning is examined through the delivery of multiple instructional methods. The ABIC student will use a Training Development Capability TDC approved lesson plan and demonstrate the ability to build 21st Century Soldier Competencies in their target audience. They are required to evaluate themselves and peers using a measure of effectiveness rubric that links instructor competencies with the 21st Century Soldier competencies during process-focused after action reviews.

Group discussions and daily homework assignments are used to discuss the Army Learning Model ALM 2015 instructional methodologies and instructor facilitator responsibilities. Students evaluate their lesson plan for completeness and identify instructor responsibilities within the Army Leader Development model.

FAMILY MEMBERS DEPENDENTS NOT PERMITTED

THIS COURSE IS DIFFICULT TO OBTAIN AT THE LAST MINUTE. IT IS IDEAL TO SIGN UP FOR THIS COURSE AT LEAST THREE MONTHS PRIOR TO THE START DATE. YOU CAN VIEW THE CLASS DATES AT THE FOLLOWING WEBSITE <http://www.benning.army.mil/mcoe/qasfd>

All IMS must have a current physical within 12 months and be medically cleared by a doctor to participate in the course.

Month      Class Number  
 Report Date  
 End Date  
 Bldg Rm  
 Report Time

October	01-17	17 Oct 16	28 Oct 16	Bldg 224, Rm 105	0830
October	02-17	31 Oct 16	10 Nov 16	Bldg 224, Rm 105	0830
November	03-17	28 Nov 16	9 Dec 16	Bldg 224, Rm 105	0830
January	04-17	17 Jan 17	27 Jan 17	Bldg 224, Rm 105	0830
February	05-17	6 Feb 17	16 Feb 17	Bldg 224, Rm 105	0830
February	06-17	27 Feb 17	10 Mar 17	Bldg 224, Rm 105	0830
March	07-17	27 Mar 17	7 Apr 17	Bldg 224, Rm 105	0830
April	08-17	24 Apr 17	5 May 17	Bldg 224, Rm 105	0830
June	09-17	5 Jun 17	16 Jun 17	Bldg 224, Rm 105	0830
July	10-17	10 Jul 17	21 Jul 17	Bldg 224, Rm 105	0830
July	11-17	24 Jul 17	4 Aug 17	Bldg 224, Rm 105	0830
August	12-17	14 Aug 17	25 Aug 17	Bldg 224, Rm 105	0830
September	13-17	18 Sep 17	29 Sep 17	Bldg 224, Rm 105	0830

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Must meet height weight std IAW AR 600-9 YES Required i iPay Grade E1 Through E5 E1 - ENLISTED TO E5 - ENLISTED Disqualifying i iText Prerequisites Students enrolled in CFDP-IC must be military E6 or above (Active Component/Reserve Component/National Guard Bureau) assigned or pending assignment as an instructor or Department of the Army civilian or authorized contract personnel assigned as training/education instructors, developers, training managers, and writers. Military personnel must meet height and weight standards in accordance with (IAW) Army Regulation (AR) 600-9 and (AR) 614-200 and pass their most recent Army Physical Fitness Test. i iPrerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B179961</b>	<b>012-SQIX</b>	<b>U</b>	<b>3.0W</b>	<b>615</b>	<b>80</b>	<b>No</b>	<b>50.00</b>
DRILL SERGEANT Army				Drill Sergeant School Columbia, SC 29207			

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Description:**

Effective 2017-08-29

**Course Scope:**

The course is designed to provide candidates information and training techniques for subjects that Drill Sergeants are required to teach in IET to include Drill and Ceremonies, Physical Readiness Training, Weapons and Tactical Training, Combatives, Basic First Aid, with a Major emphasis on how to conduct instruction to train Initial Entry Training Soldiers to become highly motivated, skilled, and physically fit. The course will include instruction on Human Relations, Leadership, Resiliency, safety and Instructor Techniques.

**Special Information:**

This course serves as the only authorized course for all Active Army, United States Army Reserve, and National Guard Noncommissioned Officers in the Grades of Sergeant (E5) through Sergeant First Class (E7) to receive training for and certification as a United States Army Drill Sergeant. All three phases of the course must be completed in sequence before any Candidate can graduate the course and serve as a Drill Sergeant. Can not exceed 18 month from start to finish to complete all three phases.

**Course Prerequisite Text:**

Family Members Dependents NOT permitted.

Participation in PHYSICAL TRAINING and FIELD TRAINING are MANDATOROY for this course.

IMS selected for this course MUST be able to PASS the U.S. ARMY PHYSICAL FITNESS TEST. IMS who cannot pass the APFT will not graduate and will not receive a diploma.

**Packing List**

ITEM QTY

1. DUFFLE BAG 1 EA
2. LAUNDRY BAG 1 EA
3. PATROL CAP, UNIVERSAL PATTERN ACU with rank 1 EA
4. BERET 1 EA
5. COAT SHIRT , ACU 4 EA
6. TROUSERS PANTS , ACU 4 EA
7. COAT, COLD WEATHER, FIELD FIELD JACKET or GORTEX JACKET, ACU 1 EA
8. BOOTS, COMBAT IAW AR 670-1 2 PR
9. BRUSH, SHOE SUEDE BOOT CLEANING KIT 1 EA
10. T-SHIRT, COTTON, TAN 7 EA
11. SOCKS, WOOL or COTTON NYLON BLEND OD, or TAN 7 EA
12. DRAWERS, COTTON, OD or WHITE 7 EA
13. BRA 3 EA
14. PANTIES 7 EA
15. COMPLETE CLASS A UNIFORM OR ARMY SERVICE UNIFORM 1 EA
16. COAT, ALL WEATHER, BLACK WITH LINER 1 EA
17. GLOVES, DRESS FOR ASU CLASS A UNIFORM 1 EA
18. T-SHIRT, COTTON, WHITE 1 EA
19. SOCKS, BLACK, COTTON or NYLON FOR ASU CLASS A UNIFORM 2 EA
20. SLIPS 2 EA
21. NYLONS 2 PR
22. BELT, RIGGERS TAN 2 EA
23. BELT, WEB FOR ASU CLASS A UNIFORM 1 EA

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	24. BUCKLE, BRASS FOR ASU CLASS A UNIFORM										
	25. NECK TIE, BLACK 4-IN-HAND NO CLIP-ON										
	26. FEMALE NECK TAB										
	27. SHOES, OXFORD, BLACK										
	28. SHOES, PUMPS, BLACK										
	29. TAGS, IDENTIFICATION, WITH LONG SHORT CHAIN and VALUES TAG										
	30. UNIFORM BRASS, BRANCH										
	31. ALL AUTHORIZED RIBBONS AND BADGES ACU and Dress Uniform										
	32. BRASS GRADE INSIGNIA										
	33. SHOULDER BOARDS FOR CLASS A ASU SHIRT										
	34. NAME PLATES										
	35. DINSTINCTIVE UNIT INSIGNIA										
	36. REGIMENTAL DISTINCTIVE INSIGNIA										
	37. GLOVES, MEN and WOMENS, LEATHER, LIGHT DUTY, BLACK OR GREEN										
	38. INSERTS, GLOVES, WOOL OD, BLACK OR BROWN										
	39. SHOES, RUNNING NO HIGH TOPS OR TOED GLOVED FINGERED										
	40. JACKET, GRAY, IPFU										
	41. PANTS, BLACK, IPFU										
	42. CAP, SYNTHETIC MICROFLEECE, GREEN										
	43. T-SHIRT, GRAY, SHORT SLEEVE, IPFU Phycal Fitness Uniform										
	44. T-SHIRT, GRAY, LONG SLEEVE, IPFU										
	45. SHORTS, BLACK, IPFU										
	46. SOCKS, ATHLETIC, WHITE, ANKLE OR CALF LENGTH										
	47. SHOES, SHOWER										
	48. PADLOCK										
	49. SOAP, BAR										
	50. TOOTHBRUSH and TOOTHPASTE										
	51. COMB BRUSH										
	52. RAZOR										
	53. CREAM, SHAVING										
	54. POWDER, BODY FOOT										
	55. FLASHLIGHT W BATTERIES RED LENS L-SHAPE, GREEN										
	56. CAT EYE BAND, ACU COLORED WITH NAME TAPE SEWN ON										
	57. MARKERS 10-COLORS, BROAD LINE RECOMMENDED										
	58. MOUTHPIECE										
	59. BLACK INK PEN, BLUE INK PEN, PENCIL										
	60. BALLISTIC EYEWEAR MUST BE APEL APPROVED										
	61. HEARING PROTECTION										
	62. PARKA, WET WEATHER W RANK NO GREEN TAB RANK AUTHORIZED										
	63. PADS, ELBOW										
	64. PADS, KNEE										
	THE FOLLOWING ITEMS ARE OPTIONAL FOR THE COURSE										
	66. SUNSCREEN										
	67. FRONT SIGHT ADJUSTER M16 M4 HIGHLY RECOMMENDED										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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- 68. ACU COLORED 550 CORD
- 69. CAMELBACK 1 EA
- 1 EA
- 70. LAPTOP
- 71. CASUAL CIVILIAN CLOTHING

Females

NOTE 1 This clothing list is the minimum required for the course. All Candidates are required to bring and utilize Basic Clothing Bag Issue items. Flame Retardant ACUs FRACU are authorized and encouraged to be used if issued however, RFI items such as vehicle crew ACUs and Army Combat Shirts are unauthorized. It is the Candidate s responsibility to maintain or replace items not in serviceable condition as needed i.e. berets, ACUs, and boots .

NOTE 2 All additional winter issue items are required during winter months Oct-Apr .

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i i Course Security Clearance Y NONE Required i i i Text Prerequisites i Active Army and USAR soldiers in the ranks of SGT through SFC. i i i i Prerequisite Courses i There are currently no Prerequisites in the Prerequisite Courses section.

<b>B179962</b>	<b>012-SQIX</b>	<b>U</b>	<b>3.0W</b>	<b>615</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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DRILL SERGEANT  
Army

Drill Sergeant School  
Columbia, SC 29207

**Course Description:**

Effective 2017-08-29

Course Scope:

The course is designed to provide candidates information and training techniques for subjects that Drill Sergeants are required to teach in IET to include Drill and Ceremonies, Physical Readiness Training, Weapons and Tactical Training, Combatives, Basic First Aid, with a Major emphasis on how to conduct instruction to train Initial Entry Training Soldiers to become highly motivated, skilled, and physically fit. The course will include instruction on Human Relations, Leadership, Resiliency, safety and Instructor Techniques.

Special Information:

This course serves as the only authorized course for all Active Army, United States Army Reserve, and National Guard Noncommissioned Officers in the Grades of Sergeant (E5) through Sergeant First Class (E7) to receive training for and certification as a United States Army Drill Sergeant.

**Course Prerequisite Text:**

Family Members Dependents NOT permitted.

Participation in PHYSICAL TRAINING and FIELD TRAINING are MANDATOROY for this course.

IMS selected for this course MUST be able to PASS the U.S. ARMY PHYSICAL FITNESS TEST. IMS who cannot pass the APFT will not graduate and will not receive a diploma.

Packing List

ITEM QTY

- 1. DUFFLE BAG 1 EA
- 2. LAUNDRY BAG 1 EA
- 3. PATROL CAP, UNIVERSAL PATTERN ACU with rank 1 EA
- 4. BERET 1 EA
- 5. COAT SHIRT , ACU 4 EA

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	6. TROUSERS PANTS , ACU 4 EA										
	7. COAT, COLD WEATHER, FIELD FIELD JACKET or GORTEX JACKET, ACU 1 EA										
	8. BOOTS, COMBAT IAW AR 670-1 2 PR										
	9. BRUSH, SHOE SUEDE BOOT CLEANING KIT 1 EA										
	10. T-SHIRT, COTTON, TAN 7 EA										
	11. SOCKS, WOOL or COTTON NYLON BLEND OD, or TAN 7 EA										
	12. DRAWERS, COTTON, OD or WHITE 7 EA										
	13. BRA 3 EA										
	14. PANTIES 7 EA										
	15. COMPLETE CLASS A UNIFORM OR ARMY SERVICE UNIFORM 1 EA										
	16. COAT, ALL WEATHER, BLACK WITH LINER 1 EA										
	17. GLOVES, DRESS FOR ASU CLASS A UNIFORM 1 EA										
	18. T-SHIRT, COTTON, WHITE 1 EA										
	19. SOCKS, BLACK, COTTON or NYLON FOR ASU CLASS A UNIFORM 2 EA										
	20. SLIPS 2 EA										
	21. NYLONS 2 PR										
	22. BELT, RIGGERS TAN 2 EA										
	23. BELT, WEB FOR ASU CLASS A UNIFORM 1 EA										
	24. BUCKLE, BRASS FOR ASU CLASS A UNIFORM 1 EA										
	25. NECK TIE, BLACK 4-IN-HAND NO CLIP-ON 1 EA										
	26. FEMALE NECK TAB 1 EA										
	27. SHOES, OXFORD, BLACK										
	28. SHOES, PUMPS, BLACK 1 PR										
	29. TAGS, IDENTIFICATION, WITH LONG SHORT CHAIN and VALUES TAG 1 SET										
	30. UNIFORM BRASS, BRANCH US 1 EA										
	31. ALL AUTHORIZED RIBBONS AND BADGES ACU and Dress Uniform 1 EA										
	32. BRASS GRADE INSIGNIA 1 SET										
	33. SHOULDER BOARDS FOR CLASS A ASU SHIRT 1 SET										
	34. NAME PLATES 1 PR										
	35. DINSTINCTIVE UNIT INSIGNIA 2 EA										
	36. REGIMENTAL DISTINCTIVE INSIGNIA 1 SET										
	37. GLOVES, MEN and WOMENS, LEATHER, LIGHT DUTY, BLACK OR GREEN 1 PR										
	38. INSERTS, GLOVES, WOOL OD, BLACK OR BROWN 1 PR										
	39. SHOES, RUNNING NO HIGH TOPS OR TOED GLOVED FINGERED 2 PR										
	40. JACKET, GRAY, IPFU 1 EA										
	41. PANTS, BLACK, IPFU 1 EA										
	42. CAP, SYNTHETIC MICROFLEECE, GREEN 1 EA										
	43. T-SHIRT, GRAY, SHORT SLEEVE, IPFU Phycal Fitness Uniform 2 EA										
	44. T-SHIRT, GRAY, LONG SLEEVE, IPFU 2 EA										
	45. SHORTS, BLACK , IPFU 2 EA										
	46. SOCKS, ATHLETIC, WHITE, ANKLE OR CALF LENGTH 7 PR										
	47. SHOES, SHOWER 1 PR										
	48. PADLOCK 1 EA										
	49. SOAP, BAR 1 EA										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	50. TOOTHBRUSH and TOOTHPASTE 1 EA										
	51. COMB BRUSH 1 EA										
	52. RAZOR 3 EA										
	53. CREAM, SHAVING 1 EA										
	54. POWDER, BODY FOOT 1 EA										
	55. FLASHLIGHT W BATTERIES RED LENS L-SHAPE, GREEN 1 EA										
	56. CAT EYE BAND, ACU COLORED WITH NAME TAPE SEWN ON 1 EA										
	57. MARKERS 10-COLORS, BROAD LINE RECOMMENDED 1 SET										
	58. MOUTHPIECE 1 EA										
	59. BLACK INK PEN, BLUE INK PEN, PENCIL 1 EA										
	60. BALLISTIC EYEWEAR MUST BE APEL APPROVED 1 EA										
	61. HEARING PROTECTION 1 EA										
	62. PARKA, WET WEATHER W RANK NO GREEN TAB RANK AUTHORIZED 1 EA										
	63. PADS, ELBOW 1 PR										
	64. PADS, KNEE 1 PR										
	THE FOLLOWING ITEMS ARE OPTIONAL FOR THE COURSE										
	66. SUNSCREEN 1 EA										
	67. FRONT SIGHT ADJUSTER M16 M4 HIGHLY RECOMMENDED 1 EA										
	68. ACU COLORED 550 CORD										
	69. CAMELBACK 1 EA										
	1 EA										
	70. LAPTOP										
	71. CASUAL CIVILIAN CLOTHING										

Females

NOTE 1 This clothing list is the minimum required for the course. All Candidates are required to bring and utilize Basic Clothing Bag Issue items. Flame Retardant ACUs FRACU are authorized and encouraged to be used if issued however, RFI items such as vehicle crew ACUs and Army Combat Shirts are unauthorized. It is the Candidate s responsibility to maintain or replace items not in serviceable condition as needed i.e. berets, ACUs, and boots .

NOTE 2 All additional winter issue items are required during winter months Oct-Apr .

**Course International Notes:**

Verifiable Prerequisite Items There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.iii)Text PrerequisitesAll Soldiers must meet the prerequisites IAW AR 614-200, Section III chapter 8-13 Drill Sergeant Program. i(1) NCOs in the rank Sergeant through Sergeant First Class. i(2) Medical clearance form; all Soldiers 40 years of age and older Must state that Soldier is medically cleared for Drill Sergeant Duty. i(3) Incur a 24-month obligation for DS duty. i(4) Have a minimum GT score of 100. i(5) Minimum physical profile (PULHES) 111221i(6) High school graduate or GED equivalency. i(7) Warrior Leader Course (WLC) graduate for SGT or BNCOC graduate for SSG. i(8) Minimum of 4 years total Active Federal Service (TIS for USAR 4 years). i(9) Meets the height/weight criteria of AR 600-9. i(10) Be able to pass the APFT (no substitution of event). i(11) Displays good military bearing; has demonstrated the capability to perform in positions of increased responsibility. i(12) No record of emotional instability as determined by screening of health records and clinical evaluation by a competent mental health officer. i(13) No documented speech impediment. i(14) No record of misconduct during current enlistment, or in the last 5 years, whichever is longer. i)Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B179963</b>	<b>012-SQIX</b>	<b>U</b>	<b>3.0W</b>	<b>615</b>	<b>80</b>	<b>No</b>	<b>50.00</b>
	DRILL SERGEANT Army				Drill Sergeant School Columbia, SC 29207		
	<b>Course Description:</b>						

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-08-29

Course Scope:

The course is designed to provide candidates information and training techniques for subjects that Drill Sergeants are required to teach in IET to include Drill and Ceremonies, Physical Readiness Training, Weapons and Tactical Training, Combatives, Basic First Aid, with a Major emphasis on how to conduct instruction to train Initial Entry Training Soldiers to become highly motivated, skilled, and physically fit. The course will include instruction on Human Relations, Leadership, Resiliency, safety and Instructor Techniques.

Special Information:

This course serves as the only authorized course for all Active Army, United States Army Reserve, and National Guard Noncommissioned Officers in the Grades of Sergeant (E5) through Sergeant First Class (E7) to receive training for and certification as a United States Army Drill Sergeant.

**Course Prerequisite Text:**

Family Members Dependents NOT permitted.

Participation in PHYSICAL TRAINING and FIELD TRAINING are MANDATOROY for this course.

IMS selected for this course MUST be able to PASS the U.S. ARMY PHYSICAL FITNESS TEST. IMS who cannot pass the APFT will not graduate and will not receive a diploma.

Packing List

ITEM QTY

1. DUFFLE BAG 1 EA
2. LAUNDRY BAG 1 EA
3. PATROL CAP, UNIVERSAL PATTERN ACU with rank 1 EA
4. BERET 1 EA
5. COAT SHIRT , ACU 4 EA
6. TROUSERS PANTS , ACU 4 EA
7. COAT, COLD WEATHER, FIELD FIELD JACKET or GORTEX JACKET, ACU 1 EA
8. BOOTS, COMBAT IAW AR 670-1 2 PR
9. BRUSH, SHOE SUEDE BOOT CLEANING KIT 1 EA
10. T-SHIRT, COTTON, TAN 7 EA
11. SOCKS, WOOL or COTTON NYLON BLEND OD, or TAN 7 EA
12. DRAWERS, COTTON, OD or WHITE 7 EA
13. BRA 3 EA
14. PANTIES 7 EA
15. COMPLETE CLASS A UNIFORM OR ARMY SERVICE UNIFORM 1 EA
16. COAT, ALL WEATHER, BLACK WITH LINER 1 EA
17. GLOVES, DRESS FOR ASU CLASS A UNIFORM 1 EA
18. T-SHIRT, COTTON, WHITE 1 EA
19. SOCKS, BLACK, COTTON or NYLON FOR ASU CLASS A UNIFORM 2 EA
20. SLIPS 2 EA
21. NYLONS 2 PR
22. BELT, RIGGERS TAN 2 EA
23. BELT, WEB FOR ASU CLASS A UNIFORM 1 EA
24. BUCKLE, BRASS FOR ASU CLASS A UNIFORM 1 EA
25. NECK TIE, BLACK 4-IN-HAND NO CLIP-ON 1 EA



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	26. FEMALE NECK TAB 1 EA										
	27. SHOES, OXFORD, BLACK										
	28. SHOES, PUMPS, BLACK 1 PR										
	1 PR										
	29. TAGS, IDENTIFICATION, WITH LONG SHORT CHAIN and VALUES TAG 1 SET										
	30. UNIFORM BRASS, BRANCH US 1 EA										
	31. ALL AUTHORIZED RIBBONS AND BADGES ACU and Dress Uniform 1 EA										
	32. BRASS GRADE INSIGNIA 1 SET										
	33. SHOULDER BOARDS FOR CLASS A ASU SHIRT 1 SET										
	34. NAME PLATES 1 PR										
	35. DINSTINCTIVE UNIT INSIGNIA 2 EA										
	36. REGIMENTAL DISTINCTIVE INSIGNIA 1 SET										
	37. GLOVES, MEN and WOMENS, LEATHER, LIGHT DUTY, BLACK OR GREEN 1 PR										
	38. INSERTS, GLOVES, WOOL OD, BLACK OR BROWN 1 PR										
	39. SHOES, RUNNING NO HIGH TOPS OR TOED GLOVED FINGERED 2 PR										
	40. JACKET, GRAY, IPFU 1 EA										
	41. PANTS, BLACK, IPFU 1 EA										
	42. CAP, SYNTHETIC MICROFLEECE, GREEN 1 EA										
	43. T-SHIRT, GRAY, SHORT SLEEVE, IPFU Phycal Fitness Uniform 2 EA										
	44. T-SHIRT, GRAY, LONG SLEEVE, IPFU 2 EA										
	45. SHORTS, BLACK, IPFU 2 EA										
	46. SOCKS, ATHLETIC, WHITE, ANKLE OR CALF LENGTH 7 PR										
	47. SHOES, SHOWER 1 PR										
	48. PADLOCK 1 EA										
	49. SOAP, BAR 1 EA										
	50. TOOTHBRUSH and TOOTHPASTE 1 EA										
	51. COMB BRUSH 1 EA										
	52. RAZOR 3 EA										
	53. CREAM, SHAVING 1 EA										
	54. POWDER, BODY FOOT 1 EA										
	55. FLASHLIGHT W BATTERIES RED LENS L-SHAPE, GREEN 1 EA										
	56. CAT EYE BAND, ACU COLORED WITH NAME TAPE SEWN ON 1 EA										
	57. MARKERS 10-COLORS, BROAD LINE RECOMMENDED 1 SET										
	58. MOUTHPIECE 1 EA										
	59. BLACK INK PEN, BLUE INK PEN, PENCIL 1 EA										
	60. BALLISTIC EYEWEAR MUST BE APEL APPROVED 1 EA										
	61. HEARING PROTECTION 1 EA										
	62. PARKA, WET WEATHER W RANK NO GREEN TAB RANK AUTHORIZED 1 EA										
	63. PADS, ELBOW 1 PR										
	64. PADS, KNEE 1 PR										
	THE FOLLOWING ITEMS ARE OPTIONAL FOR THE COURSE										
	66. SUNSCREEN 1 EA										
	67. FRONT SIGHT ADJUSTER M16 M4 HIGHLY RECOMMENDED 1 EA										
	68. ACU COLORED 550 CORD										
	69. CAMELBACK 1 EA										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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1 EA  
70. LAPTOP  
71. CASUAL CIVILIAN CLOTHING

Females

NOTE 1 This clothing list is the minimum required for the course. All Candidates are required to bring and utilize Basic Clothing Bag Issue items. Flame Retardant ACUs FRACU are authorized and encouraged to be used if issued however, RFI items such as vehicle crew ACUs and Army Combat Shirts are unauthorized. It is the Candidate s responsibility to maintain or replace items not in serviceable condition as needed i.e. berets, ACUs, and boots .

NOTE 2 All additional winter issue items are required during winter months Oct-Apr .

**Course International Notes:**

All Soldiers must meet the prerequisites IAW AR 614-200, Section III chapter 8-13 Drill Sergeant Program. i(1) NCOs in the rank Sergeant through Sergeant First Class. i(2) Medical clearance form; all Soldiers 40 years of age and older Must state that Soldier is medically cleared for Drill Sergeant Duty. i(3) Incur a 24-month obligation for DS duty. i(4) Have a minimum GT score of 100. i(5) Minimum physical profile (PULHES) 111221i(6) High school graduate or GED equivalency. i(7) Warrior Leader Course (WLC) graduate for SGT or BNCOC graduate for SSG. i(8) Minimum of 4 years total Active Federal Service (TIS for USAR 4 years). i(9) Meets the height/weight criteria of AR 600-9. i(10) Be able to pass the APFT (no substitution of event). i(11) Displays good military bearing; has demonstrated the capability to perform in positions of increased responsibility. i(12) No record of emotional instability as determined by screening of health records and clinical evaluation by a competent mental health officer. i(13) No documented speech impediment. i(14) No record of misconduct during current enlistment, or in the last 5 years, whichever is longer.

<b>B179970</b>	<b>AS ASGD</b>	<b>U</b>	<b>0.0W</b>	<b>701</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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TEMP LINE/INVITATION CRS  
Army

COMMAND & GENERAL STAFF COLLEGE  
FORT LEAVENWORTH, KS 66027-1352

**Course Description:**

This MASL is used when Temp Line/Invitation Crs is prorammed.

**Course Prerequisite Text:**

Family Members Dependents NOT authorized. Usage is coordinated on a case by case basis.

**Course International Notes:**

<b>B179998</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
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TRAINING PARTICIPANT (PME)  
Army

UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B181000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B831</b>					<b>No</b>		<b>50.00</b>
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DVOT CONUS  
Army

ADMINISTRATIVE SATFA USE (Orientation Tour)

**Course Description:**

This MASL is used when DVOT CONUS is programmed.

**Course Prerequisite Text:**

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B181011</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B872</b>					<b>No</b>		<b>50.00</b>
	OT PARTICIPANT Army			NATIONAL DEFENSE UNIVERSITY Washington (Ft. McNair), DC 20319							
	<p><b>Course Description:</b> Orientation tours are provided to select foreign officers and government civilians of new or transitioning countries to familiarize them with U.S. military doctrine, techniques, procedures, facilities, equipment, organization, management practices, and operations and civil-military theories and practices. These hand-tailored, intensive tours provide international military officers with a vehicle to delve in detail into a particular topic of strategic importance to their country's armed forces. They provide a time-sensitive way for a country's military and civilian defense leaders to receive the information that they need to develop solutions to issues. Tours consist of visits to military training installations and government agencies where the participants receive thorough, informative briefings and have an opportunity to observe dynamic training first-hand.</p> <p><b>Course Prerequisite Text:</b> Orientation tours are conducted for selected foreign officers and government civilians who are destined for responsible positions in their country's military and or parliamentary establishment. These officers and civilians do not presently qualify of DVOTs. An OT is conducted for a period not to exceed 14 calendar days plus oversea travel time and is limited to not less than three but no more than seven participants per tour. This MASL is used when OT Participant is programmed.</p> <p>Distinguished Visitor Orientation Tours are conducted for high-level or senior foreign military officers and government civilians holding positions of major importance or selected for such positions. A DVOT normally is of flag or general rank and civilian equivalent.</p> <p><b>Course International Notes:</b> Tour participants should have a minimum ECL of 70, if not, an interpreter will accompany the group.</p>										
<b>B182000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B831</b>					<b>No</b>		<b>50.00</b>
	ORIENT TOUR-CONUS Army			ADMINISTRATIVE SATFA USE (Orientation Tour)							
	<p><b>Course Description:</b> This MASL is used when Orientation Tour-CONUS is programmed.</p> <p><b>Course Prerequisite Text:</b></p> <p><b>Course International Notes:</b></p>										
<b>B189000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	TLA CARRYOVER Army			UNKNOWN							
	<p><b>Course Description:</b></p> <p><b>Course Prerequisite Text:</b></p> <p><b>Course International Notes:</b></p>										
<b>B189001</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>0.00</b>
	TLA CARRY OVER Army			UNKNOWN							
	<p><b>Course Description:</b></p> <p><b>Course Prerequisite Text:</b></p> <p><b>Course International Notes:</b></p>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B189100</b>	<b>UNNUMBERED-FMS ONLY</b>	<b>U</b>	<b>0.0W</b>	<b>B832</b>					<b>No</b>		<b>50.00</b>
	TRAVEL & LIVING ALLOWANCES Army										ADMINISTRATIVE SATFA USE
	<b>Course Description:</b> This MASL is used when Travel & Living Allowances is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B193421</b>	<b>104-F22X</b>	<b>C</b>	<b>19.2W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
	HAWK DS MAINT COURSE (BCP/PCP, HPI, CW & HFC OPER) Army										USAMMC (HAWK TRNG ONLY) FORT BLISS, TX 79916
	<b>Course Description:</b> Inspect, test and adjust components to specific tolerance; troubleshoot and repair malfunctions in the electronic and logic assemblies, subassemblies, modules and circuits elements of; Standard Improved HAWK Microcomputer, Battery/ Platoon Command Post, High-Powered Illuminator Radar, Continuous Waves Acquisition Radar. Use of technical manuals; common systems test equipment to repair mechanical and electro-mechanical malfunctions. Operations of the High Frequency Console in support of intermediate maintenance repairs.										
	<b>Course Prerequisite Text:</b> Effective 1 Jan 2018 Standard meal rate will change as follows Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85 Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road										
	All IMS students must bring two Identification card with pictures if applicable to include passport. If an IMS students have International Driver License, please bring the document.										
	El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm										
	<b>Course International Notes:</b> A. Proficient English is requiredIB. Proper security clearance is necessary										
<b>B193424</b>	<b>4F-916AX</b>	<b>C</b>	<b>24.4W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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HAWK DS MAINT WO COURSE  
Army

USAMMC (HAWK TRNG ONLY)  
FORT BLISS, TX 79916

**Course Description:**

Student will inspect, test, and adjust components to specific tolerances, perform basic soldering skills, utilize technical manuals/schematics, demonstrate the use of common and system specific test equipment; troubleshoot electronic circuits, solid-state devices, and logic circuitry. Perform fault isolation procedures; maintain, repair and replacement of modular electronic, electro-mechanical, mechanical, hydraulic and hydro pneumatic assemblies of the BCP/PCP, HPIR, CWAR, Mobility Launcher, Missile loader, Operations/Maintainer of the High Frequency Console. HAWK missile transport and storage procedures

**Course Prerequisite Text:**

Effective 1 Jan 2018 Standard meal rate will change as follows

Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85

Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road

All IMS students must bring two Identification card with pictures if applicable to include passport.

If an IMS students have International Driver License, please bring the document.

El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm

**Course International Notes:**

A. Proficient English is required B. Proper security clearance is necessary

<b>B193425</b>	<b>104-F27X</b>	<b>C</b>	<b>6.0W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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HAWK DS IFF MAINT COURSE  
Army

USAMMC (HAWK TRNG ONLY)  
FORT BLISS, TX 79916

**Course Description:**

Inspect, test and adjust components to specific tolerance, troubleshoot and repair malfunctions in the electronic and logic assemblies, modules and circuits elements of Identification Friend or Foe. Use of the common and systems specific test equipment, mechanical and electro-mechanical repair, use of the technical manuals.

**Course Prerequisite Text:**

Effective 1 Jan 2018 Standard meal rate will change as follows

Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85

Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road

All IMS students must bring two Identification card with pictures if applicable to include passport.

If an IMS students have International Driver License, please bring the document.

El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm

**Course International Notes:**

A. Proficient English is required B. Proper security clearance is necessary

<b>B193426</b>	<b>4F-916AX (M)</b>	<b>C</b>	<b>24.4W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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HAWK DS MAINT WO (MOBILITY)  
Army

USAMMC (HAWK TRNG ONLY)  
FORT BLISS, TX 79916

**Course Description:**

Student will inspect, test, and adjust components to specific tolerances, perform basic soldering skills, utilize technical manuals/schematics, demonstrate the use of common and system specific test equipment; troubleshoot electronic circuits, solid-state devices, and logic circuitry. Perform fault isolation procedures; maintain, repair and replacement of modular electronic, electro-mechanical, mechanical, hydraulic and hydro pneumatic assemblies of the BCP/PCP, HPIR, CWAR, Mobility Launcher, Missile loader, Operations/Maintainer of the High Frequency Console. HAWK missile transport and storage procedures.

**Course Prerequisite Text:**

Effective 1 Jan 2018 Standard meal rate will change as follows

Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85

Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road

All IMS students must bring two Identification card with pictures if applicable to include passport.

If an IMS students have International Driver License, please bring the document.

El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm

**Course International Notes:**

A. Proficient English is requirediB. Proper security clearance is necessary

<b>B193428</b>	<b>104-F27X (O)</b>	<b>C</b>	<b>4.0W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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HAWK IFF ORG MAINT COURSE  
Army

USAMMC (HAWK TRNG ONLY)  
FORT BLISS, TX 79916

**Course Description:**

Inspect, test and adjust components to specific tolerance, troubleshoot and repair malfunctions in the electronic and logic assemblies, modules and circuits elements of Identification Friend or Foe. Proper use of the technical manuals and Fault Isolation Procedures.

**Course Prerequisite Text:**

Effective 1 Jan 2018 Standard meal rate will change as follows

Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85

Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road

All IMS students must bring two Identification card with pictures if applicable to include passport.

If an IMS students have International Driver License, please bring the document.

El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm

**Course International Notes:**

A. Proficient English is requirediB. Proper security clearance is necessaryiC. Pre-Requisite MASL: B193711, B193714, B193660, B193663

<b>B193447</b>	<b>121-F43X</b>	<b>C</b>	<b>16.6W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	HAWK DS MAINT COURSE Army										
	<b>Course Description:</b> This MASL is use when HAWK DS MAINT course is programmed. <b>Course Prerequisite Text:</b> Effective 1 Jan 2018 Standard meal rate will change as follows Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85 Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road  All IMS students must bring two Identification card with pictures if applicable to include passport. If an IMS students have International Driver License, please bring the document.  El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm <b>Course International Notes:</b>										
<b>B193458</b>	<b>441-16P10X</b>	<b>C</b>	<b>4.0W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	CHAPARRAL OPERATOR/CREW Army										
	<b>Course Description:</b> Inspect, test, and adjust components to specific tolerance. Troubleshoot and repair malfunctions in the electronics and logic assemblies, modules and circuits elements of Identification Friend of Foe. Proper use of the technical manuals and Fault Isolation procedures. <b>Course Prerequisite Text:</b> Effective 1 Jan 2018 Standard meal rate will change as follows Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85 Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road  All IMS students must bring two Identification card with pictures if applicable to include passport. If an IMS students have International Driver License, please bring the document.  El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm <b>Course International Notes:</b>										
<b>B193487</b>	<b>121-F39X</b>	<b>C</b>	<b>16.6W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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HAWK DS MAINT COURSE (LCHR, LDR, PED & HFC)  
Army

USAMMC (HAWK TRNG ONLY)  
FORT BLISS, TX 79916

**Course Description:**

Student will inspect, test, and adjust components to specific tolerances, perform basic soldering skills, utilize technical manuals/schematics, demonstrate the use of common and system specific test equipment; troubleshoot electronic circuits, solid-state devices, and logic circuitry. Perform fault isolation procedures; maintain, repair and replacement of modular electronic, electro-mechanical, mechanical, hydraulic and hydro pneumatic assemblies of the High Frequency Console, Analog Launcher, Missile Loader and Radar Pedestals (HPI & CWAR).

**Course Prerequisite Text:**

Effective 1 Jan 2018 Standard meal rate will change as follows

Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85

Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road

All IMS students must bring two Identification card with pictures if applicable to include passport.

If an IMS students have International Driver License, please bring the document.

El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm

**Course International Notes:**

A. Proficient English is required B. Proper security clearance is necessary

<b>B193658</b>	<b>2F-14DX</b>	<b>C</b>	<b>9.4W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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HAWK OFFICER CRS  
Army

USAMMC (HAWK TRNG ONLY)  
FORT BLISS, TX 79916

**Course Description:**

In this course you will learn as a Commissioned Officer to perform duties as Tactical Control Officer and Platoon Leader in a Phase III HAWK Battery. Students are taught characteristics, capabilities, and functions of Phase III HAWK System. Daily checks, BCP/PCP operator functions, Missile Transfer, preventive maintenance, air battle management and system operations.

**Course Prerequisite Text:**

Effective 1 Jan 2018 Standard meal rate will change as follows

Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85

Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road

All IMS students must bring two Identification card with pictures if applicable to include passport.

If an IMS students have International Driver License, please bring the document.

El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm

**Course International Notes:**

A. Proficient English is required B. Proper security clearance is necessary

<b>B193660</b>	<b>4F-140DX</b>	<b>C</b>	<b>20.2W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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HAWK UNIT MAINT WO COURSE  
Army

USAMMC (HAWK TRNG ONLY)  
FORT BLISS, TX 79916

**Course Description:**

This course is designed to train the Warrant Officer (Maintenance Supervisor) in the operation and maintenance of the HAWK Phase III Air Defense Missile System. The student is taught the functional operation and procedures for fault isolation for all system equipment, to include the Continuous Wave Acquisition Radar, High Powered Illuminator Radar, Video Tracking Group, Battery/Platoon Command Post, Launcher, and Missile Loader Transporter. Training is also given in Initialization, Communication, Integral Operator Training Operation, Orientation and Alignment of the HAWK system and Integrated System Checks.

**Course Prerequisite Text:**

Effective 1 Jan 2018 Standard meal rate will change as follows

Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85

Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road

All IMS students must bring two Identification card with pictures if applicable to include passport.

If an IMS students have International Driver License, please bring the document.

El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm

**Course International Notes:**

A. Proficient English is requirediB. Proper security clearance is necessary

<b>B193663</b>	<b>4F-140DX (M)</b>	<b>C</b>	<b>20.2W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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HAWK UNIT MAINT WO (MOBILI)  
Army

USAMMC (HAWK TRNG ONLY)  
FORT BLISS, TX 79916

**Course Description:**

This course is designed to train the Warrant Officer (Maintenance Supervisor) in the operation and maintenance of the HAWK Phase III Air Defense Missile System. The student is taught the functional operation and procedures for fault isolation for all system equipment, to include the Continuous Wave Acquisition Radar, High Powered Illuminator Radar, Video Tracking Group, Battery/Platoon Command Post, Launcher, and Missile Loader Transporter. Training is also given in Initialization, Communication, Integral Operator Training Operation, Orientation and Alignment of the HAWK system and Integrated System Checks.

**Course Prerequisite Text:**

Effective 1 Jan 2018 Standard meal rate will change as follows

Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85

Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road

All IMS students must bring two Identification card with pictures if applicable to include passport.

If an IMS students have International Driver License, please bring the document.

El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm

**Course International Notes:**

A. Proficient English is requirediB. Proper security clearance

<b>B193711</b>	<b>632-23R10X</b>	<b>C</b>	<b>22.4W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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HAWK ORG MECHANIC COURSE  
Army

USAMMC (HAWK TRNG ONLY)  
FORT BLISS, TX 79916

**Course Description:**

This course is designed to teach organizational maintenance personnel how to perform fault isolation and unit level organizational maintenance on the major end items of the HAWK Phase III Missile System. Maintenance personnel are taught general and specific item functional operation as well as the skills and techniques necessary for fault isolation. Training is also given in Initialization, Communication, Integral Operator Training Operation, Orientation and Alignment of the HAWK system and Integrated System Checks.

**Course Prerequisite Text:**

Effective 1 Jan 2018 Standard meal rate will change as follows

Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85

Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road

All IMS students must bring two Identification card with pictures if applicable to include passport.

If an IMS students have International Driver License, please bring the document.

El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm

**Course International Notes:**

A. Proficient English is required B. Proper security clearance is necessary

<b>B193714</b>	<b>632-23R10X (M)</b>	<b>U</b>	<b>22.4W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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HAWK ORG MECH CRS (MOBILIT  
Army

USAMMC (HAWK TRNG ONLY)  
FORT BLISS, TX 79916

**Course Description:**

This course is designed to teach organizational maintenance personnel how to perform fault isolation and unit level organizational maintenance on the major end items of the HAWK Mobility Missile System. Maintenance personnel are taught general and specific item functional operation as well as the skills and techniques necessary for fault isolation. Training is also given in Initialization, Communication, Integral Operator Training Operation, Orientation and Alignment of the HAWK system and Integrated System Checks.

**Course Prerequisite Text:**

Effective 1 Jan 2018 Standard meal rate will change as follows

Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85

Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road

All IMS students must bring two Identification card with pictures if applicable to include passport.

If an IMS students have International Driver License, please bring the document.

El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm

**Course International Notes:**

A. Proficient English is required B. Proper security clearance is necessary

<b>B193722</b>	<b>043-14D10XES (M)</b>	<b>U</b>	<b>9.2W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	HAWK OPR CREWMBR (MOBILITY Army					USAMMC (HAWK TRNG ONLY) FORT BLISS, TX 79916					
	<b>Course Description:</b> Provides training to perform procedures necessary to ensure maximum operational effectiveness of the Phase III HAWK Missile System. Energize/de-energize procedures, initialization, daily checks, missile handling procedures, integrated system checks, procedures for tactical operations, preparation for travel and emplacement of the Phase III HAWK Missile System.										
	<b>Course Prerequisite Text:</b> Effective 1 Jan 2018 Standard meal rate will change as follows Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85 Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road										
	All IMS students must bring two Identification card with pictures if applicable to include passport. If an IMS students have International Driver License, please bring the document.										
	El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm										
	<b>Course International Notes:</b> A. Proficient English is required.										
<b>B193723</b>	<b>043-14D10XES</b>	<b>C</b>	<b>9.2W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
	HAWK OPERATOR CREWMEMBER Army					USAMMC (HAWK TRNG ONLY) FORT BLISS, TX 79916					
	<b>Course Description:</b> Provides training to perform procedures necessary to ensure maximum operational effectiveness of the Phase III HAWK Missile System. Energize/de-energize procedures, initialization, daily checks, missile handling procedures, integrated system checks, procedures for tactical operations, preparation for travel and emplacement of the Phase III HAWK Missile System.										
	<b>Course Prerequisite Text:</b> Effective 1 Jan 2018 Standard meal rate will change as follows Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85 Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road										
	All IMS students must bring two Identification card with pictures if applicable to include passport. If an IMS students have International Driver License, please bring the document.										
	El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm										
	<b>Course International Notes:</b> A. Proficient English is required										
<b>B194082</b>	<b>121-94P10</b>	<b>U</b>	<b>5.4W</b>	<b>091L</b>	<b>65</b>				<b>No</b>		<b>50.00</b>
	MULTIPLE LAUNCH ROCKET SYSTEMS REPAIRER (BET) Army					ORDNANCE MUNITIONS & ELECTRONICS SCHOOL Ft Lee, VA 23801					
	<b>Course Description:</b> Inspect, test, and adjustment of components to specific tolerances; determination of serviceability, disposition, and malfunctions in electronic, electro-mechanical, and hydraulic systems. Removal and replacement of line-replaceable units; adjustment, alignment and calibration of mechanical components. Quality control measures, preparation of maintenance and supply forms and reports.										
	<b>Course Prerequisite Text:</b> INTERNATIONAL NOTES All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Officers attend appropriate TLC course.

Length of course may be shortened by 7-10 days earlier than date in ATRRS due to non participation of IMS in the FTX Commander's Time.

#### IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all. Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a

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seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance (TLA) from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804-222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

#### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

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While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

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#### Drugs and Alcohol

Illegal use of drugs/narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated (DWI) is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

<http://www.virginia.gov>

<http://www.virginia.org>

<http://www.hopewellva.gov>

<http://www.petersburg-va.org>

<http://www.colonial-heights.com>

<http://www.richmondgov.com>

<http://www.leemwr.com>

#### Nearby States

Washington D.C. <http://washington.org>

Maryland <http://www.maryland.gov>

North Carolina <http://www.visitnc.com>

West Virginia <http://wvtourism.com/default.aspx>

#### Cultural Organizations

<http://www.visitrichmondva.com/about-richmond-region/diversity>

<http://www.historicpetersburg.org/about-historic-petersburg-va>

<http://www.psova.net>

<http://www.charlescity.org/chickahominy-tribe.shtml>

<https://www.icrva.org>

<http://www.jewishrichmond.org/index.aspx>

#### Nearest Cities



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Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

http www.alu.army.mil imso docs imso-handbook.pdf

http www.leemwr.com

**Course International Notes:**

-----Itemized Prerequisites-----

PULHES: 22221

Normal Red/Green (RG) Perception: REQUIRED

Physical Demand Rating: VERY HEAVY -

Must be a U.S. Citizen: REQUIRED

Course Security Clearance: F - SECRET

ASVAB EL Score: 093

Active Army, Reserve Components, and Active Marine Corps enlisted

personnel.

SECURITY:

CONFIDENTIAL

-----Special Information-----

SPECIAL INFORMATION: Entrance Forms to National Agency Check

(ENTNAC) must be initiated prior to reporting to school. Must have corrective lens for field protective mask if required.

<b>B194084</b>	<b>121-94P10</b>	<b>C</b>	<b>13.4W</b>	<b>091L</b>	<b>65</b>	<b>No</b>	<b>50.00</b>
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MULTIPLE LAUNCH ROCKET SYSTEMS REPAIRER (W/O BET)

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL

Army

Ft Lee, VA 23801

**Course Description:**

Course Scope:

Inspect, test, and adjustment of components to specific tolerances; determination of serviceability, disposition, and malfunctions in electronic, electro-mechanical, and hydraulic systems. Removal and replacement of line-replaceable units; adjustment, alignment and calibration of mechanical components. Quality control measures, preparation of maintenance and supply forms and reports.

**Special Information:**

SPECIAL INFORMATION: Entrance Forms to National Agency Check (ENTNAC) must be initiated prior to reporting to school. Must have corrective lens for field protective mask if required.

An INTERIM SECRET clearance is required to attend this course. Soldiers may graduate with an INTERIM SECRET clearance

Reserve Component Soldiers will hand carry their original 201 file or a complete copy of the file to the service school. If the 201 file is mailed, it must arrive one week prior to the course start date.

International Students are required to bring their dress uniform and optional physical fitness clothing, running shoes, and field uniforms.but will be given a provisional award of MOS 94P10. Final award of MOS is dependent upon receipt of a SECRET clearance.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

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**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

**Dependents**

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

**Post Exchange**

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

**Social Dining**

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

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Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

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Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet: irons, coffee pots, curling irons, etc. Open flames are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com>

child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

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[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

<http://www.alu.army.mil/imso/docs/imso-handbook.pdf>

<http://www.leemwr.com>

**Course International Notes:**

<b>B194085</b>	<b>121-94P10</b>	<b>C</b>	<b>23.4W</b>	<b>091L</b>	<b>65</b>				<b>No</b>		<b>50.00</b>
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MULTIPLE LAUNCH ROCKET SYSTEMS REPAIRER (FULL)

Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL

Ft Lee, VA 23801

**Course Description:**

Course Scope:

Inspect, test, and adjustment of components to specific tolerances; determination of serviceability, disposition, and malfunctions in electronic, electro-mechanical, and hydraulic systems. Removal and replacement of line-replaceable units; adjustment, alignment and calibration of mechanical components. Quality control measures, preparation of maintenance and supply forms and reports.

**Special Information:**

SPECIAL INFORMATION: Entrance Forms to National Agency Check (ENTNAC) must be initiated prior to reporting to school. Must have corrective lens for field protective mask if required.

An INTERIM SECRET clearance is required to attend this course. Soldiers may graduate with an INTERIM SECRET clearance

Reserve Component Soldiers will hand carry their original 201 file or a complete copy of the file to the service school. If the 201 file is mailed, it must arrive one week prior to the course start date.

International Students are required to bring their dress uniform and optional physical fitness clothing, running shoes, and field uniforms.but will be given a provisional award of MOS 94P10. Final award of MOS is dependent upon receipt of a SECRET clearance.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened by 7-10 days earlier than date in ATRRS due to non participation of IMS in the FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ATTN Chief IMSO  
 2401 Quarters Road  
 Fort Lee, VA 23801-1705

Fax Number 804 765-8163  
 Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

Dependents will be accepted only after approval from the IMSO.

#### Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

#### Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear s required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .



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### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday. To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your

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party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk. Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver's license. Recommend each international student obtain an international driver's license before they depart their country. During in processing week, students will be required to provide a copy of their driver's license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver's license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor's Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student's expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

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#### Richmond International Airport RIC

##### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

##### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student's expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

##### ALU Mailroom

For personal mail, each international student is required to in-process at ALU's Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

##### Students Name

US Army Logistics University

Student's Course and Class Number Example TRANS BOLC 18-003

##### Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

##### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

##### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents' medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

##### Miscellaneous Information

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Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescivcity.org chickahominy-tribe.shtml](http://www.charlescivcity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

#### Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

#### Helpful Links

All students should must read the IMSO student handbook from

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<a href="http://www.alu.army.mil/imso/docs/imso-handbook.pdf">http://www.alu.army.mil/imso/docs/imso-handbook.pdf</a> <a href="http://www.leemwr.com">http://www.leemwr.com</a> <b>Course International Notes:</b>										
<b>B194092</b>	<b>042-13M30-C45</b>	<b>U</b>	<b>4.0W</b>	<b>635</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

MLRS SECTION CHIEF ALC  
Army

NCO ACADEMY - FIELD ARTILLERY  
FT SILL, OK 73503

**Course Description:**  
Course Scope:

MLRS Section Chief, ALC incorporates the new Army Learning Model for 2015 (ALM 2015) supporting outcomes based methodology. It integrates 21st Century Soldier Competencies into learning content and converts most classroom experiences into collaborative problem solving events led by facilitators (vice instructors) who engage learners to think and understand the relevance and context of what they learn. The incorporation of ALM 2015 methods allows the Section Chief's training and education to move beyond the minimalist approach to standards-based training and achieve the desired excellence and mastery of training doctrine. The concept of visualizing training purpose and goals is applied and conditions are promoted which allow Soldiers to demonstrate agility, show initiative and creativity, and grow confident in ambiguity while in a climate that encourages freedom to try different solutions to challenging problems (how to think, not what to think). ALM 2015 initiatives will be incorporated in the course through the use of Advanced Situational Awareness Training (ASAT), VBS2S Scenarios, Blackboard, Field Training Exercise and Simulation/Simulator Strategies. Course Outcomes: Sergeants/Staff Sergeants that fully understand and demonstrate proficiency in the 21st Soldier competencies appropriate to their level. Sergeants and Staff Sergeants capable of operating with tactical efficiency within Army Doctrine as a Section chief within a platoon as part of a combined arms element. Sergeants/Staff Sergeants aware of their role as a member of the Army Profession and able to apply those ideas through the application of leadership using Army values and ethics. Sergeants/Staff Sergeants capable of applying the four Attributes; lead; train and educate; care for Soldiers and equipment; maintain and enforce standards. Sergeants/Staff Sergeants capable of adaptive and critical thinking to take appropriate action as situation dictates, and are able to communicate (orally or written) effectively. Staff Sergeants capable of assuming the Platoon Sergeant role in his absence. Demonstrate lifelong learning and proficiency through testing and re-training of critical Structured Self Development (SSD) 1 subjects.

Special Information:

In accordance with (IAW) AR 350-1, Army Training and Leader Development and Army Directive 2012-20 Physical Fitness and Height and Weight Requirements for Professional Military Education, Successful completion of the APFT and height and weight screening are mandatory for course completion. Soldiers attending MLRS Section Chief, ALC will be administered an initial APFT and height and weight screening. One APFT retest and / or height and weight screening is allowed and will be administered no earlier than 7 and no later than 24 days after the initial failure of the APFT and / or height and weight screening. Soldiers who subsequently fail to meet physical fitness and /or height and weight standards will be removed from the course. The DA Form 1059 (Service School Academic Evaluation Report) of Soldiers who fail to pass the APFT and / or meet height and weight standards will be annotated in block 11 d "Failed to Achieve Course Standards." Soldiers who fail to achieve course standards are not eligible to enroll in any PME courses for 6 months after their dismissal. The 6-month waiting period begins on the day after the DA Form 1059 is signed. Soldiers who fail to pass the APFT and / or meet height and weight standards a second time are not eligible to enroll in any PME courses for 1 year after the second failure. Soldiers are no longer required to hand carry a copy of the Cardiovascular medical screening to service schools. A physical date will be placed on the Performance Evaluation Checklist (PEC) in part II. Soldiers who reach the age of 40 prior to arrival at NCOES will receive their Cardiovascular Screening Program (CVSP) in conjunction with their next periodic physical examination per AR 40-501, Para 8-25. Soldiers over 40 arriving at school that has not had a periodical physical in the past 5 years will be denied enrollment IAW AR 350-1, Soldiers with a temporary profile due to participation in operational deployments will be permitted by their immediate commanders to attend the Advanced Leader Course (ALC) within the guide lines of their temporary profile. Soldiers must arrive at the NCO Academy with a copy of their temporary profile and a memorandum signed by their commander stating the temporary profile is a result of injuries sustained due to participation in operational deployments. Soldiers with a permanent designator of "2" in the physical profile must include a copy of DA Form 3349, Physical Profile as part of the course application. They will be eligible to attend ALC and train within the limits of their profile provided they can meet course graduation requirements.

**Course Prerequisite Text:**

ACTIVITIES: Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.

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**AFTER HOURS ü EXCLUDING ARRIVAL/DEPARTURE INST**

Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.

**BILLETING:**

here are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS whoÆs Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.

**POST HOUSING:**

There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.

**CLIMATE:**

The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.

**DEPENDENTS:**

Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval. There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met.

**DINNING/MESSING:**

There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.

**DRIVING:**

IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.

**GENERAL INFORMATION:**

Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.

**MEDICAL:**

Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.

**NEAREST CITY:**

Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse.Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.

**NEAREST MILITARY BASE:**

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Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.

**SERVICING AIRPORT:**

Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.

**STUDENT MAILING ADDRESS:**

Student Name  
P.O. Box 33219  
Fort Sill, Oklahoma 73503

**TRANSPORTATION:**

Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.

**UNIFORM REQUIREMENTS:**

IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.

**Course International Notes:**

Prerequisite Item | Value(s) or Range | Constraint | Normal Red/Green (RG) Perception | YES | Required | Course Security Clearance | F - SECRET | Required  
iiThe Student must satisfy any one of the following Prerequisite Course Solution Sets:  
iStudents Must:  
i Have Graduated from course: 1-250-C77-2 (DL) Phase : (none) (DISTRIBUTED LEADER COURSE II).  
iOr i Have Graduated from course: 1-250-C49-2 (DL) Phase : (none) (STRUCTURED SELF-DEVELOPMENT - LEVEL 2).  
iOr i Have Graduated from course: 600-BNCOC Phase : 1.  
iOr i Have Graduated from course: 600-C45 (DL) Phase : (none) (ADV LDR COMMON CORE).  
iOr i Have Graduated from course: 600-BNCOC (DL) Phase : 1.  
iOr i Have Graduated from course: 600-BNCOC (DL-VTT) Phase : 1.  
iOr i Have Graduated from course: 600-BNCOC (F) Phase : 1.  
iOr i Have Graduated from course: 600-BNCOC (DL-PILOT) Phase : 1.  
iText Prerequisites:  
iActive Army or Reserve Component enlisted personnel. Qualified in MOS 13M. Meets requirements outlined in DA PAM 611-21. Per HQDA EXORD 236-15 Army-Wide Implementation of Noncommissioned Officer Professional Development System (NCOPDS) 16 JUL 15, Distributed Leader Course (DLC II) 1-250-C77-2 (DL) or 1-250-C49-2 (DL) or 600-C45 (DL) or SSD Course 1-250-C49-2 (DL) or 600-C45 (DL) or 600-BNCOC is a Prerequisite to attend ALC.

<b>B194097</b>	<b>2E-SIL8/250-ASIL8(MC)</b>	<b>S</b>	<b>2.0W</b>	<b>061</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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JOINT OPERATIONAL FIRES AND EFFECTS  
Army

FIELD ARTILLERY SCHOOL  
Fort Sill, OK 73503

**Course Description:**

This course is designed to familiarize members of the joint fires and effects team and associated personnel with the skills required to integrate, coordinate and synchronize the full range of joint fires and effects, including lethal and non-lethal fires, to accomplish the commanders objective.

**Course Prerequisite Text:**

ACTIVITIES: Because of Lawton/Fort Sill's great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment. AFTER HOURS ð EXCLUDING ARRIVAL/DEPARTURE INST. Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed. BILLETING: There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who's Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished. POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office. CLIMATE: The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly. DEPENDENTS: Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval. There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. DINNING/MESSING: There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available. DRIVING: IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE. GENERAL INFORMATION: Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days. MEDICAL: Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival. NEAREST CITY: Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base. NEAREST MILITARY BASE: Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton. SERVICING AIRPORT: Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS. STUDENT MAILING ADDRESS: Student Name P.O. Box 33219 Fort Sill, Oklahoma 73503 TRANSPORTATION: Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily. UNIFORM REQUIREMENTS: IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.

Per TRADOC FDO, "this course is only releasable to IMS from Canada, Australia, and the United Kingdom WITH restrictions. IMS must sit out 2 of the total 80 course hours."

**Course International Notes:**

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Active Army and Army Reserve, Army National Guard, Marines, Air Force, Navy 04/05/06, WO/CWO, E7/E8/E9, serving in fires and effects coordination cells from the division/UEX/level up to Joint Task Force. An understanding and working knowledge of the Military Decision Making Process is encouraged. All students are encouraged to prepare for the course by completing courseware on the DOCNET web site (<https://ca.dtic.mil/doctrine/default.htm>), in particular Joint Fire Support, Joint Warfare, and Joint IPB. Contact the Joint and Combined integration Directorate at (580) 442-1701 before registering for this course.

<b>B194098</b>	<b>720-91C10</b>	<b>U</b>	<b>12.0W</b>	<b>091L</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
UTILITIES EQUIPMENT REPAIRER				ORDNANCE MUNITIONS & ELECTRONICS SCHOOL							



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Army

Ft Lee, VA 23801

**Course Description:**

1. POI 662-52C10 Phase 1 is the consolidated ITRO portion of the course. Both US Army and US Marine Corps students will attend Phase 1 collectively. Phase 1 subjects include: Fundamentals of electricity, soldering/de-soldering, refrigeration theory and components, EPA mandated certification, service, diagnose and repair refrigeration, ice making, and air conditioning equipment.

2. POI 662-52C10 Phase 2 is unique only to US Army students. Subjects include: Maintenance management, workplace environmental awareness (HAZCOM), electrical diagrams and schematics, maintenance of compact air conditioners, space/personnel vehicular heaters, and to operate/service HALON, GETZ, and DPSU fire extinguishers systems.

NOTE: US Marine Corps students will also be required to complete the subjects in POI 720-1161 (OS) (USMC) Phase 2 (Basic Refrigeration Mechanic) following completion of POI 662-52C10 Phase 1.

This phase covers maintenance management, workplace environmental awareness (HAZCOM), electrical diagrams and schematics, maintenance of compact air conditioners, space/personnel vehicular heaters, and to operate/service HALON, GETZ, and DPSU fire extinguishers systems.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened by 7-10 days earlier than date in ATRRS due to non participation of IMS in the FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

**Physical Training PT**

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT, you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant's List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

**Uniform Requirements**

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear is required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for

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physical fitness training shorts in the summer and long pants in the winter . The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear ormal business attire to class. T-shirts and blue jeans are not acceptable.

#### Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

#### Post Exchange

The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

#### Social Dining

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub,Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza andsweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

#### Fitness Centers

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight liftingequipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

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Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc. Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

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BLDG 10624  
804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

#### Arrivals

Arrivals The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

#### Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

#### Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

#### ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address.

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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All personnel with an assigned mail box will use the following address

Students Name  
 US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites  
[http www.virginia.gov](http://www.virginia.gov)  
[http www.virginia.org](http://www.virginia.org)  
[http www.hopewellva.gov](http://www.hopewellva.gov)  
[http www.petersburg-va.org](http://www.petersburg-va.org)  
[http www.colonial-heights.com](http://www.colonial-heights.com)

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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[http www.richmondgov.com](http://www.richmondgov.com)  
[http www.leemwr.com](http://www.leemwr.com)  
 Nearby States  
 Washington D.C. [http washington.org](http://www.washington.org)  
 Maryland [http www.maryland.gov](http://www.maryland.gov)  
 North Carolina [http www.visitnc.com](http://www.visitnc.com)  
 West Virginia [http vvtourism.com default.aspx](http://www.vtourism.com/default.aspx)

Cultural Organizations  
[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)  
[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)  
[http www.psova.net](http://www.psova.net)  
[http www.charlescivty.org chickahominy-tribe.shtml](http://www.charlescivty.org/chickahominy-tribe.shtml)  
[https www.icrva.org](https://www.icrva.org)  
[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

Nearest Cities  
 Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

Nearest Military Bases  
 Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

National Holidays  
 Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

Passport Visa  
 A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

Helpful Links  
 All students should must read the IMSO student handbook from  
[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)  
[http www.leemwr.com](http://www.leemwr.com)

**Course International Notes:**

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 To attend POI 662-52C10 Phase 1 (Consolidated ITRO), the student must be an enlisted member of the Active Army, Marine Corps or (USA/USMC) Reserve Component. To attend POI 662-52C10 Phase 2 (Collocated, Army Unique), the student must be an enlisted member of the Active Army or US Army Reserve Component. To attend this phase, student must be an enlisted member of the Active Army, or US Army Reserve Component that has successfully completed POI 662-52C10 Phase 1.  
 -----Special Information-----  
 length.ii 1. Commanders time, open time, physical fitness, and in/out processing time we re not used to compute peacetime course length. ii 3.  
 2. Peacetime academic course length was determined by dividing the academic time by 36 (169 / 36 = 4.69) rounded to 4 weeks, 4 days. ii 3.  
 Mobilization course length was computed by dividing the academic time by 54. ii 4. Sequential and progressive testing occurs throughout each module.ii 5. Physical fitness training and testing will be accomplished before and/or after academic day and are not included in the overall course length. This includes four hours of APFT testing.

<b>B194099</b>	<b>2E-SIL7/250-ASIL7 (MC)</b>	<b>S</b>	<b>2.0W</b>	<b>061</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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JOINT FIRES OBSERVER  
 Army  
 FIELD ARTILLERY SCHOOL  
 Fort Sill, OK 73503

**Course Description:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Scope:**

Students will be trained on Jointly approved Tactics, Techniques, and Procedures (TTPs) such as: Close Air Support (CAS), Close Combat Attack (CCA), Artillery, Naval Surface Fire Support (NSFS). Students will also receive instruction in the operation of communications equipment and laser designating equipment (G/VLLD/LLDR).

**Special Information:**

This course is also conducted as a Mobile Training Team (MTT) onsite. Funding for onsite training support is the responsibility of the requesting unit. The requesting unit will provide a classified classroom (Secret) with at least 24 desks for students, a projector, a projector screen, a computer, a color printer, and a white dry erase board. The classroom must have enough electrical outlets to run 14 laptop computers. The requesting unit will provide 6 rooms for simulation training. Rooms need to be at least 12x20 feet with at least 4 electrical outlets. The requesting unit will provide classified storage (Secret) for 14 laptops. Other satellite JFO initial training courses may be conducted if approved and certified by the U.S Army Field Artillery School. Satellite course class sizes are dependent on resource and qualified instructor availability, but will not be less than 4 students per class. Pre-course online familiarization computer-based training completion does NOT certify or qualify someone as a JFO. ASI L7 will be awarded to enlisted personnel upon successful completion of the resident, MTT on-site, or certified satellite course.

**Course Prerequisite Text:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Certain Countries that have a signed agreement for this course are allowed to have IMS take this course. Please read below: ACTIVITIES: Because of Lawton/Fort Sill's great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment. AFTER HOURS ù EXCLUDING ARRIVAL/DEPARTURE INST. Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed. BILLETING: There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS whose Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished. POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office. CLIMATE: The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly. DEPENDENTS: Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval. There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. DINNING/MESSING: There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available. DRIVING: IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE. GENERAL INFORMATION: Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days. MEDICAL: Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival. NEAREST CITY: Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base. NEAREST MILITARY BASE: Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton. SERVICING AIRPORT: Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS. STUDENT MAILING ADDRESS: Student Name P.O. Box 33219 Fort Sill, Oklahoma 73503 TRANSPORTATION: Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily. UNIFORM REQUIREMENTS: IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.

Per TRADOC FDO, 28 Feb 13, "Releaseable to IMS from Germany (GY), WITH restrictions. IMS must sit out 5 of 79 total course hours. Also, GY may not attend the course to receive Joint Fires Observer certification until the nation is a signing party to the Joint Fires Observer Memorandum of Agreement which is managed by the Joint Fire Support Executive Steering Committee. Once requirement is met the nation may attend as per the above course hours 74 of 79 hours."

**Course International Notes:**

Course Security Clearance G INTERIM SECRET Required ì Qualifying scores. i(a) A minimum score of 100 in aptitude area FA in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. i(b) A minimum score of 96 in aptitude area FA on ASVAB tests administered on and after 2 January 2002. ì Skill levels 1 and 2 Soldiers must possess a CONFIDENTIAL security eligibility for the initial award and to maintain the MOS. ì Skill level 3 and 4 Soldiers must possess a SECRET security eligibility for the initial award and to maintain the MOS. ì Formal training (completion of MOS 13F course conducted under auspices of USA FA School) mandatory. ì Active Army, Army Reserve, and Army National Guard personnel assigned or selected for duty as a forward observer (platoon), Combat Observation Lasing Team (COLT), or members of a reconnaissance/scout organization. Army enlisted personnel qualified in MOS 13F. Interim Secret or higher clearance required. ii The Student must satisfy any one of the following Prerequisite Course Solution Sets: ii Students Must: i Have a Reservation, or be Attending, or be Graduated from course: 2-6-C20B Phase : (none) (FA BASIC OFFICER LEADER-BRANCH) \* . i Or ii Students Must: i Have Graduated from course: 2-6-C20 Phase : 3 (FIELD ARTILLERY BASIC OFFICER LEADER). ii\* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B194102	042-13M40-C46	U	4.4W	635	70				No		50.00

MLRS PLATOON SERGEANT SLC

Army

NCO ACADEMY - FIELD ARTILLERY

FT SILL, OK 73503

**Course Description:**

Course Scope: MLRS Platoon Sergeant, SLC incorporates the new Army Learning Model for 2015 (ALM 2015) supporting outcomesbased methodology. It integrates 21st Century Soldier Competencies into learning content and converts most classroom experiences into collaborative problem solving events led by facilitators (vice instructors) who engage learners to think and understand the relevance and context of what they learn. The incorporation of ALM 2015 methods allows the Platoon Sergeant's training and education to move beyond the minimalist approach to standards-based training and achieve the desired excellence and mastery of training doctrine. The concept of visualizing training purpose and goals is applied and conditions are promoted which allow Soldiers to demonstrate agility, show initiative and creativity, and grow confident in ambiguity while in a climate that encourages freedom to try different solutions to challenging problems (how to think, not what to think). ALM 2015 initiatives will be incorporated in the course through the use of Advanced Situational Awareness Training (ASAT), VBS2S Scenarios, Blackboard, Situational Training Exercise and Simulation/Simulator Strategies. The Senior Leader Course is designed to train and teach the 13M Platoon Sergeant to perform skill level 4. Skills focused on the duties of the Platoon Sergeant and Battalion Ammunition Platoon Sergeant. The course also teaches the Soldier the daily duties and responsibilities of the First Sergeant.

Course Outcomes: Staff Sergeants/Sergeant First Class that fully understand and demonstrate proficiency in the 21st Soldier competencies appropriate to their level. Staff Sergeants/Sergeant First Class capable of operating with tactical efficiency within Army Doctrine as a Platoon Sergeant within a battery/platoon as part of a combined arms element. Staff Sergeants/Sergeant First Class aware of their role as a member of the Army Profession and able to apply those ideas through the application of leadership skills using Army values and ethics. Staff Sergeants/Sergeants/Sergeant First Class capable of applying the four attributes; lead; train and educate; care for Soldiers and equipment; maintain and enforce standards. Staff Sergeants/Sergeant First Class capable of adaptive and critical thinking to take appropriate action as situation dictates, and are able to communicate (orally or written) effectively. Sergeant First Class capable of assuming the First Sergeant and Platoon leader role in their absence. Demonstrate lifelong learning and proficiency through testing and retraining.

**Special Information:**

There is no Special Information.

**Course Prerequisite Text:**

ACTIVITIES: Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.

**AFTER HOURS ó EXCLUDING ARRIVAL/DEPARTURE INST**

Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.

**BILLETING:**

here are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who/Es Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.

**POST HOUSING:**

There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.

**CLIMATE:**

The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**DEPENDENTS:**

Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval. There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met.

**DINNING/MESSING:**

There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.

**DRIVING:**

IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.

**GENERAL INFORMATION:**

Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.

**MEDICAL:**

Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.

**NEAREST CITY:**

Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.

**NEAREST MILITARY BASE:**

Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.

**SERVICING AIRPORT:**

Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.

**STUDENT MAILING ADDRESS:**

Student Name  
P.O. Box 33219  
Fort Sill, Oklahoma 73503

**TRANSPORTATION:**

Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.

**UNIFORM REQUIREMENTS:**

IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
Prerequisite Item   Value(s) or Range   Constraint   Pay Grade   FM - FOREIGN MILITARY Through FM - FOREIGN MILITARY   Required   Service Designator   Z - FOREIGN   Required   Prerequisite Courses   There are no Prerequisites in the Prerequisite Courses section. See other sections.   Text Prerequisites   There are no Prerequisites in the Text Prerequisites section. See other sections.											
<b>B194103</b>	<b>042-13M10</b>	<b>U</b>	<b>3.0W</b>	<b>061</b>	<b>65</b>				<b>No</b>		<b>100.00</b>

MULTIPLE LAUNCH ROCKET SYSTEM CREWMEMBER  
Army

FIELD ARTILLERY SCHOOL  
Fort Sill, OK 73503

**Course Description:**

Course Scope:

The Soldier will receive training on the M270A1 (MLRS) and M142 (HIMARS) Launcher systems and their supporting re-supply vehicles. Soldiers will also be instructed on proper operations, maintenance procedures, proper hand and arm signals, communications, duties at the firing point, and reload operations.

Special Information:

Allied students attend 4 weeks of instruction which includes a 2 day Information Program Tour to Dallas, Texas, if the tour is scheduled during the time the class is in session (Allied Students Only). The tour is sponsored by the International Student Division, USAFAS, Fort Sill. Allied Students will not receive instruction regarding ATACMS, SINGGARS, SKL, or any other subject containing classified or sensitive information. Allied Students will attend classes specified FMS on the Fiscal Year Schedule of Classes only. Instruction not normally received by Allied Students is annotated in this POI. This instruction may be requested by the allied country. Notification of this additional training must be received no later than 13 weeks prior to arrival at Fort Sill, Oklahoma. Failure to notify the Commandant, USAFAS, ATTN: ATSF-DM, Fort Sill, Oklahoma, 73503-5000, DSN: 639-5903, of this training may result in the lack of available training facilities to conduct training. Allied students will be allowed extra time to complete the examinations if needed. This extra time will be given only if there is an obvious language difficulty.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ACTIVITIES: Because of Lawton/Fort Sill's great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.

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BILLETING: There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who's Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.

POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.

CLIMATE: The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.

DEPENDENTS: Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval. There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met.

DINNING/MESSING: There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.

DRIVING: IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.

GENERAL INFORMATION: Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.

MEDICAL: Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.

NEAREST CITY: Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.

NEAREST MILITARY BASE: Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.

SERVICING AIRPORT: Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.

STUDENT MAILING ADDRESS: Student Name P.O. Box 33219 Fort Sill, Oklahoma 73503

TRANSPORTATION: Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.

UNIFORM REQUIREMENTS: IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.

FMS-SPECIFIED CLASSES ONLY. Course is a MOS producing course for AIT. Min cap is 12. In order for IMS to attend course, respective countries must have purchased the related equipment.

**Course International Notes:**

PULHES 22221 Required ðNormal Red/Green (RG) Perception YES Required ðPhysical Demand Rating MODERATELY HEAVY LIFT OCCASIONAL 80 LB, FREQUENT 40 LB Required ðMust be a U.S. Citizen YES Required ðMale Gender Requirement YES Required ðCourse Security Clearance Y NONE Required ðCareer Management Field 13 FIELD ARTILLERY Required ðASVAB OF Score 095 Required ðText Prerequisites Qualifying scores.(a) A minimum score of 105 in aptitude area OF in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.(b) A minimum score of 100 in aptitude area OF on ASVAB tests administered on and after 2 January 2002. ðActive Army or Reserve Components enlisted personnel upon entry into the MOS 13M10. SGTs and SSGs upon reclassification into the MOS 13M. Soldier must meet the standards IAW DA PAM 611-21. ðForeign Military Sales soldiers assigned to an Allied Nation MLRS unit.

<b>B195170</b>	<b>121-94T10</b>	<b>C</b>	<b>17.4W</b>	<b>091L</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
SHORT RANGE AIR DEFENSE SYSTEM REPAIRER (W/O FTX) Army				ORDNANCE MUNITIONS & ELECTRONICS SCHOOL Ft Lee, VA 23801							
<b>Course Description:</b>											

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Provides instruction in AC, DC, and resonance circuits; transistors, soldering, symbolic logic, and microprocessors; inspecting, testing, and adjusting components to specific tolerances; and in determining shortcomings and malfunctions in electronic, electrical, mechanical, hydraulic, and cryogenic assemblies, subassemblies, modules, and circuits elements using system associated test equipment. Repair, serviceability, disposition, and safety procedures are taught throughout the course.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

IMSO Contact Information

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email [usarmy.lee.tradoc.mbx.lee-imso@mail.mil](mailto:usarmy.lee.tradoc.mbx.lee-imso@mail.mil)

Dependents will be accepted only after approval from the IMSO.

Physical Training PT

PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT, you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant's List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

Uniform Requirements

All military personnel will wear the appropriate military uniform to class and to all school day events unless informed otherwise. IMS should bring a minimum of 3 utility uniforms to include appropriate headgear, and during fall and winter appropriate cold weather attire such as a coat and gloves. Rain gear is needed throughout the year. Uniform should be clean, neat, and properly fitted at all times. Headgear is required when outside. Uniforms are not issued to students while in training. Students are responsible for bringing appropriate weather gear for physical fitness training shorts in the summer and long pants in the winter. The IMSO will not issue winter coats or rain coats ponchos. Students who do not bring cold weather or rain gear, will have to purchase their own at the Post Exchange, Military Clothing Store or off base. Civilian students will wear normal business attire to class. T-shirts and blue jeans are not acceptable.

Dependents

Family Members Dependents are accepted with approval from the IMSO. Dependents accompanying or joining the IMS must be authorized on the ITO to be eligible for privileges for example, identification ID cards, exchange and commissary privileges, and medical services. If dependents are authorized, their names, relationships, dates of birth, passport numbers and visa type and number will be listed in paragraph 12a of the ITO.

ALU is located at 562 Quarters Road, Fort Lee, VA. All IMS will report to the IMSO which is located in Heiser Hall, Bldg 12420, Room 1420. You will also find a small shoppette, eateries, barbershop, and a civilian and military library. Bunker Hall is located behind Heiser Hall in Bldg 12500 where you will find a cafeteria, and mailroom.

Post Exchange

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The Main PX is located on 300 A Avenue, building 1605, near Sisisky Avenue Gate. You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall area which has specialty shops such as a florist, barber and beauty shops, and movie rental shop to name a few.

**Social Dining**

There is no government mess available.

The Lee Club, Building P-9009, is located where Lee Ave runs into Mahone Ave on Battle Drive. The Lee Club offers a country club atmosphere for all.

Sustainers Pub, Sustainers Pub is located inside IHG Hotel. The hours of operations vary based on scheduled activities.

The Hideaway, located on 5th Street, Building 15013, near Sisisky Blvd is both rustic and modern and individuals can enjoy billiards, music in the summer months as well as outdoor recreation.

Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowling lanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

**Fitness Centers**

Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS

MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600

Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.

Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.

To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel.

Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

**IHG InterContinental Hotels Group**

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is

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available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com/child-youth-school-services/school-information>

Schools. Your SchoolLiaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current . If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure



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to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

Servicing Airport

Richmond International Airport RIC

Arrivals

The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

Departures

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduationday. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

Fort Lee Post Office

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

ALU Mailroom

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

Students Name

US Army Logistics University

Student s Course and Class Number Example TRANS BOLC 18-003

Box Number

2401 Quarters Road

Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.



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Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

#### Contacting Your Embassy

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

#### Medical Dental Care

Medical. Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

#### Miscellaneous Information

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

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https www.icrva.org  
http www.jewishrichmond.org index.aspx

**Nearest Cities**

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

**Nearest Military Bases**

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

**National Holidays**

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

**Passport Visa**

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

**Helpful Links**

All students should must read the IMSO student handbook from

http www.alu.army.mil imso docs imso-handbook.pdf

http www.leemwr.com

**Course International Notes:**

-----Itemized Prerequisites-----

PULHES: 222221

Normal Red/Green (RG) Perception: REQUIRED

Physical Demand Rating: VERY HEAVY -

Must be a U.S. Citizen: REQUIRED

Course Security Clearance: H - CONFIDENTIAL

ASVAB EL Score: 098

Active Army, Army Reserve and/or National Guard.

SECURITY: CONFIDENTIAL

-----Special Information-----

SPECIAL INFORMATION: Entrance Forms to National Security Agency Check (ENTNAC) must be initiated prior to school. Must have corrective lens for the field protection mask, if required.

<b>B195175</b>	<b>198-94Y10</b>	<b>C</b>	<b>30.0W</b>	<b>091L</b>	<b>70</b>	<b>No</b>	<b>50.00</b>
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AUTOMATED TEST SYSTEMS OPERATOR/MAINTAINER  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

Operate, self-test, and repair Integrated Family of Test Equipment. Test and repair as directed by computer programs of multiple electrical/electronic units from DS/GS maintainers.

**Course Prerequisite Text:**

INTERNATIONAL NOTES

All 10 level courses are for E1-E4, and LTs. All other ranks must have an approved waiver by the IMSO. Highly recommend NCOs attend appropriate ALC or SLC course and Warrant Officers attend appropriate TLC course.

Length of course may be shortened by 7-10 days earlier than date in ATRRS due to non participation of IMS in the FTX Commander's Time.

**IMSO Contact Information**

For information after duty hours and weekends contact the following IMSO Staff via WhatsApp or by dialing them directly.

Mrs. Jacquelyn Tuggle 804 318-6377

Mr. Lamar Jackson 804 543-0942

Mr. Jerry Martin 804 892-8205

Ms. Donna Wells 804 386-4592

Army Logistics University

ATTN Chief IMSO

2401 Quarters Road

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Fort Lee, VA 23801-1705

Fax Number 804 765-8163

Email usarmy.lee.tradoc.mbx.lee-alu-imso@mail.mil

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PT maybe a requirement depending on the course, check the MASL for specifics. Appropriate running shoes and appropriate athletic wear is required. If your course requires an Army Physical Fitness Test APFT , you must take it. If you are planning to compete for honors, i.e. Distinguished Honor Graduate or the Commandant s List, you will be held to the same standard as US Soldiers. The APFT score applies in making the highest honor determination.

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Ten Strike Bowling Center is located at 2403 C Avenue, Bldg 8016 . Monday through Thursday and Holidays 1100-2100, Friday Saturday 1100-2200 and Sunday 1100-1700 has state of the art bowlinglanes, an arcade and hot and cold sandwiches, burgers, pizza and sweet treats.

Golf Course is located on A Avenue near 41st Street. It is complete with a Pro Shop, snack bar, driving range, and putting green. A club professional is available to provide lessons at a nominal fee.

Class VI is located at the Gas Station at the corner of A Ave and Sisisky Road and stocks a wide variety of liquors, wines, beers, and mixes.

The PXTRA is open 7 days a weeks, MON-THUR 0600-2000, Friday 0600-2100, Saturday 0800-2100, Sunday 0800-2000 and offers a variety of food items, school, cleaning supplies, tobacco products, toiletries, alcoholic beverages and military clothing. You can also find various kiosks and stores ex cellular, coffee, barbershop, computer, pizza, rental car .

Fitness Centers

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Clark Fitness Center, Building 2414, is located one block from the Regimental Club on C Avenue. The Clark Fitness Center has two basketball courts, four racquetball courts, volleyball capabilities, a free weight room, an exercise area, and a nautilus room. Hours of operation are 0500-1630 Monday-Friday CLOSED ON WEEKENDS HOLIDAYS  
 MacLaughlin Physical Fitness Center is located in Building P-4320, C Avenue and 20th Street. Hours of operation during the summer are Monday through Friday, 0500-0900 and 1100-2130 Saturday, Sunday, and holidays 0800-1600  
 Army Logistics University fitness facility is located behind Bunker hall. Hours of operation are Monday-Friday from 0500-1430, closed on Saturday, Sunday and Holidays. Its features include cardio and weight lifting equipment.  
 Strength Performance Center is located on 16th Street and A Avenue, Bldg 6008. Hours of operation are Monday Friday 0500-2000, closed on Saturday and Sunday.  
 To access any fitness center on the Fort Lee installation a valid CAC Dependent ID is required.

Commissary is open 6 days a week, hours of operation 0900-2000 Tues-Sat and 1000-1800 Sun, a CAC Dependent ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the conveyer. There is always someone available to bag your items and carry them to your car. NOTE The baggers work for tips only. Recommend a tip of 1- 2 for small grocery amounts and 3- 5 for large grocery amounts.

Chapels Memorial Chapel is located at Bldg 10600, on Battle Drive and is a multi-faith chapel Protestant, Catholic, and Jewish . Liberty Chapel, is located on the corner of Mahone and C Ave., in Bldg 9100 and is a multi-faith chapel. There is also a Prayer Room for individuals of the Muslim faith. Heritage Chapel is located in Bldg 2607, C Ave, and is a multi-faith chapel. Fort Lee Thrift Shop is located in building 5105 at the corner of Lee and B Avenues. It provides an excellent shopping source for the community. Consignment hours are WED and FRI 0930-1400 and Thurs. 1630-1900. Only ten clothing items may be consigned per family per day with a valid CAC Dependent ID card. The Thrift Shop is open to all for shopping.

#### IHG InterContinental Hotels Group

IHG Hotel accommodations will be provided for all IMS training on Ft. Lee. The cost for a queen room is 69.75 per night for direct bill, and will accommodate two adults and one small child. Suites consist of a queen bed and a queen sofa which are designated for General Officers. IMS can request a suite at the rate of 82.73 per night if available. If this is a direct bill room, the IMS is responsible for paying the difference per night. If you are required to pay your own lodging it must be paid weekly and the cost is 76.94 per night. The IHG hotel offers a continental breakfast Monday-Friday 0600-0900, and 0700-1000 on Sat, Sun and holidays. IHG provides a social every Wednesday from 1730-1900.

All rooms must be inspected within 24 hours of arrival and report any damages to the lodging office. You will be held responsible for damages in your room after this time. It is forbidden to move the furniture in your room. Failure to comply with this policy may result in disciplinary action.

Housekeeping services are provided Monday-Friday for a daily clean and by request on the weekends. Please keep refrigerators free of spoiled food items. Tightly seal open food packages or store contents in a re-sealable plastic container. Students should be careful not to leave open food containers as this will attract ants and other pests very quickly. Laundry is available and free for students use as well.

Cooking. You may cook using the kitchenette or microwave provided. OTHER COOKING DEVICES HOT PLATES, RICE COOKERS, CROCK POTS, STEAMERS, ETC ARE NOT ALLOWED. If any of these items are found in your room, housekeeping will remove them. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury. If you need dishes, pots and pans, request them from the front desk.

Keys. You will be given a key to your room which also opens the laundry room. If you lose a key, please report it to the front desk immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.

Energy Conservation. To conserve energy, turn off all lights, radio, and TV when not in use. Report leaking faucets and broken windows immediately to front desk. Ensure all cooking appliances pots are turned off when not in use or you are away from your room. If you have questions regarding how to operate anything in your room contact the front desk or the IMSO.

Flammable Items. Do not store highly flammable liquids. Do not place the following items when they are hot in wardrobes, drawers or on the carpet irons, coffee pots, curling irons, etc . Open flame s are prohibited.

SMOKING IS PROHIBITED in the building. There are designated smoking areas posted outside the building. If you are caught smoking in your room a 250.00 fine will be assessed at YOUR OWN EXPENSE. All smoking must be at least 50ft away from all buildings. You may find gazeebos located outside of the hotel and university. Use designated containers for all cigarette butts.

Telephone Use. On post calls are free all long distance calls are at the expense of the IMS.

We strongly recommend you use an international calling card for overseas calls. You will be charged each time you dial the 1-800, 1-888, and 1-900 numbers even if you do not reach your party since other providers are involved in relaying your call. IHG will bill you for all telephone charges. If you have a problem with your telephone, please notify the IHG front desk.

Internet Use. High speed wireless internet is available in every room. The Business Center is available to students 24 hours per day as well as the study rooms.

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Housing There is no available housing on Fort Lee.

#### Climate

The Tri-City area climate is warm during summer the warmest month of the year is July with an average maximum temperature of 91.00 degrees Fahrenheit 33c, while the coldest month of the year is January with an average minimum temperature of 29.20 degrees Fahrenheit -2 c. Ensure you bring appropriate clothing for the various temperatures. During the winter months bring gloves, hat, and cold weather attire for physical training. In the event of adverse weather conditions which may result in the Fort Lee opening late or closing early, listen and watch the local television stations. Students may also contact the status hotline at 804 765-2679.

#### School Youth Services

Youth Services. Child Youth Services and Programs is available to assist you in all of your childcare needs from school to extracurricular activities. The Youth Services program is based on your income and space availability. To participate in any of the Army Child Youth and School services, you must register at Parent Central Services PCS at <http://www.leemwr.com> child-youth-school-services school-information

Schools. Your School Liaison Officer for PK-12 is

Mrs. Chaundra Taswell

1880 Yorktown Drive

BLDG 10624

804 765-3813

School Requirements. Children between ages of 5-18 years of age are required to attend school. Your home apartment address while you are in training, will determine which school your child will attend. In order for your child to be accepted for school, they must meet the age requirements, immunizations must be up to date with proof of shot records, birth certificate, a copy of your ITO and proof of residency or home address.

#### Diet Restrictions

Army policy allows the Youth Service Program to provide special diet requirements for religious reasons. Make sure that you have a CYS Services Special Diet Statement on file. If your child will be attending public school, be sure the school is aware of all food allergies to avoid any allergic reactions.

#### Driving

To drive in the US, you must have a valid driver s license. Recommend each international student obtain an international driver s license before they depart their country. During in processing week, students will be required to provide a copy of their driver s license. If you are the owner of a vehicle you will need the following Proof of vehicle registration, proof of full coverage insurance must always be valid and current. If you are stopped anywhere by the police, you will be asked for driver s license, insurance and registration for the vehicle. Failure to show proof of these items will result in a fine. If you rent a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident.

