

## Reservation contract from 20 December 2017

Reservation number: 38716995  
Group: Botschaft des Staates Israel

Between  
**Wyndham Berlin Excelsior**  
**Excelsior Hotel Betriebsgesellschaft mbH**  
**Hardenbergstr. 14, D-10625 Berlin**  
hereafter named `the hotel`, and

**Botschaft des Staates Israel**  
**Auguste-Viktoria- Str. 74-76**  
**14193 Berlin**  
hereafter named `the customer`

the following room reservation agreement is made:

### 1. Rooms / Rates:

The customer rents the following rooms at the hotel, for accommodation purposes, for the following period:

Arrival	Departure	Quantity	Service	Price
20 March 2018	22 March 2018	0	Single room*	79,00 €
20 March 2018	22 March 2018	25	Double-/Twin room*	89,00 €
			included breakfast amount per person / day	7,50 €

The above mentioned rates (group rates from 20 persons) are quoted per room and night. The rates include our breakfast buffet, service and applicable statutory VAT.

Not included is locally levied taxes of city of Berlin 3,00 € (City Tax / Visitors Tax) which will be charged to the guests if the stay is not because of business reasons.

If the value added tax (VAT) is changed or if local taxes concerning the rooms and services are newly introduced, changed or abolished after these have been contractually agreed upon, the prices will be adjusted.

The rate for single occupancy is calculated for maximum 6 single rooms. If the group will book more than 6 single rooms there will be an increase of 10,00 € per single room / night.

The breakfast amount is packaged in the rate; it is not possible to separate it from the room rate!

The reserved rooms will be available from 3 PM on the arrival date and are to be vacated and handed over by 12 PM on the day of departure.

### 2. Rooming list:

A list of names, together with details of the anticipated arrival time, which are needed, is to be sent to the hotel not later than 2 weeks prior to arrival.



Wyndham Berlin Excelsior, Hardenbergstr. 14, 10623 Berlin

### **3. Half-board:**

Customer has the possibility to reserve half-board for the group on request and availability until 3 weeks before arrival at the latest. The statement of a specific date and time as well as the number of participants is obligatory to complete the reservation of half-board for a group. A delay entitles the hotel to determine the time of half-board meals on its own. The group will be obliged to eat its meals at the set time. If the group does not appear on time, the customer's claim will expire and the half-board meal will be not guaranteed anymore. The same applies to the specified amount of persons. Consequently, the reserving company will be charged 100% of the full amount for the supply of all services and goods.

### **4. Liability:**

The customer is legally liable, as co-debtor, for all hotel customer accounts, which his contract partners or guests, respectively, incur during their hotel stay.

### **5. Withdrawal / Cancellation / NoShow:**

The customer is entitled to withdraw from this contract at any time until **27.12.2017** by means of written declaration. This notice of rescission must be in the hands of the hotel by this date. After that date the contract is binding for the customer and the hotel. After that date cancellations are only possible as follows:

- 100 % of the daily room allotment can be cancelled free of charge until **06.02.2018**
- 10 % of the daily room allotment can be cancelled free of charge until **06.03.2018**

The cancellation of individual days within the booking period is not possible.

If reserved rooms are not made use of, and the hotel is not able to rent them out elsewhere, then the customer will have to pay the room price minus 10% for expenditure saved. In case booking is based on room units without detailed splitting in single and double rooms the calculation for the cancellation fee will be underlying the double room rate.

The hotel reserves the right to move the guests to other hotels of similar or better category in case of immediate unexpected booking situations.

### **7. Payment:**

The customer is obliged to make a deposit payment of **100%** not later than **06.03.2018**. Payment should be made as a bank transfer. The customer gets a deposit invoice with bank details in time. If this deposit payment is not transferred in time, the hotel is entitled to withdraw from the contract. The guests will pay for other expenses at departure.

**8. Additional agreement:** none

### **9. General Terms and conditions:**

In addition to the above mentioned conditions count the general terms of business. All reservation, cancellation or any changes must be in writing.



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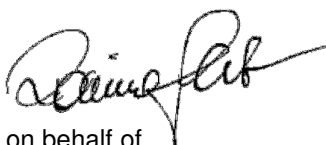
The hotel holds itself bound by the contract offer until **27.12.2017**. The contract first comes into force following legally binding signatures from the hotel and the customer. After this date the contract is not valid.

**The hotel:**



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on behalf of  
Daniela Milarch  
Revenue Manager Region Berlin

**The customer:**

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Date / Stamp / Signature