



*HELLENIC MULTINATIONAL  
PEACE SUPPORT OPERATIONS TRAINING CENTRE*



Kilkis, 11 Jul 18  
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**INVITATION  
For Cultural Awareness Course  
01 – 05 Oct 2018  
at MPSOTC Greece  
(NATO e-Prime distinctive number: GR 73.4)**

**1. Background**

To serve Peace Support Operations (PSOs) training tasks and requirements, MPSOTC conducts several Courses per year for personnel categories that include troops, staff officers, observers/monitors, civil servants, policemen and civilians. One of our courses is the “Cultural Awareness” Course, which is going to be conducted from **01 to 05 October 2018**.

The maximum number of slots at the course is 30; however, the international students cannot exceed 20. Available slots will not be exceeding 3 per interesting nation, but in order to encourage the largest possible international participation, each nation may bid for reserve slots. The closing date for bids is on **17<sup>th</sup> of September 2018**.

**2. Course Specification**

**a. Accreditation**

The “Cultural Awareness Course” is a NATO Listed Course.

**b. Purpose and Aim**

To familiarize Officers, NCOs and Equivalent Civilians from different countries, with necessary cultural values and perspectives all over the world, as well as acquaintance with religious matters and gender issues.

**c. Objectives**

Through general orientations, one week theory, the students will receive:

- Cultural awareness in general.
- General information about Arab world.

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- Understand Do's and Don'ts.
- Overview of Islam.
- Religions and cultures of the World.
- The indigenous and immigrant Islam.
- Cultural heritage protection.
- Gender in Military Operations.
- Children protection in PSOs.

**d. Student Criteria**

To be eligible to attend the “Cultural Awareness Course”, nominees must fulfill the following criteria:

- Military Personnel with general military background experience from national duties.
- Military Personnel ranging from OR-3 (Private First Class) to OF-5 (Colonel) rank or Civilians of equivalent rank.
- Participants are equally welcomed from other levels of government i.e. Ministries of Foreign Affairs, Defense, Environment and Internal Affairs as well.
- Language proficiency: *Students must have the following proficiency standards in English, described in STANAG 6001: **Listening Good (3), Speaking Fair (2), Reading Good (3), Writing Fair (2)** or to be **native English speakers.***

**e. Security Clearance**

The course will be conducted at NATO / PfP / MD / ICI UNCLASSIFIED level. Security clearance is not required.

**f. Course Duration**

One week from 01 to 05 October 2018.

**g. Course fees**

Full course tuition fees are 100€ per person, unless it is otherwise regulated based on bilateral agreements (between Greece and the interested party).

**h. Finance and Subsidies.**

- Salaries and allowances for participants remain under responsibility of the sending party, in accordance with the relevant national regulations.
- Travel costs, hotel accommodation and daily meals will be a students' responsibility, unless otherwise regulated based on bilateral agreements (between Greece and the interested party).

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- MPSOTC maintains a special agreement with three local hotels in Kilkis. Special discounts apply, by stating that you are a student in MPSOTC.
- Transportation from and to “MAKEDONIA” airport in Thessaloniki /GREECE is free of charge for all students and will be provided by MPSOTC. Please notify in advance about your flight details.
- MPSOTC maintains a special cooperation with two of the local restaurants, where you can enjoy your meal / dinner for discounted prices.

**i. Currency and Banking**

Currency in Greece is EURO (€). Banking system and large shops normally accepts most of the international credit cards.

**j. Medical Emergencies**

Students will receive during the Course all necessary treatment, in case of medical emergency, through the provided military medical support.

**k. Dress code**

Students will have to wear, Field Uniform (military) or smart casual (civilians) during training and at the opening / closing ceremonies. For social events semi-formal or business attire is required. Casual civilian clothes for everyday occasions.

**3. Student allocation procedure**

**a. Student Joining Report**

Student's Joining Report should be sent to MPSOTC **not later than 17<sup>th</sup> of September 2018**. MPSOTC reserves the right to elaborate requests received later than the aforementioned date, if slots are available.

It is important that the invitation itself reaches the student in time, since it contains needed information. MPSOTC will be able to provide a read ahead package with useful material before the Course starts, such as joining report, Course curriculum, timetable, etc.

**b. Point of Contact (POC)**

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In the joining report, a national point of contact (POC) is always mentioned, that authorizes the participant to attend the course. *Skip this step if the application forms are attached to an official letter from national MoD, MFA, NATO HQ, embassy etc.*

**c. VISA application (Non EU Citizens)**

All guests coming from abroad will be required to have a valid passport to satisfy border control measures.

VISA is a mandatory issue. Please be advised by your local authorities if VISA is required for traveling in EU, before you start planning your trip.

VISA arrangement procedures are a student responsibility.