To enter the installation, you must have a valid CAC. IMS arriving without a CAC will be required to report to the Fort Lee Visitor s Center at the Lee Gate to obtain a visitor pass.

SEATBELTS ARE MANDATORY for everyone in the vehicle. All children must ride in the appropriate safety restraint. 4 9 and above may ride without a child restraint but do need to wear a seatbelt at all times. If you don t comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training.

Carlson-Wagonlit Travel has information on commercial travel and reservations.

#### Transportation

Taxi vouchers are provided to all students that receive Temporary Lodging Allowance TLA from the IMSO. The vouchers are used to provide transportation to and from classes not located on the ALU CAMPUS. Students must sign for all vouchers and only use the Airport Taxi Company. To contact Airport Taxi Company call 804 222-6666. IMSO is accountable for the vouchers, any other travel is at the student s expense. Taxi and Uber services are available and have various rates.

There is a rental car agency on Fort Lee and there are many other agencies off post. To rent a vehicle, you must have a valid driver s license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent. You must pay for your own gas.

#### Servicing Airport

Richmond International Airport RIC

Arrivals

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Arrivals** The IMSO will pick up all IMS arriving to the Richmond International Airport except those arriving on a US Holiday and those who get rental cars from the airport. There are several taxis at the airport, but it is recommended that you use the James River taxi service as they are the most cost effective. All IMS arriving at midnight or later or on a US Holiday, will take a taxi from the airport to the IHG Army Hotel. The cost of the fair should be approximately 36.00 if you use James River Taxi. Request a receipt from the driver. Upon arrival to the IHG Army Hotel front desk, they will have a welcome bag for you.

**Departures**

Every IMS will complete an out processing sheet. The out processing sheet will be placed in your IMSO mailbox. The out processing sheet, your ID card and all dependent ID cards must be turned in to the IMSO on graduation day. Transportation to the airport is at the student s expense. Students who receive TLA from this training location will receive your taxi allowance in your last pay. Upon settling your voucher in country, you will need to have a copy of the taxi receipt as proof of payment, if not you will owe.

**Fort Lee Post Office**

The Post Office at Fort Lee is located in Building P-9030 across the street from SunTrust Bank on Mahone Avenue. Hours of operation are 1030 to 1600, Monday - Friday. You can buy stamps as well as arrange for any special mailing. Make sure all mail has the appropriate postage or it will not be delivered.

**ALU Mailroom**

For personal mail, each international student is required to in-process at ALU s Mailroom located in the C-Wing, Building 12500, Bunker Hall. Students attending courses at ALU for 30 days or more will be issued a mailbox. Students who reside in the IHG Army Lodging will only receive mail in the ALU Mailroom. Do not use the lodging address as your mailing address. All personnel with an assigned mail box will use the following address

**Students Name**

US Army Logistics University  
 Student s Course and Class Number Example TRANS BOLC 18-003  
 Box Number  
 2401 Quarters Road  
 Fort Lee, Virginia 23801-1705

Those attending ALU courses for less than 30 days receive mail at the Mailroom window and will not receive a mailbox. As part of the out processing sheet, you are required to clear the mailroom and provide a forwarding address. The address should be a duty or home address in your country, the IMSO office is not to be listed as a forwarding address. Hours of operation are Monday through Friday, 1030-1630. The Mailroom is closed on Saturday, Sunday, Training Holidays and all US Holidays. See student handbook for an example of how you should address a letter.

Routine messages, announcements and ITO amendments are delivered to your individual mailbox in the IMSO and also by email. Check for messages at least once a day.

**Contacting Your Embassy**

While at ALU, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

**Medical Dental Care**

**Medical.** Prior to arrival, please inform the IMSO of any and all medical issues associated with the IMS and or dependents via a separate e-mail. An example would be if an IMS requires a very specific expensive and not readily available prescription medicine. Another example would be to ensure there is adequate OB GYN physicians available for dependents. Ensure you have IMSO approval prior to adding dependents to the ITO.

The medical treatment facility on Fort Lee is the Kenner Army Health Clinic. Refer to the ITO to determine where the IMS and dependents will receive medical care. It is a requirement for dependents to have medical insurance before they depart from country. In most cases, students are responsible for dependents medical care.

Bull Dental Clinic is available for emergency dental care only to the International Military Students not their dependents.

**Miscellaneous Information**

Student parking is authorized in the paved, wooded lot east of Building 12500 and in the Jessup parking lot near the traffic light at the intersection of Jessup Street and Mahone Avenue. Students are not authorized to park in the lot behind Building 12500 Bunker Hall nor the parking lot to the right of Bldg 12420 Heiser Hall this parking area is for staff and faculty only

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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and requires an ALU parking decal on the vehicle. Valuables should be removed from parked vehicles and vehicles should be locked at all times. ALU is not responsible for valuables left in vehicles.

#### Drugs and Alcohol

Illegal use of drugs narcotics is strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated DWI is a very serious offense that carries serious punishment that could include up to two years in prison, a 10,000 fine and termination of training and return to homeland. In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you, or call a taxi, your senior student, or a friend if you intend to drink alcohol to get you home safely.

#### Local Area Activities

Visit the following websites

[http www.virginia.gov](http://www.virginia.gov)

[http www.virginia.org](http://www.virginia.org)

[http www.hopewellva.gov](http://www.hopewellva.gov)

[http www.petersburg-va.org](http://www.petersburg-va.org)

[http www.colonial-heights.com](http://www.colonial-heights.com)

[http www.richmondgov.com](http://www.richmondgov.com)

[http www.leemwr.com](http://www.leemwr.com)

#### Nearby States

Washington D.C. [http washington.org](http://www.washington.org)

Maryland [http www.maryland.gov](http://www.maryland.gov)

North Carolina [http www.visitnc.com](http://www.visitnc.com)

West Virginia [http wvtourism.com default.aspx](http://www.wvtourism.com/default.aspx)

#### Cultural Organizations

[http www.visitrichmondva.com about-richmond-region diversity](http://www.visitrichmondva.com/about-richmond-region/diversity)

[http www.historicpetersburg.org about-historic-petersburg-va](http://www.historicpetersburg.org/about-historic-petersburg-va)

[http www.psova.net](http://www.psova.net)

[http www.charlescity.org chickahominy-tribe.shtml](http://www.charlescity.org/chickahominy-tribe.shtml)

[https www.icrva.org](https://www.icrva.org)

[http www.jewishrichmond.org index.aspx](http://www.jewishrichmond.org/index.aspx)

#### Nearest Cities

Petersburg, Hopewell, Colonial Heights, Prince George, Dinwiddie, Matoaca, Ettrick, Chester, Chesterfield, Richmond and Henrico.

#### Nearest Military Bases

Fort A.P. Hill Fort Eustis, Fort Story, and Langley Airforce Base

#### National Holidays

Students will observe all US and training holidays. In addition, students will be granted a total of two extra holidays celebrated by their country.

#### Passport Visa

A valid passport and an A2 visa is required for all IMS and authorized dependents listed on the ITO.

#### Helpful Links

All students should must read the IMSO student handbook from

[http www.alu.army.mil imso docs imso-handbook.pdf](http://www.alu.army.mil/imso/docs/imso-handbook.pdf)

[http www.leemwr.com](http://www.leemwr.com)

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty	
<b>Course International Notes:</b>												
-----Itemized Prerequisites-----		PULHES: 222221			Must meet height weight std IAW AR 600-9 : REQUIRED							
Normal Red/Green (RG) Perception: REQUIRED		Physical Demand Rating: VERY HEAVY -			Course Security Clearance: F - SECRET							
ASVAB EL Score: 107		-----			Active Army or Reserve Component enlisted personnel.							
-----		A U.S citizen.			-----Special Information-----				Entrance Forms to			
National Security Agency Check (ENTNAC) must be initiated prior to reporting for instruction.												
<b>B195177</b>	<b>632-F3X</b>	<b>S</b>	<b>22.4W</b>	<b>441S</b>	<b>70</b>				<b>No</b>		<b>100.00</b>	



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ALLIED PATRIOT OPERATOR & SYS MECH(CONFIG 3)  
Army

Air Defense Artillery School  
FT SILL, OK 73503

**Course Description:**

Provides general block and functional theory of operator for the Patriot Air Defense Missile System. Subjects include system operation, operational checks and adjustments, fault isolation, repair procedures and maintenance management functions.

**Course Prerequisite Text:**

Allied students only. Countries applying for this course must be owners of the current configuration or have the appropriate documentation in place for the upgrade prior to enrolling in this course.  
Please read below:  
ACTIVITIES: Because of Lawton/Fort Sill's great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.  
AFTER HOURS ù EXCLUDING ARRIVAL/DEPARTURE INST. Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.  
BILLETING: There are no enlisted bachelors quarters available for International Military Students (IMS) whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who's Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.  
POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.  
CLIMATE: The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.  
DEPENDENTS: Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval. There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met.   
DINNING/MESSING: There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.  
DRIVING: IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.  
GENERAL INFORMATION: Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.  
MEDICAL: Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.  
NEAREST CITY: Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.  
NEAREST MILITARY BASE: Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.  
SERVICING AIRPORT: Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.  
STUDENT MAILING ADDRESS: Student Name  
P.O. Box 33219  
Fort Sill, Oklahoma 73503  
TRANSPORTATION: Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.  
UNIFORM REQUIREMENTS: IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.

**Course International Notes:**

Allied students only. Countries applying for this course must be owners of the current configuration or have the appropriate documentation in place for the upgrade prior to enrolling in this course.

B195178	043-F27 (X)	S	8.0W	441S	80				No		100.00
	ALLIED PATRIOT TOP GUN Army										Air Defense Artillery School FT SILL, OK 73503

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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This MASL is used when Allied Patriot Air Defense Operator (Config 2+) is programmed.

**Course Scope:**

System operations; battle drill; tactical deployment; and command control procedures.

**Special Information:**

Covers the Patriot Advanced Capability (PAC) configuration 2+ system with Post Deployment Build (PDB) 6 software.

**Course Prerequisite Text:**

ACTIVITIES: Because of Lawton/Fort Sill's great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.

**AFTER HOURS - EXCLUDING ARRIVAL/DEPARTURE INST.**

Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.

**BILLETING:**

There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS whose Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.

**POST HOUSING:** There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.

**CLIMATE:**

The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.

**DEPENDENTS:**

Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.

There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met.

**DINNING/MESSING:**

There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.

**DRIVING:**

IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.

**GENERAL INFORMATION:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.										
	<p><b>MEDICAL:</b> Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.</p> <p><b>NEAREST CITY:</b> Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.</p> <p><b>NEAREST MILITARY BASE:</b> Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.</p> <p><b>SERVICING AIRPORT:</b> Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.</p> <p><b>STUDENT MAILING ADDRESS:</b> Student Name P.O. Box 33219 Fort Sill, Oklahoma 73503</p> <p><b>TRANSPORTATION:</b> Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.</p> <p><b>UNIFORM REQUIREMENTS:</b> IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.</p> <p><b>Course International Notes:</b> Allied operator personnel who are assigned or under orders for assignment to duties involving the PATRIOT Air Defense Missile System. Countries applying for this course must be owners of the current configuration or have the appropriate documentation in place for the upgrade prior to enrolling in this course.</p>										
<b>B195179</b>	<b>043-F28X</b>	<b>S</b>	<b>8.0W</b>	<b>441S</b>	<b>70</b>				<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ALLIED PATRIOT AIR DEFENSE OPERATOR(CONFIG 3)  
Army

Air Defense Artillery School  
FT SILL, OK 73503

**Course Description:**

This MASL is used when Allied Patriot Air Defense Operator (Config 3) is programmed.

**Course Prerequisite Text:**

ACTIVITIES:<br>Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.<br><br>AFTER HOURS ù EXCLUDING ARRIVAL/DEPARTURE INST.<br>Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.<br><br>BILLETING:<br>There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who/Es Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.<br><br>POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.<br><br>CLIMATE:<br>The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.<br><br>DEPENDENTS:<br>Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.<br>There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. <br><br>DINNING/MESSING:<br>There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.<br><br>DRIVING:<br>IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.<br><br>GENERAL INFORMATION:<br>Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.<br><br>MEDICAL:<br>Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.<br><br>NEAREST CITY:<br>Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.<br><br>NEAREST MILITARY BASE:<br>Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.<br><br>SERVICING AIRPORT:<br>Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.<br><br>STUDENT MAILING ADDRESS:<br>Student Name<br>P.O. Box 33219<br>Fort Sill, Oklahoma 73503<br>TRANSPORTATION:<br>Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.<br><br>UNIFORM REQUIREMENTS:<br>IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.<br>

**Course International Notes:**

B195180	4F-F39X	S	31.0W	441S	70				No		100.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	ALLIED PATRIOT SYSTEM MAINTAINER Army										
	<p><b>Course Description:</b> Provides general block and functional theory of Organizational Maintenance for the Patriot Air Defense Missile System. Subjects include System Operation, use of Electronic Technical Publications, Operational Checks and Adjustments, Fault Isolation Procedures, and Maintenance Management Functions. Provides the technical ability to manage and train the trainer on organizational maintenance of the major system end items and use of support equipment, tools, and test equipment.</p> <p><b>Course Prerequisite Text:</b> Allied Officers are required to attend all classes listed in the Mandatory Training Module. Allied Officers will receive training on Patriot Configuration 2+ and PDB-6 level equipment.</p> <p>Must meet mandatory prerequisites as an Allied Patriot Officer and who is assigned or under orders for assignment to duties involving their Country's Patriot Air Defense Missile System. Countries applying for this course must be owners of the current configuration or have the appropriate documentation in place for the upgrade prior to enrolling in this course.</p> <p><b>Course International Notes:</b> Must meet mandatory prerequisites as an Allied Patriot Officer and who is assigned or under orders for assignment to duties involving their Country's Patriot Air Defense Missile System. Countries applying for this course must be owners of the current configuration or have the appropriate documentation in place for the upgrade prior to enrolling in this course.</p>										
<b>B195184</b>	<b>043-14S10</b>	<b>C</b>	<b>7.0W</b>	<b>441S</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AVENGER CREWMEMBER  
Army

Air Defense Artillery School  
FT SILL, OK 73503

**Course Description:**

Training on MANPADS/Avenger weapon system major components, characteristics, capabilities, controls and indicators; weapon system safety; visual aircraft recognition, forms and records, Preventive Maintenance Checks and Services (PMCS) on the M998/M1097 HMMWV; MANPADS;; operate and maintain SINGARS, Simplified Handheld Terminal Unit (SHTU), handheld Terminal Unit (HTU), Precision Lightweight Global Positioning System Receiver (PLGR), and associated support equipment; familiarization on programming the IFF Interrogator and charging the IFF Interrogator batteries, load/unload the M3P machine gun and missile pods; weapon handling; hangfire/misfire and dud procedures; march order and emplacement; target engagement involving fixed and rotary-wing by machine gun, missile or MANPAD mode;; and live firing of the Avenger weapon system or MANPADS.

**Course Prerequisite Text:**

ACTIVITIES:<br>Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.<br><br>AFTER HOURS ð EXCLUDING ARRIVAL/DEPARTURE INST.<br>Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.<br><br>BILLETING:<br>There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who/Es Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.<br><br>POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.<br><br>CLIMATE:<br>The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.<br><br>DEPENDENTS:<br>Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.<br>There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. <br><br>DINNING/MESSING:<br>There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.<br><br>DRIVING:<br>IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.<br><br>GENERAL INFORMATION:<br>Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.<br><br>MEDICAL:<br>Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.<br><br>NEAREST CITY:<br>Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.<br><br>NEAREST MILITARY BASE:<br>Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.<br><br>SERVICING AIRPORT:<br>Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.<br><br>STUDENT MAILING ADDRESS:<br>Student Name<br>P.O. Box 33219<br>Fort Sill, Oklahoma 73503<br>TRANSPORTATION:<br>Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.<br><br>UNIFORM REQUIREMENTS:<br>IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.<br>

**Course International Notes:**

-----Itemized Prerequisites-----	Minimum Height Inches: 64 inches	PULHES: 111121
Normal Red/Green (RG) Perception: REQUIRED	Course Security Clearance: H - CONFIDENTIAL	-----
Active Army or Reserve Component enlisted personnel lenses.	-----	Distance vision correctable to 20/20 without multi-focal
Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002.	Qualifying scores.	(a) A minimum score of 90 in aptitude area OF in Armed
	(b) A minimum score of 85 in aptitude area OF on ASVAB tests administered on and after 2 January 2002.	

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B195185	2F-14EX	C	8.0W	441S	70				No		100.00

ALLIED PATRIOT AIR DEFENSE OFFICER  
Army  
Air Defense Artillery School  
FT SILL, OK 73503

**Course Description:**

System operations; battle drill; maintenance; tactical deployment; and command control procedures.

**Course Prerequisite Text:**

ACTIVITIES:<br>Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.<br><br>AFTER HOURS ù EXCLUDING ARRIVAL/DEPARTURE INST.<br>Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.<br><br>BILLETING:<br>There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who/Es Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.<br><br>POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.<br><br>CLIMATE:<br>The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.<br><br>DEPENDENTS:<br>Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.<br>There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. <br><br>DINNING/MESSING:<br>There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.<br><br>DRIVING:<br>IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.<br><br>GENERAL INFORMATION:<br>Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.<br><br>MEDICAL:<br>Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.<br><br>NEAREST CITY:<br>Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.<br><br>NEAREST MILITARY BASE:<br>Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.<br><br>SERVICING AIRPORT:<br>Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.<br><br>STUDENT MAILING ADDRESS:<br>Student Name<br>P.O. Box 33219<br>Fort Sill, Oklahoma 73503<br>TRANSPORTATION:<br>Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.<br><br>UNIFORM REQUIREMENTS:<br>IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.<br>

Per TRADOC FDO, 28 Feb 13, " Releasable to SR WITH RESTRICTIONS. They may attend all 288 hours of the course but must have an active FMS case to attend."

**Course International Notes:**

-----Itemized Prerequisites----- Course Security Clearance: H - CONFIDENTIAL -----  
Allied officer personnel who are assigned or under orders for assignment to duties involving the PATRIOT Air Defense Missile System or Department of Defense civilian personnel requiring PATRIOT training to perform assigned duties involving the PATRIOT Air Defense Missile System. -----  
----- | -----Special Information----- SPECIAL INFORMATION:  
This course is specifically written for allied commissioned officers and DOD civilian personnel.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B195187</b>	<b>043-14E10</b>	<b>S</b>	<b>19.6W</b>	<b>441S</b>	<b>70</b>				<b>No</b>		<b>100.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PATRIOT FIRE CONTROL ENHANCED OPR/MAINT  
Army

Air Defense Artillery School  
FT SILL, OK 73503

**Course Description:**

Provides general block instruction on the operation and maintenance for the PATRIOT Missile System. Subjects include operation, operational checks and adjustments, and repair procedures.

**Course Prerequisite Text:**

ACTIVITIES: Because of Lawton/Fort Sill's great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment. AFTER HOURS ÷ EXCLUDING ARRIVAL/DEPARTURE INST. Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed. BILLETING: There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS whose Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished. POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office. CLIMATE: The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly. DEPENDENTS: Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval. There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. DINNING/MESSING: There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available. DRIVING: IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE. GENERAL INFORMATION: Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days. MEDICAL: Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival. NEAREST CITY: Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base. NEAREST MILITARY BASE: Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton. SERVICING AIRPORT: Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS. STUDENT MAILING ADDRESS: Student Name P.O. Box 33219 Fort Sill, Oklahoma 73503 TRANSPORTATION: Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily. UNIFORM REQUIREMENTS: IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.

Per email dated 28 Feb 2013, from TRADOC FDO, "Patriot Fire Control Enhanced Opr/Maint 043-14E10 is releasable to IMS from Saudi Arabia WITH restrictions. IMS must be under an active FMS case and are required to sit out 45 of 703 total course hours. "

**Course International Notes:**

-----Itemized Prerequisites-----	PULHES: 222221	Normal Red/Green (RG) Perception: REQUIRED
Physical Demand Rating: MEDIUM -	Must be a U.S. Citizen: REQUIRED	Course Security Clearance: F - SECRET
-----	Army enlisted personnel.	-----
-----	Qualifying scores.	(a) A minimum score of 105 in aptitude area MM in Armed Services Vocational aptitude Battery
(ASVAB) tests administered prior to 2 January 2002.		(b) A minimum score of 102 in aptitude area MM on ASVAB tests administered on and after 2 January 2002.
-----Special Information-----	Students will be trained to standard on Patriot Configuration II+ equipment.	

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B195188</b>	<b>043-14T10</b>	<b>S</b>	<b>7.0W</b>	<b>441S</b>	<b>65</b>				<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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PATRIOT LAUNCHING STATION ENH OPR/MAINT  
Army

Air Defense Artillery School  
FT SILL, OK 73503

**Course Description:**

Provide general block instruction on the following subjects: launching station (LS) operation and maintenance, driving skills for the heavy expanded mobility tactical truck (HEMTT), LS march order and emplacement, operator checks and preventive maintenance (PMCS) on the Patriot Launching Station and firing section operations..

**Course Prerequisite Text:**

ACTIVITIES:<br>Because of Lawton/Fort SillÆs great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.<br><br>AFTER HOURS ù EXCLUDING ARRIVAL/DEPARTURE INST.<br>Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.<br><br>BILLETING:<br>There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS whoÆs Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.<br><br>POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.<br><br>CLIMATE:<br>The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.<br><br>DEPENDENTS:<br>Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.<br>There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. <br><br>DINNING/MESSING:<br>There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.<br><br>DRIVING:<br>IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.<br><br>GENERAL INFORMATION:<br>Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.<br><br>MEDICAL:<br>Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.<br><br>NEAREST CITY:<br>Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.<br><br>NEAREST MILITARY BASE:<br>Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.<br><br>SERVICING AIRPORT:<br>Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.<br><br>STUDENT MAILING ADDRESS:<br>Student Name<br>P.O. Box 33219<br>Fort Sill, Oklahoma 73503<br>TRANSPORTATION:<br>Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.<br><br>UNIFORM REQUIREMENTS:<br>IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.<br>

PER email dated 28 FEB 2013, from TRADOC FDO, "Patriot Launcher Station Opr/Maint 043-14T10 Is releasable to IMS WITH restrictions. IMS must be under an active FMS case and must sit out 18 of a total of 360 course hours."

**Course International Notes:**

-----Itemized Prerequisites----- PULHES: 222221 Normal Red/Green (RG) Perception: REQUIRED  
Physical Demand Rating: MEDIUM - Course Security Clearance: F - SECRET  
Active Army and Reserve Component (RC) enlisted personnel. Qualifying scores. (a) A minimum score of 100 in aptitude area OF in Armed Services Vocational aptitude Battery (ASVAB) tests administered prior to 2 January 2002. (b) A minimum score of 95 in aptitude area OF on ASVAB tests administered on and after 2 January 2002.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B195202</b>	<b>2F-F217/043-F58 (MC) (X)</b>	<b>U</b>	<b>5.0W</b>	<b>441S</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

MAN-PORTABLE AIR DEFENSE SYS (MANPADS) (FMS)

Air Defense Artillery School  
FT SILL, OK 73503

Army

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B195221</b>	<b>121-94S10</b>	<b>S</b>	<b>29.0W</b>	<b>091S</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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PATRIOT MISSILE SYSTEM REPAIRER - TAIWAN ONLY

Ordnance School at Ft Sill  
Fort Sill, OK 73503

Army

**Course Description:**

Course Scope:

An intensive course in the specific and generalized concepts and methods for total maintenance, troubleshooting, and repair of the PATRIOT Missile System to include the electrical, electronic, and mechanical theory required to support that training.

Special Information:

1. Foreign Military Students (FMS) attending course 121-94S10 Version 4 Phase 2 - Patriot Missile System Repairer will only attend a course length of 29 weeks totaling 1,046 academic hours as opposed to 38 weeks, 4 days totaling 1,391 academic hours of this Program of Instruction (POI).

2. The following lesson in module B /001 - ECS/ICC and CRG Subsystems that will NOT be trained and/or taught totaling 7 academic hours are as followed:

- a. 94S10B22 Antenna Mast Group (AMG), Part 1 (3 Hours)
- b. 94S10B23 Antenna Mast Group (AMG), Part 2 (4 Hours)

3. The following listed modules that will NOT be trained and/or taught totaling 338.7 academic hours are as followed:

- a. Module H/001 - Fiber Optic/Conventional Cable Repair with an academic time of 82 hours.
- b. Module I/001 - Patriot Missile System Analysis and Troubleshooting with an academic time of 60 hours.
- c. Module J/001 - Identification Friend of Foe (IFF) with an academic time of 124 hours.
- d. Module W/001 - Warrior Training Exercise (WTX) with an academic time of 47 hours.
- e. Module WD/001 - Warrior Drills with an academic time of 16.5 hours.
- f. Module WT/001 - Warrior Task with an academic time of 9.2 hours.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ACTIVITIES:<br>Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.<br><br>AFTER HOURS ð EXCLUDING ARRIVAL/DEPARTURE INST.<br>Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.<br><br>BILLETING:<br>There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who/Es Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.<br><br>POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.<br><br>CLIMATE:<br>The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.<br><br>DEPENDENTS:<br>Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.<br>There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. <br><br>DINNING/MESSING:<br>There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.<br><br>DRIVING:<br>IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.<br><br>GENERAL INFORMATION:<br>Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.<br><br>MEDICAL:<br>Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.<br><br>NEAREST CITY:<br>Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.<br><br>NEAREST MILITARY BASE:<br>Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.<br><br>SERVICING AIRPORT:<br>Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.<br><br>STUDENT MAILING ADDRESS:<br>Student Name<br>P.O. Box 33219<br>Fort Sill, Oklahoma 73503<br>TRANSPORTATION:<br>Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.<br><br>UNIFORM REQUIREMENTS:<br>IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.<br>

Per TRADOC FDO, 28 Feb 13, "Releasable to Saudi Arabia, Taiwan, Germany and Turkey for the Patriot Missile System Repairer - 121-94S10 PH2 WITH restrictions. IMS are required to sit out 345 of the total 1046 course hours."

**Course International Notes:**

Normal Red/<br>Perception YES Required ð Course Security Clearance G INTERIM SECRET Required ð Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required

<b>B195222</b>	<b>121-94S10</b>	<b>S</b>	<b>35.0W</b>	<b>091S</b>	<b>70</b>	<b>No</b>	<b>100.00</b>
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PATRIOT MISSILE SYSTEM RPR (W/BASIC ELECTRONICS)  
Army  
Ordnance School at Ft Sill  
Fort Sill, OK 73503

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Scope:**

An intensive course in the specific and generalized concepts and methods for total maintenance, troubleshooting, and repair of the PATRIOT Missile System to include the electrical, electronic, and mechanical theory required to support that training.

**Special Information:**

1. Foreign Military Students (FMS) attending course 121-94S10 Version 4 Phase 2 - Patriot Missile System Repairer will only attend a course length of 29 weeks totaling 1,046 academic hours as opposed to 38 weeks, 4 days totaling 1,391 academic hours of this Program of Instruction (POI).

2. The following lesson in module B /001 - ECS/ICC and CRG Subsystems that will NOT be trained and/or taught totaling 7 academic hours are as followed:

- a. 94S10B22 Antenna Mast Group (AMG), Part 1 (3 Hours)
- b. 94S10B23 Antenna Mast Group (AMG), Part 2 (4 Hours)

3. The following listed modules that will NOT be trained and/or taught totaling 338.7 academic hours are as followed:

- a. Module H/001 - Fiber Optic/Conventional Cable Repair with an academic time of 82 hours.
- b. Module I/001 - Patriot Missile System Analysis and Troubleshooting with an academic time of 60 hours.
- c. Module J/001 - Identification Friend of Foe (IFF) with an academic time of 124 hours.
- d. Module W/001 - Warrior Training Exercise (WTX) with an academic time of 47 hours.
- e. Module WD/001 - Warrior Drills with an academic time of 16.5 hours.
- f. Module WT/001 - Warrior Task with an academic time of 9.2 hours.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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ACTIVITIES:<br>Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.<br><br>AFTER HOURS ù EXCLUDING ARRIVAL/DEPARTURE INST.<br>Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. Theaters offer a military discount for admission, shopping centers are numerous. Lawton/Fort Sill sponsors a large International Festival yearly and numerous Oklahoma celebrations are observed.<br><br>BILLETING:<br>There are no enlisted bachelors quarters available for International Military Students (IMS). IMS whose living allowance is covered by the U.S. Government will reside on Fort Sill in the Army Lodging/Billeting and WILL NOT be responsible for paying for their lodging accommodations. For IMS who/Es Government covers their living allowance they have the option to reside off post (\$500-\$700 monthly). If the IMS chooses to stay on post, rates are \$57.75 to \$65.00 daily if available. All rooms and apartments are furnished.<br><br>POST HOUSING: There is no available post housing on Fort Sill for IMS or their family members. A list of off post apartments and contact phone numbers are available at the IMSO office.<br><br>CLIMATE:<br>The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.<br><br>DEPENDENTS:<br>Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.<br>There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). 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Physical Training is required for most courses and some courses require Field Training ranging from 1-5 days.<br><br>MEDICAL:<br>Reynolds Army Community Hospital (RACH) is a general hospital which offers a full range of medical services. IMS will receive Dental care when needed but the IMS dependents are not authorized. IMS that arrive with authorized dependents must purchase valid medical insurance coverage prior to the dependents arrival.<br><br>NEAREST CITY:<br>Lawton, Oklahoma features a friendly population of 90,000-100,000 and is culturally diverse. Oklahoma City, the Capital of Oklahoma is located 90 miles north of Lawton. Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.<br><br>NEAREST MILITARY BASE:<br>Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.<br><br>SERVICING AIRPORT:<br>Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.<br><br>STUDENT MAILING ADDRESS:<br>Student Name<br>P.O. Box 33219<br>Fort Sill, Oklahoma 73503<br>TRANSPORTATION:<br>Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.<br><br>UNIFORM REQUIREMENTS:<br>IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.<br>

Per TRADOC FDO, 28 Feb 13, "Releasable to Saudi Arabia, Taiwan, Germany and Turkey for the Patriot Missile System Repairer - 121-94S10 PH2 WITH restrictions. IMS are required to sit out 345 of the total 1046 course hours."

**Course International Notes:**

Normal Red/<br>(RG) Perception YES Required ì ì Course Security Clearance G INTERIM SECRET Required ì ì Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required

<b>B195223</b>	<b>121-94S10</b>	<b>S</b>	<b>29.0W</b>	<b>091S</b>	<b>70</b>	<b>No</b>	<b>100.00</b>
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PATRIOT MISSILE SYSTEM REPAIRER  
Army

Ordnance School at Ft Sill  
Fort Sill, OK 73503

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Scope:**

An intensive course in the specific and generalized concepts and methods for total maintenance, troubleshooting, and repair of the PATRIOT Missile System to include the electrical, electronic, and mechanical theory required to support that training.

**Special Information:**

1. Foreign Military Students (FMS) attending course 121-94S10 Version 4 Phase 2 - Patriot Missile System Repairer will only attend a course length of 29 weeks totaling 1,046 academic hours as opposed to 38 weeks, 4 days totaling 1,391 academic hours of this Program of Instruction (POI).

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- d. Module W/001 - Warrior Training Exercise (WTX) with an academic time of 47 hours.
- e. Module WD/001 - Warrior Drills with an academic time of 16.5 hours.
- f. Module WT/001 - Warrior Task with an academic time of 9.2 hours.

**Course Prerequisite Text:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>ACTIVITIES:&lt;br&gt;Because of Lawton/Fort Sill/Es great weather, year-round activities are available. Intramural sports such as golf, tennis, football, basketball, softball, soccer, swimming, and bowling are available. Three gymnasiums are available, Lake Letra with year round boating and camping facilities. There are also countless activities available for all ages and cultures. Lawton/Fort Sill is a widely diverse and thriving city with much to offer in the way of entertainment.&lt;br&gt;&lt;br&gt;AFTER HOURS ð EXCLUDING ARRIVAL/DEPARTURE INST.&lt;br&gt;Lawton/Fort Sill is a very diverse city in reference to culture and activities. There are numerous restaurants available with many ethnic cuisine choices such as Mexican, Greek, Chinese, Japanese, Indian, Italian, Korean, Cajun, French ect. The regular fast-food restaurants are in abundance. The nightclub scene also has a variety of places with many types of music. 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A list of off post apartments and contact phone numbers are available at the IMSO office.&lt;br&gt;&lt;br&gt;CLIMATE:&lt;br&gt;The average high in winter is 50-55 degree F with average low 30-35 F, summer average high is 85-90 degree F, with average low 60-65 degree F. Traces of snow are common two or three times yearly.&lt;br&gt;&lt;br&gt;DEPENDENTS:&lt;br&gt;Family members/dependents accepted upon coordination with Security Assistance Training Field Activity (SATFA) and the International Student Division (ISD) approval.&lt;br&gt;There is NO family housing available on Fort Sill for International Military Students who are accompanied by family members for training. IMS who bring dependents will reside off post, if International Military Education Training (IMET) IMS bring dependents and resides off post the IMS will forfeit his living allowance, his Living Allowance Rate will be \$0 (ZERO). Dependents are eligible for attendance at Lawton Public School System schools if age and medical requirements are met. &lt;br&gt;&lt;br&gt;DINNING/MESSING:&lt;br&gt;There are dining facilities available for IMS to use if class times and locations permit. IMS may be on their own for meals when dining facility is not available.&lt;br&gt;&lt;br&gt;DRIVING:&lt;br&gt;IMS are authorized to purchase/rent, and operate motor vehicles if the home country authorizes. The IMS must have a valid International Driving License, Country Driving License, or the IMS can obtain a Oklahoma State Driving License (Written and Driving Test is required). ALL IMS WILL BE REQUIRED TO HAVE VALID INSURANCE COVERAGE WHETHER RENTING OR OWNING A VEHICLE.&lt;br&gt;&lt;br&gt;GENERAL INFORMATION:&lt;br&gt;Laptop computers are not issued to any students. The ISD has a computer lab for use during normal duty hours only. 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Wichita Falls, Texas is located 50 miles south of Lawton and is home to Sheppard Air Force Base.&lt;br&gt;&lt;br&gt;NEAREST MILITARY BASE:&lt;br&gt;Altus Air Force Base is located 50 miles west of Lawton; Tinker Air Force Base is 90 miles north located in Oklahoma City, and Sheppard Air Force Base 50 miles South of Lawton.&lt;br&gt;&lt;br&gt;SERVICING AIRPORT:&lt;br&gt;Lawton Regional Airport is located approximately 6 miles from Fort Sill. IMSO staff will meet each arriving IMS. There is a full time Military Assistance Desk to assist any IMS.&lt;br&gt;&lt;br&gt;STUDENT MAILING ADDRESS:&lt;br&gt;Student Name&lt;br&gt;P.O. Box 33219&lt;br&gt;Fort Sill, Oklahoma 73503&lt;br&gt;TRANSPORTATION:&lt;br&gt;Lawton and Fort Sill have limited public transportation. Lawton Transportation System provides transportation to and from Lawton on an hourly schedule. The IMS is responsible for obtaining his/her own transportation to and from class daily.&lt;br&gt;&lt;br&gt;UNIFORM REQUIREMENTS:&lt;br&gt;IMS is required to bring 2/3 Country Battle Dress Uniforms (BDU), 1 Military Dress Uniform and Country Physical Training (PT) set. Cold and Hot weather attire is required.&lt;br&gt;</p> <p>Per TRADOC FDO, 28 Feb 13, "Releasable to Saudi Arabia, Taiwan, Germany and Turkey for the Patriot Missile System Repairer - 121-94S10 PH2 WITH restrictions. IMS are required to sit out 345 of the total 1046 course hours."</p> <p><b>Course International Notes:</b> Normal Red/Green (RG) Perception YES Required ð Course Security Clearance G INTERIM SECRET Required ð Pay Grade FM Through FM FM - FOREIGN MILITARY TO FM - FOREIGN MILITARY Required</p>										
<b>B195230</b>	<b>4F-F45</b>	<b>S</b>	<b>3.0W</b>	<b>441S</b>	<b>70</b>				<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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THAAD FOLLOW-ON  
Army

Air Defense Artillery School  
FT SILL, OK 73503

**Course Description:**

This three week course will provide training in the orientation of the operation and maintenance of the THAAD Tactical Support Group (TSG) System, Launcher System, Radar System, and Launcher Control Station. Successful completion of this course will enable the student to become familiarized with the THAAD TSG equipment, Launcher System, and Radar System. The course will consist of Lectures and Computer Based Training (CBT) Lessons, and supported by demonstrations and equipment/training device tours.

**Course Prerequisite Text:**

Required of student:

Secret clearance.

Pay Grade of O1-O3.

Officer Branch (AD) Air Defense Artillery.

Officer Area of Concentration (14A) Air Defense Artillery.

Student must have an assignment to a Terminal High-Altitude Area Defense (THAAD) OR Forward Base Mode (FBM) unit.

Students Must:

Have a Reservation, or be Attending, or be Graduated from course: 2-44-C20B Phase : (none) (ADA BASIC OFFICER LEADER-BRANCH) \*.

\* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

**Course International Notes:**

Student must have an assignment to a Terminal High-Altitude Area Defense (THAAD) OR Forward Base Mode (FBM) unit. Students Must: Have a Reservation, or be Attending, or be Graduated from course: 2-44-C20B Phase : (none) (ADA BASIC OFFICER LEADER-BRANCH) \*. The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

<b>B195231</b>	<b>043-ASIX8</b>	<b>S</b>	<b>3.0W</b>	<b>441S</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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THAAD LAUNCHER OPERATOR/MAINTAINER  
Army

Air Defense Artillery School  
FT SILL, OK 73503

**Course Description:**

Provides general block of instruction on the following subjects: THAAD Launching Station (LS) operations and crew procedures, THAAD specific driving skills for the Heavy Expanded Mobility Tactical Truck (HEMTT), THAAD LS March Order and Emplacement (MO&E), missile reload operations, and operator level Preventive Maintenance Checks and Services (PMCS) on the THAAD LS.

**Course Prerequisite Text:**

Soldiers must complete the Patriot Launching Station ENH OPR/MAINT course (043-14T10) prior to attending the THAAD course.

**Course International Notes:**

Students Must: Have a Reservation, or be Attending, or be Graduated from course: 043-14T10 Phase : (none) (PATRIOT LAUNCHING STATION ENH OPR/MAINT) \*. The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

<b>B195232</b>	<b>4F-ASI6N (CT) (X)</b>	<b>S</b>	<b>7.0W</b>	<b>441S</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	THAAD LCS SYSTEM INTEGRATOR WO (FMS) Army										
	<b>Course Description:</b> This course will provide training Air Defense Soldiers with the Military Occupational Specialty (MOS) of 140A on the operations and capabilities of the LCS equipment consisting of the following systems /subsystems: Data Processing Group, Environmental Support, Networking, Power, and Voice Communication. It will cover all major and associated components and the operational characteristics and capabilities of each. The course will teach all appropriate operational procedures in deployment, March Order & Emplacement, force operations, system initialization, system integration, fault diagnostics, removal, and replacement of LRUs, PMCS, BDAR, and pre/post processing.										
	<b>Course Prerequisite Text:</b> Soldier must be a graduate of the 140A Air Defense System Interrelationships by the current Department of the Army Warrant Officer procurement Circular.										
	<b>Course International Notes:</b> Students Must: i Have a Reservation, or be Attending, or be Graduated from course: 4F-140A Phase : (none) (COMMAND AND CONTROL SYSTEMS INTEGRATOR WOBC) *.iiOr iiStudents Must: i Have a Reservation, or be Attending, or be Graduated from course: 2E-14A Phase : (none) (AIR DEFENSE ARTILLERY OFFICER RECLASSIFICATIO) *.iiOr iiStudents Must: i Have a Reservation, or be Attending, or be Graduated from course: 2-44-C20B Phase : (none) (ADA BASIC OFFICER LEADER-BRANCH) *.ii* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.										
<b>B195233</b>	<b>043-ASI6N (CT)</b>	<b>S</b>	<b>4.0W</b>	<b>441S</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
	THAAD LCS OPERATOR/SYSTEM INTEGRATOR Army										
	<b>Course Description:</b> This course will provide training Air Defense Soldiers with the Military Occupational Specialty (MOS) of 14H Enlisted with a target audience of skill levels 1 and 2 on the operations and capabilities of the LCS equipment consisting of the following systems /subsystems: Data Processing Group, Environmental Support, Networking, Power, and Voice Communication. It will cover all major and associated components and the operational characteristics and capabilities of each. The course will teach all appropriate operational procedures in deployment, March Order & Emplacement, force operations, system initialization, system integration, fault diagnostics, removal, and replacement of LRUs, PMCS, BDAR, and pre/post processing.										
	<b>Course Prerequisite Text:</b> Soldier must be graduate of the 14H Enhanced Early Warning Operator and must have assignments to a THAAD unit. Soldier must meet the standards IAW DA Pam 611-21.										
	<b>Course International Notes:</b> Students Must: i Have a Reservation, or be Attending, or be Graduated from course: 043-14H10 Phase : (none) (AD ENHANCED EARLY WARNING OPERATOR) *.ii* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.										
<b>B195234</b>	<b>4F-ASI7A (CT)</b>	<b>S</b>	<b>12.0W</b>	<b>441S</b>	<b>70</b>				<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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TFCC RADAR MAINTAINER WO (FMS)  
Army

Air Defense Artillery School  
FT SILL, OK 73503

**Course Description:**

This course will consist of instruction in the characteristics and capabilities, Terminal High Altitude Area Defense (THAAD) and its subcomponents, and System Support Group Tactical Operations Station (TOS), Station Support Group (SSG), Antenna Equipment Unit (AEU), Electronics Equipment Unit (EEU), Prime Power Unit (PPU) and the Cooling Equipment Unit (CEU). Operational procedures in deployment, march order, emplacement, defense planning, integration, fault diagnostics, removal and replacement of Line Replaceable Units (LRU). PMCS, Battle Damage Assessment and Repair (BDAR), and pre/post processing for the TOS, and SSG are taught. Provide a working knowledge on the THAAD weapon System capabilities, limitations, threat assessment, planning process, Military Decision-Making Process (MDMP), defense design, communications requirements, operational tactics, techniques, and procedures, and effective employment of the THAAD weapon system into a Joint operating environment. Technical ability to manage and train the trainer on organizational maintenance of all Air and Missile Defense (AMD) equipment, support equipment, tools, and test equipment. Detect and correct system malfunctions, operator errors, and train Warrant Officers how to perform these tasks. Possess the ability to advise the commander on all aspects of training and maintenance readiness, operational considerations, supply operations, logistics management, and support coordination at all levels for mission accomplishment. Develop necessary leadership skills to immediately integrate into gaining unit.

**Course Prerequisite Text:**

Students Must:

Have a Reservation, or be Attending, or be Graduated from course: 4F-140E Phase : (none) (PATRIOT SYSTEM TECHNICIAN WO BASIC) \*.

\* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

**Course International Notes:**

Students Must: i Have a Reservation, or be Attending, or be Graduated from course: 4F-140E Phase : (none) (PATRIOT SYSTEM TECHNICIAN WO BASIC) \*. ii \* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

<b>B195235</b>	<b>043-ASI7A (CT)</b>	<b>S</b>	<b>10.0W</b>	<b>441S</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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TFCC RADAR OPERATOR/MAINTAINER  
Army

Air Defense Artillery School  
FT SILL, OK 73503

**Course Description:**

This course will consist of instruction in the characteristics and capabilities, Terminal High Altitude Area Defense (THAAD) and its subcomponents, and System Support Group Tactical Operations Station (TOS), Station Support Group (SSG), Antenna Equipment Unit (AEU), Electronics Equipment Unit (EEU), Prime Power Unit (PPU) and the Cooling Equipment Unit (CEU). Operational procedures in deployment, march order, emplacement, defense planning, integration, fault diagnostics, removal and replacement of Line Replaceable Units (LRU). PMCS, Battle Damage Assessment and Repair (BDAR), and pre/post processing for the TOS, and SSG are taught. Provide a working knowledge on the THAAD weapon System capabilities, limitations, threat assessment, planning process, Military Decision-Making Process (MDMP), defense design, communications requirements, operational tactics, techniques, and procedures, and effective employment of the THAAD weapon system into a Joint operating environment. Technical ability to manage and train the trainer on organizational maintenance of all Air and Missile Defense (AMD) equipment, support equipment, tools, and test equipment. Detect and correct system malfunctions, operator errors, and train Non-Commissioned Officers how to perform these tasks. Possess the ability to advise the commander on all aspects of training and maintenance readiness, operational considerations, supply operations, logistics management, and support coordination at all levels for mission accomplishment. Develop necessary leadership skills to immediately integrate into gaining unit.

