



Design Charrette Agenda and Participants

Jacobs Project Number: D3233100

Project: Construct Combined Joint Operations Facility

Client: USAFE

Date: 22-24 July 2019

Method: Conference

Participants:

Steve Whisenant, Jacobs, Design Manager

Richard Hoffman, Jacobs, Telecommunications

David Simons, USAFE PM

Introductions

Objectives

- Define full scope of work
- List all HN / UFC / Installation / End-User / Mission Assurance compliance requirements
- Permitting / Construction Certification Process
- Gather information from the site to respond to design questions
 - Civil, Structural, Architecture, Interior Design, Electrical, Mechanical, Plumbing, Fire Protection, Telecommunications, Security, IDS/ACS, Cost Estimating
- Understand desired layout / system / design elements for each discipline
- Understand troop labor requirements
- Understand the way forward for the design process

Schedule

- Monday – 22 June
 Location: Ludan’s Office
 0900 – 1030 In-Brief
 1030 – 1200 End-User Discussions
 - Discussion with End-User to understand room requirements (furniture layout, electrical, mechanical, communications) – End-User Representatives
 - Meet with USAFE Representative to understand engineering discipline requirements for Drawings, specifications, cost estimates – USAFE Representatives
 1200 – 1300 Lunch
 1300 – 1500 Layout and System Confirmation
 1500 – 1700 Code and Criteria Comparison Matrix
 1700 – 1730 Design Team Coordination Meeting (Jacobs / Ludan only)

- Tuesday – 23 June
 Location: Facility Site
 1000 – 1030 In-Briefing
 1030 – 1200 Site Visit / End-User Discussions
 - Visit Electrical Substation – Israeli Base Representative, Troop Labor Representative
 - Tour telecommunication manhole locations – Base representative
 - Tour domestic water / sanitary waste utility connections – Base Representative
 - Tour existing buildings including EOC and DFAC to understand current construction – Base Representative / Troop Labor Representative
 - Discussions with Troop Labor Representative to understand local construction and capabilities. – Troop Labor Representative
 1200 – 1300 Lunch
 1300 – 1500 Site Visit / End-User Discussions

 1500 – 1700 Design Team Coordination Meeting (Jacobs / Ludan only)

- Wednesday – 24 June
 Location: Ludan’s Office
 0900 – 0930 In-Briefing
 0930 – 1200 End-User Discussions
 - End-User to finalize building requirements (all disciplines) – USAFE Representatives
 1200 – 1300 Lunch
 1300 – 1400 End Briefing Preparations
 1400 – 1500 End Briefing
 1500 – 1700 Design Team Coordination Meeting (Jacobs / Ludan only)