



Merav Zafary  
Israel National Defense College

18 May 2020

Dear Merav:

This letter confirms that CMPartners will conduct four virtual two-hour negotiation skills sessions for the Israel National Defense College on 1-4 June, 2020. CMPartners will provide one facilitator for the sessions.

The fee for each of the four sessions will be \$1,275 (per session). After the sessions, we will send separate invoice for each session to Haifa University. Please provide appropriate details. All CMPartners invoices are payable within 30 days.

CMPartners charges clients 50% of the fee in the event a workshop is canceled with less than 60 days notice and 100% in the event a workshop is canceled with less than 30 days notice. Half of any cancellation fee will be credited toward any program we conduct for you within six months of the canceled program.

If you have any questions about the above, please let us know as soon as possible. We look forward to working with your group.

Sincerely,

Ken Hyatt