**Course Prerequisite Text:**

Students Must:

Have a Reservation, or be Attending, or be Graduated from course: 043-14E10 Phase : (none) (PATRIOT FIRE CONTROL ENHANCED OPR/MAINT) \*.

\* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

**Course International Notes:**

Students Must: i Have a Reservation, or be Attending, or be Graduated from course: 043-14E10 Phase : (none) (PATRIOT FIRE CONTROL ENHANCED OPR/MAINT) \*. ii \* The prerequisite course class must end on or before the report date of the class for which the student is enrolling. Note: This rule does not apply if the prerequisite course is self-paced training such as correspondence or web.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B199294</b>	<b>104-F28X</b>	<b>C</b>	<b>2.8W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
	HAWK DIR SUP VTG MAINT CRS Army					USAMMC (HAWK TRNG ONLY) FORT BLISS, TX 79916					
	<p><b>Course Description:</b> Inspect, test and adjust components to specific tolerance, troubleshoot and repair malfunctions in the electronic assemblies, modules and circuits elements of Video Tracking Group. Use of the common system specific test equipment, mechanical, Electro-mechanical repair and use of technical manuals.</p> <p><b>Course Prerequisite Text:</b> Effective 1 Jan 2018 Standard meal rate will change as follows Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85 Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road</p> <p>All IMS students must bring two Identification card with pictures if applicable to include passport. If an IMS students have International Driver License, please bring the document.</p> <p>El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm</p> <p><b>Course International Notes:</b> A. Proficient English is required B. Proper security clearance is necessary</p>										
<b>B199700</b>	<b>121-27G10</b>	<b>C</b>	<b>16.0W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	CHAPARRAL/REDEYE REPAIRER Army					USAMMC (HAWK TRNG ONLY) FORT BLISS, TX 79916					
	<p><b>Course Description:</b> To provide personnel with the skills and knowledge necessary to operate and perform direct support maintenance on the CHAPARRAL system. Skills include direct support functions, duties and responsibilities of preventive maintenance.</p> <p><b>Course Prerequisite Text:</b> Effective 1 Jan 2018 Standard meal rate will change as follows Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85 Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road</p> <p>All IMS students must bring two Identification card with pictures if applicable to include passport. If an IMS students have International Driver License, please bring the document.</p> <p>El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm</p> <p><b>Course International Notes:</b></p>										
<b>B199709</b>	<b>121-24N10X</b>	<b>C</b>	<b>8.0W</b>	<b>442</b>	<b>70</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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CHAPARRAL SYSTEMS MECHANIC  
Army

USAMMC (HAWK TRNG ONLY)  
FORT BLISS, TX 79916

**Course Description:**

This course is designed to teach organizational maintenance personnel how to perform fault isolation and unit level organizational maintenance on the major end items of the CHAPARRAL system. Maintenance personnel are taught general and specific item functional operation as well as the skills and techniques necessary for fault isolation.

**Course Prerequisite Text:**

Effective 1 Jan 2018 Standard meal rate will change as follows

Breakfast 3.45 Lunch 5.55 Dinner 4.85 Total 13.85

Location East Fort Bliss Bldg. 11316 SSG Sims Street West Fort Bliss Dining Facility Bldg. 906 Chaffee Road

All IMS students must bring two Identification card with pictures if applicable to include passport.

If an IMS students have International Driver License, please bring the document.

El Paso Weather From November thru March usually cold and from April thru Sept usually hot and warm

**Course International Notes:**

<b>B199714</b>	<b>121-94A10</b>	<b>S</b>	<b>20.4W</b>	<b>091L</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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LAND COMBAT ELEC MISSILE SYS REPAIRER  
Army

ORDNANCE MUNITIONS & ELECTRONICS SCHOOL  
Ft Lee, VA 23801

**Course Description:**

Course Scope: Receives Basic skills in soldering, DC and AC electronic circuits, and solid state devices; systems training to include fault isolation techniques used for repair of modular electronic assemblies, optical sighting assemblies, infrared night sights, and mechanical aspects of launcher applications; use of electronic test equipment. Provides training on Warrior Task and Battle Drills.

Special Information: An INTERIM SECRET clearance is required to attend this course. Soldiers may graduate with an INTERIM SECRET clearance but will be given a provisional award of MOS 94A10. Final award of MOS is dependent upon receipt of a SECRET clearance. Reserve Component Soldiers will hand carry their original ERB record or a complete copy of the file to the service school. If the ERB record is mailed, it must arrive one week prior to course start date. International Students are required to bring their dress uniform and optional physical fitness clothing, running shoes, and field uniforms.

Graduation Requirements (Subject to Provisions of TRADOC Regulation 350-6) NOTE: All training specified below, as required for graduation, will be made up if missed, and must be recorded on the Individual Training Record for IET Soldiers and DA Form 1059 for MOS-T Soldiers. The Soldier will be required to meet the performance/learning objectives specified in the POI for the instruction missed. Time required for makeup training will be determined locally. a. Pass the APFT with a minimum of 60 points in each event. b. Pass MOS-specific critical tasks as identified by the proponent school, which includes being able to occasionally lift/lower 60 pounds (TOW 2 Subsystem Test Set Test Controller) up to 4 feet and carry up to 10 feet while climbing a 65 degree, 7 foot incline and wearing/carrying ~80 pounds of uniform and combat equipment. c. Complete the 8 hour personal financial training course. d. Reinforce training in accordance with Table 5-2 of TRADOC Regulation 350-6. (1) Museums (branch related). (2) Branch history. (3) Manage personal finances/8 hours. (4) Army Traffic Safety Training Program. (5) Army values. (6) Sexual Harassment and Assault Prevention Response (SHARP)/2 hours. (7) Comply with UCMJ/1 hour.

**Course Prerequisite Text:**

Information for School Code: 091L Ordnance School as of 6 June 2018

1. General information.

IAW ALARACT Message 415/2011, DTG: 151655ZNOV11, Soldiers attending Advanced individual Training (AIT) and Military Occupational Study-Training (MOS-T) (Reclassification) are not authorized full meal Per Diem. These Soldiers will be directed to subsist at designated government dining facilities seven days per week. The cost of consumed government meals will be borne by the government.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AIT MOS-T Soldiers are not authorized to reside in off post government provided lodging (hotels) These Soldiers will report to their respective training brigades for in-processing and assignment to barracks. Enlisted Soldiers in the rank of SSG or above, attending MOS-T (Reclassification) training, will be referred to Army Lodging only if barracks cannot be secured.

Temporary Duty/ADT travel orders will direct government provided quarters at no cost to the Soldier and directed meals for MOS-T training Soldiers. TDY orders will not be issued when MOS-T (Reclassification) training is conducted in a PCS status (E.G., when course lengths exceed 20 weeks at the same location).

## 2. Reporting Instructions for AIT Training.

All Initial Entry Training, prior service, and temporary duty/active duty for training Soldiers scheduled to attend Advanced Individual Training (AIT) and Additional Skill Identifier (ASI) courses will report to the 59TH Ordnance Brigade Headquarters on Brigade Loop Bldg. 18018 for unit processing. Ordnance main campus Staff Duty phone is (804) 765-9288/9289. For Fort Lee Ordnance location MAP (cut and paste):  
<http://www.goordnance.army.mil/59th/NEWCOMERS%20map.pdf>

a. In-processing and Required Documentation. Soldiers will conduct installation in-processing at the designated location (location notification when Soldier signs in). All students MUST HAVE THE FOLLOWING when reporting for installation in-processing: A 201 file (dental and medical records if available) and 10 copies of orders, bringing them to the 16th or 832nd Ordnance Battalions for AIT/reclassification training / ASI. Soldiers must have at least one copy of their orders with them at all times.

b. Travel Orders. TDY orders will not be issued when training is conducted in a PCS status (e.g., when course lengths exceed 20 weeks at the same location). Temporary Duty/ADT travel orders will direct government provided quarters at no cost to the Soldier and directed meals for Soldiers that are re-class (MOS-T).

c. Pre-requisites. All Soldiers, including walk-ons, enrolled in institutional training, must meet all ATRRS course prerequisites as well as height and weight standards. Unit commanders will ensure that all Soldiers meet pre-requisite requirements IAW TRADOC 350-18. Soldiers must report with TRADOC Form 350-18-2-R-E <http://adminpubs.tradoc.army.mil/forms.html> completed. Soldiers reporting for courses without the required documentation have 72 hours to provide them to course administrators. Failure to provide required documents in the established time will result in the Soldier being dis-enrolled and returned to their unit.

d. Meals for AIT and MOS-T Soldiers. AIT and Re-class (MOS-T) Soldiers will be directed to subsist at designated government dining facilities seven days per week. These Soldiers are not authorized per diem for meals, IAW ALARACT Message 415/2011, DTG:151655ZNOV11.

e. Lodging for MOS-T Soldiers. AIT MOS-T Soldiers will report to their respective training battalion for in-processing and assignment to barracks. If barracks are unavailable to re-class Soldiers, and the enlisted Soldier is in the rank of SSG or above, then a referral from 59TH Ordnance Brigade will be made to Army Lodging.

f. TDY for Functional Courses. TDY Funding will be required for training designed to qualify leaders, Soldiers, and DA civilians for assignment to duty positions that require specific functional skills and knowledge. NOTE: 610-ASIH8 (91B/E/L/S), 610-ASIR1 (91B), 611-ASIH8 (91A/H/M/P), and 662-ASIC9. Sending organizations are required to authorize and fund off-post lodging (hotels) and a rental car for those who fly. The Ordnance School will not provide lodging, meals, nor will transportation be provided for students attending these courses.

g. Additional info for Functional ATRRS course pre-requisites.

(1) Note: Review all special information in ATRRS for functional courses for Additional Skill Identifier (ASI) 610-ASIH8 (91B/E/L/S) Recovery Operations (Wheeled), 610-ASIR1 (91B) Rough Terrain Container Handler Maintainer, 611-ASIH8 (91A/H/M/P) Recovery Operations (Track), 662-ASIC9 Mast and Electric Power Plant Maintenance.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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(2) All soldiers reporting for the Functional Courses, 610-ASIH8 (91B/E/L/S), 611-ASIH8 (91A/H/M/P), 610-ASIR1 (91B) and 662-ASIC9 will report with TRADOC Form 350-18-2-R-E < <http://adminpubs.tradoc.army.mil/forms.html> > completed to 832nd Ordnance Battalion, E Co., Fort Lee, VA 23801. Soldiers reporting for courses without the required documentation have 72 hours to provide them to course administrators. Failure to provide required documents in the established time will result in the Soldier being dis-enrolled and returned to their unit.

(3) Meet height/weight/tape standards in accordance with Army Regulation (AR) 600-9, THE ARMY WEIGHT CONTROL PROGRAM and AR 350-1. Every Student will participate in height/weight upon arrival to the School House. If a student fails to meet the standard they will be counseled and re-taped no earlier than 7 days after initial weigh-in. Soldiers who subsequently fail to meet physical fitness and/or height and weight standards will be removed from the course. The DA Form 1059 (Service School Academic Evaluation Report) of Soldiers who fail to meet height and weight standards will be annotated in block 11d "Failed to Achieve Course Standards."

(4) Packing list and additional information for each course can be found at <https://www.us.army.mil/suite/files/49997316> in folder □ Fort Lee ASI Special information Resident Training Only □

### 3. Reporting Instruction for Functional Courses.

Welcome to the United States Army Ordnance School house, Fort Lee, Virginia. In preparation for your stay with us, we have compiled some helpful information pertaining to standards for the following Functional Courses:

610-ASIH8 (91B/E/L/S) Recovery Operations (Wheeled), 610-ASIR1 (91B) Rough Terrain Container Handler Maintainer, 611-ASIH8 (91A/H/M/P) Recovery Operations (Track), and 662-ASIC9 Mast and Electric Power Plant Maintenance.

#### a. Reporting.

(1) Report to Echo Company, 832nd Ordnance Battalion CQ desk Bldg. 18021, for unit processing. Echo CQ Duty phone is (804) 765-2835; all students must physically sign in and collect an information sheet regarding Class information, reporting procedures and location place and time. The Echo 832nd CQ desk is open 24/7.

(2) In accordance with Joint Federal Travel Regulation (JFTR), Volume 1 and Army Regulation (AR) 55-46, Travel Overseas 20 June 1994; personnel in TDY status are not authorized movement of dependents at government expense.

#### b. Administrative Requirements.

(1) At least 10 copies of your orders or DD Form 1610/DTS. Duplication abilities will not be available during in processing.

(2) Personal Health and Dental Records (if TDY en-route to new duty station).

(3) Civilian Driver's license and DA Form 348 (if issued) are required for the 610-ASIH8 (91B/E/L/S) Recovery Operations (Wheeled) and 611-ASIH8 (91A/H/M/P) Recovery Operations (Track) courses.

(4) Completed Total Army School System (TASS) Pre-execution Checklist (TRADOC Form 350-18-2R-E) <http://adminpubs.tradoc.army.mil/forms.html> or the Electronic version in ATRRS. If utilizing the TRADOC Form 350-18-2R-E, ensure that original signatures and initials are IAW TRADOC REG 350-18 (no copies). If another is signing for the Commander, ensure a Delegation of Authority accompanies the Pre-execution Checklist.

#### c. Lodging.

(1) On-post government transportation, barracks, and government dining facilities are not available for Functional Courses, 610-ASIH8 (91B/E/L/S), 611-ASIH8 (91A/H/M/P), 610-ASIR1 (91B) and 662-ASIC9. Per DA MSG, 162330Z Feb 06, sending organizations are required to authorize and fund off-post lodging (hotels) and a rental car for all TDY soldiers attending the course. For additional information, please see your Defense Travel System Representative.



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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(2) Students who reside (live) within a 50 mile radius of Fort Lee will not be entitled to travel allowances and per diem payments. Soldiers in this daily.

d. Meals. Students are authorized per-diem at the commercial rate for Fort Lee and will purchase meals on their own with a Government credit card. Therefore, students are not issued meal cards and a government dining facility is not available.

e. Transportation.

(1) Transportation is not available and sending units will need to authorize a rental car or POV for TDY students attending Functional Training courses.

(2) Reimbursement for gas in rental cars is authorized for in-and-around mileage and should be limited to twelve miles per day on Fort Lee. Students are encouraged to save gas purchase receipts.

(3) If air transportation is utilized, departing flights will not be scheduled any earlier than 1500 on the day of graduation

**Course International Notes:**

Prerequisite Courses: There are no Prerequisites in the Prerequisite Courses section.} -----}Text Prerequisites: Foreign military enlisted personnel.

<b>B199901</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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OJT MISSILE TNG-CONUS UNKNOWN

Army

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B199902</b>	<b>FIX-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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OBS MISSILE TNG-CONUS UNKNOWN

Army

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B199905</b>	<b>BULK-PRICE</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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OJT MISSILE TNG-CONUS UNKNOWN

Army

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B199906</b>	<b>BULK-PRICE</b> OBS MISSILE TNG-CONUS Army	<b>U</b>	<b>0.0W</b>	<b>VAR</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B199948</b>	<b>UNNUMBERED</b> CBS EXERCISE Army	<b>U</b>	<b>0.0W</b>	<b>B006</b>					<b>No</b>		<b>50.00</b>
	<b>Course Description:</b>										
	This MASL is used when CBS Exccercise is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B199990</b>	<b>UNNUMBERED</b> MISCELLANEOUS Army	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B212186</b>	<b>JUMPMASTER</b> JUMPMASTER (VICENZA) Army	<b>U</b>	<b>3.0W</b>	<b>B847</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B215000</b>	<b>CATC-131-F13</b>	<b>U</b>	<b>1.0W</b>	<b>757</b>	<b>65</b>				<b>No</b>		<b>50.00</b>

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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SMALL GROUP INSTRUCTOR TRAINING  
 Army  
 7th ATC-CATC Vilseck GE  
 Vilseck, GY

**Course Description:**

The Total Army Small Group Instructor Training Course (TASGITC) is a TRADOC approved course that provides a standardized training support package for training Small Group Instruction (SGI). The course is designed to teach Instructors how to prepare and facilitate small group instruction through the conventional classroom or field environment. It provides the Small Group Leader (SGL) with the skills required for training using SGI methodologies, provides an overview of the requirement to conduct SGI, and meets the training standard for certifying small group leaders.

The SGITC is a 40-hour training program conducted using the concepts of "learning by doing". The course is designed to teach instructors how to facilitate a small group and to achieve a training objective using SGI learning theory and methodology. The course presents definitions, terminology, and instructional methods used in SGI, and provides insight into how adults learn and develop as individuals and group members with a common goal. The course presents exercises and conferences designed to have students' experience, first hand, how groups react and interact to a variety of situations and SGI methodologies.

**Course Prerequisite Text:**

**Course International Notes:**

----- Assignment as a primary Instructor at the 7th Army NCO Academy Grafenwohr, Germany.  
 Must be a graduate of a TRADOC approved 80 hour Instructor Training Course.

<b>B215001</b>	<b>CATC-9E-SI5K/920-SQI8</b>	<b>U</b>	<b>2.0W</b>	<b>757</b>	<b>65</b>				<b>No</b>		<b>50.00</b>
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COMMON FACULTY DEVELOPMENT-INSTRUCTOR COURSE  
 Army  
 7th ATC-CATC Vilseck GE  
 Vilseck, GY

**Course Description:**



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B219000		U	1.0W	B363	80				No		100.00

CH-47F SIMULATOR

Army

Illesheim

Illesheim, GY 91471

**Course Description:**

CH-47 simulator is used to maintain aircrew operational proficiency and develop mission readiness skills. The simulator provide aircrews the capability to practice ground operations, airfield takeoffs and landings, confined area landings, hovering, formation flight, instrument flight, emergency procedures and operation in a hostile tactical environment. The upgraded, concurrent trainer will ensure positive pilot habit transfers occur between simulator training and actual aircraft operation, allowing more CH-47 pilot training to be offloaded to the training devices.

**Course Prerequisite Text:**

The Illesheim Flight Simulation Complex one each of the following flight simulators.88UH-60 A L Full Motion Flight Simulator 8AH-64D Longbow Crew Trainer LCT 8CH-47F Transportable Flight Proficiency System TFPS 88 All, NCM3 is a non-rated crew-member trainer which offers aerial gunnery, rescue hoist, bambi-bucket fire fighting, and sling load training for the UH-60 and the CH-47F. the flight simulators are capable of simulating all modes of flight, Day, Night, Night Vision Goggles, Weather conditions.They also have the ability to conduct Multi-ship operation, Pinnacle operations, Confined area operations, external cargo operations, ship board operations DLQ , High threat environment, Threat ID, gunnery operations, and the ability to conduct all emergency procedures that are listed in the operator s manual. The Facility a large classroom for 30 personnel, a conference room for 12 personnel, a 128D GPS trainer and a AMPS planner and a flight planning room with current publications.88Students should bring with them US Dollars and Euro when they arrive at the facility. Purchases made on base are done in US currency. Off base purchases are only transacted in Euros. Be advised that the banking institutions on-post will not exchange currency due their operating procedures. Students are encouraged to exchange their currency prior to leaving home station to alleviate any exchange issue. 88International students will not be able to access U.S. Government computers during their TDY. There are three locations on base that non-US Forces personnel can access the internet Java Caft Free Wi-Fi, The MWR Soldier Support Center Free Wi-Fi , and the base library . These are the only authorized locations for internet access. When selecting a hotel student is responsible to ensure that Wi-Fi is available. Not all German hotels are equipped with Wi-Fi or Internet access.88There are no guest billets on base. We have a list of approved hotels in Bad Windsheim which is 2.5 miles away from base which also serve breakfast that is included with the room charge. Dinner meals can be purchased at an additional cost to the student.88Students who arrive in Germany and are not authorized a rental car they must contact the facility IMSO at 49-160-1797989 to arrange pick-up and transportation to their hotels. Any change in flight status student is responsible to contact the facility IMSO and keep them updated concerning any all changes to itineraries. All European Union Students will have in their possession their national drivers license and all other students outside the EU will ensure that they have an approved international drivers license and that they are also familiar with the laws and regulations of driving in Germany.88All training will be conducted in appropriate military uniform. Civilian attire is not authorized during duty hours. Students will be denied training if they report in civilian attire and will be given the opportunity to change into the appropriate uniform. Any training time missed due to any non-compliance of standards will still be charged to the students home country.88If dependents are authorized to accompany the student as reflected in their ITO they are not allowed to enter any of the simulations devices due to the Foreign Disclosure Act. There is a VIP waiting area which they can wait for their spouse to complete their training requirements.88There are several hospitals within a 30 mile radius depending on the urgent medical condition that needs treatment. For general medical needs during duty hours USAG-Ansbach-Urlass has recently opened a new medical dental facility with a pharmacy.88Katterbach Kaserne is a United States Army facility in Germany, located in the village of Katterbach, about 3 miles east-northeast of Ansbach Bavaria about 250 miles south-southwest of Berlin. Katterbach is part of the United States Army Garrison USAG Ansbach, being home to the 12th Combat Aviation Brigade, V Corps consisting of an attack helicopter battalion with several aviation and maintenance support units, and a United States Air Force liaison squadron Det. 5, 7th Weather Squadron . It also has family housing two schools, the Ansbach Elementary School and the Ansbach Middle High School two banking facilities and other essential services such as SATO travel and Army Community Services ACS . Bismarck Kaserne is located directly across German Federal Highway 14. It has several key services, Car Care Center and gas station. Urlass Kaserne which is 1.2 miles down German Federal Highway 1 towards Ansbach has AAFES shopping facilities the commissary, and new medical center which caters to general medical issues and also has a dental clinic and pharmacy on site.88There is a dining facility located on base that serves three meals per day during the work week at the rated fee per meal. Breakfast - 0715 - 0900 3.45 Lunch - 1130 - 1300 5.55 Dinner - 1700 - 1830 4.85 There is also an MWR facility that serves a limited menu and opens from Mon - Thurs 1130-2200 Fri - Sat 1130-0000 Sun 1130-2200.88Nuremberg is the closest servicing airport for Illesheim. Depending on traffic it can take 45-90 minutes travel time to Illesheim. Students who arrive in Germany and are not authorized a rental car they must contact the facility IMSO at 49-160-1797989 to arrange pick-up and transportation to their hotels. Any change in flight status student is responsible to contact the facility IMSO and keep them updated concerning any all changes to itineraries.88Facility mailing Address for student requirements Illesheim Flight Simulator Complex\_CM 416 Box D\_APO AE 0914088Weather Please bring appropriate cold weather wet weather clothing during the winter months. The warm season lasts from May 16 to September 7 with an average daily high temperature above 68 F. The hottest day of the year is July 7, with an average high of 76 F and low of 55 F. The cold season lasts from November 21 to February 25 with an average daily high temperature below 43 F. The coldest day of the year is February 9, with an average low of 24 F and high of 36 F. https weatherspark.com averages 28981 Illesheim-Bayern-Germany.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B219001</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B363</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

UH-60M TBOS FLIGHT SIMULATOR

Army

Illesheim

Illesheim, GY 91471

**Course Description:**

The Transportable Black Hawk Operations Simulator (T-BOS) is a U.S. military-accredited, transportable UH-60L/M flight simulator. Modular, containerized and ruggedized, T-BOS delivers high-fidelity simulation training, self-sustainability and deployability. Minimize your costs while providing your forces with in-depth training in a variety of areas, including: individual and crew flight tasks, flight mission planning and execution, maintenance test pilot operations, and emergency procedure tasks. Provides high-fidelity flight training device (FTD) capability for UH-60L and UH-60M helicopters

Accredited to train 138 Critical Training Tasks delineated in the UH-60L and UH-60M Aircrew Training Manuals (ATM)

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The Illesheim Flight Simulation Complex one each of the following flight simulators.88UH-60 A L Full Motion Flight Simulator 8AH-64D Longbow Crew Trainer LCT 8CH-47F Transportable Flight Proficiency System TFPS 88, NCM3 is a non-rated crew-member trainer which offers aerial gunnery, rescue hoist, bambi-bucket fire fighting, and sling load training for the UH-60 and the CH-47F All the flight simulators are capable of simulating all modes of flight, Day, Night, Night Vision Goggles, Weather conditions.They also have the ability to conduct Multi-ship operation, Pinnacle operations, Confined area operations, external cargo operations, ship board operations DLQ , High threat environment, Threat ID, gunnery operations, and the ability to conduct all emergency procedures that are listed in the operator s manual. 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**Course International Notes:**

B219002		U	0.0W	B363	80				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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NCM3  
Army

Illesheim  
Illesheim, GY 91471

**Course Description:**

The NCM3 is a virtual reality simulation for the rear crew members of the CH-47 Chinook and UH-60 Blackhawk aircraft. The NCM3 integrates with the Army's Aviation Combined Arms Tactical Trainer (AVCATT) program to provide the rear crew with high-fidelity training for the gunner, hoist, and sling-load operations. The NCM3 trainer is a cost-effective solution for providing task familiarization, crew coordination training, and virtual mission rehearsal.

**Course Prerequisite Text:**

The Illesheim Flight Simulation Complex one each of the following flight simulators.88UH-60 A L Full Motion Flight Simulator 8AH-64D Longbow Crew Trainer LCT 8CH-47F Transportable Flight Proficiency System TFPS 88 All the flight simulators are capable of simulating all modes of flight, Day, Night, Night Vision Goggles, Weather conditions. They also have the ability to conduct Multi-ship operation, Pinnacle operations, Confined area operations, external cargo operations, ship board operations DLQ , High threat environment, Threat ID, gunnery operations, and the ability to conduct all emergency procedures that are listed in the operator s manual. The Facility a large classroom for 30 personnel, a conference room for 12 personnel, a 128D GPS trainer and a AMPS planner and a flight planning room with current publications.88Students should bring with them US Dollars and Euro when they arrive at the facility. Purchases made on base are done in US currency. 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**Course International Notes:**

B219003		U	0.0W	B363	80				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AVIATION COMBINED ARMS TACTICAL TRAINER (AVCATT)  
 Army  
 Illesheim  
 Illesheim, GY 91471

**Course Description:**

The Aviation Combined Arms Tactical Trainer (AVCATT) is Army aviation's only collective training system of record for Active, Reserve and Army National Guard aviation units. AVCATT is a mobile, transportable, multi-station virtual simulation device that supports unit collective and combined arms training for helicopter aircrews. The trainer is composed of two trailers per suite with six reconfigurable modules for the Apache Longbow, Chinook, Lakota and Black Hawk. The Non-Rated Crewmember Manned Module (NCM3) introduces a third trailer containing two reconfigurable modules that can be linked to the AVCATT's UH-60 Black Hawk and CH-47 Chinook cockpit configurations to support a unit's specific mission training requirements. Both the AVCATT and NCM3 use Helmet Mounted Displays for out-the-window scenes.

AVCATT provides unit collective and combined arms air-to-ground training for AH-64, UH-60, CH-47 and UH-72 aircrews within the Live, Virtual and Constructive-Integrated Training Environment. The AVCATT also supports the training of nonrated crew members in crew coordination, flight, aerial gunnery, and hoist and sling-load related tasks via the NCM3.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B219901</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
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OJT FLYING TNG-OS  
 Army  
 UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B219902</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
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OBS FLYING TNG-OS  
 Army  
 UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B219903</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>692</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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OJT FLYING TNG  
 Army  
 NCOA Hawaii (Schofield Barracks)  
 Schofield Barracks, HI 96857

**Course Description:**

This MASL would be programmed when On-the-Job Training Flying Training is programmed.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B219906</b>	<b>600-C44</b>	<b>U</b>	<b>3.8W</b>	<b>695</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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BASIC LEADER COURSE  
 Army  
 7TH ARMY NCOA  
 GRAFENWOEHR, GY 09114

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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**Course Description:**

Basic leadership skills, NCO duties, responsibilities and authority, and how to conduct performance-oriented training. It focuses on leader training for first time leaders. Produces battle competent junior NCOs who are qualified team/section/ squad leaders, trainers of leader and warfighting skills, evaluators and counselors, conductors/participants in individual and collective training, and performers/teachers of leader skills, knowledge, and attitudes. The course is non-MOS specific, taught in an NCO Academy live-in environment using small group instruction with practical application, followed by hands-on, performance-oriented training conducted in a field environment, culminating with a field training exercise. Cadre assess the student's leadership potential and evaluate their ability to apply lessons learned and effectively lead their classmates in a tactical environment.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Passing the U.S. Army Physical Fitness Test APFT is a requirement for attendance and or graduation. Course requires participation in physical training PT. SAOs should ensure the ITO block stating physical fitness training is required is checked.

International Military Student IMS will check into the Grafenwoehr Lodging not later than 1700 hours on the scheduled report date. If there is a delay in the student arrival time and arrival will be after 1700, the student must call Grafenwoehr Lodging at 49 0 9641-93640. Notify the staff of the updated arrival time or the reservation will be cancelled. Students must pay cash at the front desk, 45 in U.S. Currency, for the one night of lodging at Grafenwoehr.

Grafenwoehr Lodging  
 Phone 49 0 9641-93640  
 Address Grafenwoehr Lodging  
 Lexington Ave 619  
 92655, Grafenwoehr, Germany  
 E-mail usarmy.grafenwoehr.imcom-fmwrc.list.army-lodging@mail.mil  
 Website www.grafenwoehr.armymwr.com europe.grafenwoehr.programs.army-lodging-grafenwoehr  
 Latitude Longitude  
 49.71028, 11.90314

On start date, the day following reporting date, at 1100 hours, International Military Students will report to the lobby of the Grafenwoehr Lodging. A member from the Non Commissioned Officers Academy Staff will be waiting to take IMS to the NCOA BLDG 3380 located at Camp Normandy, in the Grafenwoehr Training Area GTA for training.

NCO Academy Staff Duty Phone  
 Office 49 0 9641-83-8453  
 Cell 49 0 1622-73-0735

The NCO Academy allows weekend offsite privileges. Due to force protection measure, military uniform is prohibited to be worn off the installation. Individuals need to ensure to bring Civilian Attire. The Dining Facility at Camp Normandy is open daily.

Travel Per diem Travel meals incidentals are authorized for travel days to and from the Home Station and 7ATC. Obtain updated rates using Germany Other on the following website [https://aoprals.state.gov/web920/per\\_diem\\_action.asp](https://aoprals.state.gov/web920/per_diem_action.asp)  
 EXAMPLE 109 x .75 x 2 days 163.50 Per diem x .75 x total of travel days

IMS Incidentals In accordance with the SAMM AFI 16-105, Table 7-1, the IMS is authorize 11 U.S. dollars per training day to cover the cost of incidental expenses. 11 U.S. dollars per day x Number of training days

Lodging Grafenwoehr Inn cost 45 U.S. dollars per night. Students will pay in cash at the front desk, 75 U.S. dollars, for one night of lodging.

Meals are calculated by the number of days IMS will be in training minus the travel days. The cost of meals at the Dining Facility are about 14 U.S. dollars per day. Students need to have U.S. dollars in small bills to pay for meals.

Per diem EXAMPLE 163.50 U.S. dollars Per diem x .75 x 2 travel days  
 Incidentals 11 U.S. dollars per day of training  
 Lodging 75 U.S. dollars per day NCOA Students will stay in lodging for 1 night  
 Meals 14 U.S. dollars per day Meals must be paid in cash

AFI 16-105, Table 7-1 [http://www.discs.dsca.mil/documents/itm/JSCET\\_3Jan2011.pdf](http://www.discs.dsca.mil/documents/itm/JSCET_3Jan2011.pdf)  
**Course International Notes:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	-----Itemized Prerequisites----- ----- recommendation of commander. Meets requirements outlined in AR 350-1, Section II, and met TABE requirement. Only SGTs and promotable SPCs and CPLs will attend.										
	Must meet height weight std IAW AR 600-9 : REQUIRED									Course Security Clearance: Y - NONE	
	Active Army or Reserve Component enlisted soldier on OML, meets enlistment requirements, MOS qualified and has recommendation of commander. Meets requirements outlined in AR 350-1, Section II, and met TABE requirement. Only SGTs and promotable SPCs and CPLs will attend.										
<b>B219907</b>	<b>600-WLC (AI)</b> WARRIOR LEADER COURSE (AI) Army	<b>U</b>	<b>4.4W</b>	<b>695</b>	<b>65</b>				<b>No</b>		<b>0.00</b>
	<b>Course Description:</b> Basic leadership skills, NCO duties, responsibilities and authority, and how to conduct performance-oriented training. It focuses on leader training for first time leaders. Produces battle competent junior NCOs who are qualified team/section/ squad leaders, trainers of leader and warfighting skills, evaluators and counselors, conductors/participants in individual and collective training, and performers/teachers of leader skills, knowledge, and attitudes. The course is non-MOS specific, taught in an NCO Academy live-in environment using small group instruction with practical application, followed by hands-on, performance-oriented training conducted in a field environment, culminating with a field training exercise. Cadre assess the student's leadership potential and evaluate their ability to apply lessons learned and effectively lead their classmates in a tactical environment.										
	<b>Course Prerequisite Text:</b> International Notes and Prerequisites: In order to send students to the 7th Army NCO Academy at Grafenwoehr as an Assistant Instructor for the Warrior Leader Course, the proposed individual must be a graduate of the Warrior Leader Course conducted by the 7th Army NCO Academy at Grafenwoehr. Course costs will include the cost of billeting and rations provided students while attending the Warrior Leader Course. As a result students should be provided only funds for their incidental expenses and not paid additional money for per diem for the time they are at Grafenwoehr as Assistant Instructors.										
	<b>Course International Notes:</b> Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint iMust meet height weight std IAW AR 600-9 YES Required iCourse Security Clearance Y NONE Required iiText PrerequisitesActive Army or Reserve Component enlisted soldier on OML, meets enlistment requirements, MOS qualified and has recommendation of commander. Meets requirements outlined in AR 350-1, Section II, and met TABE requirement. Only SGTs and promotable SPCs and CPLs will attend. iiPrerequisite CoursesThere are currently no Prerequisite Courses.										
<b>B219952</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B363</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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UH-60A/L FLIGHT SIMULATOR  
Army

Illesheim  
Illesheim, GY 91471

**Course Description:**

Programmed when UH-60 flight simulator training required.

**Course Prerequisite Text:**

The Illesheim Flight Simulation Complex one each of the following flight simulators.88UH-60 A L Full Motion Flight Simulator 8AH-64D Longbow Crew Trainer LCT 8CH-47F Transportable Flight Proficiency System TFPS 88, NCM3 is a non-rated crew-member trainer which offers aerial gunnery, rescue hoist, bambi-bucket fire fighting, and sling load training for the UH-60 and the CH-47F All the flight simulators are capable of simulating all modes of flight, Day, Night, Night Vision Goggles, Weather conditions.They also have the ability to conduct Multi-ship operation, Pinnacle operations, Confined area operations, external cargo operations, ship board operations DLQ , High threat environment, Threat ID, gunnery operations, and the ability to conduct all emergency procedures that are listed in the operator s manual. The Facility a large classroom for 30 personnel, a conference room for 12 personnel, a 128D GPS trainer and a AMPS planner and a flight planning room with current publications.88Students should bring with them US Dollars and Euro when they arrive at the facility. Purchases made on base are done in US currency. Off base purchases are only transacted in Euros. Be advised that the banking institutions on-post will not exchange currency due their operating procedures. Students are encouraged to exchange their currency prior to leaving home station to alleviate any exchange issue. 88International students will not be able to access U.S. Government computers during their TDY. There are three locations on base that non-US Forces personnel can access the internet Java CafT Free Wi-Fi, The MWR Soldier Support Center Free Wi-Fi , and the base library . These are the only authorized locations for internet access. When selecting a hotel student is responsible to ensure that Wi-Fi is available. Not all German hotels are equipped with Wi-Fi or Internet access.88There are no guest billets on base. We have a list of approved hotels in Bad Windsheim which is 2.5 miles away from base which also serve breakfast that is included with the room charge. Dinner meals can be purchased at an additional cost to the student.88Students who arrive in Germany and are not authorized a rental car they must contact the facility IMSO at 49-160-1797989 to arrange pick-up and transportation to their hotels. Any change in flight status student is responsible to contact the facility IMSO and keep them updated concerning any all changes to itineraries. All European Union Students will have in their possession their national drivers license and all other students outside the EU will ensure that they have an approved international drivers license and that they are also familiar with the laws and regulations of driving in Germany.88All training will be conducted in appropriate military uniform. Civilian attire is not authorized during duty hours. Students will be denied training if they report in civilian attire and will be given the opportunity to change into the appropriate uniform. Any training time missed due to any non-compliance of standards will still be charged to the students home country.88If dependents are authorized to accompany the student as reflected in their ITO they are not allowed to enter any of the simulations devices due to the Foreign Disclosure Act. There is a VIP waiting area which they can wait for their spouse to complete their training requirements.88There are several hospitals within a 30 mile radius depending on the urgent medical condition that needs treatment. For general medical needs during duty hours USAG-Ansbach-Urlass has recently opened a new medical dental facility with a pharmacy.88Katterbach Kaserne is a United States Army facility in Germany, located in the village of Katterbach, about 3 miles east-northeast of Ansbach Bavaria about 250 miles south-southwest of Berlin. Katterbach is part of the United States Army Garrison USAG Ansbach, being home to the 12th Combat Aviation Brigade, V Corps consisting of an attack helicopter battalion with several aviation and maintenance support units, and a United States Air Force liaison squadron Det. 5, 7th Weather Squadron . Italso has family housing two schools, the Ansbach Elementary School and the Ansbach Middle High School two banking facilities and other essential services such as SATO travel and Army Community Services ACS . Bismarck Kaserne is located directly across German Federal Highway 14. It has several key services, Car Care Center and gas station. Urlass Kaserne which is 1.2 miles down German Federal Highway 1 towards Ansbach has AAFES shopping facilities the commissary, and new medical center which caters to general medical issues and also has a dental clinic and pharmacy on site.88There is a dining facility located on base that serves three meals per day during the work week at the rated fee per meal. Breakfast - 0715 - 0900 3.45 Lunch - 1130 - 1300 5.55 Dinner - 1700 - 1830 4.85 There is also an MWR facility that serves a limited menu and opens from Mon - Thurs 1130-2200 Fri - Sat 1130-0000 Sun 1130-2200.88Nuremberg is the closest servicing airport for Illesheim. Depending on traffic it can take 45-90 minutes travel time to Illesheim. Students who arrive in Germany and are not authorized a rental car they must contact the facility IMSO at 49-160-1797989 to arrange pick-up and transportation to their hotels. Any change in flight status student is responsible to contact the facility IMSO and keep them updated concerning any all changes to itineraries.88Facility mailing Address for student requirements Illesheim Flight Simulator Complex\_CMR 416 Box D\_APO AE 0914088Weather Please bring appropriate cold weather wet weather clothing during the winter months. The warm season lasts from May 16 to September 7 with an average daily high temperature above 68 F. The hottest day of the year is July 7, with an average high of 76 F and low of 55 F. The cold season lasts from November 21 to February 25 with an average daily high temperature below 43 F. The coldest day of the year is February 9, with an average low of 24 F and high of 36 F. https weatherspark.com averages 28981 Illesheim-Bayern-Germany.

**Course International Notes:**

B219953	UNNUMBERED	U	0.0W	B363	80				No		100.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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AH-64D LCT SIMULATOR  
Army

Illesheim  
Illesheim, GY 91471

**Course Description:**

Apache Longbow Trainer provide the Pilots and Co-pilots a High Fidelity Simulation Environment for Training Normal and Emergency Flight Techniques and Tactical Procedures.

**Course Prerequisite Text:**

The Illesheim Flight Simulation Complex one each of the following flight simulators.88UH-60 A L Full Motion Flight Simulator 8AH-64D Longbow Crew Trainer LCT 8CH-47F Transportable Flight Proficiency System TFPS 88 All the flight simulators are capable of simulating all modes of flight, Day, Night, Night Vision Goggles, Weather conditions.They also have the ability to conduct Multi-ship operation, Pinnacle operations, Confined area operations, external cargo operations, ship board operations DLQ , High threat environment, Threat ID, gunnery operations, and the ability to conduct all emergency procedures that are listed in the operator s manual. The Facility a large classroom for 30 personnel, a conference room for 12 personnel, a 128D GPS trainer and a AMPS planner and a flight planning room with current publications.88Students should bring with them US Dollars and Euro when they arrive at the facility. Purchases made on base are done in US currency. Off base purchases are only transacted in Euros. Be advised that the banking institutions on-post will not exchange currency due their operating procedures. Students are encouraged to exchange their currency prior to leaving home station to alleviate any exchange issue. 88International students will not be able to access U.S. Government computers during their TDY. There are three locations on base that non-US Forces personnel can access the internet Java CafT Free Wi-Fi, The MWR Soldier Support Center Free Wi-Fi , and the base library . These are the only authorized locations for internet access. When selecting a hotel student is responsible to ensure that Wi-Fi is available. Not all German hotels are equipped with Wi-Fi or Internet access.88There are no guest billets on base. We have a list of approved hotels in Bad Windsheim which is 2.5 miles away from base which also serve breakfast that is included with the room charge. Dinner meals can be purchased at an additional cost to the student.88Students who arrive in Germany and are not authorized a rental car they must contact the facility IMSO at 49-160-1797989 to arrange pick-up and transportation to their hotels. Any change in flight status student is responsible to contact the facility IMSO and keep them updated concerning any all changes to itineraries. All European Union Students will have in their possession their national drivers license and all other students outside the EU will ensure that they have an approved international drivers license and that they are also familiar with the laws and regulations of driving in Germany.88All training will be conducted in appropriate military uniform. Civilian attire is not authorized during duty hours. Students will be denied training if they report in civilian attire and will be given the opportunity to change into the appropriate uniform. Any training time missed due to any non-compliance of standards will still be charged to the students home country.88If dependents are authorized to accompany the student as reflected in their ITO they are not allowed to enter any of the simulations devices due to the Foreign Disclosure Act. There is a VIP waiting area which they can wait for their spouse to complete their training requirements.88There are several hospitals within a 30 mile radius depending on the urgent medical condition that needs treatment. For general medical needs during duty hours USAG-Ansbach-Urlass has recently opened a new medical dental facility with a pharmacy.88Katterbach Kaserne is a United States Army facility in Germany, located in the village of Katterbach, about 3 miles east-northeast of Ansbach Bavaria about 250 miles south-southwest of Berlin. Katterbach is part of the United States Army Garrison USAG Ansbach, being home to the 12th Combat Aviation Brigade, V Corps consisting of an attack helicopter battalion with several aviation and maintenance support units, and a United States Air Force liaison squadron Det. 5, 7th Weather Squadron . Italso has family housing two schools, the Ansbach Elementary School and the Ansbach Middle High School two banking facilities and other essential services such as SATO travel and Army Community Services ACS . Bismarck Kaserne is located directly across German Federal Highway 14. It has several key services, Car Care Center and gas station. Urlass Kaserne which is 1.2 miles down German Federal Highway 1 towards Ansbach has AAFES shopping facilities the commissary, and new medical center which caters to general medical issues and also has a dental clinic and pharmacy on site.88There is a dining facility located on base that serves three meals per day during the work week at the rated fee per meal. Breakfast - 0715 - 0900 3.45 Lunch - 1130 - 1300 5.55 Dinner - 1700 - 1830 4.85 There is also an MWR facility that serves a limited menu and opens from Mon - Thurs 1130-2200 Fri - Sat 1130-0000 Sun 1130-2200.88Nuremberg is the closest servicing airport for Illesheim. Depending on traffic it can take 45-90 minutes travel time to Illesheim. Students who arrive in Germany and are not authorized a rental car they must contact the facility IMSO at 49-160-1797989 to arrange pick-up and transportation to their hotels. Any change in flight status student is responsible to contact the facility IMSO and keep them updated concerning any all changes to itineraries.88Facility mailing Address for student requirements Illesheim Flight Simulator Complex\_CMR 416 Box D\_APO AE 0914088Weather The warm season lasts from May 16 to September 7 with an average daily high temperature above 68 F. The hottest day of the year is July 7, with an average high of 76 F and low of 55 F. The cold season lasts from November 21 to February 25 with an average daily high temperature below 43 F. The coldest day of the year is February 9, with an average low of 24 F and high of 36 F. https weatherspark.com averages 28981 Illesheim-Bayern-Germany.

