



Design Charrette Agenda and Participants

Jacobs Project Number: D3233100

Project: Construct Combined Joint Operations Facility

Client: USAFE

Date: 27-28 June 2019

Method: Conference

Participants:

Steve Whisenant, Jacobs, Design Manager

Richard Hoffman, Jacobs, Telecommunications

David Simons, USAFE PM

Introductions

Objectives

- Define full scope of work
- List all HN / UFC / Installation / End-User / Mission Assurance compliance requirements
- Document the Permitting / Construction Certification Process
- Gather Design Information from the site to respond to design questions
 - Civil, Structural, Architecture, Interior Design, Electrical, Mechanical, Plumbing, Fire Protection, Telecommunications, Security, IDS/ACS, Cost Estimating
- Understand and agree desired layout / systems / design elements for each discipline
- Confirm End-User Requirements – Programming, Security, FF&E, Anti-Terrorism
- Identify troop labor requirements and capabilities
- Understand the way forward for the design process, next stage deliverables
- Confirm the Design Schedule and requirements for the Construction Phasing Plan

Schedule

- Thursday – 27 June
 - 1330 – 1400 In-Brief
 - 1400 – 1700 Scoping Discussions (Define Scope, Compliance Requirements, Permitting, Design Information, Layout / Basis of Design, End-Use Requirements, Troop Labor Capabilities, Design Process, Design Schedule, Construction Phasing)
 - 1700 Adjourn
- Friday – 28 June
 - 0900 – 1100 Continue Scoping Discussions (Define Scope, Compliance Requirements, Permitting, Design Information, Layout / Basis of Design, End-Use Requirements, Troop Labor Capabilities, Design Process, Design Schedule, Construction Phasing)
 - 1100 – 1200 Out-Briefing
 - 1200 Adjourn