



The Exclusive Caterer for

THE WHITEHALL HOTEL
Chicago's True Independent Boutique Hotel

Banquet Event Order for Embassy of Israel

Account: Embassy of Israel Post As: Embassy of Israel Address: 3514 International DR. NW Washington, DC 20008	Event Date: Thursday, 05/18/2017
Deposit:	Contact: Dana Chen Phone: 202-364-5432 Fax: 202-364-5545 Email: grd-att2@israelemb.org On-Site:
Method of Payment: AR#:	BEO #: #306266 Booked By: Michael Foster Catering Rep: JGonzalez

Date	Time	Room	Set	GTD	Rental
Thursday, 05/18/2017	06:30 AM-09:30 AM	Salon I, II & III, 2 nd Floor	56	56	\$0.00

MENU SELECTION					ROOM SETUP REQUIREMENTS				
Time	Qty	Description	Unit	Total	Time	Qty	Description	Unit	Total
06:30 AM	56	Continental Breakfast	\$20.75	\$1,162.00	Buffet/Rounds Added +\$2.00 for scrambled eggs Breakfast rate included in sleeping room rate				
		Scrambled Eggs			AUDIO VISUAL REQUIREMENTS				
		Fresh squeezed orange juice & cranberry juice			Time	Qty	Description	Unit	Total
		Seasonal fruits & berries			SPECIAL REQUIREMENTS				
		Fresh baked pastries (cheese Danish, Pain au Chocolat, croissants & muffins)			Time	Qty	Description	Unit	Total
		Butter, jams & marmalades							
		Freshly ground Lavazza coffee (regular & decaffeinated)							
		Mighty leaf tea selection							
BEVERAGE SELECTION									
Time	Qty	Description	Unit	Total					

The final guaranteed number of guests is due (3) three working days prior to the start of your event. Should the final guarantee not be received (3) three working days prior to the above function(s), the above expected number of guests will be the basis for the billing charges. To confirm these arrangements on a definite basis, please carefully review and sign each Banquet Event Order then return to your catering representative. The hotel reserves the right to relocate your function(s) to another room. Food, Beverage, Audio/Visual and Rental Prices are subject to an 22% Service Charge, and 11.5% Sales Tax will be added to charges outlined above.

Embassy of Israel Authorized Signature

Hotel Representative Signature

Date

Date



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Banquet Event Order for Embassy of Israel

Account: Embassy of Israel Post As: Embassy of Israel Address: 3514 International DR. NW Washington, DC 20008	Event Date: Friday, 05/19/2017
Deposit:	Contact: Dana Chen Phone: 202-364-5432 Fax: 202-364-5545 Email: grd-att2@israelemb.org On-Site:
Method of Payment: AR#:	BEO #: #306267 Booked By: Michael Foster Catering Rep: JGonzalez

Date	Time	Room	Set	GRD	Rental
Friday, 05/19/2017	06:30 AM-09:30 AM	Salon I, II & III, 2 nd Floor	56	56	\$0.00

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Banquet Event Order for Embassy of Israel

Account: Embassy of Israel Post As: Embassy of Israel Address: 3514 International DR. NW Washington, DC 20008	Event Date: Saturday, 05/20/2017
Deposit:	Contact: Dana Chen Phone: 202-364-5432 Fax: 202-364-5545 Email: grd-att2@israelemb.org On-Site:
Method of Payment: AR#:	BEO #: #306268 Booked By: Michael Foster Catering Rep: JGonzalez

Date	Time	Room	Set	GTD	Rental
Saturday, 05/20/2017	06:30 AM-09:30 AM	Salon I, II & III, 2 nd Floor	56	56	\$0.00

MENU SELECTION					ROOM SETUP REQUIREMENTS				
Time	Qty	Description	Unit	Total	Time	Qty	Description	Unit	Total
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The Exclusive Caterer for



Banquet Event Order for Embassy of Israel

Account: Embassy of Israel Post As: Embassy of Israel Address: 3514 International DR. NW Washington, DC 20008	Event Date: Sunday, 05/21/2017
Deposit:	Contact: Dana Chen Phone: 202-364-5432 Fax: 202-364-5545 Email: grd-att2@israelemb.org On-Site:
Method of Payment: AR#:	BEO #: #306269 Booked By: Michael Foster Catering Rep: JGonzalez

Date	Time	Room	Set	GTID	Rental
Sunday, 05/21/2017	06:30 AM-09:30 AM	Salon I, II & III, 2 nd Floor	56	56	\$0.00

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