**Course International Notes:**

B222001	CATC-SATC	U	3.0W	757	70				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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SMALL ARMS TRAINER COURSE  
Army

7th ATC-CATC Vilseck GE  
Vilseck, GY

**Course Description:**

The Small Arms Master Marksman (SAMM) plans, coordinates, and supervises all Small Arms training and Convoy Live Fire Training in support of unit Mission and/or Commander's guidance. SAMMs possess the practical leadership and technical skills required for development and execution of detailed and comprehensive small arms training plans.

**Course Prerequisite Text:**

Soldiers attending this course should bring the following items at a minimum:<br>Uniform, duty<br>Undergarments<br>Headgear (as prescribed by their respective country)<br>Inclement weather clothing (i.e. wet weather, cold weather, etc.)<br>Personal hygiene items<br>Writing instruments/paper for note taking<br>Other items they deem they need to bring.<br><br>Students must arrange transportation to and from home station and have transportation available while attending this course due shortage of local transportation assets and distances between billeting locations, training sites and dining facilities. CQB is conducted at the Sabot Academy, Grafenwoehr Germany, Camp Aachen, Bldg 1140. Students will report to Camp Aachen, Bldg 1140 between 0900 to 1000 hours on their reporting date for in-processing. Report date is the Sunday prior to course start date. If you can't make it at the times above ensure you call SABOT academy at +49 (0)9641-83-8265 / 8119. Soldiers will be billeted in the field camp at Camp Aachen if needed. <br><br>If flying, Nuremberg (Nnrnberg) is much closer to Vilseck than Munich (Mnnchen), so Nuremberg is the preferred destination for flying to Germany (airport code: NUE). Nnrnberg is also preferable as it is a small, uncomplicated airport. Students can rent a car at the Airport with a valid credit card. Again, students must arrange transportation to and from home station and have transportation available while attending this course due shortage of local transportation assets and distances between billeting locations, training sites and dining facilities.<br><br>Students will sleep in open bay, troop billets and eat in the on-post dining facility at no cost to the student. No linen or bedding is provided; hence students must bring a sleeping bag or sheets, blankets and a pillow.<br><br>Additional Items for SAMMC:<br><br>1. Army Combat Helmet<br>2. Individual Body Armor<br>3. Gloves<br>4. Eye protection<br>5. Hearing Protection<br>6. Appropriate gear for inclement weather (i.e. wet weather, cold weather, etc.)<br>7. Hydration system or canteen<br>8. Military drivers license<br>9. Sleeping bag and pillow<br>10. Shower Shoes<br>11. Lock (to secure personal items)

**Course International Notes:**

1. Interviewed and selected by Battalion Chain of Command (Bn Cdr)2. General knowledge of weapons system IAW SAMMC POI3. Must have 1 year retainability with present unit4. Must be a SGT and above5. Must not have a profile against field training and lifting of heavy objects. i  
Special Information-----  
ia. Billeting is provided for SAMMC students.ib. Meals. Government meals arenot provided.ic. POVs are authorized for the course.id. Reporting TimesiiStudents must report to Building 1383 in Camp Aachen. Reporting time starts at 1200hrs.i - Course overview and in-processing starts at 1300. Uniform for reporting is BDUs. ì - The course is locked at 1500. If a soldier is on the reserved list for ATRRS and shows after 1500 without contactingS abot Academy, they will not be in-processed into the course. If slots are available, the soldiers on the wait list will be processed after 1500. They can contact Sabot Academy at DSN 475-7942/8265 or Civilian 09641-83-7942/8265. - All rosters are set the Wednesday before start date. There will no changes to slots within 1week of start day. - Classroom attire. The duty uniform is BDU. Duty uniform is acceptable in all on post facilities. Bring civilian attire per your personal needs during non-class hours. Name of students who fail to report will beforwarded to the student's chain of command. If you have any questions call SFC Battaglia / SSG Alexander at DSN 475-7942/8265 or via e-mail at clint.battaglia@graf.eur.army.mil

B222003	CATC-USSW-10	U	0.6W	757	70				No		50.00
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MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	US SMALL ARMS WEAPONS COURSE (50 CAL) Army			7th ATC-CATC Vilseck, GY		Vilseck GE					
<b>Course Description:</b>											
Purpose: The purpose of this course is to introduce and train International Students on the use of U.S. small arms.											
Course Description: The U.S. Small Arms Weapon's Course is a 3 to 4 day course, which focuses on technical instruction for those who will use or train with U.S. weaponry while deployed into Theatre. International Students will learn the practical and technical skills required for development and execution of use for small arms weapon systems. This course provides instruction on the techniques of proper assembly, disassembly, function check performance, loading, immediate action performance and clearing procedures of various small arms weapons systems. Students will also live fire weapons with Class V and targets provided. This course is solely designed for International Militaries deploying into theaters of conflict and will require knowledge of U.S. small arms weapons.											
<b>Course Prerequisite Text:</b>											
<b>Course International Notes:</b>											
International Student Course Prerequisites - Soldiers must be in a deployable status as part of a real world mission. English Comprehension Language (ECL) proficiency is 70%, No security clearance required. This course is non-MOS specific but attendees must be at least in the rank of Sergeant or a rank equivalent being senior enlisted staff member with at least 2 years time in service. Non-English students can attend provided translators are on hand.											
<b>B222005</b>	<b>CATC-USSW</b>	<b>U</b>	<b>0.8W</b>	<b>757</b>	<b>70</b>				<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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US SMALL ARMS WEAPONS COURSE  
Army

7th ATC-CATC Vilseck GE  
Vilseck, GY

**Course Description:**

Purpose: The purpose of this course is to introduce and train International Students on the use of U.S. small arms.

Course Description: The U.S. Small Arms Weapon's Course is a 3 to 4 day course, which focuses on technical instruction for those who will use or train with U.S. weaponry while deployed into Theatre. International Students will learn the practical and technical skills required for development and execution of use for small arms weapon systems. This course provides instruction on the techniques of proper assembly, disassembly, function check performance, loading, immediate action performance and clearing procedures of various small arms weapons systems. Students will also live fire weapons with Class V and targets provided. This course is solely designed for International Militaries deploying into theaters of conflict and will require knowledge of U.S. small arms weapons.

Training components consists of 5 Sections/Blocks/Topics/modules/Phases of instruction but can be tailored to the needs of the customer:

LO 1.0: Clear, disassemble, assemble, perform a function check, load, and perform immediate action on the M9, M4/M16 weapons

- Students will learn the basic fundamentals of Preliminary Marksmanship Instructions (PMI) for utilizing M9 and the M4/M16 weapons systems.

LO 2.0: Clear, disassemble, assemble, perform a function check, load, and perform immediate action on the M249, and M240 Machine Gun

- Students will learn the basic fundamentals of Preliminary Marksmanship Instructions (PMI) for utilizing the M249 and the M240 Machine Gun.

LO 3.0: Clear, disassemble, assemble, perform a function check, set headspace and timing, load and perform immediate action on the M2 HB Flex .50 Caliber Machine Gun

- Students will learn the basic fundamentals of Preliminary Marksmanship (PMI) for utilizing the M2 HB Flex .50 Caliber Machine Gun.

LO 4.0: Basic marksmanship fundamentals for M9, M4/M16, M249, M240, and M2 HB Flex .50 Caliber Machine Gun

- Students will learn the basic fundamentals of target engagement on all 5 weapons systems.

LO 5.0 Conduct a familiarization live fire exercise on all five weapon systems

Students will have the opportunity to engage different targets at different ranges with the M9, M4/M16, M249, M240, and M2 HB Flex .50 Caliber Machine Gun at different range platforms.

**Course Prerequisite Text:**

**Course International Notes:**

International Student Course Prerequisites - Soldiers must be in a deployable status as part of a real world mission. English Comprehension Language (ECL) proficiency is 70%, No security clearance required. This course is non-MOS specific but attendees must be at least in the rank of Sergeant or a rank equivalent being senior enlisted staff member with at least 2 years time in service. Non-English students can attend provided translators are on hand.

B223000	CATC-MAXXPRO DASH 101	U	1.0W	757	70				No		100.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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	MAXXPRO (DASH) DRIVERS TRAINING Army			7th ATC-CATC Vilseck GE Vilseck, GY							
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**Course Description:**

As currently planned, instructions will address pre-, during-, and post-operation maintenance and, at the end of the training, each soldier will receive a Certificate of Training, so that the individual's unit commander has documentation which will allow the soldier's unit to License the soldier to operate MRAP series vehicles.

**Course Prerequisite Text:**

Soldiers attending this course should bring the following items at a minimum:<br>Uniform, duty<br>Undergarments<br>Headgear (as prescribed by their respective country)<br>Inclement weather clothing (i.e. wet weather, cold weather, etc.)<br>Personal hygiene items<br>Driver's License<br>Writing instruments/paper for note taking<br>Other items they deem they need to bring.<br><br>ODCs must arrange transportation to and from home station and students MUST have transportation available while attending this course due shortage of local transportation assets and distances between billeting locations, training sites and dining facilities. <br><br>Students attending this course must arrive at Gate 6 of the Grafenwoehr Training Area (GTA) not later than 1600 on the Sunday prior to course "Start Date". They will be met by a representative of the course, escorted to their billeting and briefed on the training location, training schedule and administrative requirements. They should call the course representative (POC) when they are approximately 30 minutes from the gate. IMT will provide the ODC the course POC name and cell phone number the week prior to course start date. ODCs should send a cell phone number of the student (or the Student Leader if traveling as part of a group) to IMT the week prior to their arrival.<br><br>If flying, Nuremberg (Nnrnberg) is much closer to Grafenwoehr than Munich (Mnchen), so Nuremberg is the preferred destination for flying to Germany (airport code: NUE). Nnrnberg is also preferable as it is a small, uncomplicated airport. Students can rent a car at the Airport with a valid credit card. Again, students must arrange transportation to and from home station and have transportation available while attending this course due shortage of local transportation assets and distances between billeting locations, training sites and dining facilities.<br><br>Students will sleep in "Troop Billets" (open bays) and eat in the on-post dining facility at no cost to the student. No linen or bedding is provided, hence students must bring a sleeping bag or sheets, blankets and a pillow.<br><br>Additional items for MRAP:<br><br>1. Army Combat Helmet<br>2. Individual Body Armor<br>3. Gloves<br>4. Eye protection<br>5. Hearing Protection<br>6. Appropriate gear for inclement weather (i.e. wet weather, cold weather, etc.)<br>7. Hydration system or canteen<br>8. Military drivers license<br>9. Sleeping bag and pillow<br>10. Shower Shoes<br>11. Lock (to secure personal items)

**Course International Notes:**

<b>B223001</b>	<b>CIED BASELINE DTD</b>	<b>U</b>	<b>1.6W</b>	<b>B358</b>	<b>65</b>				<b>No</b>		<b>100.00</b>
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	CIED BASELINE DEFEAT-THE-DEVICE COURSE Army			Hohenfels Jnt Multinational Readiness Ctr Hohenfels, GY							
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**Course Description:**

Course is designed to train NCO to company level officers on the basic understanding and mitigation techniques to operate at the platoon level in Operation Enduring Freedom (OEF).

Course content provides 2 days of classroom/PE instruction followed by a capstone event with the Virtual Battlefield Simulator 2 (VBS2).

**Course Prerequisite Text:**

Soldiers attending this course should bring the following items at a minimum:

Uniform, duty  
Undergarments  
Headgear (as prescribed by their respective country)  
Inclement weather clothing (i.e. wet weather, cold weather, etc.)  
Personal hygiene items  
Writing instruments/paper for note taking  
Other items they deem they need to bring.

Training is conducted in English and much of the material is technical and complicated; 65 ECL requirements will be enforced. ODCs or sending nation must arrange transportation to and from home station - students will not be picked up from Airports or other locations. Students must arrive at Hohenfels, Germany between 1200 and 1400 on the Sunday prior to course start date. Students will be released to depart after graduation at 1700 on Friday. Billeting and a bagged lunch will be available for graduates departing on Saturday morning. On reception day, the students will be broken down into three groups/patrols for training. Course Cadre will identify a student to be the patrol leader for each group.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Students will report to Bldg 1263, Camp Albertshof, Hohenfels Training Area (HTA). Mr. Ed Scott (phone: +49-947-283-5091 {office} or +49-152-0850-7217 {cell}) is the billeting/room assignment POC. Student POCs should call Mr. Scott approximately 30 minutes prior to their arrival at Gate 5, HTA, to insure someone is available to guide the travelers to the reception/accommodations. Training is conducted daily from 0800 to 2000. Meals are provided starting with the dinner meal around 1600 on reception day and ending with breakfast on departure day; all meals are provided by the dining facility at no cost to the student. Students who desire internet access may bring Wi-Fi capable laptops; there are a few locations on post with Wi-Fi capability and are open /available in the evenings. The expectation is that all Soldiers attending this course will be present for every element of the training and capable of completing the entire event.

Nuremberg (Nnrnberg) is much closer to Hohenfels than Munich (Mnnchen), so Nuremberg is the preferred destination for flying to Germany (airport code: NUE). Nnrnberg is also preferable as it is a small, uncomplicated airport.

Taking a train from the Nnrnberg airport is the easiest option. Ticket machines are located directly outside the arrival area with an escalator left of the machines (as you exit the airport) to the trains. Purchase a "Bayernpass" (Bavaria Pass) for each group of five travelers. The Pass is valid for German trains (except very high speed - ICE or Railjet trains) plus subways throughout Bavaria. A ticket for up to 5 passengers to travel together is 29 Euros. One of the travelers must print (his/her) name on the back of the ticket to validate it for travel. On weekdays, the pass is valid from 0900 in the morning until 0300 on the following morning and from 0700 to 0300 on Saturdays and Sundays.

Nnrnberg subway (S-Bahn) has a station directly at the airport. Take the S-Bahn to Nnrnberg main station (Nnrnberg Hauptbahnhof abbreviated Hbf). The airport is the end of the line you so cannot get on a train going in the wrong direction-only option is toward the city center.

Upon arrival at Nnrnberg Hbf, take the train toward Parsberg-it is on the train line to Mnnchen but ensure the train is scheduled to stop at Parsberg as some do not. Take a Regional Express (RE) train as ICE trains may not stop there plus the Bayernpass is not valid on the ICE! Usually, one or two trains leave Nnrnberg Hbf toward Parsberg every hour.

No transport will be arranged by JMRC from the from train station; Soldiers must hire a taxi to travel to Hohenfels. If the required information to arrange post access was returned as requested, the taxi will be able to access the installation and take personnel directly to the billets. If access information was not returned, the taxi will have to leave Soldiers at Gate-5 of Hohenfels Training Area. If no taxi is at the train station, the number for a taxi in Parsberg is +49 (0)9492-6474 or +49-171-245-6474, +49-171-249-6474 or +49-1609-089-3606. Drivers for this taxi company are allowed to enter the Hohenfels main post as long as the passenger is on the access roster. Plan to pay around 30 Euros for the taxi (3 or 4 soldiers will be able to ride together) between the Parsberg train station and Hohenfels Training Area.

Additional Items for CIED DtD Baseline:

1. Army Combat Helmet
2. Individual Body Armor / load-bearing equipment
3. Gloves
4. Eye protection
5. Hearing Protection
6. Hydration system or canteen
7. Military drivers license
8. Sleeping bag and pillow
9. Shower Shoes
10. Lock (to secure personal items)

Students will sleep in "Troop Billets" (open bays) and eat in the on-post dining facility at no cost to the student. No linen or bedding is provided, hence students must bring a sleeping bag or sheets, blankets and a pillow.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B223002</b>	<b>CATC-CIED-T3</b>	<b>U</b>	<b>1.0W</b>	<b>757</b>	<b>65</b>				<b>No</b>		<b>100.00</b>

COUNTER IED COURSE (MASTER)

Army

7th ATC-CATC Vilseck GE

Vilseck, GY

**Course Description:**

The CIED T3 Course provides training to Junior Leaders at Battalion and Company level, as well as Training Schools/Academy personnel (Officers/WOs/Senior NCOs), so that they can assist Commanders in developing a C-IED training strategy and train their troops prior to and throughout the unit's deployment. The purpose is to build national capacity of highly trained cadre of IED defeat instructors capable of planning and conducting unit-level C-IED training.

Students will "review" planning for operations in an IED hazard environment, enemy Tactics, Techniques and Procedures (TTPs) and friendly TTPs, IED Countermeasures, Counter Remote-controlled IED Electronic Warfare (CREW) overview, basic targeting, Sensitive Site Exploitation (SSE), Tactical Site Exploitation (TSE), Combined eXplosive Exploitation Cell (CEXC), Weapons Intelligence Teams (WIT) and unit training development. Course graduates will assist all leaders in planning for IED threats, and oversee C-IED training at both individual and collective levels. The training specifically addresses the following:

How the enemy fights:

Roles and responsibilities of an IEDD trainer

IED defeat TTPs

IED, UXO & EFP familiarization and markers

Recognize the IED initiator - Exercise

Analyze lessons learned

Employ EW and conduct search

Capture enemy arms & bomb making equipment

Plan for IED threats

How we fight:

Deployment tasks

CIED enablers (EOD, Military Working Dogs, CEXC, TSE/SSE, WIT)

How we train

Practical exercise

How to train a unit / Develop a training plan / training plan review

VBS2 exercise

NOTE: This course has a fixed curriculum and is conducted in accordance with US and NATO standards. The content cannot be amended.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	<p>Soldiers attending this course should bring the following items at a minimum:</p> <ul style="list-style-type: none"> <li>Uniform, duty</li> <li>Undergarments</li> <li>Headgear (as prescribed by their respective country)</li> <li>Inclement weather clothing (i.e. wet weather, cold weather, etc.)</li> <li>Personal hygiene items</li> <li>Writing instruments/paper for note taking</li> <li>Other items they deem they need to bring.</li> </ul> <p>ODCs must arrange transportation to and from home station and students MUST have transportation available while attending this course due shortage of local transportation assets and distances between billeting locations, training sites and dining facilities. Exceptions to having ground transportation available MUST be coordinated with the International Military Training Branch (IMT) not later than 30 days prior to course start date.</p> <p>Students attending this course must arrive at Gate 6 of the Grafenwoehr Training Area (GTA) not later than 1600 on the day prior to course "Start Date". They will be met by a representative of the course, escorted to their billeting and briefed on the training location, training schedule and administrative requirements. They should call the course representative (POC) when they are approximately 30 minutes from the gate. IMT will provide the ODC the course POC name and cell phone number the week prior to course start date. ODCs should send a cell phone number of the student (or the Student Leader if traveling as part of a group) to IMT the week prior to their arrival.</p> <p>If flying, Nuremberg (Nnrnberg) is much closer to Grafenwoehr than Munich (Mnnchen), so Nuremberg is the preferred destination for flying to Germany (airport code: NUE). Nnrnberg is also preferable as it is a small, uncomplicated airport. Students can rent a car at the Airport with a valid credit card. Again, students must arrange transportation to and from home station and have transportation available while attending this course due to shortage of local transportation assets and distances between billeting locations, training sites and dining facilities.</p> <p>Students will sleep in "Troop Billets" (open bays) and eat in the on-post dining facility at no cost to the student. No linen or bedding is provided, hence students must bring a sleeping bag or sheets, blankets and a pillow.</p> <p>Additional Items for CIED Master Trainer:</p> <ol style="list-style-type: none"> <li>1. Army Combat Helmet</li> <li>2. Gloves</li> <li>3. Eye protection</li> <li>4. Hearing Protection</li> <li>5. Appropriate gear for inclement weather (i.e. wet weather, cold weather, etc.)</li> <li>6. Hydration system or canteen</li> <li>7. Military drivers license</li> <li>8. Sleeping bag and pillow</li> <li>9. Shower Shoes</li> <li>10. Lock (to secure personal items)</li> </ol> <p><b>Course International Notes:</b></p>										
B225141	GDM (GIS 3212)	U	1.0W	B843	75				No		50.00

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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GEODATABASE DESIGN AND MAINTENANCE CO-PRODUCTION  
Army

NGA Europe (UK)  
Molesworth, UK

**Course Description:**

Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.

This course will provide an introduction to the structure and capabilities of the geodatabase. Students will learn how to create, manage, edit, and maintain data within the geodatabase framework. The course will investigate some advanced concepts to include building and managing networks in a geodatabase, creating and managing subtypes and domains, topological relationships, and schemas. Courseware is primarily designed around the file geodatabase. Upon completion, students will have a firm understanding of how to manage data within a file geodatabase.

**Course Prerequisite Text:**

Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.

Uniform is equivalent of US Battle Dress Uniform (BDU). Civilian attire is business casual.

**Course International Notes:**

Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor. Students must have successfully completed NGC's Fundamentals of Geographic Information Systems (012847/GIS2101). Prior to attending this course, students should have at least a basic understanding of geodatabases.

<b>B225144</b>	<b>GIS4311</b>	<b>U</b>	<b>0.8W</b>	<b>B843</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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ADVANCED GIS ANALYSIS USING MODELS CO-PRODUCTION  
Army

NGA Europe (UK)  
Molesworth, UK

**Course Description:**

Advanced GIS Analysis Using Models (GIS4311) will give students an opportunity to investigate the importance and efficiency of creating geoprocessing models. Models streamline standard analytical workflows used on a regular basis by combining geoprocessing tools with the visual aid of a flowchart, in an automated environment within GIS software. Practical applications on basic flowcharting and workflow analysis principles will be the primary focus. The ArcGIS10 software is utilized for practical application of concepts associated with creating models.

**Course Prerequisite Text:**

Available as an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.

Uniform is equivalent of US Battle Dress Uniform (BDU). Civilian attire is business casual.

**Course International Notes:**

Must have completed (GIS3201) Intermediate GIS for Analysis, MASL B225306.

<b>B225156</b>	<b>HGA1001</b>	<b>U</b>	<b>0.6W</b>	<b>B843</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	INTRODUCING HUMAN GEOGRAPHY INTO GEOINT CO-PRODUCT Army										
	<b>Course Description:</b> This course provides an overview of incorporating Human Geography into GEOINT at NGA, with the intention of providing a foundation of the knowledge, skills and application capabilities for the NGA GEOINT Analyst. By the end of the course, the student will understand the relevance and need to incorporate Human Geography into GEOINT; be familiar with Human Geography concepts and data, and be able to apply the NGA workflow process, including Human Geography data needs, acquisition and challenges.										
	<b>Course Prerequisite Text:</b> Countries must have Basic Exchange and Cooperation Agreements with NGA.										
	Uniform is equivalent of US Battle Dress Uniform (BDU). Civilian attire is business casual.										
	<b>Course International Notes:</b> None.										
<b>B225157</b>	<b>028182</b>	<b>U</b>	<b>1.0W</b>	<b>B843</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	ADVANCED GIS USING SCRIPTS (CO-PRODUCTION) Army										
	<b>Course Description:</b> Course is designed to give students an opportunity to investigate the importance of leveraging Python capabilities with respect to ArcGIS 10. Python scripting provides opportunities to create and customize automated geoprocessing workflows. Students will learn practical applications and concepts for using Python independently as well as in conjunction with ArcGIS 10 utilizing ArcGIS geoprocessing tools and functions within Python scripts.										
	<b>Course Prerequisite Text:</b> None.										
	<b>Course International Notes:</b> Student must have completed Intermediate GIS for Analysis (GIS3201/MASL B225306) and Advanced GIS for Modeling (GIS4311/MASL B225144) is highly recommended prior to enrolling in Advanced GIS Using Scripts.										
<b>B225283</b>	<b>HGA1001</b>	<b>U</b>	<b>0.6W</b>	<b>B844</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	INCORPORATING HUMAN GEOGRAPHY INTO GEOINT (CO-PROD) Army										
	<b>Course Description:</b> This course provides an overview of incorporating Human Geography into GEOINT at NGA, with the intention of providing a foundation of the knowledge, skills and application capabilities for the NGA GEOINT Analyst. By the end of the course, the student will understand the relevance and need to incorporate Human Geography into GEOINT; be familiar with Human Geography concepts and data, and be able to apply the NGA workflow process, including Human Geography data needs, acquisition and challenges.										
	<b>Course Prerequisite Text:</b> Countries must have Basic Exchange and Cooperation Agreements with NGA.										
	Uniform is equivalent of US Battle Dress Uniform (BDU). Civilian attire is business casual.										
	<b>Course International Notes:</b> None.										
<b>B225305</b>	<b>4M/41-716 (GIS2101)</b>	<b>U</b>	<b>1.0W</b>	<b>B843</b>	<b>75</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	FUNDAMENTALS OF GEOGRAPHIC INFO SYS CO-PRODUCTION Army										
	<p><b>Course Description:</b> Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.</p> <p>This course is designed for the beginner GIS user. It will provide a working foundation in Geographic Information Systems (GIS), with an emphasis on the use of ArcGIS 10.X to exploit NGA digital data to solve geospatial intelligence problems. Course consists of approximately 40% lecture and 60% practical exercises.</p> <p><b>Course Prerequisite Text:</b> Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.</p> <p>Uniform is equivalent of US Battle Dress Uniform (BDU). Civilian attire is business casual.</p> <p><b>Course International Notes:</b> Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor. This course requires a strong knowledge of the Windows Operating System.</p>										
<b>B225306</b>	<b>4M/41-718 (GIS3201)</b>	<b>U</b>	<b>1.0W</b>	<b>B843</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
	INTERMED GIS FOR ANALYSIS CRS CO-PRODUCTION Army										
	<p><b>Course Description:</b> Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.</p> <p>Intermediate GIS for Analysis (GIS 3201) builds on the fundamentals taught in Fundamentals of GIS. Students focus on using ArcGIS to conduct geospatial analysis in a homeland security setting. Topics covered include geodesy, geodatabases, geocoding, geostatistical analysis, network analysis, spatial analysis, 3D analysis, and building geoprocessing models. The course consists of approximately 30% lecture and 70% guided/practical exercises. Students are evaluated with a comprehensive capstone project encompassing the various concepts and techniques taught throughout the course.</p> <p><b>Course Prerequisite Text:</b> Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.</p> <p>Uniform is equivalent of US Battle Dress Uniform (BDU). Civilian attire is business casual.</p> <p><b>Course International Notes:</b> Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor. Students must have successfully completed NGC's Fundamentals of Geographic Information Systems (012847/GIS2101).</p>										
<b>B225400</b>	<b>4M/41-716 (GIS2101)</b>	<b>U</b>	<b>1.0W</b>	<b>B845</b>	<b>75</b>				<b>No</b>		<b>50.00</b>



MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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FUNDAMENTALS OF GEOGRAPHIC INFO SYS (CO-PROD)  
 Army  
 NGA Ramstein  
 Ramstein, GY

**Course Description:**

Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor.

This course is designed for the beginner GIS user. It will provide a working foundation in Geographic Information Systems (GIS), with an emphasis on the use of ArcGIS 10.X to exploit NGA digital data to solve geospatial intelligence problems. Course consists of approximately 40% lecture and 60% practical exercises.

**Course Prerequisite Text:**

Family members or dependents NOT authorized.

Available residentially or upon request for an International Engagement Event IEE - Mobile delivery.

IEE-Mobile Delivery cost for Instructor travel per diem and associated costs is the burden of the requestor.

Uniform is equivalent of US Battle Dress Uniform BDU . Civilian attire is business casual.

**Course International Notes:**

Available residentially or upon request for an International Engagement Event (IEE) - Mobile delivery. IEE-Mobile Delivery cost for Instructor travel/per diem and associated costs is the burden of the requestor. This course requires a strong knowledge of the Windows Operating System.

<b>B225401</b>	<b>4M/41-716 (GIS2101)</b>	<b>U</b>	<b>1.0W</b>	<b>B846</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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FUNDAMENTALS OF GIS CO-PRODUCTION  
 Army  
 NGA Vicenza Italy  
 Vicenza, Italy

**Course Description:**

**Course Prerequisite Text:**

Family members or dependents NOT authorized.

Available residentially or upon request for an International Engagement Event IEE - Mobile delivery.

IEE-Mobile Delivery cost for Instructor travel per diem and associated costs is the burden of the requestor.

Uniform is equivalent of US Battle Dress Uniform BDU . Civilian attire is business casual.

**Course International Notes:**

<b>B225402</b>	<b>4M/41-718 (GIS3201)</b>	<b>U</b>	<b>1.0W</b>	<b>B846</b>	<b>75</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	INTERMED GIS FOR ANALYSIS CRS CO-PRODUCTION Army										
	<p><b>Course Description:</b>  <b>Course Prerequisite Text:</b>  Family members or dependents NOT authorized.</p> <p>Available residentially or upon request for an International Engagement Event IEE - Mobile delivery.</p> <p>IEE-Mobile Delivery cost for Instructor travel per diem and associated costs is the burden of the requestor.</p> <p>Uniform is equivalent of US Battle Dress Uniform BDU . Civilian attire is business casual.</p> <p><b>Course International Notes:</b></p>										
<b>B226011</b>	<b>ISTC-CAC</b>	<b>S</b>	<b>1.0W</b>	<b>B388</b>	<b>50</b>				<b>No</b>		<b>100.00</b>
	CONDUCT AFTER CAPTURE COURSE Army										
	<p><b>Course Description:</b>  Teaches and evaluates students from SF/SOF/similar units and aircrews in a hostage situation when captured by terrorists / criminal parties / para-military group in order to learn how to behave, survive and resist hostage situation and interrogation without revealing any important information while maintaining their dignity and ability to stay alive.</p> <p><b>Course Prerequisite Text:</b>  Conduct After Capture Course Only available for NATO Countries.</p> <p><b>Course International Notes:</b>  Most be SOF or similar/supporting unit to attend. All students must score 50% or higher on English test during in-processing. All students must provide documentation confirming possession of a current NATO SECRET Security Clearance. Students should not have any pre-existing medical or psychological conditions which preclude participation in high stress training.</p>										
<b>B226012</b>	<b>ISTC-MA</b>	<b>S</b>	<b>2.0W</b>	<b>B388</b>	<b>50</b>				<b>No</b>		<b>100.00</b>
	MILITARY ASSISTANCE COURSE Army										
	<p><b>Course Description:</b>  Two week course designed to provide the education and training needed to prepare them for conducting operations and advising a partner force in a highly complex and fluid environment.</p> <p><b>Course Prerequisite Text:</b></p> <p><b>Course International Notes:</b>  A good working knowledge of English is required.</p>										
<b>B226013</b>	<b>ISTC-OPC</b>	<b>U</b>	<b>2.0W</b>	<b>B388</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
	SOTG OPERATIONS PLANNING COURSE Army										
	<p><b>Course Description:</b></p> <p><b>Course Prerequisite Text:</b></p> <p><b>Course International Notes:</b></p>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B226014</b>	<b>ISTC-CQB</b>	<b>U</b>	<b>5.0W</b>	<b>B388</b>	<b>60</b>				<b>No</b>		<b>100.00</b>
	BASIC CLOSE QUARTER BATTLE COURSE Army			International Special Training Center PFULLENDORF, GE 88630							
	<b>Course Description:</b> Three week basic level course designed to train students the principles of effectively operating as a single team (up to six assaulters) in an urban environment. The course is not designed to be a marksmanship course but students will receive instruction and practical application on rifle / pistol reflexive fire and stress tests.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> Must be SOF or similar/supporting unit to attend. All students must score 60% or higher on English test during in-processing. All students must complete a Basic Fitness Test (BFT) consisting of a 7KM speed march in 52 minutes with a 20KG/44lb rucksack. All students should be proficient in safe handling of the M4 carbine and Glock pistol.										
<b>B226015</b>	<b>ISTC-ACQB</b>	<b>U</b>	<b>4.0W</b>	<b>B388</b>	<b>60</b>				<b>No</b>		<b>100.00</b>
	ADVANCED CLOSE QUARTER BATTLE COURSE Army			International Special Training Center PFULLENDORF, GE 88630							
	<b>Course Description:</b> Four week course designed to train students how to effectively operate as part of an assault force (multi team) in a close combat urban environment. Course includes rifle / pistol reflexive fire and stress tests, advanced instruction on assault planning, command and control, progressive breaching, forced entry.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> Must be SOF or similar/supporting unit to attend. All students must score 60% or higher on English test during in-processing. All students must complete a Basic Fitness Test (BFT) consisting of a 7KM speed march in 52 minutes with a 20KG/44lb rucksack. All students must be graduates of either the ISTC Basic Close Quarters Battle Course or their national equivalent.										
<b>B226016</b>	<b>ISTC-AMFR</b>	<b>U</b>	<b>3.0W</b>	<b>B388</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
	ADVANCED MEDICAL FIRST RESPONDERS COURSE Army			International Special Training Center PFULLENDORF, GE 88630							
	<b>Course Description:</b> Three week course designed to walk medics and non-medics through the basic medical skills required to treat, stabilize and prepare battle casualties for MEDEVAC.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> All students must provide documentation confirming current immunizations (Tetanus) and current screenings (within 3 months) for HIV, HEP C, HEP B. All students must score 70% or higher on English test during in-processing.										
<b>B226017</b>	<b>ISTC-ACSC</b>	<b>U</b>	<b>3.0W</b>	<b>B388</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
	ADVANCED CASUALTY SUSTAINMENT COURSE Army			International Special Training Center PFULLENDORF, GE 88630							
	<b>Course Description:</b> Two week medical course designed primarily for SOF medics with the focus of teaching students how to stabilize casualties for up to 72 hours.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> All students must have prior training/credentialing as a SOF Medic (US 18D equivalent). All students must score 70% or higher on English test during in-processing. All students must provide documentation confirming current immunizations (Tetanus) and current screenings (within 3 months) for HIV, HEP C, HEP B.										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B226018</b>	<b>ISTC-TCCCT3</b>	<b>U</b>	<b>2.0W</b>	<b>B388</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
	TACTICAL COMBAT CASUALTY CARE TRAIN THE TRAINER Army			International Special Training Center PFULLENDORF, GE 88630							
	<b>Course Description:</b> Two week course curriculum endorsed by NSHQ and SOCEUR as the baseline standard for TCCC training. Course is intended for medical instructors which will certify them as TCCC Committee recognized TCCC Instructors; graduate names will be recorded in a common database maintained at NSHQ.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> All students must have prior training/credentialing as a SOF Medic (US 18D equivalent).										
<b>B226019</b>	<b>ISTC-SC</b>	<b>U</b>	<b>4.0W</b>	<b>518</b>	<b>60</b>				<b>No</b>		<b>100.00</b>
	SNIPER COURSE Army			NATO SHAPE Schools APO AE, GY 09112							
	<b>Course Description:</b> Range estimation, stalking, observing terrain and sketching / logging, known and unknown distance shooting.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> Must be SOF or similar/supporting unit to attend. All students must score 60% or higher on English test during in-processing. All students must complete a practical land navigation course IAW ISTC standards (20KG/44lb rucksack) upon arrival.										
<b>B226020</b>	<b>ISTC-HAS</b>	<b>U</b>	<b>1.0W</b>	<b>518</b>	<b>60</b>				<b>No</b>		<b>100.00</b>
	HIGH ANGLE SNIPER COURSE Army			NATO SHAPE Schools APO AE, GY 09112							
	<b>Course Description:</b> Scope: Two week course designed for trained Sniper teams, and introduces techniques on how to deliver precision fire from concealed positions in a mountain environment. Nations are highly encouraged to send complete teams consisting of 2 trained Snipers. Each Sniper team should bring their issued/organic equipment and ammunition in order to get the full value of the training.										
	Objectives: òEngage up/down-slope targets at ranges between 300 ù 1800M with precision fire under combat conditions during hours of limited visibility òEngage targets down slope with an angle of up to 40 degrees at a distance of 400M òEngage targets up slope with an angle up to 40 degrees at a distance of 400M òEngage targets across valleys up to 1800M òStalking in mountainous terrain										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> Students must be trained snipers who have graduated from a National or International Sniper Course prior to attending this course. Students must arrive in sound medical condition. Students are also expected to be experienced in Land Navigation using a compass and 1:50,000 scale map. Students must score 60% or higher on the Defense Language Institute English Language Center (DLIELC) English Comprehension Level (ECL) Test. Prospective students are encouraged to visit the following websites for additional information.										
<b>B226024</b>	<b>ISTC-DSC</b>	<b>U</b>	<b>2.0W</b>	<b>518</b>	<b>60</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	DESERT SNIPER COURSE Army										
	<b>Course Description:</b> Course Description: Teaches qualified sniper teams the fundamentals of desert sniper mission planning and the skills to successfully operate in a desert environment against enemies with advanced detection systems.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> Prereqs: Students must be sniper qualified.										
<b>B226025</b>	<b>ISTC-USC</b>	<b>U</b>	<b>2.0W</b>	<b>518</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	URBAN SNIPER Army										
	<b>Course Description:</b> Course Description: Teaches qualified sniper teams the skills necessary to deliver precision rifle fire incorporating high angles in mountainous terrain and techniques for complex urban environments.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> Prereqs: Students must be sniper qualified.										
<b>B226026</b>	<b>ISTC-CMMS</b>	<b>U</b>	<b>2.0W</b>	<b>B388</b>	<b>60</b>				<b>No</b>		<b>50.00</b>
	COMBAT MARKSMANSHIP COURSE (CMMS) Army										
	<b>Course Description:</b> Course Description: A two week intensive shooting course designed to increase shooter's accuracy and speed with primary and secondary weapon systems while engaging multiple, complex target sets.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B226027</b>	<b>ISTC-NSOCM</b>	<b>U</b>	<b>22.0W</b>	<b>B388</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
	NATO SPECIAL OPERATIONS COMBAT MEDIC (NSOCM) CRS Army										
	<b>Course Description:</b> Course Description: A 22 week course designed to produce NATO Special Operations Combat Medic as defined by the NATO Special Operations Coordination Center.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> Prereqs: Students should have basic medical training with a medical-related military occupations specialty or be re-designated as a special operations combat medic.										
<b>B228001</b>	<b>2G-F57 (CT)</b>	<b>U</b>	<b>8.0W</b>	<b>136</b>					<b>No</b>		<b>100.00</b>
	SIMULATION OPERATIONS COURSE Army										
	<b>Course Description:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Course Scope and Special Information

Effective 2012-05-03

Course Scope:

The Simulation Operations Course provides individuals with an understanding of the roles, responsibilities, practices, procedures, and concepts necessary to integrate battle command, models and simulations into the operational environment. Functional Area 57 officers must attend this course for award of the Functional Area 57 designation. The curriculum emphasizes the following topics:

- Battle Command Officer roles and responsibilities
- Knowledge of battle command, modeling and simulation
- Applying battle command activities, models and simulations to a operational environment
- Creating and modifying models and simulations
- Integrating models and simulations with unit training programs and battle command systems

The Simulation Operations Course will enable students to:

- a. Provide expert advice on Army model and simulation systems to the training and operational communities, focusing on the integration of simulations into training for mission requirements.
- b. Provide expertise in planning, preparing, supervising, and executing events, experiments, and exercises supported by models and simulations.
- c. Provide expertise in managing, developing, fielding, and maintaining models and simulations.
- d. Participate in the development, equipping, and maintenance of simulation product repositories and interoperability standards development.

Special Information:

Note:

The general information below is for the Simulation Operations Course (SOC) only.

1. The SOC will be taught at Ft Belvoir, VA effective Jun 2012.
2. Administrative Instructions will be sent to each student attending School Code 136 Simulation and Modeling Courses.
3. Each course has specific detailed instructions and after thoroughly reviewing the instructions provided you should contact the school Primary POC or Alternate POC at COM: 703-805-0247; DSN 655.
4. Orders for travel must be cut IAW administrative instructions for that specific course.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2012-05-03 (Draft)

Course Scope:

The Simulation Operations Course provides individuals with an understanding of the roles, responsibilities, practices, procedures, and concepts necessary to integrate battle command, models and simulations into the operational environment. Functional Area 57 officers must attend this course for award of the Functional Area 57 designation. The curriculum emphasizes the following topics:

- Mission Command Officer roles and responsibilities
- Knowledge of mission command, modeling and simulation
- Applying mission command activities, models and simulations to an operational environment
- Creating and modifying models and simulations
- Integrating models and simulations with unit training programs and mission command information systems

The Simulation Operations Course will enable students to:

- a. Provide expert advice on Army model and simulation systems to the training and operational communities, focusing on the integration of simulations into training for mission requirements.
- b. Provide expertise in planning, preparing, supervising, and executing events, experiments, and exercises supported by models and simulations.
- c. Provide expertise in managing, developing, fielding, and maintaining models and simulations.
- d. Participate in the development, equipping, and maintenance of simulation product repositories and interoperability standards development.

Special Information:

Note:

The general information below is for the Simulation Operations Course (SOC) only.

1. The SOC will be taught at Ft Belvoir, VA effective Jun 2012.
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4. Orders for travel must be cut IAW administrative instructions for that specific course.

Effective 2012-05-03 (Draft)

Course Scope:

The Simulation Operations Course provides individuals with an understanding of the roles, responsibilities, practices, procedures, and concepts necessary to integrate battle command,

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models and simulations into the operational environment. Functional Area 57 officers must attend this course for award of the Functional Area 57 designation. The curriculum emphasizes the following topics:

- Mission Command Officer roles and responsibilities
- Knowledge of mission command, modeling and simulation
- Applying mission command activities, models and simulations to a operational environment
- Creating and modifying models and simulations
- Integrating models and simulations with unit training programs and mission command information systems

The Simulation Operations Course will enable students to:

- a. Provide expert advice on Army model and simulation systems to the training and operational communities, focusing on the integration of simulations into training for mission requirements.
- b. Provide expertise in planning, preparing, supervising, and executing events, experiments, and exercises supported by models and simulations.
- c. Provide expertise in managing, developing, fielding, and maintaining models and simulations.
- d. Participate in the development, equipping, and maintenance of simulation product repositories and interoperability standards development.

**PREREQUISITES:**

- a. Commissioned Officer Personnel: Active Army and Reserve Components, grade 03 through 06, primarily FA 57, with accessed into the Information Operations Career Field as Functional Area 57 officers, or assigned to simulation operations positions identified in their manning documents.
- b. Civilian Personnel: Grade GS9 and above, and DA Interns, as needed and selected by the Functional Area Proponency Representative.

**Special Information:**

Note:

The general information below is for the Simulation Operations Course (SOC) only.

1. The SOC will be taught at Ft Belvoir, VA effective Jun 2012.
2. Administrative Instructions will be sent to each student attending School Code 136 Simulation and Modeling Courses.
3. Each course has specific detailed instructions and after thoroughly reviewing the instructions provided you should contact the school Primary POC or Alternate POC at COM: 703-805-0247; DSN 655.
4. Orders for travel must be cut IAW administrative instructions for that specific course.