**d. Arrival and departure timings**

As it has been mentioned, transportation from and to “MAKEDONIA” Airport (SKG) in Thessaloniki / GREECE will be provided by MPSOTC, free of charge, with scheduled shuttle buses. Please notify in advance about your flight details and your hotel.

Once in Kilkis, the students are going to be picked up at 07.30 a.m from the hotels, Monday to Friday from 01 to 05 of October 2018. Students should plan to leave MPSOTC after 12:30 pm in the morning, on Friday 05 October, depending on their flights. Any activities in Greece after this time will be on individual student expenses.

**e. Application process**

The application form can be found on the Internet at [mpsotc.army.gr](http://mpsotc.army.gr) and is also attached to the document.

The application should be send:

Through the respective Hellenic Defense Attaché to the Hellenic National Defense General Staff – HNDGS/Training Directorate/Mrs Rosa KAFKI (tel +30 210.6574191, Fax +30 210.6574130). The respective Greek Defense Attachés are kindly requested to forward the applications to MPSOTC as well. The application can be send electronically to the MPSOTC.

All timely received application forms will be processed and the student will be informed about the request. **Copies of student's passports or IDs are**

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**required** for participation approval.

**f. POC for *Administration and Other questions***

Course Director

Maj (GRC-A) Ioannis Ntanos

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Assistance Course Director

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## HELLENIC MPSOTC APPLICATION FORM



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**Course Title :**

**Course Date :**

### Application Data

(Submission Date)  
DD/MM/YYYY

Last Name

First Name

Father's Name

Mother's Name

Nationality

Male

Female

National ID Card No

Rank/Title

Duties

Unit or Organisation

Superior/Supervisor details

Passport Number

Cell Phone

Date of Birth

Work Phone

Place of Permanent Residence

Place of Birth

E-mail Address (please provide a valid e-mail address in order to confirm your participation)

### Applicant's Emergency Contact details (24/7)

Name

Phone

The applicant meets the English Language proficiency requirements as described in STANAG 6001 Listening Good (3), Speaking Fair (2), Reading Good (3), Writing Fair (2)\*.

For non military personnel, same language proficiency is needed, according to the relevant international standards for language competence\*.



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### Previous Experience and Training

Short CV (no more than 300 words, highlighting your current and previous posts, training-education, field experience and motives to attend the course)

### Travel To and From Kilkis\*

By Air	By Train	By Bus	By Personal means
Arrival			Departure
	DD/MM/YYYY		DD/MM/YYYY
Arrival Flight No			Departure Flight No
Arrival Time(Local Time)			Departure Time(Local Time)
	DD/MM		DD/MM

I require transportation from/to Thessaloniki Airport, Train Station and Bus Station.

### Accommodation

I Want to be informed for my accommodation options in Kilkis

Check-in

Check-out

DD/MM/YYYY

DD/MM/YYYY

### I'm informed about the MPSOTC Courses through :

MPSOTC Web page

A Colleague

MPSOTC Brochure

NATO/UN

### Remarks

#### Registration Notes:

- You are kindly requested to fill out all the empty text boxes. Afterwards, forward this document to the Hellenic MPSOTC Course Director, via e-mail or fax. Students coming from abroad must also forward their participations through their Country's official Greek representative (Defence Attache or Greek Embassy).
- The applicant's personal information will be processed and maybe stored in the MPSOTC data management system.
- Upon completion of the registration, a confirmation message will be sent to the applicant. In case of a positive response another message containing detailed administrative information on in-processing, tuition payment, security, transportation and accommodation will be sent. Registered students shall have with, the confirmation hard copy upon the report for training.

By submitting this "Application Form" I confirm that all the information given in this form is correct and complete.

I also confirm that I agree to the following conditions of participation.

- I will not arrive late or depart early.
- I accept that the intensive character of the program does not allow for any additional commitments during the course.
- I understand that the training institution reserves the right to exclude the participant from the course in case information given in the form proves to be incorrect (i.e. insufficient language skills).
- Pictures and videos taken during the training event can be used by MPSOTC and/or HNDGS.
- Dress code : All the training takes place into military area, so the participants attire must be the appropriate.
- Please be aware that MPSOTC attracts national and international students and guest lecturers. Due to the international character of the course, established policy demands mutual respect and common understanding to any diversities and different religious orientation for participants. In that regard MPSOTC maintains "zero tolerance" policy for any kind of discrimination (tribunal, gender, religious, racism or other), misconduct and misbehavior.

Privacy Note: we are concerned about the privacy interests and therefore committed to respecting your privacy by using any personal information gathered in the most responsible way. The personal data provided in this form will serve for selection purposes only.

Views and opinions by the guest lecturers during the presentations do not necessarily reflect the position of MPSOTC and HNDGS

I have read and agree to the above stated notes and MPSOTC establish policy.