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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Show Historical Scope and Special Information Sets

**Course Prerequisite Text:**

**Course International Notes:**

iText PrerequisitesiiAll DA Civilians must submit the below application for approval to attend the Simulation Operations Course.iiThe process for DA Civilians to apply for attendance at the Simulation Operations Course is the following:ii1. Write a memorandum through the immediate supervisor to the address in paragraph 3 (below). The memorandum must contain:i- Namei - Duty position titlei- Duty functionsi- Civilian grade, career field, and job series i- Justification as to why you should attend this coursei- Statement about funding (unit will fund or asking for DAMO-MSP to fund. ii(Note: The memorandum should be no more than two pages). ii2. The memorandum must be endorsement from your supervisor -- stating he/she approves of the attendance. ii3. The memorandum and endorsement should be FAX to (703. 601-0018):ii Deputy Chief of Staff G-3/5/7i Army Modeling and Simulation Directorate (DAMO-MSP)i Simulation Proponent Divisioni ATTN: Training Administratori 400 Army Pentagoni Washington, DC 20310-0400 ii4. All applications for admission must reach G-3/5/7 Simulation Proponent Division office no later than two months prior to the start of the course. iiiExample Memo:i DateiiMEMORANDUM FOR Deputy Chief of Staff G-3/5/7, Army Modeling and Simulation Directorate (DAMO-MSP) ATTN: Training Administrator, 400 Army Pentagon, Washington, DC 20310-0400 iiTHRU iiiSUBJECT: Request Attendance at the Simulation Operations Courseii1. Request attendance to the xxxxxx Simulation Operations Course.iiName: iiDuty Title: iiGrade: iiCivilian Occupation Code and Career Program: iiFunding: ii2. Duty Description: ii3. Justification: iiPOC: contact info, telephone, email, mailing address: iiSupervisor signature.

<b>B228002</b>	<b>2G-F36 (CT)</b>	<b>U</b>	<b>2.0W</b>	<b>136</b>					<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	SIMULATION PROFESSIONAL COURSE PHASE 2 Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B228003</b>	<b>2I-F57 (CT)</b>	<b>U</b>	<b>2.0W</b>	<b>136</b>					<b>No</b>		<b>100.00</b>
	INTERMEDIATE SIMULATION OPERATIONS COURSE Army										
	<b>Course Description:</b>										
	Course Scope: The ISOC will enable students to:										
	. Manage a simulation supported activity or organization.										
	. Provide expertise in planning, preparing, supervising, and executing higher echelon training events supported by models and simulations.										
	. Provide Modeling and Simulation expertise in planning and preparing a large-scale experimentation event.										
	. Manage the development, fielding and sustainment of a Modeling and Simulation capability.										
	. Understand the role of industry and academia in support of the development of emerging Modeling and Simulation concept and capabilities.										
	. Provide expertise in knowledge management processes and tools to optimize staff tasks in support of the Mission Command Warfighting Function.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> Have Graduated from course: 2G-F57 (CT) Phase : (none) (SIMULATION OPERATIONS COURSE).										
<b>B229002</b>	<b>600-C44</b>	<b>U</b>	<b>3.8W</b>	<b>692</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
	BASIC LEADER Army										
	<b>Course Description:</b>										
	Effective 2015-10-02 Course Scope: The Basic Leader Course (BLC) is branch immaterial. The conduct of the course takes place in an NCO Academy non-live-in environment in accordance with the small group instruction process. It consists of minimal classroom dynamics and practical application with an intense field training environment that involves hands-on, performance-oriented training. The course graduates leave equipped with standards-based, performance-oriented, battle-focused training that supports squad level operations. It provides the Army with a leader who can visualize, describe, and execute squad level operations in varied operational environments. It is a leader course that produces a predictive, adaptive, and innovative combat leader capable of leading Soldiers in any situation. The instructional design and methods of delivery consists of face-to-face instruction, learner-centered outcomes, based on today's contemporary operational environment, and used to reinforce all small unit tactics, techniques, and procedures. The course incorporates recent lessons learned, 9 battle drills, 39 warrior tasks with the										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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inclusion of weapons immersion, a 36-hour situational training exercise (STX), and an evaluated Land Navigation Course. The STX centers on competency, battle focused combat scenarios, and troop-leading procedures. Evaluation centers on their ability to demonstrate troop-leading procedures in current threat-based scenarios that will enhance their 360-degree assessment.

**Special Information:**

This course supports the 22 training day POI for AC. The course will be training using a five-day week, using a course length of 4 weeks, 2 days. Soldiers, whose reservations were made after 1 October 2007, are only required to report with documentary evidence of physical profile and SSD1 completion certificate. Soldiers may enroll with a temporary Profile (i.e. shaving and other non-performance related issues). The Profile MUST NOT prevent them from meeting all physical tasks and the physical graduation requirements such as taking and passing the APFT and carrying load bearing equipment during the FTX. \*Temporary Profile Exceptions: Soldiers will train within the limits of their profiles. If a Soldier on a Temporary profile cannot complete ALL the events of the APFT or meet all the physical requirements, they will NOT be allowed to enroll in BLC. If a student receives a temporary profile during the course and can complete the course requirements with the temporary profile, the student can graduate and receive a DA Form 1059 indicating course standards were met. This determination resides with the Commandant. \*Permanent Profiles: Soldiers possessing permanent profiles 3 or 4 must provide a copy of the DA Form 3349, with signatures from the profiling officer, and the approving authority (a physician). Commandants do not need to sign unless they disagree with the profile findings. P2 profiles require an only doctor's signature. Soldiers possessing permanent profile designators of "3" or "4" who have been before an MMRB, awarded medical limitations, and allowed to retain their occupational classification will be permitted to attend various courses and train within the limitations of their profile. \*Pregnant soldiers: - Prior to the course may not attend BLC until medically cleared. - Diagnosed as pregnant while attending BLC may continue, but they must provide written documents from doctor that states they can participate in all course physical requirements. Soldiers medically dismissed for pregnancy after enrollment are eligible to return to the course when medically cleared. Wounded Warrior: Commandants will not deny enrollment or disenrollment of Soldiers based on physical profiles resulting from MMEB or MEB rulings. These soldiers can attend PME and MOS courses. These are soldiers who previously were unable to meet course requirements as a result of physical limitations that have been formally acknowledged by either the wounded warriors program and/or a permanent profile as a result of a MOS/medical retention board or medical evaluation board, and that are properly documented using the military physical profile for physical condition/stamina, upper extremities, lower extremities, hearing/ear, eyes, and psychiatric (PULHES) code. Commandants are authorized to adjust or waive graduation requirements to these soldiers for enrollment and attendance at professional military education courses (PME) and military occupational specialty (MOS) courses due to reclassification. NCOA will deny enrollment to Soldiers failing to meet any one of the above prerequisites. Commandants may not supplement these mandatory enrollment requirements. (REF: AR 40-501, Chap 8; AR 350-1, Chap 3; and TRADOC Reg 350-10, Chap 2, Para 2-6(d); HRC Profile Policy for NCOES, 19 January 2007; and <https://www.hrc.army.mil/site/protect/Active/epncoes/ncopoc.htm>, SECARMY Memorandum Subject: Army Directive 2012-20 (Physical Fitness and Height and Weight Requirements for Professional Military Education, dated 17 September, 2012), and medical evaluation boarded soldiers approved for continued service and related professional military education and military occupational specialty training, reference, AR 350-1, Para 3-9d; AR 600-60, Para 4-17; AR 40-400, Para 5-3b thru 5-3d. DTG XX0800 MAR 09) \*Physical Requirements: Soldiers must participate in all BLC physical requirements based upon the limitations of their profiles. \*\*The Basic Leader Course (BLC) is a non-Military Occupational Specialty (MOS) specific course that serves as the foundation of the NCOES. The course will leverage technological and conventional face-to-face teaching and delivery methods. The leadership performance is evaluated throughout the course. Course is taught at multiple locations. Institutional Training travel guidance may be viewed at <https://www.g357extranet.army.pentagon.mil/ako/ittg>

Effective 2015-10-02 (Draft)

**Course Scope:**

The Basic Leader Course (BLC) is branch immaterial. The conduct of the course takes place in an NCO Academy non-live-in environment in accordance with the small group instruction process. It consists of minimal classroom dynamics and practical application with an intense field training environment that involves hands-on, performance-oriented training. The course graduates leave equipped with standards-based, performance-oriented, battle-focused training that supports squad level operations. It provides the Army with a leader who can visualize, describe, and execute squad level operations in varied operational environments. It is a leader course that produces a predictive, adaptive, and innovative combat leader capable of leading Soldiers in any situation. The instructional design and methods of delivery consists of face-to-face instruction, learner-centered outcomes, based on today's contemporary operational environment, and used to reinforce all small unit tactics, techniques, and procedures. The course incorporates recent lessons learned, 9 battle drills, 39 warrior tasks with the inclusion of weapons immersion, a 36-hour situational training exercise (STX), and an evaluated Land Navigation Course. The STX centers on competency, battle focused combat scenarios, and troop-leading procedures. Evaluation centers on their ability to demonstrate troop-leading procedures in current threat-based scenarios that will enhance their 360-degree assessment.

**Special Information:**

This course supports the 22 training day POI for AC. The course will be training using a five-day week, using a course length of 4 weeks, 2 days. Soldiers, whose reservations were made

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after 1 October 2007, are only required to report with documentary evidence of physical profile and SSD1 completion certificate. Soldiers may enroll with a temporary Profile (i.e. shaving and other non-performance related issues). The Profile MUST NOT prevent them from meeting all physical tasks and the physical graduation requirements such as taking and passing the APFT and carrying load bearing equipment during the FTX. \*Temporary Profile Exceptions: Soldiers will train within the limits of their profiles. If a Soldier on a Temporary profile cannot complete ALL the events of the APFT or meet all the physical requirements, they will NOT be allowed to enroll in BLC. If a student receives a temporary profile during the course and can complete the course requirements with the temporary profile, the student can graduate and receive a DA Form 1059 indicating course standards were met. This determination resides with the Commandant. \*Permanent Profiles: Soldiers possessing permanent profiles 3 or 4 must provide a copy of the DA Form 3349, with signatures from the profiling officer, and the approving authority (a physician). Commandants do not need to sign unless they disagree with the profile findings. P2 profiles require an only doctor's signature. Soldiers possessing permanent profile designators of "3" or "4" who have been before an MMRB, awarded medical limitations, and allowed to retain their occupational classification will be permitted to attend various courses and train within the limitations of their profile. \*Pregnant soldiers: - Prior to the course may not attend BLC until medically cleared. - Diagnosed as pregnant while attending BLC may continue, but they must provide written documents from doctor that states they can participate in all course physical requirements. Soldiers medically dismissed for pregnancy after enrollment are eligible to return to the course when medically cleared. Wounded Warrior: Commandants will not deny enrollment or disenrollment of Soldiers based on physical profiles resulting from MMEB or MEB rulings. These soldiers can attend PME and MOS courses. These are soldiers who previously were unable to meet course requirements as a result of physical limitations that have been formally acknowledged by either the wounded warriors program and/or a permanent profile as a result of a MOS/medical retention board or medical evaluation board, and that are properly documented using the military physical profile for physical condition/stamina, upper extremities, lower extremities, hearing/ear, eyes, and psychiatric (PULHES) code. Commandants are authorized to adjust or waive graduation requirements to these soldiers for enrollment and attendance at professional military education courses (PME) and military occupational specialty (MOS) courses due to reclassification. NCOA will deny enrollment to Soldiers failing to meet any one of the above prerequisites. Commandants may not supplement these mandatory enrollment requirements. (REF: AR 40-501, Chap 8; AR 350-1, Chap 3; and TRADOC Reg 350-10, Chap 2, Para 2-6(d); HRC Profile Policy for NCOES, 19 January 2007; and <https://www.hrc.army.mil/site/protect/Active/epncoes/ncopoc.htm>, SECARMY Memorandum Subject: Army Directive 2012-20 (Physical Fitness and Height and Weight Requirements for Professional Military Education, dated 17 September, 2012), and medical evaluation boarded soldiers approved for continued service and related professional military education and military occupational specialty training, reference, AR 350-1, Para 3-9d; AR 600-60, Para 4-17; AR 40-400, Para 5-3b thru 5-3d. DTG XX0800 MAR 09) \*Physical Requirements: Soldiers must participate in all BLC physical requirements based upon the limitations of their profiles. \*\*The Basic Leader Course (BLC) is a non-Military Occupational Specialty (MOS) specific course that serves as the foundation of the NCOES. The course will leverage technological and conventional face-to-face teaching and delivery methods. The leadership performance is evaluated throughout the course. Course is taught at multiple locations. Institutional Training travel guidance may be viewed at <https://www.g357extranet.army.pentagon.mil/ako/ittg>

**Course Prerequisite Text:**

Dependents are not permitted to accompany any International Military Students during training at the NCO Academy Hawaii

After duty hours and on weekends please contact the Staff Duty

Office at 808-656-0460.

Academy Address 6055 Higgins Rd., Schofield Barracks, HI 968578

Servicing Airport Honolulu International Airport HNL

Student Arrival Departure Instructions All International Military Students arriving at Honolulu International will be picked up on the day of arrival by The IMSO from the NCO Academy Hawaii. All departing students will be dropped off on the day of departure by the IMSO from the NCO Academy Hawaii.

Billeting All International Military Students will be housed in the barracks located at the NCO Academy Hawaii.

Dining Messing A mess facility is co-located with the NCO Academy Hawaii. Breakfast, lunch, and dinner are served Monday-Friday when class is in session. IMS will be required to pay for their meals in advance upon arrival. The cost is 13.85 USD per day. The cost for the 22 day Basic Leader Course BLC is 304.70 USD not including weekends. If IMS are staying for the A foundation Instructor Facilitation Course FIFC an additional 10 days, not including the weekend, the additional cost will be 138.50 USD, bringing the total to 443.20 USD. If IMS arrives early for training additional meal costs will be incurred at the rate of 13.85 USD, per day, depending on the length of time, not including weekends. Due to the fact that the NCOA DFAC is not open on weekends and when class is not in session, IMS are authorized full per diem on the weekends at the rate 114.00 USD per day. IMS should arrive with enough money to pay for all of their meals that will be consumed at the NCOA DFAC. The money will be collected during in-processing. Due to the strenuous physical requirements of the course,

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students are required to eat every meal.

**Driving** IMS are not authorized to drive privately owned vehicle while attending the Basic Leader Course. There are several forms of transportation to include a bus service and taxi. IMS will be transported on the weekends to available open dining facilities and religious service. Transport around the Island is the sole responsibility of the IMS by the means available.

**Medical Dental** A medical and dental facility is located on Schofield Barracks. IMS will be treated according to instructions in ITO and funded according to appropriate fund site

**Nearest City** The nearest city to the NCO Academy Hawaii is the city of Wahiawa. The nearest major city is the city of Honolulu.

**Nearest Military Base** The nearest Military Base to the NCO Academy Hawaii is Schofield Barracks. It is home to the Army s 25th Infantry Division.

**The 25th Infantry Division** Nicknamed "Tropic Lightning" , is a U.S. Army division based in Hawaii. The division, which was activated on 1 October 1941 in Hawaii, conducts military operations in the Asia-Pacific region. Its present deployment is composed of Stryker, light infantry, airborne, and aviation units.8The 25th Division was formed from the 27th and 35th Infantry regiments of the original Hawaiian Division. This was a pre-second World War "square division" composed of four infantry regiments. The remaining units of the Hawaiian Division were reorganized as the 24th Infantry Division. 25th Infantry Division falls under the major command called USARPAC United States Army Pacific Command . 8United States Army Pacific USARPAC is an Army Service Component Command ASCC of the United States Army and is the army component unit of the United States Pacific Command. The main areas that this command has jurisdiction in include Hawaii, Alaska, the Pacific Ocean, South Korea and Japan. It also performs missions in Southeast Asia, in the countries such as the Philippines and Bangladesh. Eighth United States Army in Korea has operational command and control on US Forces in Korea since January 2012, and USARPAC headquarters became its Army Component Command at the same date.

**National and Religious Holidays** Observance of national and religious holidays of IMS country will be determined by SATFA policy No 1-89 which standardizes the authorized holidays, as determined by each country. Holidays are permitted only if students are in good standing in class and will not miss any major training or exams. Release on these days is 100 percent dependent on instructor approval. Training will always take priority.

**Passport Visa** It is recommended that students carry their visa at all times. Upon entering the United States students are issued an I-93 from the Department of Homeland Security. This form must be maintained with the passport at all times. The I-93 will be required by the Department of Homeland Security upon departure. Each student is responsible for his or hers own passport. If there are any discrepancies students should contact their embassy immediately. Only the embassy can change a passport.

**IMSO Contact** The IMSO for the NCO Academy Hawaii is SSG William J. Lamb @ 808-656-0460 and e-mail william.j.lamb20.mil@mail.mil.

**Alternate point of contact** SFC Ryan Rowell @808-656-0460 and e-mail ryan.s.rowell.mil@mail.mil.

**Mailing Address** NCO Academy Hawaii, 6005 Higgins Rd., Wahiawa, HI 96758

**Uniform Requirements** International Military Students IMS are required to have 4 sets of combat uniforms, 1 set of military dress uniform if possible , or civilian equivalent, 2 sets of physical training uniforms, 2 pair of combat boots, 1 pair of running shoes, enough clothing and undergarments to last the duration of your stay, civilian clothes appropriate and a record of medical examination arranged by SCO. All other equipment necessary to complete training will be issued.

**Physical Fitness Training Requirements** All students will be evaluated on giving a Physical Readiness Training PRT session and must be able to pass any Army Physical Fitness Test and Height and Weight test according to specific age group. The Army Physical Fitness test is a three event test that consists of a timed, 2 minute push-up event, 2 minute sit up event, and a 2 mile run. Students are also required to road march on foot in full combat gear with weapon for distances of 4-6 miles during the Situational Training Exercise STX .

**Local Activities** Oahu is the third largest island in the Hawaiian chain and home to some of the most famous and photographed sites in Hawaii. Flanked by the world-famous Diamond Head and the East Coast Cliffs, topped by Waimea Bay on the renowned North Shore and intersected by the Koolau Mountain Range, home of the Pali Lookout and Tantalus Drive. Almost three-fourths of the state's population reside on Oahu. Honolulu is the capitol and the eleventh largest metropolitan city in the United States. Few cities offer such a wide variety of cultural and historical sites such as Pearl Harbor, the Polynesian Cultural Center or the Mission House Museum. And no other American city boasts a royal



MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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palace or a gilded bronze statue dedicated to their famous monarch, King Kamehameha.

Climate Differences in temperature and rainfall are dependent on elevation across the island. The higher you are, the cooler and wetter it gets. When rain showers occur, they are usually brief and light. The months with the least amount of rainfall on Oahu are May through October, with June and July being the driest. Oahu's North Shore is famous for its tremendous waves in the winter months. The biggest waves usually occur between November and March. 8. 8

Average Temperature Honolulu - 73 F - 81F Lowest Recorded Temperature 8Honolulu - 52 F in 1902 8Highest Recorded Temperature Honolulu - 95 F in 19948Rainfall 8Honolulu Annual Average - 28.41 inches

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i iService Designator Z FOREIGN Required i iText Prerequisites There are currently no Prerequisites in the Text Prerequisites section.

<b>B229003</b>	<b>M1151A1 UAH</b>	<b>U</b>	<b>0.6W</b>	<b>757</b>	<b>65</b>				<b>No</b>		<b>100.00</b>
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UP ARMORED HMMWV  
Army

7th ATC-CATC Vilseck GE  
Vilseck, GY

**Course Description:**

Driver's Training - UAH (Up-Armored HMMWV) provides instruction on the operation on the M1151 family of vehicles.

Upon course completion, students will have sufficient knowledge and driving experience to safely operate the M1151 family of vehicles in anticipation of their deployment to ISAF or other theaters.

Personnel will receive 40 hours of instruction and will depart with a DA348 documenting course of instruction to support the Soldier's commander issuing a vehicle operator's license for the M1151 vehicle series upon arrival in the operational theater.

Essential equipment to be brought by students: helmet, individual load bearing equipment of web gear, gloves, eye protection, hearing protection, inclement wear (rain gear), canteen or hydration asset.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Soldiers attending this course should bring the following items at a minimum:

- Uniform, duty
- Undergarments
- Headgear (as prescribed by their respective country)
- Inclement weather clothing (i.e. wet weather, cold weather, etc.)
- Personal hygiene items
- Writing instruments/paper for note taking
- Other items they deem they need to bring.

ODCs must arrange transportation to and from home station and have transportation available while attending this course due shortage of local transportation assets and distances between billeting locations, training sites and dining facilities.

Students attending this course must arrive at Gate 6 of the Grafenwoehr Training Area (GTA) not later than 1600 on the day prior to course "Start Date". They will be met by a representative of the course, escorted to their billeting and briefed on the training location, training schedule and administrative requirements. They should call the course representative (POC) when they are approximately 30 minutes from the gate. IMT will provide the ODC the course POC name and cell phone number the week prior to course start date. ODCs should send a cell phone number of the student (or the Student Leader if traveling as part of a group) to IMT the week prior to their arrival.

If flying, Nuremberg (Nnrnberg) is much closer to Grafenwoehr than Munich (Mnnchen), so Nuremberg is the preferred destination for flying to Germany (airport code: NUE). Nnrnberg is also preferable as it is a small, uncomplicated airport. Students can rent a car at the Airport with a valid credit card. Again, students must arrange transportation to and from home station and have transportation available while attending this course due to shortage of local transportation assets and distances between billeting locations, training sites and dining facilities.

Students will sleep in "Troop Billets" (open bays) and eat in the on-post dining facility at no cost to the student. No linen or bedding is provided, hence students must bring a sleeping bag or sheets, blankets and a pillow.

Additional Items for UAH:

1. Army Combat Helmet
2. Individual Body Armor
3. Gloves
4. Eye protection
5. Hearing Protection
6. Appropriate gear for inclement weather (i.e. wet weather, cold weather, etc.)
7. Hydration system or canteen
8. Military drivers license
9. Sleeping bag and pillow
10. Shower Shoes
11. Lock (to secure personal items)

**Course International Notes:**

<b>B229005</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B358</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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USAREUR MULTINATIONAL OBSVR/COACH/TRAINER AUGMENT  
Army

Hohenfels Jnt Multinational Readiness Ctr  
Hohenfels, GY

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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USAREUR's Multinational Observer/Coach/Trainer (MN OCT) Familiarization training course is a TDY activity for NATO Allies only. The course duration is up to 90 days. The purpose of this training is for NATO Allies to receive and obtain in-depth multinational training familiarization with the roles and functions of an MN OCT.

Course Scope: MN OCT(s) will observe multinational interoperability training rotations at the Joint Multinational Training Center (JMRC)-Hoenfels, Germany and provide their corresponding level of knowledge / expertise on U.S. and NATO allied doctrinal procedures as an Observer/Coach for military maneuver unit training. The intent of is to enhance interoperability between the multinational participant(s) and U.S. counterparts.

SPECIAL INFORMATION: MN O/C/Ts will be exposed to a variety of rotations such as Decisive Action Training Environment (DATE) and Mission-Readiness (MRX) exercises, Military Advisory Teams (MAT) / Police Advisory Teams (PAT) as appropriate, etc. MN OCTs' will observe multinational interoperability training rotations; ensuring unit(s) understands the tactical scenario and executes its missions within doctrinally correct parameters. MN OCTs' will participate in after action reviews (AARs); prescribing guidance, recommendations, and additional feedback to rotational forces based on proper implementation of U.S. and NATO tactics, techniques and procedures (TTPs). MN OCT's will not exercise Controller responsibilities and do not have the authority to index or cancel training. MN OCTs' shall perform their duties under the supervision of a U.S. Army team leader.

The organization and structure of MN OCT Cadre positions are defined in the 17 training position descriptions (PD). The structure will be subject to a periodic revision to reflect changing requirements. MN OCT Cadre positions are not aligned or recorded into USAREUR's Table of Distributions and Allowances (TDA).

The breadth of O/C/T duties and positions is varied: Maneuver O/C/Ts' will provide feedback to maneuver units; Staff Positions will provide feedback to staffs, etc. MN Cadre duties may include the following functional areas:

(1). Functional Area 1: OCT Academy

- i. Plan and resource OCT training / standardization.
- ii. Conduct Multinational (MN) Tier I training (e.g. counter-Improvised Explosive Device (IED), driver's training and other individual training requirements).
- iii. Increase familiarization with Rules of Engagement (ROE), Stability Operations, the Hybrid Threat Model and Tier III ("train-the-trainer") training (Rotational specific).
- iv. Familiarize with U.S. military training doctrine.

(2). Functional Area 2: Rotational Planner

- i. Increase familiarity with rotational design.
- ii. Assist with the planning of multiple rotations.

MN OCT candidates must possess the professional skill level criteria from their host-nation, prior to participating in this activity. MN OCT(s) shall be selected on a competitive basis from among career military personnel of the participating NATO member country. Nominees,

(1)Must be sufficiently proficient in speaking, listening and reading English in accordance with NATO Standardization Agreement 6001 at Level 2 (Functional).

(2)Should be well versed in the current practices, technical training and doctrine of their organization, and be particularly qualified through experience for the positions to be occupied.

(3)Must possess the grade, skill, training, and academic qualifications, which are described in the applicable position descriptions.

(4)Should have demonstrated capabilities for future positions of greater responsibility.

**Course Prerequisite Text:**

IMSO: Michael McLean

IMSO Email Address: michael.j.mclean.civ@mail.mil

IMSO Telephone Number: DSN: 314-475-8450

Civilian: 0049 9641 83 8450

IMSO (Alternate): Peter Fodor

IMSO Email Address: peter.a.fodor.civ@mail.mil

IMSO Telephone Number: DSN: 314-475-7291

Civilian: 0049 9641 83 7291

Int'l Notes:

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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First line of int'l notes will read as one of the following statements:  
 Family Members/Dependents NOT permitted

General Information:

After Hours - Excluding Arrival/Departure Instructions:

-After Duty Hours and Weekends Call XXX-XXX-XXX

Billeting

(1) Unaccompanied: JMRC Hoenfels

(2) Accompanied:

(3) Off Post Housing: There is no available housing on Fort XXX. A list of apartments and contact phone numbers is available at the IMSO.

Climate:

Dependents: Family Members/Dependents NOT permitted

Dining/Messing: Participate NATO Ally responsible for all associated costs

Driving:

Local Area Activities:

Medical: N/A

Medical/Dental Care: Not entitled to US Army Medical and Dental Facilities

Medical Insurance: NATO Ally / Allies are responsible for their own medical and dental care.

Messing:

Miscellaneous Information:

Nearest City:

Nearest Military Base:

National and Religious Holiday: Observance of National and Religious Holidays of IMS countries will be determined by SATFA Policy guidance No 1-89 which standardizes the authorized holidays, as determined by each country. Holidays are permitted only if a student is in good standing in class and classes missed do not include a major requirement or exam. Release from training during these holidays are 100% dependent upon instructor approval. Training will always take priority.

Packing List:

Passport / Visa: It is recommended that students carry their passport and visa with them at all times. Upon entering the United States students are issued a I-93 form from the Department of Homeland Security. This form must be maintained with the Passport and Visa at all times. The I-93 form will be required by the Department of Homeland Security upon departure from the United States returning back to their country. Each student is responsible for his/her own passport and visa. If there are any discrepancies student should contact his / her embassy to correct the problem immediately. Only your embassy can change a passport. Mailing of passports should always be via "Registered Mail, Return Receipt Requested." All international students are required to have minimum six (6) months remaining on their passport upon completion of training and returning to their country.

Schools: International Military Students accompanied by their families, including school-age children, may wish to enroll the children in school. Immunization records will be required for school registration. IMSO staff will assist you in determining which school is appropriate for your child/children.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Servicing Airport:

Student Arrival/Departure Instructions:

1. Arrival by Air:

a. International Military Students arriving during normal duty hours (M-F 0600-1800) will be...

b. International Military Students ARRIVING AFTER DUTY HOURS (Duty hours are M-F 0600-1800) OR ON WEEKENDS will be a

c. Arrival by Privately Owned Vehicle (POV)

Students arriving by POV or rental car during normal duty hours (Monday-Friday, 0700-1630) should report to... Students arriving after normal duty hours should report directly to...

Note: Telephone contact for IMSO is XXX-XXX-XXXX

Student Mailing Address:

Student Name  
 International Military Student  
 BLDG XXXX  
 Box XXXX  
 Fort Where-ever, XX XXXXX-XXXX

All mail must come through the IMSO office. No mail will be sent to the hotels address while students are attending the courses at Fort XXXXX.

Transportation:

Uniform Requirements:

**Course International Notes:**

<b>B229021</b>	<b>600-C44</b>	<b>U</b>	<b>3.8W</b>	<b>696</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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BASIC LEADER  
 Army

NCO ACADEMY ALASKA  
 Joint Base Elmendorf-Richardson, AK 99505

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2015-10-02

**Course Scope:**

The Basic Leader Course (BLC) is branch immaterial. The conduct of the course takes place in an NCO Academy non-live-in environment in accordance with the small group instruction process. It consists of minimal classroom dynamics and practical application with an intense field training environment that involves hands-on, performance-oriented training. The course graduates leave equipped with standards-based, performance-oriented, battle-focused training that supports squad level operations. It provides the Army with a leader who can visualize, describe, and execute squad level operations in varied operational environments. It is a leader course that produces a predictive, adaptive, and innovative combat leader capable of leading Soldiers in any situation. The instructional design and methods of delivery consists of face-to-face instruction, learner-centered outcomes, based on today's contemporary operational environment, and used to reinforce all small unit tactics, techniques, and procedures. The course incorporates recent lessons learned, 9 battle drills, 39 warrior tasks with the inclusion of weapons immersion, a 36-hour situational training exercise (STX), and an evaluated Land Navigation Course. The STX centers on competency, battle focused combat scenarios, and troop-leading procedures. Evaluation centers on their ability to demonstrate troop-leading procedures in current threat-based scenarios that will enhance their 360-degree assessment.

**Special Information:**

This course supports the 22 training day POI for AC. The course will be training using a five-day week, using a course length of 4 weeks, 2 days. Soldiers, whose reservations were made after 1 October 2007, are only required to report with documentary evidence of physical profile and SSD1 completion certificate. Soldiers may enroll with a temporary Profile (i.e. shaving and other non-performance related issues). The Profile MUST NOT prevent them from meeting all physical tasks and the physical graduation requirements such as taking and passing the APFT and carrying load bearing equipment during the FTX. \*Temporary Profile Exceptions: Soldiers will train within the limits of their profiles. If a Soldier on a Temporary profile cannot complete ALL the events of the APFT or meet all the physical requirements, they will NOT be allowed to enroll in BLC. If a student receives a temporary profile during the course and can complete the course requirements with the temporary profile, the student can graduate and receive a DA Form 1059 indicating course standards were met. This determination resides with the Commandant. \*Permanent Profiles: Soldiers possessing permanent profiles 3 or 4 must provide a copy of the DA Form 3349, with signatures from the profiling officer, and the approving authority (a physician). Commandants do not need to sign unless they disagree with the profile findings. P2 profiles require an only doctor's signature. Soldiers possessing permanent profile designators of "3" or "4" who have been before an MMRB, awarded medical limitations, and allowed to retain their occupational classification will be permitted to attend various courses and train within the limitations of their profile. \*Pregnant soldiers: - Prior to the course may not attend BLC until medically cleared. - Diagnosed as pregnant while attending BLC may continue, but they must provide written documents from doctor that states they can participate in all course physical requirements. Soldiers medically dismissed for pregnancy after enrollment are eligible to return to the course when medically cleared. Wounded Warrior: Commandants will not deny enrollment or disenrollment of Soldiers based on physical profiles resulting from MMEB or MEB rulings. These soldiers can attend PME and MOS courses. These are soldiers who previously were unable to meet course requirements as a result of physical limitations that have been formally acknowledged by either the wounded warriors program and/or a permanent profile as a result of a MOS/medical retention board or medical evaluation board, and that are properly documented using the military physical profile for physical condition/stamina, upper extremities, lower extremities, hearing/ear, eyes, and psychiatric (PULHES) code. Commandants are authorized to adjust or waive graduation requirements to these soldiers for enrollment and attendance at professional military education courses (PME) and military occupational specialty (MOS) courses due to reclassification. NCOA will deny enrollment to Soldiers failing to meet any one of the above prerequisites. Commandants may not supplement these mandatory enrollment requirements. (REF: AR 40-501, Chap 8; AR 350-1, Chap 3; and TRADOC Reg 350-10, Chap 2, Para 2-6(d); HRC Profile Policy for NCOES, 19 January 2007; and <https://www.hrc.army.mil/site/protect/Active/epncoes/ncopoc.htm>, SECARMY Memorandum Subject: Army Directive 2012-20 (Physical Fitness and Height and Weight Requirements for Professional Military Education, dated 17 September, 2012), and medical evaluation boarded soldiers approved for continued service and related professional military education and military occupational specialty training, reference, AR 350-1, Para 3-9d; AR 600-60, Para 4-17; AR 40-400, Para 5-3b thru 5-3d. DTG XX0800 MAR 09) \*Physical Requirements: Soldiers must participate in all BLC physical requirements based upon the limitations of their profiles. \*\*The Basic Leader Course (BLC) is a non-Military Occupational Specialty (MOS) specific course that serves as the foundation of the NCOES. The course will leverage technological and conventional face-to-face teaching and delivery methods. The leadership performance is evaluated throughout the course. Course is taught at multiple locations. Institutional Training travel guidance may be viewed at <https://www.g357extranet.army.pentagon.mil/ako/ittg>

**Course Prerequisite Text:**

All students should arrived at least one week prior to class start date in order to in process the installation and the school.

Int I Notes Family Members Dependents NOT permitted.

**General Information**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Students should arrive with a minimum of 1000.00 to purchase items they may need.

#### Billeting

1 School Billeting will be available for all students attending BLC.

Climate From late September through late April, the temperature can range anywhere from -20 to 40 degrees Fahrenheit -28 to 4 degrees Celsius . It is an arctic climate, with a likeliness of snow at any time. May through August tends to be a more moderate temperature range, from the lower 40 s to as high as the low 70 s 7 to 23 degrees Celsius .

Dependents Dependents will not be allowed to accompany students attending the USARAK NCO Academy.

Dining Messing Students will eat all meals at dining facility that has been tasked to support the NCO Academy.

Driving Students will not drive privately owned or rental vehicles while attending courses at the USARAK NCO Academy.

#### Local Area Activities

Medical For sick call, minor emergencies during duty hours and anything after duty hours, the main hospital is located on Elmendorf AFB.

Nearest City The nearest City to Joint Base Elmendorf-Richardson, AK is Anchorage.

National and Religious Holiday Observance of National and Religious Holidays of IMS countries will be determined by SATFA Policy guidance No 1-89 which standardizes the authorized holidays, as determined by each country. Holidays are permitted only if a student is in good standing in class and classes missed do not include a major requirement or exam. Release from training during these holidays are 100 dependent upon instructor approval. Training will always take priority.

Passport Visa It is recommended that students carry their passport and visa with them at all times. Upon entering the United States students are issued a I-93 form from the Department of Homeland Security. This form must be maintained with the Passport and Visa at all times. The I-93 form will be required by the Department of Homeland Security upon departure from the United States returning back to their country. Each student is responsible for his her own passport and visa. If there are any discrepancies student should contact his her embassy to correct the problem immediately. Only your embassy can change a passport. Mailing of passports should always be via Registered Mail, Return Receipt Requested. All international student are required to have minimum six 6 months remaining on their passport upon completion of training and returning to their country.

Servicing Airport Ted Stevens Anchorage International Airport

#### Student Arrival Departure Instructions

##### 1. Arrival by Air

a. All students arriving at the airport will be met by the IMSO and at a minimum one other member of the USARAK NCO Academy team. If for some reason this doesn t happen, students will report to the USO and call 907 529-0604 and inform the Staff Duty NCO that they are at the airport.

b. Departure by Air All students departing at the airport will be transported by the IMSO and at a minimum one other member of the USARAK NCO Academy team. If for some reason this doesn t happen, students will contact 907 529-0604 and inform the Staff Duty NCO.

##### c. Arrival by Privately Owned Vehicle POV

Students will not drive privately owned or rental vehicles while attending courses at the USARAK NCO Academy.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Note Telephone contact for IMSO is 907-384-6829

Student Mailing Address

USARAK NCO Academy  
 ATTN Student Name  
 724 Postal Service Loop 2800  
 JBER , AK 99505-2800

Transportation Will be provide by the Unit Staff Duty to ensure all International Military Student are transported to needed locations to acquire needed items for the course.

Uniform Requirements

Students are required to bring 4 sets of uniforms, two pairs of boots at a minimum. A copy of the packing list will be provided to all students prior to attending any courses. All tactical equipment will be provided by the NCO Academy. Students should also bring civilian clothing for planned outings. All students are required to bring their military dress uniform for graduation. All students are required to have two forms of identification in order to receive a military CAC card.

**Course International Notes:**

Verifiable Prerequisite Items|Prerequisite Item Value(s) or Range Description Constraint | Service Designator Z FOREIGN Required | Text Prerequisites|There are currently no Prerequisites in the Text Prerequisites section.

<b>B229900</b>	<b>600-C44</b>	<b>U</b>	<b>3.8W</b>	<b>693</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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BASIC LEADER  
Army

8th Army NCO Academy  
Camp Jackson, AP 96258

**Course Description:**

Effective 2015-10-02

**Course Scope:**

The Basic Leader Course (BLC) is branch immaterial. The conduct of the course takes place in an NCO Academy non-live-in environment in accordance with the small group instruction process. It consists of minimal classroom dynamics and practical application with an intense field training environment that involves hands-on, performance-oriented training. The course graduates leave equipped with standards-based, performance-oriented, battle-focused training that supports squad level operations. It provides the Army with a leader who can visualize, describe, and execute squad level operations in varied operational environments. It is a leader course that produces a predictive, adaptive, and innovative combat leader capable of leading Soldiers in any situation. The instructional design and methods of delivery consists of face-to-face instruction, learner-centered outcomes, based on today's contemporary operational environment, and used to reinforce all small unit tactics, techniques, and procedures. The course incorporates recent lessons learned, 9 battle drills, 39 warrior tasks with the inclusion of weapons immersion, a 36-hour situational training exercise (STX), and an evaluated Land Navigation Course. The STX centers on competency, battle focused combat scenarios, and troop-leading procedures. Evaluation centers on their ability to demonstrate troop-leading procedures in current threat-based scenarios that will enhance their 360-degree assessment.

**Special Information:**

This course supports the 22 training day POI for AC. The course will be training using a five-day week, using a course length of 4 weeks, 2 days. Soldiers, whose reservations were made after 1 October 2007, are only required to report with documentary evidence of physical profile and SSD1 completion certificate. Soldiers may enroll with a temporary Profile (i.e. shaving and other non-performance related issues). The Profile MUST NOT prevent them from meeting all physical tasks and the physical graduation requirements such as taking and passing the APFT and carrying load bearing equipment during the FTX. \*Temporary Profile Exceptions: Soldiers will train within the limits of their profiles. If a Soldier on a Temporary profile cannot complete ALL the events of the APFT or meet all the physical requirements, they will NOT be allowed to enroll in BLC. If a student receives a temporary profile during the course and can complete the course requirements with the temporary profile, the student can graduate and receive a DA Form 1059 indicating course standards were met. This determination resides with the Commandant. \*Permanent Profiles: Soldiers possessing permanent profiles 3 or 4 must provide a copy of the DA Form 3349, with signatures from the profiling officer, and the approving authority (a physician). Commandants do not need to sign unless they disagree with the profile findings. P2 profiles require an only doctor's signature. Soldiers possessing permanent profile designators of "3" or "4" who have been before an MMRB, awarded medical limitations, and allowed to retain their occupational classification will be permitted to attend various courses and train within the limitations of their profile. \*Pregnant soldiers: - Prior to the course may not attend BLC until medically cleared. - Diagnosed as pregnant while attending BLC may continue, but they must provide written documents from doctor that states they can participate in all course physical requirements. Soldiers medically dismissed for pregnancy after enrollment are eligible to return to the course when medically cleared. Wounded Warrior: Commandants will not deny enrollment or disenrollment of Soldiers based on physical profiles resulting from MMEB or MEB rulings. These soldiers can attend PME and MOS courses. These are soldiers who previously were unable to meet course requirements as a result of physical limitations that have been formally acknowledged by either the wounded warriors program and/or a permanent profile as a result of a MOS/medical retention board or medical evaluation board, and that are properly documented using the military physical profile for physical condition/stamina, upper extremities, lower extremities, hearing/ear, eyes, and psychiatric (PULHES) code. Commandants are authorized to adjust or waive graduation requirements to these soldiers for enrollment and attendance at professional military education courses (PME) and military occupational specialty (MOS) courses due to reclassification. NCOA will deny enrollment to Soldiers failing to meet any one of the above prerequisites. Commandants may not supplement these mandatory enrollment requirements. (REF: AR 40-501, Chap 8; AR 350-1, Chap 3; and TRADOC Reg 350-10, Chap 2, Para 2-6(d); HRC Profile Policy for NCOES, 19 January 2007; and <https://www.hrc.army.mil/site/protect/Active/epncoes/ncopoc.htm>, SECARMY Memorandum Subject: Army Directive 2012-20 (Physical Fitness and Height and Weight Requirements for Professional Military Education, dated 17 September, 2012), and medical evaluation boarded soldiers approved for continued service and related professional military education and military occupational specialty training, reference, AR 350-1, Para 3-9d; AR 600-60, Para 4-17; AR 40-400, Para 5-3b thru 5-3d. DTG XX0800 MAR 09) \*Physical Requirements: Soldiers must participate in all BLC physical requirements based upon the limitations of their profiles. \*\*The Basic Leader Course (BLC) is a non-Military Occupational Specialty (MOS) specific course that serves as the foundation of the NCOES. The course will leverage technological and conventional face-to-face teaching and delivery methods. The leadership performance is evaluated throughout the course. Course is taught at multiple locations. Institutional Training travel guidance may be viewed at <https://www.g357extranet.army.pentagon.mil/ako/ittg>

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items | Prerequisite Item Value(s) or Range Description Constraint | Service Designator Z FOREIGN Required | Text Prerequisites | There are currently no Prerequisites in the Text Prerequisites section.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
B229901	UNNUMBERED	U	0.0W	VAR					No		50.00
	OJT OPERATIONS TNG-OS Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
B229902	UNNUMBERED	U	0.0W	VAR					No		50.00
	OBS OPERATIONS TNG-OS Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
B229907	UNNUMBERED	U	0.0W	692	60				No		50.00
	OJT OPERATIONS TNG Army										
	<b>Course Description:</b>										
	This MASL would be programmed when On-the-Job Training Operations Training is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
B229908	UNNUMBERED	U	0.0W	692	60				No		50.00
	OBS OPERATIONS TNG Army										
	<b>Course Description:</b>										
	This MASL would be programmed when Observer Operations Training is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
B229931	UNNUMBERED	U	0.0W	B308					No		50.00
	OJT OPERATIONS TNG-USAREUR Army										
	<b>Course Description:</b>										
	This MASL is used when On-the-Job Training Operations Training, United States Europe is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
B229999	UNNUMBERED	U	0.0W	VAR					No		50.00

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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TRAINING PARTICIPANT (OPERATIONAL OCONUS)  
Army

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B233006</b>	<b>JSO-SIM REFRSH/RECERT</b>	<b>U</b>	<b>1.0W</b>	<b>517</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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JOINT FIRES OBSERVER (JFO) SIM REFRESH/RECERT  
Army

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

<b>B233304</b>	<b>JFOC</b>	<b>U</b>	<b>2.0W</b>	<b>517</b>	<b>85</b>				<b>No</b>		<b>50.00</b>
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JOINT FIRES OBSERVER COURSE  
Army

**Course Description:**

Effective 2016-10-07 (Draft)

**Course Scope:**

Student will be trained on jointly approved Tactics, Techniques, and Procedures (TTPs) such as: Close Air Support (CAS) Army Attack Aviation (AAA), Artillery, Naval Surface fire Support (NSFS). Students will also receive instruction in the operation of communications equipment and laser designating equipment (LLDR).

**Special Information:**

1. The Joint Fires Observer Course will reserve hotel rooms for students whose names have been submitted into ATRRS two weeks prior to the course. However, students whose names were entered into ATRRS after the deadline are required to contact Central Reservations at DSN 480-4920 or COMM 06371-45-4920 to ensure lodging accommodations. Students that anticipate arrival after 1800hrs MUST CALL with a credit card to avoid cancellation of the room. No-shows will be charged one night's stay if reservation is not canceled by 1800hrs. 2. Government dining facilities are available at ROB DFAC. The Joint Fires Observer Course does not issue meal cards. Soldiers who already possess a meal card will be able to use their meal card in any government dining facility provided that their TDY orders state they are authorized to consume government meals. Soldiers who do not possess a meal card will be expected to pay for each meal at the government dining facilities. Schools NCOs should ensure the status of each Soldier attending the course so that their TDY orders reflect correctly. During weekday training, Soldiers may not be able to consume breakfast and lunch meals in a government dining facility due to the time constraints of the course schedule. In the event students are not able to consume government meals for breakfast and lunch, the JFO Course Manager will issue a statement of non-availability to each student. Upon return to home station, it is the student's responsibility to submit the statement of non-availability in conjunction with his/her travel voucher in order to collect reimbursement for the expense. 3. Reporting Time: Students must report to Building 705 at the Warrior Preparation Center in Einsiedlerhof. Report time is 0700hrs. Students who fail to report will have their names forwarded to their chain of command as a NO-SHOW! If reporting late, please call the USAFE AGOS at DSN 478-6079 or COMM 06371-405-6079.4. Uniform Requirements are as follows: ACUs or OCP. In the event there is a field day, students will need to bring at a minimum their Kevlar, Wet Weather Gear, and IOTV. A more detailed packing list is outlined in the JFO Course Welcome Packet that every student will receive from the Joint Fires Observer Course. 5. Transportation to and from the course is not available. Students must have TMPs or rental vehicles available to support daily travel to and from lodging. Transportation from airports is not available; therefore, students must coordinate for their own transportation to and from the airport. 6. If you have any questions concerning eligibility or class dates, please contact the USAFE Air Ground Operation School (AGOS) at DSN 478-6079 or COMM 06371-405-6075.7. Direct questions regarding the course to the JFO Course Manager, CPT Jim Cabrera, DSN: 314-478-6071 or the JFO Course NCOIC, SFC David Stegman, DSN: 314-478-6062.

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items|There are currently no Prerequisites in the Verifiable Prerequisites Section. See other sections.||||Text Prerequisites|There are currently no Prerequisites in the Text Prerequisites section. See other sections.||||Prerequisite Courses|There are currently no Prerequisites in the Prerequisite Courses section. See other sections.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B239901</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	OJT COMM/ELECT TNG-OS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B239902</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	OBS COMM/ELECT TNG-OS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B249901</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	OJT MAINT TNG - OS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B249902</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	OBS MAINT TNG-OS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B252002</b>	<b>9E-F58/322-F37 (MC)</b>	<b>U</b>	<b>2.0W</b>	<b>910V</b>	<b>70</b>				<b>No</b>		<b>100.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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TECHNICAL TRANSPORTATION OF HAZMAT (CERT)  
Army

Defense Ammunition Center - Vilseck GE  
Vilseck, GY

**Course Description:**

This course provides personnel from all services detailed technical information pertaining to all phases of transportation of hazardous materials and satisfies the mandatory training for persons who certify hazardous materials and conduct function specific training for subordinate personnel as specified in the Defense Transportation Regulation (DoD 4500.9-R). Course content includes emphasis on United States and international laws and regulations covering transportation of hazardous materials by all modes. International regulations covered include the International Maritime Dangerous Goods Code and the International Commercial Air Transport Associations Dangerous Goods Regulations. United States regulations covered include the Department of Transportation (DOT) 49 Code of Federal Regulations (CFR) and U.S. military regulations. Course material includes emphasis on hazard communications (i.e. shipping papers, marking, labeling, and placarding); packaging, compatibility on transport vehicles, security requirements and emergency response information.

**Course Prerequisite Text:**

Soldiers attending this course at the Combined Arms Training Center (CATC) should bring the following items at a minimum:<br>Uniform, duty<br>Undergarments<br>Headgear (as prescribed by their respective country)<br>Inclement weather clothing (i.e. wet weather, cold weather, etc.)<br>Personal hygiene items<br>Writing instruments/paper for note taking<br>Other items they deem they need to bring.<br><br>Students must arrange transportation to and from home station ù they will not be picked up at an airport or from any other location. Students will report to Building 336, Student Detachment, Rose Barracks Vilseck between 12:00 and 16:00 the day before the course Start Date. The village of Sorghof, Germany, can be used as a reference point to "Google" direction to Rose Barracks. Sorghof is right outside the main gate. Students receiving the in-processing briefing should arrive at least 10 minutes before the hour to find seating. Students who cannot report before 16:00 for a valid reason must call Student Detachment at +49 (0)9662-83-2755 to coordinate lodging.<br><br>If flying, Nuremberg (Nnrnberg) is much closer to Vilseck than Munich (Mnchen), so Nuremberg is the preferred destination for flying to Germany (airport code: NUE). Nnrnberg is also preferable as it is a small, uncomplicated airport.<br><br>Taking a train from the Nnrnberg airport is the easiest option. Ticket machines are located directly outside the arrival area with an escalator left of the machines (as you exit the airport) to the trains. Purchase a "Bayernpass" (Bavaria Pass) for each group of five travelers. The Pass is valid for German trains (except very high speed ù ICE or Railjet trains) plus subways throughout Bavaria. A ticket for up to 5 passengers to travel together is 29 Euros. One of the travelers must print (his/her) name on the back of the ticket to validate it for travel. On weekdays, the pass is valid from 0900 in the morning until 0300 on the following morning and from 0700 to 0300 on Saturdays and Sundays.<br><br>Nnrnberg subway (S-Bahn) has a station directly at the airport. Take the S-Bahn to Nnrnberg main station (Nnrnberg Hauptbahnhof abbreviated Hbf). The airport is the end of the line you so cannot get on a train going in the wrong directionùonly option is toward the city center.<br><br>Upon arrival at Nnrnberg Hbf, take the train to Vilseckùit is on the train line to Weiden but ensure the train is scheduled to stop at Vilseck as some do not. Take a Regional Express (RE) train as ICE trains may not stop there plus the Bayernpass is not valid on the ICE!<br><br>No transport will be arranged by JMTC/CATC from the from train station; Students must hire a taxi to travel to Rose Barracks. If the required information to arrange post access was returned as requested, the taxi will be able to access the installation and take personnel directly to the Student Detachment . If access information was not returned, the taxi will have to leave Soldiers at the Gate and they will have to walk (approximately 2 Kms).<br>

**Course International Notes:**

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1. Must meet prerequisites on AE Form 350-205A-R. 2. Must be a SGT through 1LT, DAC, or LN equivalent. Only 3. Must have 1-year  
SPC will be accepted with waiver requests signed by a LTC or above. (Waiver must reach CATC 1 week prior to course date) retainability after course completion. Students are required to bring 1 copy of the following Manual: Air Force Manual 24-204  
(I) dated 12 OCT 2004. Students may find this publication electronically by visiting <http://www.e-publishing.af.mil/pubs/publist.asp?puborg=AF&series=24>  
or <http://www.e-publishing.af.mil>  
Additional Instructions:  
1. CATC funds this course. 2. Students should bring the following supplies: a. A 3-  
inch, 3-ring binder. b. Calculator. c. Note paper. d. Pens or pencils with  
erasers. e. Small Post-It notes. f. Straightedge or ruler. g. Magnifying glass (optional).  
h. Highlighter

B252003	CATC-HAZ 15	U	0.6W	757	70				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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EUROPEAN HAZMAT CERTIFICATION (ROAD/RAIL)  
 Army  
 7th ATC-CATC Vilseck GE  
 Vilseck, GY

**Course Description:**

This course is designed to train and certify Army in Europe personnel to prepare documents required to transport hazardous material in Europe. This course complies with the requirements of the Army in Europe to train responsible persons as outlined in AE REG 55-4 and the European Agreements for the transport of hazardous material over public roads and by rail (ADR/RID). This course provides students with instructions on how to properly use governing regulations (UR55-4, ADR, RID) while providing examples of how to solve the most common transport problems facing the US army in Europe. Training will also cover multi-modal transport and the guidelines for cargo and document preparation.

**Course Prerequisite Text:**

Soldiers attending this course at the Combined Arms Training Center (CATC) should bring the following items at a minimum:

- Uniform, duty
- Undergarments
- Headgear (as prescribed by their respective country)
- Inclement weather clothing (i.e. wet weather, cold weather, etc.)
- Personal hygiene items
- Writing instruments/paper for note taking
- Other items they deem they need to bring.

Students must arrange transportation to and from home station. They will not be picked up at an airport or from any other location. Students will report to Building 336, Student Detachment, Rose Barracks Vilseck between 12:00 and 16:00 the day before the course Start Date. The village of Sorghof, Germany, can be used as a reference point to "Google" direction to Rose Barracks. Sorghof is right outside the main gate. Students receiving the in-processing briefing should arrive at least 10 minutes before the hour to find seating. Students who cannot report before 16:00 for a valid reason must call Student Detachment at +49 (0)9662-83-2755 to coordinate lodging.

If flying, Nuremberg (Nnrnberg) is much closer to Vilseck than Munich (Mnchen), so Nuremberg is the preferred destination for flying to Germany (airport code: NUE). Nnrnberg is also preferable as it is a small, uncomplicated airport.

Taking a train from the Nnrnberg airport is the easiest option. Ticket machines are located directly outside the arrival area with an escalator left of the machines (as you exit the airport) to the trains. Purchase a "Bayernpass" (Bavaria Pass) for each group of five travelers. The Pass is valid for German trains (except very high speed. ICE or Railjet trains) plus subways throughout Bavaria. A ticket for up to 5 passengers to travel together is 29 Euros. One of the travelers must print (his/her) name on the back of the ticket to validate it for travel. On weekdays, the pass is valid from 0900 in the morning until 0300 on the following morning and from 0700 to 0300 on Saturdays and Sundays.

Nnrnberg subway (S-Bahn) has a station directly at the airport. Take the S-Bahn to Nnrnberg main station (Nnrnberg Hauptbahnhof abbreviated Hbf). The airport is the end of the line you so cannot get on a train going in the wrong direction. Only option is toward the city center.

Upon arrival at Nnrnberg Hbf, take the train to Vilseck. It is on the train line to Weiden but ensure the train is scheduled to stop at Vilseck as some do not. Take a Regional Express (RE) train as ICE trains may not stop there plus the Bayernpass is not valid on the ICE!

No transport will be arranged by JMTC/CATC from the from train station; Students must hire a taxi to travel to Rose Barracks. If the required information to arrange post access was returned as requested, the taxi will be able to access the installation and take personnel directly to the Student Detachment. If access information was not returned, the taxi will have to leave Soldiers at the Gate and they will have to walk (approximately 2 Kms).

**Course International Notes:**

- A. Must meet prerequisites on Unit Commanders Checklist for Student Preparation (AE Form 350-205A-R).
- iB . Students must have successfully completed HAZ 11 or HAZ-12 .iC . Must have 1-year retainability after course completion. ii
- Additional Instructions: i1 . CATC funds this course. i2 . Certification is valid for 2 years.

<b>B253000</b>	<b>CATC-UMO 152</b>	<b>U</b>	<b>1.6W</b>	<b>757</b>	<b>65</b>				<b>No</b>	<b>50.00</b>	
AIRLIFT PLANNERS COURSE (ALPC)				7th ATC-CATC Vilseck GE							

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Army

Vilseck, GY

**Course Description:**

UMO-152 is Phase 1 AND PHASE 2 of The Airlift Planner's Course or ALPC, and is designed to educate Unit Movement Officers and NCO's in airlift planning and the execution of joint airlift operations. ALPC orients the student Air Mobility Command Structure, covers Airlift preparation, the principles of load planning and airfield safety. Successful course completion and receipt of the training certification constitutes authorization for the planning official to sign the aircraft cargo manifest for air shipment of unit cargo and personnel.

Note: Students are required to bring: Calculator with at least 10 digits. Glue stick, and a pair of scissors.

**Course Prerequisite Text:**

In order to get a reserved seat you now must meet all of the following prerequisites

Equipment Preparation Course EPC training must be completed prior to the first day of class IAW DTR - Part III Mobility B. AMC Affiliation Training and Certification PARA 2 LINE B.

Must be a graduate of UMODPC if you are enlisted you must be E5 or above and or supervisory personnel in airlift planning and execution of joint combat airlift operations IAW DTR - Part III Mobility B. AMC Affiliation Training and Certification PARA 2 LINE B.

Personnel attending this course must have a minimum retainability in the logistics duty position of 1 year IAW with DTR - Part III Mobility B. AMC Affiliation Training and Certification PARA 2 LINE B.

Students will need to bring a laptop preloaded with ICODES software. Students that are not cannot be trained on all the aircrafts will not be giving a certification, only a certificate of attendance for the course.

If you meet all these requirements or if you are on appointment orders please provide a memo from your command to the ODC.

Soldiers attending this course at the Combined Arms Training Center CATC should bring the following

Uniform, duty

Undergarments

Headgear as prescribed by their respective country

Inclement weather clothing i.e. wet weather, cold weather, etc.

Personal hygiene items

Writing instruments paper for note taking

Other items they deem they need to bring.

Students must arrange transportation to and from home station v they will not be picked up at an airport or from any other location. Students will report to Building 336, Student Detachment, Rose Barracks Vilseck between 12 00 and 16 00 the day before the course Start Date. Students receiving the in-processing briefing should arrive at least 10 minutes before the hour to find seating. Students who cannot report before 16 00 for a valid reason must call Student Detachment at 49 0 9662-83-2755 to coordinate lodging.

If flying, Nuremberg Nnrnberg is much closer to Vilseck than Munich Mnnchen , so Nuremberg is the preferred destination for flying to Germany airport code NUE . Nnrnberg is also preferable as it is a small, uncomplicated airport.

Taking a train from the Nnrnberg airport is the easiest option. Ticket machines are located directly outside the arrival area with an escalator left of the machines as you exit the airport to the trains. Purchase a "Bayernpass" Bavaria Pass for each group of five travelers. The Pass is valid for German trains except very high speed v ICE or Railjet trains plus subways throughout Bavaria. A ticket for up to 5 passengers to travel together is 29 Euros. One of the travelers must print his/her name on the back of the ticket to validate it for travel. On weekdays, the pass is valid from 0900 in the morning until 0300 on the following morning and from 0700 to 0300 on Saturdays and Sundays.

Nnrnberg subway S-Bahn has a station directly at the airport. Take the S-Bahn to Nnrnberg main station Nnrnberg Hauptbahnhof abbreviated Hbf . The airport is the end of the line you so cannot get on a train going in the wrong direction-only option is toward the city center.

Upon arrival at Nnrnberg Hbf, take the train to Vilseck-it is on the train line to Weiden but ensure the train is scheduled to stop at Vilseck as some do not. Take a Regional Express RE

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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train as ICE trains may not stop there plus the Bayernpass is not valid on the ICE!

No transport will be arranged by JMTC CATC from the from train station. Students must hire a taxi to travel to Rose Barracks. If the required information to arrange post access was returned as requested, the taxi will be able to access the installation and take personnel directly to the Student Detachment. If access information was not returned, the taxi will have to leave Soldiers at the Gate and they will have to walk approximately 2 Kms.

Additional items for UMO 152 are

- Helmet
- Gloves, work
- Eye protection

**Course International Notes:**

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- 205).
  - 2. SGT or higher.
  - 1. Must meet prerequisites on Unit Commander's Checklist for Student Preparation (AE Form 350-205A-R from USAREUR Pam 350
  - 3. Scheduled to be a unit air load planner
  - 4. 1 year retainability

<b>B253001</b>	<b>CATC-8C-F17/553-F5 (MC)</b>	<b>U</b>	<b>2.0W</b>	<b>757</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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UNIT MOVEMENT OFFICER DEPLOYMENT PLANNING  
Army

7th ATC-CATC Vilseck GE  
Vilseck, GY

**Course Description:**

This course provides unit deployment officers and NCOs at company or battery level with the ability to plan, organize, and conduct company-size unit movements, training, and operations. This course covers responsibilities of company and battery movement officers and NCOs. Instruction includes development of unit movement plans; planning and conducting movement training; OEL (hands-on computer training) and unit-movement automation; preparing unit supplies, equipment, and hazardous cargo; planning and conducting USAREUR highway operations and convoy documentation; using containers in unit-movement planning; rail-equipment characteristics; using blocking, bracing, packing, crating, and tie down procedures and equipment for all modes; rail-load out exercises; using host-nation rail; and loading a 463L pallets.

**Course Prerequisite Text:**

Soldiers attending this course at the Combined Arms Training Center (CATC) should bring the following: Uniform, duty Undergarments Headgear (as prescribed by their respective country) Inclement weather clothing (i.e. wet weather, cold weather, etc.) Personal hygiene items Writing instruments/paper for note taking Other items they deem they need to bring. Students must arrange transportation to and from home station ù they will not be picked up at an airport or from any other location. Students will report to Building 336, Student Detachment, Rose Barracks, Vilseck between 12:00 and 16:00 the day before the course Start Date. The village of Sorghof, Germany, can be used as a reference point to "Google" direction to Rose Barracks. Sorghof is right outside the main gate. Students receiving the in-processing briefing should arrive at least 10 minutes before the hour to find seating. Students who cannot report before 16:00 for a valid reason must call Student Detachment at +49 (0)9662-83-2755 to coordinate lodging. If flying, Nuremberg (Nnrnberg) is much closer to Vilseck than Munich (Mnchen), so Nuremberg is the preferred destination for flying to Germany (airport code: NUE). Nnrnberg is also preferable as it is a small, uncomplicated airport. Taking a train from the Nnrnberg airport is the easiest option. Ticket machines are located directly outside the arrival area with an escalator left of the machines (as you exit the airport) to the trains. Purchase a "Bayernpass" (Bavaria Pass) for each group of five travelers. The Pass is valid for German trains (except very high speed ù ICE or Railjet trains) plus subways throughout Bavaria. A ticket for up to 5 passengers to travel together is 29 Euros. One of the travelers must print (his/her) name on the back of the ticket to validate it for travel. On weekdays, the pass is valid from 0900 in the morning until 0300 on the following morning and from 0700 to 0300 on Saturdays and Sundays. Nnrnberg subway (S-Bahn) has a station directly at the airport. Take the S-Bahn to Nnrnberg main station (Nnrnberg Hauptbahnhof abbreviated Hbf). The airport is the end of the line you so cannot get on a train going in the wrong direction ù only option is toward the city center. Upon arrival at Nnrnberg Hbf, take the train to Vilseck ù it is on the train line to Weiden but ensure the train is scheduled to stop at Vilseck as some do not. Take a Regional Express (RE) train as ICE trains may not stop there plus the Bayernpass is not valid on the ICE! No transport will be arranged by JMTC/CATC from the from train station; Students must hire a taxi to travel to Rose Barracks. If the required information to arrange post access was returned as requested, the taxi will be able to access the installation and take personnel directly to the Student Detachment . If access information was not returned, the taxi will have to leave Soldiers at the Gate and they will have to walk (approximately 2 Kms). Additional items for UMO 151 are: Helmet Gloves, work Eye protection

**Course International Notes:**

- 1. Must meet prerequisites on AE Form 350-205A-R.
- 2. Must be SGT or higher.
- 3. Must be scheduled for assignment to a unit-movement officer or NCO position completion.
- 4. Must have 1-year retain-ability after course
  - a. CATC funds this course.
- Additional Instructions:
  - b. This course includes conference instruction, outdoor demonstrations, and hands-on practical exercises in loading trucks, MILVANS, railcars, and pallets, with practical exercises and examinations.
  - c. Students must bring the following: a copy of the unit's OEL, a calculator appropriate seasonal field uniform, wet-weather gear, kevlar helmet, leather gloves, PT uniform, and work clothes and boots for railroad class.
  - d. Civilian employees may attend this course with a waiver. The waiver must show actual or anticipated duty requiring a working knowledge of unit- movement planning.

B259901	UNNUMBERED	U	0.0W	VAR	No	50.00
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OJT LOGISTICS TNG-OS  
Army

UNKNOWN

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

B259902	UNNUMBERED	U	0.0W	VAR	No	50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	OBS LOGISTICS-TNG-OS Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B269901</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	OJT ADMIN TNG-OS Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B269902</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	OBS ADMIN TNG-OS Army					UNKNOWN					
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B271002</b>	<b>MCP</b>	<b>U</b>	<b>1.0W</b>	<b>695</b>	<b>0</b>				<b>No</b>		<b>50.00</b>
	MISSION COMMAND PROGRAM Army					7TH ARMY NCOA GRAFENWOEHR, GY 09114					
	<b>Course Description:</b>										
	Purpose: The JMTC Mission Command Program serves as the subject matter expert for the U.S. Army Europe on the application and instruction of mission command and provides longitudinal, progressive, and sequential training for USAREUR units and NATO troop contributing nations on the Art of Mission Command and the Science of Control in order to prepare those units for Full Spectrum Operations and scheduled deployments through the training and mentoring of agile, adaptive commanders and staffs.										
	Course Description: The Mission Command Program provides a War College styled seminar with facilitated discussion, which utilizes doctrine, concepts, and ideas from the four services. We utilize a wealth of resources from Joint and Army Doctrine and Publications to academic research articles in order to tailor our classes and lesson plans to best meet a unit's needs. The instruction, itself, is a mixture of classroom presentations, videos, and practical exercises-to include low overhead driver-based simulations to prepare the commanders and staffs for the complex and adaptive operational environment of the future.										
	Course Topics:										
	Note: Not every topic (lesson) will be covered in each class. The Subject Matter Experts that present some lessons may not be available for a particular course. Additionally, not every topic will be covered in every seminar. The student make up of Seminars 1, 2, and 3 may be very different and the instruction will be tailored to best fit the types of command you will be assuming.										
	Mission Command: This is a one and a half hour session preparatory to practical exercises intended to improve the unit's understanding of the "Understand", "Visualize," and "Describe" elements of the doctrinal command methodology of understand, visualize, describe, direct, lead, and assess (UVDDLA). This lesson and practical exercise application provides commanders and staffs with the opportunity to practice developing situational understanding, developing and describing visualization given practical exercises. Units will prepare effective										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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and doctrinally-sound statements of commander's intent, planning guidance, and commander's critical information requirements (CCIR), and essential elements of friendly information (EEFI).

Communication Skills and Team Building: This is a one and a half hour session intended to improve the unit's understanding on how and why individuals communicate and the differences inherent in communication practices and skills. Units will be introduced to the basics of communication skills and techniques. Multiple practical exercises will be conducted to demonstrate the seminar material. Additionally, the unit will be provided an overview of the Myers-Briggs Personality Type Indicator and conduct a practical exercise based on their MBTI.

Critical Thinking: This three hour lesson on Critical Thinking / Critical Reasoning will give you the tools to improve the quality of the thinking of individuals within the organization by taking charge of the structures inherent in thinking and imposing (universal) intellectual standards upon them. Units will be introduced to the elements of thought, universal intellectual standards, fallacies, illogical arguments and bias. Using critical and creative thinking, students will be better able to discern "truth" and achieve "understanding" in their practice of Mission Command.

Operational Design: This one and a half hour session will introduce units to the concept of "Design". You will be presented the background of the development of "Design" and the concept of ill structured/wicked problems and the use of "Design" to find potential solutions to these problems. Design supports mission command, enabling commanders to develop a thorough understanding of the operational environment and formulate effective solutions to complex, ill-structured problems and achieve "understanding".

Decision Making: This 90 minute session is to allow you to discuss how leaders make decisions. The outcome of this class is to allow you the opportunity to discuss analytical and intuitive decision making and how that can affect the organization. You will discuss how to establish, maintain and improve the decision making in your unit.

Practical Exercise 3- (URBANSIM): The objective of this 3 hour practical exercise is to provide you the opportunity to exercise the role of the commander in Mission Command in a complex stability operation in a full insurgency operational environment. You will develop your commander's intent, CCIR and solutions (sub-objectives along the lines of effort) to problems in your AO and then in a simulation play turn will be able to observe second and third order effect of your decisions. You will play 15 game turns and see how your progress improves or does not improve over time. UrbanSim provides an opportunity for you to exercise the iterative nature of mission command by conducting the "assess" and "direct" functions of mission command.

Leadership Styles, Organizational Culture and Stress: This two hour lesson on leadership styles, organizational culture and mental/physical stressors on soldiers and units is intended to familiarize you with different leadership styles used in both the military and civilian environments. Additionally the lesson will provide you an understanding of how organizational leadership is different than direct level leadership. We will also discuss organizational leadership issues, command climate, organizational change and how PTSD or other stressors may impact organizational behavior. Importantly, examples of how recognize and deal with stress as an organizational level leader will be discussed.

Knowledge Management: This hour and a half block of instruction focuses on the cognitive hierarchy as introduced in FM 6.0, Mission Command. It orients the leader and unit to the Mission Command Systems and Networks, information flow within a command post, and how to create a shared vision within a command in order to conquer the ever-increasing mountain of information and sensory overload. You will discuss how to keep information from overwhelming commanders and staffs and how to process data and information into a shared common operating picture.

**Course Prerequisite Text:**

**Course International Notes:**

International Student Course Prerequisites - There are no security clearance requirements. Students should be able to operate gaming applications on computers.

<b>B271004</b>	<b>ACCESS</b>	<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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ALUMNI CONTINUING EDUCATION SECURITY SEMINAR

UNKNOWN

Army

**Course Description:**

**Course Prerequisite Text:**

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B271026</b>	<b>IFCEP</b>	<b>U</b>	<b>1.0W</b>	<b>VAR</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

INT'L FELLOWS CONTINUING EDUCATION PGRM

UNKNOWN

Army

**Course Description:**

IFCEP is organized to provide updated material, instruction, and a means to dialog on contemporary issues including emerging leadership skills, changing national policies, updated military doctrine, and areas of regional concern. IFCEP focuses on the USAWC International Fellow Alumni network in order to strengthen established alumni bonds initially developed at Carlisle Barracks; launches new relationships using participation attendance at the US Army War College as a catalyst; and enhances stability by building relationships and promoting open dialog. The program introduces topics and issues for alumni to study from their home or workplace during an initial four-week phase. During this phase, participants develop a foundational background on select topics via online learning utilizing Blackboard as a learning management system. Along with readings, presentations and virtual meetings, alumni are expect to analyze and provide thoughts each week about the focus for the week. The course shares each participant's thoughts amongst the group and allows constructive dialog from differing perspectives on each week's topic. The group then travels to a regional location during the second phase to continue the discussion started previously. Seminars of 12 alumni expand on each of the four topics in weeklong symposium where each issue is the focus for a day of discussion and dialog. Participants depart with an understanding of the current environment, possible futures desired by regional players, and the tensions, challenges, and/or opportunities that may exist.

**Course Prerequisite Text:**

**Course International Notes:**

<b>B271761</b>	<b>701-1-250-ILE-CC</b>	<b>S</b>	<b>2.0W</b>	<b>3747</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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INTERMEDIATE LEVEL EDUCATION COMMON CORE

7th ILE Detachment

Army

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Purpose: To further develop military professionals adept at making repetitive discretionary judgments; skilled in problem analysis/solving under lethal, volatile, ambiguous, complicated, and uncertain circumstances within the full spectrum of conflict in Joint, Interagency, Intergovernmental, and Multinational operations; prepare officers to serve on battle staffs of operational level headquarters; lead missions assigned to battalion and brigade sized units; and develop the professional skills and competencies required of senior field grade leaders.

Course Description: Instruction is designed to develop student critical reasoning/creative thinking and decision making ability, character, self-expression, and teamwork. The student must recognize a problem, determine the basic issues involved, obtain the necessary information for a solution, and understand and properly apply principles. The student must also analyze problems based on available information and arrive at logical solutions or decisions with reasonable speed. The student must communicate reasoning and decisions with faculty both orally (briefings, presentations, discussions) and in writing and know how to supervise and ensure proper execution. The student is educated in sound doctrine and doctrinal procedures. Instruction is oriented primarily on developing logical, practical, and original reasoning ability in military problem solving rather than on the merits of any single solution. Particular attention is given to the development of intellectual honesty, integrity, and professional values, and standards. Curriculum content includes strategic studies, operational studies, tactical studies, history, leadership, and force management.

This course is divided into three phases over the span of a year. Each phase must be completed in order, phase 1 then phase 2 then phase 3, in order to receive credit for the course. Large portions of this course are conducted via advanced distance learning (online) modules to be completed at your home via the Internet before and during phase 1. There are significant amounts of reading, briefings, and written papers that must be completed during and between phases. This course is taught at the equivalent of a U.S. postgraduate (masters-level) education class, and accredited as an extension of the U.S. Army Command and General Staff College.

Phase 1 consists of four blocks of instruction:

1. C100: Foundations: The C100 block establishes a foundational and conceptual baseline of instruction that sets the conditions for all subsequent learning within the Command and General Staff Officer Course (CGSOC) Common Core. The block covers a broad set of topics including individual awareness, communication, media awareness, leader development, critical thinking and problem solving, and the international security environment.
2. C200: Strategic Environment: The lessons in the C200 Theme focus on providing an appreciation of the strategic environment. They facilitate the student's comprehension of the U.S. government National Security and Department of Defense organizations, processes, strategies and policies that guide the use of the military element of national power within the overall context of national security. They also introduce theories, concepts and joint doctrine useful to understanding and analyzing strategic level military problems and challenges. In addition, this Theme also includes a historical case study and regional strategic estimate to help you understand how strategic guidance affects military operational level planning and operations.
3. P920 Preparation Course. This consists of approximately 60 hours of online, self-paced instruction to review military symbology, U.S doctrine, U.S. Army organizational structures, the Military Decision Making Process, and Army Logistics. P920 ADL modules are available via the BlackBoard course management program online after course registration is processed. P920 lessons must be completed prior to starting CGSOC-CC Phase 2.

Phase 1 includes approximately 67 hours of classroom instruction and 16 hours of online ADL modules.

**Course Prerequisite Text:**

LOCATION: Bldg 3122, Camp Normandy, Grafenwoehr, Germany

NEAREST AIRPORTS: Nuremberg (Airport Code: NUE); Munich (Airport Code: MUC)

CAPACITY: Small group size not to exceed 16 students with no more than one from any foreign nation per class small group; two total per small group. Actual capacity per academic year is determined by enrollment; planning factor is 4 foreign officers, maximum 6.

International Student Course Notes - Phase 1: Check appropriate paragraph of ITO for security clearance authorized. All international students must have previous credit for the equivalent of the U.S. Army branch Officer Career Course, and hold the rank of CPT(P) through LTC. DDE P920 preparation course work via advanced distance learning modules (online) following enrollment. International students will be excluded from certain portions of training if classification or caveats dictate.

Billeting with internet access to support coursework is available adjacent to the classroom facilities in Grafenwoehr.

International students will arrive 3 days prior to the course start date to inprocess (to include all post requirements) and to familiarize with the classroom and billeting environments. Phase one begins on a Sunday and ends on Saturday of the second week, with that Saturday typically as a travel day as well. Administrative inprocessing for the installation requires a minimum of one duty day prior to the class start. Therefore, international students must arrive to Grafenwoehr no later than Thursday prior to the start date.

**Course International Notes:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B271762</b>	<b>701-1-250-ILE-CC</b>	<b>S</b>	<b>1.8W</b>	<b>3747</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

COMMAND AND GENERAL STAFF OFF CRS - CC PH 2 (A)  
Army

7th ILE Detachment

**Course Description:**

Purpose: To further develop military professionals adept at making repetitive discretionary judgments; skilled in problem analysis/solving under lethal, volatile, ambiguous, complicated, and uncertain circumstances within the full spectrum of conflict in Joint, Interagency, Intergovernmental, and Multinational operations; prepare officers to serve on battle staffs of operational level headquarters; lead missions assigned to battalion and brigade sized units; and develop the professional skills and competencies required of senior field grade leaders.

Course Description: Instruction is designed to develop student critical reasoning/creative thinking and decision making ability, character, self-expression, and teamwork. The student must recognize a problem, determine the basic issues involved, obtain the necessary information for a solution, and understand and properly apply principles. The student must also analyze problems based on available information and arrive at logical solutions or decisions with reasonable speed. The student must communicate reasoning and decisions with faculty both orally (briefings, presentations, discussions) and in writing and know how to supervise and ensure proper execution. The student is educated in sound doctrine and doctrinal procedures. Instruction is oriented primarily on developing logical, practical, and original reasoning ability in military problem solving rather than on the merits of any single solution. Particular attention is given to the development of intellectual honesty, integrity, and professional values, and standards. Curriculum content includes strategic studies, operational studies, tactical studies, history, leadership, and force management.

This course is divided into three phases over the span of a year. Each phase must be completed in order, phase 1 then phase 2 then phase 3, in order to receive credit for the course. Large portions of this course are conducted via advanced distance learning (online) modules to be completed at your home via the Internet. There are 60 hours of advanced distance learning modules that must be completed during phase 2. There are significant amounts of reading, briefings, and written papers that must be completed during and between phases. This course is taught at the equivalent of a U.S. postgraduate (masters-level) education class, and accredited as an extension of the U.S. Army Command and General Staff College.

Phase 2 consists of five blocks of instruction:

"C300: JIIM Capabilities: The C300 JIIM Capabilities Theme builds on the study of the strategic level of war introduced in the Strategic Environment Theme (C200) during phase 1. This block helps the student comprehend the roles, functions, capabilities, and limitations of Joint, Interagency, Intergovernmental and Multinational (JIIM) forces to better prepare to develop effective operational plans that successfully achieve strategic national and strategic theater objectives, and for the wide diversity of assignments an officer will face during their military career. JIIM Capabilities Theme lessons are relevant, pertinent, and practical to both U.S. and international officers from all Services.

C400: U.S Joint and Army Doctrine: The C400T theme examines the fundamentals of joint operations. In particular, it provides the doctrinal foundation that guides and directs the planning and execution of joint operations. The C400T lessons help students understand the doctrinal foundations underpinning both joint and Army operations. It puts emphasis on operational art, operational design, and the range and types of military operations possible to address strategic and operational challenges.

F100: Force Management: This block takes introduces students to topics related to managing change, manning, equipping, and sustaining the force, and developing capabilities. It familiarizes students with the higher-level (strategic) agencies and the complex/interdependent force management process used to change the Army to meet DOD transformation goals. Most of the Force Management lessons are a combination of Advanced Distributive Learning (ADL) lessons.

H100: Rise of the Western Way of War: This block examines the relationship between war and society from 1300-1918. H100 gives a broad perspective of the interplay between war and Western society, the nature of revolutionary military change and, through that perspective, some insights into the challenges and opportunities the militaries faces today. It also explores the evolution of the "Western Way of War" and the linked concepts that trace the course of revolutionary changes in warfare and the related linkage between war and society from the fourteenth century to today. The majority of this block is conducted via advanced distance learning modules.

L100: Leadership Development: L100 builds on foundational concepts developed in phase 1. It introduces students to the challenges of organizational leadership in a changing and uncertain environment. The L100 block focuses on the challenges of developing and improving organizations and leaders as a field grade officer, balancing day-to-day requirements to accomplish the mission while taking care of the organization and its people.

These five blocks of instruction constitute approximately 106 hours of classroom instruction and 60 hours of online ADL modules.

**Course Prerequisite Text:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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LOCATION: Bldg 3122, Camp Normandy, Grafenwoehr, Germany  
 NEAREST AIRPORTS: Nuremberg (Airport Code: NUE); Munich (Airport Code: MUC)  
 CAPACITY: Small group size not to exceed 16 students with no more than one from any foreign nation per class small group; two total per small group. Actual capacity per academic year is determined by enrollment; planning factor is 4 foreign officers, maximum 6.

International Student Notes: Check appropriate paragraph of ITO for security clearance authorized. All international students must have previous credit for branch Officer Career Course or equivalent, in the rank of CPT through LTC. International students will be excluded from certain portions of training if required by classification or caveat. Specific dates for phase 2 sessions are determined by consensus among the students and instructors, and are established during phase one. Both phase 2 sessions (Nov/Dec and Mar/Apr) begin on Saturday and end on Sunday the following week. Administrative inprocessing for the installation requires a minimum of one duty day prior to the class start. Billeting with internet access to support coursework is available adjacent to the classroom facilities in Grafenwoehr.

**Course International Notes:**

Course Prerequisites - Phase 2: RC-CGSOC CC(Command and General Staff Officer Course - Common Core) Phase 1, MASL ID B271761

<b>B271763</b>	<b>701-1-250-ILE-CC</b>	<b>S</b>	<b>1.8W</b>	<b>3747</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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INTERMEDIATE LEVEL EDUCATION COMMON CORE  
 Army  
 7th ILE Detachment

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Purpose: To further develop military professionals adept at making repetitive discretionary judgments; skilled in problem analysis/solving under lethal, volatile, ambiguous, complicated, and uncertain circumstances within the full spectrum of conflict in Joint, Interagency, Intergovernmental, and Multinational operations; prepare officers to serve on battle staffs of operational level headquarters; lead missions assigned to battalion and brigade sized units; and develop the professional skills and competencies required of senior field grade leaders.

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Phase 2 consists of five blocks of instruction:

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L100: Leadership Development: L100 builds on foundational concepts developed in phase 1. It introduces students to the challenges of organizational leadership in a changing and uncertain environment. The L100 block focuses on the challenges of developing and improving organizations and leaders as a field grade officer, balancing day-to-day requirements to accomplish the mission while taking care of the organization and its people.

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**Course Prerequisite Text:**



MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<p>LOCATION: Bldg 3122, Camp Normandy, Grafenwoehr, Germany  NEAREST AIRPORTS: Nuremberg (Airport Code: NUE); Munich (Airport Code: MUC)  CAPACITY: Small group size not to exceed 16 students with no more than one from any foreign nation per class small group; two total per small group. Actual capacity per academic year is determined by enrollment; planning factor is 4 foreign officers, maximum 6.</p> <p>International Student Notes: Check appropriate paragraph of ITO for security clearance authorized. All international students must have previous credit for branch Officer Career Course or equivalent, in the rank of CPT through LTC. International students will be excluded from certain portions of training if required by classification or caveat. Specific dates for phase 2 sessions are determined by consensus among the students and instructors, and are established during phase one. Both phase 2 sessions (Nov/Dec and Mar/Apr) begin on Saturday and end on Sunday the following week. Administrative inprocessing for the installation requires a minimum of one duty day prior to the class start. Billeting with internet access to support coursework is available adjacent to the classroom facilities in Grafenwoehr.</p> <p><b>Course International Notes:</b>  RC-CGSOC CC(Command and General Staff Officer Course - Common Core) Phase 2 Part A, MASL ID B271762.</p>											
<b>B271764</b>	<b>701-1-250-ILE-CC</b>	<b>U</b>	<b>2.0W</b>	<b>3747</b>	<b>80</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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INTERMEDIATE LEVEL EDUCATION COMMON CORE  
Army

7th ILE Detachment

**Course Description:**

Purpose: To further develop military professionals adept at making repetitive discretionary judgments; skilled in problem analysis/solving under lethal, volatile, ambiguous, complicated, and uncertain circumstances within the full spectrum of conflict in Joint, Interagency, Intergovernmental, and Multinational operations; prepare officers to serve on battle staffs of operational level headquarters; lead missions assigned to battalion and brigade sized units; and develop the professional skills and competencies required of senior field grade leaders.

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This course is divided into three phases over the span of a year. Each phase must be completed in order, phase 1 then phase 2 then phase 3, in order to receive credit for the course. There are significant amounts of reading, briefings, and written papers that must be completed during and between phases. This course is taught at the equivalent of a U.S. postgraduate (masters-level) education class, and accredited as an extension of the U.S. Army Command and General Staff College.

Phase 3 consists of two blocks of instruction:

C500: Joint Functions: This block helps students to understand and apply the joint functions of command and control, intelligence, fires, movement and maneuver, protection, and sustainment at the operational level of war, and how they are used in planning and operations. C500 provides a basic understanding of the functions to enable students to determine operational level tasks and translate those tasks into actionable duties and responsibilities that are built into a joint plan.

C600: Planning: This addresses the practical application of military decision making using the tools of the Joint Operation Planning Process (JOPP) and the Army's Military Decision Making Process (MDMP). Students apply understanding of U.S. Army and Joint doctrine, capabilities, and operational processes developed during all phases of the course. C600 focuses on Unified Land Operations and Mission Command.

Phase three instruction includes approximately 81 hours of classroom time.

**Course Prerequisite Text:**

LOCATION: Bldg 3122, Camp Normandy, Grafenwoehr, Germany

NEAREST AIRPORTS: Nuremberg (Airport Code: NUE); Munich (Airport Code: MUC)

CAPACITY: Small group size not to exceed 16 students with no more than one from any foreign nation per class small group; two total per small group. Actual capacity per academic year is determined by enrollment; planning factor is 4 foreign officers, maximum 6.

**Course International Notes:**

B272000	CATC-IAS1	U	1.0W	757	80				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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BRIGADE ALL SOURCE TRAINING  
Army

7th ATC-CATC Vilseck GE  
Vilseck, GY

**Course Description:**

All Source 1 Week Course Outline (modified)

1. Day one
  - a. Introduction to the Course
  - b. Introduction to Intelligence, Intelligence Cycle, Intelligence Discipline
  - c. How to conduct Intelligence Briefings
  - d. OPORD Basics (General and Tactical Situation and ANNEX B)
2. Day Two
  - a. Intelligence Writing
  - b. P.E Write an Assessment Paragraph to a GRINTSUM
  - c. P.E. Write an Information Paper on a piece of threat Order of Battle
  - d. P.E. Write a PIR
  - e. P.E. Spot Briefings
3. Day Three
  - a. Map Reading
  - b. Overlays, Operational Graphics, and Symbology (use NATO graphics)
  - c. P.E. Spot Briefings
4. Day Four
  - a. Intelligence Preparation of the Environment (cover all 4 steps while producing IPOE graphics)
  - b. Final IPOE products lead into next day's exercise
  - c. P.E. Spot Briefings
5. Day Five
  - a. FINEX (TTX)
  - b. Write Product (GRINTSUM and INTSUM?)

Note 1: Each student will present daily a short intelligence briefing referred above as Spot Briefings.

Task: Provide multinational soldiers performance-oriented training that exposes them to the requirements, techniques, and thinking behind tactical intelligence.

Purpose: In order to foster multinational partnership and provide soldiers an understanding of tactical intelligence.

End-State: By the end of this training period, soldiers will have an initial understanding of the tactical intelligence process and how to verbally and graphically present a common intelligence picture.

Scope: Day one provides an overall view of the intelligence process and culminates with a walkthrough of Paragraph 1 and ANNEX B of an OPORD. Sample OPORD will contain the introductory back story for follow-on training and FINEX. Day 2 provides an overview of essential English grammar and elements of style essential to comprehensive intelligence reporting.

Soldiers will also draft an assessment, an information paper that answers a specific question, and a PIR. Day 3 and Day 4 focus on tactical intelligence visualization techniques. TTX is designed to reinforce previous training objectives. Threat model could be pulled from TRADOC COE Threat Model. Terrain could include an innocuous piece of the United States.

**Course Prerequisite Text:**

Training is conducted at the Joint Multinational Simulation Center in Grafenwoehr.

**Course International Notes:**

<b>B272001</b>	<b>CATC-IAS2</b>	<b>U</b>	<b>2.0W</b>	<b>757</b>	<b>80</b>				<b>No</b>		<b>50.00</b>
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ADVANCED BRIGADE ALL SOURCE TRAINING  
Army

7th ATC-CATC Vilseck GE  
Vilseck, GY

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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The following will be modified for the 2 week course.....

All Source 1 Week Course Outline (modified)

1. Day one
  - a. Introduction to the Course
  - b. Introduction to Intelligence, Intelligence Cycle, Intelligence Discipline
  - c. How to conduct Intelligence Briefings
  - d. OPORD Basics (General and Tactical Situation and ANNEX B)
2. Day Two
  - a. Intelligence Writing
  - b. P.E Write an Assessment Paragraph to a GRINTSUM
  - c. P.E. Write an Information Paper on a piece of threat Order of Battle
  - d. P.E. Write a PIR
  - e. P.E. Spot Briefings
3. Day Three
  - a. Map Reading
  - b. Overlays, Operational Graphics, and Symbology (use NATO graphics)
  - c. P.E. Spot Briefings
4. Day Four
  - a. Intelligence Preparation of the Environment (cover all 4 steps while producing IPOE graphics)
  - b. Final IPOE products lead into next day/Es exercise
  - c. P.E. Spot Briefings
5. Day Five
  - a. FINEX (TTX)
  - b. Write Product (GRINTSUM and INTSUM?)

Note 1: Each student will present daily a short intelligence briefing referred above as Spot Briefings.

Task: Provide multinational soldiers performance-oriented training that exposes them to the requirements, techniques, and thinking behind tactical intelligence.

Purpose: In order to foster multinational partnership and provide soldiers an understanding of tactical intelligence.

End-State: By the end of this training period, soldiers will have an initial understanding of the tactical intelligence process and how to verbally and graphically present a common intelligence picture.

Scope: Day one provides an overall view of the intelligence process and culminates with a walkthrough of Paragraph 1 and ANNEX B of an OPORD. Sample OPORD will contain the introductory back story for follow-on training and FINEX. Day 2 provides an overview of essential English grammar and elements of style essential to comprehensive intelligence reporting.

Soldiers will also draft an assessment, an information paper that answers a specific question, and a PIR. Day 3 and Day 4 focus on tactical intelligence visualization techniques. TTX is designed to reinforce previous training objectives. Threat model could be pulled from TRADOC COE Threat Model. Terrain could include an innocuous piece of the United States.

**Course Prerequisite Text:**

Training is conducted at the Joint Multinational Simulation Center in Grafenwoehr.

Reporting Instruction:

The IMS attending the Advanced Brigade All-Source Training (IAS2) will report to the CATC Student Detachment Building (BLDG 1142) located in Camp Aachen, on the Grafenwoehr Training Area (GTA) one day (Sunday) prior to the course start date. In-processing starts between 1200-1600 hours. Please have Your Passport and a copy of ITO available. During in processing, information on billeting will be issued. Student Detachment contact numbers:

Office: +49 (0)160 6874157

Cell: +49 (0)162 296 6449 (After 1600 arrivals)

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Students will sleep in "Troop Billets" (open bays) and eat in the on-post dining facility at no cost to the student. No linen or bedding is provided; hence students must bring a sleeping bag or sheets, blankets and a pillow.

Individual items required

Soldiers will need to bring the items listed below:

- Uniform, duty
- Undergarments
- Headgear (as prescribed by their respective country)
- Inclement weather clothing (i.e. wet weather, cold weather, etc.)
- Personal hygiene items
- Writing instruments/paper for note taking
- Other items they deem they need to bring.

Transportation

Students must arrange transportation to and from home station ù they will not be picked up at an airport or from any other location. Transportation is required to transport student from billeting to training facility on a daily basis. U.S. is not responsible for transporting students.

All arrivals should enter thru GTA/Es Gate 6

Direction to Bldg 1142 thru Gate 6:

Driving towards GTA on B299. Turn onto Am Gruderzentrum. Proceed toward Gate and continue the process to get thru gate six (6). Once passed the gate, stay to the left and make left turn toward Camp Aachen (you should see a sign that says Camp Aachen). Proceed to first intersection and turn right. After turning right, continue until first intersection and turn right. Proceed approximately 500 meters. The CATC Student Detachment Bldg (1164) is on the left side of the road.

If flying, Nuremberg (Nnrnberg) is much closer to Vilseck than Munich (Mnnchen), so Nuremberg is the preferred destination for flying to Germany (airport code: NUE). Nnrnberg is also preferable as it is a small, uncomplicated airport. Students can rent a vehicle at the car rental facilities located at the airport.

Any additional information required should be address to JMTC IMT IMSO, Marshall McDonald at the following:

Office: +49 (0)9641.83.6535)

Mobile: +49 (0)172.417.0319

**Course International Notes:**

<b>B279006</b>	<b>CATC-MED 106</b>	<b>U</b>	<b>1.0W</b>	<b>757</b>	<b>70</b>				<b>No</b>		<b>100.00</b>
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMBAT LIFESAVER COURSE  
Army

7th ATC-CATC Vilseck GE  
Vilseck, GY

**Course Description:**

The CLS course is established by AR 350-1 to provide for immediate, far-forward medical care on a widely dispersed battlefield while awaiting further medical treatment and evacuation. The presence of CLS-certified personnel and aid bags is required by TRADOC Reg 350-6, paras 3-47 and M-2, for most IET training events. The foundation of CMAST is the concept and principles of Tactical Combat Casualty Care (TC3). CLS takes the basic knowledge and skills the soldier attained from Common Task Training and addresses the unique aspects of applying emergency medical care to casualties on the battlefield. The advanced management of airway, chest trauma, hemorrhage, and hypovolemic shock of the battlefield casualty are all addressed. Triage and evacuation are also addressed. This course contains written examinations and culminates in several practical examinations a one day FTX and a final written examination. This course is 40 hours in length.

**Course Prerequisite Text:**

Soldiers attending this course at the Combined Arms Training Center (CATC) should bring the following items at a minimum:  
 Uniform, duty  
 Undergarments  
 Headgear (as prescribed by their respective country)  
 Inclement weather clothing (i.e. wet weather, cold weather, etc.)  
 Personal hygiene items  
 Writing instruments/paper for note taking  
 Other items they deem they need to bring.  
 Students must arrange transportation to and from home station ù they will not be picked up at an airport or from any other location. Students will report to Building 336, Student Detachment, Rose Barracks Vilseck between 12:00 and 16:00 the day before the course Start Date. The village of Sorghof, Germany, can be used as a reference point to "Google" direction to Rose Barracks. Sorghof is right outside the main gate. Students receiving the in-processing briefing should arrive at least 10 minutes before the hour to find seating. Students who cannot report before 16:00 for a valid reason must call Student Detachment at +49 (0)9662-83-2755 to coordinate lodging.  
 If flying, Nuremberg (Nnrnberg) is much closer to Vilseck than Munich (Mnchen), so Nuremberg is the preferred destination for flying to Germany (airport code: NUE). Nnrnberg is also preferable as it is a small, uncomplicated airport.  
 Taking a train from the Nnrnberg airport is the easiest option. Ticket machines are located directly outside the arrival area with an escalator left of the machines (as you exit the airport) to the trains. Purchase a "Bayernpass" (Bavaria Pass) for each group of five travelers. The Pass is valid for German trains (except very high speed ù ICE or Railjet trains) plus subways throughout Bavaria. A ticket for up to 5 passengers to travel together is 29 Euros. One of the travelers must print (his/her) name on the back of the ticket to validate it for travel. On weekdays, the pass is valid from 0900 in the morning until 0300 on the following morning and from 0700 to 0300 on Saturdays and Sundays.  
 Nnrnberg subway (S-Bahn) has a station directly at the airport. Take the S-Bahn to Nnrnberg main station (Nnrnberg Hauptbahnhof abbreviated Hbf). The airport is the end of the line you so cannot get on a train going in the wrong direction ù only option is toward the city center.  
 Upon arrival at Nnrnberg Hbf, take the train to Vilseck ù it is on the train line to Weiden but ensure the train is scheduled to stop at Vilseck as some do not. Take a Regional Express (RE) train as ICE trains may not stop there plus the Bayernpass is not valid on the ICE!  
 No transport will be arranged by JMTC/CATC from the from train station; Students must hire a taxi to travel to Rose Barracks. If the required information to arrange post access was returned as requested, the taxi will be able to access the installation and take personnel directly to the Student Detachment . If access information was not returned, the taxi will have to leave Soldiers at the Gate and they will have to walk (approximately 2 Kms).  
 Additional items for Combat Lifesaver (MED-106) course are as follows:  
 Helmet (for movement to MSTC and simulation training)  
 Combat vest or body armor (for simulation training)  
 Appropriate Personal Protective Equipment (PPE) directed by their respective country

**Course International Notes:**

Self aid and Buddy aid tasks in the Soldiers Manual of Common Tasks skill level 1 ù Applicants must have all Individual Body Armor with Kevlar ù Individuals not having all prerequisites in their possession at the start of class will be sent back to their home unit no exceptions

B279013	9E-SI5K/920-SQ18	U	2.0W	693	70				No		50.00
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MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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COMMON FACULTY DEVELOPMENT-INSTRUCTOR COURSE  
Army

8th Army NCO Academy  
Camp Jackson, AP 96258

**Course Description:**

Effective 2017-12-19

**Course Scope:**

The Instructor Course, one of two courses that comprise the Common Faculty Development Program, is a ten-day/80 hour course designed for new faculty (e.g. instructors, trainers, and facilitators). It is a competency-based course: the learning objectives are based on internationally recognized instructor competencies published by the International Board of Standards for Training, Performance, and Instruction (ibstpi). The course prepares new faculty to teach, train, and facilitate learning in an adult learning environment. It introduces new faculty to Army instructor roles and responsibilities, teaching and learning models, and professional and ethical requirements. The course also introduces classroom management techniques, the process for building learning objectives and lesson plans, and characteristics of effective communication. Throughout the course, new faculty will have an opportunity to practice teaching, working from short, simple practicum exercises to increasingly longer and more complex ones, culminating in an end of course lesson presentation. The first half of the course focuses on characteristics of effective instructors, self-awareness-of differences in teaching and learning style preferences-and fundamentals of teaching and learning as they apply to adults. The second week focuses more on application of those fundamentals in various teaching and learning practicums, with both instructor, peer, and self-assessment in a collaborative learning environment. The summative assessment will occur at the end of the course and consist of an individual 30- to 50-minute practicum.

**Special Information:**

This course is included in the CP-32 Certificate Training Program that is accredited by the American National Standard Institute (ANSI).

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint i Must meet height weight std IAW AR 600-9 YES Required i Pay Grade E1 Through E5 E1 - ENLISTED TO E5 - ENLISTED Disqualifying i iiiiiText Prerequisites Students enrolled in CFDP-IC must be military E6 or above (Active Component/Reserve Component/National Guard Bureau) assigned or pending assignment as an instructor or Department of the Army civilian or authorized contract personnel assigned as training/education instructors, developers, training managers, and writers. Military personnel must meet height and weight standards in accordance with (IAW) Army Regulation (AR) 600-9 and (AR) 614-200 and pass their most recent Army Physical Fitness Test. ii Prerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.

<b>B279014</b>	<b>JMSC-SPC</b>	<b>U</b>	<b>2.0W</b>	<b>VAR</b>	<b>65</b>				<b>No</b>		<b>50.00</b>
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SIMULATION PROFESSIONAL COURSE  
Army

UNKNOWN

**Course Description:**

Course description:

The Simulation Professional Course provides individuals with an understanding of the roles, responsibilities, practices, procedures, and concepts necessary to integrate models and simulations into the organizational environment. The curriculum emphasizes the following topics:

1. Fundamental knowledge of modeling and simulation program management
2. Technical aspects of simulation; employing simulations; cross domains issues
3. Integration of simulations into multinational training events.

Soldiers will need to bring the items listed below:

1. Uniform, duty
2. Writing instruments/paper for note taking
3. Civilian Attire
4. Other items deemed needed.

This course is tailored to the needs of JMSC and will be two weeks long (10 days) of modeling and simulation training.

**Course Prerequisite Text:**

International Notes:

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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## Report

International participants will report to the Joint Multinational Simulations Center (BLDG 1461) located in Camp Aachen, in the Grafenwoehr Training Area (GTA) not later than 0800 hours on Day 1 of the course start date. Students must have the proper identification that was given for installation access and a copy of ITO available. It is the country's responsibility to provide meals, lodging and transportation.

JMSC, Models and Simulations Chief  
Office: +49 (0)9641-454-2476/2396  
Cell: +49 (0)162-273-0978

International Military Student Office  
Office: +49 (0)9641.83.6535  
Cell +49 (0)1724170319

## Individual items required

Soldiers will need to bring the items listed below:

1. Uniform, duty
2. Writing instruments/paper for note taking
3. Civilian Attire
4. Other items deemed needed.

Transportation - All arrivals should enter thru Grafenwoehr's Training Area (GTA) Gate 6

## Direction by Air:

Students must arrange transportation to and from home station - they will not be picked up at an airport or from any other location. The village of Grafenwoehr, Germany, can be used as a reference point to "Google" direction to gate 6

If flying, Nuremberg (Nnrnberg) is much closer to Freihung than Munich (Mnncen), so Nuremberg airport is the preferred destination for flying to Germany (airport code: NUE). Nnrnberg is also preferable as it is a small, uncomplicated airport.

Taking a train from the Nnrnberg airport is the easiest option to Grafenwoehr via Freihung. Ticket machines are located directly outside the arrival area. Nnrnberg subway (S-Bahn) has a station directly at the airport. Take the S-Bahn to Nnrnberg main station (Nnrnberg Hauptbahnhof abbreviated Hbf). The airport is the end of the line you so cannot get on a train going in the wrong direction-only option is toward the city center.

Upon arrival at Nnrnberg Hbf, take the train to Freihung, it is on the train line to Weiden. However, ensure the train is scheduled to stop at Freihung as some do not. Take a Regional Express (RE) train. No Intercity Express (ICE) train stops in Weiden.

Students must hire a taxi to travel to Grafenwoehr from the Bahnhof located in Freihung. The taxi will be able to access the installation.

## Direction to Gate 6:



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Driving towards GTA on B299. Turn onto Am Gruderzentrum. Proceed toward Gate, GPS coordinates: N49.42.2874, E011.56.0941 and present ID to Guard for installation access. Students name and ID number should appear on the Installation Access Roster. Contact JMISC if problem arises.

Direction to Bldg 1461, Camp Aachen

As you depart the Access Control Point (ACP, bear to the left and continue driving straight ahead (you must be careful not to go to the right, which turns right shortly past the ACP), stay to the left and make left turn toward Camp Aachen (you should see a sign that says Camp Aachen). Proceed to first intersection and turn right. After turning right, proceed to stop sign, turn left. Proceed to the end of the road to bldg. 1464 (bldg. 1461 is located around the corner).

**Course International Notes:**

<b>B279015</b>	<b>9E-SI5K/920-SQI8</b>	<b>U</b>	<b>2.0W</b>	<b>805</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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COMMON FACULTY DEVELOPMENT - INSTRUCTOR COURSE  
Army

U.S. ARMY TRAINING CENTER  
Columbia, SC 29207

**Course Description:**

Effective 2017-12-19

**Course Scope:**

The Instructor Course, one of two courses that comprise the Common Faculty Development Program, is a ten-day/80 hour course designed for new faculty (e.g. instructors, trainers, and facilitators). It is a competency-based course: the learning objectives are based on internationally recognized instructor competencies published by the International Board of Standards for Training, Performance, and Instruction (ibstpi). The course prepares new faculty to teach, train, and facilitate learning in an adult learning environment. It introduces new faculty to Army instructor roles and responsibilities, teaching and learning models, and professional and ethical requirements. The course also introduces classroom management techniques, the process for building learning objectives and lesson plans, and characteristics of effective communication. Throughout the course, new faculty will have an opportunity to practice teaching, working from short, simple practicum exercises to increasingly longer and more complex ones, culminating in an end of course lesson presentation. The first half of the course focuses on characteristics of effective instructors, self-awareness-of differences in teaching and learning style preferences-and fundamentals of teaching and learning as they apply to adults. The second week focuses more on application of those fundamentals in various teaching and learning practicums, with both instructor, peer, and self-assessment in a collaborative learning environment. The summative assessment will occur at the end of the course and consist of an individual 30- to 50-minute practicum.

**Special Information:**

This course is included in the CP-32 Certificate Training Program that is accredited by the American National Standard Institute (ANSI).

**Course Prerequisite Text:**

**Course International Notes:**

Verifiable Prerequisite Items: Prerequisite Item Value(s) or Range Description Constraint: Must meet height weight std IAW AR 600-9 YES Required Pay Grade E1 Through E5 E1 - ENLISTED TO E5 - ENLISTED Disqualifying Text Prerequisites: Students enrolled in CFDP-IC must be military E6 or above (Active Component/Reserve Component/National Guard Bureau) assigned or pending assignment as an instructor or Department of the Army civilian or authorized contract personnel assigned as training/education instructors, developers, training managers, and writers. Military personnel must meet height and weight standards in accordance with (IAW) Army Regulation (AR) 600-9 and (AR) 614-200 and pass their most recent Army Physical Fitness Test. Prerequisite Courses: There are currently no Prerequisites in the Prerequisite Courses section.

<b>B279021</b>	<b>9E-SI5K/920-SQI8</b>	<b>U</b>	<b>2.0W</b>	<b>696</b>	<b>70</b>				<b>No</b>		<b>50.00</b>
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COMMON FACULTY DEVELOPMENT-INSTRUCTOR COURSE  
Army

NCO ACADEMY ALASKA  
Joint Base Elmendorf-Richardson, AK 99505

**Course Description:**

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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Effective 2017-12-19

**Course Scope:**

The Instructor Course, one of two courses that comprise the Common Faculty Development Program, is a ten-day/80 hour course designed for new faculty (e.g. instructors, trainers, and facilitators). It is a competency-based course: the learning objectives are based on internationally recognized instructor competencies published by the International Board of Standards for Training, Performance, and Instruction (ibstpi). The course prepares new faculty to teach, train, and facilitate learning in an adult learning environment. It introduces new faculty to Army instructor roles and responsibilities, teaching and learning models, and professional and ethical requirements. The course also introduces classroom management techniques, the process for building learning objectives and lesson plans, and characteristics of effective communication. Throughout the course, new faculty will have an opportunity to practice teaching, working from short, simple practicum exercises to increasingly longer and more complex ones, culminating in an end of course lesson presentation. The first half of the course focuses on characteristics of effective instructors, self-awareness-of differences in teaching and learning style preferences-and fundamentals of teaching and learning as they apply to adults. The second week focuses more on application of those fundamentals in various teaching and learning practicums, with both instructor, peer, and self-assessment in a collaborative learning environment. The summative assessment will occur at the end of the course and consist of an individual 30- to 50-minute practicum.

**Special Information:**

This course is included in the CP-32 Certificate Training Program that is accredited by the American National Standard Institute (ANSI).

**Course Prerequisite Text:**

All students should arrived at least one week prior to class start date in order to in process the installation and the school.

Int I Notes Family Members Dependents NOT permitted.

**General Information**

Students should arrive with a minimum of 500.00 to purchase any equipment they may be missing.

**Billeting**

1 Unaccompanied School Billeting will be available for all students attending BLC.

**Climate** From late September through late April, the temperature can range anywhere from -20 to 40 degrees Fahrenheit -28 to 4 degrees Celsius . It is an arctic climate, with a likeliness of snow at any time. May through August tends to be a more moderate temperature range, from the lower 40 s to as high as the low 70 s 7 to 23 degrees Celsius .

**Dependents** Dependents will not be allowed to accompany students attending the USARAK NCO Academy.

**Dining Messing** Students will eat all meals at dining facility that has been tasked to support the NCO Academy.

**Driving** Students will not drive privately owned or rental vehicles while attending courses at the USARAK NCO Academy.

**Local Area Activities**

**Medical** For sick call, minor emergencies during duty hours and anything after duty hours, the main hospital is located on Elmendorf AFB.

**Miscellaneous Information** IMET students will be expected to present the Commandant with a brief presentation on the history of their home country and military.

**Nearest City** The nearest City to Fort Richardson, AK is Anchorage.

**Nearest Military Base** Fort Richardson is co-located with Elmendorf AFB.

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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National and Religious Holiday Observance of National and Religious Holidays of IMS countries will be determined by SATFA Policy guidance No 1-89 which standardizes the authorized holidays, as determined by each country. Holidays are permitted only if a student is in good standing in class and classes missed do not include a major requirement or exam. Release from training during these holidays are 100 dependent upon instructor approval. Training will always take priority.

Passport Visa It is recommended that students carry their passport and visa with them at all times. Upon entering the United States students are issued a I-93 form from the Department of Homeland Security. This form must be maintained with the Passport and Visa at all times. The I-93 form will be required by the Department of Homeland Security upon departure from the United States returning back to their country. Each student is responsible for his her own passport and visa. If there are any discrepancies student should contact his her embassy to correct the problem immediately. Only your embassy can change a passport. Mailing of passports should always be via (Registered Mail, Return Receipt Requested.+ All international student are required to have minimum six 6 months remaining on their passport upon completion of training and returning to their country.

Schools International Military Students accompanied by their families, including school-age children, may wish to enroll the children in school. Immunization records will be required for school registration. IMSO staff will assist you in determining which school is appropriate for your child children.

Servicing Airport Ted Stevens Anchorage International Airport

Student Arrival Departure Instructions

1. Arrival by Air

a. All students arriving at the airport will be met by the IMSO and at a minimum one other member of the USARAK NCO Academy team. If for some reason this doesn t happen, students will report to the USO and call 907 529-0604 and inform the Staff Duty NCO that they are at the airport.

b. Departure by Air All students departing at the airport will be transported by the IMSO and at a minimum one other member of the USARAK NCO Academy team. If for some reason this doesn t happen, students will contact 907 529-0604 and inform the Staff Duty NCO.

c. Arrival by Privately Owned Vehicle POV

Students will not drive privately owned or rental vehicles while attending courses at the USARAK NCO Academy.

Note Telephone contact for IMSO is 907-384-6829

Student Mailing Address

USARAK NCO Academy  
 ATTN Student Name  
 724 Postal Service Loop 2800  
 JBER , AK 99505-2800

Transportation Will be provide by the Unit Staff Duty to ensure all International Military Student are transported to needed locations to acquire needed items for the course.

Uniform Requirements

Students are required to bring 4 sets of uniforms and two pairs of boots at a minimum. A copy of the packing list will be provided to all students prior to attending any courses. All tactical equipment will be provided by the NCO Academy. Students should also bring civilian clothing for planned outings. All students are required to bring their military dress uniform for graduation. All students are required to have two forms of identification in order to receive a military CAC card.

**Course International Notes:**

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
Verifiable Prerequisite Items Prerequisite Item Value(s) or Range Description Constraint   iMust meet height weight std IAW AR 600-9 YES Required   iPay Grade E1 Through E5 E1 - ENLISTED TO E5 - ENLISTED Disqualifying   iText Prerequisites Students enrolled in CFDP-IC must be military E6 or above (Active Component/Reserve Component/National Guard Bureau) assigned or pending assignment as an instructor or Department of the Army civilian or authorized contract personnel assigned as training/education instructors, developers, training managers, and writers. Military personnel must meet height and weight standards in accordance with (IAW) Army Regulation (AR) 600-9 and (AR) 614-200 and pass their most recent Army Physical Fitness Test.   iPrerequisite Courses There are currently no Prerequisites in the Prerequisite Courses section.											
<b>B279901</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	OJT PROFL-SPEC-OS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B279902</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	OBS PROFL/SPEC-OS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B279903</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	OBS MED/HEALTH/HYG-OS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B279998</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	TRAINING PARTICIPANT (PME OCONUS) Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B289001</b>		<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	INTERPRETER OFFICER Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B289002</b>		<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	INTERPRETER ENLISTED Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B289957</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	OBS THIRD COUNTRY INDIV TG Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B289958</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	OBS THIRD COUNTRY UNIT TG Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B290000</b>	<b>JFFC</b>	<b>U</b>	<b>0.4W</b>	<b>B396</b>	<b>85</b>				<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	JOINT FIRES FAMILIARIZATION COURSE Army					USAFE AGOS APO, AE 09021-3053					
	<b>Course Description:</b> Course description - The course provides detailed instructions in the tactics, techniques and procedures (TTPs) for planning coordination and supporting close combat attack (CCA) and MEDEVAC.										
	Course Notes: This course does not constitute a pre-requisite or a recommended pre-course for JFOC or JTACQC and it is not a suitable substitute for JFOC or JTACQC.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b> Course pre-requisites - Minimum ECL score of 85										
<b>B299901</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	OJT MISSILE TNG-OS Army				UNKNOWN						
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B299902</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	OBS MISSILE TNG-OS Army				UNKNOWN						
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B299903</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	REGIONAL CENTERS SEMINARS Army				UNKNOWN						
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B307010</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	TAT-LANGUAGE LAB INSTALL Army										
	COMMUNICATIONS & ELECTRONICS COMMAND FT MONMOUTH, NJ										
	<b>Course Description:</b> This MASL is used when TAT-LANGUAGE LAB INSTALL is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B311001</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT-AVIATION Army										
	UNKNOWN										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B312000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT-COMBAT OPERATIONS Army										
	UNKNOWN										
	<b>Course Description:</b>										
	This MASL is used when a Mobile Training Team - Combat Operations for Overseas is required.This MASL is used when a Mobile Training Team - Combat Operations for Overseas is required.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B312001</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - WEAPONS/MUNITIONS/ARMS Army										
	UNKNOWN										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B313000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - COMMUNICATIONS/ELECTRONIC Army										
	UNKNOWN										
	<b>Course Description:</b>										
	This MASL is programmed when a Mobile Training Team - Communications / Electronics for Overseas is required.This MASL is programmed when a Mobile Training Team - Communications / Electronics for Overseas is required.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B313001</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - COMMUNICATIONS/ELECTRONIC MANAGEMENT				UNKNOWN						
	Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B314000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - LOGISTICS MANAGEMENT				UNKNOWN						
	Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B314001</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - SUPPLY TECHNICIAN				UNKNOWN						
	Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B314002</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - MAINTENANCE/REPAIR				UNKNOWN						
	Army										
	<b>Course Description:</b>										
	This MASL is programmed when an MTT for Maintenance/Repairer training is requested.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B314003</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - SHIP TRANSFER/TRAINING				UNKNOWN						
	Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B315000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	MTT - PERSONNEL/MANPOWER/ANALYSIS Army										UNKNOWN
	<b>Course Description:</b> This MASL would be programmed when a Mobile Training Team - Personnel for Overseas is required. This MASL would be programmed when a Mobile Training Team - Personnel for Overseas is required.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B315001</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - MANAGEMENT/GENERAL Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B315002</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - MAINTENANCE MANAGEMENT Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B315200</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - ADMINISTRATION Army										UNKNOWN
	<b>Course Description:</b> This MASL is used when a Mobile Training Team - Administration for Overseas is programmed. This MASL is used when a Mobile Training Team - Administration for Overseas is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B316000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - INTELLIGENCE/ELECTRONIC WARFARE Army										UNKNOWN
	<b>Course Description:</b> This MASL would be programmed when a Mobile Training Team - Counterinsurgency for Overseas is required. This MASL would be programmed when a Mobile Training Team - Counterinsurgency for Overseas is required.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B316001</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - POLICE/SECURITY Army				UNKNOWN						
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B317000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - ENGLISH LANGUAGE Army				UNKNOWN						
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B318000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - MISSILES Army				UNKNOWN						
	<b>Course Description:</b>										
	This MASL would be programmed when a Mobile Training Team - Missile for Overseas is required. This MASL would be programmed when a Mobile Training Team - Missile for Overseas is required.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B319000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - TRAINING/AIDS/DEVICES Army				UNKNOWN						
	<b>Course Description:</b>										
	This MASL is used when a Mobile Training Team - Training Aids used Overseas is programmed. This MASL is used when a Mobile Training Team - Training Aids used Overseas is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B319002</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	REGIONAL CENTER EVENTS Army				UNKNOWN						
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B319003</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	CTFP EVENTS Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B319004</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - PME Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B319006</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - MEDICAL Army			UNKNOWN							
	<b>Course Description:</b>										
	This MASL is programmed when an MTT for Medical training is requested.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B319007</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - ENGINEERING Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B319008</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - INSTRUCTOR/MOI Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B319009</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	MTT - SURVEY Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B319010</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - EXCESS BAGGAGE Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B319011</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - LANGUAGE LABORATORY INSTALLATION Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B319012</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - MISCELLANEOUS/UNIDENTIFIED Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B319013</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	MTT - NON-COMBAT OPERATIONS Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B319500</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	MTT - OTHER Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B321000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	FTS - AIRCRAFT ENGINE/AIRFRAME Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B322000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	FTS - COMMUNICATIONS/ELECTRONICS Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B322002</b>	<b>SUTO</b>	<b>U</b>		<b>VAR</b>	<b>65</b>				<b>No</b>		<b>0.00</b>
	SMALL UNIT TACTICAL OPERATIONS Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B323000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	FTS - RADAR SYSTEMS Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B324000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	FTS - ARMAMENT Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B325000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	FTS - MAINTENANCE Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B326000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	FTS - TRAINING/AIDS/DEVICES Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B327000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	FTS - ENGLISH LANGUAGE Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B328000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	FTS - MISSILES Army										UNKNOWN
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B329000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	FTS - OTHER Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B329006</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	FTS - MISCELLANEOUS/UNIDENTIFIED Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B362000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B831</b>					<b>No</b>		<b>50.00</b>
	ESCORT OFFICER Army			ADMINISTRATIVE SATFA USE (Orientation Tour)							
	<b>Course Description:</b>										
	This MASL is used when Escort Officer is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B363000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>0.00</b>
	TRAINING COURSE WARE Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B363001</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>0.00</b>
	SHIPPING/HANDLING Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B365000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	SERVICES Army			UNKNOWN							
	<b>Course Description:</b> This MASL is used when Services is programmed.This MASL is used when Services is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B365001</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B503</b>					<b>No</b>		<b>50.00</b>
	MEDICAL COST-CONUS-OTHER Army			HEALTH SERVICES COMMAND FT SAM HOUSTON, TX 78234-6100							
	<b>Course Description:</b> This MASL is used when MEDICAL COST-CONUS-OTHER is programmed for medical care rendered to IMS in CONUS.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B365002</b>	<b>PHYSICAL-MEDCOM</b>	<b>U</b>	<b>0.0W</b>	<b>DLACDLI</b>					<b>No</b>		<b>50.00</b>
	PHYSICAL (MEDCOM) Army			DLIELC, LACKLAND AFB TX San Antonio, TX 78236							
	<b>Course Description:</b> Adding this MASL to the STL / ITO authorizes AFSAT to perform a specialty physical (flight, diver, etc.) This MASL will be used when a specialty physical is performed while an IMS is attending training at DLI, cost of the physical will be paid via a medical line on this FMS case. Bill should be sent to address listed on ITO (U.S. MEDCOM).										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B365003</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B834</b>					<b>No</b>		<b>50.00</b>
	MEDICAL COST-CONUS-IMET Army			MEDCOST							
	<b>Course Description:</b> This MASL program medical cost in CONUS										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B365004</b>	<b>PHYSICAL-COMMERCIAL</b>	<b>U</b>	<b>0.0W</b>	<b>DLACDLI</b>					<b>No</b>		<b>50.00</b>
	PHYSICAL (COMMERCIAL INS) Army			DLIELC, LACKLAND AFB TX San Antonio, TX 78236							
	<b>Course Description:</b> Adding this MASL to the STL / ITO authorizes AFSAT to perform a specialty physical (flight, diver, etc.)This MASL will be used when a specialty physical is performed while an IMS is attending training at DLI, cost of the physical will be paid via a commerical insurance company. Bill should be sent to the policy / address listed on ITO.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B365005</b>	<b>PHYSICAL-EMBASSY/IMS</b>	<b>U</b>	<b>0.0W</b>	<b>DLACDLI</b>					<b>No</b>		<b>50.00</b>
	PHYSICAL (EMBASSY/IMS) Army			DLIELC, LACKLAND AFB TX San Antonio, TX 78236							
	<b>Course Description:</b> Adding this MASL to the STL / ITO authorizes AFSAT to perform a specialty physical (flight, diver, etc.)This MASL will be used when a specialty physical is performed while an IMS is attending training at DLI, the cost of the physical will be paid via the country Embassy, the individual IMS or some means other than the U.S MEDCOM or commerical insurance company. Bill should be sent to address listed on ITO.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B365006</b>	<b>SPECIAL</b>	<b>U</b>	<b>0.0W</b>	<b>B833</b>					<b>No</b>		<b>0.00</b>
	TOEFL/GRE TESTING Army			SATFA SEA GIRT, NJ 08750							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B365300</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	CASE FUNDED TRAVEL Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B366000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	OTHER TRAINING SUPPORT Army			UNKNOWN							
	<b>Course Description:</b> This MASL is used when OTHER TRAINING SUPPORT is programmedThis MASL is used when OTHER TRAINING SUPPORT is programmed										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B366003</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>2.0W</b>	<b>B872</b>					<b>No</b>		<b>100.00</b>
	DVOT MANAGEMENT FEE Army			NATIONAL DEFENSE UNIVERSITY Washington (Ft. McNair), DC 20319							
	<b>Course Description:</b> This MASL is used when DVOT/OT Contractor Support is needed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B366004</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B872</b>					<b>No</b>		<b>50.00</b>
	DVOT SUPPORT Army										
	<b>Course Description:</b> This MASL is used when DVOT Support is needed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B366006</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B872</b>					<b>No</b>		<b>100.00</b>
	DVOT - MANDATORY PLANNING Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B366300</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B833</b>					<b>No</b>		<b>50.00</b>
	TLA ADMIN Army										
	<b>Course Description:</b> Used to program TLA admin costs.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B366400</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	TRAINING PARTICIPANT Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B366401</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	REGIONAL MTT PARTICIPANT Army										
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>B366800</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>VAR</b>					<b>No</b>		<b>50.00</b>
	ADMINISTRATIVE CHARGE Army			UNKNOWN							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B390000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B831</b>					<b>No</b>		<b>50.00</b>
	EXTRAORDINARY EXPENSES Army			ADMINISTRATIVE SATFA USE (Orientation Tour)							
	<b>Course Description:</b>										
	This MASL is used when Extraordinary Expenses is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>B390001</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B833</b>					<b>No</b>		<b>50.00</b>
	EXTRAORDINARY EXPENSES Army			SATFA SEA GIRT, NJ 08750							
	<b>Course Description:</b>										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BAALL05</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	AUDIO ACTIVE LANG LAB 5POS Army			COMMUNICATIONS & ELECTRONICS COMMAND FT MONMOUTH, NJ							
	<b>Course Description:</b>										
	This MASL is used when AUDIO ACTIVE LAB 5POS is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BAALL10</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	AUDIO ACTIVE LANG LAB10POS Army			COMMUNICATIONS & ELECTRONICS COMMAND FT MONMOUTH, NJ							
	<b>Course Description:</b>										
	This MASL is used when AUDIO ACTIVE LANG LAB 10POS is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BAALL15</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	AUDIO ACTIVE LANG LAB15POS Army										
	<b>Course Description:</b> This MASL is used when AUDIO ACTIVE LANG LAB 15POS										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BAALL20</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	AUDIO ACTIVE LANG LAB20POS Army										
	<b>Course Description:</b> This MASL is used when audio active lang lab 20pos is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BAALL25</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	AUDIO ACTIVE LANG LAB25POS Army										
	<b>Course Description:</b> This MASL is used when AUDIO ACTIVE LANG LAB 25POS is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BAALL30</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	AUDIO ACTIVE LANG LAB30POS Army										
	<b>Course Description:</b> This MASL is used when AUDIO ACTIVE LANG LAB 30POS is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BAVKIT1</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	AUDIO PACKAGE 5 AND 10 POSITION Army										
	<b>Course Description:</b> This MASL is used when AUDIO VISUAL PACKAGE is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BICOPTA</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	RESOURCE CTR INSTR CONSOLE Army										
	COMMUNICATIONS & ELECTRONICS COMMAND FT MONMOUTH, NJ										
	<b>Course Description:</b> This MASL is used when RESOURCE CTR INSTR CONSOLE is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BLAB000</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	OTHER LANG LABS Army										
	COMMUNICATIONS & ELECTRONICS COMMAND FT MONMOUTH, NJ										
	<b>Course Description:</b> This MASL is used when OTHER LANG LABS is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BLAB425</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>
	LEVEL IV 25 POS LANG LAB Army										
	U.S. ARMY SECURITY ASSISTANCE COMMAND-NEW CUM NEW CUMBERLAND, PA										
	<b>Course Description:</b> This MASL is used when LEVEL IV 25 POS LANG LAB is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BLLR05A</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	5 STATION LAN LAV RES CTR Army										
	COMMUNICATIONS & ELECTRONICS COMMAND FT MONMOUTH, NJ										
	<b>Course Description:</b> This MASL is used when 5 STATION LAN LAV RES CTR is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BLLR10A</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	10 STATION LAN LAB RES CTR Army										
	COMMUNICATIONS & ELECTRONICS COMMAND FT MONMOUTH, NJ										
	<b>Course Description:</b> This MASL is used when 10 STATION LAN LAB RES CTR is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>BLLR15A</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	15 STATION LAN LAB RES CTR Army										
	<b>Course Description:</b> This MASL is used when 15 STATION LAN LAB RES CTR is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BLLR20A</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	20 STATION LAN LAB RES CTR Army										
	<b>Course Description:</b> This MASL is used when 20 STATION LAN LAB RES CTR is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BLLRUPS</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	UNINTERRUPTED POWER SUPPLY Army										
	<b>Course Description:</b> Used when UNINTERRUPTED POWER SUPPLY is needed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BLNKT05</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>
	LAN KIT 5 POS LEVEL IV Army										
	<b>Course Description:</b> This MASL is used when LAN KIT 5 POS LEVEL IV is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BLNKT10</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	LAN KIT 10 POS LEVEL IV										
	Army										
	<b>Course Description:</b> This MASL is used when LAN KIT 10 POS LEVEL IV is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BLNKT15</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>
	LAN KIT 15 POS LEVEL IV										
	Army										
	<b>Course Description:</b> This MASL is used when LAN KIT 15 POS LEVEL IV is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BLNKT20</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>
	LAN KIT 20 POS LEVEL IV										
	Army										
	<b>Course Description:</b> This MASL is used when LAN KIT 20 POS LEVEL IV is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BLNKT25</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>
	LAN KIT 25 POS LEVEL IV										
	Army										
	<b>Course Description:</b> This MASL is used when LAN KIT 25 POS LEVEL IV is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BLNKT30</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	LAN KIT 30 POS LEVEL IV Army										
	<b>Course Description:</b> This MASL is used when LAN KIT 30 POS LEVEL IV is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BLRC010</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>
	LANG RESOURCE CTR 10 POS Army										
	<b>Course Description:</b> This MASL is used when LANG RESOURCE CTR 10 POS is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BROUTER</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	LANG LAB RES CTR ROUTER Army										
	<b>Course Description:</b> This MASL is used when LANG LAB RES CTR ROUTER is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BSCON01</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>
	1 POS STUDENT CONSOLES Army										
	<b>Course Description:</b> This MASL is used when 1 POS STUDENT CONSOLES is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BSCON05</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>



MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	5 POS STUDENT CONSOLES										
	Army										
	<b>Course Description:</b> This MASL is used when 5 POS STUDENT CONSOLES is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BSCON25</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>
	25 POS STUDENT CONSOLE										
	Army										
	<b>Course Description:</b> This MASL is used when 25 POS STUDENT CONSOLES is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BSCOPTB</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	5 RESOURCE CTR STU CONSOLE										
	Army										
	<b>Course Description:</b> This MASL is used when 5 RESOURCE CTR STU CONSOLE is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BSCOPTC</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	10 RESOURCE CTR STUDENT CONSOLE										
	Army										
	<b>Course Description:</b> Used when 10 RESOURCE CTR STUDENT CONSOLE is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BSCOPTD</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	15 RESOURCE CTR STUDENT CONSOLE										
	Army										
	<b>Course Description:</b> Used when 15 RESOURCE CTR STUDENT CONSOLE is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>BSCOPE</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	20 RESOURCE CTR STUDENT CONSOLE Army										
	<b>Course Description:</b> Used when 20 RESOURCE CTR STUDENT CONSOLE is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BSPARES</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	LANG LAB SPARE PARTS Army										
	<b>Course Description:</b> This MASL is used when LANG LAB SPARE PARTS is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BSPKT10</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>
	SUPPL KIT 5/10POS LEVELIV Army										
	<b>Course Description:</b> This MASL is used when SUPPLY KIT 5/10 POS LEVEL IV is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BSPKT20</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>
	SUPPL KIT 15/20POS LEVELIV Army										
	<b>Course Description:</b> This MASL is used when SUPPLY KIT 15/20 POS LEVEL IV is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BSPKT30</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
	SUPPL KIT 25/30POS LEVELIV										
	Army										
	<b>Course Description:</b> This MASL is used when SUPPLY KIT 25/30 POS LEVEL IV is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BSTUCO2</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>
	STUDENT CONSOLE LEVEL II										
	Army										
	<b>Course Description:</b> This MASL is used when STUDENT CONSOLE LEVEL II is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BSTUCO4</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>
	STUDENT CONSOLE LEVEL IV										
	Army										
	<b>Course Description:</b> This MASL is used when STUDENT CONSOLE LEVEL IV is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BTMLL05</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	5 POS TRAINING MULTI LAB										
	Army										
	<b>Course Description:</b> This MASL is used when 5 POS TRAINING MULTI LAB is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BTMLL10</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	10 POS TRAINING MULTI LAB										
	Army										
	<b>Course Description:</b> This MASL is used when 10 POS TRAINING MULTI LAB is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>BTMLL15</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	15 POS TRAINING MULTI LAB Army										
	<b>Course Description:</b> This MASL is used when 15 POS TRAINING MULTI LAB is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BTMLL20</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	20 POS TRAINING MULTI LAB Army										
	<b>Course Description:</b> This MASL is used when 20 POS TRAINING MULTI LAB is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BTMLL25</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	25 POS TRAINING MULTI LAB Army										
	<b>Course Description:</b> This MASL is used when 25 POS TRAINING MULTI LAB is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BTMLL30</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	30 POS TRAINING MULTI LAB Army										
	<b>Course Description:</b> This MASL is used when 30 POS TRAINING MULTI LAB is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BTNGDEV</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.0W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	TRAINING AIDS & DEVICES Army										
	<b>Course Description:</b> This MASL is used when TRAINING AIDS & DEVICES is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										

MasIID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
<b>BTRNG10</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	1-10 STUDENT LAB TRAINING Army										
	<b>Course Description:</b> Used when 1-10 STUDENT LAB TRAINING is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BTRNG20</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>023</b>					<b>No</b>		<b>50.00</b>
	11-20 STUDENT LAB TRAINING Army										
	<b>Course Description:</b> This is used when 11-20 STUDENT LAB TRAINING is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BVORG01</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>0.2W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>
	VOLT REG < 30 POS/II/III Army										
	<b>Course Description:</b> This MASL is used when VOLTAGE REGULATOR < 30 POS/II/III is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BVORG02</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>
	VOLT REG 30 POS AND ABOVE Army										
	<b>Course Description:</b> This MASL is used when VOLTAGE REGULATOR 30 POS AND ABOVE is programmed.										
	<b>Course Prerequisite Text:</b>										
	<b>Course International Notes:</b>										
<b>BVORG03</b>	<b>UNNUMBERED</b>	<b>U</b>	<b>1.0W</b>	<b>B227</b>					<b>No</b>		<b>50.00</b>

MasID	Course Number / Title	CSec	Dur	LOC	ECL	ECL Code	OPI	TOEFL	EIMET	GRE	Penalty
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VOLT REG 1.5 KVA

U.S. ARMY SECURITY ASSISTANCE COMMAND-NEW  
 CUM  
 NEW CUMBERLAND, PA

Army

**Course Description:**

This MASL is used when VOLTAGE REGULATOR 1.5 KVA is programmed.

**Course Prerequisite Text:**

**Course International Notes:**